



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Wednesday, October 11, 2023, at the Tualatin Valley Water District Headquarters, 1850 SW 170th Avenue, Beaverton, Oregon. Executive Session 5:30 pm; Regular Meeting 6:00 pm.

Present:

Alfredo Moreno	President/Director
Barbie Minor	Secretary/Director
Tya Ping	Secretary Pro-Tempore/Director
Felicita Monteblanco	Director
Miles Palacios	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Land

President Alfredo Moreno called executive session to order to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Executive Session is held under authority of ORS 192.660(2)(e).

President Moreno noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Alfredo Moreno on Wednesday, October 11, 2023, at 6:00 pm.

Agenda Item #3 – Action Resulting from Executive Session

Barbie Minor moved that the board of directors authorize staff to acquire the property in the northwest quadrant of the district for the price discussed in executive session, using system development charge credits, subject to the standard due diligence review and approval by the general manager or designee. Tya Ping seconded the motion. Roll call proceeded as follows:

Miles Palacios	Yes
Tya Ping	Yes
Barbie Minor	Yes
Felicita Monteblanco	Yes
Alfredo Moreno	Yes

The motion was UNANIMOUSLY APPROVED.

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Miles Palacios	Yes
Tya Ping	Yes
Barbie Minor	Yes
Felicita Monteblanco	Yes
Alfredo Moreno	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Audience Time

Ryan Mares, 10145 SW Cynthia Street, Beaverton, is before the board of directors this evening to express support for mountain biking opportunities within the district. He noted that the Chehalum Park & Recreation District's board of directors recently voted to ban mountain bikes from Bob & Crystal Rilee Park on Parrett Mountain at a well-attended meeting. He wishes to express his support for mountain biking opportunities here as a THPRD district resident.

President Moreno thanked Ryan for his testimony this evening and requested a staff overview of the mountain biking opportunities within THPRD.

- ✓ Bruce Barbarasch, Nature & Trails manager, noted that while specific mountain biking opportunities are underrepresented within THPRD, mountain bikes are allowed on most of the district's trails except for a few key locations, mainly nature parks for the protection of wildlife. Bruce welcomed Ryan's ideas and invited future discussion regarding the needs of the mountain biking community.

Agenda Item #5 – Board Time

A. Committee Liaisons Updates

Barbie Minor provided the following updates and comments during board time:

- ✓ Attended the most recent Nature & Trails Advisory Committee meeting where an overview of the district's nature programming was provided, as well as discussion regarding the committee's exploration of trail gaps and wayfinding signage needs. She expressed gratitude for the work of the district's volunteers, including the important work done by the district's advisory committee members.
- ✓ Along with fellow board members Montebianco and Palacios, participated in the Beaverton Celebration Parade representing THPRD and loved hearing so many positive comments from the crowd about THPRD while walking the parade route.
- ✓ Along with fellow board members, attended the Partners in Diversity NW Equity Summit which was an impactful day focused on the values around dismantling systems of white supremacy, noting that as the board looks forward to its retreat later this month, she encourages mindfulness of the distinction between intent and impact, and ways to accurately measure results.

Tya Ping provided the following updates and comments during board time:

- ✓ Along with her fellow board members and many elected leaders and legislators from around the area, attended a tour of private property adjacent to the Cooper Mountain Nature Park. She commented on the momentum building in working together on this monumental opportunity.
- ✓ Attended the most recent Audit Committee meeting which consisted of training for committee members and a forecast of expected activities over the next few months.
- ✓ Attended the most recent Programs & Events Advisory Committee meeting where an overview of the district's fitness programming was provided, as well as a presentation regarding the district's work with community-based organizations on initiatives such as the district's Talking Walls and Welcoming Week.
- ✓ Also attended the Partners in Diversity NW Equity Summit and expressed agreement with Barbie's comments, noting that the ideas and discussion around how to measure impact presents an exciting opportunity for the district.

Miles Palacios provided the following updates and comments during board time:

- ✓ The most recent Parks & Facilities Advisory Committee meeting included continued work around challenge grant opportunities. He looks forward to the upcoming joint advisory committees meeting taking place next week.
- ✓ Expressed agreement with Tya's comments regarding the Cooper Mountain property tour and thanked everyone that was involved in pulling the tour together.

- ✓ At the invitation of President Moreno, and along with fellow board members, he visited the Five Oaks Museum's Replenish the Root exhibit.

President Moreno provided the following updates and comments during board time:

- ✓ Recently met with representatives from the Timbers and toured their training facility located at THPRD's Fanno Creek Service Center. The district has been longtime partners with the Timbers and he believes that the partnership has opportunity for growth to the benefit of both organizations and the community of greater Beaverton as a whole.
- ✓ Currently attending the National Recreation & Park Association annual conference in Dallas, Texas, and has visited several impressive parks in their downtown area. Strong public/private partnerships and foundation fundraising support are heavily reflected here, and he looks forward to continued discussions of how THPRD can lean into these areas in order to bolster our already excellent services provided to the community.

Agenda Item #6 – Consent Agenda

Barbie Minor moved that the board of directors approve consent agenda items (A) Minutes of September 13, 2023 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Amending Budget for Grant Appropriation, (E) Downtown Beaverton Parks & Open Space Framework Plan, (F) Mower Purchase, and (G) Permanent Restroom Utilities Construction Contract. Tya Ping seconded the motion. Roll call proceeded as follows:

Miles Palacios	Yes
Tya Ping	Yes
Barbie Minor	Yes
Felicita Monteblanco	(N/A due to technical difficulties)
Alfredo Moreno	Yes

The motion was APPROVED by MAJORITY vote.

Agenda Item #7 – Unfinished Business

A. General Manager's Report

The following presentations were provided as listed within the General Manager's Report included in the board of directors' information packet:

- Summer Events & Welcoming Week Recap
 - Karin Madsen, community events supervisor, and Jaz Miranda, cultural inclusion specialist, provided a recap of the district's summer events and Welcoming Week activities via a PowerPoint presentation, a copy of which was entered into the record.
- Registration System Update
 - Holly Thompson, Communications director, and Clint Bollinger, Information Services manager, provided an update on the initial work being done to prepare for an update to the district's registration system, via a PowerPoint presentation, a copy of which was entered into the record.
- Caring for Our Parks, Trails & Natural Spaces
 - Cameron Hall, Parks Maintenance supervisor, and Greg Creager, Nature & Trails supervisor, provided an overview of several recent projects around the district, via a PowerPoint presentation, a copy of which was entered into the record.

Doug and the presenters offered to answer any questions the board may have regarding the presentations.

Summer Events & Welcoming Week Recap

Tya Ping expressed gratitude for this work, noting that it represents the heart and soul of what THPRD is and how the celebration of our diverse community elevates acceptance and love. She knows that this work means as much to district staff as it does to the community members we

serve and she is happy to hear of continued collaboration with community-based organizations to ensure that the district is providing what the community wants, not what it thinks they might want.

Miles Palacios referenced the district's Welcoming Week activities, noting that transportation to events can sometimes be a barrier to participation, and asked how the district works with its community partners in helping address this challenge.

- ✓ Jaz confirmed that transportation is a consideration and described the work with various organizations to address the challenge, most recently with Venezuela's Voice in Oregon for Welcoming Week. Transportation needs are starting to be addressed at the beginning of collaboration discussions with our community partner organizations.
- ✓ Holly Thompson, Communications director, described the transportation offerings that have been provided for Centro de Bienvenida participants and the strategic decisions that must be made due to limited resources.

President Moreno expressed gratitude for this work and requested a comprehensive list of the over 60 summer events that were provided and the locations.

Registration System Update

Barbie Minor expressed appreciation that the presentation listed out the short- mid- and long-term work that will be occurring for the registration system update, a project that the board is keenly interested in and hears about often from the public. She noted that, as we move through the process, if there is any opportunity to expedite the timeline, she believes the board would be fully supportive of that, especially pertaining to any public-facing components that would allow community member engagement sooner.

- ✓ Holly described some planned improvements to the district's website that may help enable earlier public interfacing improvements.

Tya Ping commented that, as a registration system user every quarter, she believes that the current program is not accessible or equitable. While she would also like to see the timeline shortened if possible, she questions whether there is an off-the-shelf product available that's able to meet all of the district's accessibility and equity needs, which are paramount. She understands the heavy lift that this project is and offered the board's support.

Caring for Our Parks, Trails & Natural Spaces

Miles Palacios thanked district staff for their work, noting that the improvements at Schiffler Park have been exciting to observe and are appreciated.

Agenda Item #8 – New Business

A. Strategic Plan Annual Progress Report

The district's 2023 Strategic Plan consists of a set of goals selected from the district's 2023 Comprehensive Plan to be accomplished between 2023 and 2028 and was adopted by the board in April of this year. While a comp plan is a high-level policy document that helps jurisdictions operationalize their community's vision and address complex issues over a longer period (usually 20 years), a strategic plan is a trim document intended to provide high-level direction to staff and a clear vision to stakeholders about where staff will focus over the next five years. Bruce Barbarasch, Nature & Trails manager, provided a progress update on efforts related to the district's 2023 Strategic Plan via a PowerPoint presentation, a copy of which was entered into the record, and which included updates in the following categories:

- Welcoming and Inclusive
- Play for Everyone
- Accessible and Safe
- Environmental Stewardship
- Diversity, Equity, Inclusion, and Access

- Technology and Innovation
- Financial Sustainability

Bruce also provided an overview of the upcoming focus areas for each of these categories and offered to answer any questions the board may have.

Tya Ping described the need to include measurable impacts and specific goals to work toward so that there's a better understanding of the impact of the district's work.

Miles Palacios noted his excitement in being involved in the implementation and support of these important documents that were adopted prior to his service as a board member.

President Moreno referenced the Welcoming and Inclusive category in relation to the district's parks naming process, noting that he would love to see more consideration given to how the district can articulate and imbed background information on a park's name at the site itself, such as through artwork, or other ways to increase belonging through placemaking and historical information.

Agenda Item #9 – Adjourn

There being no further business, the meeting was adjourned at 7:10 pm.

Alfredo Moreno, President

Barbie Minor, Secretary

Recording Secretary,
Lindsay Lambert

Transcribed by,
Jessica Collins