



TUALATIN HILLS ADULT SOFTBALL PROGRAM

Men's Softball: Spring/Summer 2025

League Information & Registration Procedures

ALL PLAYERS PLAY AT THEIR OWN RISK

Registration Deadline: Tuesday April 1, 2025

TEAM FEES

Option #1: 100% of roster In-District **\$465** (12 games) **\$680** (18 games) (All individual players must have a current THPRD account and be In-District, or Out-of-District with a paid Summer Assessment.)

Option #2: Includes up to 20 Out-Of-District players **\$910** (12 games) **\$1,120** (18 games) (All individual players must have a current THPRD account, however individual Out-Of-District players DO NOT need to pay assessment fee, it is included in the team fee.)

- Roster verification will take place prior to payment being received. (Any Out-Of-District player with a current summer assessment paid will be considered In-District.)
- Make checks payable to Tualatin Hills Park & Recreation District (THPRD).
- League fees cover direct costs: umpires, game balls, rulebooks, scorebooks, awards and supervisors.
- Fees **must** be submitted with team roster.
- Any team dropping from the league after the league schedules have been completed **WILL NOT** receive a refund of league fees.
- **All in-district and out-of-district players must have a valid THPRD Residency Card.** Please call the Athletic Center front desk (503-629-6330) for THPRD Residency Card.

ROSTERS

1. Complete the attached team roster in full, **listing out-of-district players first**. Incomplete rosters will not be counted.
2. **The number of teams per league league/night may be limited. Rosters/payment will be time stamped and team priority will be by order which rosters have been received and paid for.**
3. A player may be registered on only **ONE** Tualatin Hills Men's League team per night of league play.
4. Players must be 18 years of age or older and sign the Player Waiver and Release form.
5. Rosters must list a minimum of 12 players and a maximum of 20.
6. All in-district and out-of-district players must submit their valid THPRD I.D card number on the team roster. Please call the Athletic Center front desk (503-629-6330) to receive a THPRD I.D. card number.
7. Players without a THPRD residency I.D. card **may not** be added to the roster.
8. The add/drop deadline will be July 1st for all players. (In & Out of District)
9. The THPRD office **will not** be responsible for holding individual copies of I.D. cards. Please be sure players give all information to their Team manager. **ROSTERS will not be accepted without THPRD Residency I.D. card numbers.**
10. Rosters will be checked for accuracy and may be checked by other teams upon request.

11. If a team is in need of players, a list of enthusiastic softball players looking for a team to play on is kept at the THPRD Athletic Center office. Call (503) 629-6330 or stop by for a copy of the list. Also see our T-Hills Adult Softball Free Agent and Managers Facebook page.
12. Teams not meeting the above criteria will not be considered for league play.

GHOST CARDS

1. Teams may purchase a maximum of two Ghost Cards for when the team is short roster players.
2. Ghost cards will cost \$60.00 each and **must be purchased when the rosters are turned in.**
3. Ghost cards can be used when teams have less than 10 players and are short players for a game. A player can be anyone who is **NOT CURRENTLY** playing on a Men's League team in any THPRD league.
4. Players to sign and the waiver and release form.
5. **GHOST CARDS CANNOT be used during any playoff game.**

REGISTRATION HOURS

- Office hours Monday through Friday 6am - 10pm, Saturday 8:00am – 10:00p, Sunday 10:00am – 10:00pm
- If you are unable to make these times, email your roster to k.kotchik@thprd.org and Kyle will email you a confirmation along with a payment link. Payment must be made with a credit/debit card within **48 hours** of the email.

DEADLINE

1. **DEADLINE:** 7:00 pm, Tuesday, April 1. Team roster (listing all players THPRD card numbers), placement sheet, entry fee and ghost card fees are due in the THPRD Athletic Center office. **NO MAIL-IN REGISTRATION ACCEPTED**

TEAM SELECTION

1. 60 (16 Teams Max each night) teams may be accepted into the league, but may be fewer depending on the number of 18 game teams.
2. Notification of acceptance into the league will be e-mailed.
3. **NO MANAGERS MEETING: League information will be e-mailed.**

DIVISION/LEAGUE NIGHTS

1. **Monday and Thursday nights:** Competitive Level and Recreation Level, teams choose either 12 or 18 game seasons (20 Teams Max each night). *****Depending on the number of teams and field availability, some Monday teams may be asked to play on an occasional Tuesday, and some Thursday recreational teams may be asked to play on an occasional Wednesday.*****
2. 12 game seasons will be mostly single games, 18 game season will be single with some double headers. Thursday competitive will be primarily double header games.

TEAM CLASSIFICATION

1. Teams must complete the team placement form and return it with the roster.
2. Team placement in divisions will be based on the manager's request, past records, number of new players and other information provided. Team managers may be called to help with classification.
3. Final decisions will be made by the Tualatin Hills Park & Recreation District Sports Department.
4. Once teams are placed in a league, they will not be moved.
5. Please see the following chart for sign-up options:

Weekday	League Level	Games Played
Monday/(Tuesday*)	Competitive	18 games
Monday/(Tuesday*)	Recreational	18 games
Thursday	Competitive (Double Header League)	18 games
Thursday/(Wednesday*)	Recreational	12 games

**If necessary – make up games/extra fields needed*

LEAGUE PLAY

1. 12 game seasons available Thursday only (recreational). The top four teams from each league will make the playoffs based on percentage of games won. If 10+ teams register for a night, then the top eight teams will advance to two separate brackets.
2. **DATES:** April 21 through August 28 (pending rainouts)
3. **GAME TIMES:** 6:30 pm, 7:50 pm & 9:00 pm
4. **FIELDS:** Howard M. Terpenning Recreation Complex (158th and Walker Road, Beaverton, OR.).
5. **MAKEUPS:** Makeup games may be scheduled as double headers and may be played on other nights as schedules and field availability permit.
6. **RECLASSIFICATION:** All team placements are final once the season starts.
7. **PLAYOFFS:** Men's Summer league: (All Playoffs will be held on your team's league night), Single Elimination Playoffs. Higher seed will be designated home team.
8. **BYES:** ONLY IF NECESSARY, special request for byes (i.e. company picnic, weddings) may be granted but must be made when roster is submitted (limited of one request per team). Every effort will be made to grant requests but not all can be granted.
9. **Inclement Weather:** Please check the THPRD's Statusfy website for updates on rainouts/field conditions. THPRD's Statusfy will be updated live time by our staff during the baseball/softball season. You'll be able to find the link to THPRD's Statusfy page here <https://statusfy.com/5033883204> OR at THPRD.org. An APP is also available to download. **On game days with inclement weather, an email will be sent to all managers as soon as fields are deemed unplayable.**

AWARDS

1. Awards will be given to playoff champions.
2. All awards will be awarded at the end of playoff games. Custom plaque upon request.

LEAGUE RULES

1. All divisions will abide by the 2025 United Softball Association (USA) rules with the exception of minor league changes adopted by the Tualatin Hills Sports Department.
2. Complete set of THPRD house rules will be available upon registration.
3. Strike zone mat and commitment line will once again be in use.

ROSTER CHECKS

1. **All players must have proof of enrollment.** Players found not to have proof **will not** be eligible to play in that game. Players not listed on the roster will not be eligible to participate in any games. Teams found to be using illegal players or players without proper enrollments during the game will forfeit that game. **Exception:** Ghost Cards.
2. Team managers are required to have a copy of their official roster at all games.
3. **FORFEITS: Any team forfeiting two games will be dropped from the league and forfeit all fees paid.**
4. **ROSTER ADDITIONS:** Players may be added to your team roster before your 7th League Game.

UMPIRE

1. One umpire per league game will be assigned.
2. Anyone interested in becoming an official should call the Athletic Center office 503-629-6330. Training and equipment provided.

EQUIPMENT

1. All softball equipment except game balls and score book must be supplied by the teams.
2. All softballs used in a game must be 12" 52/300 balls.
3. All players should wear shirts with numbers on front or back or both recommended. Matching shirts are recommended.
4. **NO METAL CLEATS.**
5. All bats to be tested at THPRD. Only bats with approved THPRD 2025 sticker will be allowed during play.
6. Bats deemed illegal by USA will not be allowed in league play. Please visit <https://www.usasoftball.com/certified-equipment/> for a list of legal bats and compression thresholds.
7. **Senior bats WILL NOT be allowed for any age.** USSSA bats that meet compression standards **WILL be allowed.**
8. Wood bats that are not cracked or altered are permitted.

PRACTICE FIELD RESERVATION

1. Practice fields at the THPRD Sports Complex are available for league teams beginning March 24.
2. Reservations may be made by current THPRD teams with valid rosters and no outstanding fees, every two weeks, by e-mail or phone beginning March 10. Teams may reserve one field per week. Contact Kyle Kotchik at k.kotchik@thprd.org.

OTHER

1. Softball Association does not supply Insurance. All players play at their own risk.
2. Players will play as their affirmed gender. This means Trans Women are welcome in the Women's League and Trans Men will play in the Men's League, Non Binary (NB) players are welcome in the Open League or Industrial League. Affirmed gender refers to lived-in gender rather than as assigned at birth.

IMPORTANT DATES

- March 10:** Practice Field Reservations Begin: E-mail k.kotchik@thprd.org
- March 24:** **HMT Rec. Complex Softball Fields Open for Practice**
Reservation Basis only!
- April 1:** **Rosters, Team Placement Form, Entry Fees and THPRD Player I.D. Card Numbers DUE by 7:00 pm - **PLEASE READ REGISTRATION CAREFULLY****
- April 21:** Spring/Summer Softball League Games begin!
- July 3:** **Last day to add/drop players on roster**



SPORTS DEPARTMENT MISSION STATEMENT

Tualatin Hills Park & Recreation District's Sports Department is committed to enhancing the quality of life for all its participants. The programs strive to establish a safe and caring environment that allows for individual and social growth by providing and facilitating positive fun and educational opportunities organized with responsible leadership.



Tualatin Hills Park & Recreation District

ROSTER MUST BE TYPED OR PRINTED NEATLY

Please check appropriate Softball league: MEN'S 12 GAMES 18 GAMES

NAME OF TEAM: _____ MANAGER/COACH: _____

PRIMARY PHONE: _____ SECONDARY PHONE: _____

EMAIL (required): _____

ADDRESS: _____
Street City Zip

ALTERNATE CONTACT: _____ PRIMARY PHONE: _____

EMAIL: _____

1 GHOST CARD 2 GHOST CARDS Please CHECK if team is purchasing GHOST CARDS

LIST OUT-OF-DISTRICT PLAYERS FIRST! Minimum Players – 12

	IN	OUT	PLAYERS NAME	THPRD ID # (Required)	Yrs SB Exp.
1.					
2.					
3.					
4.					
5.					
6.					
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11.					
12.					
13.					
14.					
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16.					
17.					
18.					
19.					
20.					

Date Submitted _____ Time _____ Option 1 Option 2



TUALATIN HILLS ADULT SOFTBALL PROGRAM MEN'S TEAM PLACEMENT

THIS FORM MUST ACCOMPANY YOUR TEAM ROSTER. Please complete this form as accurately as possible. Teams may not be placed in the league they requested. Teams will be placed in leagues according to this information, last year standings, returning players and the number of teams requesting certain leagues. Managers may be called to help with classification. **Responses will be used to determine team placement.** The THPRD Program Coordinator will make final decision.

1. Current Team Name: _____
2. Did your team play in the THPRD league last year? Yes No
3. Last Year's Team Name _____
4. League Name Last Summer _____
5. Level of Play Last Summer _____
6. Contact name and number of league coordinator if not THPRD _____
7. Last year's Won/Loss record: Wins _____ Losses _____
8. How many years has the team played in THPRD or other leagues? _____
9. How many years has the core of the team played together? _____
10. Number of returning players: _____
11. Average years of softball playing experience: _____
12. Average age of players: _____
13. Please select your first and second choice of league to play in:

Weekday	League Level	Games Played	Preference
Monday/Tuesday*	Competitive	18 games	
Monday/Tuesday*	Recreational	18 games	
Thursday	Competitive (Double Header League)	18 games	
Thursday/Wednesday*	Recreational	12 games	

**Only if necessary*

14. Additional comments on team placement:

Only if necessary list a game dates that your team needs a BYE because **MOST** of the players will be attending a company picnic, wedding, etc. Limited to **one** request. **PLEASE NOTE bye requests may not be granted.** Reason for request (Please be as specific as possible for determination purpose) Late/ early games times will not be granted. Only game dates.

