



Tualatin Hills Park & Recreation District

ADVISORY COMMITTEE MEETING MINUTES

Historic Facilities Advisory Committee Meeting

Date: April 20, 2010

Time: 1:00 pm

Location: Main House

In Attendance

Committee Members: Jan Regnier (Chair), Diane Keaton, Bill O'Brien, Jim O'Connor, Willie Willworth and Michael Wong

Absent Member: Macie Brightman

Staff: Lisa Novak, Allan Wells, Lynda Myers, Jim MacDonald and Brenda Peterson

I. Call to Order: 1:00pm by Chair, Jan Regnier.

Guest Time: None

II. Approval of Minutes: *Motion: J. O'Connor moved that the minutes of March 2010 be approved as printed.*
Seconded: W. Willworth.
Motion carried with a unanimous vote of the membership in attendance (quorum established).

III. Financial Report: The March report was reviewed and discussed as prepared by the Accounting Department.

Challenge Grant: Some receipts have been submitted. Decisions to finalize purchases needs to be completed.

IV. Agenda Items

Grounds Report – Allan Wells and Jim MacDonald

- The three bridge replacements projects (Bond Measure) are complete.
- Poison oak alert – found between the parking area and the entrance to the play equipment at Camp Rivendale.
- Proposal: Jim proposed to use the \$395.00 in donations remembering Clarence Smith by adding up to 10 specimen trees to the Rhododendron Garden to replace others that have been removed. The Committee suggested evergreens or late blooming trees to have the garden in color longer throughout the year. Jim will bring a list of selected trees to the May meeting. The Committee offered possible additional donations if the amount Jim needs exceeded the donations.

Superintendent's Report – Lisa

- The THPRD Budget Committee is nearing completion for 2010-2011. The all terrain wheelchair remains in the budget.
- There is discussion to add a Grant Writing Assistant, to research, read and write appropriate grants for THPRD.

Center Supervisor Report – Lynda

- Most of the Camp Rivendale staff have been hired. Camper applications are being processed.
- The Heritage Tree Dedication ceremony honoring the Elm Grove was fantastic. We had about 50 guests representing our Elm Trees and two of the three other trees receiving their Heritage tree designation. Jim Renner, former Executive Director, gave the keynote speech. He researched the history of Belle Ainsworth Jenkins and tied her family history to the Elm Grove with wonderful information. With approval from the Committee, Lynda will invite Jim to be a guest to an upcoming Advisory Committee meeting.
- The Barefoot Quilt Festival is nearing completion for the set up of the event. Quilts in the Stable with vendors, Artisan Craft Fair at the Main House under the canopy and inside the bedrooms, PLANT SALE between the Stable and Main House, Tea on Saturday and Sweet Treats on Sunday.
- The Park District is moving forward in making our parks and facilities more sustainable. Jenkins Estate staff will be applying for assistance on three projects;
 - Composting units for catering waste and park debris
 - Solar panels on the Pump House to run the pump and motor for the Reflection Pond waterfall.
 - Solar panels on the Equipment Shed to run electricity and light inside.

Upcoming Events –Spring/Summer

May 8 & 9	Mother's Day Quilt Festival, Artisan Craft Fair and Plant Sale
August 3	Summer Celebration Concert

New Business: Committee Reports

Herb Garden:

- The Aloha Garden Club was unable to work in the Herb Garden in April, but did volunteer in the Historic Cutting Garden. It's a beautiful garden.
- Jim mentioned that the scented geraniums that were held from last season in the Greenhouse, have been planted in the garden and look great.
- On their next visit, the Aloha Garden Club will inventory the plants in the Herb Garden and make a list of those plants that were lost of the season and need to be replaced for this season.

Rhododendron Garden:

- Rhododendron Show this weekend, April 24.

Fundraising Report: Willie

Plant Sale: *"From our garden to your garden. Plants of the Jenkins Estate"*

- *Motion: D. Keaton moved to approve up to \$120.00 in funds to purchase additional plants from Farmington Gardens for the Plant Sale. Seconded: B. O'Brien. Motion carried with a unanimous vote of the membership in attendance (quorum established).*
- Plants to sell: approximately 40 plants propagated from the Jenkins Estate, hanging baskets, 20 or so plants from Farmington Gardens (20% discount, but no returns). Varieties were discussed.

- The staff asked if they wanted to sell bottled water at the Plant Sale. They agreed. Willie will purchase a case or two and the Committee will reimburse her next month.
- Jan will purchase sign "from our garden to your garden" and stake for plant sale, not to exceed \$20.00.

Other

- Bookmark discussion tabled until May.

History & Archiving: Michael

- Lynda, Lisa, Jim and Jan will schedule a time to prioritize photographs/slides. It was discussed that the highest priority photos/slides should be printed for décor and also placed in albums.

JQAY House:

Updates are provided on the Friends website: <http://cedarmill.org/JQAY//about.html>.

- Staff met with Chris Nesslerode. He was referred to staff as someone that will help create a project plan for the house. He has additional resources that will work pro-bono to move this project along. Chris is very enthusiastic.

Interiors: Diane & Jan

- It was discussed that there may be photos/slides in our collection that can be used for décor in the Main House. Diane will wait until they are prioritized. At the May meeting, Brenda will bring the laptop to look at the Beaverton Historical Society's flickr website to review photos posted there.

Other New Business: Long Range Thoughts...

- Planting 100 daffodils or wildflowers along Grabhorn Road every year...it would provide service to the Estate and brighten the roadway as guests approach the main gates and Camp Rivendale gates.
- Bring back the riding arena to the meadow. Discussions of a replica might be the most feasible solution.
- Look into the Adopt a Road for Grabhorn Road.

V. Old Business: None discussed.

VI. Next Meeting will be held on Tuesday, May 18 in the Main House.

The meeting concluded at 2:45 pm.

Respectfully submitted,

Brenda Peterson
Recording Secretary

**"History is
writing it down
when you hear
it."**