



## **Tualatin Hills Park & Recreation District**

### **ADVISORY COMMITTEE MEETING MINUTES**

#### **Stuhr Center Advisory Committee Meeting**

**Date: March 8, 2010**

**Time: 10:00 a.m.**

**Location: Stuhr Center**

#### **In Attendance**

Committee Members: Doris Regan, Edith Frahm, Robert Cannon, David Magee, Harold Eves, Diane Jarvis & Norm Vaillancourt

Staff: Lisa Novak, Linda Jo Enger & Emily Kent

Guests: Laurel Reilly, Pavel Goberman

#### **I. Call to Order**

Doris called the meeting to order at 10:05 a.m.

#### **II. Approval of Minutes**

Robert presented the minutes of the previous meeting. Robert made a motion to pass them as written, seconded by Diane and approved unanimously.

#### **III. Financial Report**

Doris presented the Checking Account reports.

#### **IV. Old Business**

Linda Jo met with the architect about the expansion, and they are working on renewing the church parking agreements for the City of Beaverton. The plan to add permeable parking has changed; the water table is too high in this location and will not work. There is also the possibility that the clay tiles on the roof will be able to be sold or recycled once they are removed.

There have been many questions from Stuhr Center customers about the rocks that were removed from the front of the building. Linda Jo informed the Committee that they were scheduled to be removed eventually due to hazards of glass, debris, etc. and THPRD could use the material for other projects. The area will be covered in bark dust until the expansion when a permanent landscape will be done.

Beaverton Senior Advisory Meeting, Laurel reported the following goals have been established for 2010.

They include:

1. Monthly lunch at Elsie Stuhr Center (contacting Center Supervisor Linda Jo Enger to set up). Also to examine the possibility of having two SCAC meetings there a year.
2. City Newsletter Column (now existing)
3. Speaker's Bureau for informing groups about what we do
4. Recording of Elder Stories
5. Senior Discount Program

6. Mentoring with Edgewood Downs
7. April 17<sup>th</sup> Forum
8. Senior Resources Fair in October in conjunction with Elsie Stuhr Center

#### Goals for 2010

- Internet connection and computer for public. Linda Jo will price and Harold is willing to purchase a computer for this use. Lisa informed the Committee that Advisory Committees *are now* allowed to purchase computers for public use.

#### Expansion Goals

- Furniture
- TV's in the fitness room
- Walking Path

Mity Lite Tables will remain on the agenda, new information about products has come in and Linda Jo is working on the order.

A new trial piece of equipment will be available for demonstration in the weight room in the next couple of weeks.

Harold requested that he be involved in the purchase and research of new equipment for the expanded weight room. Linda Jo explained to him that when we are ready to make those decisions, he would be on the committee to help determine what the Advisory Committee would like to see in our new room.

Linda Jo informed the Committee that for the budget year 2010-2011, the capital approved items included an event tent for the back patio and additional funding for the Inclusion Program.

Norm addressed the name of the Harvest Bazaar. He is suggesting that instead of changing the name, a tag line is put in place that says something about a large garage sale (e.g. Beaverton's Largest Garage Sale). This could be placed on banners and flyers. The Committee thought it was a great idea and will suggest it to the Coordinator of the event, Linda Aliff.

**Using the Challenge Grant funds to purchase a new Elliptical** was approved for \$4,800 last meeting. After talking with Diane Brice about the new machine, Diane suggested a different model. A new quote was received and there is a price increase. The new price is \$5,460, this is a \$660 increase. After the Challenge Grant funds are used, this is an additional cost of \$330 to the Advisory Committee. **Harold motioned to pay \$5,460 for the new Elliptical. Dave seconded the motion and it was approved.**

#### V. New Business

Pavel Goberman addressed the Committee about organizing a debate or forum for candidates to present to the patrons of the Center. He would like something organized in April 2010 before the May 2010 election. Pavel is currently running for US Senator in 2010. Lisa Novak reminded Pavel that he has already addressed the THPRD Board of Directors with this request and he was denied. The Elsie Stuhr Center Advisory Committee falls under the direction of the Board of Directors; therefore, the Stuhr Center will not be hosting a debate. Linda Jo Enger reminded Pavel that only on non-election years can a politician host a presentation at a THPRD site, which is INFORMATIONAL ONLY.

Norm informed the Committee that the official date for the Committee to have their booth at the **Beaverton Farmer's Market will be August 21<sup>st</sup>, the third Saturday.**

**Norm informed the Committee that this year's Party in the Park would be July 31, 2010.**

Norm informed the Committee that Creekside would now be sponsoring the snacks for the **Thursday Social Dance. This will start on March 11<sup>th</sup> and go through the rest of the year.** These treats will be made fresh and Norm will pick them up on his way to the dance.

The Raffle Rules have changed at a Federal level and THPRD has new policies in place to follow the laws. A tax form for the recipient to claim their winnings will accompany any raffle prize over a \$600 value. This will affect raffles for the Harvest Bazaar.

Linda Jo informed the Committee that she is looking into different policies that other facilities have in place when they allow patrons to use their wireless Internet services. Linda Aliff will be researching this topic with her computer instructor.

Norm asked Lisa when the Advisory Committee member's term of office is official. Lisa said that they were approved in February and that today's orientation would cover questions. Norm requested that new dates and terms of service be placed under their pictures in the hallway.

Linda Jo approached the Committee about the possibility of purchasing a new Tuff Shed to replace the little red barn on the north side of the building. This could be used as part of the Challenge Grant Funds that are available. Norm asked if the space would offer additional storage for taking Harvest Bazaar donations year round. Linda Jo informed Norm that this would allow staff to move items that are currently stored in an area that will be changed with the expansion. **Diane motioned that a new Tuff Shed be purchased with Challenge Grant funds for approximately \$4,200 and not over \$4,500. Norm seconded the motion and it was approved unanimously.**

Diane is still working on getting coffee and cup donations for the social dance.

Diane was approached about the women's restroom next to the weight room. When the handicapped door opener is used, it leaves women exposed for a long period of time. Diane wanted to know if there was a possible solution to this problem so patrons don't feel uncomfortable. Linda will check with maintenance to try to find a solution.

Diane asked about the fitness classes and why there is now a higher price for less class time. Linda Jo advised the Committee that when they receive complaints about classes, scheduling or other programs that they need to encourage patrons to talk to staff in the office. It is OK to field the questions, but to recommend that the person talk directly to the staff for the answers.

Diane inquired about the spots that are on the engraved bricks on the back patio. Linda Jo informed Diane that the patio is pressure washed at least once a year and that takes place in May. The pressure washing should remove the spots, if it doesn't this topic will be looked at then.

Linda Jo reminded the Committee that there are no meetings in June or July. So any issues that need to be addressed need to be brought up in the next two meetings for immediate action.

Lisa informed the Committee that anyone enrolled in the Bridge Supervised Play class over the last couple of years will be receiving a refund due to an over charge because of the new fee increases and the calculating system. The customers were happy to hear this.

**VI. Next Meeting will be held on Monday, April 12<sup>th</sup>, Elsie Stuhr Center.**

Meeting adjourned at 11:20 a.m.

Respectfully submitted,

Emily Kent  
Recording Secretary