



Tualatin Hills Park & Recreation District
ADVISORY COMMITTEE MEETING MINUTES

Aquatics Advisory Committee Meeting

Date: December 1, 2007

Time: 7:00 p.m.

Location: Dryland Training Center

In Attendance

Committee Members: Julia Kegg, Steven Sparks, Kathy Johnson, Jon Schielz, Ginny Baynes and Sheila McCarroll
 Staff: Ross Van Sickle and Sharon Hoffmeister
 Guests: Joe Lyons, Head Coach of the Tualatin Hills Dive Club

I. Call to Order

Steven Sparks called the meeting to order at 7:05 p.m.

II. Approval of Minutes

Minutes for the November 1st meeting were approved.

III. Financial Report

\$20,811.43

IV. Old Business

Board Presentation: The Committee Members reviewed the draft of the presentation for the December 10th Board Meeting. No changes were recommended.

V. New Business

Capital Lists from Centers: Each of the Center Supervisors reviewed their lists on capital improvement projects for 2008/09, listed below. The Committee members will review the list and come back to determine the items they would like to submit for budget consideration in order of priority.

CS Priority	Pool	Item Description	Justification/Need	Cost of Capital Acquisition
1	AL	Aquaclimb-climbing wall (over pool)	New activity to attract new guests.	\$13,000.00
2	AL	Sundeck	Approximately 15 x 20 with fence.	\$15,000.00
3	AL	Family changing rooms	Convert the two public restrooms into a Family Changing room.	*
1	AQ	Replace carpet in lobby/offices	Old carpet is worn and tattered.	\$4,400.00
2	AQ	Recoat the floor in the men's	Current floor is worn and has chips.	*
3	AQ	Remove the red rocks	Sanitation issues and storage.	\$28,000.00
1	BV	Re-carpet front office	Carpet is old and worn, unsightly. Install non-slip vinyl flooring in main traffic and staff locker room.	\$3,300.00
2	BV	Resurface second diving board	Board surface is worn, slippery. Safety.	\$1,100.00

3	BV	Hot Tub/Spa (8-12 person commercial hydro-pool)	We have many requests for a hot tub. This amenity is not offered anywhere else in the District.	\$30,000.00
4	BV	Large Water Slide	Amenity to draw additional users.	\$70,000.00
5	BV	Air Door/Air Curtain	To reduce draft and heat loss in lobby, front office and locker rooms. Perhaps an easier and less expensive solution than adding a second set of doors and vestibule.	\$1,500.00
1	HM	Aquatic Trends work out station	This would be an asset to our Therapy Program.	\$1,608.85
2	HM	Brochure Rack	<i>Display's a Go</i> : three sided display rack	\$1,000.00
3	HM	Marquee	Let people know what is going on at Harman.	\$3,000.00
1	RL	Install new concrete pad and shading for a viewing area	Provide a safe viewing area for parents and children.	\$14,770.00
2	RL	Install large shade umbrella on deck for guests	We need to promote healthy sun protection for our guests.	\$7,000.00
1	SS	Replace front office cabinet faces.	Cabinet material is aged and deteriorating.	\$3,500.00
2	SS	Shower wheelchair	Currently we take a plastic chair into the shower room for the guest to use to take a shower.	\$1,100.00
3	SS	Chairs (40) and tables (4)	Replacing existing tables and chairs for classes, camps & parties.	\$1,500.00
4	SS	Wading pool canopy awnings installed	Wading pool area has no shading available for guests.	\$9,500.00
5	SS	Replace wading pool storage shed.	Current shed deteriorating, roof leaking, side and floor panels warping.	\$5,500.00

*estimates pending

VI. Other

Reports from Committee members:

Joe Lyons, Head Coach from the Tualatin Hills Dive Club with a club report: The Dive Club will be hosting an Association meet next weekend with Teams from Washington, California and Utah participating. The Club won the bid on the West Nationals in the Summer of 2008; however, the weekend needed was already booked for this summer. The Club will resubmit a bid for the same event in Summer 2009. The Club currently has 23 members. The Club placed 14th at Nationals this past summer.

Ginny Baynes, Aquatic Center: Big meet this weekend. Actually, two meets -- the International Meet and the Chris Givens Memorial Swim Meet.

Ross Van Sickle, Aquatic Center Program Coordinator: The Aquatic Center is fully staffed. Many staff members returned after High School Water Polo Season.

Kathy Johnson, Tualatin Hills Water Polo Club: The Club purchased a new Colorado Clock System, which is compatible with the existing system owned by the Tualatin Hills Swim Club. The new system will be in use for the first time at the Annual Alumni Game on December 22. Athletes pay a small fee to participate in the Alumni Game, proceeds going to a scholarship fund.

Julia Kegg, Harman Swim Center: Staff finished up another group of lessons for the McKay Elementary students. The lessons will start back up in the spring.

Jon Schielz, Tualatin Hills Barracudas: Jon inquired about the possibility of hand dryers in the dressing rooms, similar to the hand dryers the Committee funded for Aloha Swim Center. Staff will look into it. Upcoming events for the Barracudas included, the Postal Swim in January, the February Fitness Challenge, and an Association Meet hosted at the Aquatic Center in April. National Long Course Championships will be held at Mt. Hood Community College's Aquatic Center in August.

Steven Sparks, Conestoga: Snow Fest is scheduled for Friday, December 14. The Conestoga Advisory Committee is reviewing the capital list submitted by staff. Currently for the pool, they are discussing replacing the dew drop water feature in the leisure pool. The possibility of refurbishing the dew drop and having it installed at the Sunset wading pool was mentioned.

Staff reminded Committee members of the inclement weather procedure. If winter weather conditions exist, please contact the Park District for status on the Centers, 503-614-4018.

- VII. Next Meeting will be held on Thursday, January 10, at the Harman Swim Center. We will begin with a facility tour and reconvene the meeting at a local restaurant, due to a lack of adequate meeting space at Harman.**

Meeting adjourned at 9:15 p.m.

Respectfully submitted,

Sharon Hoffmeister
Recording Secretary