



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Trails Advisory Committee Meeting

Date: January 21, 2014

Time: 7:00 p.m.

Location: Sequoia Room, Fanno Creek Service Center, Beaverton, Oregon

In Attendance

Committee Members:

Chair Tom Hjort, Vice Chair John Gruher, Kevin Apperson, Bernadette Le, Kevin O'Donnell, Elaine Woods, John Ratliff, Leda Mareth, Colleen McCann (*Beaverton Bicycle Advisory Committee Rotating Member*)

Ex-Officio Committee Members Present:

Joy Chang (*Washington County*)

THPRD Staff:

Steve Gulgren

Visitors:

Calin Gherghe (North Bethany Resident)

Absent:

Mary O'Donnell (*See below*)

I. Welcome

Chair Tom Hjort called the meeting to order at 7 p.m.

II. Introduction of Guests/Visitors

All present introduced themselves.

III. Approval of April Meeting Minutes and Volunteer Hours

- a. **MOTION** made by Kevin O'Donnell and seconded John Gruher for approval of the **November** meeting minutes with minor revisions. Unanimous vote in favor of the motion.
- b. The volunteer hours' sheet was passed around and each member recorded their hours.
- c. Meeting minute taking. Leda Mareth volunteered to take minutes after six months. Until then, the minutes will be kept by other Committee members starting alphabetically.

IV. Announcements

- a. City of Beaverton has hired Senior Transportation Planner (Todd Juhasz). He has been invited to come to next month's meeting. (Steve G.)
- b. Mary is resigning for the TAC. Suggest sending a note thanking her for her service on the Committee. (Tom H.)
- c. In November, Tom Met with Lisa Frank an Advocate with the Bicycle Transportation Alliance. She will be advocating for bike/pedestrian projects in Washington County (Tom H.)
- d. Westside Trail – Tagging of pavement and benches has occurred. Maintenance staff quickly cleaned it up – kudos! (Tom H.)
- e. Article published in January Alaska/Horizon Airlines Travel magazine on Green Corridors included Fanno Creek Trail. (Tom H.)
- f. Fanno Creek maintenance party is coming up soon. (Kevin O.)

V. Comprehensive Plan Discussion Items

- a. Out of District Fees. (Committee Discussion)
 - i. **MOTION** made by Kevin O. and seconded Elaine W. that the TAC recommends out of district residents should pay same or higher fees than in district residents. Motion passed.
- b. Discounts to Specific User Groups. (Committee Discussion)
 - i. **MOTION** made by Kevin O. and seconded Bernadette L. that the TAC agrees with the Consultant that discounts should be the same for specific user groups. Motion passed.
- c. Discount for Drop In During Off Hours (Committee Discussion)

- i. **MOTION** made by John G. and seconded Bernadette L. that the TAC had no opinion on this issue. Motion passed.
- d. Role in Fundraising Events. (Committee Discussion)
 - i. **MOTION** made by Kevin O. and seconded John G. that the TAC had no interest in fundraising as a Committee. Motion passed.

VI. Update on Trails Project (Steve G.)

- a. **Waterhouse Trail:** Decking, handrail and light bases are to be completed by March; roadway crossing by Costco to be completed by April.
- b. **Lowami Hart Woods:** Substantial completion granted January 17, 2014. Park now open to public.
- c. **Westside Trail Segment 18:** On schedule; working within ROW. Construction to be completed Fall 2015.
- d. **Fanno Creek Trail/Hall Boulevard At-Grade Crossing:** Lights operational; crosswalk timed with Greenway Boulevard during peak hours.

VII. Jurisdiction Partner Updates

- a. **Washington County (Joy):**
 - i. Area 93 – County line adjusted; now in Washington County. Will be annexed to THPRD; Board initiated and will include two hearings. Includes 74 properties.
 - ii. TSP open house meetings on-going. Will conclude by end of month.
 - iii. Safe Routes to School – Working on public involvement plan.
- b. **Beaverton Bicycle Advisory Committee (Colleen McCann):**
 - i. Neighborhood Bikeway – wayfinding and neighborhood bikeways
 - ii. Fanno Creek project – input and a decision on design.
 - iii. City has nominated Margaret Middleton for a prestigious award.
 - iv. Potential modification on Hocken Road related to the alignment of bike path.
- c. **City of Beaverton – none**

VIII. Functional Plan

Functional plans will be prepared for specific services offered by THPRD. The Trails Functional Plan will begin in July. The Plan will include recommendations/priorities for 1) new trail construction and 2) improvements for existing/sub-standard trails.

IX. Discussion on Westside Trail Letter

John R. drafted a letter which was distributed to the TAC for review. Committee agreed to discuss this issue at their February meeting.

X. Officer Elections

- a. Vice Chair. (Committee Discussion)
 - i. **MOTION** made by Kevin O. and seconded Bernadette L. that John G. continues to serve as Vice Chair. Motion passed.
- b. Chair. (Committee Discussion)
 - i. **MOTION** made by John G. and seconded Kevin O. that Tom H. continues to serve as Chair. Motion passed.

VII. Next Meeting will be held on February 21, 2014.

Meeting adjourned at 9 p.m.

Respectfully submitted,
 Kevin Apperson
 Recording Secretary, Rotating