



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Sports Advisory Committee Meeting

Date: Thursday, December 12, 2013

Time: 12:00 p.m.

Location: AC Conference Room

In Attendance

Committee Members: Janet Allison, Chair; Greg Cody, Committee Member; Bill Kanable, Committee Member
Staff: Scott Brucker, Julie Rocha

I. Call to Order

Janet called the meeting to order at 12:10 p.m.

II. Minutes for October Meeting

Janet submitted the minutes from the October 17th meeting.

Motion: Greg made a motion to approve the minutes as submitted. Bill seconded the motion. There was no discussion.

III. New Business

Fiscal Year 2014/15 Budget Requests - Julie Rocha

Julie submitted the existing list of budget requests. It was decided the members would come back in January and discuss items and priority.

Janet confirmed "netting" was on the list only to keep it front and center as a project that needed to be completed once the District adopts the netting standard.

Scott commented regarding the parking structure on the list. He reminded the members the HMT parking lot makeover will begin summer of 2014. Janet said she was very anxious about this project impacting the Party in the Park, more specifically The Classic at T-Hills.

Julie confirmed the cost of the skate park shade structure is \$35,000. Scott added we must consider the long-term life cycle cost, not just the initial installation cost.

Scott added maintenance is working on the Maxicom projects so these are already being addressed. Julie added the projects as listed are just to relocate the switches. We should put acting on these projects on hold since they may not be needed.

Fiscal Year 2013/14 Challenge Grant Projects - Julie Rocha

Scott began by reminding the members that \$7,500 is available in matching Challenge Grant funds to be spent before June 30, 2014.

Greg suggested we not expend our Challenge Grant funds this year to maintain the balance we have at present so we can save for the skate park shade structure. Bill said we would have to consider maintenance and replacement costs, but he would vote for either the shade structure or the north fields play structure. He feels the population is under-served when it comes to play structures even after Scott gave us information on play structures located in close proximity to the HMT Complex.

Greg would like us to spend a small portion of our Challenge Grant funds for player benches at the field at Winkelman Park. Bill suggested we make a list of smaller projects and discuss at our next meeting. Scott and Julie both advised against any improvements at Winkelman Park.

Julie added she had been contacted by Kirk Mandlin and she met with him regarding his request for funding for dugouts at Hazeldale Park. Julie advised him to take this project to the Baseball/Steering Committee and ask if that committee is willing to partner with BALL. Also he could request funds from the Sports Advisory Committee as well. Kirk told Julie BALL had \$10,000 to donate toward this project. Greg cautioned the members regarding donations from affiliated groups so that we only accept cash instead of in-kind donations.

Julie would like to suggest a cheap and easy project that is necessary for safety at the entrance to the Athletic Center. She would like a metal bar installed between the sidewalk/front steps entrance and the ramp so people cannot walk and strollers cannot be pushed up the berm. Janet suggested Julie research cost as this would be a great project for the SAC to utilize funds and Challenge Grant funds.

THPRD Strategic Plan and Financial Sustainability Plan - Scott Brucker

Scott reported the Board of Directors passed this plan at their last meeting December 9th. More work needs to be done building cost models and that is being researched now. They will be using sport-by-sport actual costs. Checks and balances will be used in conjunction with the budget. Cost increases or service decreases will be conversations at the Board level and will be discussed using a phased approach.

Scott explained the model as a 5-tier pyramid:

- 1st tier = free, e.g., parks, playgrounds, open basketball or tennis courts with 0% cost recovery
- 2nd tier = drop-in programs, beginner sports programs with recovery at 75%
- 3rd tier = sports leagues, intermediate level programs with recovery at 100%
- 4th tier = competitive basketball, guitar lessons, other specialty programs and classes with 150% cost recovery
- 5th tier = concession stand revenue, private tennis and swim lessons with 200% cost recovery

The tier needs to be 100% cost recovery, not every program within the tier. Bill added the phrase "whatever the market will bear" applies here.

Bill made a recommendation we explain to the leagues exactly what this means to them and articulate what cost recovery means and how it works with all the programs and classes at THPRD. He feels this will be much more far-reaching than the out of district policy and the fee structure that was implemented eight years ago. It will go well beyond those in terms of impact to the community.

The next steps in the process that would come before the Board of Directors for review include the following:

- Policy Reviews
 - Out-of-District Fees
 - Fee Discounts
 - Advisory Committees
 - Family Assistance
 - Sponsorships
- Functional Plans
 - Programs
 - Parks
 - Natural Resources
 - Trails
 - Athletic Fields

IV. Old Business

Advisory Committee Questions - Scott Brucker

Each member will review the questions at home and email responses to Scott.

One set of statistics Scott shared with the Committee regarding out of district fees:

In Fiscal 2010/11, the District brought in approximately \$508,000 in out of district fees

In Fiscal 2011/12, \$499,000

In Fiscal 2012/13, \$450,000

It is projected in Fiscal 2013/14, the District will bring in \$425,000

This means fewer out of district users are utilizing the District and statistics now prove fewer in district patrons are utilizing the District as well.

Bond Project Updates - Julie Rocha and Scott Brucker

Barsotti Park is wrapping up. A.M. Kennedy has had the official walk-through.

Two bond projects are starting up. Cedar Hills Park is in the kick-off stages and Julie sits on that committee. There will not be a designated representative from the SAC serving on the public task force.

Regarding Mt. View SW Community Park, we are in negotiations with the consultant. This project will be kicking off sometime in March. Janet confirmed the public task force will be engaged in March as well. Scott said that is correct. That schedule will be different since the project involves the C2 field and the Access for All Initiative. Scott continued from all indications, Geoff Roach will begin raising money in January.

Affiliate 10-Year Vision Updates - Julie Rocha and Scott Brucker

Tabled to January meeting.

V. Committee Time

Julie - The date for the basketball 5 v 5 tournament is Saturday, April 5th. The Blazers have donated 16 100-level seats as prizes. We will be contacting Buffalo Wild Wings again this year for prizes. The group from Intel will be donating as they have in the past and once Julie has come up with a cost estimate, she will come back to this Committee for a donation.

Greg - Wanted to discuss archery possibilities at the District since the Hunger Games movies have now made it more popular with young women. Currently, we only offer a few mini-camps at Garden Home in the winter. Greg brought this to the Parks Advisory Committee and they are in agreement. The closest park that allows unsupervised archery is Washington Park near the zoo. He would like to suggest the land at Murray and Sexton Mountain Drive could be used for targets and hay bales.

Scott interjected any undeveloped area would have to be master-planned before it could be used. However, there are other developed areas that could be used including Bethany Lakes.

Bill - Announced his daughter's soccer team won the N.A.I. national soccer tournament on December 7. Two players were in district, one had attended Sunset High School.

Janet - Presented minutes from the September 2013 Baseball/Softball Steering Committee meeting as requested.

Janet - Regarding the Access for All Initiative, Janet shared a presentation put together by Geoff Roach that had been discussed at the November 6th meeting of the Board of Trustees of the Park Foundation. When it is revised, she will share it with the members.

Janet - Asked about the difference between the C2 "external committee" and the "public task force." Julie answered the external committee focuses on our partners, e.g., Oregon Disabilities Sports, Special Olympics, etc. The public task force gets people involved, especially parents of the participants.

Janet - Asked about the vendor change at the concession stands. Julie answered everything at Sunset Park stays the same while the requested revenue at the concession stand by tournament hosts is no longer available.

Other vendors (ice cream, pizza, T-shirts) are allowed as long as the product does not compete with the concession stand and they pay a fee.

VII. Next Meeting will be held on Thursday, January 16, 2014 at 12:00 p.m., Athletic Center conference room.

We adjourned at 1:36 p.m.

Respectfully submitted,

Janet Allison
Recording Secretary