



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Stuhr Center Advisory Committee Meeting

Date: September 10, 2013

Time: 10:30 am

Location: Peppermill Restaurant

In Attendance

Committee Members:

Chair: David Magee, Vice Chair: Harold Eves, Secretary:
Robert Cannon, Helen Popa, Doris Reagan, Edith Frahm and
Norm Vaillancourt

Staff:

Linda Jo Enger, Lisa Novak and Stefanie Pace

Guest:

Joanne Cannon and Laurel Reilly

I. Call to Order

David Magee, Chair, called the meeting to order at 10:40 am.

II. Approval of Minutes

Stefanie will mail out the August minutes so everyone can read them and they will be approved at the next meeting.

III. Financial Report

Stefanie reported on the totals from the Harvest Bazaar. Summary statements were provided from the Accounting Department for the month of July 2013. Stefanie also provided the expenditure reports from August.

Goals 2012-2013	Status	Expansion Goals 2011	Status
AV/Sound for classrooms (mobile cart)	No new information right now.	AV/sound for fitness room	50" TV will be installed if it fits into the room design
Wellness on Wheels	In progress		
Computer for Public	THPRD has given information to order a "Chrome" computer.	Acoustic ceiling to help with sound	Will go forward with this

IV. Unfinished Business

New Dishwasher: The new dishwasher was installed. It was delayed due to a special order. The previous vote to approve the purchase was accidentally omitted from earlier minutes, so Helen made the motion to officially approve the purchase of the dishwasher. Robert seconded. All are in favor and the motion passes.

Gift Shop: No new information, but will continue to keep it on the agenda.

Chair Order: We will move forward with selecting and ordering 130 new chairs for the Manzanita Room for \$10,000.

Harvest Bazaar: Have already deposited over \$21,000. Funds continue to come into the event (furniture on consignment, etc.).

Farmer's Market: Norm reported that we did not do as well this year as in previous years; the booth location changed. Committee will give it one more year and revisit. BIG thanks to the Maintenance staff for their

hard work. Harold moved to purchase \$25 gift cards for them as a thank you. Edith second. All are in favor and the motion passed.

V. New Business

Beaverton Senior Advisory Committee: Laurel Reilly reported on the recent Beaverton Senior Advisory Committee. In June, they met at the Stuhr Center, LJ gave a talk and Ann gave them a tour. In July, guest speaker from "Project Reach," a program connecting seniors and caregivers to services. In August, DSHS and APD gave a talk on the SNAP (a food stamp program). September meeting today at 2 pm will focus on "the Village Movement," in which people sign up to be in a village group in order to help their community.

Shred-It: Shred-It company services charged \$53 per week rather than \$53 per month. Going forward the cost will be \$53 per month. The bill of \$804 (May-August) will need approval to pay. Robert moves to approve the payment. Norm seconds. All are in favor and the motion passes.

Harvest Bazaar Promotion: Claudia Johnson was very helpful in terms of marketing for Harvest Bazaar this year. Linda Jo requests approval to pay Claudia for her services. Robert so moves. Helen seconds. All are in favor and the motion passes.

VI. Next Meeting will be held on Tuesday, October 14, 2013 at 10:00 am.

Meeting adjourned at 11:30 am.

Respectfully submitted,

Stefanie Pace
Recording Secretary