



## Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

### Sports Advisory Committee Meeting

Date: Thursday, April 18, 2013

Time: 1:00 p.m.

Location: AC Conference Room

#### In Attendance

Committee Members: Janet Allison, Chair; Greg Cody, Committee Member; Jerry Jones, Committee Member  
Staff: Scott Brucker, Julie Rocha, Juan Caez

#### I. Call to Order

Janet called the meeting to order at 1:00 p.m.

#### II. Minutes for March Meeting

Janet submitted the minutes from the March 21<sup>st</sup> meeting.

**Motion:** Jerry made a motion to approve the minutes as submitted. Greg seconded the motion. There was no discussion. The motion passed unanimously.

#### III. New Business

##### New Program Coordinator Introduction – Julie Rocha

Julie introduced Juan Caez who replaced Leslie Mundt. Leslie retired February 1<sup>st</sup> after 28 years as a District employee. Juan moved to Portland area from Brooklyn where he was a recreation assistant for the U.S. Army. The members of the Committee welcomed Juan and wished him luck in his new position.

##### Rained Out Fields – Janet Allison

Janet wanted to discuss the policies and procedures in place for raining out softball fields. After recent events and after talking to several adult softball players, she was wondering if District maintenance crew and field workers are too much in a hurry to rain out the fields. She quoted the *Oregonian's* weather page. After not having any rain for several days and a weekend of 78 degree weather, we received 0.19" of rain the evening of April 3<sup>rd</sup>. There was no rain on Thursday, April 4, and the fields were rained out that night. Janet did not check the Rec Center fields but did walk around Sexton Mountain School fields. They were dry and definitely playable. She feels the District is becoming more and more cautious about protecting the fields and raining them out too early.

Julie reported they met with Maintenance recently about this very subject since they had been receiving complaints from other adult players as well as youth groups. They are exploring different ways to remedy the situation. There was a commitment made to be more flexible after 3:00 p.m. when Maintenance leaves for the day during the week. Janet asked if one Maintenance field worker could stay later to cover wet spots if the rest of the field is playable. Also, could they rain out individual fields instead of all five when all five may not be too wet? Julie answered fields are rained out globally only in March. Beginning April 1<sup>st</sup>, rainouts are on a field by field basis. Janet suggested fields could be playable for the 2<sup>nd</sup> and/or 3<sup>rd</sup> rounds even if the 6:30 p.m. fields may be too wet. That's why a Maintenance worker could be a big help working the fields to make them playable instead of raining out all three rounds of games. Julie reiterated they were working on solutions.

### **Smoking Ban** – Greg Cody

Greg reported on the issue from the Parks Advisory Committee that has been a three-year process. One of the members of the PAC met with neighborhood associations and other community groups to get an idea of how the public felt. In addition, GreenPlay was requested to include questions in their survey. The Trails Advisory Committee had drawn up a recommendation that was going to be submitted to the Board of Directors. Greg feels the District needs to adopt a policy. Jerry confirmed the ban would be on all tobacco products. Greg answered the PAC's recommendation was a smoking ban but he felt the Board would include all tobacco products. Exceptions, e.g., weddings / events / meetings at the Jenkins Estate had not been discussed. Allowing an exception may become a problem.

After discussion, Jerry supported a full ban on all tobacco products at all District facilities. Janet agreed since BSD has had a full ban on tobacco products for many years and she agreed the District should follow their lead. Janet confirmed the consensus of the Committee is to agree with the recommendation brought forward by Greg to ban all tobacco products from all District facilities.

### **Fiscal Year 2013/14 Budget, Enterprise Fund** – Scott Brucker

Even though the District is a non-profit organization, we can enter into an enterprise fund which is a fund designated outside of normal operating funds for the purpose of making a profit. There is a request for \$382,000 as seed money to use to enter into a loan for a recreation adventure program staffed by an outside source. This money would not come from our general operating fund.

Julie continued that as part of Leadership Academy, her group was charged with creating a program that engages 15-30 year old patrons. Julie's group suggests purchasing an existing warehouse close to a Max line in an industrial area near Nike. One-half of the building would be an indoor skate park covering 6,000 square feet while the other one-half would house a fixed rock wall, a sport court, an inflatable, laser tag, adult big wheels with possible obstacle courses, indoor batting cages, and a removable court for volleyball and basketball. The total area would be approximately 18,000 square feet. A market analysis was completed so we would have a better idea of what to charge and it is estimated revenue would be upwards of \$660,000 in Fiscal Year 2013/14.

Greg suggested a trip to Whitman College to view the rec center for their students. In addition, Julie should visit Camp Wild Horse, the old Rajneesh camp in Antelope near Madras. Both of these facilities are very similar to what Julie is suggesting.

Jerry mentioned Beaverton Community Vision where one of the direct actions is creating a destination recreation opportunity different from the standard facilities. He advised Julie when asked by the community why the District was building this facility, she should answer because this is what the community has asked for.

Janet said now that Malibu is closing in our area, batting cages should be well attended. Scott added there is still a lot of work to do; however, the concept was well received by the Budget Committee even though our exposure is to pay off the loan if this concept does not succeed.

Jerry mentioned corporations could rent the facility for team building. He volunteered for serving on the public task force for this project if one is formed. He added his company recently sold an 18,000 square foot clear span building on the Max line on Hocken Street in Beaverton.

Janet felt this was an excellent way to reach the targeted age group. In addition, she has always advocated thinking outside the box with innovative ideas for new concepts offered to patrons and users.

Janet mentioned she was disappointed to see the article along with statistics on this enterprise fund published on OregonLive by Nicole Friedman before the Budget Committee met Monday night. She felt that was inappropriate.

To conclude this agenda item, Janet confirmed the skate park shade cover that had been submitted for consideration will not be funded. Scott answered that was correct and added there is a small budget cut to operations in the amount of \$22,000 for daytime gym staff supervision.

#### **IV. Old Business**

##### **5 v 5 Basketball Tournament** – Julie Rocha

Janet began the conversation by giving kudos to Heather for organizing the tournament. Also gym staff did an excellent job. She felt Heather was spread a little thin since the tournament was full with 12 teams and she had a lot to do. Julie said they discussed a co-director and increased team fee in their wrap-up meeting. Heather had commented we could accommodate more teams by keeping the start time the same but running the tournament later in the day. When word gets around we gave out enhanced prizes this year including gift cards from Buffalo Wild Wings and Nike employee store passes, the tournament would grow.

Julie presented the financial statement and everyone was very pleased to see the tournament netted \$713. Greg would like to see us use this profit for next year to try to make this a regional tournament. Janet suggested we wait until next year to see how much Julie needs and add to the \$713.

Janet would like to see a different color T-shirts presented to the championship team members. Jerry added a "champions" hat would work well.

##### **Recruiting for Sports Advisory Committee** – Janet Allison

Janet contacted Bob Wayt regarding advertising for potential Committee members. She wrote an article with wording taken from the Parks Committee's advertisement. Scott and Julie approved it and Janet sent it off to Bob Wayt on April 19. He will advertise in all the appropriate places.

Jerry suggested we use the Visioning Committee's Facebook page to advertise. Carrie suggested the District's newsletter as well.

#### **V. Committee Time**

**Greg** – Has heard complaints about children not being allowed to play on the soccer fields during the down time between games. Julie answered the problem is not between games, but instead teams showing up early to get on the fields before their permitted times. Scott added anyone who is on the field at times other than permitted times is not covered by normal insurance coverage.

**Greg** – Visited the Fanno Creek facility fields and noticed an overabundance of advertising. The fields seem to be advertised more as belonging to the Timbers instead of to the Park District. Scott mentioned the contract with the Timbers' organization allows them to sell advertising with the approval of the Park District. Greg would like to see the new signage master plan include notice on the building that this is a Park District facility.

**Jerry** – Gave a report on visioning to the City Council on Tuesday. He highlighted Park District activities including the enterprise fund.

**Julie** – Submitted Janet's name for the public task force for Mt. View Middle School.

**Scott** – Mentioned the Tennis Center falls under the purview of this Committee. The requested roof replacement is currently being proposed at a cost of \$1 million and is a summer project this year. Also the financing for the final phase of the east air structure is also requested to complete the job next fiscal year.

**Scott** – Notified everyone of the upcoming public meeting on the 23<sup>rd</sup> at the Dryland at 6:00 p.m. to discuss the HMT parking lot re-do including ADA standards.

**Scott** – Mentioned he talked to Lisa Novak about security cameras in the Tennis Center.

**Janet** – Quoted a line from Nicole Friedman's article stating concessions run by a current private vendor would be replaced at the HMT. Julie answered the District would be taking over the two concession stands most likely in fall. Janet asked if groups hosting tournaments will still be able to receive a percentage of sales. Julie said that would be decided by GreenPlay after research is completed. Janet continued questioning whether the Baseball/Softball Steering Committee and the affiliated groups that belong to that committee would receive a percentage of revenue. In addition, could they include adult softball as a recipient of a percentage of revenue since the program has no income now that they no longer receive any proceeds from tournaments hosted by the THPRD? Julie and Scott both answered probably not; however, the revenue distribution would remain the same from Sunset Park.

**Janet** – Asked about the porta-potty "enclosure" at Barsotti Park. Janet was wondering if it was similar to PCC's restroom. Julie answered it was more of a screen to hide the porta-potty from the street.

**Janet** – Had a question about ghost card procedure and changing the language in the adult summer softball informational packets. She reported Emily did a great job resolving the question.

**Janet** – Wanted to call everyone's attention to the FamilyCare / Park District program headed up by Maegan Pelatt working with Eric Owens to help fight childhood obesity. Scott added Eric will be working on expanding the program.

**Janet** – As discussed previously, Janet was asking about the status of ordering the new field signs for the four softball fields. Julie answered they are on order and the cost was under \$200 total for all four signs.

**Janet** – Since the Park District's website will be redesigned, Janet suggested the "on hold" music be changed as well.

**Janet** – Asked Julie to email the budget submissions to all members.

**VI. Next Meeting will be held on Thursday, May 16, 2013 at 1:00 p.m., Athletic Center conference room.**

We adjourned at 2:40 p.m.

Respectfully submitted,

Janet Allison