



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Aquatics Advisory Committee Meeting

Date: December 4, 2013

Time: 6:30 pm

Location: Sunset Swim Center

In Attendance

Committee Members:

Kristina Britton, Jon Schieltz, Ginny Baynes, Julia Kegg, Ezra Richards, Lorene Sjoblom, Kathy Johnson and Sheila McCarroll

Staff:

Sharon Hoffmeister, Ross Van Sickle, Lori Leach, Diana Waterstreet, Brian Powers, Sabrina Taylor Schmitt and Laurie Conlin

I. Call to Order

Julia opened the meeting at 6:38 pm.

II. Approval of Minutes

Kristina moved to accept the minutes from the October 2, 2013. Ginny seconded the motion. Committee members approved the minutes.

III. Financial Report

Current balance as of December 4th is \$33,735.51.

IV. Old Business

No old business was discussed.

V. New Business

2014/15 Capital Request Work Session with Center Supervisors:

The Center Supervisors submitted the following items for consideration for the 2014/15 Capital Improvement budget:

Facility	Item Description	Justification/Need	Cost of Capital Acquisition	Annual Support or Maintenance
AQ	Padded chairs--12 sets of 4	Replacement for chairs in the Dryland (\$165.99/4) + shipping	\$ 1,991.88	
AQ	96 x 18" tables--12	Replacement tables for Dryland-skinny (\$259.99/table) + shipping	\$ 3,119.88	
AQ	Aquaclimb	To market exercise and fun to the 10-18 year olds. This is an upgrade to include carrying over the Aquaclimb budgeted in 2013/14. Full cost is \$17,465.00 with \$9,510.00 to carry forward from 2013/14.	\$ 10,955.00	
AQ	Tile both shower rooms	In need of upgrading	pending	
HSC	Architectural services	Funds for design work for building expansion for classroom	\$ 1,080.00	
ASC	Suitmate Swimsuit water extractor	Swimmers have requested (2)	\$ 3,400.00	
ASC	Splash water slide	Old one is rusted out	\$ 5,470.00	

Facility	Item Description	Justification/Need	Cost of Capital Acquisition	Annual Support or Maintenance
ASC	Lookout platform chair	Current tower rusting and no platform for safety	\$ 7,666.40	
ASC	Splash & Slam water basketball	Current is rusted and cannot adjust for safety	\$ 1,033.30	
ASC	New stereo system: Complete set up	Updates and replaces fitness stereo and speakers. Currently buttons do not work, sticky, and CD picks and chooses what to play. New system will be speakers, microphone, iPod set up, cables	\$ 2,660.94	
SSC	Architectural services	Funds for design work for building expansion for classroom	pending	
RSC	Water features	Fund plumbing in new deck to support future spray pad amenities. Also, erosion control measures to manage run-off from the hill during heavy rain.	pending	
SW	Basketball hoop		pending	

Advisory Committee Questions Based on Consultant Recommendations:

Out of District Fees: Lorene stated that out of district seniors should receive a discount based off of the out of district adult. It would still be a higher rate than an in-district adult. Kristina, Ezra and Ginny disagreed with the out of district senior discount idea. Diana Waterstreet explained that there is an in-house committee exploring this topic as well and the various possibilities in addressing out of district use and fees, for example maintaining the assessment fee or increased fees for out of district residents. Some Committee members felt that it would be good to eliminate the assessment fee and go with increased program fees for out of district residents. Diana explained that for most programs this works but for Camps, the possible percentage increase would make camp cost prohibitive for families with multiple children attending multiple camps.

Discounts to Specific Groups: The Committee members support the continuation of senior discounts for in-district seniors. They also support the continuation of program discounts for customers with special needs, discounting the program and not the individual. The Committee also supports a discount for active duty military personnel and their families; however, they would like to see research on what like agencies are doing.

Drop-in Fees: The Committee members support discounted fees during non-peak hours with the understanding that non-peak varies from Center to Center. They also support a flat rate drop-in fee.

Advisory Committee Role: The Committee members agreed that the role of an Advisory Committee is to advise and not have a fund raising role. However, the funds that have been "raised" to date have been invested back in to the Centers for items that are not funded through the capital improvement budget.

Recommended Age for Senior Program Discounts: The opinion of the Committee members is that 55 years of age is too low since most adults are at their prime earning age. The Committee members recommend the senior age be 65, district-wide.

Purchase Requests:

Beaverton Lift Installation: Due to the fall closure at Beaverton Swim Center, we delayed the installation of the new lift, funded through Capital in FY 2012/13, until after the closure. Brian submitted a request for installation which included a 10-inch core drill hole and installation of an Equal Potential Bond wire. Kristina moved to approve the funds for installation of the lift in the amount of \$2,766. Sheila seconded the motion.

Roll call proceeded as follows:

Lorene	Yes	Kristina	Yes	Jon	Yes	Ginny	Yes
Kathy	Yes	Julia	Yes	Sheila	Yes	Ezra	Yes

Beaverton Backroom Remodel: Originally approved in March 2013, the work was postponed due to the Beaverton construction project this fall. Brian resubmitted the request for new cabinets and blinds for the multi-use room. The request is for \$8,721. Sheila moved to approve the request not to exceed \$8,721 of which half will be funded through Challenge Grant. Jon seconded the motion. Roll call proceeded as follows:

Lorene	Yes	Kristina	Yes	Jon	Yes	Ginny	Yes
Kathy	Yes	Julia	Yes	Sheila	Yes	Ezra	Yes

Fitness Equipment for Sunset Swim Center: Lori is requesting funds to purchase new noodles (\$185) and delta bells (\$220) for use in the water fitness classes. Kristina moved to approve the funds for the fitness equipment not to exceed \$405. Jon seconded the motion. Roll call proceeded as follows:

Lorene	Yes	Kristina	Yes	Jon	Yes	Ginny	Yes
Kathy	Yes	Julia	Yes	Sheila	Yes	Ezra	Yes

Hot/Cold Water Machine for the Aquatic Center: Diana submitted a request to purchase a hot/cold water machine. More information is pending. Ginny moved to approve the funds for the hot/cold water machine not to exceed \$500. Sheila seconded the motion. Roll call proceeded as follows:

Lorene	Yes	Kristina	Yes	Jon	Yes	Ginny	Yes
Kathy	Yes	Julia	Yes	Sheila	Yes	Ezra	Yes

VI. Other

Reports from Committee members and staff:

Jon Schieltz, Beaverton Swim Center: The pool opened on December 4.

Kathy Johnson, Sunset Swim Center: Deferred to Lori. This is Lori's first week at Sunset as the new Center Supervisor. She is busy meeting new staff and patrons.

Sheila McCarroll, Member at Large: The Tualatin Hills Swim Club recently replaced the scoreboard at the Aquatic Center.

Julia Kegg, Harman Swim Center: The Pumpkin Bob in October was a great success with 50 registered plus their parents. On December 21-January 5, the pool will be closed. The primary project is to replace the concrete pad under the main circulation pump. Other projects will be added as time allows. The Center now has 74 Silver & Fit participants.

Ross Van Sickle, Program Coordinator at Aquatic Center: Ross provided an updated report to the Committee members on the product sales (Kompetitive Edge). Sales are strong at the Aquatic Center and Aloha.

Sharon Hoffmeister, staff member: Sharon informed the Committee of the unanticipated pool closures during the month of November with Harman closed for four days for replacement of the circulation pump; Sunset two days for the repair of a return line in the tunnel and the Aquatic Center closed for eight days to replace the main circulation pump. Also, the supplier for our Fruitfull Bars has gone out of business due to health reasons. We will sell out of the stock we have and research alternatives for the Fruitfull bars.

VII. Next Meeting will be held on Wednesday, January 8. The location has been changed to Beaverton Swim Center.

Meeting adjourned at 9:00 pm.

Respectfully submitted,

Sharon Hoffmeister
Recording Secretary