



Tualatin Hills Park & Recreation District **ADVISORY COMMITTEE MEETING MINUTES**

Stuhr Center Advisory Committee Meeting

Date: March 11, 2013

Time: 12:00 p.m.

Location: Elsie Stuhr Center

In Attendance

Committee Members:

Chair: Dave Magee; Vice Chair: Harold Eves; Secretary:
Robert Cannon, Edith Frahm, Helen Popa and Doris Regan
Norm Vaillancourt

Absent:

Linda Jo Enger, Lisa Novak and Brenda Peterson.

Staff:

Guest:

Laurel Reilly, City of Beaverton – Chairman, Senior Advisory
Committee (liaison to E.S. Advisory Committee)

I. Call to Order

Dave Magee, Chair, called the meeting to order at 12:20 p.m.

II. Approval of Minutes

R. Cannon moved to approve the minutes as printed.

III. Financial Report

Summary statements were provided from the Accounting Department for the month of January 2013.

Brenda provided the expenditure reports and income reports for February 2013.

Report: Brenda provided the 2011 and 2012 expenditure and expense report for the coffee bar. Coffee bar made a modest profit for 2012.

MOTION: R Cannon moved to allow staff up to \$1,000 to hire a computer expert to evaluate Center needs and installation for our public computer area in lobby. Seconded by H Eves. Motion approved unanimously (quorum established).

Committee Goals

Goals 2012-2013	Status	Expansion Goals	Status
AV/Sound for classrooms (mobile cart)	Staff still researching. (<i>Motion to purchase, September 2012</i>)	AV/Sound for fitness room; Acoustic ceiling to help with sound as left off due to bond project plan changes.	Bid \$10,000; Committee to make motion at May mtg; Challenge Grant funds available July 1
Wellness on Wheels	AC commits \$10,000 (Oct) Competitive Challenge Grant funds found \$10,000 AC approves additional \$1,500 to purchase Ford white cargo van	Computer for public	See motion under Financial Report above. (<i>Motion to purchase, October 2012</i>)

IV. Unfinished Business

Advisory Committee Elections: Each member reviewed the seven applications and the five members recommended for THPRD Board approval are: Robert Cannon (3 year term); Harold Eves (3 year term); Edith Frahm (3 year term); David Magee (3 year term); and Norman Vaillancourt (3 year term).

City of Beaverton – Senior Advisory Committee:

Laurel reported on an upcoming Housing Forum (including refreshments) on Saturday, March 30 at the Beaverton Library, from 10:00 a.m.-2:00 p.m.

Laurel also mentioned that the committee will be working on updating their mission statement. They are predicting that maybe an Advisory Committee name change maybe one result (taking “senior” out of their name).

After Laurel shared that their speaker had canceled at the last moment, Linda Jo (or an available staff) would be available to fill in. We could then update on Stuhr Center programs and market any new ideas.

New Headset for Second Receptionist Station:

The part time receptionists were flattered by the gesture, but neither of them would use the second headset.

Tree Planting:

Diane Jarvis, former Advisory Committee member, was working to plant a sequoia tree on the Stuhr Center property. There is a \$100 donation toward the purchase of this tree honoring Linda Jo and the Advisory Committee for the extensive work put into the planning and execution of the Bond Measure expansion. Linda Jo will talk to the Park District’s arborist and report back to the Committee.

Harvest Festival: Harvest Bazaar, to be scheduled September 6th & 7th, 2013

Kick-off meeting will be held in May. H Popa has volunteered to chair the Garden section.

Wellness on Wheels: (on the agenda as a reminder to update Committee as things arise)

Programming to begin Fall term.

Gift Shop: (tabled until further discussion)

Staff will be exploring the costs associated with development and maintenance of an online Gift Shop. Staff will also look at the possibility of a quarterly “craft sale” with the first being held before the holidays in the Fall Term. The Committee likes the idea of doing this to appease the gift shop requests.

Farmers Market: (waiting for confirmation)

V. New Business

Texas Hold'em:

Tuesdays are busy in the card room. With another drop-in program at the same time as poker, there is a 28 person maximum. For a trial period, poker players will be calling into the receptionist between 8-9 am to reserve their spot in the Tuesday game.

VI. Next Meeting will be held on Monday, April 8th at 10:00 a.m. at the Stuhr Center.

Meeting adjourned at 1:15 p.m.

Respectfully submitted,

Brenda Peterson
Recording Secretary