



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Sports Advisory Committee Meeting

Date: Thursday, March 21, 2013

Time: 1:00 p.m.

Location: AC Conference Room

In Attendance

Committee Members: Janet Allison, Chair; Greg Cody, Committee Member; Carrie Fisher, Committee Member; Jerry Jones, Committee Member
Staff: Scott Brucker, Julie Rocha
Guests: Peter Foster, Park Planner; Sharon Hoffmeister, Superintendent of Aquatics; Jon Schieltz, Aquatics Advisory Committee

I. Call to Order

Janet called the meeting to order at 1:10 p.m.

II. Minutes for October Meeting

Janet submitted the minutes from the January 17th meeting.

Motion: Greg made a motion to approve the minutes as submitted. Carrie seconded the motion. There was no discussion. The motion passed unanimously.

III. New Business

HMT ADA Parking – Peter Foster

Peter presented proposed ADA improvements for the HMT Complex. He presented concept drawings and the members discussed walking lanes, driving lanes, tree removal, etc. After a lengthy discussion, the members thanked Peter for his presentation.

5 v 5 Basketball Tournament – Julie Rocha

Julie presented the flier for the annual basketball tournament that will be held this year on Saturday, April 6. Eight teams are confirmed; the tournament can accommodate 12. Julie asked for volunteers to assist event coordinators, Heather and Corey.

To appeal to more teams, Julie mentioned the event organizers would like to offer more prizes as incentives and asked the Committee members if they would agree to make a donation to buy prizes.

Motion: Greg moved the SAC donate \$250.00 to the basketball tournament to offset the cost of prizes. Jerry seconded the motion. There was no discussion. The motion passed unanimously.

Janet asked if Intel donated again this year and Julie answered they did in the amount of \$550. Julie added she would submit the revenue report at our next meeting in April.

IV. Old Business

None

V. Committee Time

Carrie – At our March meeting, Carrie mentioned the Tennis Center was equipped with security cameras. She wanted to report the Tennis Center itself does not have security cameras except at the reception desk so a staff member can monitor the outdoor courts and the air structure. There are no cameras in the tunnel.

Greg commented the cost recovery for tennis is such that they should have the funds to pay for and install security cameras at the facility.

Carrie – Had a discussion with another employee that the Tennis Center and swimming pool buildings look identical from the parking lot. She was wondering about signage on these buildings.

Scott answered this comment ties in with Janet's request last month for larger numbers on the fences facing the asphalt path on the four softball fields. The entire signage master plan is on hold at the HMT for this fiscal year. This affects the kiosk as well as signs on any of the buildings.

Janet asked who decides what signs are needed and where they should be placed. Scott said there is a PIC Committee that makes these decisions and the HMT additions and changes have already been decided.

Now that the signage master plan is on hold, Janet would like to suggest the four larger signs for the softball fences be paid for by either the All Sports Steering Committee or a joint effort from the ASSC and the SAC. Julie added since the youth are using the softball fields, Janet could ask the Baseball/Softball Steering Committee for financial help if the cost of the signs turns out to be expensive. Janet would not hesitate to ask the BSSC for funds since the SAC has funded or helped fund many projects that benefit youth baseball and softball and the BSSC could respond in kind.

The adult softball season begins the last week in April. Janet asked if it was possible to have these signs made and installed on the fences before then. Scott added they have a book available for ordering and it was a pretty simple procedure.

Action Item for Julie: She will call Impact Signs to check on the cost of the signs, but she thought the cost would not exceed \$100 each.

Carrie – Brian Loomis, President of the Greater Portland Tennis Council, attended a meeting recently with a USTA rep regarding a proposal for a challenger event this calendar year, possibly in July. It's a \$50,000 challenge that qualifies the winner to play in the U.S. Open.

Carrie – Mentioned she just returned from Palm Springs where her tennis team took 5th out of 17 teams nationwide. She was 3-0 in tournament play.

Carrie – Wanted to report she had been hired recently as a part-time employee at the Tennis Center. As an employee, she can no longer serve on the SAC. However, Janet thought all Advisory Committee meetings are open to the public and as a member of the public, Carrie could continue to sit in on the meetings if she wished. She would not be able to vote on any motions however.

Julie – After discussing our shrinking numbers of members of this Committee, a discussion was held regarding qualified potential members. Jerry asked about recruiting. Janet said it was very difficult to find people who are committed and attend the meetings, does not have a personal agenda, is objective regarding everything discussed, can look beyond personal opinion, and think about what's best for our patrons and users. In addition, other Advisory Committees have a narrow focus whereas this Committee's focus is extremely wide covering all active recreation within the District. Greg suggested we contact Bob Wayt for recruiting help.

Julie – Reported they have a conditional job offer out to a potential candidate to replace Leslie Mundt's Program Coordinator position. They received a total of 115 applications and have narrowed it down to two, offering the job to a man from the East Coast. If everything goes through, his tentative start date would be April 15.

Janet asked if job responsibilities would be rearranged. Julie answered yes, eventually. The goal is to balance the workload for all the Program Coordinators. Janet asked if Emily Kent would retain softball. Julie said yes, she would at this time.

Jerry – Asked about the kickball league. Julie said the registration just opened. She added they met with Woody Adams of Underdog Sports, who is in competition with Recess Time, to discuss regarding a partnership. The only way a partnership could work with either is if the District offered rental of field time. Rental costs would not be beneficial for them. The number of out of District users and alcohol are potential problems since our fields do not support that party environment.

Scott – Reported the next Budget Committee meeting is scheduled for April 15th. At this point, the skate park shade structure was not funded.

We have approximately \$400,000 going out this year for synthetic turf replacement fees. We have an agreement with BSD to fund one-third of the replacement cost for the carpet at all the high school fields when they come up for replacement. Last year when our Soccer 1 replacement was due, two fields at the schools came up for replacement as well. BSD funded those fully. Then Beaverton High School came up for replacement this year and we are paying the full cost so funding could be staggered.

They are managing the job at Beaverton High and Keith Watson is our staff liaison to the project. Greg asked who is doing the design. Scott answered through BSD AD's and administrators who will sign off.

The Cedar Mill Elementary School and Park project is moving along well.

Cedar Hills Park project will be coming along soon as well.

Scott – Though Geoff Roach was not present, Scott wanted to let everyone know who he is and that he was hired by the District as the new Director of Community Partnerships.

Janet – She would like to resign from the Cedar Hills Park Public Task Force. She volunteered to serve on the Committee because that was the original potential location for the Champions Too field. Now that the C2 field will be located at the SW Community Park at Mountain View Middle School, she would like to volunteer for the SW Community Park Public Task Force. Julie mentioned when the Cedar Hills Park Public Task Force starts back up, she will come back to the SAC if they need a representative.

Janet – Requested Julie send the budget submissions to the Committee members.

Janet – Asked the status of turf replacement on Soccer 1. Julie said the walk-through was today and they are just waiting for the field to pass the G-Max test. They held off scheduling until April 1st. Janet asked if play could resume early if the field passes the G-Max test. Julie said groups are waiting and as soon as goals are up, play could begin. There is a low spot in one of the corners that they will watch, but play should not be impacted.

Janet – Wanted to thank Julie for her help with the Baseball 2 dugout covers project. She asked Julie to pass thanks on the Maintenance as well.

VI. Next Meeting will be held on Thursday, April 18, 2013 at 1:00 p.m., Athletic Center conference room.

We adjourned at 2:30 p.m.

Respectfully submitted,

Janet Allison