



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Trails Advisory Committee Meeting

Date: February 19, 2013

Time: 7:00 p.m.

Location: Sequoia Room, Fanno Creek Service Center, Beaverton, Oregon

In Attendance

Committee Members Present:	Chair Tom Hjort, Vice Chair John Gruher, Recording Secretary Bernadette Le, Kevin O'Donnell, Joe Barcott
Ex-Officio Committee Members Present:	Joy Chang (Washington County), Brian Walker (BBAC), Mel Huie (Regional Trails Coordinator)
THPRD Staff:	Steve Gulgren
Visitor:	Calin Gherghe (North Bethany Resident)
Absent:	Mary O'Donnell, Kevin Apperson

I. Welcome

Chair Tom Hjort called the meeting to order at 7:00 p.m.

II. Introduction of Guests/Visitors

Everyone present introduced themselves.

III. Approval of January Meeting Minutes and Volunteer Hours for January

MOTION made (Kevin) and seconded (Joe) for approval of the January meeting minutes with the revision presented by the Tom. Unanimous vote in favor of the motion. The volunteer hours sheet was passed around and each member recorded their January hours.

IV. Announcements

TAC Presentation to Board will be on March 4, 2013. Tom has prepared a written document to provide to the Board and asked the TAC to comment on the draft.

Joe's term expires this month and has decided not to renew his membership. He looks forward to still participating in the annual trail counts and other activities.

It is time to start thinking about the Challenge Grant Funds (\$7,500). The District has enough kiosks so they have asked that we not purchase any at this time. Bruce recommended trail counters (~\$700/each) as they were very helpful last year. His department has also received a grant for \$10,000 for trail maps. They are looking at getting 50,000 maps printed but are about \$500 short. They could also order 75,000 for about \$14,800. If they submit the larger order, they would be short \$4,800.

V. Staff Update on Trails Projects

A. *Bond Measure Trails Update*

i. *N Bethany Trail*

- A public meeting was held to discuss two trail alignments with the community. The District and Calin presented at the meeting. About 25 people were present. Overall consensus was that most people felt that the eastern alignment made more sense as it was less expensive and had less impact. The bikers also said that the eastern alignment was more direct for bikers and had less boardwalk. The District will have another meeting with Calin in March.
- They will have another meeting with the community in the future where they will present the preferred alignment.

- ii. *Westside Trail* –
 - Segments 1, 4, and 7 – The Board was concerned with the financial stability of the contractor. The District was supposed to have a meeting with the contractor last week but the contractor did not bring the requested information. The contractor has decided to take the District to mediation in March.
 - iii. *Rock Creek*
 - Planting has started and some punch list items remain to be completed. The lights at 185th are done but have not been turned on as they are waiting for the striping to be completed.
 - iv. *Jordan Park*
 - The contractor installed one set of hand rails and is working on finishing the final set of hand rails.
 - v. *Lowami Woods Trails* – Construction of these trails is planned for this summer.
 - vi. *Waterhouse* – Segment 1, 4, 5, and West Spur will go out for bid soon with construction starting in June.
- B. MTIP Funding**
- i. *Westside Segment 18* – THPRD hosted a public meeting and is working with the consultant to address design concerns related to the wetlands crossing. Staff brought the plan to the Board on February 11th for Master Plan approval.
- C. Fanno Creek Trail/Hall Blvd Feasibility Study** – The City of Beaverton is going to run the design phase of the project. The District will provide some funding to the City for this work. Steve will submit an application for construction funding through the budget process.
- D. Waterhouse Trail/Walker Rd Mid-Block Crossing** – This crossing opened up and THPRD has received good feedback from community. John visited the trail recently and it was quite busy.

VI. Metro Trail Projects

Mel distributed a flier for the Trails Fair (May 8th 1 to 3:30 p.m.). About 20 groups usually host booths, including THPRD.

Metro is updating the Metro Regional Trails and Greenways Plan Map with a goal of updating the trails on the map this spring. They have discussed removing the Greenways from the map. The TAC supported removing Greenways from the map in cases where the space is not publicly accessible and/or does not contain a trail. These areas may create confusion to map users. The TAC also discussed the idea of removing community trails from the map as those trails are built to different standards and serve a different purpose. They will also update the trail status (i.e., completed, planned) on the map.

Metro representatives will meet with key jurisdictions between March and early April. They are planning to have the map updated in June.

VII. Partner Jurisdiction Updates

A. Washington County –

- i. *Bicycle and Pedestrian Improvement Prioritization Project* – Joy distributed the Top 30 Gaps for Bicycle and Pedestrian Improvement Projects (15 bicycle and 15 pedestrian projects). Further analysis will be conducted on each of the projects so that when funding arises they will have some basic research completed. A Committee member noticed that only bike or ped is listed at each location; there were no locations where both bike and pedestrian projects were prioritized. Joy contacted the TAC following the meeting and confirmed.
- ii. *TSP* – The Goals, Objectives, and Strategies document is currently being worked on. The County will be working on the Modal plans this summer. A member of the TSP team will come to our TAC meeting in May and again later in the year to touch base.
- iii. *The Aloha-Reedsville Plan* – This project is about halfway complete. A public meeting will be held on March 5th at Aloha High School. The meeting will focus on community conversations regarding

key issues that need to be decided. A press release announcing the meeting will go out in the next few days.

- iv. *County Work Program* – The work program is out for community review. Written comments are due March 7th. The Board of County Commissioners will discuss this program on March 26th.
- B. *Beaverton Bicycle Advisory Committee* – During their last meeting, they went over their action plan for the upcoming year. They have four new members this year. They will have a presentation to the Beaverton City Council in March. The BBAC will continue rotating membership for the TAC.
- C. *City of Beaverton* – No report because no representative present.

VIII. Westside Trail Master Plan Trail Committee Report

The last meeting for this group will be on April 4th. At the January meeting, they discussed that the Master Planning project will be completed soon and Robert Spurlock discussed that he needs volunteers for an MP Greenway Advocacy group. Joe is not renewing his membership to the TAC so he will no longer be participating in this group either. Kevin and Steve are already on the committee so they will continue to represent the TAC at the final meeting.

IX. Election of 2013 Trails Committee Officers

MOTION made (John) and seconded (Joe) to nominate Tom as the TAC Chair for the upcoming year. Unanimous vote in favor of the motion.

MOTION made (Kevin) and seconded (Joe) to nominate John as the TAC Vice Chair for the upcoming year. Unanimous vote in favor of the motion.

MOTION made (John) and seconded (Kevin), on an interim basis, the TAC will rotate recording the meeting minutes between Committee members. Tom will contact a Committee member to fulfill this need each month. Unanimous vote in favor of the motion.

X. Annual Calendar – 2013

Tom distributed a calendar and the TAC discussed some of the upcoming speakers and topics. Joe recommended adding the Challenge Grant Deadline and Steve recommended moving the Challenge Grant discussion to March. Kevin recommended moving the Westside Trail discussion to April when Metro will have the Master Plan ready for public review.

XI. Initiatives to Increase TAC Committee Membership

An advertisement should be posted soon as Steve is in the process of providing the website person information.

Other ideas

- THPRD staff could ask Jonathan Maus to post an advertisement on his blog.

XII. Name Badges for Committee Members

This topic will be discussed next month.

XIII. Open Discussion

MOTION made (Tom) and seconded (John) to thank Joe for his years of valuable service. Unanimous vote in favor of the motion.

XIV. Next Meeting will be held on March 19, 2013 at 7:00 pm at the Fanno Creek Service Center.

Meeting adjourned at 9:00 p.m.

Respectfully submitted, Bernadette Le, Recording Secretary