



Tualatin Hills Park & Recreation District

ADVISORY COMMITTEE MEETING MINUTES

Parks Advisory Committee Meeting
Date: October 9, 2012
Time: 6:00 pm
Location: Fanno Creek Service Center

In Attendance

Committee Members: Miles Glowacki, Sue Remkeit, Greg Cody
Staff: Mike Janin, Dave Chrisman

I. Call to Order

Meeting was called to order by Committee Chairman, Miles Glowacki at 6:25 pm at the Fanno Creek Service Center.

II. Approval of Minutes

There were no minutes to approve.

III. Staff Reports

- Mike Janin provided an update on recent park encroachment activities and response actions by parks security staff. Mike noted that most encroachments involve neighbors extending their backyard into adjacent park lands. Some are relatively minor while others may include significant landscaping or even hardscape improvements such as decks, rock walls, sheds and gardens. Mike has been notifying residents when encroachments are discovered requesting they remove all elements within a specified time period. Most residents are compliant but some choose to contest. Mike has been working with THPRD management and our legal team with some of the more significant cases.
- Dave Chrisman, Superintendent of Maintenance Operations, reported that parks staff are working with contractors and consultants on a fuel cleanup operation on a new park property adjacent to Eichler Park. The project is being coordinated with DEQ and funded by a grant specifically for this purpose.
- Dave also reported progress levels with the new Parks Maintenance Service Delivery Model. Staff have restructured operations by dividing the District into management zones and clarifying ownership responsibilities for all staff. So far, the restructuring is contributing to improvements and efficiencies including a reduction of travel time and fuel use.
- Dave also provided a brief update on the synthetic turf replacement project set to begin in November at the HMT Recreation Complex. Maintenance staff will be coordinating the project with contractors and representatives from Field Turf Inc.

IV. Committee Time

- Sue Remkeit provided an update on the GreenPlay Consulting Team who recently presented an overview of the THPRD service assessment project. The team is now in the process of evaluating Park District services and facilities in an effort to determine cost recovery levels. Sue reported that the cost recovery model supports (subsidizes) programs and services that have broad public benefit while programs that primarily benefit the individual are supported by higher use fees.
- Sue reported that she participated in a recent Bond Oversight Committee project tour with THPRD management staff and other committee members. She reported the overall trip was beneficial and was

especially impressed with the level of development of the Jordon Creek Nature Trail in the NE section of the District.

V. Old Business

- Miles reported that the Art in the Park Project continues to solicit new artists. The selection committee recently reviewed submittals but decided to extend the search. Recall Progress Lake has been selected to display art funded by a grant provided by the Beaverton Arts Commission. The Art in the Parks Committee will meet again and Miles will provide an update.

VI. FCSC Tour

- The Parks Advisory Committee toured the Fanno Creek Service Center. This is the first meeting of the committee at this location. The group visited the offices of Natural Resources, Planning and Maintenance Operations. They walked through the fabrication shop, tool room, fleet bays, carpentry shop, paint shop and sign shop, warehouse storage areas, outdoor fleet yard and soccer fields.

VII. Next Meeting will be held on Tuesday, November 13th, 6:30 pm, FCSC.

The meeting was adjourned at 7:45 pm.

Respectfully submitted,

Dave Chrisman
Recording Secretary