



Tualatin Hills Park & Recreation District

ADVISORY COMMITTEE MEETING MINUTES

Recreation Advisory Committee Meeting
Date: August 22, 2012
Time: 7:00 p.m.
Location: Garden Home Recreation Center

In Attendance

Committee Members: Adam Bless, Sarah Yahna, Deanna Draper, Alaka Sarangdhar, Bob Miller, Leslie Coefield
Staff: Eric Owens

I. Call to Order

Adam called the meeting to order at 7:05 p.m.

II. Approval of Minutes

The Committee approved the minutes from the July 2012 meeting.

III. Financial Report

N/A

IV. Old Business

Community Needs Survey: All of the Committee members present had taken the survey online. Eric informed the Committee that he contacted the Beaverton Farmers' Market, Cedar Hills Farmers' Market, and the Terpenning Tennis Center about distributing surveys at those locations. There will be a soccer event at the Complex on September 8th, so that would be a good venue for the survey. We will also contact the Beaverton Library and Cedar Hills Library. We also will distribute the survey at fitness and recreation classes at the three Centers, which will get us feedback from people who are already active in the District's programs. The Committee agreed that, as an incentive to take the survey right away, people who fill out the survey right away will be entered in a drawing for a free class.

Deanna also recommended getting a story in the Beaverton Valley Times.

NOTE – the Committee originally planned to staff the Farmer's Markets and soccer event in September. However, the District would prefer if we wait until October because GreenPlay is also doing a survey at the same time. The surveys have different content and do not duplicate each other but the public might get confused if we distribute two surveys at the same time. The Rec Advisory Committee will hold off on its survey until October.

New Committee Officers: The Committee needs to name a new chair to replace Paige, whose family is moving to Germany. Adam volunteered and the group approved unanimously. Since Adam is already secretary, the Committee needs a new secretary. Leslie volunteered and the Committee again approved unanimously.

V. New Business

Center Staffing: A participant at Conestoga mentioned that front desk staffing at Conestoga seems to be an issue. The staff is shorthanded right now. The Program Coordinator resigned. Another employee is currently filling the position as the District looks to hire a replacement. Eric confirmed that the staff was down a Program Coordinator due to the resignation of Brian Sherman, however, there has been additional

part-time and the upgrade of a current full-time staff member that would backfill this position until filled at a later date. Eric stated that the staffing level should be adequate to handle the current workload.

The Rec Advisory Committee is also down to six members with Paige leaving and Sharon's term ending. The Committee discussed ways to recruit a seventh member. Eric mentioned that there were some people who had expressed interest when this Committee first convened in 2011. He will contact them. If they do not join the Committee then we will recruit a new member similar to the way we recruited the six who are serving now.

Fitness Class Schedules: Sarah mentioned that it is not easy to figure out what times classes are available for those who would like to drop in. She suggested a grid type schedule with classes listed by hour and day of the week. That is how 24 Hour and LA Fitness do it.

Garden Home Weight Room Improvements: The Committee discussed a list of suggested improvements to the new weight room at Garden Home. These are comments that people in the weight room have made to Deanna. The list is attached.

- VI. Next Meeting will be held on** October 3rd at Cedar Hills, 7:00 PM. Note – subsequently we changed to 7:00 on September 26th, still at Cedar Hills.

Meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Adam Bless
Recording Secretary

Garden Home Rec Center Weight Room Improvements

1. Numbers on Equipment
2. Hooks for coats, etc.
3. Bench in room (place to sit and put shoes on or wait for a machine)
4. Holders for disinfectant spray bottles
5. Water fountain: too low, need way to refill water bottles
6. Sink & counter
7. Access to fresh air, maybe could open door to outside??? (install windows that open)
8. Equipment help by certified trainer
9. Bring back trainer office hours
10. ADA compliance (wheelchair cannot get in right now)
11. Improve sign-in procedure (There used to be a sign in list at the door. A card swipe system would be even better)
12. Different type of paper towels, similar to what have at Stuhr Center

List of comments given to Deanna in the weight room at Garden Home.