



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Historic Facilities Advisory Committee Meeting

Date: August 14, 2012

Time: 1:00 pm-3:00 pm

Location: Main House

In Attendance

Committee Members: Jan Regnier, Diane Keaton, Macie Brightman, Jim O'Connor, Bill O'Brien, Willie Willworth
Staff: Lynda Myers, Diana Sergeant, Mike Fontenot
Staff Absent: Allan Wells, Lisa Novak

I. Call to Order: Meeting was called to order at 1:00 pm by Jan Regnier.

II. Approval of Minutes

Motion: Jim O'Connor moved that the minutes of June 10th be approved. **Seconded:** Bill O'Brien
Motion carried with a unanimous vote of the membership in attendance (quorum established).

III. Financial Report

The July financial statement was reviewed.

IV. Agenda Items

Grounds Report – Mike Fontenot

- Mike F and his crew are busy preparing the grounds for the August 26th Centennial Celebration and he has purchased the Eddie's White Wonder Dogwood tree for the Centennial Celebration.
- NW Tree Specialists donated tea composition with a fungicide mix to help prevent root disease.
- Mike F also reported they are busy removing impatience as a downy mildew is spreading in the garden beds.

Center Supervisor Report – Lynda Myers

- Lynda M also updated the Committee members on the Centennial. She handed out information for each building that the public will be able to tour during the Centennial. Lynda M also handed out the passports that families will be using as they tour the Jenkins Estate. The passport contains informative facts about each building or garden.
- Committee members will meet in the office at 11:30 am the day of the Centennial for a brief meeting before the events begin.

New Business: Committee Reports

Fundraising Report:

- The Silent Auction during the Summer Concert raised \$1,169.00. Lynda M discussed the results of the silent auction. She thanked the Committee members for procuring and/or donating items for the auction. She also thanked them for volunteering the night of the event.
- There was a discussion on how to improve the Silent Auction for next year and Bill O handed out a list of suggestions that he believes will help the auction run more smoothly.

Other New Business: No Report

V. Old Business: No Report

VI. Next Meeting will be held on September 11th for a Social at the Gate House at 5 pm.

The meeting concluded at 3:00 pm.

Respectfully submitted,

Diana Sergeant
Recording Secretary

2012-2013 Meeting Dates

<i>September 11, 2012</i>		<i>Social 5pm Gate House</i>
<i>October 9, 2012</i>		<i>Fall Planting</i>
<i>November 13, 2012</i>	<i>1p-3p</i>	<i>Regular Meeting</i>
<i>December 11, 2012</i>	<i>1p-3p</i>	<i>Regular Meeting</i>
<i>January 8, 2013</i>	<i>1p-3p</i>	<i>Regular Meeting</i>
<i>February 12, 2013</i>	<i>1p-3p</i>	<i>Regular Meeting</i>
<i>March 14, 2013</i>	<i>1p-3p</i>	<i>Spring Planting</i>
<i>April 9, 2013</i>	<i>1p-3p</i>	<i>Regular Meeting</i>
<i>May 14, 2013</i>	<i>1p-3p</i>	<i>Regular Meeting</i>
<i>June 11, 2013</i>	<i>1p-3p</i>	<i>Regular Meeting</i>
<i>July 9, 2013</i>	<i>1p-3p</i>	<i>Regular Meeting</i>
<i>August 13, 2013</i>		<i>Social 5pm Gate House</i>

**"History is writing it
down when you hear it."
Doug Grafe
Heritage Tree Council
2010**

Calendar of Events 2012-2013

<i>Painters Showcase</i>	<i>September 28-30</i>
<i>Cedar Mill Cider Festival</i>	<i>October 14</i>
<i>(At JOAY House 12050 NW Cornell Rd)</i>	
<i>Spooktacular</i>	<i>October 27</i>
<i>Holiday Teas</i>	<i>December 1 & 8</i>
<i>Chocolate Fantasy</i>	<i>February 8</i>
<i>Princess Tea</i>	<i>March 9</i>
<i>Rhododendron Show</i>	<i>April 27</i>
<i>Barefoot Quilt Show</i>	<i>May 11 & 12</i>