



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Historic Facilities Advisory Committee Meeting

Date: July 10, 2012

Time: 11:00 am-12:30 pm

Location: Main House

In Attendance

Committee Members: Jan Regnier, Diane Keaton, Macie Brightman, Jim O'Connor
Absent: Bill O'Brien, Willie Willworth
Staff: Lynda Myers, Lisa Novak, Diana Sergeant, Mike Fontenot
Staff Absent: Allan Wells

I. Call to Order: Meeting was called to order at 1:00 pm by Jan Regnier.

II. Approval of Minutes

Motion: Diane Keaton moved that the minutes of May 8th be approved. Seconded: Macie Brightman
Motion carried with a unanimous vote of the membership in attendance (quorum established)

III. Financial Report

The June financial statement was reviewed.

IV. Agenda Items

Grounds Report – Mike Fontenot.

- Mike F and his crew have been busy adding more plants to the Meadow.
- Mike F also reported the drainage system in the Meadow is working better.
- Mike F will purchase the Eddie's White Wonder Dogwood tree for the Centennial celebration.
- Mike F continues to utilize the help of four volunteers that are here on Thursdays to help in the Rhododendron and Herb Gardens.
- Diane K asked Mike F if the Advisory Committee could help restore the Cutting Garden. Jan R suggested making raised beds in the center of the garden. After a short discussion it was decided that this project and planning will be discussed at a later time.

Superintendent's Report – Lisa Novak

- Lisa Novak discussed the Summer Concerts in the Park. Lisa N reported the July 5th concert had 2,500 patrons in attendance.

Center Supervisor Report – Lynda Myers

- Lynda M discussed the Tualatin Hills Park Foundation raffle and the Who Should Play? Program.
- Lynda M handed out an updated list of silent auction items that have been donated for the Summer Anniversary concert. Jan R and Macie B discussed businesses they have contacted to request certificates or items.
- Discussion on how payment will be taken for the silent auction. Credit cards will be taken as well as cash. Macie Brightman made a motion for \$250.00 to be released from the Jenkins Estate Advisory Committee account for petty cash for the silent auction at the Centennial Celebration concert. Seconded: Diane Keaton *Motion carried with a unanimous vote of the membership in attendance (quorum established).*
- Lynda M will also create a flyer to be handed out at the gate to remind guests about the auction. There will also be announcement reminders during the event.

- Lynda M also showed the Advisory Committee the invitations that will be sent to past and current garden clubs, THPRD Board members, Advisory Committee members and other significant members that have impacted the Jenkins Estate.

New Business: Committee Reports

Herb Garden:

- Thank you to NW Tree Specialists for donating dahlias for the Herb and Cutting Gardens.

Rhododendron Garden:

- Thank you to NW Tree Specialists for donating and injecting 150 gallons of compost to the Rhododendron Gardens.

Fundraising Report:

- The committee continues to remain busy obtaining items for the silent auction for the Summer Celebration concert.

History & Archiving:

- Jan R presented the memory books with sections of Mrs. Jenkins' journal for the Committee members to see. These books will be placed in the Main House during the Centennial celebration for the public to view.
- Lynda M is continuing to go through pictures and newspaper articles in preparation of the Centennial celebration.

JQAY House:

- Jim O asked Lisa if the Park District has been given approval to move the JQAY house back. Lisa N reported they do have tentative approval to move the house.

Interiors: No Report

Other New Business: No Report

V. Old Business: No Report

VI. Next Meeting will be held on August 14th in the Main House from 1:00 pm-3:00 pm.

The meeting concluded at 12:30 pm.

Respectfully submitted,

Diana Sergeant
Recording Secretary

Summary of Upcoming 2012 Meeting Dates

August 14, 2012 1-3pm

September 11, 2012 social

October 9, 2012 Fall planting

November 13, 2012 1-3pm

December 11, 2012 1-3pm

**"History is writing it
down when you hear it."**

**Doug Grafe
Heritage Tree Council
2010**