



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Historic Facilities Advisory Committee Meeting

Date: June 12, 2012

Time: 1:00 pm-3:00 pm

Location: Stable

In Attendance

Committee Members:	Jan Regnier, Diane Keaton, Macie Brightman, Willie Willworth
Absent Members:	Jim O'Connor, Bill O'Brien
Staff:	Lynda Myers, Diana Sergeant, Lisa Novak
Staff Absent:	Allan Wells, Mike Fontenot

- I. **Call to Order:** Meeting was called to order at 1:00 pm by Jan Regnier.
Guest Time: none

- II. **Approval of Minutes**
Motion: Diane Keaton moved that the minutes of May 8th be approved. Seconded: Willie Willworth
Motion carried with a unanimous vote of the membership in attendance (quorum established).

- III. **Financial Report**
The May financial statement was reviewed.

- IV. **Agenda Items**
Grounds Report – *Lynda Myers reported for Mike Fontenot.*

- Thank you to the Advisory Committee for the in-kind donation of \$96.00 to the Jenkins Estate for fuchsias and other flowering plants.
- The Pioneer District 13 Garden Club has given the Jenkins Estate a Beautification Grant for \$250.00 to go toward a tree and plaque for the Centennial Celebration this year. Mike is making arrangements to purchase an Eddie's White Wonder Dogwood.

Superintendent's Report – *Lisa Novak*

- Lisa Novak discussed the Bond Projects and the open house of the newly renovated Elsie Stuhr Center.
- Lisa N reported Conestoga's "Splash Park" will be opening soon.
- Lisa N also reported that she has reported the Cooper Mountain Nature Park parking concerns that were discussed in April's Advisory Committee meeting and asked the Committee to keep her informed of any other future issues.

Center Supervisor Report – *Lynda Myers*

- Lynda Myers handed out a list of auction items that have been donated for the Summer Anniversary event. The Committee discussed items they will be donating and/or businesses they will be contacting to request certificates or items.
- Lynda M will also create a flyer to be handed out at the gate to remind guests about the auction. There will also be announcement reminders during the event.
- Lynda M also reported that she has sent letters to businesses that participated in the Mother's Day event to see if they would like to donate an item to the auction.
- Lynda M also discussed the upcoming Centennial Celebration. She is creating invitations that will be sent to past and current garden clubs, THPRD Board members, Advisory Committee members and other significant members that have impacted the Jenkins Estate.

- Lynda M handed out a schedule requesting Centennial staff volunteers and Committee members chose the location where they would like to volunteer during the event.

New Business: Committee Reports

Herb Garden: Willie Willworth

- Willie reported the Aloha Garden Club is continuing to volunteer on Fridays.

Rhododendron Garden: No Report

Fundraising Report:

- The Advisory Committee raised \$615.50 from the plant sale during the Mother's Day weekend event.
- For next year, it was determined that they need more hostas and ferns and no petunias.

History & Archiving:

- Jan Regnier returned Mrs. Jenkins' journal and requested a picture for the front cover of the memory book she is creating.
- Lynda M is continuing to go through pictures and newspaper articles in preparation of the Centennial celebration.

JQAY House:

- Lisa N reported that they are waiting on permits to begin the next construction project.

Interiors: No Report

Other New Business: No Report

V. **Old Business:** No Report

VI. **Next Meeting will be held on July 10 in the Main House from 11:00 am-12:30 pm.**

The meeting concluded at 3:00 pm.

Respectfully submitted,

Diana Sergeant
Recording Secretary

"History is writing it
down when you hear it."
Doug Grafe
Heritage Tree Council
2010

Summary of Upcoming 2012 Meeting Dates

July 10, 2012 1-3pm

August 14, 2012 1-3pm

September 11, 2012 social

October 9, 2012 Fall planting

November 13, 2012 1-3pm

December 11, 2012 1-3pm