



Tualatin Hills Park & Recreation District

ADVISORY COMMITTEE MEETING MINUTES

Sports Advisory Committee Meeting
Date: Thursday, November 17, 2011
Time: 5:30 p.m.
Location: AC Conference Room

In Attendance

Committee Members: Janet Allison, Chair; Greg Cody, Committee Member; Carrie Fisher, Committee Member; Jerry Jones, Committee Member
Staff: Julie Rocha
Guest: Ann Mackiernan
Absent: Scott Brucker

I. Call to Order

Janet called the meeting to order at 5:40 p.m.

II. Minutes from October Meeting

Janet submitted the minutes from the October 20th meeting.

Motion: Greg made a motion to approve the minutes. Carrie seconded the motion.

During discussion, Greg clarified the wording of the paragraph following the motion regarding the SAC's additional \$1,000 donation. He did not intend that the money from the Timber organization would qualify as money from a "new source."

Noting this clarification, the minutes from the October 20th meeting were approved as submitted. The motion passed unanimously.

III. Financial Report

N/A

IV. New Business

Comp Plan Update

Ann is the Operations Analysis Manager for THPRD and she is here today to gather information as she is updating the Comp Plan. Ann presented information showing the differences between the 2006 Comprehensive Plan and the proposed 2012 Plan. She also presented the scheduled timeline with the intent of presenting this updated plan to the Board of Directors in August 2012. Today she is looking for comments and concerns that she can take back to the Management Team.

After discussion, Ann thanked the members for their input.

Online Registration for Sports Teams

Janet reviewed the new procedure for online registration and commented it was very difficult to follow. Julie agreed and said they would be using it for smaller programs, but added paper rosters would be used for adult softball registration in spring. The new registration procedure designed by I.T. would be used for kickball and volleyball. However, they tried it for basketball and it was too difficult for players to register. Julie found after a team was registered, they could not export the data to use. They will revamp the program and build it internally. Kevin Rhodes offered to help build a completely new system that would talk to the internal registration system.

The whole idea was to have players renew their sports ID cards, pay their assessments and register online. That was supposed to make it easier for the sports coordinators. Julie found it was almost as much work as paper registration.

Staff met with Doug Menke and discussed designing a different structure for paying league fees plus assessments for out of district players. Julie stated because the assessment is so high, THPRD is costing themselves out of the adult softball market. Players currently can go to Hillsboro to play for \$25 or Portland for no charge. Since the program numbers are still declining, we want to stop the slide. In addition, the new structure would need to reflect the fact that softball players are playing softball only and not using other facilities.

Janet added she felt the teams that have left the THPRD adult softball program will not be back. They have moved on to Hillsboro, Delta, Wilsonville and other surrounding communities. Paying \$70/quarter for summer softball and another \$70/quarter for fall softball has continued to reduce the number of teams in all programs -- men, women and co-ed. Janet added she wanted to discuss allowing players to play on more than one team, now not allowed under THPRD rules. She felt this would help stop more teams from leaving the program. She will discuss with Emily Kent when the All Sports Steering Committee meets in January.

Because most adult softball teams have a social bond, Janet felt strongly that in district players would be hurt when a team folds or moves from THPRD because of the high out of district assessment costs. Very few in district players would join other teams and continue to play. Julie added they are not trying to change the assessment fee. They are just trying to find a better way to deal with all team sports. Greg added they should reduce the cost just as they reduced the fee recently for the drop-in programs after the fee study showed a significant drop in attendance and loss of revenue.

Julie added because there are out of district pockets within the City of Beaverton, you are forcing those out of district Beaverton residents to find another venue. Greg reminded everyone that every household has the option to annex into the district if they wish.

V. Old Business

Dugout Covers Baseball 2

Julie presented pricing for this project. If THPRD maintenance builds these dugout covers, the cost would be approximately \$5,000. However, they could not fit it into their schedule in the near future. If we put it out to bid, a private contractor would cost approximately \$5,000 more.

Janet referenced the November 8th BSSC meeting that she did not attend where the members discussed using BSSC funds to build these dugout covers. Since Janet was not at this BSSC meeting, she was not able to convey that no money would be donated to this project from SAC funds since the SAC would be funding the replacement of the shed near the softball concession stand. Janet asked if the shed could be built over the winter. Julie said yes, probably over the winter or spring.

Motion: Greg moved the SAC spend approximately \$2,500 toward replacing the shed near the softball concession stand by in-house maintenance department personnel. Jerry seconded the motion and it passed unanimously.

VI. Committee Time

Greg - Relayed a message from Diane Cooper, an adult volleyball player, who mentioned to Greg there was an odor she noticed when she was on the running track.

Julie - Staff is gearing up for the ASA U-14 Girls' Softball Tournament July 29 through August 5 and mentioned possible volunteer and fundraising opportunities in conjunction with this tournament. 100+ teams are expected. This tournament is coordinated by THPRD, City of Hillsboro and Washington County Visitors' Association.

Janet suggested Party in the Park and Classic at T-Hills information should be in the packets for this tournament since players and families will be here from out of town.

Greg asked about revenue sharing. Julie answered it would be a split among the three agencies.

Julie - THPRD is considering taking the PCC concession stand in-house. They will still bid out the concession stands at the softball fields and in the Athletic Center with revenue coming back to the district from the concessionaire.

Julie added running the concession stand at Sunset Park has worked very well with revenue going to the Baseball/Softball Steering Committee as well as 13 of the affiliated groups. She continued the BSSC should discuss the split since some of the groups who received a share do not play any games at Sunset Park. Janet asked if the cut that went to adult softball was an in-house transfer. Julie said yes, that was the way it was handled.

Janet then asked about combining the Adult Softball Steering Committee and the Volleyball Committee. The cut from the concession stand went to the ASSC in the past. Julie suggested asking Cathy Brucker how to handle merging funds from the two steering committees into the All Sports Steering Committee. Janet brought this up because she wanted to discuss purchasing pads for the risers the volleyball referees stand on from the volleyball funds.

Janet - Welcomed Jerry Jones as a new member of our Sports Advisory Committee. Upon recommendation of our committee, the Board of Directors approved Jerry's appointment. Janet welcomed Jerry as an official member and as such, looks forward to his honest input. Jerry thanked the Committee members and looks forward to serving on this Committee.

Janet - Asked if the Committee members were interested in a social no host get-together for the holidays. After a short discussion, Janet offered to organize in mid-December. No meeting would be scheduled for December.

VII. Next Meeting will be held on Thursday, January 19, 2012 at 5:30 p.m. in the Athletic Center conference room.

We adjourned at 6:35 p.m.

Respectfully submitted,

Janet Allison