



## **Tualatin Hills Park & Recreation District**

### **ADVISORY COMMITTEE MEETING MINUTES**

Recreation Advisory Committee Meeting

Date: January 11, 2012

Time: 7:30 PM

Location: Cedar Hills Recreation Center

#### **In Attendance**

Committee Members:

Sarah Yahna, Alaka Sarangdhar, Adam Bless, Leslie Coefield,  
Deana Draper, Sharon Peters

Staff:

Eric Owens

#### **I. Call to Order**

Adam called the meeting to order at 7:30 PM.

#### **II. Approval of Minutes**

The Committee approved the minutes from the November meeting.

#### **III. Financial Report**

N/A

#### **IV. Old Business**

None

#### **V. New Business**

**Budget Process:** Eric described the timeline for the budget process. There is a series of meetings for approving the budget. Some meetings are particularly significant for Recreation Advisory Committee members. Eric noted that the meeting scheduled for April 16<sup>th</sup> might be most worthwhile for our Committee members because of the amount of detailed work at that meeting. Each department gives an overview of what is included in their proposed budget which would give the Committee a good feeling for what is happening Park District-wide.

**Capital Project List Prioritization:** Eric distributed a list of capital expenditure requests, listed by facility. These requests came directly from the facility managers with input from staff, both full-time and instructors. The requests are a sort of facility wish list; all projects listed will typically not receive capital funding. The most expensive item on the list was the purchase of a van. Eric explained that the van's purpose would be to ferry school children to and from the various after school programs, picking them up from schools and returning them to the Centers. The estimated cost is \$24,000 per van. The group talked about different options, such as leasing. Some of these are state-owned 15-passenger vans that the state is phasing out because the 15-passenger size has a safety issue at freeway speeds. This might work for THPRD because the vans are not used on the highway.

The vans had the most support since they are needed for after school programs. Adam added one item that was not on the Capital Request list (soundproofing for the Garden Home kickboxing room after they switch from carpeted floors to hardwood floors.)

Three of the items (Aquaclimb for Conestoga Pool, Steam Room for Cedar Hills, and new hardwood floor for Garden Home Room 14) did not make the top 14 primarily because their high cost would take up so much of the available funds.

The final priority was:

1	Van	Conestoga	\$24,000
2	Cardio audio equipment	Cedar Hills	\$5,000
3	Fitness Equipment	Cedar Hills	\$11,000
4	Windows in Room 2 and new gym	Garden Home	\$12,000
5	Window for office	Garden Home	\$6,000
6	Stereo equipment for Room 5	Cedar Hills	\$1,000
7	Preschool Cupboards	Cedar Hills	\$1,000
8	Gymnastics Equipment	Cedar Hills	\$3,500
9	Gymnastics Mats	Cedar Hills	\$3,000
10	Troy Lite aerobics bars and rack	Conestoga	\$2,275
11	Soundproof Kickboxing room	Garden Home	Need bid**
12	Aluminum Tables (10)	Cedar Hills	\$2,500
13	Outside Play Structure	Garden Home	\$10,000
14	Sun Shade	Cedar Hills	\$8,000

\*\* may not be practical if too expensive or if it requires tearing down drywall, especially if there's asbestos issue.

VI. Other  
N/A

VII. Next Meeting will be held on February 15<sup>th</sup> at Garden Home Recreation Center, 7:00 PM.

Meeting adjourned at 8:00 PM.

Respectfully submitted,

Adam Bless  
Recording Secretary