



Tualatin Hills Park & Recreation District

ADVISORY COMMITTEE MEETING MINUTES

Aquatics Advisory Committee Meeting

Date: January 4, 2012

Time: 7:00 pm

Location: Dryland Training Center

In Attendance

Committee Members: Jon Schieltz, Ginny Baynes, Kristina Britton, Kathy Johnson and Lorene Sjoblom
Staff: Ross Van Sickle and Sharon Hoffmeister

I. Call to Order

Jon opened the meeting at 7:05 pm.

II. Approval of Minutes

Lorene moved to accept the minutes from the December 2nd, 2011 meeting, noting the correction of Conestoga's anticipated completion date of the expansion project of May 2012. Kristina seconded the motion. Committee members approved the minutes.

III. Financial Report

Current balance as of December 6, 2011 is \$30,068.29.

IV. Old Business

Capital Improvements Recommendation for 2012/13 budget.

Jon provided a suggested list of the capital items to recommend as well as items that can be funded by the Advisory Committee.

Pool	Item Description	Justification/Need	Cost of Capital Acquisition	Matching Funds	AAC Funding
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THPRD Capital Budget

AQ	Portable pool lift	To meet new ADA requirement	\$7,600.00		
BSC	Portable pool lift	To meet new ADA requirement	\$7,600.00		
RSC	Portable pool lift	To meet new ADA requirement	\$7,600.00		
SSC	Portable pool lift	To meet new ADA requirement	\$7,600.00		
SSC-WP	Transfer Platform-wading pool	To meet new ADA requirement	\$1,800.00		

Total: \$32,200.00

AAC Funding Consideration

			Total	Matching	AAC funds
ASC	Lane Line Reel	We currently do not own one & store in garbage cans	\$1,900.00	\$950.00	\$950.00
HSC	Lane Line Reel	Replacing old reel, rusting	\$1,900.00	\$950.00	\$950.00
ASC	Lane Lines (3)	We have replaced two but still need three new ones	\$1,300.00	\$0.00	\$1,300.00

HSC	Swimsuit extractors (2)	New-due to success at BSC & AQ, nice amenity for patrons	\$3,000.00	\$1,500.00	\$1,500.00
SSC	Permanent Shade Structure - Double Post HIP Shade Structure for Wading Pool deck.	<ul style="list-style-type: none"> • Sunset Swim Center has, in the past, purchased a collapsible shade canopy every summer at a cost of \$250.00 ea. (3 out of the last 5 summers, staff had to purchase two because the canopy did not last through the summer). Cost to center: \$2,000. • Permanent shade structure comes with a 10-year warranty for both steel posts and fabric for the shade itself. 	\$8,100.00	\$4,050.00	\$4,050.00
AQ	Aquatic Basketball hoop	We no longer have one and have inquires about when we are replacing it.	\$1,000.00	\$0.00	\$1,000.00

Totals: \$17,200.00 \$7,450.00 \$9,750.00

Kristina moved to approve the recommendation for the capital items to be submitted for budget consideration and to fund the items listed for the AAC funding using \$9,750.00 of AAC funds and \$7,450.00 of Matching Grant funds. Roll call proceeded as follows:

Jon Schieltz	Yes
Lorene Sjoblom	Yes
Kristina Britton	Yes
Ginny Baynes	Yes
Kathy Johnson	Yes

V. New Business

Purchase Request:

Harman Swim Center Stereo: Staff submitted a request for funding to replace the stereo used for the fitness classes (30 hours of fitness classes per week), at a cost of \$648.99. Ginny moved to approve the request for funding. Kristina seconded the motion. Roll call proceeded as follows:

Jon Schieltz	Yes
Lorene Sjoblom	Yes
Kristina Britton	Yes
Ginny Baynes	Yes
Kathy Johnson	Yes

VI. Other

Reports from Committee members and staff:

Kathy Johnson, Sunset Swim Center: Staff ran a Lifeguard Training class over winter break where 16 out of 18 participants successfully completed the course. Also, the Open Swims at the pool were busy during winter break.

Ross Van Sickle, Program Coordinator, Aquatic Center: There will be a Water Polo Tournament at the Aquatic Center this weekend (January 6-8) and a Swim Meet (January 14-16). Winter classes begin next week (January 9) for all of the pools.

Sharon Hoffmeister, Superintendent of Aquatics: We held our annual Aquatics Staff Retreat earlier today (January 4th). This is an opportunity for all of the Full Time and Regular Part Time staff to come together to discuss new topics that are beneficial to staff. The retreat went very well.

Jon Schieltz, Beaverton Swim Center: Winter registration went well. Staffing for the winter term is complete. The pool was quiet over the winter break. Beaverton staff came in second on the Toy Barrel Decorating Contest, district-side.

VII. Next Meeting will be held on Wednesday, February 1st at the Dryland Training Center Classroom.

Jon moved to adjourn the meeting. Lorene seconded the motion.

Meeting adjourned at 7:40 pm.

Respectfully submitted,

Sharon Hoffmeister
Recording Secretary