



## Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Parks Advisory Committee Meeting

Date: November 8, 2011

Time: 6:00 p.m.

Location: Schlottman House

### In Attendance

Committee Members: Miles Glowacki, Greg Cody, Diane Cooper, Carol Rogat, Sue Rimkeit  
Staff: Mike Janin, Dave Chrisman  
Absent: Blair Thomas

### I. Call to Order

The meeting was called to order at 6:12 p.m.

### II. Approval of Minutes

The October minutes were approved.

### III. Presentations

#### Security: Mike Janin

- Security predicts losing three of its staff to local police departments. Mike has instituted internships to train certified applicants who may fill future vacancies. For now, newly hired park police officers will keep Mike busy while he trains them.
- Daylight Savings Time coincides with decreased park activity. There continues to be marijuana use in parks near high schools, and many 30-180 day exclusions have been written.

#### Maintenance: Dave Chrisman

- Staff continues to move into the new 112<sup>th</sup> Avenue facility. There will be an open house this spring. THRPD has not come up with a name for the facility, and it may keep its current name.
- Maintenance is busy with leaf collection and checking drains. The department uses approximately 35 leaf blowers. There have been a few complaints about noise. The newer, 2-cycle blowers are quieter and have fewer emissions.
- The budgeting process begins next month.

### IV. New Business

- Greg Cody talked about the Budget Committee, of which he is a member. The three-step budget approval process begins with their meeting on February 27. He encouraged the Parks Advisory Committee to attend and make their position known on budgeting for Art in the Parks. Currently the parks are mandated to include art in new park development, but nothing is formalized.
- Diane Cooper brought up the unpleasant body odor miasma that runners on the indoor track experience in winter evenings. The park hasn't gotten many complaints about this. Dave Chrisman will look into the air circulation on the track and Greg will bring the matter up with the Sports Advisory Committee, of which he is also a member.
- Greg and his wife walked part of the new Fanno trail and enjoyed it very much.
- Garden Home Recreation Center landed a windfall via an award of compensatory funds from a city sewer project. It will use the money for facility improvements such as new flooring.

**V. Old Business**

Art in the Park:

- Valerie Otami will attend the December meeting. She has been working with the Planning Department and will present recommendations and next steps for Schiffler Park.
- We briefly discussed general funding for ongoing Art in the Park projects. Diane said the annual \$7,500 at this Committee's disposal would not be enough. Dave confirmed that although THRPD has a bond mandate to include art, they have no guidelines for how much money or how it is used. Greg said funds should be tapped from agencies such as the Beaverton Art Commission. Greg said there are regular budgetary funds available also. Miles will ask Valerie to include funding in her presentation.
- Mike said the planner for the Vista Brook Park prefers to wait until the park is finished next summer before art is added. Mike will use the time to look for artifacts. Sue asked Mike to let the planner know that space should be reserved for this purpose. Sue also mentioned the need for a bike rack near the port-a-potties.

Smoking Policy Proposal:

- Dave said our Committee has been asked to make a smoking policy proposal, and asked if the Committee thinks this is a worthwhile issue, and the Committee said it was. Greg thought it might be simpler than initially thought, if THRPD avoids the term "banned" and goes with "discourages." Sue brought up possible funding for signage via a non-profit such as the American Cancer Society. Mike discussed enforcement. Miles said we will wait for Blair's research and recommendations to discuss the issue.

Committee Business:

- No new applications have come in for membership in the Committee.
- Greg reminded the Committee that it has \$7,500 to spend by June 30.
- Greg mentioned that the Committee will present to the Board of Directors at its March 2012 meeting. Members of the Committee will speak. Mike said the presentations usually include our goals as well as what we have accomplished, such as reviewing park presentations and buying the GPS equipment for Maintenance. Dave Chrisman will confirm the March date and will also let us know if other Committees are presenting soon, so we can attend for an idea of what to do for our presentation. Miles will set up a subcommittee (email on that coming from him soon) to tackle the presentation which will include a PowerPoint presentation. Committee members should be thinking of digital photos which tell a story of what the Committee has done and plans to do. THRPD staff will assist with the PowerPoint. The subcommittee will meet at a different time of the week so as not to take time away from regular meeting topics.
- At Mike's suggestion, and in view of the upcoming presentation to the Board of Directors, the Committee voted unanimously to adopt a mission statement. Committee members will email their draft mission statement ideas to the entire Committee on or before December 6. Committee members will read everyone's draft statement before the December 13 meeting. During Committee Business time on the 13<sup>th</sup> we will narrow these down and possibly go through another draft stage before a vote at a future meeting.

**VI. Next Meeting will be held on December 13 at 6:00 p.m.**

Meeting adjourned at 7:25 p.m.

Respectfully submitted,

Diane Cooper  
Recording Secretary