



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Stuhr Center Advisory Committee Meeting

Date: October 10, 2011

Time: 10:00 a.m.

Location: Elsie Stuhr Center

In Attendance

Committee Members: Doris Regan (Chair), Robert Cannon, Harold Eves, Edith Frahm,
Diane Jarvis, Dave Magee & Norm Vaillancourt
Staff: Lisa Novak, Linda Jo Enger & Brenda Peterson
Guests: Laurel Reilly (Liaison for the Beaverton Senior Advisory
Committee)

I. Call to Order

Doris called the meeting to order at 10:10 a.m.

II. Approval of Minutes

R. Cannon made a motion to approve the minutes as corrected (corrected R. Cannon to have moved to accept the minutes as presented), seconded by D. Jarvis and approved unanimously (quorum established).

Brenda will add a reminder to mail out the minutes about a week before the meeting.

Linda Jo and Doris thanked Dave for being at the Board of Directors meeting on October 3 to present on the activities of the Stuhr Center Advisory Committee. He did a great job on a last minute request.

III. Financial Report as of August report: \$245,675.79.

The financial summary, prepared by the Accounting Department, was distributed along with an update of the detailed deposits and expenditures of the Advisory Committee checking account.

Cost of Sentinel: Brenda will report on the cost of the Sentinel mailings and statistics at the November meeting.

Health and Wellness Fair: A thank you to the Stuhr Center Advisory Committee and the Beaverton Senior Citizens Advisory Committee for their volunteer hours before and during the Fair. More than 450 guests attended the event, 49 vendors and non-profit agencies had tables, and just under \$6,300.00 was collected for Stuhr Center program uses. Ann did wonderful job organizing.

Replacement of Bus: Linda Jo will be working with Vehicle Operations staff on research to replace the Stuhr Center bus for 2012.

Cost of Coffee: Brenda will report on the coffee bar statistics at the November meeting.

IV. Old Business

Goals 2011	Status	Expansion Goals	Status
Adopt a Grandparent/Grandchild Program	Discussed, <i>see notes below</i>	Furniture	Continuing discussion
		TV's in the fitness room	Continuing discussion
Tuff Shed #3	Removed until Summer 2012	Internet connection and computer for public	Continuing discussion

Bond Project Expansion Update

- Contractors are finishing the installation of insulation throughout the building.
- Electricians have finished replacing the hallway lighting.
- The windows on the new fitness room have been installed and the windows will be replaced in the Maple/Birch and Cedar Rooms on Friday, October 14. Classes have been moved to other parts of the building and those who use the fitness room will hopefully use one of our other Recreation Centers for their Friday workouts.
- Linda Jo notes that the project is on schedule.

Adopt a Grandparent/Grandchild Program: Members of the Advisory Committee committed to taking part in Grandchildren's Day on Saturday, December 10, from 10:00 a.m. till noon. Advertisement will begin in the Sentinel and flyers will be made to promote this event at the Thanksgiving dinners.

V. New Business

Petty Cash Checking Accounts: **H. Eves moved that US Bank authorize the following Elsie Stuhr Center Staff as signers on the Stuhr Center Advisory Committee checking account, Excursion checking account and Gift Shop checking account. Linda Jo Enger, Center Supervisor; Ann Satterfield, Program Coordinator; Linda Aliff, Program Coordinator; and Brenda Peterson, Office Tech [all other names to be removed]. Seconded by D. Magee. Motion passed unanimously (quorum established).**

Terms of Office: A question was raised to the expiration of the terms of office for each member. Brenda will copy and mail the roster that was printed with the October 3rd Board packet. Discussion (and corrections as necessary) will continue at November's meeting.

Fee increase: Lisa reported, at their September meeting, the Board of Directors approved the 4th-year fee increase for programs at the Elsie Stuhr Center to begin January 2012. Program staff has made the changes for the Winter/Spring Activities Guide to reflect this directive.

Upcoming Fee Increase: Beginning January 2013, the Board will be implementing a 5% reduction (5% each year to lower the subsidy from 40% to 25% in four years) to the subsidy for seniors to increase program costs to 35% of the class fees. Lisa will check to make certain we have reached this goal in our fee increases and will report back in November.

Pickleball and other Outdoor Games: In a request by the Tennis Staff, Linda Jo is entertaining a request to add pickleball as one of our outdoor activities to the court in the park behind the Center. Linda Jo will be talking to staff about adding Bocce and maybe permanent ping pong tables to the park for next summer as well. (Linda Jo will be asking the Stuhr Center ping pong players if they would like to help fundraise for these permanent "tables.")

VI. Next Meeting will be held on Monday, November 7 (one week earlier) at 10:00 a.m. at the Elsie Stuhr Center.

Meeting adjourned at 11:25 a.m.

Respectfully submitted,

Brenda Peterson
Recording Secretary