



## Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Stuhr Center Advisory Committee Meeting

Date: August 8, 2011

Time: 11:30 a.m.

Location: Fanno Farmhouse

### In Attendance

Committee Members:

Doris Regan (Chair), Robert Cannon, Harold Eves, Edith Frahm,  
Diane Jarvis, Dave Magee & Norm Vaillancourt

Staff:

Lisa Novak, Linda Jo Enger & Brenda Peterson

Guest:

Laurel Reilly

### I. Call to Order

Doris called the meeting to order at 12:04 p.m.

### II. Approval of Minutes

R. Cannon made a motion to approve the minutes as written, seconded by D. Magee and approved unanimously (quorum established).

### III. Financial Report as of June report: \$253,442.95

The financial summary, prepared by the Accounting Department, was distributed. Brenda has been entering the bookkeeper's documents and presented both a summary and details of expenses and income for the months of April, May, June and July 2011 as it relates to the Advisory Committee and their "events."

Coffee Bar: future discussion regarding the cost of coffee per cup. Staff will continue to report the income and expenses of coffee sales as it relates to the service prices. Staff will also check in with the volunteer "baristas."

*The Oregonian*: the stack of *The Oregonian* delivered to the Center belong with the Loaves & Fishes service (and Meals on Wheels) program. The Committee has been paying for a single monthly subscription for the Center as to follow events that refer to the Stuhr Center and THPRD. That subscription is currently canceled during construction and may or may not re-subscribe in October.

Janet Allison thanked the Committee for their donation toward the purchase of a trophy in the category of "The Classic - Young Rodder – First Place Trophy" at the Party in the Park/The Classic at T-Hills car show charity event.

Memorial Fund-Scholarships: Two checks have been received to be designated for scholarships in the programs of the Stuhr Center. These donations will greatly support the needs of some of the patrons that attend classes here.

### IV. Old Business

Goals 2011	Status	Expansion Goals	Status
Tuff Shed #3	Continued discussion	Furniture	Update September
Adopt a Grandparent Program	Continued discussion	TV's in the fitness room	Continued discussion
		Walking Path	Challenge Grant & funds approved at August meeting
		Internet connection and computer for public	Continued discussion

Expansion/Phase 1: the removal of the front entrance area, demolishing of the restrooms near the former weight room, the roof replacement (copper-colored, metal) and sprinkler system are the current construction projects.

Alternate Fitness Room sites: At pre-scheduled times, Diane is at Cedar Hills and Kelsey is at both Cedar Hills and Garden Home to help out with needs of our patrons. Other fitness classes are being held at Pilgrim Lutheran Church.

Walking Path: H. Eves moved that along with the matching Challenge Grant funds available, the Committee will contribute \$1,200.00 to the construction fees as it relates to connecting the pathways from the NE side of the building to the back entrance.  
Seconded by N. Vaillancourt. Motion passed unanimously (quorum established).

The staff at the Center have been receiving many calls and complaints about the Harvest Bazaar. We hope to make everyone happy next year.

Fundraisers:

- Survey Summary - Hat sales: not much activity.
- Other merchandise sale suggestions: sell reusable bags (shopping), towels to use in the weight room, water bottles, etc. in celebration to reopening the new fitness room.
- Farmers Market: pastry, coffee and water sales scheduled for Saturday, August 13 in the Community Booth at the Beaverton Farmers Market.
- Qdoba: 30% of all sales (with coupon) on August 13 (and any catering sales the week of August 8) at the downtown Beaverton Qdoba restaurant, will be "donated" to the Elsie Stuhr Center. Flyers are being handed out at the Farmers Market (August 6<sup>th</sup> and August 13<sup>th</sup>) as well as Bethel Congregational Church (Loaves & Fishes location), Beaverton Community Center, and several other locations.
- Raffle/Bob Lamphere: Norm is currently placing most of his efforts in the Qdoba fundraiser, but will aggressively work toward this fundraiser in the next months to come.

Summer BBQ: The event, held on Friday, July 15 had 200+ people attend. Burgers, potato salad, warm weather, Advisory Committee members, Loaves and Fishes volunteers, and of course Elvis made the event a success. Discussion continued with possibly using a BBQ catering company for next year's event.

Canopy on the Patio is beautiful. It covers most of the patio and was available for the Picnic on the Patio event. It has a couple of lettering issues, so at the end of the season, it will be returned for reprinting of the lettering.

Beaverton Senior Citizen Advisory Committee (BSCAC) Report

- The Committee congratulated Laurel on her new official status with the BSCAC.
- Stuhr Center staff presented on the upcoming Health and Wellness Fair.
- Members of BSCAC have been attending public events (NAC meetings, Mayor's Picnics, THPRD Concerts) near Carolwood, Schiffler and Camile Parks. These parks have a higher population of seniors to distribute information re: services.
- The Gleaners presented at their meeting as well as representatives with SNAP (Supplemental Nutrition Assistance Program - formerly Food Stamps).

*[Note: Tualatin Valley Gleaners - Federally recognized non-profit 501(c)(3) group. They offer a fully tax-deductible receipt for all your contributions. All food, non-food, and cash donations can be accepted at the distribution site: Saturdays from 2-4 p.m. at 12350 SW 5<sup>th</sup> St., Beaverton, OR 97005, or you can email us for pickup of donated items.]*

Activities at the Beaverton Community Center: Cribbage and Bridge are the two drop-in activities scheduled at the Community Center. Robert noted that there were 23 cribbage players last week. The Eager Beavers were scheduled at the Community Center, but they have found another location and will not return to the Stuhr Center. This prime time on Mondays in the Manzanita Room will be programmed with fitness classes starting Winter term.

Furniture for the lobby: Linda Jo is receiving bids throughout this month and will bring information to the Committee in September.

**V. New Business**

Discussion re: Advisory Committee members being more "approachable"

- Attend Newcomers Welcome event in September
- Walk the cafeteria and say hello once a week
- Article in the *Sentinel* about how to contact members
- Suggestion/communication box – update bulletin board
- Table in the new lobby to greet new and returning patrons

Dave requested a moment of silence to remember Mr. Mark Hatfield.

**VI. Next Meeting will be held on Monday, September 12<sup>th</sup> at 10:00 a.m. place TBD, by Linda Jo and Brenda**

Meeting adjourned at 1:20 p.m.

Respectfully submitted,

Brenda Peterson  
Recording Secretary