



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Historic Facilities Advisory Committee Meeting

Date: April 12, 2011

Time: 1:00pm

Location: Main House

In Attendance

Committee Members:

Jan Regnier (Chair), Macie Brightman, Diane Keaton, Bill O'Brien, Willie Willworth and Jim O'Connor

Staff:

Lynda Myers, Lisa Novak, Allan Wells, Mike Fontenot and Brenda Peterson

I. Call to Order: 1:00pm by Chair, Jan Regnier.

II. Approval of Minutes: *Motion: J. O'Connor moved that the minutes of March 8, 2011 be approved as printed.*
Seconded: D. Keaton
Motion carried with a unanimous vote of the membership in attendance (quorum established).

III. Financial Report: The February financial statement was reviewed as prepared by the accounting department.
Brenda provided the closing statement for fiscal year 2010-2011.
[\$172.40 under fundraising supplies was initially miscoded and edited by accounting staff.]

IV. Agenda Items

Grounds Report – Allan Wells and Mike Fontenot

- Widening of 209th update: Allan hasn't received any further information since the postcard.
- Brenda and Mike arranged some photos in the television to show some of the work around the Estate:
 - The Aloha Garden Club is out monthly working in the Herb Garden.
 - The Rhododendron Society volunteers arranged to have some Aloha High School students volunteer in the Rhododendron Garden. They planted 40 plants and spread "zoo doo" around the garden.
 - The daffodils that the Committee members planted near the Farmington Sign, Main Gate and Camp Rivendale gate are blooming.
 - The Edward Center staff have returned to the grounds. They have cleared beds along the parking areas and roadways.
 - The Stable Meadow is getting special treatment. With the wet season, crane fly larvae have been attacking the lawn. Mike is getting leftover sod from ball field maintenance and other sources to repair the meadow getting ready for our June 4 wedding.
 - Park Maintenance staff are working to redefine the borders of each historic garden area and removing invasive species.

Superintendent's Report – Lisa

- Lisa asked the Committee members for their opinion on Family Assistance and the level of funding to the patrons. It was discussed that changing to the limit of \$200 per person per year to \$50 per person per quarter significantly hinders the ability to register for a camp activity. It was discussed that a "co-pay" for classes would be a good compromise.

Center Supervisor Report – Lynda

- The Building Maintenance crew of Gary and Gary are completing many marvelous projects from cleaning the grout in the Main House bathrooms, adding lighting/cleaning/reorganizing the Main House basement, painting the Main House bedroom doors/door frames, re-staining and polishing the Stable floors upstairs, and cleaning the grooves on the stairs in the Stable.
- Lynda attended the Oregon Heritage Conference in Astoria. Lynda made many contacts she will put to use for the 2012 Centennial Celebration next year.
- The Barefoot Quilt Festival is “partnering” with the Beaverton Historical Society and their quilt show. It will be the same Saturday, May 7 at 2:00pm.
- Camp Rivendale: staff are being interviewed and hired; camper applications were mailed at the end of March.
- The Beaverton Metro Rotary awarded Camp Rivendale a \$4,000 grant for the continuation of the swim program and an ice cream social for this 2011 summer.
- Brenda has created a marketing CD of pictures of the Jenkins Estate. Program staff will be delivering these CDs to local businesses in the hopes that they will consider our facility for their next off-site meeting.

New Business: Committee Reports

Herb Garden: Willie

- The Aloha Garden Club continues to volunteer during the month. They will return as a group to plant the pathways and to plant dahlias in the Herb Garden.

Rhododendron Garden: Mike

- See Park Maintenance report.

Fundraising Report: Jan

- Plants in the greenhouse are looking great: TLC party on Friday, May 6 at 10am.
- Allan will pick up plants from New Leaf on Wednesday or Thursday, May 4/5.
- Allan will reserve the canopy and Mike will move five picnic tables to the sale area.
- Brenda will get the cashbox, wheelchair and card table.

History & Archiving: No report

JOAY House: Lisa

- Lynda and Lisa met with the Architect and a Landscape Architect moving forward on getting “stamped” engineering plans. This is an important step to proceed with looking for grants.
- It will be recommended to move the house back (and over) about 10 feet. There will be a new foundation constructed, but there are plans to display/use the existing foundation as a historical and educational learning experience at the site. The Architect is working with the State Historic Preservation Office (SHPO) to ensure that we have permission from the National offices to move the house without affecting its/our historic status.

Interiors: No report

Other New Business: None

V. **Old Business:** None discussed

VI. **Next Meeting will be held on** Tuesday, May 17, 2011 (moved back a week).

The meeting concluded at 2:30pm

Respectfully submitted,
Brenda Peterson, Recording Secretary

**“History is writing it
down when you hear it.”
Doug Grafe
Heritage Tree Council
2010**