



## Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

### Aquatics Advisory Committee Meeting

Date: April 6, 2011

Time: 7:00 pm

Location: Conestoga Recreation & Aquatic Center

#### In Attendance

Committee Members: Jon Schieltz, Julia Kegg, Kathy Johnson, Kristina Britton, Sheila McCarroll, Janel Hill, Gene Darrah, Ginny Baynes and Lorene Sjoblom

Staff: Ross Van Sickle, Brian Powers and Sharon Hoffmeister

#### I. Call to Order

Jon opened the meeting at 7:00 pm.

#### II. Approval of Minutes

Kristina moved to accept the minutes from the March 2, 2011 meeting, with two typo corrections. Julia seconded the motion. Committee members approved the minutes.

#### III. Financial Report

Current balance as of April 3, 2011 is \$19,548.15.

#### IV. Old Business

No old business was discussed.

#### V. New Business

Proposed Changes to the Family Assistance Program: Staff provided the Committee members with information regarding the proposed changes to the Family Assistance Program. The Committee members requested additional information, noting current program guidelines and eligibility levels as well as the specific income levels for the proposed changes. Staff will email the additional information to the Committee members.

#### Purchase Requests:

Family Triathlon: The Family Triathlon Planning Committee held their first meeting of this year just prior to this evening's Aquatics Advisory Committee. The event will be held on Saturday, July 30<sup>th</sup>. Staff requested funding for triathlon supplies (brochures, medals, bags and water bottles) in the amount of \$2,025. Sheila had suggested purchasing more supplies; greater quantities may be cheaper and can be used next year. Kristina moved to fund the brochure and have staff look into pricing of greater quantities of medals, bags and water bottles. Julia seconded the motion. Roll call proceeded as follows:

Lorene Sjoblom	Yes
Kristina Britton	Yes
Kathy Johnson	Yes
Gene Darrah	Yes
Sheila McCarroll	Yes
Ginny Baynes	Yes
Julia Kegg	Yes
Janel Hill	Yes
Jon Schieltz	Yes

May Fitness Challenge and McKay Lesson Program: Staff submitted a request for bags for the May Fitness Challenge and McKay Elementary lesson program. The bags (tote style in black with a white logo) ranged in price from \$3.63-\$8.65 each. Committee members suggested that we order the same bags for the McKay

program as we are for the Family Triathlon, the lime green cinch bags at \$1.49 each. Lorene suggested that we order the cinch bags for Harman's May Fitness Challenge as well. Janel moved to approve \$419.73 for the 200 bags for the May Fitness challenge (50 black w/white logo) and the McKay Elementary lesson program (150 lime green w/black logo). Julia seconded the motion. Roll call proceeded as follows:

Lorene Sjoblom	Yes
Kristina Britton	Yes
Kathy Johnson	Yes
Gene Darrah	Yes
Sheila McCarroll	Yes
Ginny Baynes	Yes
Julia Kegg	Yes
Janel Hill	Yes
Jon Schieltz	Yes

Kristina suggested the McKay bag order be combined with the Family Triathlon bag order in order to save on set-up costs. Kristina moved to approve the purchase of 325 bags for the Family Triathlon. Julia seconded the motion. Roll call proceeded as follows:

Lorene Sjoblom	Yes
Kristina Britton	Yes
Kathy Johnson	Yes
Gene Darrah	Yes
Sheila McCarroll	Yes
Ginny Baynes	Yes
Julia Kegg	Yes
Janel Hill	Yes
Jon Schieltz	Yes

## VI. Other

Reports from Committee members and staff:

Brian Powers, Center Supervisor, Conestoga: Brian reported that the Board of Directors approved the contractor for the expansion project, which should get underway late spring. Brian shared illustrations of the spray park and the floor plan of the expanded areas in the building. A question was raised regarding the water treatment for the spray park, Brian explained that Conestoga's spray park will feature recirculated water that will be chemically and UV treated, which is ideal for a spray park located at an aquatic facility. Unlike the spray park planned for the redesigned Cedar Hills Park that will feature a drain to sanitary sewer system, which is ideal for park sites, requiring less maintenance.

Julia Kegg, Harman Swim Center: The lift has been repaired after being out of service for a month. Revenue is up for the Center, especially with private lessons. Staff are gearing up for summer.

Ross Van Sickle, Temporary Center Supervisor, Aquatic Center: Ross provided an update on the product sales at Aloha and the Aquatic Center. To date net profit at Aloha is \$2172.37 and at the Aquatic Center \$5,014.13. Things are running smoothly at the Aquatic Center. We have several upcoming events:

April 16	Synchro Meet
April 29-May 1	Rose Cup Water Polo Tournament
May 6-8	Spring Open Swim Meet
May 20-22	2011 Region "A" Age Group Championships-Synchro Meet

Kathy Johnson, Sunset Swim Center: Three additional lights have been installed over the pool to provide more lighting over the pool with the new energy efficient lights. Sunset Swim Center is receiving funding for hand dryers for the spectator restrooms. These funds are being provided through the Park District's Sustainability Program. Staff anticipates significant reduction in the use of paper towels at the Center.

Jon Schieltz, Beaverton Swim Center: Staff have worked very hard in eliminating the wait lists for Learn To Swim classes, finding classes to accommodate all of those who were on the wait list. The office remodel is underway. The painting is done and staff is waiting on the new flooring, cabinet fronts and protective trim for the counter tops. Staff thanks the Advisory Committee for the funding for the new fitness equipment.

- VII. Next Meeting will be held on** Wednesday, May 4<sup>th</sup> currently scheduled for the Somerset West Swim Center; however, the location may change due to weather. Staff will notify Committee members of any changes.

With all business concluded, Janel moved to adjourn the meeting, Julia seconded the motion.

Meeting adjourned at 7:55 pm.

Respectfully submitted,

Sharon Hoffmeister  
Recording Secretary