



## Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

### Aquatics Advisory Committee Meeting

Date: February 2, 2011

Time: 7:00 pm

Location: Sunset Swim Center

#### In Attendance

Committee Members: Jon Schieltz, Julia Kegg, Kathy Johnson, Kristina Britton, Ginny Baynes, Janel Hill, Gene Darrah and Lorene Sjoblom  
Staff: Ross Van Sickle and Sharon Hoffmeister

#### I. Call to Order

Jon opened the meeting at 7:00 pm.

#### II. Approval of Minutes

Kathy moved to accept the minutes from the January 5, 2011 meeting with one correction, on the list of items approved for funding by the Aquatics Advisory Committee, the carpet replacement should be listed as BSC (Beaverton) and not HSC (Harman). Also, a typo was noted on page two, Dive-in movie rather than DiveOn movie. Kristina seconded the motion. Committee members approved the minutes.

#### III. Financial Report

Current balance as of February 1, 2011 is \$26,035.27.

#### IV. Old Business

No old business was discussed.

#### V. New Business

Facility Closures: There are two major closures coming up as part of the seismic improvement projects funded through the Bond Measure for Beaverton and Sunset Pools. Due to the expected length of these closures, it has been determined that the Beaverton project will be deferred to the 2012/13 budget year and Sunset will be scheduled for Spring 2012.

#### Purchase Requests:

Fitness Equipment: At the December 1, 2010 work session with the Center Supervisors, fitness equipment was included on the capital request list for consideration for 2011/12; however, these items do not qualify under the definition of capital items. Therefore, due to the overall need for fitness equipment at all of the pools, the Committee members suggested that the request be compiled. Ross distributed the list of items, totaling \$6241.25. However, a portion of the purchase amounting to \$735.30 is for Conestoga to be funded through their Advisory Committee/Friends Group. Ginny Baynes moved to approve the purchase as submitted, Kristina Britton seconded the motion. Roll call proceeded as follows:

Lorene Sjoblom	Yes
Ginny Baynes	Yes
Janel Hill	Yes
Kathy Johnson	Yes
Kristina Britton	Yes
Julia Kegg	Yes
Jon Schieltz	Yes
Gene Darrah	Yes

Back-up Diving Board at Sunset: At their January meeting, the Aquatics Advisory Committee approved \$4,000 to purchase a new springboard diving board, of which only \$2,925 was spent, leaving a remainder of

\$1,075. The cost of resurfacing the current board was quoted to be \$1,553; we would need \$478 additional funding in order to complete the project. The physical condition of the springboard is good; the repair needed is to its non-slip outer surface. The benefit to having the board resurfaced, rather than just being thrown away, is that Sunset would have an extra board if damage were to occur to the new board. Sunset's springboard diving board is 14 ft long, whereas all of the other Park District pools have 16 ft long diving boards. We have back-up 16 ft boards in the event that a board needs to be taken out of service to be refinished. The resurfacing would save us money in the long run, as it would allow us to continue programs when repair is needed to the new board. Ginny Baynes moved to approve the purchase as submitted, Lorene Sjoblom seconded the motion. Roll call proceeded as follows:

Lorene Sjoblom	Yes
Ginny Baynes	Yes
Janel Hill	Yes
Kathy Johnson	Yes
Kristina Britton	Yes
Julia Kegg	Yes
Jon Schieltz	Yes
Gene Darrah	Yes

Installation of the ADA Lift at Aloha: After some minor turmoil, the Aloha Swim Center has received its badly needed replacement ADA lift (funded through the 2010/11ADA Capital Improvement funds) from Spectrum Lincoln Aquatics. We had originally planned to use the same lift we were replacing, which would mean we could use the same anchoring system. Unfortunately, that turned out not to be possible. The Spectrum Lift that was ordered and received was not the same configuration as the lift we were replacing (we were unable to reasonably put it in place for use). Although we have received a new lift, the actual installation is waiting until our closure at Spring Break since eight hours of uninterrupted time is needed to drill the new anchor and assure the bonding process required.

Unfortunately, THPRD staff is not able to install the anchor; the installation needs to be contracted out. The cost of this work was quoted at \$1,985. Staff is requesting funding for the installation of the anchor for the new lift. The Committee members were concerned that the original lift that was purchased was measured incorrectly by the supplier (Lincoln Aquatics) and therefore did not properly fit the pool. The supplier should have known this and therefore should be responsible for the cost of the installation for the second lift that had to be ordered. Request was not approved.

## VI. Other

Reports from Committee members and staff:

Lorene Sjoblom: Member at Large: Lorene asked for an update on the bag purchase for the McKay Elementary School swim lesson program. Staff will get an update. She also reported that the fitness brochures that are being distributed at local retirement centers have been successful at Harman. They continue to get new users. The fitness brochure was funded out of the Communications & Outreach Department.

Ginny Baynes, Aquatic Center: The Aquatic Center is hosting another Dive-in movie on February 18<sup>th</sup>, featuring *Goonies*. The Metro League High School District swim meet is being held on February 11 and 12. The hot water for the showers is working well.

Kathy Johnson, Sunset Swim Center: THRIVE, the Cedar Hills Recreation Center's After-school program comes to Sunset on no-school days. The High School swimming season is coming to an end. Normally, staff at Sunset would offer a Lifeguard Training class or a Water Safety Instructor class during the afternoons that the swim teams would have been using the pool, prior to Spring Break. However, the Water Safety Instructor course that was scheduled at Sunset this year is being moved to Conestoga due to Sunset staff member on leave. Thank you from the staff at Sunset for funding the new springboard diving board. It has been ordered. Also, a new heater has been installed in the men's dressing room, replacing a new heater that was not working properly.

The Center Supervisors will have their monthly staff meeting here at Sunset tomorrow. Kathy suggested an all-inclusive pass combining drop-in and fitness classes.

Julia Kegg, Harman Swim Center: Julia thought as part of the restructuring of the Advisory Committees that a recommendation was made to have a Board member attend at least one meeting per year. Staff will check to see what was included on the final recommendation that was approved.

Jon Schieltz, Beaverton Swim Center: At Beaverton all the waiting lists have been taken care of for this season. The new floors that were installed in the dressing rooms over Winter Break look very nice. What is the latest on the state regulations, that would require posted lifeguards during team practices? When will this start? Staff responded that the revised state regulations have not been finalized. As soon as we know, we will inform each of the Clubs and the School District. This is not a cost that the Park District can cover. Currently, we require the Club/High School team coaches to be certified lifeguards for monitoring their team practices.

Jon asked if the Clubs could purchase ad space in the Activity Guide. Staff stated that we do not sell advertising space in the activity guide, but we do include contact information for each of the affiliates. Janel stated that the contact information is advertising and that if we do it for the Clubs then we should be doing it for any club who would like to advertise. Sharon responded that we only provide contact information for our affiliated groups.

**VII. Next Meeting will be held on Wednesday, March 2<sup>nd</sup> at the Aloha Swim Center.**

Meeting adjourned at 8:15 pm.

Respectfully submitted,

Sharon Hoffmeister  
Recording Secretary