



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Aquatics Advisory Committee Meeting

Date: January 5, 2011

Time: 7:00 pm

Location: Dryland Training Center

In Attendance

Committee Members: Jon Schieltz, Julia Kegg, Kathy Johnson, Kristina Britton and Lorene Sjoblom
Staff: Ross Van Sickle and Sharon Hoffmeister

I. Call to Order

Jon opened the meeting at 7:00 pm.

II. Approval of Minutes

Kristina moved to accept the minutes from the December 1, 2010 meeting as written. Julia seconded the motion. Committee Members approved the minutes.

III. Financial Report

Current balance as of January 4, 2011 is \$26,334.94.

IV. Old Business

Review draft of Board Policies and District Operational Procedures: Committee members asked why are they reviewing them now, since they are noted as being adopted in April 2009. The policies looked fine; the only question was on the naming of parks and facilities. Specifically the HMT Complex where the complex is named after Howard M. Terpenning, the Dryland is named after Peg Ogilbee and the stadium court is named after Harden, does this mean that the other facilities (AC, AQ, TC, ball fields, and skate park) can also be named after individuals?

V. New Business

Capital Request for 2011/12. The Committee members prioritized the capital list presented by the Center Supervisors at the December meeting (items presented are listed below).

Pool	Item Description	Justification	Cost of Capital Acquisition
HSC	New ADA lift	existing lift is not available for replacement and/or parts	\$6,100
SW	New ADA lift	new ADA requirement	\$5,130
SSC	Recoat floors w/non-skid material	poor condition, sections cracked and popping up	\$22,000
HSC	Replace existing metal lockers	existing lockers are rusty and in poor condition	\$31,000
ASC	Playground equipment, 8 feature	entertain small children while siblings are swimming	\$19,459
Total:			\$83,689

The Committee members chose to fund a portion of the items that are not included on the prioritized capital list, utilizing matching grant funds where appropriate (items to be funded are listed below).

Pool	Item Description	Justification	Cost of Capital Acquisition
SSC	Replace/refurbish diving board	poor condition, past lifecycle	\$4,000
BSC	Reception office remodel	existing cabinets & countertops are delaminating + carpet	\$5,000
BSC	Replace carpet in front lobby	existing carpet is worn out	\$1,000
AC	Tri-compartment display case	posting signs, posters, and schedules on new wall	\$1,246
BSC	Electric wall hand dryers, 2 ea	reduce paper waste	\$2,000

AC	Suit spinner	install suit spinner in men's change room	\$1,680
BSC	Vacuum Cleaner	existing vacuum cleaners do not work	\$500
ASC	ADA pull chains for family dressing rooms	new ADA requirement	Pending
All	Fitness equipment	replace delta/hydrofit belts, fitness belts, gloves, noodles	Pending
			Total: \$15,426
			Funded by AAC: \$7,963
			Funded by Matching Funds: \$7,463

Julia moved that the prioritized capital list be approved as listed and recommended approval for the funding of the second list of items through the Aquatics Advisory Committee, using matching funds where appropriate, with purchase of these items in progress within 60 days. Lorene seconded the motion. Roll call proceeded as follows:

Julia Kegg	Yes
Lorene Sjoblom	Yes
Jon Schieltz	Yes
Gene Darrah	Yes
Kathy Johnson	Yes
Kristina Britton	Yes

VI. Other

Reports from Committee members and staff:

Ross Van Sickle, Program Coordinator, Aquatic Center: There is a Water Polo Tournament this weekend and a swim meet over MLK weekend. We have a Westview/Jesuit dual meet here on January 6th. These teams are too large to be able to host the meet at Sunset. Our last Dive-in Movie Night was on December 17th featuring *Finding Nemo*. Unfortunately, the event was cut short due to a power outage. Our next Dive-in Movie Night is on February 18th featuring *Goonies*. This summer our Dive-In Movie Night is scheduled for August 26th featuring *Batman Begins*. Our shower heat problem has been resolved; a loop was installed in the water line to create a continual circulation.

Julia Kegg, Harman Swim Center: Harman received a replacement domestic hot water tank and a new boiler. Some adjustments were needed to stabilize the hot water for the showers and the pool temperature (we had 93 degrees one day). The next Tea with the Supervisor has not been scheduled, the date to be announced. Program registration for winter and spring begins January 8th.

Jon Schieltz, Beaverton Swim Center: Beaverton will be closed over the holidays. The projects that were completed include the dressing room floors were resurfaced, new lighting in the pool area, various painting projects. Replacing the showerheads is the next project. Staffing levels are good for winter.

VII. Next Meeting will be held on Wednesday, February 5th at the Sunset Swim Center.

Meeting adjourned at 8:15 pm.

Respectfully submitted,

Sharon Hoffmeister
Recording Secretary