



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Aquatics Advisory Committee Meeting
Date: September 8, 2010
Time: 7:00 pm
Location: Administration Office

In Attendance

Committee Members: Julia Kegg, Ginny Baynes, Janel Hill, Kristina Britton, and Kathy Johnson
Staff: Ann Mackiernan, Ross Van Sickle and Sharon Hoffmeister

I. Call to Order

Julia opened the meeting at 7:05 pm.

II. Approval of Minutes

Minutes for the June 3, 2010 meeting were approved.

III. Financial Report

Current balance as of September 8, 2010 is \$22,796.65.

IV. Old Business

No old business was discussed.

V. New Business

Wi-Fi at HMT Complex: Wi-Fi is now available at the HMT Complex (facilities and fields). We have had numerous inquiries over the past several years from customers at all three centers. Janel inquired what the initial cost was and the monthly charges for providing this service. Staff will talk with the IS Department to find out costs and report back at the next meeting.

Fourth Year Fee Increase Presentation: Ann Mackiernan, Operations Analysis Manager, presented information to the Committee pertaining to the Fourth Year Fee Increase and to get their feedback on the proposed recommendation. Ann provided background on the Fee Study and the subsequent fee increase that was approved as a 4-year phased approach. The proposed recommendation included proceeding on the final phase of the fee increase effective January 1, 2011 on classes and programs in order to achieve a 97% cost recovery. The proposed recommendation also includes a delay in drop-in and frequent user pass increase until further analysis of the out-of-district fee policy can be completed. The final aspect of the proposed recommendation includes a market study, examining our pricing structure compared to other comparable agencies.

Feedback from Committee members:

- 1.) Although drop-in revenue decreased overall in fiscal year 2010, can we tell if there was a bigger erosion in individual cash drop-in activity versus pass drop in activity, particularly for a fitness program. The concern here was that perhaps the aquatics fitness patrons (who already do pay a slight premium for their drop-in rate when compared to an open swim drop-in) would be willing to pay for the fourth year increase in 2011 due to the special nature of their program. The data examined so far does not answer this question. Staff would need to do more research to determine the answer.
- 2.) Consideration was asked for guest pass rates for out-of-district visitors to be at in-district rates when they are accompanying in-district hosts.

- 3.) With respect to the market survey, Janel suggested that instead of raising costs for individuals, THPRD should look at other alternatives including the fees charged to swim clubs for pool use by other public agencies.

Family Triathlon: Another successful event. We had 277 participants at the July 31st event. Our revenue from participant registrations was \$1,657, less the \$780.20 the Aquatics Advisory Committee expended (\$1,079 was approved at the May 6, 2010 meeting) which resulted in the Aquatics Advisory Committee raising \$876.80.

Election of Officers:

Kristina Britton nominated Jon Schieltz for Chairperson. Ginny Baynes seconded the nomination. Roll call proceeded as follows:

Kristina Britton	Yes
Janel Hill	Yes
Kathy Johnson	Yes
Ginny Baynes	Yes
Julia Kegg	Yes

Ginny Baynes nominated Julia Kegg for Vice-Chair, Kathy Johnson seconded the nomination. Roll call proceeded as follows:

Kristina Britton	Yes
Janel Hill	Yes
Kathy Johnson	Yes
Ginny Baynes	Yes
Julia Kegg	Yes

Julia announced that Jon will not be able to attend the October 6th meeting. She will run the meeting in his place.

VI. Other

Reports from Committee members and staff:

Jon Schieltz, Beaverton Swim Center (submitted via email): The staff talent show is scheduled for September 2 with the entry fee being a food donation. The pool is hoping to surpass the 420 pounds of food donated last year.

Beaverton Swim Center did not hire any new staff for the summer. The last hire was done in January 2010. Sharron did have to hire four new receptionists. This is the first time in the history of the pool that all four receptionists left at the same time. She will have to hire new staff in the Fall; however, she does not know the exact number yet.

As far as programs went, all were successful. Splash was full (limit of 50) with a waiting list. Score (water polo) went very well at Beaverton. Sharron heard that other pools were not quite as successful. Lessons for swimming, diving, synchro, and developmental were mostly full. Sharron made \$880 more this July and she did last year in July, a good sign. As she said, "It is better to be positive than negative."

Dave Crippin, a Program Coordinator, will be leaving on September 6 to take care of his grandfather, who is 91. This will be a big loss for the pool, but we respect his decision.

Staff attended the 3rd Diversity Summit, coordinated with the Park District, School District, and the City of Beaverton, focusing on ethnic diversity.

Several energy saving programs have been or will be implemented. The pool has a new energy efficient refrigerator, offices and the conference room will be equipped with motion sensor lights, and new energy efficient showerheads have been installed.

The Beaverton Swim Center will be closed from December 20-30 for new floor coverings in the dressing rooms.

Kristina Britton, Conestoga Recreation & Aquatic Center: Conestoga is closed right now (September 7-17) for maintenance.

Kathy Johnson, Sunset Swim Center: The wading pool has closed for the season. The new automatic pool covers have been installed. Staff will attend training on September 17th on how to use the pool covers. Fall registration begins September 11th with lessons beginning on September 20th. KPTV did a "Beat the heat" story featuring our outdoor pools. Movie night at Raleigh on August 27th was low attended due to the cold weather. Kathy's daughter is now attending school in Moscow, Idaho. Moscow has an outdoor aquatic center with a big play pool (water slides, lazy river, play features). The university has two indoor pools.

Ross Van Sickle, Program Coordinator, Aquatic Center: The Aquatic Center had a dive-in movie on August 20th featuring *Star Wars*. Attendance was lower than expected with 66. The Aquatic Center is closed August 30-October 10.

Julia Kegg, Harman Swim Center: The automatic pool cover had been installed. Staff will attend the September 17, 2010 training at Sunset prior to using it. The pool will be closed on September 8th from 2-4 pm and September 9th from 7-9 pm for Water Fitness Workshop for staff. Fall staff In-service training is scheduled for Friday, September 10th from 5-8 pm. McKay Elementary Swim lesson program gets underway in a couple of weeks.

VII. Next Meeting will be held on Wednesday, October 6th at the Harman Swim Center.

Meeting adjourned at 8:10 pm. Tour of the Aquatic Center followed the meeting.

Respectfully submitted,

Sharon Hoffmeister
Recording Secretary