



## **Tualatin Hills Park & Recreation District**

### **ADVISORY COMMITTEE MEETING MINUTES**

#### **Stuhr Center Advisory Committee Meeting**

**Date: August 9, 2010**

**Time: 10:00 a.m.**

**Location: Stuhr Center**

#### **In Attendance**

Committee Members:

Doris Regan, Edith Frahm, Robert Cannon, Dave Magee, Harold Eves, Diane Jarvis & Norm Vaillancourt

Staff:

Lisa Novak, Linda Jo Enger & Emily Kent

Guest:

Laurel Reilly

#### **I. Call to Order**

Doris called the meeting to order at 10:15 a.m.

#### **II. Approval of Minutes**

Robert presented the minutes of the previous meeting. Robert made a motion to pass them as written, seconded by Dave and approved unanimously.

#### **III. Financial Report**

Doris presented the Checking Account reports.

#### **IV. Old Business**

Linda Jo informed the Committee that she met with the architect last week and has another meeting scheduled this week. The Planning Commission gave approval of the plans. There will be a public meeting on Wednesday, August 25<sup>th</sup> at 1:30 p.m. to discuss the plans with the Center's patrons. The staff involved with the project will continue to work to keep the fitness center open during construction.

Linda Jo informed the Committee that the gift shop would be closing during the construction of the Fitness Room. The gift shop will be re-purposed into a hallway for access to the north side of the building, and as a lobby for those waiting for bus rides. After the construction is complete it is planned to make the current gift shop space into a classroom. To help ease the transition, the gift shop has a list of other gift shops in the area that consigners can take items to.

Edith wanted to know what would be happening with the Mt. Man Snack sales once the gift shop was closed. Linda Jo told her that they would be sold from the front office.

Doris wanted to let the Committee know that she was very happy with the turnout at the Harvest Bazaar kick-off party. She really liked the T-shirts and aprons this year that the Committee funded. She thought there was an excellent group of volunteers. Doris wanted to compliment Linda Aliff on her great work.

Norm reported that the Party in the Park and the Car Show were a great success. There were approximately 130 cars that participated. Norm sold coffee and soda, and he received a plaque for all of his volunteer efforts. Diane and Harold also volunteered at this year's event. Lisa thought it was the best car show ever. Over 7,000 people were in attendance for the Party in the Park.

Norm reminded the Committee that the Farmers Market would be held on Saturday, August 21<sup>st</sup>. Lisa and Linda Jo asked if he needed any maintenance to help set-up but he said it was covered. This year Norm, Harold, Robert, Dave, Diane, Doris and Howard Klug all signed up to help. Harold will be donating the cost of the pastries and Norm will cover the cost of the soda and water.

#### Goals for 2010

- Tuff shed for the patio, waiting for sewer line to be fixed.
- Internet connection and computer for public, will use old computer from Poplar room
- BBQ, has been fixed by Gary and worked very well for Picnic on the Patio
- Tuff Shed #3, waiting for tree removal report.

#### Expansion Goals

- Furniture
- TV's in the fitness room
- Walking Path

Laurel informed the Committee about the two Beaverton Senior Advisory meetings that she attended in May and June. In May the Committee had a presentation on 211 Service (211info.org). This service will eventually be statewide; it received over 260,000 phone calls last year and offers services in 150 languages. United Way provides this service. In June the Committee talked about Caregivers Connection, the Shared Housing Program and the Committee's involvement in the Beaverton Parade. Laurel distributed materials about all discussed services.

#### V. New Business

Norm asked about getting involved with Spanish-speaking radio stations to advertise the Harvest Bazaar. He will look into possible stations.

Robert requested that hats be purchased for volunteers to wear. Linda Jo will get a cost on mesh hats for the next meeting.

Linda Aliff sent a memo requesting new computers for the computer classes. Linda and her computer instructor Paige worked up a quote for what would be needed. They are requesting \$2,500 for five new computer towers. **Robert motioned to spend \$1,250 of Committee money and use the Challenge Grant to cover the other \$1,250. Diane seconded the motion and it was approved unanimously.**

Emily Kent asked the Committee to purchase new ceramic cups for the coffee bar to be more "green". If there are more cups available we won't have to run as many dishwasher loads and fewer paper cups will be used. She requested 8 oz mugs for a total of \$190 plus shipping. **Robert motioned to spend \$190 plus shipping on the new mugs. Diane seconded the motion and it was approved unanimously.**

Linda Jo informed the Committee that the sound in the Manzanita Room had officially stopped working. She arranged for a new system to get installed the next week. The total cost would be \$500. **Robert motioned to spend \$500 on the new sound system. Diane seconded the motion and it was approved unanimously.**

Linda Jo informed the Committee that the new Fall Activities Guide would not be mailed this term. They will be available in the Center August 20<sup>th</sup>, or are available now on-line.

Norm wanted to report that he thought the condiment dispensers worked really well for the Picnic on the Patio.

Norm requested that the Harvest Bazaar banners get put up in the place of the Concert in the Park ones. Lisa will locate the Concert boards and investigate locations to hang Harvest Bazaar banners. It was decided that five banners across the districts would be great.

September's meeting will be held off-site due to the maintenance closure.

#### VI. Next Meeting will be held on Monday, September 13<sup>th</sup>, The Stockpot at 11:30 a.m.

Meeting adjourned at 11:30 a.m.

Respectfully submitted,  
Emily Kent  
Recording Secretary