



TUALATIN HILLS ADULT SOFTBALL PROGRAM  
**2016 INDUSTRIAL SOFTBALL  
LEAGUE INFORMATION**

ALL PLAYERS PLAY AT THEIR OWN RISK

**REGISTRATION PROCEDURES**

The Men's and Coed INDUSTRIAL Softball league is open to employees from a THPRD tax paying COMPANY located within the Tualatin Hills Park and Recreation District boundaries. All but three players must be employed by the In-District company.

**Registration Deadline: Monday, April 4, 2016**  
**League Team Fee: Men's - \$380.00 & Coed - \$375.00**

**LEAGUE ROSTERS**

1. The team roster must be completed in full, listing non-employee players first.
2. A player may be registered on only ONE Tualatin Hills Coed or Men's industrial team.
3. Players must be 18 years of age or older.
4. Rosters must list a minimum of 14 players and a maximum of 20.
5. Rosters may have three non-employees or a combination of ghost card and non-employees, not to exceed a total of three. For each non-employee player listed on the roster a copy of a valid THPRD Residency card must be submitted with the roster.
6. For each company employee listed on the roster a copy of a current (within three months) pay stub must be submitted with the team roster. The pay stub must list the company name, company address, employee name and date. Pay stubs may have pay information crossed out.
7. **Retired Employees:** A company roster may include players that have retired from the company. Retirees must provide proof of retirement from the company's HR department listing the date of retirement. Retirees must obtain a THPRD Residency ID card. Out of District players must pay the appropriate assessment fee.
8. All non-employee in-district and out-of-district players must submit a copy of a valid THPRD ID card with the team roster. Please see Out-of-District Fee Policy information sheet for details on how to receive a THPRD ID card.
9. If inadequate ID is presented (i.e. no pay stub submitted for an employee), DO NOT put the player on the roster. If this creates less than 14 players on the roster, the team may not be considered for the league.
10. Due to no industrial women's teams at this time, a maximum of two women will be allowed to play on a men's team.
11. Rosters will be checked for accuracy and may be checked by other teams upon request.
12. Two teams from "small" companies may combine but must have a minimum of 5 employees from each company on the roster.



This year, ASA will be the governing body for THPRD softball. All equipment, including bats, need to be ASA slow-pitch approved. Prior to league play, bat testing information will be available.

13. Teams not meeting the above criteria will be considered only on an individual basis and only if space is available. Regulations on those team rosters will be considered individually.

### **GHOST CARDS AVAILABLE**

1. Teams may purchase a maximum of two Ghost Cards in lieu of 2 of the 3 non-employee players. A ghost card can be used when short roster players.
2. Ghost cards will cost **\$40** each.
3. Ghost cards can be used when teams have less than 10 players and are short players for a game. Players can be anyone not currently playing in the THPRD industrial league.
4. GHOST CARDS CANNOT be used during any playoff game.

### **DEADLINE**

1. **DEADLINE: Monday, April 4<sup>th</sup>** Team roster, placement sheet, entry fee and copies of all required I.D. are due in the THPRD Athletic Center, 15707 SW Walker Road Beaverton, OR 97005

### **LEAGUE FEES**

1. **MEN'S LEAGUE: \$380.00 per team.**
2. **COED LEAGUE: \$375.00 per team.**
3. Make checks payable to Tualatin Hills Park & Recreation District (THPRD).
4. League fees cover direct costs, which include umpires, game balls, rulebooks, scorebooks, awards and complex supervisors.
5. All fees are payable by cash, check or credit card and must be submitted with team roster.
6. Any team dropping from the league after the league schedules have been completed WILL NOT receive a refund of league fees unless there is a team to take their place.

### **TEAM SELECTION**

1. Minimum number of teams needed to have a league is 5.
2. Any fewer teams will not constitute a league and teams will be given a full refund of fees.
3. **MANAGERS' MEETING:** There **WILL NOT** be a managers' meeting for the Coed or Men's Industrial softball league. Rules, schedules and other information will be EMAILED to managers by.

### **LEAGUE STRUCTURE**

#### **MEN'S DIVISION**

1. 10 games and playoffs will be played.
2. A minimum of 1 game per week will be played, but some or all weeks will have 2 games per week. Games are on Tuesdays/Thursdays at 5:15p.

#### **COED DIVISION**

- A. 12 games will be played.
- B. A minimum of one game a week will be played.

### **TEAM CLASSIFICATION**

- A. If circumstances permit, teams may be placed in divisions.
- B. Teams must complete the team placement form and return it with the roster.
- C. The Tualatin Hills Sports Office will make final decision.

### **LEAGUE PLAY**

#### **COED LEAGUE**

1. **DATES:** Weeknights beginning week of **April 25<sup>th</sup>** through **July 29<sup>th</sup>** (pending rainouts)
2. **GAMES TIMES:** 6:30, 7:50 and 9:10 pm for games on THPRD Complexes.
3. **FIELDS:** THPRD HMT (158<sup>th</sup> and Walker Rd, Beaverton, OR)
4. **MAKEUPS:** Makeup games may be scheduled as double headers and may be played as days/field availability permit.
5. **PLAYOFFS:** Top 4 teams advance to playoffs. If 10+ teams, then top 8 teams will advance to playoffs.

## MEN'S LEAGUE

1. **DATES:** Tuesdays and/or Thursdays (subject to other nights if needed) beginning the week of April 26<sup>th</sup> through July 28<sup>th</sup> (pending rainouts)
2. **GAME TIME:** 5:15 pm
3. **FIELDS:** THPRD HMT
4. **MAKEUPS:** Makeup games may be scheduled as schedules and field availability permit.
5. **PLAYOFFS:** Beginning about August 2<sup>nd</sup> (pending rainouts). Playoffs will be open to all teams.

## AWARDS

1. Awards will be given to top teams in each division.
2. All awards will be awarded at the end of the season.

## LEAGUE RULES

1. All divisions will abide by the 2016 ASA rules with the exception of minor league changes adopted by the Tualatin Hills Sports Office.
2. Coed teams must have a **minimum of 8 players** (4 men/4 women) to start or continue a game.
3. Men's teams must have a **minimum of 8 players** to start or continue a game.

## ROSTER CHECKS

1. **All players must bring picture ID to all games.** Players without adequate ID will not be eligible to play. Players not listed on the official roster will not be eligible to participate in any games (exception: Ghost players). Teams found to be using illegal players or players without proper ID during the game will forfeit that game.

## FORFEITS

1. Any team which forfeits two games will be dropped from the league and forfeit all fees paid.

## UMPIRES

1. One umpire per game will be assigned.
2. Anyone interested in becoming an official should call the Athletic Center office 503/629-6330.

## EQUIPMENT

1. All softball equipment, except game balls and score book must be supplied by the teams.
2. All softballs used in a game must be 12" 52/300 balls or 11" 44/375 balls.
3. All players must wear shirts with 6" numbers on the back. Matching shirts are highly recommended.
4. Bats deemed illegal by ASA will not be allowed in league play. Please visit <http://www.teamusa.org/USA-Softball> for a list of legal bats.

## PRACTICE FIELD RESERVATIONS

1. Practice fields are available on a limited basis.
2. Reservations may be made by current THPRD teams with valid rosters and no outstanding fees, every 2 weeks, by e-mail or phone beginning March 14<sup>th</sup>. Teams may reserve one field per week. Contact Jon Wangen [jwangen@thprd.org](mailto:jwangen@thprd.org).

## OTHER

1. **INSURANCE** - THPRD or the Softball Association does not supply Insurance. All players play at their own risk.
2. **ROSTER ADDITIONS** - Players may be added to the roster anytime prior to your seventh league game. Players must submit copies of appropriate I.D. with the add form before being allowed to participate in a game.



### **SPORTS DEPARTMENT MISSION STATEMENT**

Tualatin Hills Park & Recreation District's Sports Department is committed to enhancing the quality of life for all its participants. The programs strive to establish a safe and caring environment that allows for individual and social growth by providing and facilitating positive fun and educational opportunities organized with responsible leadership.

## IMPORTANT DATES TO REMEMBER

- March 14<sup>th</sup>** Practice Field Reservations Begin: E-mail [jwangen@thprd.org](mailto:jwangen@thprd.org)
- March 28<sup>th</sup>** **HMT Rec. Complex Softball Fields Open for Practice**  
*Reservation Basis only!*
- April 4<sup>th</sup>** **Rosters, Team Placement Form, Entry Fee's**  
**and THPRD Player I.D. Card Numbers.**  
**DUE by 5pm - No Mail-in Accepted !** THPRD Sports Office
- April 25<sup>th</sup>** Summer Softball League Games begin!
- July 5<sup>th</sup>** **MEN'S** Summer Softball League Playoffs! **(pending rainouts)**
- July 18<sup>th</sup>** **COED** Summer Softball League Playoffs! **(pending rainouts)**

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# Tualatin Hills Park & Recreation District

**ROSTER MUST BE TYPED OR PRINTED NEATLY**

Please check appropriate league: **COED Industrial**  **MEN'S Industrial**

NAME OF TEAM \_\_\_\_\_

COMPANY: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

Street

City

Zip

MANAGER/COACH \_\_\_\_\_

PRIMARY PHONE \_\_\_\_\_ SECONDARY PHONE \_\_\_\_\_

\*EMAIL (required) \_\_\_\_\_

ALTERNATE PRIMARY PHONE \_\_\_\_\_

CONTACT EMAIL \_\_\_\_\_

Teams are allowed 3 non-employees or a combination of Ghost cards and non-employees to total 3.

1 GHOST CARD  2 GHOST CARDS

Please CHECK if team is purchasing GHOST CARDS

	OUT	IN	PLAYERS NAME	THPRD CARD NO. <i>Required</i>	Years SB Exp
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

Date \_\_\_\_\_ Time \_\_\_\_\_

INDUSTRIAL SOFTBALL LEAGUES  
**TEAM PLACEMENT**

**THIS FORM MUST ACCOMPANY YOUR TEAM ROSTER.** Please complete this form as accurately as possible. Teams will be placed in leagues according to this information, last years standings, returning players and the number of teams requesting certain leagues. **Responses will be used to determine team placement.** The THPRD Program Coordinator will make final decision.

1. Current Team Name: \_\_\_\_\_
2. Did your team play in the THPRD league last year?     Yes         No
3. Last Year's Team Name \_\_\_\_\_
4. League Name Last Summer \_\_\_\_\_
5. Level of Play Last Summer \_\_\_\_\_
6. Contact name and number of league coordinator if not THRPD \_\_\_\_\_
7. Last year's Won/Loss record:    Wins \_\_\_\_\_        Losses \_\_\_\_\_
8. How many years has the team played in THPRD or other leagues? \_\_\_\_\_
9. How many years has the core of the team played together? \_\_\_\_\_
10. Number of returning players: \_\_\_\_\_
11. Average years of softball playing experience: \_\_\_\_\_
12. Average age of players: \_\_\_\_\_
13. Additional comments on team placement:  
\_\_\_\_\_  
\_\_\_\_\_

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18. League preference if team numbers warrant divisions: (Circle One) **COED ONLY**

**A**-Wednesday        **B**-Tuesday        **C**-Wednesday

("A" - higher skilled, most competitive league and "C" - least competitive)