



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
November 1, 2010
6:00 p.m. Executive Session; 7:00 p.m. Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

- 6:00 PM 1. Executive Session *
 A. Legal
 B. Land
- 7:00 PM 2. Call Regular Meeting to Order
- 7:05 PM 3. Action Resulting from Executive Session
- 7:10 PM 4. Presentations
 A. [Oregon Governor's Council on Physical Fitness and Sports Senior Leadership Award](#)
 B. [Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Award](#)
- 7:20 PM 5. Audience Time **
- 7:25 PM 6. Board Time
- 7:30 PM 7. Consent Agenda ***
 A. [Approve: Minutes of October 4, 2010 Regular Meeting](#)
 B. [Approve: Monthly Bills](#)
 C. [Approve: Monthly Financial Statement](#)
 D. [Approve: Service District Initiated Annexation Resolution](#)
 E. [Approve: Resolution for Annexation of Properties per Washington County Ordinance 624 and in Accordance with ORS 198.857\(2\)](#)
 F. [Approve: Amended Resolution Authorizing the Issuance and Negotiated Sale of Full Faith Credit Obligations](#)
- 7:35 PM 8. Unfinished Business
 A. [Update: Bond Program](#)
 B. [Information: General Manager's Report](#)
- 7:45 PM 9. New Business
 A. [Information: Parks Bond Citizen Oversight Committee Annual Report](#)
- 8:30 PM 10. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park and Recreation District. * Public Comment:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. **Note:** Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular consent agenda item. The issue separately discussed will be voted on separately. In compliance with the American with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: October 22, 2010
TO: The Board of Directors
FROM: Doug Menke, General Manager
RE: Information Regarding the November 1, 2010 Board of Directors Meeting

Agenda Item #4 – Presentations

A. [Oregon Governor's Council on Physical Fitness and Sports Senior Leadership Award](#)

Attached please find a memo from Jim McElhinny, Director of Parks & Recreation, reporting that Tom Fasholz, secretary for the Oregon Governor's Council on Physical Fitness and Sports, will be at your meeting to present the Senior Leadership Award recently given to the Elsie Stuhr Center.

B. [Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Award](#)

Attached please find a memo from Keith Hobson, Director of Business & Facilities, reporting that a representative of the Oregon Municipal Finance Officers Association will be at your meeting to present the Government Finance Officers Association Certificate of Achievement recently awarded to the Park District.

Agenda Item #7 – Consent Agenda

Attached please find Consent Agenda items #7A-F for your review and approval.

Action Requested: Approve Consent Agenda Items #7A-F as submitted:

- A. [Approve: Minutes of October 4, 2010 Regular Meeting](#)**
- B. [Approve: Monthly Bills](#)**
- C. [Approve: Monthly Financial Statement](#)**
- D. [Approve: Service District Initiated Annexation Resolution](#)**
- E. [Approve: Resolution for Annexation of Properties per Washington County Ordinance 624 and in Accordance with ORS 198.857\(2\)](#)**
- F. [Approve: Amended Resolution Authorizing the Issuance and Negotiated Sale of Full Faith Credit Obligations](#)**

Agenda Item #8 – Unfinished Business

A. [Bond Program](#)

Attached please find a memo from Hal Bergsma, Director of Planning, providing an update regarding recent activities centered around the Bond Program. Hal will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

Action Requested: No action requested. Board information only.

B. [General Manager's Report](#)

Attached please find the General Manager's Report for the November Regular Board meeting.

Agenda Item #9 – New Business

A. [Parks Bond Citizen Oversight Committee Annual Report](#)

Attached please find a memo from Hal Bergsma, Director of Planning, reporting that Marc San Soucie, Chair of the Parks Bond Citizen Oversight Committee, will be at your meeting to present the Committee's Annual Report.

Action Requested: No action requested. Board information only.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



[4A]

MEMO

DATE: October 15, 2010
TO: Doug Menke, General Manager
FROM: Jim McElhinny, Director of Park & Recreation Services

RE: **Oregon Governor's Council on Physical Fitness and Sports
Senior Leadership Award**

The Elsie Stuhr Center has been selected to receive a Senior Leadership Award from the Oregon Governor's Council on Physical Fitness and Sports. The annual honor was created to give special recognition to individuals and programs that have made significant contributions to their communities in the broad areas of fitness and wellness.

Tom Fasholz, secretary for the council, will be present at the November 1, 2010 Board of Directors meeting to present the award.



[4B]

MEMO

DATE: October 18, 2010
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Award**

The Government Finance Officers Association (GFOA) has awarded the Certificate of Achievement to the Tualatin Hills Park & Recreation District's Finance Department/Business & Facilities Division for Excellence in Financial Reporting for the FY 2008/09 Comprehensive Annual Financial Report. A representative of the Oregon Municipal Finance Officers Association (OMFOA) will be in attendance at the November Board of Directors meeting to present the award to the Park District.

The Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the award in government financial reporting.

This is the fifth year in a row that the Park District has received this recognition.



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Peg Ogilbee Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, October 4, 2010. Executive Session 6:00 p.m.; Regular Meeting 7:30 p.m.

Present:

William Kanable	President/Director
Bob Scott	Secretary/Director
Joseph Blowers	Secretary Pro-Tempore/Director
John Griffiths (<i>via telephone</i>)	Director
Larry Pelatt	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Legal (B) Land

President, Bill Kanable, called Executive Session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held pursuant to ORS 192.660(2), which allows the Board to meet in Executive Session to discuss the aforementioned issues.

President, Bill Kanable, noted that representatives of the news media and designated staff may attend the Executive Session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to disclose information discussed during the Executive Session. No final action or final decision may be made in Executive Session. At the end of the Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President, Bill Kanable, called the Regular Meeting to order at 7:35 p.m.

Board Member, John Griffiths, was excused from the meeting.

Agenda Item #3 – Action Resulting from Executive Session

Bob Scott moved the Board of Directors direct staff to acquire a property in the Southwest Quadrant of the District as part of a future site for a Recreation/Aquatic Center pursuant to a commitment of the 2008 Bond Measure, subject to resolution of minor environmental and title issues to the satisfaction of the General Manager. Joe Blowers seconded the motion. Roll call proceeded as follows:

Larry Pelatt **Yes**
Joe Blowers **Yes**
Bob Scott **Yes**
Bill Kanable **Yes**

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Beaverton Urban Redevelopment Agency

Doug Menke, General Manager, introduced Don Mazziotti, Community Development Director for the City of Beaverton, and Lorelei Juntunen with ECONorthwest, the City of Beaverton’s consultant, to make a presentation on the City of Beaverton’s Urban Redevelopment Agency (BURA).

Don and Lorelei provided a detailed presentation regarding the City of Beaverton’s urban redevelopment efforts, the aim of which would be to improve the quality of life for the community by removing blight, and attracting and providing a catalyst for private investment that would in turn generate future tax revenue that would not otherwise be generated. A PowerPoint presentation was used, a copy of which was entered into the record. Three working committees have been formed to further this process, including a Community Advisory Committee (CAC), a Technical Advisory Committee (TAC), on which Keith Hobson, Director of Business & Facilities, serves as a member, as well as a BURA Board of Directors, on which Doug Menke, General Manager, serves as a member. Don noted that the intent is for each affected area agency to pass a resolution regarding the proposed Urban Redevelopment District prior to the February 1, 2011 Beaverton City Council public hearing on the topic. Don and Lorelei offered to answer any questions the Board of Directors may have.

Larry Pelatt clarified that the estimated average of \$400,000 in revenue reduction the Park District would experience as a result of an Urban Redevelopment District is not necessarily a revenue loss, but future revenue the Park District would not receive as the tax base would be frozen.

- ✓ Don confirmed this, noting that once the boundaries are selected and the analysis is complete, all affected agencies would be notified as to what the actual impact would be and over what time period.

Joe Blowers asked how the Board should offer comments on the plan.

- ✓ Don replied that the Board’s comments would come in the form of an adopted resolution.
- ✓ Doug noted that the project list may be the most integral subject matter for the Board to consider. He stated that the Tualatin Valley Fire & Rescue Board of Directors has been engaged at a high level and their staff also serves on the CAC so Special Districts are well represented.

Larry asked for confirmation that what is ultimately being sought from the Board of Directors is an adopted resolution, either in favor or against, the proposed Urban Redevelopment District.

- ✓ Don confirmed this.

Larry asked for confirmation that in the end, the proposed Urban Redevelopment District would need to be approved by the citizens of the City of Beaverton via a vote.

- ✓ Don confirmed this and described some of the outreach efforts occurring now to make sure that they are on track with the citizens’ priorities and desires.

President, Bill Kanable, thanked Don and Lorelei for the informative presentation.

Agenda Item #5 – Audience Time

Rod Coles, 17070 SW Augusta Lane, Beaverton, is before the Board of Directors this evening representing the Mojors FC Soccer Club. He described the activities of the club, noting that the players are over 50 years of age and more interested in playing the game for fun rather than on a strictly competitive basis. The team traveled to Germany in the spring of 2009 to play a series of friendship matches and now a team from Germany will be traveling here to play a friendship match against the Mojors at the HMT Recreation Complex on October 18, 2010. Rod invited the Board to attend, noting that it would be great to have a Park District representative on hand to welcome the visiting team.

- ✓ President, Bill Kanable, stated that he would attend this event.

Pam Kirwin, 5121 NW Skycrest Parkway, Portland, is before the Board of Directors this evening representing Beaverton Youth Lacrosse (BYL). Pam described that BYL has been in negotiations with another group over the past year in order to find a compromise in providing youth lacrosse services. Her husband Mike has been the prime negotiator and has spent a tremendous amount of time at the request of the Park District, which would have otherwise been spent with his family. She described the other group's lack of compromise, noting that BYL has tried their best to compromise and morph as an organization and to make changes. She described how the negotiation process has taken personal turns at times. She stated that BYL has done everything it has been asked to do in order to maintain its affiliate status with the Park District. However, recently her husband attended a meeting during which a representative from the other group announced that BYL was no longer the affiliate for the Park District and offered him the position of running the Beaverton section of their group, but that he would need to ask others within BYL to leave. She asked whether this information is accurate and if so, whether this is the ethics by which the Board of Directors runs the Park District.

- ✓ President, Bill Kanable, replied that the Board does not have all of the information regarding the negotiations, as it is an operational item. The Board has only been informed about the ongoing issue with both organizations in general.

Pam replied that she feels the Park District has been a silent partner throughout the negotiation process and that BYL has met all of the expressed desires. In turn, BYL has been told in an unprofessional manner that their organization no longer exists as a way to bully her husband and that kind of ethics troubles her.

- ✓ Larry Pelatt reiterated that the Board is not involved in that level of negotiations.

Pam replied that the Board does inform the culture of the organization and the way it operates.

- ✓ Joe Blowers asked whether the decision described by Pam has actually been made.

Pam replied that is what they were told in a meeting facilitated by the Park District.

- ✓ Doug Menke, General Manager, stated that there has been a great deal of miscommunication, noting that no such decision has been made.

Pam replied that the announcement was published on the Tualatin Valley Youth Lacrosse League (TVYLL) website.

- ✓ Doug replied that the Park District does not control other groups' websites or organizations. The Park District is responsible to manage affiliation and that relation. It has been and continues to be our intent to enable discussions as best as possible. At some point, the Park District, from an operational perspective, will need to make a decision and it is our hope that the groups will work together.

Pam asked for confirmation that unless the Park District announces that BYL has lost its affiliation, they still have it.

- ✓ Bill confirmed this, noting that one should not rely on an individual outside of the Park District to announce what the Park District's formal stance will be.

Pam reiterated that the Park District facilitated the meeting during which the announcement was made.

- ✓ Bill replied that he was not at said meeting and she in turn is relaying her husband's accounts. He noted that although he understands how she may feel, there are two sides to the story and he trusts that the staff involved are doing what they are supposed to do ethically in terms of dealing with this issue.

Pam expressed that BYL has been told what to do in order to maintain their affiliate status, yet they hear that their affiliate status is being revoked even though they have fulfilled those obligations. She reiterated how she feels the Park District is a silent partner that wants to exert its influence and manage the situation without going on record in terms of making a choice.

- ✓ Larry reiterated that this is an operational issue that will be handled by staff. He stated that the Board is not going to step in and require that staff do one thing or another, other than that they operate within the parameters and ethics established by this and preceding Boards to operate for the benefit of the entire community to the extent possible. A Park District facilitated meeting means only that the Park District asked the groups to get together, and set up the time and place. An individual taking something out of that meeting in order to announce a position by the Park District does not have the right to do that and the Park District is not bound by that. The Park District has been attempting to get the organizations to work together to create something that makes sense and if it is determined that the groups cannot work together, at that point a decision will be made by Park District staff. However, it has not yet reached that point. The Park District would like to see these negotiations become a great deal more cooperative.
- ✓ Bill stated that while he understands Pam's perspective, there is another side to the story and the Park District has the right to let the groups try to figure out how to manage these issues, which may seem like a silent partnership, but in the end the primary goal has been for the groups to solve their own problems before the Park District has to step in from an operational side.

Joe asked what the timeline is for a decision.

- ✓ Doug replied that based on what he has heard from staff's perspective and the desires of the respective leagues, it is probably encroaching the end of this month to make a determination. If the groups cannot come to consensus on how to approach the future for lacrosse District-wide, then operationally the Park District will make the decision.

Pam asked for confirmation that such a decision has not been voiced.

- ✓ Doug replied that such a decision has not yet even been made.

Alan Hodgson, 15690 SW Harlequin Drive, Beaverton, is before the Board of Directors this evening representing Beaverton Youth Lacrosse (BYL). Alan stated that BYL is the youth lacrosse affiliate for the Park District and has been for nine years. He described how BYL started youth lacrosse in Beaverton and grew it to its current level. To his knowledge there have been no complaints about BYL and they have been told that they are a model affiliate. However, suddenly the Park District is talking about unaffiliating BYL, which to his knowledge has never been done before. He checked with other park districts in the area and none had ever deaffiliated a group either. Up until recently, the Park District has stood steadfastly alongside its affiliate BYL and in many cases has steered BYL in the direction the Park District desired. He read two excerpts, one from a newspaper article quoting General Manager, Doug Menke, expressing support for BYL, and the other from the Park District's affiliation guidelines regarding new affiliates. He noted that at the meeting referenced by Pam, BYL was told that it was not a negotiation meeting and that there was a new affiliate group that would be telling BYL what to do from then on out. He stated that this is an ethical issue. BYL conducted a survey of lacrosse coaches and every BYL coach that he called wants to continue coaching for BYL. In

addition, a survey of lacrosse parents found that they were also very supportive of BYL. He is here this evening to make sure that the Board is in support of its affiliate and to make sure that without reason this affiliate stays.

- ✓ Joe reiterated that the Board does not make operational decisions, but that it does set the expectations for staff and the Board expects ethics and nothing less than that through this process. Given that, the Board is not going to micromanage staff and tell them which affiliates they can choose, because that is not in the purview of the Board. The Board is not going to show a distrust in the General Manager by determining the outcome of this case. The Board expects the General Manager to behave with the utmost integrity and follow the guidelines set by the Board. As a side note, he has not heard anything in all of the many discussions on this topic about deaffiliating BYL, not to say that this would not be within the realm of possibilities. Joe suggested that perhaps there is a rumor mill on this topic that needs to slow down.
- ✓ Bob Scott expressed agreement with Joe's comments, noting that staff is aware of the Board's expectations and that the Board relies on the General Manager to be able to take everything from high level view to the details and manage it all appropriately.

Agenda Item #6 – Board Time

President, Bill Kanable, referenced the testimony received during Audience Time, noting that through his involvement with affiliated sports groups, he has firsthand knowledge of how difficult negotiations can become. However, he has the utmost trust in Park District staff working for the community and long-term goals of the Park District.

Agenda Item #7 – Consent Agenda

Larry Pelatt moved the Board of Directors approve Consent Agenda items (A) Minutes of September 13, 2010 Regular Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, and (D) Fee Policy Adjustment. Joe Blowers seconded the motion. Roll call proceeded as follows:

Bob Scott	Yes
Joe Blowers	Yes
Larry Pelatt	Yes
Bill Kanable	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. Bond Program

Doug Menke, General Manager, introduced Hal Bergsma, Director of Planning, and Dave Chrisman, Superintendent of Maintenance Operations, to provide an overview of the memo included within the Board of Directors information packet.

Hal and Dave provided a detailed overview of the memo, which included a summary of upcoming public meetings and hearings related to bond projects and an update regarding seismic upgrade projects and offered to answer any questions the Board may have.

- ✓ Hearing none, President, Bill Kanable, requested the staff report for the next agenda item.

B. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- Newt Day/Old Wagon Trail Dedication
- Latino Outreach Event

- PARK(ing) Day
- Board of Directors Meeting Schedule
 - *The January Board of Directors meeting will be held on the second Monday of that month, January 10, 2010.*

Doug offered to answer any questions the Board of Directors may have regarding the General Manager's Report.

- ✓ Hearing none, President, Bill Kanable, adjourned the meeting.

Agenda Item #9 – Adjourn

There being no further business, the meeting was adjourned at 8:30 p.m.

Bill Kanable, President

Bob Scott, Secretary

Recording Secretary,
Jessica Collins

Tualatin Hills
Park & Rec.Accounts Payable
Over \$1,000.00September 30, 2010
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
247610	09/07/10	Oregonian Publishing Company Advertising	1,421.06 \$ 1,421.06
247978	09/23/10	Mersereau & Shannon, LLP Bank Charges and Fees	5,000.00 \$ 5,000.00
247857	09/15/10	Walter E Nelson Company Building-Equipment Capital Replacement	9,999.00 \$ 9,999.00
247515	09/07/10	A&E Imaging Capital Outlay-60" Latex Banner Printer	28,442.50 \$ 28,442.50
247615	09/07/10	Pacific Sports Turf, Inc. Capital Outlay-Athletic Facility Improvements	8,914.00 \$ 8,914.00
247551	09/07/10	David Evans & Associates, Inc.	4,692.30
247631	09/07/10	Scott Edwards Architecture LLP	1,530.91
247728	09/09/10	The Steel Yard, Inc.	1,014.55
247765	09/15/10	3J Consulting, Inc.	2,562.00
248001	09/24/10	City of Beaverton	9,520.67
248002	09/24/10	City of Beaverton	6,644.51
248021	09/24/10	David Evans & Associates, Inc.	4,963.20
248067	09/24/10	Peterson Structural Engineers	2,345.00
248132	09/30/10	3J Consulting, Inc. Capital Outlay-Bond-Facility Expansion & Improvements	6,142.50 \$ 39,415.64
247734	09/13/10	PGE	1,388.06
247818	09/15/10	NW Earthmovers, Inc.	149,847.21
247991	09/24/10	2.ink Studio Capital Outlay-Bond-Jordan-Husen Park Construction	3,139.00 \$ 154,374.27
248101	09/28/10	Lawyers Title Insurance Corporation	5,600.00
248149	09/30/10	Lawyers Title Insurance Corporation	10,000.00
248153	09/30/10	Moscato, Ofner & Henningsen, Inc. Capital Outlay-Bond-Land Acquisitions	2,975.00 \$ 18,575.00
247525	09/07/10	Ash Creek Forest Mgt. LLC	4,500.00
248110	09/28/10	Reutov Forest Services Capital Outlay-Bond-Natural Resources Projects	4,600.00 \$ 9,100.00
247551	09/07/10	David Evans & Associates, Inc.	18,853.90
248021	09/24/10	David Evans & Associates, Inc. Capital Outlay-Bond-New/Redeveloped Community Parks	14,899.94 \$ 33,753.84
247786	09/15/10	Daneal Construction, Inc.	53,200.00
248064	09/24/10	Otak, Inc.	13,407.09
248086	09/24/10	SWCA Environmental Consultants Capital Outlay-Bond-New/Redeveloped Neighborhood Parks	4,825.25 \$ 71,432.34
247767	09/15/10	B & R Installation LLP	33,750.00
247853	09/15/10	United Pipe & Supply Co., Inc.	1,317.99
247998	09/24/10	B & R Installation LLP	6,470.00
248077	09/24/10	Roger Langleirs Construction Co. Capital Outlay-Bond-Replacements & Improvements	116,000.42 \$ 157,538.41
247922	09/21/10	Walker Macy	14,460.91
248012	09/24/10	Charbonneau Engineering LLC	5,840.00
248046	09/24/10	MacKay & Sposito, Inc.	8,676.75
248094	09/24/10	Vigil-Agrimis, Inc.	12,541.09
248095	09/24/10	Walker Macy Capital Outlay-Bond-Trail /Linear Parks	12,966.38 \$ 54,485.13

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
248079	09/24/10	Ross Recreation Equipment Capital Outlay-Bond-Youth Athletic Field Development	23,142.00 \$ 23,142.00
247651	09/07/10	Weddle Surveying, Inc.	4,662.50
248066	09/24/10	PBS Engineering & Environmental	10,900.00
248081	09/24/10	Scott Edwards Architecture LLP Capital Outlay-Building Improvements	3,969.20 \$ 19,531.70
247495	09/02/10	Anderson Poolworks	25,781.50
247582	09/07/10	Lincoln Equipment, Inc.	1,352.90
247639	09/07/10	Todd Hess Building Co.	2,149.00
247777	09/15/10	Brandsen Hardwood Floors, Inc.	10,000.00
247802	09/15/10	Knorr Systems, Inc.	6,574.09
247817	09/15/10	Northwest Control Co.	3,164.35
247832	09/15/10	Platt Electric Supply, Inc.	3,204.81
247966	09/22/10	Greener Concepts Contracting	1,100.00
248008	09/24/10	Brandsen Hardwood Floors, Inc.	6,133.00
248019	09/24/10	Crescent Electric Supply Co.	2,339.09
248039	09/24/10	Knorr Systems, Inc.	7,598.83
248139	09/30/10	Anderson Poolworks Capital Outlay-Building Replacements	28,641.50 \$ 98,039.07
247809	09/15/10	McKinstry Essention, Inc. Capital Outlay-Energy Savings Performance Contract	198,980.97 \$ 198,980.97
247695	09/09/10	3 Mountains Plumbing Capital Outlay-Park & Trail Replacements	1,973.98 \$ 1,973.98
247712	09/09/10	Kerr Contractors, Inc.	80,000.00
247847	09/15/10	Tarlow Naito & Summers, LLP	1,224.00
248096	09/28/10	Alta Planning & Design, Inc. Capital Outlay-SDC-Park Development/Improvements	7,240.00 \$ 88,464.00
247710	09/09/10	INPRA Conferences	2,340.00 \$ 2,340.00
247980	09/23/10	Moody's Investors Service	9,600.00
247982	09/23/10	US Bank Debt Services	1,000.00 \$ 10,600.00
247562	09/07/10	Fred Shearer & Sons	1,094.67
247595	09/07/10	PGE	52,124.39
247758	09/15/10	PGE	5,403.81
247988	09/24/10	PGE Electricity	4,431.44 \$ 63,054.31
247869	09/15/10	Standard Insurance Company	123,358.00
247871	09/15/10	Standard Insurance Company	92,404.65
248118	09/30/10	Kaiser Foundation Health Plan	162,588.97
248121	09/30/10	ODS	24,172.16
248124	09/30/10	Standard Insurance Company	12,150.13
248129	09/30/10	UNUM Life Insurance-LTC Employee Benefits	1,343.60 \$ 416,017.51
247861	09/15/10	Aetna / ING Life Insurance	7,955.15
247866	09/15/10	Manley Services	7,747.20
247870	09/15/10	Standard Insurance Company	25,717.23
247872	09/15/10	Standard Insurance Company	3,224.83
248115	09/30/10	Aetna / ING Life Insurance	7,955.15
248119	09/30/10	Manley Services	8,629.45
248125	09/30/10	Standard Insurance Company	26,843.33
248126	09/30/10	Standard Insurance Company	3,224.83

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
248128	09/30/10	THPRD - Employee Assn. Employee Deductions	6,523.92 \$ 97,821.09
248075	09/24/10	RMT Equipment Fleet Capital Replacement	11,394.00 \$ 11,394.00
247642	09/07/10	Tualatin Valley Water District	16,141.39
247714	09/09/10	Marc Nelson Oil Products, Inc.	1,248.42
248048	09/24/10	Marc Nelson Oil Products, Inc. Gas & Oil (Vehicles)	1,197.90 \$ 18,587.71
247594	09/07/10	NW Natural	20,472.96
247987	09/24/10	NW Natural Heat	3,378.97 \$ 23,851.93
248022	09/24/10	Dell Marketing L.P. Information Services-Capital	5,731.71 \$ 5,731.71
247496	09/02/10	Beaverton Volleyball	1,204.00
247511	09/02/10	THBOA	2,187.80
247697	09/09/10	American Red Cross/OTC	1,095.00
247746	09/14/10	NSAOUA	4,219.00
247823	09/15/10	Oregon Fencing Alliance	3,760.00
247879	09/16/10	Rhythm Of My Heart	5,917.50
248156	09/30/10	NSAOUA	1,644.50
248158	09/30/10	Rhythm Of My Heart Instructional Services	7,303.20 \$ 27,331.00
247526	09/07/10	Atlas Track & Tennis	3,000.00
247532	09/07/10	Beaverton Auto Parts	1,694.34
247567	09/07/10	Guaranteed Pest Control	1,896.00
247603	09/07/10	Northwest Control Co.	1,134.50
247629	09/07/10	Schulz-Clearwater Sanitation, Inc.	6,109.89
247636	09/07/10	Swendsen Concrete, Inc.	1,462.25
247843	09/15/10	Schulz-Clearwater Sanitation, Inc.	2,190.66
248034	09/24/10	Guaranteed Pest Control	1,626.00
248056	09/24/10	Northwest Control Co.	1,307.50
248083	09/24/10	Stanley Steemer	2,591.86
248111	09/28/10	Schulz-Clearwater Sanitation, Inc. Maintenance Services	1,861.00 \$ 24,874.00
247502	09/02/10	Knorr Systems, Inc.	1,434.92
247519	09/07/10	Airgas Nor Pac, Inc.	6,433.03
247537	09/07/10	BSN Sports	2,144.97
247545	09/07/10	Coastwide Laboratories	3,926.37
247557	09/07/10	Ewing Irrigation Products, Inc.	1,781.11
247573	09/07/10	John Deere Landscapes	1,036.80
247613	09/07/10	OVS Total Solutions	6,836.40
247650	09/07/10	Waxie Sanitary Supply	2,563.86
247719	09/09/10	Parr Lumber Company	1,254.38
247782	09/15/10	Coastwide Laboratories	1,227.76
247798	09/15/10	Home Depot Credit Services	6,387.32
247827	09/15/10	OVS Total Solutions	14,635.70
247846	09/15/10	Sunmark Seeds International	1,214.00
247852	09/15/10	United Pipe & Supply Co., Inc.	1,390.54
247860	09/15/10	Woodco	2,802.00
247882	09/16/10	The Whitefish Skate Ramp Co.	1,403.00
248016	09/24/10	Coastwide Laboratories	1,674.53
248025	09/24/10	Fazio Brothers Sand & Gravel	3,020.57
248033	09/24/10	Grainger	1,019.10
248043	09/24/10	Lawson Products, Inc.	1,295.22
248045	09/24/10	Lonnie Endicott Excavating	5,533.50

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
248093	09/24/10	United Pipe & Supply Co., Inc. Maintenance Supplies	1,883.60 \$ 70,898.68
248087	09/24/10	THP Foundation Miscellaneous Income	2,441.10 \$ 2,441.10
247849	09/15/10	TriMet Miscellaneous Other Services	16,617.75 \$ 16,617.75
247607	09/07/10	OfficeMax - A Boise Company	4,340.50
247803	09/15/10	Lazerquick	2,495.65
247976	09/23/10	Lazerquick	3,867.00
248059	09/24/10	OfficeMax - A Boise Company Office Supplies	1,518.95 \$ 12,222.10
247577	09/07/10	Lazerquick	5,855.00
247645	09/07/10	United States Postal Service Postage	3,000.00 \$ 8,855.00
247632	09/07/10	Signature Graphics	17,115.00
248102	09/28/10	Lazerquick Printing & Publication	1,151.00 \$ 18,266.00
247711	09/09/10	Institute for Conflict Mgt, Inc.	2,860.00
247726	09/09/10	Scott Edwards Architecture LLP	1,481.25
247773	09/15/10	Beery, Elsnor & Hammond, LLP	8,594.05
248155	09/30/10	Navigator Group Consulting LLC Professional Services	5,874.40 \$ 18,809.70
247522	09/07/10	American Red Cross/OTC	1,180.80
247533	09/07/10	Beaverton Sch. District #48	10,805.60
247556	09/07/10	Ellison Advertising LLC	2,771.46
247559	09/07/10	Food Services of America	4,470.01
247561	09/07/10	Fred Meyer Customer Charges	1,308.63
247568	09/07/10	Head/Penn Racquet Sports	1,997.28
247570	09/07/10	Insight Public Sector	1,985.76
247600	09/07/10	New System Laundry LLC	1,936.40
247626	09/07/10	River Drifters Whitewater, Inc.	4,550.00
247643	09/07/10	U.G. Cash & Carry	1,037.27
247771	09/15/10	Beaverton Sch. District #48	2,996.00
247795	09/15/10	Fred Meyer Customer Charges	1,122.88
247859	09/15/10	Wilson Sporting Goods	1,947.46
247875	09/16/10	Flying M Ranch	2,550.00
247876	09/16/10	City of Hillsboro	1,256.50
247877	09/16/10	HSBC Business Solutions	4,682.75
248015	09/24/10	Class Act Uniforms	1,406.10
248035	09/24/10	Headsets Direct, Inc.	1,260.89
248040	09/24/10	Kore Group Program Supplies	2,609.34 \$ 51,875.13
247534	09/07/10	Best Buy In Town, Inc.	1,613.28
247764	09/15/10	Waste Management of Oregon Refuse Services	6,483.14 \$ 8,096.42
247715	09/09/10	OR Dept of Administrative Service	1,504.06
247837	09/15/10	Ricoh Americas Corporation	1,805.70
247838	09/15/10	Ricoh Americas Corporation	2,773.43
248060	09/24/10	OR Dept of Administrative Service Rental Equipment	1,261.15 \$ 7,344.34
248030	09/24/10	Fred Shearer & Sons Rental Facility	8,224.00 \$ 8,224.00

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
247700	09/09/10	Brix Paving Company Retainage Payable	8,994.68 \$ 8,994.68
248042	09/24/10	Larsen Wireless Small Furniture & Equipment	2,260.00 \$ 2,260.00
247555	09/07/10	Edwards Enterprises	4,800.00
247707	09/09/10	FastSigns of Beaverton	3,240.00
247778	09/15/10	Campbell Crane	3,346.00
248133	09/30/10	Access Services Northwest Technical Services	1,050.00 \$ 12,436.00
247528	09/07/10	Valerie S Baldwin CPC Technical Training	4,000.00 \$ 4,000.00
247593	09/07/10	Integra Telecom	4,726.63
247757	09/15/10	Nextel Communications	2,866.14
247986	09/24/10	Integra Telecom Telecommunications	4,696.72 \$ 12,289.49
248073	09/24/10	Quality Industrial Refinishers Vehicle/Equipment Services	1,026.50 \$ 1,026.50
247591	09/07/10	Clean Water Services	1,895.18
247596	09/07/10	Tualatin Valley Water District	36,865.10
247752	09/15/10	City of Beaverton	19,326.42
247760	09/15/10	Tualatin Valley Water District	7,353.19
247989	09/24/10	Tualatin Valley Water District Water & Sewer	31,108.57 \$ 96,548.46
Report Total:			\$ 4,074,234.58

Tualatin Hills Park & Recreation District



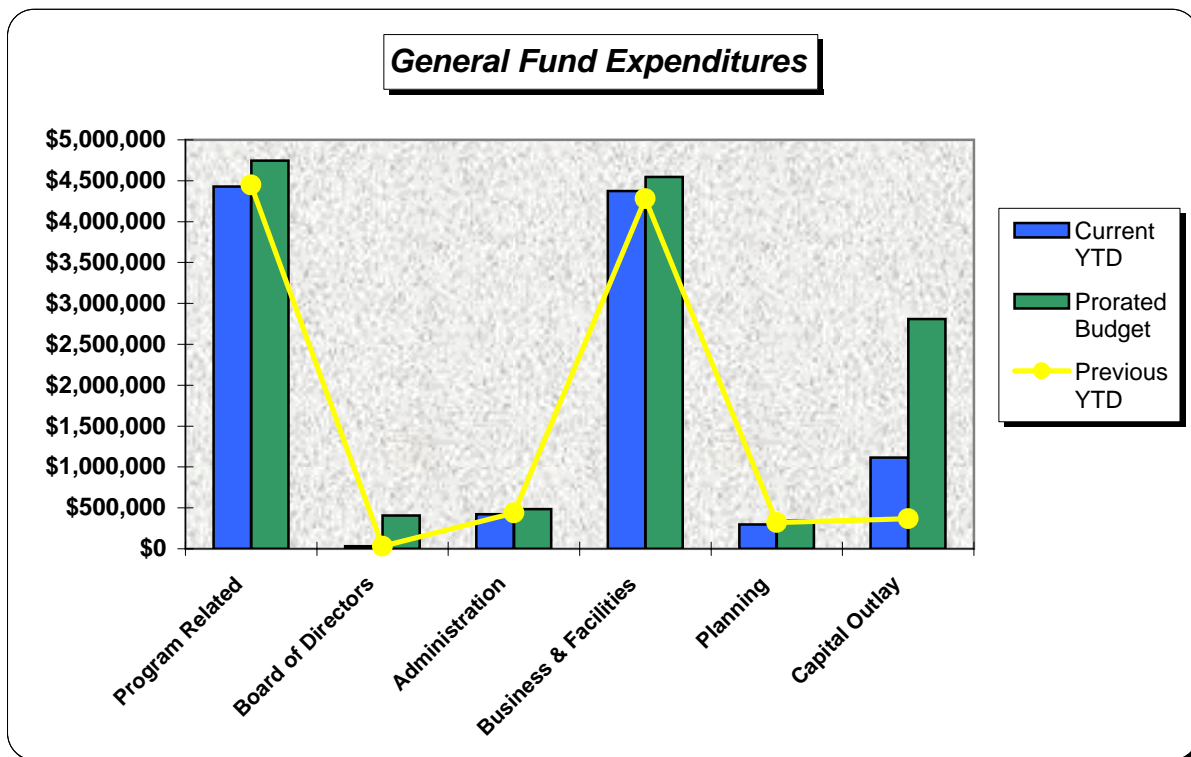
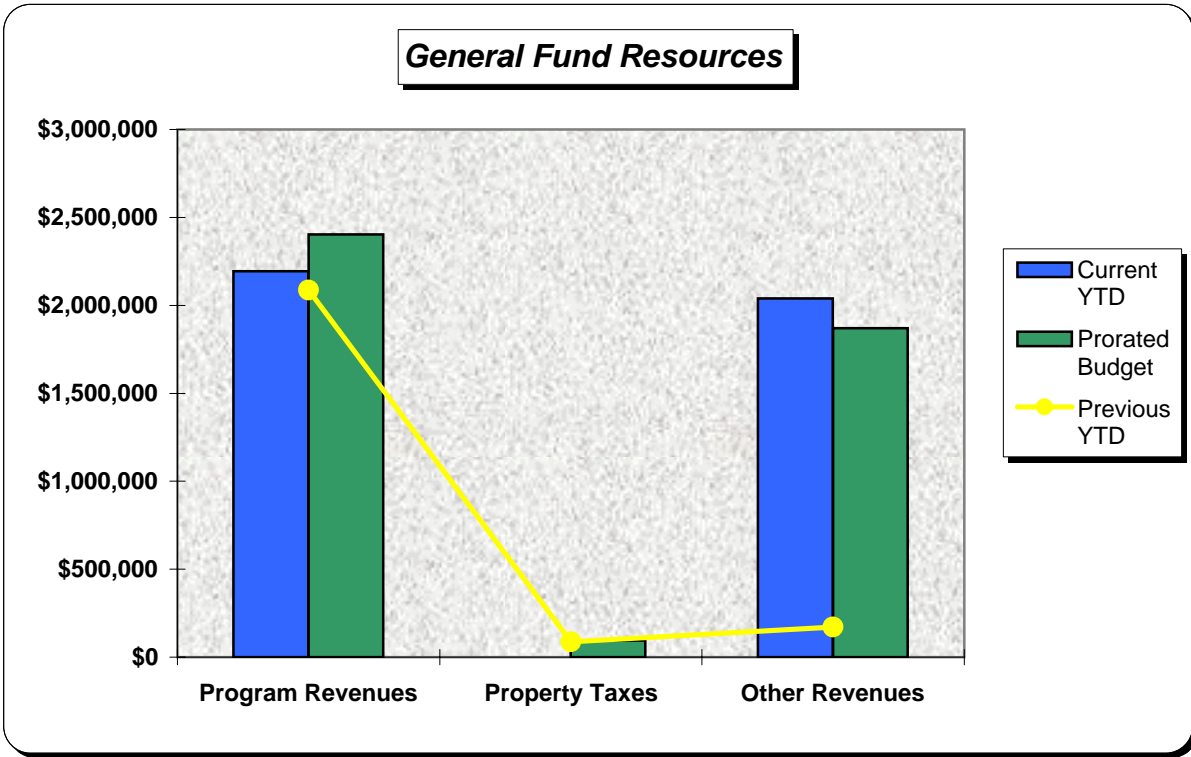
General Fund Financial Summary September, 2010

<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>	
Program Resources:					
Aquatic Centers	\$ 313,100	\$ 579,188	\$ 674,532	85.9%	\$ 2,676,715
Tennis Center	130,010	171,907	185,007	92.9%	911,366
Recreation Centers & Programs	660,552	1,236,200	1,318,825	93.7%	4,957,990
Sports Programs & Field Rentals	86,050	161,176	171,781	93.8%	1,235,833
Natural Resources	19,942	44,691	53,567	83.4%	278,996
Total Program Resources	1,209,654	2,193,162	2,403,713	91.2%	10,060,900
Other Resources:					
Property Taxes	-	-	94,512	0.0%	23,628,093
Interest Income	2,358	9,671	17,500	55.3%	175,000
Facility Rentals/Sponsorships	20,601	55,219	47,965	115.1%	265,000
Grants	5,150	5,950	5,950	100.0%	753,150
Miscellaneous Income	55,948	251,229	81,403	308.6%	720,382
Debt Proceeds	-	1,717,166	1,717,166	100.0%	8,975,000
Total Other Resources	84,057	2,039,235	1,964,497	103.8%	34,516,625
Total Resources	\$ 1,293,711	\$ 4,232,397	\$ 4,368,209	96.9%	\$44,577,525
Program Related Expenditures:					
Parks & Recreation Administration	90,692	214,761	171,216	125.4%	701,705
Aquatic Centers	327,248	1,088,959	1,165,313	93.4%	3,585,579
Tennis Center	69,447	229,045	246,485	92.9%	893,061
Recreation Centers	429,826	1,552,181	1,741,199	89.1%	5,046,955
Programs & Special Activities	143,146	591,723	592,731	99.8%	1,840,780
Athletic Center & Sports Programs	115,495	410,109	406,223	101.0%	1,721,283
Natural Resources & Trails	113,646	343,731	420,770	81.7%	1,476,387
Total Program Related Expenditures	1,289,500	4,430,509	4,743,938	93.4%	15,265,750
General Government Expenditures:					
Board of Directors	12,103	30,648	407,039	7.5%	1,947,553
Administration	123,958	421,071	485,504	86.7%	1,715,562
Business & Facilities	1,512,305	4,372,835	4,547,363	96.2%	15,789,456
Planning	100,988	297,908	342,419	87.0%	1,332,371
Capital Outlay	645,655	1,113,114	2,809,129	39.6%	12,827,074
Total Other Expenditures:	2,395,009	6,235,576	8,591,455	72.6%	33,612,016
Total Expenditures	\$ 3,684,509	\$ 10,666,085	\$13,335,392	80.0%	\$48,877,766
Revenues over (under) Expenditures	\$(2,390,798)	\$(6,433,688)	\$(8,967,183)	71.7%	\$(4,300,241)
Beginning Cash on Hand		3,848,900	4,300,241	89.5%	4,300,241
Ending Cash on Hand		\$(2,584,788)	\$(4,666,942)	55.4%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

September, 2010





[7D]

MEMO

DATE: October 20, 2010
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: **Service District Initiated Annexation Resolution**

Introduction

Staff seeks Board of Directors approval and signatures for the Service District Initiated Annexation resolution. Upon approval and signatures, Park District staff and the project consultant will submit the annexation application packet to Washington County for processing.

Background

In 2005, the Park District began a Service District Initiated Annexation (SDIA) program. This program is also referred to as the Voluntary Annexation Program (VAP), since it is a “willing” annexation program offered to all property owners in the Park District’s ultimate service boundary whose property is not currently within the Park District, providing them the opportunity to voluntarily annex into the Park District. A total of 243 properties have been annexed into the Park District during the first five years that the SDIA program has been available.

Year	# of Properties Annexed
2005	128
2006	23
2007	47
2008	23
2009	22
Total	243

This is the sixth consecutive year that the Park District has offered the SDIA program. For the 2010 SDIA program, approximately 5,400 invitations were mailed to owners of properties that are in the Park District’s ultimate service boundary, but are not currently within the Park District. There was one new element added to the 2010 SDIA, which was the inclusion of commercial properties to the mailing list.

The application period ended on September 6, 2010 and the last day to withdraw a previously submitted application was set for September 17, 2010. The SDIA program was advertised in the local Citizen Participation Organizations’ newsletters and was highlighted in local newspapers. The main component of the SDIA program is the offer by the Park District to pay for all of the annexation fees, mapping services, etc., assessed by Washington County and other agencies. This year’s program again included the incentive offering of a \$200 credit to match the first \$200 that members of a newly annexed household spend on Park District programs.

Due to the complexity of the process, staff again hired a consultant to aid in the preparation of the documents and applications necessary to process annexations under the SDIA program with Washington County. The consultant has started preparing the necessary documents and applications to submit with the Board of Directors approved resolution to Washington County.

Proposal Request

At the end of the withdrawal period on September 17, 2010, 25 annexation applications had been returned to the Park District from property owners who “willingly” requested annexation of their properties to the Park District (see attached Exhibits A & B). These 25 property owners account for an additional 6.69 acres that will be added to the Park District. Park District legal counsel Beery Elsner & Hammond, LLP has reviewed and approved the resolution for signatures.

Benefits of Proposal

The most important benefit regarding this proposal is the addition of 25 new properties and 6.69 acres to the Park District, one of which is a commercial property.

Potential Downside of Proposal

There is no apparent downside to this proposal.

Action Requested

1. Board of Directors approval of and signature on the Service District Initiated Annexation Resolution 2010-20 authorizing the annexation of 25 new properties to the Park District.
2. Board of Directors authorization of staff to work with the consultant to submit the Service District Initiated Annexation application packet to Washington County for processing and approval.

Service District Initiated Annexation (Voluntary Annexation Program)

Draft Schedule / Some dates are tentative, other dates are firm

July 2010	Mailing: Public outreach letters and forms to invite “willing” participants to apply to the Service District Initiated Annexation Program (Voluntary Annexation Program)
September 6, 2010	Closing date for accepting applications to Service District Initiated Annexation Program (Voluntary Annexation Program)
September 17, 2010	Final date for patrons to withdraw their application from the process
November 1, 2010	Board of Directors approval and signature of resolution to proceed with the Annexation process
November 2010	Annexation application submitted to Washington County
Dec. 2010 or Jan. 2011	1 st Public Hearing
Jan. 2011 or Feb. 2011	2 nd Public Hearing (Approval by Washington County Commissioners constitutes applicants being technically considered in-District)
March 2011	Information sent to Metro and others for final processing and mapping
March 31, 2011	Effective date

RESOLUTION NO. 2010-20

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE TUALATIN HILLS PARK & RECREATION DISTRICT
APPROVING PETITIONS FOR ANNEXATION TO THE DISTRICT**

WHEREAS, ORS 198.850(3) authorizes initiation of annexation to the District by Resolution of the Board of Directors; and

WHEREAS, the District Board directed staff to review the District boundaries and determine whether property owners wish to voluntarily sign annexation petitions requesting annexation of their property to the District; and

WHEREAS, the owners of 25 properties responded favorably and have signed petitions for annexation of their properties to the District, which petitions are on file in the District Administrative Offices; and

WHEREAS, ORS 198.850(1) provides that such annexations must be approved by the District Board and then forwarded to Washington County for processing; and

WHEREAS, the District Board finds that the proposed annexations comply with the District Comprehensive Plan, the Washington County Comprehensive Plan, and intergovernmental service and cooperation agreements as required by ORS 198.850(3); and

WHEREAS, some of the properties described in the petitions for annexation are within the Jurisdictional boundaries of the City of Beaverton, and the City of Beaverton City Council has consented to annexation of properties within the city limits to the District. A copy of the Beaverton Council Resolution is attached hereto as Exhibit C.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
TUALATIN HILLS PARK & RECREATION DISTRICT:**

- Section 1. The proposed annexation of the properties listed on the attached Exhibit A and depicted on the attached Exhibit B is hereby approved.
- Section 2. The District staff is hereby authorized and directed to submit this Resolution together with Exhibits A, B and C and the signed petitions for annexation from affected property owners to Washington County for processing in accordance with ORS 198.850(2).
- Section 3. The proposed annexation is supported by signed petitions from all of the owners of all land in the territory proposed to be annexed as required by ORS 198.855, and therefore an election is not required prior to annexation of the affected properties to the District. The District Board requests that the Washington County Board of Commissioners approve the annexation following a public hearing and declare the affected property annexed to the District.

RESOLUTION NO. 2010-20

Section 4. This Resolution shall be effective immediately upon its adoption by the Board.

Adopted by the Board of Directors this 1st day of November 2010.

TUALATIN HILLS PARK & RECREATION
DISTRICT

Bill Kanable, Board President

Bob Scott, Board Secretary

Adoption and date attested by:

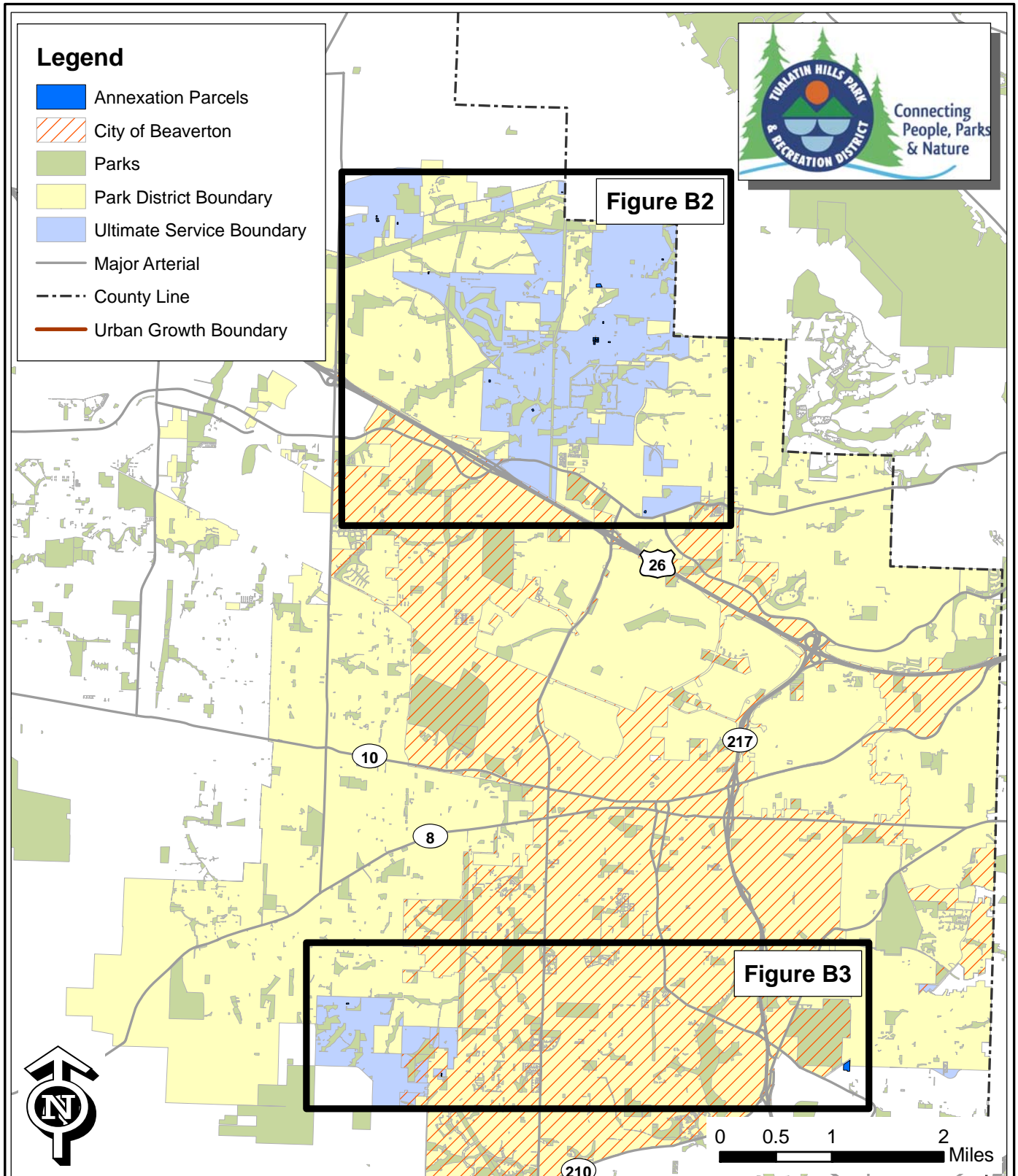
Jessica Collins, Recording Secretary



2010 Tualatin Hills Park and Recreation District Voluntary Annexation

	Owner	Taxlot ID	Tax Parcel #	Legal	Assessed Value	Acres	Site Address	City	State	Zip
12	Wendy Miyuki Nakatani	1N117DA16900	R2091852	Kaiser Woods No. 6, Lot 569	\$ 166,970	0.06	6437 NW McGregor Terrace	Portland	OR	97229
8	Fuhua & Jing Xu	1N119AB03200	R2069225	Springville Summit, Lot 9	\$ 183,570	0.11	17399 NW Millbrook Street	Portland	OR	97229
4	Matthew C. & Esther M. Doyle	1N119BA00500	R2007059	College Park, Lot 1	\$ 169,160	0.12	17799 NW Concordia Court	Portland	OR	97229
7	Ralph Thomas Troeger & Gitanjali A Pastala	1N119BA01600	R2007073	College Park, Lot 12	\$ 206,380	0.14	5930 NW 178th Ave	Portland	OR	97229
13	Denise R. & Keith Allen Johnson	1N119BA01800	R2007076	College Park, Lot 14	\$ 203,880	0.14	5882 NW 178th Avenue	Portland	OR	97229
14	Anne M. Mezera	1N119DA03000	R2046686	Stoller Farms, Lot 103	\$ 218,830	0.12	16879 NW Oakridge Drive	Portland	OR	97229
10	Ravi Mantri & Shilpa Rathi	1N121AD11500	R2129669	Bannister Creek Park No. 4, Lot 98	\$ 281,290	0.12	5340 NW 128th Terrace	Portland	OR	97229
16	Michael M. & Angela M. Mitlehner	1N121BD02400	R594351	Wildwood No. 2, Lot 34	\$ 242,440	0.82	13835 NW Lakeview Drive	Portland	OR	97229
11	Zhengguang Wang & Ru Pan	1N121CD14900	R2129072	Cascadian Heights No.3, Lot 128	\$ 376,810	0.13	13766 NW Henninger Lane	Portland	OR	97229
3	Megan Regnier	1N128BA05800	R2113673	Cascadian Heights, Lot 75	\$ 290,390	0.12	3844 NW Mortensen Terrace	Portland	OR	97229
17	Northwest View Properties, LLC	1N128BA09500	R2167647	Evergreen Gardens, Lot 1	\$ 99,990	0.13	3819 NW 139th Place	Portland	OR	97229
18	Stone Bridge Homes NW, LLC	1N128BA09600	R2167648	Evergreen Gardens, Lot 2	\$ 99,990	0.13	3841 NW 139th Place	Portland	OR	97229
20	Northwest View Properties, LLC	1N128BA09700	R2167649	Evergreen Gardens, Lot 3	\$ 99,990	0.14	3863 NW 139th Place	Portland	OR	97229
19	Stone Bridge Homes NW, LLC	1N128BA09800	R2167650	Evergreen Gardens, Lot 4	\$ 99,990	0.15	3885 NW 139th Place	Portland	OR	97229
21	Northwest View Properties, LLC	1N128BA09900	R2167651	Evergreen Gardens, Lot 5	\$ 99,990	0.18	3897 NW 139th Place	Portland	OR	97229
22	Northwest View Properties, LLC	1N128BA10000	R2167652	Evergreen Gardens, Lot 6	\$ 99,990	0.17	3890 NW 139th Place	Portland	OR	97229
23	Northwest View Properties, LLC	1N128BA10100	R2167653	Evergreen Gardens, Lot 7	\$ 99,990	0.15	3882 NW 139th Place	Portland	OR	97229
24	Northwest View Properties, LLC	1N128BA10200	R2167654	Evergreen Gardens, Lot 8	\$ 99,990	0.16	3874 NW 139th Place	Portland	OR	97229
25	Northwest View Properties, LLC	1N128BA10300	R2167655	Evergreen Gardens, Lot 9	\$ 99,990	0.12	3868 NW 139th Place	Portland	OR	97229
9	Kimberly L. & Aaron J. Smithers	1N129BD07500	R1195575	Telshire, Lot 25	\$ 226,650	0.17	15695 NW Telshire Lane	Beaverton	OR	97006
1	Richard & Emma Winkel	1N129DA15900	R608471	Oak Hill No. 2, Lot 94	\$ 282,880	0.18	15086 NW Oakmont Loop	Beaverton	OR	97006
15	Joshua & Jennifer Howard	1N133DA03600	R635469	Perrowood, Lot 5	\$ 196,270	0.21	12911 NW Dogwood Street	Portland	OR	97229
6	Tigard Memory Associates, LLC	1S126DB00202	R237826	(See attached legal description)	\$ 463,610	2.65	9000 SW 91st Avenue	Portland	OR	97223
2	Kathleen M. Shapely	1S129CB08700	R2138539	Stewart Heights, Lot 14	\$ 218,550	0.13	16444 SW Gold View Way	Beaverton	OR	97007
5	Diane L. & William E. Damon III	1S130BA00900	R2081066	Stonebrook, Lot 9	\$ 198,750	0.14	17866 SW Bryan Way	Beaverton	OR	97007

\$ 4,826,340 6.69

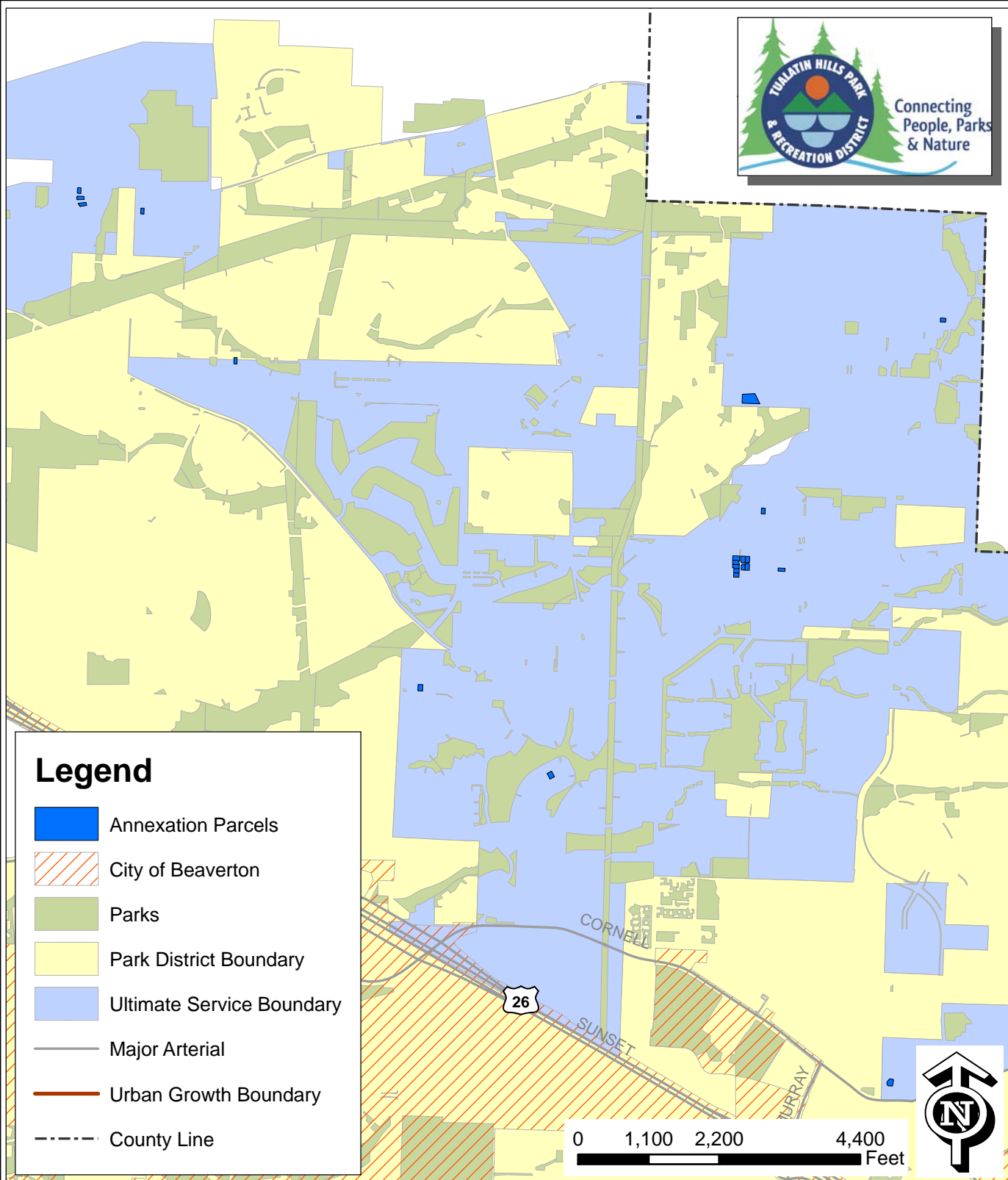


PREPARED BY:
 ED MURPHY & ASSOCIATES
 9875 SW MURDOCK STREET
 TIGARD, OREGON 97224
 PHONE: 503.624.4625
 FAX: 503.968.1674

**Figure B1: Voluntary Annexation Program
 Tualatin Hills Park and Recreation District
 Annexation
 Washington County, Oregon**

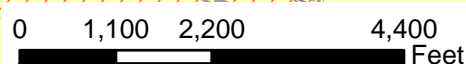
Source:
 Metro Data Resource Center, RLIS Lite Data Disc, May 2010.

Date:
 10/20/2010
 Scale:
 1 in. = 1.25 mi.
 Project #:
 N0006
 Drawn By: CEB



Legend

- Annexation Parcels
- City of Beaverton
- Parks
- Park District Boundary
- Ultimate Service Boundary
- Major Arterial
- Urban Growth Boundary
- County Line



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**Figure B2: Voluntary Annexation Program
 Tualatin Hills Park and Recreation District
 Annexation
 Washington County, Oregon**

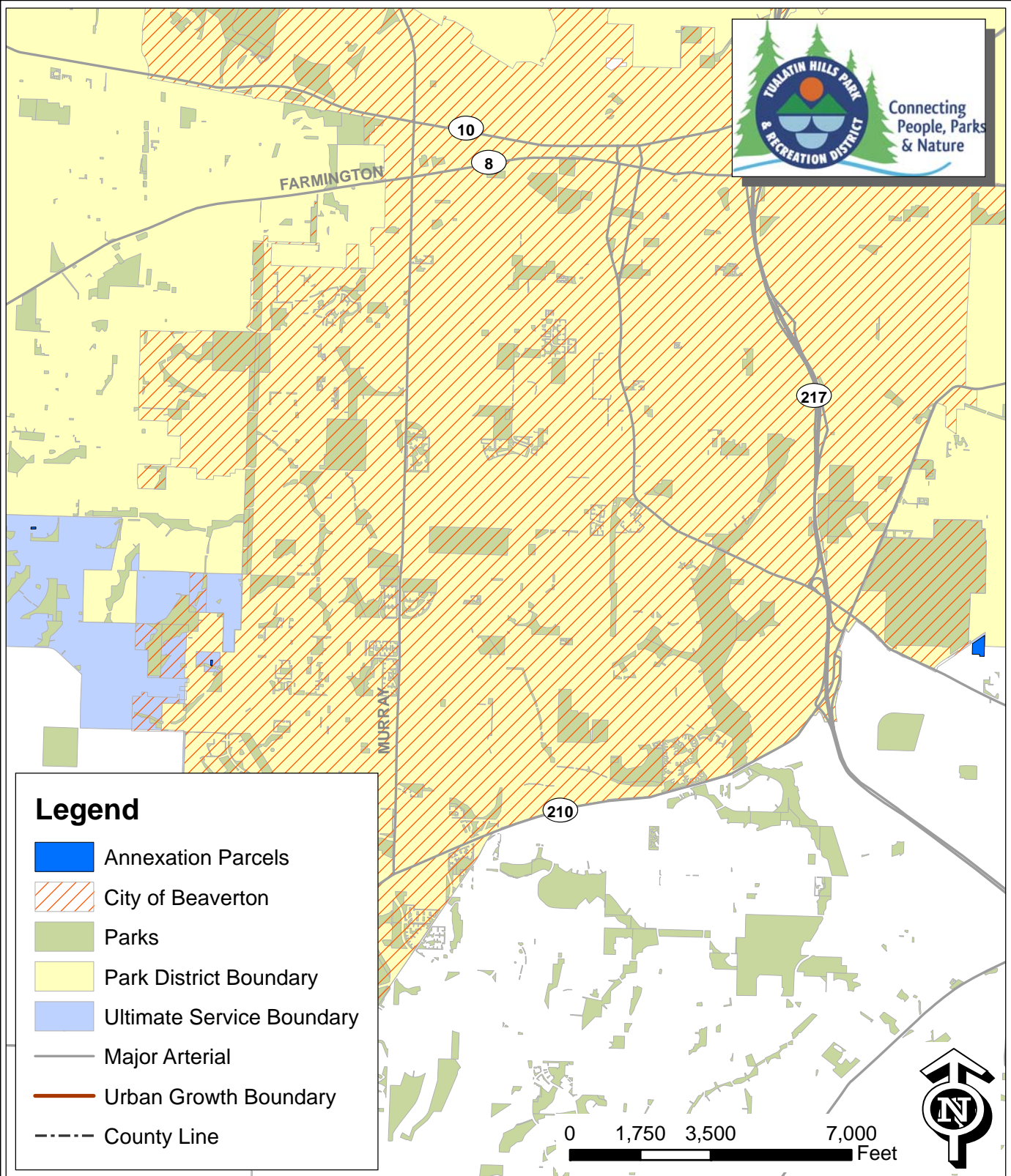
Source:
 Metro Data Resource Center, RLIS Lite Data Disc, May 2010

Date:
 09/25/2010

Scale:
 1 in. = 2,200 ft.

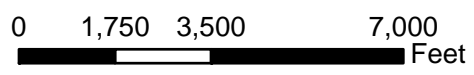
Project #:
 N0006

Drawn By: CEB



Legend

- Annexation Parcels
- City of Beaverton
- Parks
- Park District Boundary
- Ultimate Service Boundary
- Major Arterial
- Urban Growth Boundary
- County Line



PREPARED BY:
 ED MURPHY & ASSOCIATES
 9875 SW MURDOCK STREET
 TIGARD, OREGON 97224
 PHONE: 503.624.4625
 FAX: 503.968.1674

**Figure B3: Voluntary Annexation Program
 Tualatin Hills Park and Recreation District
 Annexation
 Washington County, Oregon**

Source:
 Metro Data Resource Center, RLIS Lite Data Disc, May 2010.

Date:
 09/24/2010

Scale:
 1 in. = 3500 ft.

Project #:
 N0006

Drawn By: CEB

Exhibit C

RESOLUTION NO. 3842

**A RESOLUTION APPROVING PETITIONS FOR ANNEXATION OF
TERRITORY WITHIN THE CITY OF BEAVERTON TO THE
TUALATIN HILLS PARK AND RECREATION DISTRICT**

WHEREAS, the Tualatin Hills Park and Recreation District (District) has adopted a voluntary program for annexation to the District; and

WHEREAS, the owners of four parcels within the City of Beaverton have requested annexation of their property to the District; and

WHEREAS, the District is the primary parks and recreation provider for the City; and

WHEREAS, Goal 5.8.1 of the City's acknowledged Comprehensive Plan states that the City shall: "Cooperate with THPRD in implementation of its 20-Year Comprehensive Master Plan and Trails Master Plan in order to ensure adequate parks and recreation facilities and programs for current and future City residents."

WHEREAS, ORS 198.720(1) requires cities to submit a resolution approving a petition for annexation to a district for property within their corporate limits; and

WHEREAS, the City wishes to encourage property owners within the City to annex their property to the District; and

WHEREAS, the City desires to be supportive of the District; therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
BEAVERTON, OREGON**

Council supports the annexation of any properties within the City to the Tualatin Hills Park and Recreation District when requested by the property owner(s).

Adopted by the Council this 14th day of November, 2005.

Approved by the Mayor this 15th day of NOVEMBER, 2005.

Ayes: 5

Nays: 0

ATTEST:



SUE NELSON, City Recorder

APPROVED:



ROB DRAKE, Mayor



[7E]

MEMO

DATE: October 20, 2010
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning
RE: **Resolution for Annexation of Properties per Washington County Ordinance 624 and in Accordance with ORS 198.857(2)**

Introduction

Staff is seeking Board of Directors approval of a blanket resolution for the purpose of approving the future annexation of properties to the Park District during 2011 per ORS 198.857 pursuant to Washington County Ordinance 624.

Background

ORS 198.857(2) states:

(2) When the owner of a parcel of land wants to annex that land to a district, the owner may file an annexation petition with the county board. The petition shall declare that the petition is filed pursuant to this section, state the name of the affected district and all affected counties, indicate the principal Act of the affected district and be signed by the owner of the parcel of land. Before the petition is filed with the county board, the petition must be approved by endorsement thereon by the board of the affected district and by any other agency also required by the principal Act to indorse or approve the petition.

In August of 2004, the Washington County Board of Commissioners adopted Ordinance 624. The key provision of that ordinance requires new development¹ on property that is not addressed by an urban service agreement or located in a park and recreation district to annex to a park district:

- When a park district has been identified as the long-term service provider to the area the development is located in, and
- When the proposed development is subject to a development application (e.g., a subdivision). The new development would also be subject to the Park District's park SDC upon annexation.

As part of this Ordinance, the Tualatin Hills Park & Recreation District was established as the park and recreation service provider for the portion of the urban unincorporated area of the county between the Hillsboro, Portland and Tigard urban service boundaries for which the District has adopted a Park Master Plan. Ordinance 624 amended the County Community

¹ New development means development where a land use application must be submitted, such as a new subdivision or commercial building. New development does not include the construction of a single-family residence on a vacant lot or a lot that has received preliminary land use approval and the expansion or alteration of an existing single family home.

Development Code to include a requirement that all new development in that area annex to the Park District. Typically, the developer will have to show compliance with this requirement before the County will record the plat or issue building permits.

Since obtaining an endorsement from the Park District is a statutory requirement for annexation, staff worked previously with the Park District's legal counsel, Beery Elsner & Hammond, LLP, to identify a process that would endorse annexation of all properties pursuant to Ordinance 624 for one calendar year, instead of individually on a project-by-project basis. This process has been previously completed and adopted by the Board for the years 2008, 2009 and 2010.

Proposal Request

This resolution will endorse the annexation of all such properties to the Park District during 2011, so developers will be able to promptly comply with the terms of the County's land use decision process. The Park District's legal counsel has reviewed and approved the attached resolution.

Benefits of Proposal

By approving the blanket resolution for the purpose of approving the future annexation of properties to the Park District, per Ordinance 624, the Park District will not have to process the endorsement of annexation for each development on a project-by-project basis. The resolution will endorse annexation of all properties for an entire calendar year.

Potential Downside of Proposal

There does not appear to be any downside to this proposal.

Actions Requested

1. Board of Directors approval of and signature on Resolution 2010-21 for the purpose of approving future annexation of properties in Washington County, per Ordinance 624, during 2011.
2. Board of Directors authorization for staff to submit the resolution to Washington County for processing.

RESOLUTION NO. 2010-21

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
TUALATIN HILLS PARK & RECREATION DISTRICT
APPROVING ANNEXATIONS OF PROPERTY TO THE DISTRICT IN 2011
(Ordinance 624 Annexation)**

WHEREAS, Washington County adopted Ordinance No. 624 in August, 2004, amending the Washington County Comprehensive Framework Plan for the Urban Area and the Community Development Code to recognize the Tualatin Hills Park & Recreation District (“District”) as the long term park and recreation service provider in part of urban unincorporated Washington County; and

WHEREAS, Ordinance No. 624 requires developing properties in the area served by the District to annex to the District as a condition of any development approval; and

WHEREAS, ORS 198.857(2) requires that proposed annexations to the District be approved by the District Board; and

WHEREAS, it is anticipated that properties will be seeking development approval in 2011, and will thus be subject to the application of Ordinance 624 and ORS 198.857(2); and

WHEREAS, the District Board wishes to express its formal approval of annexations proposed in 2011 and to file the approval in the form of this Resolution with the Washington County Board of Commissioners for consideration at hearings during 2011.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
TUALATIN HILLS PARK & RECREATION DISTRICT:**

Section 1. The Board hereby approves the proposed annexation of properties to the District during 2011 pursuant to Washington County Ordinance No. 624.

Section 2. The District staff is hereby authorized and directed to file this Resolution and Exhibits with the Washington County Board of Commissioners.

Section 3. This Resolution shall be effective immediately upon its adoption by the Board.

Adopted this 1st day of November, 2010.

Bill Kanable, Board President

Bob Scott, Board Secretary

Adoption and date attested by:

Jessica Collins, Recording Secretary



[7F]

MEMO

DATE: October 19, 2010
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities
RE: **Amended Resolution Authorizing the Issuance and Negotiated Sale of Full Faith Credit Obligations**

Introduction

Staff is requesting Board of Directors approval of the amended and restated Resolution No. 2010-06, authorizing the negotiated sale of Full Faith and Credit Obligations in both federally tax-exempt and taxable obligations, not to exceed \$8,000,000. The lease of extra warehouse space within the new maintenance facility constitutes private use and cannot be financed with tax-exempt debt, and thus requires the issuance of taxable debt to finance the portion of the acquisition attributable to the space that will be leased out.

Background

On April 5, 2010, the Board of Directors approved Resolution No. 2010-06, authorizing the negotiated sale and issuance of Full Faith and Credit Obligations to finance the purchase and renovation of a new maintenance facility.

Resolution No. 2010-06 authorized all necessary steps to issue the Full Faith and Credit Obligations, including portions issued as "Build America Bonds" (BABs) or "Recovery Zone Economic Development Bonds" (RZEDBs) as defined within the original resolution. This amendment will further authorize the issuance of a federally taxable portion of the Full Faith and Credit Obligation, to allow financing for a private use purpose as determined necessary by the Authorized Representative.

Proposal Request

Given the need for issuance of both taxable and tax-exempt obligations, staff is requesting Board of Directors approval of the Amended and Restated Resolution No. 2010-06 to provide the necessary authority to split the Full Faith and Credit Obligation financing between federally taxable and tax-exempt financing, in the aggregate amount of \$8,000,000. Mersereau Shannon, LLP, the District's Bond Counsel, prepared the proposed amendment to the attached resolution.

Benefits of Proposal

By allowing the issuance of federally taxable Full Faith and Credit Obligations, the District will be able to finance the prorated portion of the maintenance facility allocated for a private use lease agreement.

Potential Downside of Proposal

The portion of debt issued as taxable will likely bear a higher interest cost, but this extra cost is more than offset by potential lease revenue.

Action Requested

Board of Directors approval of the amended and restated Resolution No. 2010-06 to provide authority for federally tax-exempt obligations and federally taxable obligations in an aggregate amount not to exceed \$8,000,000.

Amended and Restated Resolution No. 2010-06

A RESOLUTION OF THE BOARD OF DIRECTORS OF TUALATIN HILLS PARK & RECREATION DISTRICT, WASHINGTON COUNTY, OREGON AUTHORIZING THE ISSUANCE AND NEGOTIATED SALE OF FULL FAITH AND CREDIT OBLIGATIONS IN AN AMOUNT NOT TO EXCEED \$8,000,000; DESIGNATING AN AUTHORIZED REPRESENTATIVE, SPECIAL COUNSEL AND UNDERWRITER; AUTHORIZING APPOINTMENT OF A FINANCIAL ADVISOR; AUTHORIZING EXECUTION AND DELIVERY OF A FINANCING AGREEMENT AND AN ESCROW AGREEMENT; AND RELATED MATTERS.

WHEREAS, Tualatin Hills Park & Recreation District, Washington County, Oregon (the "District"), is authorized by Oregon Revised Statutes ("ORS") Sections 266.410 and 271.390 to enter into financing agreements to finance real or personal property which the District determines is needed; and

WHEREAS, the District hereby determines that the acquisition, construction and/or renovation of a maintenance facility, and related capital projects, is needed (the "Project"); and

WHEREAS, the District desires to obtain up to \$8,000,000 of financing for the Project;

WHEREAS, on April 5, 2010, the District adopted Resolution No. 2010-06 authorizing full faith and credit obligations in an amount not to exceed \$8,000,000;

WHEREAS, the District desires to amend and restate Resolution No. 2010-06 to provide authority for federally tax-exempt obligations and federally taxable obligations in an aggregate amount not to exceed \$8,000,000.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

Section 1. Authorization. The District hereby authorizes:

A. Issuance and Sale of Obligations. The District authorizes the issuance and negotiated sale of Full Faith and Credit Obligations, Series 2010 (the "Obligations") in one or more series which shall be issued in an aggregate amount not to exceed \$8,000,000 by the escrow agent, for and on behalf of the District, to finance the Project. The Obligations shall be issued at a true effective rate of interest not to exceed five percent (5.0%) per annum if issued as federally tax-exempt obligations, five percent (5%) per annum if issued as federally taxable obligations, and four and one-half percent (4.5%) per annum net of all credits and cash subsidy payments paid by the United States Treasury if issued as BABs (as defined in paragraph 4.K. herein) or RZEDB (as defined in paragraph 4.L. herein), at a discount not greater than ninety-eight percent (98.0%) (not

including original issue discount) and shall mature not later than thirty-one (31) years from the date of issuance.

B. Financing Agreement. The District authorizes the execution and delivery of a financing agreement (the “Financing Agreement”) to finance the Project, in a form satisfactory to the Authorized Representative, as defined below.

C. Escrow Agreement. The District authorizes the execution and delivery of an escrow agreement between the District and the escrow agent (the “Escrow Agreement”), in a form satisfactory to the Authorized Representative, as defined below, pursuant to which the escrow agent shall execute the Obligations representing the principal amount payable under the Financing Agreement, and evidencing the right of the escrow agent to receive the District’s Financing Payments under the Financing Agreement.

Section 2. Security.

The Financing Payments for the Obligations shall be payable from the general, non-restricted revenues of the District and other funds which may be available for that purpose, including taxes levied within the restrictions of Sections 11 and 11b, Article XI of the Constitution of the State of Oregon. The obligation of the District to make Financing Payments shall be a full faith and credit obligation of the District, and is not subject to appropriation. The Owners of the Obligations shall not have a lien or security interest on the property financed with the proceeds of the Obligations.

Section 3. Designation of Authorized Representative.

The District hereby authorizes the General Manager or the Director of Business and Facilities, or any designee of the District (the “Authorized Representative”) to act as the authorized representative on behalf of the District and determine the remaining terms of the Financing Agreement as delegated in Section 4 below.

Section 4. Delegation of Final Terms and Sale of Obligations and Additional Documents.

The Authorized Representative is authorized, on behalf of the District, to:

A. deem final, approve of and authorize the distribution of the preliminary and final Official Statements to prospective purchasers of the Obligations;

B. negotiate the terms under which the Obligations shall be sold, to enter into a Purchase Agreement for sale of the Obligations, and to execute and deliver the Purchase Agreement;

C. establish the maturity and interest payment dates, dated date, principal amounts, optional, extraordinary and/or mandatory redemption provisions, interest rates, denominations, and all other terms under which the Obligations shall be issued, sold,

executed, and delivered;

D. negotiate the terms and approve of the Financing Agreement and the Escrow Agreement as the Authorized Representative determines to be in the best interest of the District, and to execute and deliver the Financing Agreement and the Escrow Agreement;

E. determine whether the Obligations shall be Book-Entry certificates and to take such actions as are necessary to qualify the Obligations for the Book-Entry System of DTC, including the execution of a Blanket Issuer Letter of Representations;

F. seek to obtain a rating on the Obligations, if determined by the Authorized Representative to be in the best interest of the District;

G. determine whether to purchase municipal bond insurance or other credit enhancement for the Obligations, negotiate and enter into agreements with providers of credit providers, and expend proceeds to pay credit enhancement fees;

H. designate the Financing Agreement and the Obligations as a “qualified tax-exempt obligation” pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), so long as the District and all subordinate entities do not reasonably expect to issue more than \$30,000,000 of tax-exempt obligations during the calendar year in which the Obligations are issued;

I. approve, execute and deliver a Tax Certificate;

J. determine whether all or a portion of the Obligations shall be issued as federally tax-exempt obligations;

K. determine whether all or a portion of the Obligations shall be issued as federally taxable obligations;

K.L. determine whether all or a portion of the Obligations shall be issued as Build America Bonds (BABs) pursuant to The American Recovery and Reinvestment Tax Act of 2009 and make all determinations in connection therewith and take all actions necessary or desirable to qualify all or a portion of the Obligations as BABs;

L.M. determine whether all or a portion of the Obligations shall be issued as Recovery Zone Economic Development Bonds (RZEDBs) pursuant to The American Recovery and Reinvestment Tax Act of 2009 and make all determinations in connection therewith and take all actions necessary or desirable to qualify all or a portion of the Obligations as RZEDBs;

M.N. approve, execute and deliver a continuing disclosure certificate pursuant to SEC Rule 15c2-12, as amended (17 CFR Part 240, §240.15c2-12) for each series of Obligations;

Amended and Restated Resolution No. 2010-06 - Resolution Authorizing the Issuance and Negotiated Sale of Full Faith and Credit Obligations

N.O. engage the services of escrow agents or trustees and any other professionals whose services are desirable for the financing;

O.P. execute and deliver a certificate specifying the action taken pursuant to this Resolution, and any other documents, agreements or certificates that the Authorized Representative determines are necessary and desirable to issue, sell and deliver the Obligations in accordance with this Resolution and take any other actions which the Authorized Representative determines are necessary or desirable to finance the Project with the Financing Agreement and the Obligations in accordance with this Resolution.

Section 5. Compliance with Internal Revenue Code.

The District hereby covenants for the benefit of the Owners of the Obligations to use the Obligation proceeds and the Project financed with Obligation proceeds in the manner required, and to otherwise comply with all provisions of the Code, which are required so that interest paid on the Obligations will not be includable in gross income of the Owners of such Obligations for federal income tax purposes or so that the Obligations qualify as BABs or RZEDB, as applicable. The District makes the following specific covenants with respect to the Code:

A. The District will not take any action or omit any action if it would cause the Financing Agreement or Obligations to become arbitrage bonds under Section 148 of the Code.

B. The District shall operate the Project financed with the Obligations so that the Obligations do not become “private activity bonds” within the meaning of Section 141 of the Code.

C. The District shall comply with appropriate Code reporting requirements.

D. The District shall pay, when due, all rebates and penalties with respect to the Obligations which are required by Section 148(f) of the Code.

The covenants contained in this Section 5 and any covenants in the closing documents for the Obligations shall constitute contracts with the owners of the Obligations, and shall be enforceable by them. The Authorized Representative may enter into covenants on behalf of the District to protect the tax-exempt status, or BABs or RZEDB status, as applicable, of the Financing Agreement and the Obligations.

Section 6. Appointment of Special Counsel.

The District appoints Mersereau Shannon LLP as special counsel to the District for the issuance of the Obligations.

Section 7. Appointment of Underwriter.

Amended and Restated Resolution No. 2010-06 - Resolution Authorizing the Issuance and Negotiated Sale of Full Faith and Credit Obligations

The District appoints D.A. Davidson & Co. as the underwriter for the issuance of the Obligations.

Section 8. Appointment of Financial Advisor.

The Authorized Representative is authorized to appoint a financial advisor to the District if in the opinion of the Authorized Representative it is deemed necessary or advisable.

Section 9. Resolution to Constitute Contract.

In consideration of the purchase and acceptance of any or all of the Obligations by those who shall own the same from time to time (the "Owners"), the provisions of this Resolution shall be part of the contract of the District with the Owners and shall be deemed to be and shall constitute a contract between the District and the Owners. The covenants, pledges, representations and warranties contained in this Resolution or in the closing documents executed in connection with the Obligations and the other covenants and agreements herein set forth to be performed by or on behalf of the District shall be contracts for the equal benefit, protection and security of the Owners, all of which shall be of equal rank without preference, priority or distinction of any of such Obligations over any other thereof, except as expressly provided in or pursuant to this Resolution.

Section 10. Amended and Restated Resolution No. 2010-06.

Resolution No. 2010-06 adopted by the District on April 5, 2010, is hereby amended and restated as provided herein.

Section 11. Effective Date.

This resolution shall take effect on the date of its adoption.

This resolution is adopted by the Board of Directors of Tualatin Hills Park and Recreation District, Washington County, Oregon this ~~5th~~1st day of ~~April~~November 2010.

TUALATIN HILLS PARK & RECREATION DISTRICT
WASHINGTON COUNTY, OREGON

~~Larry Pelatt~~Bill Kanable, President

Bob Scott, Secretary

ATTEST:

Jessica Collins, Recording Secretary

Amended and Restated Resolution No. 2010-06 - Resolution Authorizing the Issuance and Negotiated Sale of Full Faith and Credit Obligations

Amended and Restated Resolution No. 2010-06

A RESOLUTION OF THE BOARD OF DIRECTORS OF TUALATIN HILLS PARK & RECREATION DISTRICT, WASHINGTON COUNTY, OREGON AUTHORIZING THE ISSUANCE AND NEGOTIATED SALE OF FULL FAITH AND CREDIT OBLIGATIONS IN AN AMOUNT NOT TO EXCEED \$8,000,000; DESIGNATING AN AUTHORIZED REPRESENTATIVE, SPECIAL COUNSEL AND UNDERWRITER; AUTHORIZING APPOINTMENT OF A FINANCIAL ADVISOR; AUTHORIZING EXECUTION AND DELIVERY OF A FINANCING AGREEMENT AND AN ESCROW AGREEMENT; AND RELATED MATTERS.

WHEREAS, Tualatin Hills Park & Recreation District, Washington County, Oregon (the "District"), is authorized by Oregon Revised Statutes ("ORS") Sections 266.410 and 271.390 to enter into financing agreements to finance real or personal property which the District determines is needed; and

WHEREAS, the District hereby determines that the acquisition, construction and/or renovation of a maintenance facility, and related capital projects, is needed (the "Project"); and

WHEREAS, the District desires to obtain up to \$8,000,000 of financing for the Project;

WHEREAS, on April 5, 2010, the District adopted Resolution No. 2010-06 authorizing full faith and credit obligations in an amount not to exceed \$8,000,000;

WHEREAS, the District desires to amend and restate Resolution No. 2010-06 to provide authority for federally tax-exempt obligations and federally taxable obligations in an aggregate amount not to exceed \$8,000,000.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

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Section 3. Designation of Authorized Representative.

The District hereby authorizes the General Manager or the Director of Business and Facilities, or any designee of the District (the “Authorized Representative”) to act as the authorized representative on behalf of the District and determine the remaining terms of the Financing Agreement as delegated in Section 4 below.

Section 4. Delegation of Final Terms and Sale of Obligations and Additional Documents.

The Authorized Representative is authorized, on behalf of the District, to:

A. deem final, approve of and authorize the distribution of the preliminary and final Official Statements to prospective purchasers of the Obligations;

B. negotiate the terms under which the Obligations shall be sold, to enter into a Purchase Agreement for sale of the Obligations, and to execute and deliver the Purchase Agreement;

C. establish the maturity and interest payment dates, dated date, principal amounts, optional, extraordinary and/or mandatory redemption provisions, interest rates, denominations, and all other terms under which the Obligations shall be issued, sold, executed, and delivered;

D. negotiate the terms and approve of the Financing Agreement and the Escrow Agreement as the Authorized Representative determines to be in the best interest of the District, and to execute and deliver the Financing Agreement and the Escrow Agreement;

E. determine whether the Obligations shall be Book-Entry certificates and to take such actions as are necessary to qualify the Obligations for the Book-Entry System of DTC, including the execution of a Blanket Issuer Letter of Representations;

F. seek to obtain a rating on the Obligations, if determined by the Authorized Representative to be in the best interest of the District;

G. determine whether to purchase municipal bond insurance or other credit enhancement for the Obligations, negotiate and enter into agreements with providers of credit providers, and expend proceeds to pay credit enhancement fees;

H. designate the Financing Agreement and the Obligations as a “qualified tax-exempt obligation” pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), so long as the District and all subordinate entities do not reasonably expect to issue more than \$30,000,000 of tax-exempt obligations during the calendar year in which the Obligations are issued;

I. approve, execute and deliver a Tax Certificate;

J. determine whether all or a portion of the Obligations shall be issued as federally tax-exempt obligations;

K. determine whether all or a portion of the Obligations shall be issued as federally taxable obligations;

L. determine whether all or a portion of the Obligations shall be issued as Build America Bonds (BABs) pursuant to The American Recovery and Reinvestment Tax Act of 2009 and make all determinations in connection therewith and take all actions necessary or desirable to qualify all or a portion of the Obligations as BABs;

M. determine whether all or a portion of the Obligations shall be issued as Recovery Zone Economic Development Bonds (RZEDBs) pursuant to The American Recovery and Reinvestment Tax Act of 2009 and make all determinations in connection therewith and take all actions necessary or desirable to qualify all or a portion of the Obligations as RZEDBs;

N. approve, execute and deliver a continuing disclosure certificate pursuant to SEC Rule 15c2-12, as amended (17 CFR Part 240, §240.15c2-12) for each series of Obligations;

O. engage the services of escrow agents or trustees and any other professionals whose services are desirable for the financing;

P. execute and deliver a certificate specifying the action taken pursuant to this Resolution, and any other documents, agreements or certificates that the Authorized Representative determines are necessary and desirable to issue, sell and deliver the Obligations in accordance with this Resolution and take any other actions which the Authorized Representative determines are necessary or desirable to finance the Project with the Financing Agreement and the Obligations in accordance with this Resolution.

Section 5. Compliance with Internal Revenue Code.

The District hereby covenants for the benefit of the Owners of the Obligations to use the Obligation proceeds and the Project financed with Obligation proceeds in the manner required, and to otherwise comply with all provisions of the Code, which are required so that interest paid on the Obligations will not be includable in gross income of the Owners of such Obligations for federal income tax purposes or so that the Obligations qualify as BABs or RZEDB, as applicable. The District makes the following specific covenants with respect to the Code:

A. The District will not take any action or omit any action if it would cause the Financing Agreement or Obligations to become arbitrage bonds under Section 148 of the Code.

B. The District shall operate the Project financed with the Obligations so that the Obligations do not become “private activity bonds” within the meaning of Section 141 of the Code.

C. The District shall comply with appropriate Code reporting requirements.

D. The District shall pay, when due, all rebates and penalties with respect to the Obligations which are required by Section 148(f) of the Code.

The covenants contained in this Section 5 and any covenants in the closing documents for the Obligations shall constitute contracts with the owners of the Obligations, and shall be enforceable by them. The Authorized Representative may enter into covenants on behalf of the District to protect the tax-exempt status, or BABs or RZEDB status, as applicable, of the Financing Agreement and the Obligations.

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The District appoints Mersereau Shannon LLP as special counsel to the District for the issuance of the Obligations.

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The Authorized Representative is authorized to appoint a financial advisor to the District if in the opinion of the Authorized Representative it is deemed necessary or advisable.

Section 9. Resolution to Constitute Contract.

In consideration of the purchase and acceptance of any or all of the Obligations by those who shall own the same from time to time (the "Owners"), the provisions of this Resolution shall be part of the contract of the District with the Owners and shall be deemed to be and shall constitute a contract between the District and the Owners. The covenants, pledges, representations and warranties contained in this Resolution or in the closing documents executed in connection with the Obligations and the other covenants and agreements herein set forth to be performed by or on behalf of the District shall be contracts for the equal benefit, protection and security of the Owners, all of which shall be of equal rank without preference, priority or distinction of any of such Obligations over any other thereof, except as expressly provided in or pursuant to this Resolution.

Section 10. Amended and Restated Resolution No. 2010-06.

Resolution No. 2010-06 adopted by the District on April 5, 2010, is hereby amended and restated as provided herein.

Section 11. Effective Date.

This resolution shall take effect on the date of its adoption.

This resolution is adopted by the Board of Directors of Tualatin Hills Park and Recreation District, Washington County, Oregon this 1st day of November 2010.

TUALATIN HILLS PARK & RECREATION DISTRICT
WASHINGTON COUNTY, OREGON

Bill Kanable, President

Bob Scott, Secretary

ATTEST:

Jessica Collins, Recording Secretary



[8A]

MEMO

DATE: October 20, 2010
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: **Bond Program**

Summary

The information and discussion in this memo adds to that which has been provided to the Board at previous meetings relating to implementation of the Bond Program. This memo provides the latest information on upcoming meetings related to the Bond Program, an update on the status of the Cedar Hills Park redevelopment project, and information on recent wetland determinations conducted prior to master planning for development/redevelopment of three neighborhood park sites.

Upcoming Public Meetings/Hearings

Meeting/Hearing	Day and Time	Location
Public meeting for a natural area restoration project at Camille Park and to present preliminary design options for a nature play area	Tuesday, November 2, 6:30 PM	Garden Home Recreation Center, Room 18
Lowami Hart Woods Trail project neighborhood meeting to meet City of Beaverton requirements prior to development application submittal	Wednesday, November 17, 6:30 PM	To be determined
Rock Creek Trail Segment 5 (Kaiser Road to Westside Trail) neighborhood meeting to discuss route options	Thursday, November 18, 6:30 PM	To be determined

Please note that the Westside Trail Project neighborhood meeting previously scheduled for Wednesday, November 3 has been cancelled because it is no longer needed to meet City of Beaverton Development Code requirements for an application submittal. The City has determined that the application can be reviewed through a Type I ministerial process which does not require the District to conduct a neighborhood meeting prior to submittal. (Two public meetings were previously held to present the master plan (design) to the community. One was a neighborhood meeting and the other was the presentation to the Board of Directors.)

Cedar Hills Park Redevelopment Project Status

The Cedar Hills Park Redevelopment Project has been on hold for about a year while staff explored the possibility of acquiring 1.6 acres of the adjacent William Walker Elementary School campus, which appears to be part of the park, from the Beaverton School District. The School District has been reluctant to sell the property because they are concerned that student population in the school's attendance area may increase in the future as a result of redevelopment in Downtown Beaverton, requiring expansion of the school building.

Recently, Board President Bill Kanable requested a meeting with the Chairman of the School Board to discuss the situation. As a result of the meeting, it has been agreed that in planning for the park's redevelopment, the Park District will work with the School District to consider options for future expansion of the elementary school as well as how to integrate the playground area for the school with the park. We will also look at linking the parking areas for the school and the park to overcome access limitations to both facilities. The Park District's architecture and engineering consultant for the project, MacKay and Sposito, has been asked to revise their scope of work including adding a sub-consultant with expertise in school planning and design.

Wetland Determinations for Neighborhood Park Improvement Sites

Staff has recently contracted with local consultants to determine the approximate location of wetlands in three neighborhood parks that are planned for development or redevelopment – Kaiser Ridge, Pioneer and Vista Brook. This was done to determine limitations on the ability of the District to use these sites for active recreation, acknowledging that it is possible to reduce the size of a wetland if the reduction is mitigated elsewhere. The determinations for the subject sites show that (1) the ability of the District to redevelop Pioneer Park is very limited due to the presence of riparian wetlands; (2) although somewhat influenced by wetlands, a substantial part of Vista Brook Park is available for active recreation use; and (3) Kaiser Ridge Park is, as expected, also very limited in development potential for active recreation due to wetland. The findings from these wetland determinations will be used to define the scope of master planning and design work for each project.



[8B]

MEMO

DATE: October 22, 2010
TO: The Board of Directors
FROM: Doug Menke, General Manager
RE: **General Manager's Report for November 1, 2010**

The Intertwine Alliance

On October 5, Park District staff and I attended a half-day retreat for The Intertwine Alliance held at the Tualatin Hills Nature Park. The meeting focused on brainstorming and the planning effort to determine next steps and direction for the Alliance.

Old Wagon Trail Dedication

The new and improved Old Wagon Trail at the Tualatin Hills Nature Park, a 2008 Bond Measure project, will be dedicated on Saturday, November 6, at 1:30 p.m. There will be a ribbon cutting and refreshments. Board members are invited to attend. The Nature Park's annual event, Newt Day, will also be taking place that day from noon to 4:00 p.m.

MOJOS FC Soccer Club Game

A soccer match between the local MOJOS FC Soccer Club and the Ostfriesland Fussball Mannschaft team from Germany took place at the HMT Recreation Complex on October 18. The match went smoothly and the visiting team enjoyed their time in Oregon.

All-staff Meetings

This year's Annual All-staff Meetings will be held on Monday and Tuesday, November 8 and 9 at the Nature Park Interpretive Center. These meetings are held to update staff on projects and topics of interest in and around the Park District and selected staff provide brief updates on special projects and programs they have been working on. In addition, staff is given the opportunity to ask any question that they may have about the Park District. Each staff person attends only one of the two days to assure operational coverage at our facilities.

Board of Directors Meeting Schedule

Please note the following Board of Directors meeting schedule:

- December Regular Board Meeting – Monday, December 6, 2010
- January Regular Board Meeting – Monday, January 10, 2010
- February Regular Board Meeting – Monday, February 7, 2010



[9A]

MEMO

DATE: October 21, 2010
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: **Parks Bond Citizen Oversight Committee Annual Report**

The Parks Bond Citizen Oversight Committee is scheduled to meet on Thursday, October 28, 2010, at which time they will review the attached draft of the THPRD Oversight Committee Annual Report. Marc San Soucie, Chair of the Oversight Committee, will present the report and provide the Board of Directors with an update and highlight the Committee's changes (if any) to the report at the November 1, 2010 Board meeting.

Action Requested

No Board of Directors action requested. Informational report only.

**Tualatin Hills Park & Recreation District
Bond Oversight Committee
First Report on 2008 Bond Program Implementation**

DRAFT

October 18, 2010

This report may be revised during final Oversight Committee review October 28, 2010.

Introduction

The Tualatin Hills Park & Recreation District (THPRD) is the largest special park district in Oregon. It spans approximately 50 square miles and serves more than 200,000 residents in northeastern Washington County. The District owns and manages more than 200 parks, 60 miles of trails, and 1,300 acres of nature preserve. In 2008, THPRD with input from a Bond Task Force developed a \$100 million bond measure to fund a recommended list of projects. The measure addressed present and future growth and recreational needs based on District plans, community input, polling, and cost considerations. Bond funds were to be used for improvements and land acquisition throughout the District. The measure included six major components: Park Additions and Upgrades, Natural Area Preservation, Trail Expansions, Athletic Field Additions, Building Expansions, and Facility Replacements and Upgrades.

Bond Measure 34-156 “Bonds to Preserve Natural Areas, Water, Improve Parks, Create Trails” was passed by public vote on November 4, 2008. It included a provision to establish a citizen advisory committee and required yearly independent financial audits.

Fulfilling this promise, THPRD’s Board of Directors adopted Resolution No. 2008-15 on December 8, 2008, establishing the THPRD Parks Bond Citizen Oversight Committee (the Committee). This resolution states “The purpose and authority of the THPRD Parks Bond Citizen Oversight Committee is to ensure that the THPRD Parks Bond Capital Program meets the objectives of the Bond Measure and that funds are expended as promised, with a focus on overall delivery of Bond Measure obligations and not the details of specific projects or activities.” The Board directed the Committee to report annually to the Board and the public regarding progress in meeting stated objectives of the Bond Measure, and to make recommendations, if any, for improving the Bond Program efficiency, administration or performance. The Board also directed the Committee to provide advice on appropriate processes for assuring THPRD patrons that bond funds are spent wisely.

The Board solicited applications, selected members, and the initial Committee orientation meeting was held in May 2009 to review procedures, policies, and outcomes.

This first Committee report is being issued less than two years into implementing the bond measure. It discusses progress through June 30, 2010, some concerns for the future, and next steps. Later reports are planned annually. This first report focuses on: (I) General Objectives and Strategies to implement the bond measure; (II) Promises Made, examined by project category; (III) Accomplishments; (IV) Recommendations; and (V) Looking Ahead.

General Objectives and Strategies

Since voter approval of the bond measure in November 2008, the projects and facilities promised by the Bond Measure/ have been the priority of THPRD's Board and staff. They have committed time, energy, staffing, and resources to meeting, and if possible exceeding, public expectations. From the beginning, the Board and staff set priorities and timelines to: (a) structure the bond sale; (b) program and schedule capital improvements and land acquisition; (c) determine the best ways to communicate with area residents; (d) staff project management; (e) determine when and how to hire consulting firms, and (f) structure appropriate contracts.

Using the recommended project list approved by voters, THPRD refined priorities and criteria for specific land acquisition, construction, and improvement projects based on:

- Comprehensive Plan goals and objectives
- Trails Master Plan
- Natural Resources Management Plan
- Athletic Fields Needs Assessment Study
- Sustainable Practices
- Americans for Disabilities Act (ADA) access

THPRD used these criteria to choose specific parks, natural areas and facilities to be purchased, built, upgraded or expanded, and to determine what deferred maintenance would be completed with bond funds.

With these goals in mind, THPRD Board and staff reviewed detailed map information, visited potential park sites, and talked with other public agencies, seeking their best guidance to implement the Bond Measure projects. Decisions in collaboration with consultants were then made to:

- Break the \$100 million bond sale into two separate sales;
- Include all funding for land acquisition in the first bond sale;
- Rehabilitate and mitigate structural and seismic risks because of potential safety concerns as an early phase project;
- Begin projects that increase capacity before those that enhance existing facilities;
- Front-load certain project categories e.g., short duration projects and those with completed master plans;
- Schedule early starts for short duration projects and those with completed master plans;
- Start early on larger or complicated projects which will take longer to complete;
- Gain efficiencies and economies of scale by combining similar projects into packages to be designed by a single design firm and built by a single contractor;
- Establish a master list of consultants of record to expedite contracting for design services
- Hire temporary staff to implement more projects concurrently and to effectively handle required public notices, meetings and input related to the bond projects;

- Hire a land acquisition specialist to aggressively pursue opportunities for land purchase;
- Stagger start-up times for projects to balance staff workloads.

Over-arching principles used by THPRD in implementing the bond measure reflected fiscal policies and financial prudence; deliverability and timelines; sustainability goals; ADA access criteria; community outreach and communications; and a wetland mitigation strategy.

Fiscal Policies and Financial Prudence.

THPRD sought Committee input. Within the first year, at staff's request, the Committee recommended and the Board adopted specific fiscal policies regarding Bond Measure projects and activities. The Committee chose conservative approaches in these recommendations, maintaining a balance of funding among project categories. Issues addressed and recommendations included:

- **How Should Interest Earning on Bond Fund Investments Be Used?** Allocate accumulated interest earnings to project budgets each year in the annual budget process based on the remaining budgeted cost of each project. The intent is to use these interest earnings to mitigate the impact of inflation on project costs paid in future years,
- **What If a Project's Costs Exceed its Budget?** Cover shortfall with savings from another project in the same category.
- **How Should Project Contingency Funds Be Used?** Release for use proportionately, based on the status of the project, and milestones reached.
- **Should Funds Be Used to Cover Cost Overage in a Different Project Category?** Yes, so long as there are assured savings and the transfer does not negatively impact the projects in the category from which the funds are being transferred.
- **How Should Buildable Land be Valued?** Complete a single THPRD contract appraisal or other appraisal with review, being mindful that costs of appraisals reduce funds otherwise available to purchase land.
- **How should Non-buildable Land be valued?** Conduct appraisal only if land value exceeds \$100,000 or the price exceeds the standard per acre (a set number based on previous sales of comparable sites within a jurisdiction).
- **Should THPRD Pay More Than Appraised Value for Land?** Yes, if the Board adopts written findings explaining how the site has unique attributes of benefit to THPRD.

THPRD responded to its independent auditor's Internal Control Report. The Committee notes THPRD's response to that report, a part of the financial audit for the year ended June 30, 2009. None of the Internal Control recommendations specifically related to Bond projects. However, THPRD has implemented the recommendations of the audit findings addressing general practices that would apply to Bond projects as well as other

funds.

THPRD developed a Master Project List: This Master List is based on the Project List given to the public prior to passage of the Bond Measure. The Master List tracks each project, funds available by project phase, and allocates project management costs to each project based on an overall limit of approximately 1.8 percent.

Timelines and Deliverables.

Project Scheduling: The District's April 2009 Bond Capital Projects Fund report, listed 87 projects, including ten for land acquisition. The Master Project List as of June 30, 2010 lists 129 specific projects. Some projects were combined for economies of scale and timing. Others were broken out from prior groupings into discrete individual projects. The District opted to issue bonds for the first \$59 million of the \$100 million total to satisfy statutory requirements that bond proceeds be largely spent within three years of issuance. The remainder of the bonds will be issued in a future year.

Early in 2009, THPRD staff and consultants prepared a Bond Program Project Schedule and Bond Program Delivery Plan, aimed at starting quickly and expediting completion of bond measure projects. According to a letter from the consulting firm, MacKay & Sposito, Inc., which was hired to help develop the 2008 Bond Program Delivery Plan, the 2009 Schedule was designed to use staff efficiently while reducing overall program delivery time.

Staffing: Upon completion of the 2008 Bond Program Project Schedule, it was decided to hire three temporary Park Planners/Project Managers and one temporary Office Tech to work with the existing Planning staff, allowing THPRD to start more projects earlier. THPRD also hired an experienced Land Acquisition Specialist in the spring of 2009 to work with another part time Land Acquisition Specialist to implement bond-related land acquisitions.

Design Review: The Bond Program Project Timeline will require many park, trail and facility designs as well as play structure upgrades and athletic field projects to be prepared and adopted within four years. THPRD has adopted a streamlined project design review process for bond projects. The streamlined process will apply whenever a substantial change to the design or level of use of a District facility or property is proposed which was not previously approved through a public planning process.

The streamlined project design review process incorporates the need for adequate public involvement, offering public open houses and neighborhood meetings, while seeking input from other public agencies, and its own advisory committees. The advisory committees are being consulted on Bond Measure projects.

Geographic Distribution. The Bond Measure includes funds for improvement projects geographically distributed throughout the District. THPRD will track and report this.

Project Reporting: Staff is now using three major reports to track bond projects:

- a Master Project List listing projects by name, number and quadrant, showing cost per phase, allocations for project management, adjustments and funds available for projects;
- a “Monthly Bond Capital Projects Report, Estimated Cost vs. Budget” provided to the Board listing projects by name, number, quadrant and project category as well as showing budgets, adjustments and project expenditures; and
- a Project Timeline listing projects (but not acquisition projects) by name, number and project category showing planned and actual program activities by calendar quarter. Staff also uses a time management system. Current Performance Measure Reports contain insufficient information and will be amended for the future.

As a result of Committee and staff interaction in preparing this report, it became apparent that project reporting systems needed improvement. Based upon this need, staff agreed to:

- create and follow a standard project numbering system;
- establish and maintain a historical tracking document showing project mergers and other budgetary changes;
- coordinate between financial and program staff to reconcile budgetary, project timeline and milestone reports; and
- create and maintain a report of cumulative expenditures to date by category, project and District quadrant. Current Performance Measure Reports will be amended in the future to incorporate these project reporting improvements.

Progress: The Committee focused its review on progress made with projects scheduled to begin within the first eighteen months of Bond Measure approval. The track record for these projects is impressive. Staff indicated that, because of the current economy and the resulting better availability of both consultants and contractors, THPRD was able to tighten schedules. Though some projects started later than first planned, their schedules remained mostly on target. By June 30, 2010, more than half (82) of the 129 scheduled projects either had been started or had preliminary work done on them; and 16 were completed. Though it is early yet in the design/cost estimate process, no bond category was over budget.

THPRD's Sustainability Program.

At its most basic level, sustainability means “meeting the needs of the present without compromising the ability of future generations to meet their own needs.” THPRD has based its program on the principle that the staff’s daily responsibility is to be good stewards of their resources. This means using resources wisely; respecting and conserving natural systems; and educating themselves and their patrons. In 2009, THPRD joined other Washington County agencies to form Partners for a Sustainable Washington County. THPRD is establishing benchmarks and targets for its carbon

footprint and will review bond project designs for impact on this footprint. THPRD has developed a financial sustainability costing model and a new program calling for Planning staff to develop sustainable material standards for building projects, including bond measure projects. For example, permeable parking lots are planned wherever feasible, currently at two sites.

Americans With Disabilities Act (ADA)/Access to District Facilities.

THPRD has a commitment and a responsibility to design and retrofit facilities to meet ADA standards. THPRD's Comprehensive Plan calls on the District to "ensure access to Park District facilities for people with disabilities that is consistent with the Americans With Disabilities Act." Current focus is to improve access and opportunities. Building and facility improvements include ADA-accessible family dressing rooms at swim centers, ADA-accessible parking and drop off facilities, and several upgrades in District parks. Bond measure dollars set aside for specific ADA/access improvements totaled \$1,000,000. THPRD will incorporate ADA accessibility into future construction projects.

Challenges come when goals clash. For example, THPRD is constructing several major trail segments to substantially complete its portion of a major north/south regional trail. Segment 7 of the Westside Regional Trail will cross Mt. Williams, a forested island with very steep slopes. Preserving and enhancing this beautiful resource while forging a critical link in the Westside Regional Trail has required great care in the trail's design. This section of the trail will preserve most of the trees but will not be ADA accessible. However the Master Plan does include a future ADA-accessible trail to a viewpoint to allow all patrons to experience the area.

Community Outreach and Communication.

In preparing for the bond measure in 2008, THPRD reached out to its community. District residents were asked how THPRD could provide better programs, facilities and services. Based largely on public input, THPRD designed the Bond Measure to reflect its community's needs. After passage, THPRD continued its efforts to keep its public informed about what it was doing.

Communication with residents is a critical element of implementing the bond measure. The Board adopted a multiyear Bond Implementation Communications Plan to keep residents informed about the status of bond projects using tools such as special mailings, the District's website, community presentations and news releases.

As each new project begins, large easy-to-see and -read signs are installed at the main access points, so that the public can see what is planned. The signs contain invitations to find out more or to ask questions by phone or by going to the website.

The District's website is the communication plan's primary tool, because it is flexible and

can be updated quickly and inexpensively. In August 2009, a new page was unveiled providing information on the status of various bond projects (www.thprd.org/bondprojects/home.cfm). Interactive maps detail work planned in all four quadrants of the District. Clicking on the Projects Updates & Schedule link, allows review of individual projects, including work timeline, photos, and how to voice one's thoughts or concerns. Photos of and information about completed projects are also posted.

During the 2009-2010 fiscal year, visitors logged on to the bond Web pages more than 14,000 times. Signs, post cards to residents within one mile of completed bond projects, newsletters and news releases have all been used effectively.

Based on a review of the Bond Implementation Communications Plan and information found on the District's website, the Committee concluded that all activities aimed either at the public or the media have so far been completed on schedule.

Wetland Mitigation.

Much of THPRD's property is located along creek corridors, wetlands or other low-lying areas. Development often causes negative impacts to these sensitive areas, and Federal and State law requires such impacts to be mitigated. THPRD planning showed that as many as thirteen Bond projects, such as trails, would likely cause negative impacts to vegetated corridors or wetlands. These impacts often cannot be mitigated on project sites and need to be mitigated off-site. Off-site mitigation requires a site with characteristics suitable for environmental enhancement. This prompted THPRD to adopt a Wetland Mitigation Strategy in late 2009, hiring specialists to study potential mitigation needs and to recommend options, including a "mitigation land bank."

Based on this study, the Board decided to use bond funds to purchase property meeting wetland mitigation criteria since THPRD owned no undeveloped property meeting legal requirements for mitigation of encroachment and construction projects. A physical wetland mitigation bank must eventually be included. As of June 30, 2010, staff was still looking for suitable property, including wetlands outside the current District boundary. This appears to be the most practical and cost-effective means to provide the mitigation acreage required.

The Wetlands Mitigation Strategy specifies that when capital projects (such as trails) require wetland mitigation, the cost of land purchased for that mitigation will be charged to the appropriate project. Then the funds will be credited back to the Natural Areas land acquisition account.

This strategy will ensure that Bond projects impacting wetlands will proceed in a timely manner, which will benefit THPRD and the public long into the future.

Promises Made

Voters approved the 2008 Bond Measure for a variety of reasons. Rapid growth, increasing recreational needs and dwindling open space were important factors as well as the need to renovate, expand, and improve THPRD facilities for safety, earthquake stability and ADA compliance. Planning by THPRD's Board and staff began immediately after passage of the measure. Their objective was to determine first steps and establish priorities and timelines to implement projects meeting the Bond Measure's objectives. The Bond Measure's purposes and allocations of funds were:

- Land Acquisition \$33,600,000
- New/Redeveloped Community and Neighborhood Parks \$18,750,000
- Natural Area Preservation \$3,600,000
- Trails/Linear Parks \$14,745,000
- Youth Athletic Fields \$9,000,000
- Deferred Park Maintenance Replacements \$1,500,000
- Facilities Rehabilitation, Expansion and Improvements \$14,575,000
- ADA/Access Improvements \$1,000,000
- Project Management/Bond Issuance Costs \$2,900,000

Land Acquisition.

\$33.6 million of the authorized \$100 million bond measure funds was allocated to land acquisition. Land acquisition categories and the amount of funding for each were specifically designated in information provided to the public about the bond measure. THPRD has established priorities, criteria and performance measures for land acquisition under the bond measure. One key criterion is that all acquisitions must come from willing sellers. Condemnation is an option the District has chosen not to use.

Land purchase strategy included scheduling the full amount for land acquisition in the first bond sale to take advantage of a drop in land values caused by the recent economic downturn. The strategy also included determining the types of properties and District quadrants on which to focus land acquisition efforts. Almost half of the \$33.6 million allocated to acquisition is targeted to two facilities: a future community park site in the NE quadrant and a future community center site in the SW quadrant. Focusing initial efforts on these two acquisitions increases the likelihood of spending the bond funds in timely manner and minimizing any exposure to liability for arbitrage.

Acquisition methods, outreach, types of land, and general locations have been reviewed with the Committee. Like THPRD Board and staff, the Committee is concerned with the slow pace of land purchases. Unlike capital projects, land acquisitions are driven not only by THPRD's schedule, but also by the needs and schedules of land owners, which are beyond THPRD's control. THPRD land acquisition specialists continue to contact owners of targeted properties to determine their interest in selling to the District.

Emphasis is on properties that need to be acquired in the near term to allow certain capital projects to proceed. Some Purchase and Sale Agreements are now being negotiated. Staff also continues to work with the Trust for Public Land and others on larger, high priority acquisition projects.

By September 2009 staff had researched and presented to the Board information on 82 properties throughout the District's four quadrants. Twenty-one contacts were made with property owners. By April 2010, an additional 52 owners had been contacted, 14 letters of intent presented, one Purchase and Sale Agreement executed, and three current appraisals completed. Thirty-four active negotiations were under way. Land acquisition activity continued in each quadrant through June 30, 2010, with six executed Purchase and Sale Agreements and 32 current active negotiations under way.

THPRD staff appears to be aggressively pursuing appropriate land purchases. Other local jurisdictions report similar challenges finding willing sellers in a "down" market. Owners appear to be waiting for market prices to rebound.

THPRD tries to leverage Metro, Trust for Public Land, City of Beaverton, and other partners with funding to assist with purchase of land and land rights by seeking out and taking advantage of opportunities as they arise. Results from the first 18 months of this approach shows that laying early groundwork is beginning to pay off. THPRD and the City of Beaverton plan to use Metro local share funds to expand park land in the SW Quadrant; THPRD is identifying opportunities to leverage Metro Nature in Neighborhoods funding in natural area acquisitions; THPRD and Metro are collaborating on expansion of Cooper Mountain Nature Park; and THPRD is applying for grants to connect trail segments not funded with bond money.

New/Redeveloped Community and Neighborhood Parks.

The District's target size for new community parks is 10 to 25 acres. A combined standard for community parks and special use areas is two acres per 1,000 residents. To keep pace with population needs, THPRD plans to use bond measure funds to purchase land for one 20-acre community park (\$10,000,000), develop one new community park (\$5,000,000), and renovate/redevelop two existing community parks, Cedar Hills and Schiffler (\$7,000,000).

The District's standard for neighborhood parks is about three acres. THPRD plans to purchase land for six new neighborhood parks (\$9,000,000), develop five new parks on land already owned by the District (\$3,750,000), and renovate/redevelop five existing neighborhood parks (\$3,000,000).

Park amenities depend on the size of the site, but community parks usually offer larger facilities such as sports fields, sheltered group picnic areas, on-site parking and restrooms.

Each park will have its own master plan, project design review, permitting process, and construction oversight. The Bond Program Project Timeline showed projects were under way by June 30, 2010 for five neighborhood parks and three community parks.

Some early challenges arose. Cedar Hills Park was one of the first planned projects to get started. However, at the end of 2009, the project was placed on hold. Staff determined that delaying master planning to clarify the currently ambiguous status of 1.6 acres was in the best long-term interests of the park and its patrons.

Starting timelines slipped by a calendar quarter on AM Kennedy and Schiffler parks. As of April 2010 two other projects were ahead of schedule and two master plans had been adopted. Senior staff indicated that in such situations, they adjust staff work based on project status to minimize staff “down” time.

Early community parks planning is justified since these parks require more outreach, planning and design, and their unique complexities will take several years to address. For neighborhood parks, staff chose to stagger start dates over several years because of their number and, many of them will receive multiple bond projects, which need to be coordinated. Some more straight-forward projects, such as installation of playground equipment, are being completed early in neighborhood parks.

Natural Area Preservation Projects.

Natural resource conservation, restoration and enhancement are stated priorities of THPRD, as recorded in Goal 4 of its 2006 Comprehensive Plan and its 2002 Natural Resources Management Plan. The District must also combine natural resource protection with other public responsibilities to provide environmental education and recreational opportunities.

The Bond Measure directed THPRD to use bond funds to “protect local natural areas and lands near creeks and streams throughout the District, safeguard water quality and protect fish and wildlife habitat.” The Bond Measure Explanatory Statement indicated that “Natural area preservation would occur through land acquisition and restoration work on wetlands, woods, and greenways throughout the District.”

Thirty-five natural area preservation projects are identified in the April, 2009 Bond Capital Projects Fund list. The District planned to begin work on 30 of these projects in 2009-10, a clear commitment to an early start. For 2009/2010, the District proposed to begin spending \$2,772,930 (almost 75 per cent of the total available) on those projects.

The June 30, 2010 Master Project List identifies 36 Natural Area Preservation Projects. The project timeline shows 24 planned to begin in 2009/10. Staff decided to split one project into two and modified start dates for six other projects based on a need to acquire additional land for some, adjusted some timelines to coincide with other work planned for the same site, and delayed starting one simpler project, allowing staff to first

concentrate on longer or more complex projects.

The Committee raised questions early in this process: Will land acquired to preserve natural areas really offer wetland and upland habitats and a connected network for wildlife habitat and migration? How could effective natural area restoration and enhancement be assured?

THPRD's Natural Resources staff has been called upon to evaluate natural area properties for acquisition. The Natural Resources staff stated a preference for connections rather than islands when acquiring land, while also assessing site needs, writing restoration plans and preparing District-owned sites for restoration and enhancement. The staff has used their expertise and relied upon the guidance of the Natural Resource Management Plan, which provides standards and flexible tools to manage natural resources.

The Board has directed staff toward land acquisition targets consistent with Natural Resource objectives, preferring properties connecting to other natural resource areas and focusing on natural area acquisitions in limited geographical areas to complete acquisition of stream corridors.

As of June 30, 2010, acquisition of 47 potential natural area properties had been evaluated and 16 restoration site assessments had been written, exceeding staff's benchmarks. Eleven written restoration plans were completed out of 14 called for by staff's benchmarks. Preparation for restoration activities was completed ahead of schedule on three sites.

Comparing the May, 2009 and the June 2010 project timelines shows that in 2009, staff hoped to begin planning for 19 locations and site preparation at 15 by mid-2010 but those numbers had slipped to 18 site plans and three site preparations in the June 2010 timeline.

THPRD natural area preservation projects do not require master plans, which are generally used when changing a site's use or nature. Natural area preservation projects, by definition, attempt to preserve and restore the existing function of these sites. In the design development phase of these projects, staff complete site assessments, develop preliminary preservation plans, and seek public comment, similar to the outreach conducted during master planning for other projects. Once the design development phase is complete, the preservation work begins.

Protection and enhancement of natural areas is being appropriately addressed in the current bond projects. Projects that have no apparent connection to natural areas are still considered relative to their impact on sensitive spaces. This places a heavier burden than might have been expected upon the Natural Resources staff. They have been called upon to perform additional work perhaps not originally considered, such as their efforts relating to land acquisition. Much work has been done as of mid-2010; however, some of the work planned has been delayed. The Board has recognized the

additional Natural Resources staff workload and added a Natural Resource and Trails Specialist in the 2010-11 budget to facilitate this work.

Trails/Linear Parks Projects.

THPRD's Comprehensive Plan and its Trail Plan identified needs to create a strong spine for the system by focusing on a few primary north/south and east/west trails. Specifically, key future trail connections are planned to include the Westside Regional Trail, segments of the Waterhouse Trail, connections to each other and the Rock Creek Regional Trail. The need for local connections was also recognized.

The Project Timeline was to begin master planning in early 2009 for eight and design development for six of 10 bond measure trail projects (\$14,745,000). Larger trail projects are notoriously time-consuming and difficult due partly to terrain, permitting and other regulatory issues, so the District proposed to begin them early. Master plans for both the Jordan Husen Park Trail and the Lowami Harts Wood Trail are complete, allowing design work to move forward.

By June 30, 2010 the North Bethany #2 trail project had been folded into the Rock Creek Trail and Allenbach Acres project, leaving nine trail projects. Work was under way on eight of the nine projects: two projects were ahead of schedule; four master plans had been adopted; one permit had been issued and one construction bid awarded. Three more trail master plans were in the works. Staff and consultants refined trail alignments for the Jordan Park segment of the Cedar Mill Trail and the Lowami Hart Woods Trail. A public meeting is planned for fall 2010 on the Lowami Hart Woods Trail. Construction on the Old Wagon Trail in the Nature Park is under way as a design/build project. This project has a short timeline and will meet a great seasonal need within the Park.

Work is not yet started on soft-surface connecting trails. Currently, soft trail development is listed as one project, but that may change, depending on size, complexity and timing of the development of various trails.

The decision to begin larger trail projects early is valid. Since much of the early bond project work in all areas involves master planning, having completed master plans for four projects able to move into the design/permitting/construction administration stages effectively staggers staff and consultant workload and keeps work going at a smoother pace.

Youth Athletic Fields.

The bond measure included \$5,000,000 for ten youth athletic fields (grass, no lights) and two multi-field, multi-purpose synthetic surface athletic fields (\$4,000,000). Youth athletic fields (at least three baseball and three soccer fields) will be placed in four

neighborhood parks, two community parks and in four more park sites to be determined, one for each quadrant. Synthetic fields will be at Cedar Hills Park and a new SW quadrant community park. Types and locations of fields were determined by public input as well as the Athletic Fields Needs Assessment Study.

The April 2009 Project Timeline indicated that athletic field development master planning would begin in the second quarter of 2009 for Winkelman Park and Meadow Way Park. Meadow Way Park was the first (summer, 2009) to have a consultant under contract. Completion of master planning for Winkelman Park, including the athletic field, was rescheduled for later in 2010. The remaining fields are set for later starts.

As of April 2010, three field projects had completed contract negotiations for architectural and engineering master planning, and one master plan had been adopted. By June 30, 2010, funding set aside for two multi-field/multi-purpose athletic fields had been transferred to Cedar Hills Park and the SW Community Park projects. Funding set aside for four youth athletic fields was transferred to three neighborhood park projects and one community park project, leaving a total of six youth athletic fields as independent projects. These fund transfers and project consolidations were made so development of the parks and fields could move forward in tandem.

Development of athletic fields takes a relatively short time and, since many of the fields depend on either land purchase or later planned park development, the staff's decision to delay and/or coordinate their start makes sense. The exception, Meadow Way, was started early because its only upgrade is the athletic field.

Deferred Park Maintenance Replacements.

In the November, 2008 Parks Bond Measure project list, deferred maintenance projects included play structure replacements at 11 sites, irrigation replacement in one park, pedestrian path replacements at three sites, bridge/boardwalk replacements at six sites and three permeable parking lots. As of June 30, 2010 these five "group" projects were divided into 19 separate projects. Two bridge/boardwalk replacement projects were transferred to park projects (Pioneer and the Nature Park).

All fifteen of the projects scheduled to start by June 30, 2010 started on time; and nine are already completed.

The first project in this category, replacement of the irrigation system at Roxbury Park, was installed by THPRD Maintenance staff and completed October 31, 2009.

As of April 2010, the public had provided input on style and other factors on play equipment at all 11 park sites. Seven play equipment projects have been completed coming in under budget by approximately \$7,000-\$8,000 per project. The Summercrest Park and Harman Swim Center Park projects are currently under way, and the

remaining two, Lost Park and Waterhouse Park, will be completed by fall 2010.

Three pedestrian paths at Rock Creek, the Nature Park, and Murrayhill Park have been replaced. One permeable parking lot project (Aloha) is under way. According to staff, a second permeable parking lot, planned for Sunset Swim Center, has been pushed out approximately two years to coincide with facility structural work timing and to minimize the number of facilities closures. The permeable paving project at the Elsie Stuhr Center cannot be constructed as planned, due to drainage issues.

Updating play structures in many of the District's play areas was a quick and visible way to show the public progress on bond measure implementation. Some of these deferred maintenance projects are either partially or totally under the supervision of the Maintenance Dept. Going forward, it will be important to track and review staff time charged to all the various projects to determine project management costs.

Facilities Rehabilitation, Expansions and Improvements.

THPRD manages over 388,000 square feet of occupied space in 16 recreation centers and swim centers. These facilities were constructed between 1950 and the present, representing a variety of construction styles, eras, building codes, and seismic integrity.

Public response to THPRD on potential bond projects produced a clear message that District residents wanted current assets updated and adequately maintained. This portion of the bond was to be used for structural upgrades (\$6,500,000), expansions and improvements (\$7,550,000), and splash pads at Cedar Hills Park and Conestoga Recreation & Aquatic Center (\$525,000 each).

\$6,500,000 was set aside to rehabilitate and mitigate structural and seismic risks at fifteen sites. Because of potential safety concerns, THPRD addressed these issues early on. In January 2009, THPRD contracted with Peterson Structural Engineers, Inc. to evaluate structural seismic deficiencies in 16 buildings and facilities. Of those, 15 facilities were included in subsequent recommendations, proposed upgrades and reports. The Nature Park Interpretive Center was not included because the initial inspection determined that, based on the age, size and design of the facility, it was unlikely to have any structural seismic issues and did not warrant a Tier 1 evaluation.

The engineering report, issued in April 2009, addressed building deficiencies and prioritized repairs. It also pointed out how THPRD's substantial maintenance backlog could be reduced immediately, during bond fund building upgrades and expansions. The report stated: "...the proposed upgrades selected by Tualatin Hills Park & Recreation District appear to be well thought out and reasonable based upon the criteria used. The proposed upgrades will provide a significant improvement in many of the core facilities during a seismic event."

Facilities upgrades were some of the earliest projects on the schedule. Planning for the

Athletic Center HVAC, Sunset Swim Center Pool Tank and various other structural upgrades was started in early 2009.

The first bond project, a rebuild of the air-handling tunnel at Sunset Swim Center, was completed on time and substantially under budget, re-opening the pool to the public on June 1, 2009.

As of June 30, 2010, structural repairs and upgrades had been started on 15 facilities, and completed on four, with an additional 11 master plans completed. Many structural upgrade projects required no design review or permits. THPRD accelerated these, moving from master planning directly to construction. By June 30, 2010, two of the five facilities expansion projects were complete, two were getting ready to start construction, and one was in design review.

Staff was wise to address structural and potential safety issues first. Their attention to the public's request to reduce the deferred maintenance backlog on THPRD assets is also commendable. Addressing the swim tunnel was both an easy fix and a way to put money early toward one of THPRD's popular swim facilities.

ADA/Access Improvements.

THPRD originally set aside \$1,000,000 for ADA/Access improvements in numerous parks and to improve access to parking and drop-off zones, the Aquatics Center and the Athletic Center at the Howard M. Terpenning (HMT) Recreation Complex.

Instead of two general "holding" categories for various ADA improvements at "numerous sites," THPRD has identified 15 independent park projects to improve ADA/access. More may be added later. Most of these projects have not yet been scheduled. When staff looks at sites with multiple proposed projects, they try for economies of scale and location. Some of the ADA projects may be done at the same time as other projects at the same location.

The Aloha Swim Center ADA Dressing Room project is complete. The Lost Park and Waterhouse Powerline Park projects were under construction at June 30, 2010, and the HMT Center parking lot improvements were being master planned.

Staff has done a creditable job to balance these, mostly smaller, projects with the rest of their larger or more complicated projects. Some ADA/access improvement projects were simple, and it made sense to do them sooner. Others could be done when another project might be in a holding pattern. Still others were combined with other projects as appropriate.

Project Management/Bond Issuance Costs.

Staff has set an ambitious and laudable target of keeping project management and bond issuance costs below 3 percent of total spending. To date, staff has met this target. The Committee will continue to monitor progress on achieving this target.

Accomplishments

As of June 30, 2010, staff reports that THPRD has expended \$4,248,240 of bond funds in following categories:

Land Acquisition: \$186,456

New/redeveloped community and neighborhood parks: \$378,595

Natural Area Preservation: \$36,257

Trails/Linear Parks: \$777,803

Youth Athletic Fields: \$83,018

Deferred Park Maintenance Replacements: \$714,022

Facilities Rehabilitation, Expansion and Improvements: \$1,475,624

ADA/Access Improvements: \$36,244

Bond Issuance Costs: \$560,261

As of June 30, 2010, more than half (82) of the 129 total bond funded projects either have been started or had preliminary work done on them; eight began ahead of schedule; and 16 projects were completed. Projects have been started in each major project category and in all four District quadrants. Although it is still early in the design/cost estimate process, staff reports that no bond category was over budget.

The Board is fully engaged in this process, providing encouragement, clear policy direction and timely decisions. The staff has established aggressive timelines and hired consultants and additional temporary staff appropriately. All players appear to be working toward the same end -- providing the promised capital additions to the system, on time, in scope and within budget.

The collective effort has been obvious: a jump start on many projects; an early focus on streamlining planning and the contractor/consultant hiring processes, along with staff size containment; the significant energy spent trying to purchase land so projects can move ahead; a collaborative approach within the District as well as with partners, consultants and public agency representatives to smooth communication and streamline project completion; working through permitting and regulatory requirements early in the course of design; innovative and cost-wise communication with the public; flexible re-evaluation of approaches when the unexpected occurred; and staying true to their organizational core values.

The Committee is charged with ensuring that THPRD meets the objectives of the bond measure and expending bond funds as promised. THPRD patrons can be assured that the THPRD Board and staff fully recognize the tremendous public gift and long-term value of the \$100 million that the bond measure placed in their charge. THPRD intends

to meet and, if possible, exceed public expectations. It has committed time, energy, staffing, and resources in a prudent and intelligent manner to reach this goal.

Recommendations

In some ways, THPRD's sizeable accomplishments have led to the Committee's increased attention to specific areas. In their efforts to "hit the ground running" and exceed public expectations, THPRD may have under-estimated some of the complications arising from a project of this magnitude. Adjustments to project timelines reflect some unexpected surprises, but they also reflect appropriate adjustment and recovery. An enthusiastic beginning is to be praised, as long as modifications allow THPRD to regroup and deal with any loose tendrils that may have gone astray. Willingness to make changes that reflect reality, rather than denying real problems, is also a positive sign.

The Committee is charged with making recommendations, as appropriate, for improving the Parks Bond Capital Program's efficiency, administration, or performance. The Committee submits the following recommendations:

- *Reporting:* Consistency and transparency in project reporting are crucial for public confidence – especially with a fast start on many different projects in many different categories. While THPRD is using a variety of financial and programmatic systems and schedules to control, track and report on specific project performance, the Committee recommends that project reporting be more comprehensive and consistent across different categories and projects. Communication between program and financial managers could also be improved. The Committee will continue to work with staff to perfect a comprehensive reporting system. The Committee has been assured by THPRD staff that by using and regularly updating a newly created overall Master Project List as well as monitoring park planners' time allocation, both the schedule and quality of work will meet the standards set for their projects.
- *Tracking Staff Time:* There is some uncertainty about how staff, other than Planning and Development ("P&D") staff, is charging and tracking project management time. In response to a question by the Committee, P&D staff indicated they have built management time into each of their project timelines. Several projects not supervised by P&D were reported as completed, and it is unclear, based upon the documents reviewed, what time staff put into the projects either in actual construction (Roxbury Park irrigation, for example) or construction administration (playground equipment installation, for example). THPRD showed thrift in its plan to spend less than three per cent of bond funds for project management and bond issuance costs. It will be important to see if that limit can be maintained. The Committee recommends that actual project management and construction administration costs be charged properly and fully to actual bond projects. In the case of deferred maintenance projects, it will be

important to independently account for them when the work is combined with other upgrade and expansion projects at the same location.

- *Performance Measures:* It is vital that THPRD institute sufficiently comprehensive performance measures to ensure quality as well as timeliness. This is particularly important in the early phases of construction projects where good scope definition and design can save THPRD from significant change order requests later.

Also, based upon a review of documents available to the Committee, land acquisition guidelines relating to natural areas need additional work. The criteria are available via Natural Resource staff and the Natural Resource Management Plan; however they do not seem to be promulgated in a formal or written directive that the Land Acquisition Specialists can use.

The Committee recommends the development and use of comprehensive performance measures for bond projects. The Committee anticipates working with staff to develop a more thorough set of performance measures.

- *Communications:* Strengthen and expand community outreach so District patrons can easily understand the benefits and see the results of this bond program. Continue to expand on the Bond Implementation Communications Plan. Celebrate with the public when projects are completed.

As these bond projects move forward, the Committee will work with staff to assure that critical processes are in place to meet public expectations.

Looking Ahead

The Committee has identified the following areas where it believes it can help THPRD direct its attention in the coming year.

Aim High. Exhort THPRD to maintain the high level of productivity exhibited by Board and staff in the first 18 months of implementing the bond program.

- Balance forward progress in all categories and geographic areas;
- On an annual basis, comprehensively analyze progress and identify challenges;
- Maintain focus on low overhead costs.

Focus on Land Acquisition. The Committee should pay close attention to land acquisition efforts and results. Evaluate information on all contacts made. Determine what works, what does not, and what alternatives might be pursued. Examine and assist staff efforts to look for additional partners.

Develop Additional Tools and Metrics. The Committee should work with THPRD to develop tools to monitor and evaluate progress toward building and improving the

parks, natural areas and facilities promised to the public. Examples include:

- producing qualitative performance reports;
- developing qualitative guidelines for natural area land acquisition;
- refining financial and planning/production reports;
- developing/refining mechanisms to track and/or review project management, pre-planning activities, change orders, land appraisals, and expenditure overages by category; and,
- establishing an inventory of capital assets created by bond funds.

Visit Sites and Verify Implementations. To better exercise its oversight responsibilities and achieve better insight into the results of the bond projects, the Committee should visit completed projects and acquisitions.

On an ongoing basis, the charge to the Committee is to verify how much work has been done, how much money has been spent, and how those results match up to the promises described in the Bond Measure and its supporting materials. The Committee will continue to pursue this charge as its primary mission.



Management Report to the Board November 1, 2010

Administration

Hal Bergsma, Director of Planning

Jessica Collins, Executive Assistant

Keith Hobson, Director of Business & Facilities

Jim McElhinny, Director of Park & Recreation Services

Bob Wayt, Director of Communications & Outreach

1. Staff at all of the centers and the Administration Office are collaborating to produce the Winter/Spring 2011 Activities Guide. Although the winter/spring guide is no longer mailed to each household in the district, THPRD will send a postcard to homes to let residents know they can view it online or pick up a printed copy at any center, the Administration Office, or one of several community locations. The online guide will be available first, followed by the printed version in December. Registration will start on Saturday, January 8.
2. The holidays are coming, and THPRD's charitable spirit will once again be in evidence throughout the district. The centers and Administration Office will participate in the Park District's annual food and toy drive, which starts right after Thanksgiving. For the second straight year, all food collected will go to Beaverton's Sunshine Pantry.
3. THPRD has once again been invited to participate in the City of Beaverton's holiday open house, scheduled this year for Friday, December 10. It is a popular event that draws citizens from throughout the Beaverton area to learn about opportunities in their community. Park District staff will provide a variety of information about recreation programs, activities and special events.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatic Program Services

1. The Aquatic Center will be hosting the State High School Water Polo playoffs November 5-6.
2. Harman Swim Center will be closed November 22-30 for the installation of a domestic hot water holding tank and pool area lighting project.
3. Pam's Fourth Annual 70th Birthday Bash 2010 will be held on Saturday, November 20 from 2:00-4:00 p.m. at Beaverton Swim Center. This event began as a birthday party rental four years ago, where the host Pam Gross requested that guests bring food donations or unwrapped presents for children and teens for a local charity, in lieu of birthday gifts. The ladies who attended the event were treated to their choice of fitness classes (shallow or deep water aerobics), refreshments and an opportunity to have a great time. The event was so successful that it has become an annual event.

Maintenance

Dave Chrisman, Superintendent of Maintenance Operations

1. Maintenance staff is now involved in a clean up of the Matrix Hill Woods Natural Area. The newly acquired site provides a sweeping, hilltop view of the surrounding area and the Cascade Range. Initial clean up includes removal of dead and overgrown vegetation, removal of broken glass and trash, fence repairs, graffiti removal, temporary irrigation pipe removal, tree pruning, trail maintenance and general site safety inspections. The site will be open to the public once the initial clean up is complete and any potential safety hazards are addressed (anticipate by the end of October). An informational neighborhood meeting was conducted Thursday, October 21 to advise residents of recent progress and future activities. The meeting included district staff from Security, Natural Resources and Parks Maintenance.
2. Park maintenance crews conducted a play equipment installation with the Beaverton Optimist club and neighbors of Burntwood West Park on Saturday, October 23. The voluntary equipment installation was the second completed in the last year; volunteers also installed Hiteon Park play equipment in the fall of 2009. The previous structure was severely damaged by fire and removed from the site. Maintenance staff provides the initial site prep and volunteers provide the final assembly and "barn raising."
3. Park staff will be working with the City of Beaverton Maintenance Operations crews to relocate a short section of the pedestrian pathway at Greenway Park where it meets Hall Street. City Operations staff offered the labor and equipment for the project if the District provides the materials. District staff recently conducted a neighborhood meeting and met with staff from the adjacent grocery store. The realignment completes the connection from the existing asphalt to the Hall Street sidewalk. The project is scheduled for the last week of October.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Regional Transportation Options Grant. Planning and Natural Resources staff partnered to apply for a grant which will provide funds for a trail signage network to connect patrons to community destinations, employment centers, and transit. Awards are announced in December.
2. Volunteer Report. One hundred sixty-five volunteers worked in nine different parks over the last month, including AM Kennedy, Moonshadow, Fanno Creek, Waterhouse, and Autumn Ridge Parks, and along the Westside Trail. They removed approximately 22 cubic yards of weeds, provided environmental education, and performed trail surveys along regional trails. Together our volunteers contributed approximately 811 hours of time, valued at approximately \$14,634.

Planning & Development

Steve Gulgren, Superintendent of Planning & Development

1. Bond Projects
 - A. Staff, along with the consultant team, held a neighborhood meeting for the City of Beaverton's Land Use Application process for Schiffler Park on October 12. Staff is currently reviewing the Design Development (DD) drawings in preparation for the Land Use submittal.
 - B. The Meadow Way Park youth athletic field project is proceeding on schedule. The natural turf has been installed and the contractor is currently working on the two entry areas along with the half street improvements for parking. Landscaping and play equipment installation will come last and the project will be completed this fall.

2. Fanno Creek Trail (Beaverton School District Property to Scholls Ferry/Allen Boulevard): Staff, along with the consultant team attended the City of Beaverton Planning Commission meeting on Wednesday, October 13. The presentation before the Commission focused on the three applications submitted to the City: Tree Plan 2, Design Review and Land Division Modification – 688' Setback. There was some opposition to the project from some of the nearby neighbors. However, there was also overwhelming support and testimony from the community both verbally and in written format, especially from the Trails Advisory Committee. The Planning Commission unanimously approved all three applications for the project. Assuming the project proceeds as anticipated, the start of construction for this regional trail project is scheduled for the summer of 2011.

3. Jackie Husen Park: The Metro funded Local Share project is proceeding on schedule. Most of the site amenities have been installed including the pervious pavement parking lot, half street improvements, pathways, turf areas, landscaping, shelter and most of the play equipment. The outstanding items remaining to complete include the streetlights and some miscellaneous asphalt patching work in the roadway. The project is scheduled for completion by mid-November.

Programs & Special Activities

Lisa Novak, Superintendent of Programs & Special Activities

1. Staff is working to develop a 50-plot community garden at Bethany Lake Park. This new community garden will have several ADA raised garden boxes and will be available to the public in the spring of 2011.

2. The Elsie Stuhr Center's annual Veteran's Day Celebration will be held November 10 from 11:45 a.m.- 1:00 p.m. This event is a thank you to every man and woman who has ever served in our armed forces. This lunch celebration includes a color guard presentation, special tables reserved for our veterans and entertainment.

Recreation

Eric Owens, Superintendent of Recreation

1. Cedar Hills Recreation Center held their annual Fall Festival on Saturday, October 16. It was again a great success with approximately 1,600 participants. Staff was able to secure a \$2,500 donation from Providence Hospital to offset some of the expenses.

2. The City of Portland Bureau of Environmental Services Project at Garden Home Recreation Center is running very smoothly with little impact to the public. Staff is parking behind Lamb's Thriftway, instead of on site. This has opened up more than enough available parking spaces for our patrons. When the final phase of construction begins, which will affect the play fields as well, additional parking spaces will be lost. With staff continuing to park off site, we can still accommodate our patrons until completion in mid-November. The parking attendant is assisting our patrons to find parking and keep them safe as they walk toward the main entrance.

Security Operations

Mike Janin, Superintendent of Security Operations

1. On a daily basis, Security Operations continues to issue and update keyless entry cards for all employees, and controls door access privileges per the requests of facility managers. In addition, Security Operations works with Simplex Grinnell (fire monitoring) and Sonitrol (intrusion) on a weekly basis replacing, maintaining, and inspecting equipment. During a calendar year, area law enforcement, on average responds to as little as two false alarms

per year after hours. We credit this to ongoing employee training and keeping our equipment updated.

Sports

Scott Brucker, Superintendent of Sports

1. Sports Leagues: Winter Basketball registration continues for adults and youth. Fifth Grade and Middle School registration is slow again this year and staff has extended the online registration date to November 5. Team formation will be completed the last week of November with practices beginning the first week of December.
2. Affiliated Users: The application for affiliated status, submitted by the Tualatin Valley Youth Lacrosse League (TVYLL), has been accepted. The League will be the new community youth lacrosse provider for the Park District beginning in Spring 2011. The League will host two new player clinics on December 11 at the PCC Rock Creek Recreation Facility and Aloha High School.
3. Community Sports Delivery Task Force: The Task Force has held three meetings. The first two were mainly educational in nature and the third meeting made some good progress on the topic of affiliate and THPRD working structures. The fourth meeting is scheduled for Tuesday, November 9.

Business Services

Cathy Brucker, Finance Manager
Nancy Hartman-Noye, Human Resources Manager
Mark Hokkanen, Risk and Contract Manager
Ann Mackiernan, Operations Analysis Manager
Phil Young, Information Services Manager

1. Two of the largest Energy Savings Performance Contract (ESPC) projects have been completed. The pool cover installation and training were completed in September, and the two new boilers were installed at the HMT Aquatic Center in October. The largest remaining project is the lighting retrofit which is expected to be complete by December 31. One carryover project will be completed in March, the Aloha pool UV installation.
2. Work on Goal Outcome based planning is continuing. With Board adoption of priority performance measures for 2011-12, staff formed Business Plan Development teams. These teams are tasked with creating plans to achieve desired goal outcomes with the intent of including these business plans in the 2011-12 budget. A team orientation took place on October 8. Teams were given a timeline and suggested meeting schedule to assist with quick project turn-around.
3. A complete list of park amenity pictograms was developed to augment those identified in the Signage Master Plan. These icons will be used on the District website park page redesign.
4. The Information Services Department completed phone upgrades at the Administration Office, Conestoga Recreation & Aquatic Center, and Beaverton Swim Center. This is the first phase of a three-year plan to upgrade the District's phones. The IS Department has also completed upgrades to the file servers at Jenkins Estate and Nature Park.
5. The District Auditors, Talbot, Korvola and Warwick, LLP, have completed the audit of the District's financial statements and fiscal controls for the year ended June 30, 2010. The Comprehensive Annual Financial Report, as prepared by staff, will be presented to the Board of Directors at the December 2010 Board meeting.

November

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1 BOARD MEETING	2 Bond Project Public Mtg: Camille Park (Natural Resources) 6:30pm @ Garden Home RC Room 18	3 Aquatics Advisory Comm Mtg 7pm	4	5	6 Newt Day @ Nature Park
7	8 Stuhr Ctr Advisory Comm Mtg 10am	9	10	11 HOLIDAY	12	13
14	15	16 Historic Facilities Advisory Comm Mtg 1pm Trails Advisory Comm Mtg 7pm Parks Advisory Comm 6pm	17 Bond Project Public Mtg: Lowami Hart Woods Trail 6:30pm Meeting Location TBD	18 Sports Advisory Comm Mtg 4:30pm Bond Project Public Mtg: Rock Creek Trail 6:30pm Meeting Location TBD	19	20
21	22	23 Natural Resources Advisory Comm 6:30pm	24	25 HOLIDAY	26 HOLIDAY	27
28	29	30				

2010

December

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1 Aquatics Advisory Comm Mtg 7pm	2	3	4 Holiday Tea @ Jenkins Estate Holiday Bazaar @ Garden Home
5	6 BOARD MEETING	7 Holiday Tea @ Jenkins Estate	8	9	10	11
12	13 Stuhr Ctr Advisory Comm Mtg 10am	14	15	16 Sports Advisory Comm Mtg 4:30pm	17 Evening with Santa @ Conestoga	18
19	20	21 Historic Facilities Advisory Comm Mtg 1pm Trails Advisory Comm Mtg 7pm Parks Advisory Comm 6pm	22	23	24 HOLIDAY	25
26	27	28 Natural Resources Advisory Comm 6:30pm	29	30	31 HOLIDAY	

2010

January

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
30	31					1
2	3	4	5 Aquatics Advisory Comm Mtg 7pm	6	7	8
9	10 BOARD MEETING Stuhr Ctr Advisory Comm Mtg 10am	11 Historic Facilities Advisory Comm Mtg 1pm	12	13	14	15
16	17 HOLIDAY	18 Trails Advisory Comm Mtg 7pm Parks Advisory Comm 6pm	19	20 Sports Advisory Comm Mtg 4:30pm	21	22
23	24	25 Natural Resources Advisory Comm Mtg 6:30pm	26	27	28	29
30	31					

2011

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 09/30/10

Description	Project Budget				Project Expenditures			Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
<u>CARRY FORWARD PROJECTS</u>													
Off-leash Dog Park Construction	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Land Acquisition- Jenkins Estate Right of Way	90,000	90,000	-	90,000	90,000	-	-	90,000	Budget	90,000	90,000	-	-
John Quincy Adams Young House Renovation	100,000	4,500	-	100,000	4,500	86,171	-	4,500	Budget	90,671	4,500	9,329	-
Stuhr Center- Bequest Funded Project	75,000	63,000	-	75,000	63,000	6,443	-	63,000	Budget	69,443	63,000	5,557	-
GIS Development	35,508	29,042	-	35,508	29,042	15,689	-	29,042	Budget	44,731	29,042	(9,223)	-
Board/Conference Room-Audio	8,000	5,982	-	8,000	5,982	1,591	-	5,982	Budget	7,573	5,982	427	-
Software Upgrades	20,000	20,000	-	20,000	20,000	-	25	19,975	Budget	20,000	20,000	-	-
Challenge Grant Competitive Fund	30,000	30,000	-	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-	-
John Marty Park Community Garden	16,750	7,700	-	16,750	7,700	15,016	-	7,700	Budget	22,716	7,700	(5,966)	-
HMT Administration Center Front Office Remodel	85,000	55,530	88,450	173,450	143,980	26,840	-	143,980	Budget	170,820	143,980	2,630	-
Barnes School Field Irrigation Restoration	35,000	33,929	-	35,000	33,929	1,101	19,000	14,929	Budget	35,030	33,929	(30)	-
Athletic Field Turf Renovation	45,000	45,000	-	45,000	45,000	-	-	45,000	Budget	45,000	45,000	-	-
Ridgewood View Park Improvements	44,000	44,000	-	44,000	44,000	-	-	44,000	Budget	44,000	44,000	-	-
Bethany Lake Cmmnty Garden Exp	15,000	15,000	-	15,000	15,000	100	1,989	13,011	Budget	15,100	15,000	(100)	-
Utility Vehicle	10,000	10,000	-	10,000	10,000	-	11,932	-	Complete	11,932	11,932	(1,932)	(1,932)
GH Window Rplcmnt - Game Room	9,000	4,000	5,000	14,000	9,000	-	-	8,627	Award	8,627	8,627	5,373	373
50M North Window Reseal	16,000	15,033	10,967	26,967	26,000	967	22,000	-	Complete	22,967	22,000	4,000	4,000
Jenkins Main House Dishwasher	3,700	3,700	-	3,700	3,700	-	-	3,700	Budget	3,700	3,700	-	-
Stuhr Ctr Supply Fan Motor	3,500	3,500	-	3,500	3,500	713	-	3,500	Budget	4,213	3,500	(713)	-
Admin Office Condensing Unit	8,500	6,815	20,000	28,500	26,815	1,702	-	26,815	Budget	28,517	26,815	(17)	-
HSC Domestic Hot Water Hldg Tank	32,000	15,000	-	32,000	15,000	-	-	14,320	Award	14,320	14,320	17,680	680
Ridgewood Park Irrigation	25,000	25,000	-	25,000	25,000	-	11,338	13,662	Budget	25,000	25,000	-	-
Forest Hills Park Irrigation	30,000	30,000	-	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-	-
Forest Hills Park Bench	1,810	1,810	-	1,810	1,810	-	-	1,810	Budget	1,810	1,810	-	-
Signage Master Plan	75,000	75,000	-	75,000	75,000	995	-	75,000	Budget	75,995	75,000	(995)	-
Rock Creek Trail Improvement	6,500	6,500	-	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
HMT Admin Bldg Skylight	38,000	38,000	-	38,000	38,000	-	-	34,880	Award	34,880	34,880	3,120	3,120
Athletic Ctr Pathway Lighting	23,000	19,300	-	23,000	19,300	2,340	330	18,970	Budget	21,640	19,300	1,360	-
TOTAL CARRYOVER PROJECTS	931,268	747,341	124,417	1,055,685	871,758	159,668	66,614	798,903		1,025,185	865,517	30,500	6,241
<u>ATHLETIC FACILITY REPLACEMENT</u>													
Resurface Tennis Courts (2 sites)			39,000	39,000	39,000	-	38,398	-	Complete	38,398	38,398	602	602
Long Jump Court Resurface			2,000	2,000	2,000	-	1,600	-	Complete	1,600	1,600	400	400
Bball/Sftball Backstop Rplcmnt			1,500	1,500	1,500	-	1,500	-	Complete	1,500	1,500	-	-
Basketball Asphalt Pads			4,500	4,500	4,500	-	5,569	-	Complete	5,569	5,569	(1,069)	(1,069)
Install Bleacher Backs & Rails			6,600	6,600	6,600	-	-	5,254	Award	5,254	5,254	1,346	1,346
Athletic Field Lamps & Ballasts			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Court Resurfacing			15,000	15,000	15,000	-	12,994	-	Complete	12,994	12,994	2,006	2,006
TOTAL ATHLETIC FACILITY REPLACEMENT			71,100	71,100	71,100	-	60,061	7,754		67,815	67,815	3,285	3,285
<u>ATHLETIC FACILITY IMPROVEMENT</u>													
Baseball/Softball Field Netting			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Indoor Basketball Score Boards (AC)			9,500	9,500	9,500	-	-	9,500	Budget	9,500	9,500	-	-
Kiosk - Greenway Park			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
HMT South Athletic Field Irrgtn Rplcmnt Study			15,000	15,000	15,000	-	-	15,000	Award	15,000	15,000	-	-
Turf Field @ Jacob Wismer Elementary			-	-	-	-	10,976	-	Complete	10,976	10,976	(10,976)	(10,976)
TOTAL ATHLETIC FACILITY IMPROVEMENT			32,500	32,500	32,500	-	10,976	32,500		43,476	43,476	(10,976)	(10,976)
<u>PARK AND TRAIL REPLACEMENTS</u>													
Drinking Fountains			41,000	41,000	41,000	-	14,670	26,330	Budget	41,000	41,000	-	-
Stuhr Center Irrigation Repair			-	-	-	-	2,594	-	Complete	2,594	2,594	(2,594)	(2,594)
Signage (Master Plan Project)			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Concrete Sidewalk Repair			130,039	130,039	130,039	-	-	130,039	Budget	130,039	130,039	-	-
Asphalt Path Rplcmnt & Repair			390,369	390,369	390,369	-	-	390,369	Budget	390,369	390,369	-	-
Fence Replacement (3 sites)			22,500	22,500	22,500	-	-	22,500	Budget	22,500	22,500	-	-
Tables & Benches (2 sites)			4,500	4,500	4,500	-	-	4,282	Award	4,282	4,282	218	218
Bridge & Boardwalk Repair (3 sites)			200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
Parking Lot Repair (1site)			113,200	113,200	113,200	-	-	113,200	Budget	113,200	113,200	-	-
Slurry Seal Parking Lots			60,786	60,786	60,786	-	250	53,215	Award	53,465	53,465	7,321	7,321
Play Structure (3 sites)			259,000	259,000	259,000	-	20,030	238,970	Budget	259,000	259,000	-	-
TOTAL PARK AND TRAIL REPLACEMENTS			1,271,394	1,271,394	1,271,394	-	37,544	1,228,905		1,266,449	1,266,449	4,945	4,945

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
PARK AND TRAIL IMPROVEMENTS													
Memorial Benches			8,000	8,000	8,000	-	858	7,142	Budget	8,000	8,000	-	-
Outdoor Tent			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
RTP Grant - Fanno Creek Trail Bridge			48,000	48,000	48,000	-	-	48,000	Budget	48,000	48,000	-	-
MTIP Grant - Fanno Crk Trl/Hall Crsg			359,000	359,000	359,000	-	-	359,000	Budget	359,000	359,000	-	-
LGGP Grant - PCC Complex Rstrms			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
LGGP Grant Match- Cedar Hills Play Equipment			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
TOTAL PARK AND TRAIL IMPROVEMENTS			501,500	501,500	501,500	-	858	500,642		501,500	501,500	-	-
CHALLENGE GRANTS													
Challenge Grants			97,500	97,500	97,500	-	-	97,500	Budget	97,500	97,500	-	-
TOTAL CHALLENGE GRANTS			97,500	97,500	97,500	-	-	97,500		97,500	97,500	-	-
BUILDING REPLACEMENTS													
Harman Swim Ctr Boiler			40,000	40,000	40,000	-	15,724	23,586	Award	39,310	39,310	690	690
GH Boiler Room Roof & Gutter Rplc			11,000	11,000	11,000	-	-	9,950	Award	9,950	9,950	1,050	1,050
Jenkins Tea House Roof/Gutter Rplc			3,400	3,400	3,400	-	-	2,614	Award	2,614	2,614	786	786
Jenkins Water Tower Roof/Gutter Rplc			7,800	7,800	7,800	-	-	5,784	Award	5,784	5,784	2,016	2,016
Jenkins Eqpmnt Shed Roof Rplc			8,200	8,200	8,200	-	-	3,602	Award	3,602	3,602	4,598	4,598
Jenkins Root Cellar Roof Rplcmnt			2,800	2,800	2,800	-	-	6,800	Award	6,800	6,800	(4,000)	(4,000)
GH Gym Landing Roof Rplcmnt			1,500	1,500	1,500	-	-	5,960	Award	5,960	5,960	(4,460)	(4,460)
AC Wood Floor Refinish			12,000	12,000	12,000	-	10,000	-	Complete	10,000	10,000	2,000	2,000
Str Manzanita Wood Floor Refinish			1,250	1,250	1,250	-	-	1,300	Award	1,300	1,300	(50)	(50)
CH Wood Floor Rfnsh - Rms 5&6			3,200	3,200	3,200	-	1,943	-	Complete	1,943	1,943	1,257	1,257
CRA Wood Floor Rfnsh - Gym & Aerobics			4,700	4,700	4,700	-	4,190	-	Complete	4,190	4,190	510	510
Garden Home Carpet (Office)			10,900	10,900	10,900	-	-	10,900	Budget	10,900	10,900	-	-
BSC Pool Non-skid Floor - Dressing Rms			25,000	25,000	25,000	-	-	25,588	Award	25,588	25,588	(588)	(588)
GH Tile Floor - Room 7			9,000	9,000	9,000	-	-	8,969	Award	8,969	8,969	31	31
50M South Windows Recaulk			12,500	12,500	12,500	-	8,709	1,616	Award	10,325	10,325	2,175	2,175
CRA Pool Circulation Pumps (Lap & Leisure)			10,500	10,500	10,500	-	8,554	-	Complete	8,554	8,554	1,946	1,946
CRA Lap Chemtrol			2,950	2,950	2,950	-	2,555	-	Complete	2,555	2,555	395	395
CRA Leisure Chemtrol			2,950	2,950	2,950	-	2,555	-	Complete	2,555	2,555	395	395
50M Pool Tank Resurface			205,000	205,000	205,000	-	64,843	140,157	Budget	205,000	205,000	-	-
Waterslide (2) SPLASH			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
50M Pool Filter Covers			5,500	5,500	5,500	-	4,518	-	Complete	4,518	4,518	982	982
50M Pool Filter Grids (6)			2,800	2,800	2,800	-	2,346	-	Complete	2,346	2,346	454	454
50M Dive Tower Repair			4,500	4,500	4,500	-	4,500	-	Complete	4,500	4,500	-	-
50M Dive Tower Steps Repair			9,000	9,000	9,000	-	8,845	-	Complete	8,845	8,845	155	155
50M Dive Boards (2)			6,800	6,800	6,800	-	6,414	-	Complete	6,414	6,414	386	386
Raleigh Recharge Pool Filters			4,200	4,200	4,200	-	-	3,824	Award	3,824	3,824	376	376
RSC Circuit Breaker Panel (Pump Rm)			4,000	4,000	4,000	-	662	3,338	Budget	4,000	4,000	-	-
Relamp West Air Structure			2,000	2,000	2,000	-	894	713	Award	1,607	1,607	393	393
CRA Parking Lot Light Bulbs			3,200	3,200	3,200	-	487	2,713	Budget	3,200	3,200	-	-
TC Exterior Light Pole Standards			7,000	7,000	7,000	-	2,149	4,851	Budget	7,000	7,000	-	-
50M Interior Paint (Pool Area)			12,000	12,000	12,000	-	1,649	10,351	Budget	12,000	12,000	-	-
ASC Light Fixtures Lobby/Dress			6,500	6,500	6,500	-	2,531	3,969	Budget	6,500	6,500	-	-
50M Pool Exterior Paint			3,300	3,300	3,300	-	2,382	918	Budget	3,300	3,300	-	-
Tennis Exterior Paint			1,000	1,000	1,000	-	1,000	-	Complete	1,000	1,000	-	-
Jenkins Gate House Exterior Paint			2,800	2,800	2,800	-	-	2,800	Award	2,800	2,800	-	-
Athletic Ctr Exterior Paint			2,000	2,000	2,000	-	-	1,500	Award	1,500	1,500	500	500
Str Ctr Compressor (Weight Rm)			6,500	6,500	6,500	-	3,164	3,336	Budget	6,500	6,500	-	-
SSC Men's Locker Room Heater			3,500	3,500	3,500	-	-	3,500	Award	3,500	3,500	-	-
Str Ctr Supply Fan Motor (Weight Rm)			3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-	-
Str Ctr Sewer Line			12,000	12,000	12,000	-	7,800	4,200	Budget	12,000	12,000	-	-
HSC Retube Water Heat Exchanger			6,000	6,000	6,000	-	250	5,750	Award	6,000	6,000	-	-
ASC Dressing Rm Non-skid Floors			16,000	16,000	16,000	-	-	14,060	Award	14,060	14,060	1,940	1,940
TOTAL BUILDING REPLACEMENTS			507,750	507,750	507,750	-	168,664	325,149		493,813	493,813	13,937	13,937

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
BUILDING IMPROVEMENTS													
Asbestos Abatement			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
Chemical Storage Sheds			900	900	900	-	697	-	Complete	697	697	203	203
Sump pump Wells/Drainage - AC			40,000	40,000	40,000	-	30,287	9,713	Award	40,000	40,000	-	-
JQAY Grading & Fndtn Rpr Plan Dvlpmnt			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Community Benefit Fund Project			325,000	325,000	325,000	-	3,969	321,031	Budget	325,000	325,000	-	-
Mntnc Facility Acquisition Costs			7,300,000	7,300,000	7,300,000	-	30,494	7,269,506	Budget	7,300,000	7,300,000	-	-
TOTAL BUILDING IMPROVEMENTS			7,684,900	7,684,900	7,684,900	-	65,447	7,619,250		7,684,697	7,684,697	203	203
ENERGY SAVINGS PERFORMANCE CONTRACT													
Energy Saving Improvements	1,675,000	-	1,675,000	1,675,000	1,675,000	346,936	673,204	654,860	Award	1,675,000	1,328,064	-	346,936
TOTAL ENERGY SAVINGS PERFORMANCE CONTRACT	1,675,000	-	1,675,000	1,675,000	1,675,000	346,936	673,204	654,860		1,675,000	1,328,064	-	346,936
ADA PROJECTS													
Repair Gatehouse ADA Ramp			1,500	1,500	1,500	-	1,474	-	Complete	1,474	1,474	26	26
Aloha Swim Ctr ADA Lift			6,900	6,900	6,900	-	-	5,517	Award	5,517	5,517	1,383	1,383
CRA ADA Lift			5,500	5,500	5,500	-	-	5,215	Award	5,215	5,215	285	285
Commonwealth Prk N Trail Realignment			69,000	69,000	69,000	-	-	69,000	Budget	69,000	69,000	-	-
All Terrain Wheelchair			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
TOTAL ADA PROJECTS			85,400	85,400	85,400	-	1,474	82,232		83,706	83,706	1,694	1,694
EQUIPMENT AND FURNISHINGS													
60" Banner Latex Printer/Plotter			28,272	28,272	28,272	-	28,271	-	Complete	28,271	28,271	1	1
TOTAL EQUIPMENT AND FURNISHINGS			28,272	28,272	28,272	-	28,271	-		28,271	28,271	1	1
TOTAL CAPITAL OUTLAY DIVISION	2,606,268	747,341	12,079,733	13,011,001	12,827,074	506,604	1,113,113	11,347,695		12,967,412	12,460,808	43,589	366,266

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
INFORMATION SERVICES DEPARTMENT													
System/workstn Replcmnt			65,000	65,000	65,000	-	20,227	44,773	Budget	65,000	65,000	-	-
Server Replacements			35,000	35,000	35,000	-	4,981	30,019	Budget	35,000	35,000	-	-
LAN/WAN Replcmnt			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Printers/Network Printers			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Telephones			18,897	18,897	18,897	-	18,656	631	Award	19,287	19,287	(390)	(390)
Misc. Application Software			20,000	20,000	20,000	-	2,640	17,360	Budget	20,000	20,000	-	-
Springbrook Software Upgrade			48,800	48,800	48,800	-	7,053	42,275	Award	49,328	49,328	(528)	(528)
Backup Generator			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Computer Workstation			3,400	3,400	3,400	-	-	3,400	Budget	3,400	3,400	-	-
Volunteer Tracking Software			7,500	7,500	7,500	-	-	7,500	Budget	7,500	7,500	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			258,597	258,597	258,597	-	53,557	205,958		259,515	259,515	(918)	(918)
TOTAL INFORMATION SYSTEMS DEPARTMENT	-	-	258,597	258,597	258,597	-	53,557	205,958		259,515	259,515	(918)	(918)
MAINTENANCE DEPARTMENT													
<u>BUILDING EQUIPMENT REPLACEMENT</u>													
Tennis Court Sweeper			10,000	10,000	10,000	-	9,999	-	Complete	9,999	9,999	1	1
TOTAL BUILDING EQUIPMENT REPLACEMENT			10,000	10,000	10,000	-	9,999	-		9,999	9,999	1	1
<u>FLEET REPLACEMENTS</u>													
Utility Vehicle (1)			13,000	13,000	13,000	-	12,611	-	Complete	12,611	12,611	389	389
Trim Mower			39,000	39,000	39,000	-	-	39,000	Budget	39,000	39,000	-	-
2 Yard Dump Truck (1)			28,000	28,000	28,000	-	-	28,000	Budget	28,000	28,000	-	-
Top Dresser (1)			7,500	7,500	7,500	-	-	7,500	Budget	7,500	7,500	-	-
Aerators (2)			12,000	12,000	12,000	-	11,394	-	Complete	11,394	11,394	606	606
Large Rotary Mower			85,000	85,000	85,000	-	83,772	2,626	Award	86,398	86,398	(1,398)	(1,398)
Trim Rotary Mower			50,000	50,000	50,000	-	50,558	1,523	Award	52,081	52,081	(2,081)	(2,081)
Compact Hybrid SUV			34,000	34,000	34,000	-	33,549	-	Complete	33,549	33,549	451	451
15 Passenger Van			26,000	26,000	26,000	-	-	24,350	Award	24,350	24,350	1,650	1,650
Full Size Crew Cab Pickup (21,200)			21,200	21,200	21,200	-	-	20,846	Award	20,846	20,846	354	354
Full Size Crew Cab Pickup (29,000)			29,000	29,000	29,000	-	-	21,412	Award	21,412	21,412	7,588	7,588
TOTAL FLEET REPLACEMENTS			344,700	344,700	344,700	-	191,884	145,257		337,141	337,141	7,559	7,559
TOTAL MAINTENANCE DEPARTMENT	-	-	354,700	354,700	354,700	-	201,883	145,257		347,140	347,140	7,560	7,560
GRAND TOTAL GENERAL FUND	2,606,268	747,341	12,693,030	13,624,298	13,440,371	506,604	1,368,553	11,698,910	-	13,574,067	13,067,463	50,231	372,908

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
SDC FUND													
<u>LAND ACQUISITION</u>													
Land Acquisition (SE Quadrant)	250,000	250,000	-	250,000	250,000	1,868	-	250,000	Budget	251,868	250,000	(1,868)	-
Land Acquisition (FY 11)	-	-	260,000	260,000	260,000	-	41	259,959	Budget	260,000	260,000	-	-
Bonny Slope/BSD Land Acquisition	-	-	240,000	240,000	240,000	-	240,000	-	Complete	240,000	240,000	-	-
SW Quadrant Land Acquisition	-	-	1,000,000	1,000,000	1,000,000	-	-	1,000,000	Budget	1,000,000	1,000,000	-	-
TOTAL LAND ACQUISITION	250,000	250,000	1,500,000	1,750,000	1,750,000	1,868	240,041	1,509,959	-	1,751,868	1,750,000	(1,868)	-
<u>IMPROVEMENT/DEVELOPMENT PROJECTS</u>													
PCC Rock Creek Construction (related costs)	-	-	-	-	-	-	87,394	-	Complete	87,394	87,394	(87,394)	(87,394)
Beaverton Powerline Trail Segments 7-11	802,500	65,000	-	802,500	65,000	951,489	352	64,648	Budget	1,016,489	65,000	(213,989)	-
Synthetic Turf Field Matching Funds	800,000	600,000	-	800,000	600,000	200,000	-	600,000	Budget	800,000	600,000	-	-
Fanno Creek Trail	1,311,950	1,129,766	-	1,311,950	1,129,766	284,468	24,862	1,104,904	Budget	1,414,234	1,129,766	(102,284)	-
MTIP Grant Match for Westside Trail	40,000	30,000	-	40,000	30,000	-	-	30,000	Budget	30,000	30,000	10,000	-
Bonny Slope/BSD Trail Development	175,000	175,000	-	175,000	175,000	-	-	175,000	Budget	175,000	175,000	-	-
LWCF Grant Match/Schiffler Park Pavillion	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Jackie Husen Park Construction	190,844	190,844	-	190,844	190,844	-	-	-	Award	-	-	190,844	190,844
PCC Rec Complex Site Amenities	72,000	47,000	-	72,000	47,000	25,074	1,176	45,824	Budget	72,074	47,000	(74)	-
MTIP Grant Match-Fanno Creek Trail/Hall Blvd Crossing	41,000	39,000	-	41,000	39,000	-	-	39,000	Budget	39,000	39,000	2,000	-
LGGP Grant Match-PCC Restroom	35,000	35,000	-	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
Winkleman Park Master Plan	100,000	25,000	-	100,000	25,000	78,257	20,385	4,615	Budget	103,257	25,000	(3,257)	-
LGGP Grnt-Cedar Hills Play Equip	-	-	50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Undesignated Projects	-	-	3,385,003	3,385,003	3,385,003	-	-	3,385,003	Budget	3,385,003	3,385,003	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	3,618,294	2,386,610	3,435,003	7,053,297	5,821,613	1,539,288	134,169	5,583,994		7,257,451	5,718,163	(204,154)	103,450
Total - SDC Fund	3,868,294	2,636,610	4,935,003	8,803,297	7,571,613	1,541,156	374,210	7,093,953		9,009,319	7,468,163	(206,022)	103,450

KEY
Budget Estimate based on original budget - not started and/or no basis for change
Reallocated Project Scope has been reduced to provide funding for another project
Award Estimate based on Contract Award amount or quote price estimates
Complete Project completed - no additional estimated costs to complete.

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			Initial Project Budget	Adjustments	Current Total Project Budget FY 10/11	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				
			(1)	(2)	(1+2)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(8)	(3-8)	
BOND CAPITAL PROJECTS FUND												
<u>New Neighborhood Parks Development</u>												
SE	91-901	AM Kennedy Park	1,285,250	12,094	1,297,344	65,605	192	65,797	1,231,547	Budget	1,297,344	-
SW	91-902	Barsotti Park	1,285,250	12,450	1,297,700	-	-	-	1,297,700	Budget	1,297,700	-
NW	91-903	Kaiser Ridge Park	771,150	7,470	778,620	1,265	6,107	7,372	771,248	Budget	778,620	-
SW	91-904	Roy Dancer Park	771,150	7,463	778,613	-	1,084	1,084	777,529	Budget	778,613	-
NE	91-905	Roger Tilbury Park	771,150	7,463	778,613	-	-	-	778,613	Budget	778,613	-
Total New Neighborhood Parks Development			4,883,950	46,940	4,930,890	66,870	7,383	74,253	4,856,637		4,930,890	-
<u>Renovate & Redevelop Neighborhood Parks</u>												
NE	91-906	Cedar Mill Park & Trail	1,125,879	10,906	1,136,785	-	-	-	1,136,785	Budget	1,136,785	-
SE	91-907	Camille Park	514,100	4,862	518,962	31,553	22,826	54,379	464,583	Budget	518,962	-
NW	91-908	Somerset West Park	1,028,200	9,960	1,038,160	-	-	-	1,038,160	Budget	1,038,160	-
NW	91-909	Pioneer Park and Bridge Replacement	544,934	5,262	550,196	3,101	6,197	9,298	540,898	Budget	550,196	-
SE	91-910	Vista Brook Park	514,100	4,971	519,071	1,595	956	2,551	516,520	Budget	519,071	-
Total Renovate & Redevelop Neighborhood Parks			3,727,213	35,961	3,763,174	36,249	29,979	66,228	3,696,946		3,763,174	-
<u>New Neighborhood Parks</u>												
NW	98-880	New Neighborhood Park - NW Quadrant	1,500,000	13,680	1,513,680	-	23,031	23,031	1,490,649	Budget	1,513,680	-
NE	98-745	New Neighborhood Park - NE Quadrant	1,500,000	14,531	1,514,531	-	30,022	30,022	1,484,509	Budget	1,514,531	-
SW	98-746	New Neighborhood Park - SW Quadrant	1,500,000	14,531	1,514,531	-	35,997	35,997	1,478,534	Budget	1,514,531	-
SE	98-747	New Neighborhood Park - SE Quadrant	1,500,000	14,531	1,514,531	-	2,517,937	2,517,937	(1,003,406)	Budget	1,514,531	-
NW	98-748	New Neighborhood Park (North Bethany)	1,500,000	14,531	1,514,531	-	48,535	48,535	1,465,996	Budget	1,514,531	-
UND	98-749	New Neighborhood Park - Undesignated	1,500,000	14,531	1,514,531	164,571	(145,336)	19,235	1,495,296	Budget	1,514,531	-
Total New Neighborhood Parks			9,000,000	86,335	9,086,335	164,571	2,510,186	2,674,757	6,411,578		9,086,335	-
<u>New Community Park Development</u>												
SW	92-915	SW Community Park	7,711,500	74,691	7,786,191	2,051	34	2,085	7,784,106	Budget	7,786,191	-
Total New Community Park Development			7,711,500	74,691	7,786,191	2,051	34	2,085	7,784,106		7,786,191	-
<u>New Community Park</u>												
NE	98-881	New Community Park	10,000,000	96,799	10,096,799	12,950	24,470	37,420	10,059,379	Budget	10,096,799	-
Total New Community Park			10,000,000	96,799	10,096,799	12,950	24,470	37,420	10,059,379		10,096,799	-
<u>Renovate and Redevelop Community Parks</u>												
NE	92-916	Cedar Hills Park	6,194,905	59,591	6,254,496	77,186	732	77,918	6,176,578	Budget	6,254,496	-
SE	92-917	Schiffler Park	3,598,700	33,722	3,632,422	206,561	38,231	244,792	3,387,630	Budget	3,632,422	-
Total Renovate and Redevelop Community Parks			9,793,605	93,313	9,886,918	283,747	38,963	322,710	9,564,208		9,886,918	-
<u>Natural Area Preservation</u>												
NE	97-963	Roger Tilbury Memorial Park	30,846	299	31,145	-	-	-	31,145	Budget	31,145	-
NE	97-964	Cedar Mill Park	30,846	299	31,145	-	-	-	31,145	Budget	31,145	-
NE	97-965	Jordan/Jackie Husen Park	308,460	2,988	311,448	-	-	-	311,448	Budget	311,448	-
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	2,390	249,158	-	-	-	249,158	Budget	249,158	-
NW	97-967	Kaiser Ridge Park	10,282	100	10,382	-	-	-	10,382	Budget	10,382	-
NW	97-968	Allenbach Acres Park	41,128	398	41,526	38	-	38	41,488	Budget	41,526	-
NW	97-969	Crystal Creek Park	205,640	1,992	207,632	-	-	-	207,632	Budget	207,632	-
NE	97-970	Foothills Park	61,692	590	62,282	1,333	697	2,030	60,252	Budget	62,282	-
NE	97-971	Commonwealth Lake Park	41,128	388	41,516	1,900	833	2,733	38,783	Budget	41,516	-
NW	97-972	Tualatin Hills Nature Park and Bridge Replacement	90,800	878	91,678	213	-	213	91,465	Budget	91,678	-
NE	97-973	Pioneer Park	10,282	99	10,381	32	-	32	10,349	Budget	10,381	-
NW	97-974	Whispering Woods Park	51,410	476	51,886	3,954	8,631	12,585	39,301	Budget	51,886	-
NW	97-975	Willow Creek Nature Park	20,564	196	20,760	514	20	534	20,226	Budget	20,760	-
SE	97-976	AM Kennedy Park	30,846	299	31,145	-	-	-	31,145	Budget	31,145	-

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SE	97-977	Camille Park	77,115	747	77,862	-	-	-	77,862	Budget	77,862	-
SE	97-978	Vista Brook Park	20,564	199	20,763	-	-	-	20,763	Budget	20,763	-
SE	97-979	Greenway Park/Koll Center	61,692	598	62,290	19	-	19	62,271	Budget	62,290	-
SE	97-980	Bauman Park	82,256	793	83,049	608	9	617	82,432	Budget	83,049	-
SE	97-981	Fanno Creek Park	162,456	1,574	164,030	-	-	-	164,030	Budget	164,030	-
SE	97-982	Hideaway Park	41,128	398	41,526	-	-	-	41,526	Budget	41,526	-
SW	97-983	Murrayhill Park	61,692	535	62,227	11,256	9,163	20,419	41,808	Budget	62,227	-
SE	97-984	Hyland Forest Park	71,974	618	72,592	14,244	148	14,392	58,200	Budget	72,592	-
SW	97-985	Cooper Mountain	205,640	1,992	207,632	-	-	-	207,632	Budget	207,632	-
SW	97-986	Winkleman Park	10,282	100	10,382	-	-	-	10,382	Budget	10,382	-
SW	97-987	Lowami Hart Woods	287,896	2,788	290,684	131	45	176	290,508	Budget	290,684	-
SW	97-988	Rosa/Hazeldale Parks	28,790	277	29,067	275	-	275	28,792	Budget	29,067	-
SW	97-989	Mt Williams Park	102,820	996	103,816	-	-	-	103,816	Budget	103,816	-
SW	97-990	Jenkins Estate	154,230	1,489	155,719	942	169	1,111	154,608	Budget	155,719	-
SW	97-991	Summercrest Park	10,282	95	10,377	798	923	1,721	8,656	Budget	10,377	-
SW	97-992	Morrison Woods	61,692	598	62,290	-	-	-	62,290	Budget	62,290	-
UND	97-993	Interpretive Sign Network	339,306	3,287	342,593	-	-	-	342,593	Budget	342,593	-
NW	97-994	Beaverton Creek Trail	61,692	598	62,290	-	-	-	62,290	Budget	62,290	-
NW	97-995	Bethany WetlandsBronson Creek	41,128	398	41,526	-	-	-	41,526	Budget	41,526	-
NW	97-996	Bluegrass Downs Park	15,423	149	15,572	-	-	-	15,572	Budget	15,572	-
NW	97-997	Crystal Creek	41,128	398	41,526	-	-	-	41,526	Budget	41,526	-
UND	97-914	Restoration of new properties to be acquired	643,023	6,231	649,254	-	-	-	649,254	Budget	649,254	-
		Total Natural Area Preservation	3,762,901	36,250	3,799,151	36,257	20,638	56,895	3,742,256		3,799,151	-
		Natural Area Preservation - Land Acquisition										
UND	98-882	Natural Area Acquisitions	8,400,000	81,350	8,481,350	3,884	13,517	17,401	8,463,949	Budget	8,481,350	-
		Total Natural Area Preservation - Land Acquisition	8,400,000	81,350	8,481,350	3,884	13,517	17,401	8,463,949		8,481,350	-
		New Linear Park and Trail Development										
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	40,481	4,307,511	154,425	15,265	169,690	4,137,821	Budget	4,307,511	-
NE	93-920	Jordan/Husen Park Trail	1,645,120	15,221	1,660,341	147,392	29,425	176,817	1,483,524	Budget	1,660,341	-
NW	93-924	Waterhouse Trail Segments 1, 5 and West Spur	3,804,340	35,873	3,840,213	178,553	20,151	198,704	3,641,509	Budget	3,840,213	-
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	21,516	2,283,556	72,245	17,305	89,550	2,194,006	Budget	2,283,556	-
UND	93-923	Miscellaneous Natural Trails	100,000	969	100,969	-	2,303	2,303	98,666	Budget	100,969	-
NW	91-912	Nature Park - Old Wagon Trail	359,870	2,693	362,563	142,618	54,869	197,487	165,076	Award	362,563	-
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	2,486	259,536	1,525	131	1,656	257,880	Budget	259,536	-
SW	93-921	Lowami Hart Woods	822,560	7,474	830,034	90,005	30,666	120,671	709,363	Budget	830,034	-
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	14,896	1,557,196	8,832	1,242	10,074	1,547,122	Budget	1,557,196	-
		Total New Linear Park and Trail Development	15,060,310	141,609	15,201,919	795,595	171,357	966,952	14,234,967		15,201,919	-
		New Linear Park and Trail Land Acquisition										
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	11,559	1,211,559	11,693	2,738	14,431	1,197,128	Budget	1,211,559	-
		New Linear Park and Trail Land Acquisition	1,200,000	11,559	1,211,559	11,693	2,738	14,431	1,197,128		1,211,559	-
		Multi-field/Multi-purpose Athletic Field Development										
SW	94-925	Winkleman Athletic Field	514,100	4,958	519,058	4,460	10	4,470	514,588	Budget	519,058	-
SE	94-926	Meadow Waye Park	514,100	4,552	518,652	86,967	143,426	230,393	292,044	Award	522,437	(3,785)
NW	94-927	New Fields in NW Quadrant	514,100	4,980	519,080	23	-	23	519,057	Budget	519,080	-
NE	94-928	New Fields in NE Quadrant	514,100	4,977	519,077	-	-	-	519,077	Budget	519,077	-
SW	94-929	New Fields in SW Quadrant	514,100	4,980	519,080	501	168	669	518,411	Budget	519,080	-
SE	94-930	New Fields in SE Quadrant	514,100	4,980	519,080	-	-	-	519,080	Budget	519,080	-
		Total Multi-field/Multi-purpose Athletic Field Dev.	3,084,600	29,427	3,114,027	91,951	143,604	235,555	2,882,257		3,117,812	(3,785)

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			Initial Project Budget	Adjustments	Current Total Project Budget FY 10/11	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				
			(1)	(2)	(1+2)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(8)	(3-8)	
Deferred Park Maintenance Replacements												
UND	96-960	Play Structure Replacements at 11 sites	810,223	3,198	813,421	544,115	106,530	650,645	75,119	Award	725,764	87,657
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	936	97,597	-	-	-	97,597	Budget	97,597	-
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	377	39,286	-	-	-	39,286	Budget	39,286	-
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	10	7,596	28,430	-	28,430	-	Complete	28,430	(20,834)
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	104	10,871	-	-	-	10,871	Budget	10,871	-
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)
NW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,559	162,473	17,594	168,142	185,736	8,612	Award	194,348	(31,875)
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	1,559	162,473	-	-	-	162,473	Budget	162,473	-
Total Deferred Park Maintenance Replacements			1,451,515	7,956	1,459,471	750,080	274,672	1,024,752	393,958		1,418,710	40,761
Facility Rehabilitation												
UND	95-931	Structural Upgrades at Several Facilities	317,950	2,914	320,864	101,787	800	102,587	218,277	Budget	320,864	-
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	3,834	410,113	18,186	-	18,186	391,927	Budget	410,113	-
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	14,021	1,461,384	-	-	-	1,461,384	Budget	1,461,384	-
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	6,084	634,171	-	-	-	634,171	Budget	634,171	-
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Center	44,810	434	45,244	-	-	-	45,244	Budget	45,244	-
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	4,717	491,652	-	-	-	491,652	Budget	491,652	-
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	1,720	181,707	4,215	9,656	13,871	167,836	Award	181,707	-
NW	95-939	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Center	312,176	2,959	315,135	11,703	10,172	21,875	293,260	Award	315,135	-
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	3,737	401,052	20,017	2,078	22,095	378,957	Budget	401,052	-
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	84	65,805	66,000	-	66,000	-	Complete	66,000	(195)
NW	95-942	Structural Upgrades at HMT Dryland Training Center	116,506	1,129	117,635	-	-	-	117,635	Budget	117,635	-
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	2,604	271,464	-	-	-	271,464	Budget	271,464	-
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	4,350	-	4,350	-	Complete	4,350	4,624
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	9,902	1,038,102	10,381	-	10,381	1,027,721	Budget	1,038,102	-
NE	95-951	Sunset Swim Center Pool Tank	514,100	276	514,376	294,280	-	294,280	-	Complete	294,280	220,096
Total Facility Rehabilitation			6,227,732	54,433	6,282,165	536,622	22,706	559,328	5,499,528		6,058,856	223,309
Facility Expansion and Improvements												
SE	95-952	Elsie Stuhr Center Expansion and Structural Improvements	1,997,868	18,695	2,016,563	120,811	4,728	125,539	1,891,024	Budget	2,016,563	-
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	51,081	5,500,541	311,026	72,172	383,198	5,117,343	Budget	5,500,541	-
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,434	267	178,701	-	Complete	178,701	(55,159)
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,174	134,840	21,793	72,217	94,010	49,593	Award	143,603	(8,763)
NE	95-956	Athletic Center HVAC Upgrades	514,100	655	514,755	306,914	293	307,207	-	Complete	307,207	207,548
Total Facility Expansion and Improvements			8,218,478	71,763	8,290,241	938,978	149,677	1,088,655	7,057,960		8,146,615	143,626
ADA/Access Improvements												
NW	95-957	HMT ADA Parking and other site improvement	735,163	7,013	742,176	2,024	11,608	13,632	728,544	Budget	742,176	-
UND	95-958	ADA Improvements - undesignated funds	116,184	1,125	117,309	-	-	-	117,309	Budget	117,309	-
SW	95-730	ADA Improvements - Barrows Park	8,227	80	8,307	-	-	-	8,307	Budget	8,307	-
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	199	20,763	-	23,305	23,305	-	Complete	23,305	(2,542)
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	80	8,306	-	-	-	8,306	Budget	8,306	-
NE	95-733	ADA Improvements - Forest Hills Park	12,338	120	12,458	-	-	-	12,458	Budget	12,458	-
SE	95-734	ADA Improvements - Greenway Park	15,423	149	15,572	-	-	-	15,572	Budget	15,572	-
SW	95-735	ADA Improvements - Jenkins Estate	16,450	159	16,609	-	-	-	16,609	Budget	16,609	-
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260
NE	95-737	ADA Improvements - Lost Park	15,423	149	15,572	-	-	-	15,572	Budget	15,572	-
NW	95-738	ADA Improvements - Rock Creek Powerline Park (Soccer Fld)	20,564	199	20,763	-	-	-	20,763	Budget	20,763	-

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NW	95-739	ADA Improvements - Skyview Park	5,140	50	5,190	-	-	-	5,190	Budget	5,190	-
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	80	8,306	-	-	-	8,306	Budget	8,306	-
NE	95-741	ADA Improvements - West Sylvan Park	5,140	50	5,190	-	-	-	5,190	Budget	5,190	-
SE	95-742	ADA Improvements - Wonderland Park	10,282	99	10,381	-	-	-	10,381	Budget	10,381	-
		Total ADA/Access Improvements	1,028,196	9,592	1,037,788	18,650	34,913	53,563	972,507		1,026,070	11,718
		<u>Community Center Land Acquisition</u>										
UND	98-884	Community Center	5,000,000	48,462	5,048,462	5,046	27,919	32,965	5,015,497	Budget	5,048,462	-
		Total Community Center Land Acquisition	5,000,000	48,462	5,048,462	5,046	27,919	32,965	5,015,497		5,048,462	-
		<u>Bond Administration Costs</u>										
UND		Debt Issuance Costs	1,393,000	-	1,393,000	24,772	-	24,772	1,368,228	Budget	1,393,000	-
UND		Technology Needs	18,330	-	18,330	21,370	-	21,370	-	Complete	21,370	(3,040)
UND		Office Furniture	7,150	-	7,150	3,940	-	3,940	3,210	Complete	7,150	-
UND		Admin/Consultant Costs	31,520	-	31,520	17,978	7,816	25,794	5,726	Budget	31,520	-
			1,450,000	-	1,450,000	68,060	7,816	75,876	1,377,164		1,453,040	(3,040)
		Grand Total	100,000,000	926,440	100,926,440	3,823,254	3,480,572	7,303,826	93,210,025		100,513,851	412,589



MEMORANDUM

Date: October 20, 2010
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for August, 2010**

Below please find the various categories for System Development Charges, i.e., Single Family, Multiple Family, Manufactured Housing Unit, and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through August, 2010.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$6,175.00 with 1.6% discount = \$6,076.20
Multi-Family	\$4,617.00 with 1.6% discount = \$4,543.13
Non-residential	\$160.00 with 1.6% discount = \$157.44

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,421	Single Family Units	\$6,035,600.93	\$180,779.79	\$6,216,380.72
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,399	Multi-family Units	\$2,624,822.68	\$80,892.66	\$2,705,715.34
0	Less Multi-family credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
185	Non-residential	\$423,404.58	\$12,695.29	\$436,099.87
<u>4,020</u>		<u>\$9,083,206.99</u>	<u>\$274,359.83</u>	<u>\$9,357,566.82</u>

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
6,083	Single Family Units	\$16,874,750.06	\$465,413.01	\$17,340,163.07
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
1,844	Multi-family Units	\$3,883,845.63	\$115,073.18	\$3,998,918.81
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
90	Non-residential	\$265,913.86	\$7,103.37	\$273,017.23
<u>7,693</u>		<u>\$20,353,637.33</u>	<u>\$566,840.93</u>	<u>\$20,920,478.26</u>

<u>Recap by Agency</u>		<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
4,020	City of Beaverton	30.91%	\$9,083,206.99	\$274,359.83	\$9,357,566.82
7,693	Washington County	69.09%	\$20,353,637.33	\$566,840.93	\$20,920,478.26
<u>11,713</u>		<u>100.00%</u>	<u>\$29,436,844.32</u>	<u>\$841,200.76</u>	<u>\$30,278,045.08</u>

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,436	1,399	185	4,020
Washington County	5,783	1,820	90	7,693
	<u>8,219</u>	<u>3,219</u>	<u>275</u>	<u>11,713</u>

Total Receipts to Date **\$29,436,844.32**

Total Payments to Date

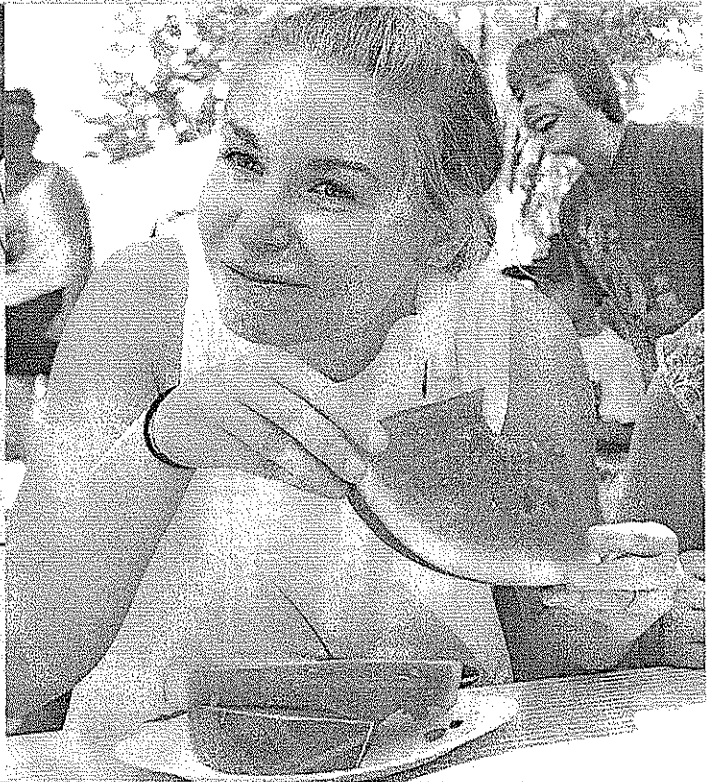
Refunds	(\$2,002,300.89)	
Administrative Costs	(\$18.65)	
Project Costs -- Development	(\$17,021,445.75)	
<u>Project Costs -- Land Acquisition</u>	<u>(\$7,670,929.65)</u>	<u>(\$26,694,694.94)</u>
		<u>\$2,742,149.38</u>

<u>Recap by Month, FY 2010-11</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2010 (1)	\$28,965,853.93	(\$26,372,400.35)	\$1,980,915.82	\$4,574,369.40
July	\$258,786.87	(\$45,004.00)	\$1,951.69	\$215,734.56
August	\$212,203.52	(\$277,290.59)	\$2,015.92	(\$63,071.15)
September	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$29,436,844.32</u>	<u>(\$26,694,694.94)</u>	<u>\$1,984,883.43</u>	<u>\$4,727,032.81</u>

(1) Net of \$1,029,273 of SDC Credits awarded for park development projects.

Projected SDC receipts through June 30, 2010 per the budget were \$31,054,171. Actual receipts were \$27,469,334. This fiscal year's projected total receipts per the budget are \$3,166,719.

Tualatin Hills Park and Recreation District											
Systems Development Charge - Monthly Accounting, Year-to-Date FY 2010-11											
City of Beaverton Collection of S.D.C.'s											
	Unit Rate	Revenue	Collection Fee	Total	Improvement Fee (1)	Reimbursement Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee			
607	Single Family Units	1,891.50	1,147,194.75	35,480.25	1,182,675.00	1,048,032.00	27,292.50	107,350.50	1,182,675.00		
138	Single Family Units	2,102.96	290,208.48	8,975.52	299,184.00	265,123.05	6,904.25	27,156.70	299,184.00		
327	Single Family Units	2,203.84	720,656.68	22,288.32	742,944.00	658,362.68	17,144.86	67,436.46	742,944.00		
15	Single Family Units	489.09	1,336.35	221.45	7,557.80	6,897.37	174.41	686.02	7,557.80		
331	Single Family Units	2,327.03	770,250.47	23,818.53	794,069.00	703,667.30	18,324.67	72,077.03	794,069.00		
205	Single Family Units	2,457.01	503,687.05	15,577.95	519,265.00	460,148.68	11,983.04	47,133.28	519,265.00		
281	Single Family Units	2,638.40	741,390.40	22,929.60	764,320.00	677,305.11	17,638.15	69,376.74	764,320.00		
303	Single Family Units	2,891.57	876,145.71	27,097.29	903,243.00	800,412.26	20,844.07	81,986.68	903,243.00		
167	Single Family Units	3,466.78	578,952.26	17,905.74	596,858.00	528,908.01	13,773.65	54,176.34	596,858.00		
25	Single Family Units	6,674.47	169,861.75	2,706.70	169,568.45	150,263.73	3,913.15	15,391.55	169,568.45		
22	Single Family Units	6,777.79	149,111.38	2,375.87	151,487.25	134,241.01	3,485.94	13,750.30	151,487.25		
15	Single Family Units	6,076.20	91,143.00	1,624.02	92,767.02	82,205.84	2,140.83	8,420.34	92,767.02		
464	Multi-family Units	1,454.03	674,669.92	20,866.08	695,536.00	545,663.32	86,768.81	63,103.87	695,536.00		
0	Multi-family Units	1,616.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
0	Less Credits	(7,957.55)	(229.36)	(8,186.91)	(8,186.91)	(6,422.81)	(1,021.33)	(742.77)	-8,186.91		
110	Multi-family Units	1,694.59	186,404.90	5,765.10	192,170.00	150,761.99	23,973.46	17,435.00	192,170.00		
74	Multi-family Units	1,789.65	132,434.10	4,095.90	136,530.00	107,110.79	17,032.25	12,386.96	136,530.00		
245	Multi-family Units	1,889.56	462,942.20	14,317.80	477,260.00	374,420.99	59,538.66	43,300.36	477,260.00		
68	Multi-family Units	2,029.24	137,988.32	4,267.68	142,256.00	111,602.97	17,746.58	12,906.45	142,256.00		
332	Multi-family Units	2,224.21	738,437.72	22,838.28	761,276.00	597,237.68	94,969.95	69,068.37	761,276.00		
0	Multi-family Units	2,445.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
102	Multi-family Units	2,666.53	271,986.06	8,411.94	280,398.00	219,978.41	34,979.93	25,439.66	280,398.00		
4	Multi-family Units	4,389.86	1,999.46	329.88	20,289.34	15,917.39	2,531.12	1,840.79	20,289.34		
0	Multi-family Units	5,067.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
0	Multi-family Units	4,543.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
185	Non-residential	Various	423,404.58	12,695.29	436,099.87	396,458.40	0.00	39,641.47	436,099.87		
4,020	Total	9,083,206.99	274,359.83	9,357,566.83	8,028,095.78	480,148.89	849,322.10	9,357,566.83	9,357,566.83		
Washington County Collection of S.D.C.'s Revenue											
	Unit Rate	Revenue	Collection Fee	Total	Improvement Fee (1)	Reimbursement Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee			
1,916	Single Family Units	1,891.50	3,624,114.00	112,086.00	3,736,200.00	3,310,848.00	86,220.00	339,132.00	3,736,200.00		
(91)	Less SFR Credits	1,891.50	(172,126.50)	(5,323.50)	(177,450.00)	(177,450.00)	0.00	0.00	-177,450.00		
351	Single Family Units	2,102.96	738,138.96	22,824.04	760,968.00	674,334.72	17,560.80	69,072.48	760,968.00		
(91)	Less SFR Credits	2,102.96	(191,369.36)	(5,918.64)	(197,288.00)	(174,827.52)	(4,552.80)	(17,907.68)	-197,288.00		
741	Single Family Units	2,203.84	1,633,036.71	50,515.29	1,683,552.00	1,491,886.08	38,851.20	152,814.72	1,683,552.00		
(119)	Less SFR Credits	2,203.84	(260,053.12)	(8,042.88)	(268,096.00)	(237,574.30)	(6,183.63)	(24,334.87)	-268,096.00		
714	Single Family Units	2,327.03	1,661,582.84	51,294.16	1,712,877.00	1,517,872.54	39,527.93	155,476.53	1,712,877.00		
732	Single Family Units	2,457.01	1,798,531.32	55,624.68	1,854,156.00	1,643,067.47	42,788.30	168,300.23	1,854,156.00		
528	Single Family Units	2,638.40	1,393,075.20	43,084.80	1,436,160.00	1,272,658.71	33,142.16	130,359.13	1,436,160.00		
324	Single Family Units	2,981.57	936,868.68	28,975.32	965,844.00	855,986.36	22,288.73	87,668.85	965,844.00		
344	Single Family Units	3,466.78	1,192,572.32	36,883.68	1,229,456.00	1,089,487.15	28,372.14	111,596.71	1,229,456.00		
157	Single Family Units	6,674.47	1,047,891.73	16,983.23	1,064,875.00	943,625.36	24,573.32	1,064,855.00	1,064,875.00		
276	Single Family Units	6,777.79	1,870,670.04	29,756.84	1,900,426.88	1,684,070.62	43,857.01	172,499.28	1,900,426.88		
0	Single Family Units	6,076.20	978,268.20	17,399.97	995,668.17	882,315.17	22,977.49	90,375.52	995,668.17		
117	Multi-family Units	1,454.03	169,830.51	5,552.49	175,383.00	137,591.83	21,879.20	15,911.97	175,383.00		
41	Multi-family Units	1,616.99	66,296.59	2,050.41	68,347.00	53,619.73	8,526.36	6,200.91	68,347.00		
68	Multi-family Units	1,894.59	115,232.12	3,563.88	118,796.00	93,198.08	14,919.92	10,778.00	118,796.00		
194	Multi-family Units	1,789.65	347,192.10	10,737.90	357,930.00	280,803.97	44,652.14	32,473.90	357,930.00		
(24)	Less MFR Credits	1,789.65	(47,323.24)	(1,463.61)	(48,786.85)	(38,274.36)	(6,086.21)	(4,426.28)	-48,786.85		
508	Multi-family Units	1,889.56	959,896.48	29,687.52	989,584.00	776,350.46	123,451.60	98,781.94	989,584.00		
563	Multi-family Units	2,029.24	1,142,101.28	35,322.58	1,177,423.86	923,714.97	146,884.81	106,819.67	1,177,423.86		
139	Multi-family Units	2,224.21	309,165.19	9,561.81	318,727.00	250,048.36	39,761.51	28,917.10	318,727.00		
118	Multi-family Units	2,666.53	314,650.54	9,731.46	324,382.00	254,484.83	40,466.98	29,430.19	324,382.00		
48	Multi-family Units	4,389.86	254,716.08	4,330.01	259,046.09	208,562.47	28,889.59	23,503.96	259,046.09		
16	Multi-family Units	5,067.60	81,081.60	1,303.56	82,385.16	64,632.81	10,277.63	7,474.56	82,385.16		
0	Multi-family Units	4,543.13	45,431.30	811.40	46,242.70	36,278.32	5,768.82	4,195.46	46,242.70		
0	Manufactured Housing	1,483.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
0	Manufactured Housing	2,039.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
32	Manufactured Housing	2,445.37	78,251.84	2,420.16	80,672.00	66,532.38	8,805.81	7,333.81	80,672.00		
90	Non-residential	Various	265,913.86	7,103.37	273,017.23	246,076.58	2,123.16	24,822.13	273,017.23		
7,693	Total	20,353,637.33	566,840.93	20,920,478.26	18,128,111.79	877,440.36	1,914,925.94	20,920,478.26	20,920,478.26		
Recap by Agency											
	Revenue	Collection Fee	Total	Percent	Improvement Fee (1)	Reimbursement Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee			
City of Beaverton	9,083,206.99	274,359.84	9,357,566.83	30.91%	8,028,095.78	480,148.89	849,322.10	9,357,566.83			
Washington County	20,353,637.33	566,840.93	20,920,478.26	69.09%	18,128,111.79	877,440.36	1,914,925.94	20,920,478.26			
Total	29,436,844.32	841,200.77	30,278,045.09		26,156,207.57	1,357,589.25	2,764,248.04	30,278,045.09			
Add	Allocation of interest earned		1,984,883.43		1,508,807.45	200,072.34	275,930.12	1,984,883.43			
Less	Grant rec'd (Wa Civ) & Coparansis pledge SDC Credits for Land Donation Plan in Cash		(1,336,701.66)		(736,652.62)	0.00	(600,049.58)	(1,336,701.66)			
	Refunds of SFR Fees Collected in Error		(665,599.23)		(445,722.34)	(80,051.66)	(139,751.72)	(665,599.23)			
	Administrative Costs Paid		(18.67)		0.00	0.00	(18.67)	(18.67)			
	Collection Fees paid to City and County		(841,200.75)		0.00	0.00	(841,200.75)	(841,200.75)			
Project Costs											
	Ingler Land Acquisition		(690,517.55)		(690,517.55)	0.00	0.00	(690,517.55)			
	Husen Land Acquisition		(448,254.93)		(448,254.93)	0.00	0.00	(448,254.93)			
	Fanno Trail Matching		(337,743.85)		(337,743.85)	0.00	0.00	(337,743.85)			
	Stover/JOAY Acquisition		(164,160.04)		(164,160.04)	0.00	0.00	(164,160.04)			
	PGE Land Acquisition		(3,500.00)		(3,500.00)	0.00	0.00	(3,500.00)			
	Rock Creek/Bethany		(775,329.38)		(775,329.38)	0.00	0.00	(775,329.38)			
	Cony Roadside		(628,794.95)		(628,794.95)	0.00	0.00	(628,794.95)			
	Conestoga Play Structure		(27,951.70)		(27,951.70)	0.00	0.00	(27,951.70)			
	Synthetic Turf Project		(315,242.42)		(315,242.42)	0.00	0.00	(315,242.42)			
	Stuhr Building Expansion		(148,261.65)		(148,261.65)	0.00	0.00	(148,261.65)			
	Bluffs Park Development		(107,645.65)		(107,645.65)	0.00	0.00	(107,645.65)			
	Feege Park Development		(130,871.23)		(130,871.23)	0.00	0.00	(130,871.23)			
	Kokini Land Acquisition		(46,448.00)		(46,448.00)	0.00	0.00	(46,448.00)			
	Beaverton Pwtn Trail		(935,786.49)		(935,786.49)	0.00	0.00	(935,786.49)			
	Kaiser Woods		(1,016,829.86)		(1,016,829.86)	0.00	0.00	(1,016,829.86)			
	PCC Athletic Fields MP & Construction		(10,075,107.31)		(10,075,107.31)	0.00	0.00	(10,075,107.31)			
	Synthetic Turf Field 2		(531,551.57)		(531,551.57)	0.00	0.00	(531,551.57)			
	Winkleman Land Acquisition		(27,000.00)		(27,000.00)	0.00	0.00	(27,000.00)			
	BSD Synth Turf Field Matching Funds		(200,000.00)		(200,000.00)	0.00	0.00	(200,000.00)			
	Nature Park Infrastructure		(38,362.62)		(38,362.62)	0.00	0.00	(38,362.62)			
	HMT Play Structure Phase II		(195,277.74)		(195,277.74)	0.00	0.00	(195,277.74)			
	Other Land Acquisition (thru FY07)		(627,196.85)		(627,196.85)	0.00	0.00	(627,196.85)			
	Novice Skate Park		(209,707.59)		(209,707.59)	0.00	0.00	(209,707.59)			
	CRA Backyard Master Plan		(103,987.26)		(103,987.26)	0.00	0.00	(103,987.26)			
	Mr. Williams Land Acquisition		(1,600,220.00)		(1,600,220.00)	0.00	0.00	(1,600,220.00)			
	Tennis Air Structure		(528,651.17)		(528,651.17)	0.00	0.00	(528,651.17)			
	Lowami Hart Woods Phase I		(88,366.77)		(88,366.77)	0.00	0.00	(88,366.77)			
	Garden Home Parking Lot Expansion		(300,050.89)		(300,050.89)	0.00	0.00	(300,050.89)			
	Aloha Park School Fields Restoration		(107,196.50)		(107,196.50)	0.00	0.00	(107,196.50)			
	Old Wagon Trail Rplcment Design		(33,927.72)		(33,927.72)	0.00	0.00	(33,927.72)			
	Land Acquisition (thru FY08)		(42,999.52)		(42,999.52)	0.00	0.00	(42,999.52)			
	Rydstad Property Acquisition		(88,001.85)		(88,001.85)	0.00	0.00	(88,001.85)			
	March Property Acquisition		(932,569.52)		(932,569.52)	0.00	0.00				



2010-2011

fact book

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BEAVERTON, TIGARD, TUALATIN & SHERWOOD

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FOR THE NEWCOMER

SHERWOOD ICE ARENA — 20407 S.W. Borchers Drive, Sherwood. 503-625-5757; sherwoodicearena.com.

TUALATIN ARTS AND RECREATION — Tualatin Community Park, 8515 S.W. Tualatin Road, Tualatin 97062; 503-691-3061.

TUALATIN HERITAGE CENTER — Sweek Pond Natural Area, 8700 S.W. Sweek Drive, Tualatin 97062; 503-885-1926.

VALLEY ART GALLERY AND ASSOCIATION — 2022 Main St., Forest Grove. 503-357-3703; valleyart.org.

WASHINGTON COUNTY FAIR COMPLEX — 873 N.E. 34th Ave., Hillsboro. 503-648-1416; faircomplex.com.

Parks

BEAVERTON — Most of the parks in the Beaverton area (including unincorporated areas of Washington County in the Beaverton School District) are overseen by the Tualatin Hills Park and Recreation District (503-645-6433). THPRD serves residents by providing more than 200 parks, more than 1,900 acres of natural areas and 60 miles of trails; thprd.org

SHERWOOD — 503-625-5722

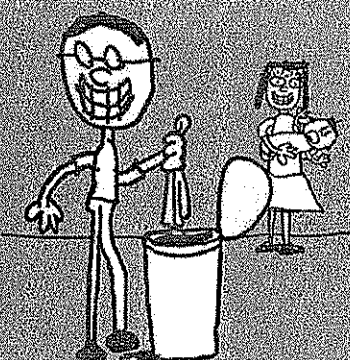
TIGARD — 503-639-4171

TUALATIN COMMUNITY SERVICES — Tualatin Community Park, 8515 S.W. Tualatin Road. 503-691-3061. Building, sports field, picnic shelter reservations and arts and recreation program registrations.

WASHINGTON COUNTY — 503-846-8685.

HOWARD M. TERPENNING RECREATION COMPLEX — 15707 S.W. Walker Road, Beaverton. Tualatin Hills Park and Recreation District administration office, 503-645-6433; general information, 503-645-6433; athletic center, skate parks and roller hockey rink, 503-629-6330; tennis center, 503-629-6331; aquatic center, 503-629-6310; and maintenance operations, 503-645-3539. Five synthetic and natural grass athletic fields for baseball, softball, soccer, lacrosse and football; 15 tennis courts, including a stadium court; two skate parks; six indoor courts for basketball, volleyball, badminton, pickleball and table tennis; indoor walking/running track; outdoor basketball courts; playground equipment and picnicking area; trails; wetlands; and natural area, all on 92 acres; thprd.org.

PCC ROCK CREEK RECREATION FACILITY (operated and maintained by THPRD) — 17705 N.W. Springville Road, Portland, 503-629-6330. Two synthetic turf soccer/lacrosse/practice football fields; four baseball/softball fields; two natural turf practice fields; and six tennis courts; 10-foot-wide perimeter loop walking/jogging trail; an inter-



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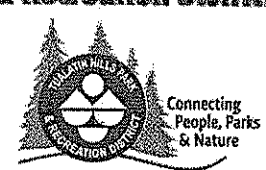
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Tualatin Hills Park & Recreation District

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FOR THE NEWCOMER

nal pedestrian plaza and concourse; a picnic pavilion and multiple picnicking areas; a play equipment area; and a concession stand/restroom facility, all on 32 acres.

SUNSET PARK SPORTS COMPLEX (operated and maintained by THPRD) — 13707 NW Science Park Drive, Portland. 503-629-6330. Four baseball/softball fields; concession stand; permanent restrooms, all on 4 acres.

TUALATIN HILLS NATURE PARK AND INTERPRETIVE CENTER — 15655 S.W. Millikan Way, Beaverton. 503-629-6350. A natural area and wetlands with a 5-mile multi-use trail on more than 220 acres. Also has limited picnic areas, restrooms, and parking. Interpretive Center includes exhibits, a nature store and environmental education opportunities for visitors of all ages. Park open dawn to dusk. Interpretive Center open 8:30 a.m. to 5 p.m. Monday through Friday, 9 a.m. to 5 p.m. Saturday and Sunday.

JENKINS ESTATE — 8005 S.W. Grabhorn Road, Beaverton 97007. 503-629-6355. This 68-acre country estate on Cooper Mountain features a log home dating from 1912 and a refurbished stable suitable for business meetings and social events. The beautifully landscaped grounds are used frequently for weddings. Office hours 8 a.m. to 4:30 p.m. Monday through Friday. Park open dawn to dusk.

COOPER MOUNTAIN NATURE PARK — 18892 S.W. Kemmer Road, Beaverton 97007. 503-629-6350. Opened in mid-2009, this 230-acre park offers a nature house, play equipment, and 3½ miles of trails through various habitats, including a small prairie and stands of Oregon white oak. Spectacular view of the Chehalis mountains. Park open dawn to dusk.

GREENWAY PARK — East of Greenway Avenue between Hall Boulevard and Scholls Ferry Road, Beaverton. This 87-acre park snakes through south Beaverton, offering not only sports facilities but also wetlands and wildlife habitat. Also includes a nine-hole disc golf course, THPRD's first. Park open dawn to dusk.

COMMONWEALTH LAKE PARK — Northwest corner of Foothill Drive and Huntington Lane, Beaverton. This site spans more than 20 acres and is a popular fishing hangout. A paved trail

encircles the lake for walkers and joggers.

HYLAND FOREST PARK — East of Murray Boulevard off 135th and Sexton Mountain, Beaverton. Heavily wooded 30-acre site with a trail system that offers exercise and good sightseeing (wildflowers in spring, leaves in the fall).

Swim centers

(Note: Facility hours of operation are subject to change. For the most up-to-date information, call the center that interests you or visit www.thprd.org.)

ALOHA SWIM CENTER — 18650 S.W. Kinnaman Road, Aloha. 503-629-6311. Hours: Monday through Thursday, 7:30 a.m. to 9:30 p.m.; Friday, 7:30 a.m. to 8:30 p.m.; Saturday and Sunday, 1 to 7:30 p.m. Temperature 85 degrees.

BEAVERTON SWIM CENTER — 12850 S.W. Third St., Beaverton. 503-629-6312. Hours: Monday, Wednesday, Friday, 7 a.m. to 10:15 p.m.; Tuesday and Thursday, 7 a.m. to 10:30 p.m.; Saturday 7:30 a.m. to 5:30 p.m.; Sunday 10:30 a.m. to 6 p.m. Temperature 86 degrees.

CONESTOGA RECREATION & AQUATIC CENTER — 9985 S.W.

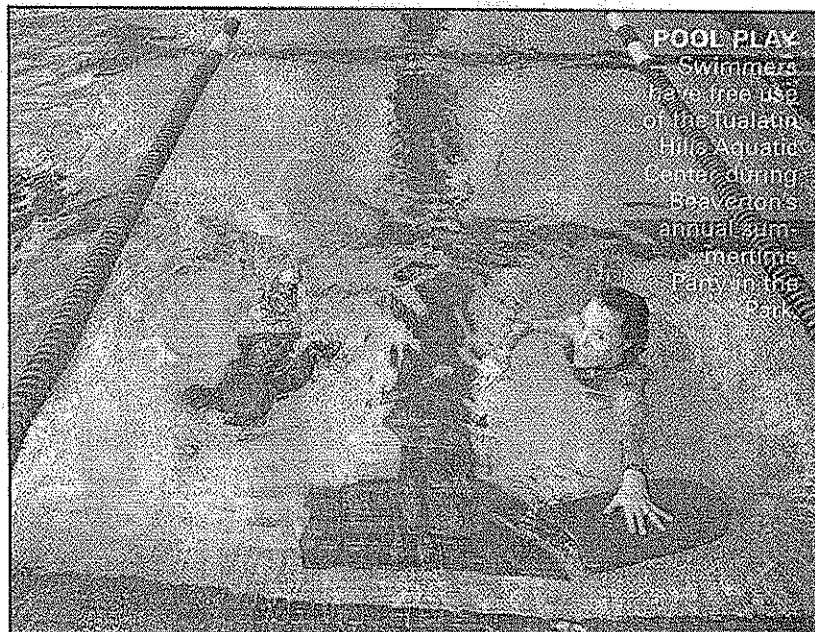
125th Ave., Beaverton. 503-629-6313. Monday and Wednesday, 5:30 a.m. to 9:45 p.m.; Tuesday and Thursday, 5:30 a.m. to 9 p.m.; Friday, 5:30 a.m. to 8:30 p.m.; Saturday, 9 a.m. to 7 p.m., Sunday, 10 a.m. to 7 p.m. Temperature 84 degrees main pool, 89 degrees leisure pool.

HARMAN SWIM CENTER — 7300 S.W. Scholls Ferry Road, Beaverton. 503-629-6314. Hours: Monday through Thursday, 6 a.m. to 9 p.m.; Friday, 6 a.m. to 8 p.m.; Saturday 11:15 a.m. to 3 p.m., Sunday 11 a.m. to 5 p.m. Temperature 88-89 degrees.

RALEIGH SWIM CENTER (outdoor, open mid-June to beginning of September) — 3500 S.W. 78th Ave., Portland. 503-297-6888. Hours: Monday through Friday, 8 a.m. to 8 p.m., Saturday and Sunday, noon to 7 p.m. Temperature 84 degrees.

SHERWOODYMCA — 23000 S.W. Pacific Highway, Sherwood; 503-625-9622. Hours: Monday through Thursday 5 a.m. to 10 p.m., Friday 5 a.m. to 9 p.m., Saturday 6 a.m. to 8 p.m., Sunday 7 a.m. to 8 p.m. Temperature 85 degrees.

SOMERSET WEST SWIM CENTER (outdoor, open mid-June to beginning of September) — 185th Avenue and Northwest Parkview Blvd, Portland. 503-645-1413. Monday through Friday,



POOL PLAY

Swimmers have free use of the Tualatin Hills Aquatic Center during Beaverton's annual summer opening party in the park.

FOR THE NEWCOMER

185th to Rock Creek soccer fields, 1.2 miles.

TUALATIN HILLS NATURE PARK — Distance about 5 miles. Surface: paved, gravel, wood chip. Access points: main entry of park, and at 158th and Merlo Road at MAX station.

TUALATIN RIVER GREENWAY TRAIL: TUALATIN TO TIGARD — Distance 1.4 miles. Surface: paved. Access points: Tualatin Community Park, 8515 S.W. Tualatin Road, Tigard's Cook Park or Durham City Park. Walk or ride bikes along the Tualatin River between the three towns and 200 acres of greenspaces including each city park and open space owned by Clean Water Services. Creek and river crossings, wetlands, ponds and an oak savannah are some of the highlights, as well as great playgrounds at each park. Cross the Ki-A-Kuts Bicycle and Pedestrian Bridge over the Tualatin River. The bridge is named for Ki-A-Kuts, the last chief of the Atfalati Native Americans. The Atfalati lived throughout the Tualatin River Basin, from the rivers origins west of

Gaston to its confluence with the Willamette River. More information, call Tualatin Community Services at 503.691.3061 or online at tualatin-parks.com

TUALATIN RIVER GREENWAY TRAIL: BROWN'S FERRY PARK — Distance: loops up to 2 miles. Surface: paved. Access points: Brown's Ferry Park, 5855 S.W. Nyberg Lane, Tualatin. Walk or ride bikes along the Tualatin River through Brown's Ferry Park and the Tualatin River Greenway. Creek crossings, wetlands, forested areas and a prairie are some of the highlights. Learn how an early settler named Zenas J. Brown built the first ferry on the Tualatin River in 1850 and other morsels of cultural and natural history on interpretive signs along the trail. More information, call Tualatin Community Services at 503-691-3061 or visit tualatin parks.com.

WATERHOUSE POWERLINE TRAIL/WILLOW CREEK TRAIL SECTION — Distance about 1.5 miles. Surface: paved. Access points:

Morgan's Run Park, Mission Oaks Drive, Blueridge Drive, Estuary Drive.

Mass transit

TRIMET — 4012 S.E. 17th Ave., Portland 97202. Customer service, 503-962-7505. Ticket office, 701 S.W. Sixth Ave., Portland, 97204. Open 8:30 a.m. to 5:30 p.m. weekdays; trimet.org.

CITY OF PORTLAND CARPOOL PARKING PROGRAM — 503-227-7665. Carpool and ride share matching site serving Oregon and southwest Washington has more than 11,500 registered commuters; carpoolmatchnw.org.

Taxi services

BEAVERTON AIRPORTER — 503-760-6565.

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Medical facilities

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KAISER PERMANENTE — Beaverton Medical Office, 4855 S.W. Western Ave., Beaverton. 503-643-7565.

KAISER PERMANENTE — Tualatin Medical Office, 19185 S.W. 90th Ave., Tualatin. 503-885-7300.

KAISER PERMANENTE DENTAL OFFICES — 17675 S.W. Tualatin Valley Highway, Beaverton, 503-643-7565; 4855 S.W. Western Ave., Beaverton, 503-286-6868; Tigard, 7105 S.W. Hampton St., Tigard, 503-286-6868.

LEGACY MERIDIAN PARK MEDICAL CENTER — 19300 S.W. 65th Ave., Tualatin. 503-692-1212.

DOERNBECHER PEDIATRICS-WESTSIDE — 15220 N.W. Laidlaw Road, Suite 100, Portland, 97229. 503-418-2000.

OHSU GABRIEL PARK FAMILY HEALTH CENTER — 4411 S.W. Vermont Ave., Portland. 503-494-9992.

THE PORTLAND CLINIC — Beaverton: 15950 S.W. Millikan Way, Beaverton, 97006, 503-646-0161; Portland south office, 6640 S.W. Redwood Lane, Portland, 97224, 503-620-7358; Tigard Medical Office, 9250 S.W. Hall Blvd., Tigard, 97223, 503-293-0161.

PROVIDENCE ST. VINCENT MEDICAL CENTER — 9205 S.W. Barnes Road, Portland, 97225. 503-216-1234.

REHABILITATION MEDICINE ASSOCIATES — 19875 S.W. 65th Ave., Suite 250, Tualatin, 97062. 503-413-6294.

TUALITY COMMUNITY HOSPITAL — 335 S.E. Eighth Ave., Hillsboro, 97123. 503-681-1111.

Historic places

BEAVERTON DOWNTOWN HISTORIC DISTRICT — Roughly bounded by Southwest Canyon Boulevard and Southwest Washington streets, Beaverton has officially been designated as a national historic area; nationalregisterofhistoricplaces.com/OR/state.html.

M.E. BLANTON HOUSE — 3980 S.W. 170th, Aloha.

FANNO HOUSE — 8405 S.W. Creekside Place, Beaverton. 503-629-6355. Augustus Fanno's house has become a historic landmark and was restored by the Tualatin Hills Park and Recreation District. Fanno, a Beaverton pioneer, was the first to receive a land claim in southeast Washington County in 1847.

JENKINS ESTATE — 8005 S.W. Grabhorn Road, Aloha. 503-629-6355. The estate is a 68-acre English-style country estate, which is listed in the National Registry of Historic Places. A farmhouse, built in the late 1800s, main house, stable, water tower, carriage house and teahouse are among the existing buildings. Located along Grabhorn Road, south of Farmington Road in Aloha.

Durham

Durham is a forested town nestled between Interstate 5 and the cities of Tigard and Tualatin in a 265-acre area. The population as of 2009 is 1,455.

The city is named for Albert Alonzo Durham, a successful businessman who came to Oregon in 1847 from New York. Upon arrival, Durham built his first sawmill below Oregon City followed by another in Oswego. In 1869, he sold both sawmills and moved to Washington County, where he built a sawmill and a flourmill near Fanno Creek.

Locals referred to the area near the creek as Durham Mills. After construction of the Oregon Electric Railway nearby, they called the region Durham.

The city of Durham officially incorporated in 1966 after fears of increased expansion by Tigard and Tualatin led the community to protect the quality of life that residents had come to enjoy.

Many of the 1,400 people who live in Durham have chosen to live here because of the presence of the many tall trees that have been preserved, explains the city's Web site. The city encompasses about 265 acres, slightly over 50 acres of it designated as parks or greenspaces. Most of this greenspace area is in the Fanno Creek and Tualatin flood planes.

A bond-funded property acquisition is a densely wooded 3.5-acre parcel zoned Office Park and located on Upper Boones Ferry Road, the main thoroughfare through the city. In 1999, the voters chose to purchase this property rather than have it developed into an office park. The city has a strong tree ordinance, which requires permits for the removal of all trees greater than 5 inches in diameter as measured 2 feet above ground.

JOHN QUINCY ADAMS YOUNG HOUSE — 12050 N.W. Cornell Road, Beaverton, 97229. 503-629-6355. Acquired by THPRD in 2005, this salt box-style house was built in Cedar Mill by Oregon pioneer John Quincy Adams in 1869. The house became Cedar Mill's first post office and general store.

JOHN TIGARD HOUSE — Confluence of Pacific Highway and Gaarde Street. 503-747-9856. The three-room 1880 carpenter gothic Victorian was moved from its original location to the corner of 103rd and Canterbury Lane on Little Bull Mountain. The Tigard Area Historical Preservation Association operates the house and opens it on the third Sunday afternoon of each month to showcase special exhibits. Entered into the National Register of Historic Places in 1979.

WASHINGTON COUNTY MUSEUM — 17677 N.W. Springville Road, Portland 97229 at the PCC Rock Creek Campus. 503-645-5353. Open Monday through Saturday 10 a.m. to 4:30 p.m. Closed Sunday. Admission free Mondays, otherwise, adults \$3; seniors and children ages 6-17 \$2; free for children under 6 and PCC students.

Native plant sale set at Nature Park

Want to attract more birds, butterflies, pollinators and other wildlife to your garden? Visit the annual Fall Native Plant Sale on Saturday, Oct. 2, at the Tualatin Hills Nature Park to start or expand your collection of natives.

The event is from 10 a.m. to 2 p.m. at the Nature Park Interpretive Center, 15655 S.W. Millikan Way, Beaverton. Admission is free.

Select from a wide variety of trees, shrubs and flowering plants in all price ranges, for every spot in your garden.

Go native

For more information about the native plant sale, call the interpretive center at 503-629-6350.

Check the THPRD website (thprd.org) for more information. To view the more than 75 plants available on the "Fall Native Plant Sale List," visit [thprd.org/facilities/naturepark/native-](http://thprd.org/facilities/naturepark/native-plantsales.cfm)

plantsales.cfm.

Once established, native plants have greater wildlife benefits and require less care, water, fertilizers and pesticides than other non-native ornamental plants.

"Fall is a great time of year to plant natives," said Karen Munday, program coordinator at the Nature Park Interpretive Center. "Doing it now will give them a head start for next spring."

All proceeds support the Friends of the Tualatin Hills Nature Park and go toward future park improvements.

PUBLIC MEETINGS

THURSDAY, SEPT. 30

Beaverton Urban Renewal Agency - 5 p.m., Beaverton City Hall, Council Chambers, 4755 S.W. Griffith Drive.

MONDAY, OCT. 4

Washington County Public Affairs Forum - 11:30 a.m., Tanasbourne Old Spaghetti Factory, 18925 N.W. Tanasbourne Drive.

Central Beaverton Neighborhood Association Committee - 7 p.m., Beaverton Community Center, Community Room, 12350 S.W. Fifth St., Suite 100.

Tualatin Hills Park and Recreation District Board - 7:30 p.m., Howard Terpenning Recreation Complex, Dryland Training Center, 15707 S.W. Walker Road.



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Painters Showcase holds annual show

Painters Showcase 37th annual art show and sale will be 10 a.m. to 5 p.m., through Oct. 10 at Jenkins Estate Stable, 8005 SW Grabhorn Road, Aloha.

The theme is "Inspired Visions" and guest artist will be jewelrymaker Julie Meins of Rocks for Life. Jan Shield, head of Pacific University's art department

will be the judge. A special meet-the-artists event will be from 1 to 4 p.m., Sunday, Oct. 9. Admission is \$5.

Oregonian, October 9, 2010

EVENTS CALENDAR



Painters Showcase | "Inspired visions" is the theme for the 37th annual art show and sale, which will include pieces such as "Garden Club Ready," a watercolor by Kay Allenbaugh of Lake Oswego. All proceeds benefit Camp Rivendale. An artists reception with live music is 1 to 4 p.m. today. The show runs 10 a.m. to 5 p.m. Sat, Sun, Oct. 9-10. Jenkins Estate, 8005 S.W. Grabhorn Road, Aloha. \$5 admission is good both days; 6 and younger admitted free.

Cider fest quenches thirst for the past

This year's Cedar Mill Cider Festival will feature music, barbecue food, freshly pressed apple cider and fun for the whole family in a historic setting.

In its fourth year, the festival will be held from 1 to 4 p.m. Oct. 17 at the John Quincy Adams Young House, 12050 N.W. Cornell Road. Admission is free.

Guests are invited to see how pioneers made cider with antique, hand-cranked presses. Boy Scouts will operate the presses, and free cider samples will be available.

Local award-winning barbecue team Burnt Ends BBQ will provide pulled pork, chicken and chopped beef brisket sandwiches.

Hot dogs, cole slaw and chips will also be on the menu, and Cedar Mill's Leedy Grange will serve freshly made apple crisp



TUALATIN HILLS PARK & RECREATION DISTRICT

Boy Scouts will be pressing free apple cider at this year's Cedar Mill Cider Festival.

and vanilla ice cream.

Gumbo, a nationally known trio from Corvallis, will play original songs and classics on guitar, banjo, clarinet, flute and bass. Their upbeat music blends zydeco, tunes of the '60s, and old-time southern swing.

The Tualatin Hills Park & Recreation District's Rec Mobile will provide free games and activities for children.

Other community groups will have information about their

activities, and craft merchants from the Cedar Mill Farmers Market will display items for sale.

Proceeds from the event (and any donations received) will benefit the JQAY House, which was officially listed in the National Register of Historic Places in late 2008. Built in the early 1860s, it is one of the oldest surviving buildings in Washington County and the last remaining above-ground resource associated with the cedar mill for which the community was named.

The park district acquired the site in 2005 and subsequently adopted a master plan for restoration of the house.

Members of the Friends of the JQAY House will be at the cider festival with information about the house and plans to restore it.

Free parking will be available after 1 p.m. in the Cedar Mill Bible Church parking lot.

For more information about the event, contact Virginia Bruce at vr@teamweb.com or 503-803-1813.

—Tualatin Hills Park & Recreation District

Governor's group honors Elsie Stuhr Center

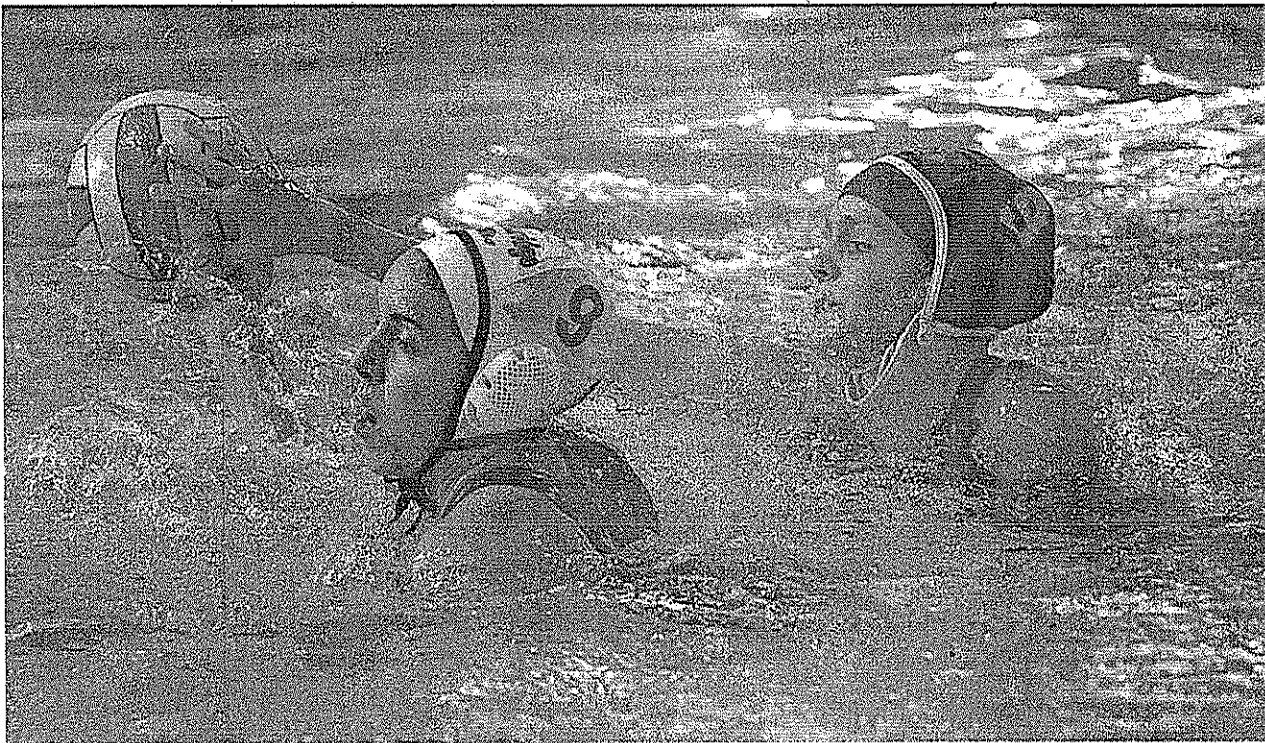
Beaverton's Elsie Stuhr Center has been selected to receive a Senior Leadership Award from the Oregon Governor's Council on Physical Fitness and Sports.

The Stuhr Center, which is owned and operated by the Tualatin Hills Park and Recreation District, was one of only two facilities in Oregon to win the award. The annual honor was created to give special recognition to individuals and programs that have made significant contributions to their communities in the broad areas of fitness and wellness.

Currently, 948 individuals are enrolled in fitness classes at the center, which is located at 5550 S.W. Hall Blvd. The center offers numerous classes that address four levels of fitness — from "needing a little help" to athlete or advanced level — that focus on cardio health, flexibility, balance, strength, core and relaxation. Staff has also developed many classes to improve the health of seniors with chronic health conditions.

"The ultimate goal of our facility is to enable participants to choose lifestyle habits that maintain or improve health and functional ability," said Stuhr Center program coordinator Ann Satterfield.

Named in honor of park district co-founder Elsie Stuhr, the center serves residents 55 and older Monday through Saturday. For more information, call 503-629-6342.



OFFENSE VS. DEFENSE — Southridge's Ally Hanson-Holtry (left) tries to get a shot off while defended by Lincoln's Brenna Wagy during the Skyhawks' 11-6 loss to the Cardinals at Aloha Swim Center on Oct. 7.

MILES VANCE

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