



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
Wednesday, June 9, 2021**

**5:00 pm Executive Session
6:30 pm Regular Meeting**

AGENDA

1. Executive Session*
 - A. Legal
 - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. [Proclamation: LGBTQ Pride Month](#)
5. Audience Time**
6. Board Time
 - A. Committee Liaisons Updates
7. Consent Agenda***
 - A. [Approve: Minutes of May 12, 2021 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: Resolution Authorizing Issuance of Tax and Revenue Anticipation Notes for FY 2021/22](#)
 - E. [Approve: Resolution Appointing Audit Committee Member](#)
 - F. [Award: Conestoga Recreation and Aquatic Center Pool Renovation](#)
8. Unfinished Business
 - A. [Approve: Beaverton Creek Trail Segments 3 & 4 Preferred Concept Plan](#)
 - B. [Information: General Manager's Report](#)
9. Adjourn

Due to the current State of Emergency as a result of the COVID-19 pandemic, the THPRD Board of Director's June 9, 2021 Regular Meeting will be conducted electronically. Live streaming of this meeting will be available at <https://youtu.be/KpBzIZEfsDc> and also posted on the district's website at www.thprd.org

***Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District.

**** Audience Time / Public Testimony:** Testimony is being accepted for this meeting by email. If you wish to submit testimony, please do so **by 3 pm on June 9, 2021** to boardofdirectors@thprd.org. Testimony received by the designated time will be read into the record during the applicable agenda item, or audience time, with a 3-minute time limit.

*****Consent Agenda:** Testimony regarding an item on the Consent Agenda will be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a board member request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: June 1, 2021
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: Information Regarding the June 9, 2021 Board of Directors Meeting

Agenda Item #4 – Proclamation

A. LGBTQ Pride Month

Attached please find a proclamation declaring the month of June as LGBTQ Pride Month.

Agenda Item #7 – Consent Agenda

Attached please find the following consent agenda items for your review and approval:

- A.** Approve: Minutes of May 12, 2021 Regular Board Meeting
- B.** Approve: Monthly Bills
- C.** Approve: Monthly Financial Statement
- D.** Approve: Resolution Authorizing Issuance of Tax and Revenue Anticipation Notes for FY 2021/22
- E.** Approve: Resolution Appointing Audit Committee Member
- F.** Award: Conestoga Recreation and Aquatic Center Pool Renovation

Agenda Item #8 – Unfinished Business

A. Beaverton Creek Trail Segments 3 & 4 Preferred Concept Plan

Attached please find a memo requesting board approval of the preferred concept plan for the Beaverton Creek Trail Segments 3 & 4 project in central Beaverton. This project will complete a portion of Regional Trail R4 as shown on the district's 2016 Trails Functional Plan System Map.

Action Requested: Board of directors' approval of the preferred concept plan for the Beaverton Creek Trail Segments 3 & 4 project.

B. General Manager's Report

Attached please find the General Manager's Report for the June regular board meeting.

Other Packet Enclosures

- Monthly Capital Report
- Monthly Bond Capital Report
- System Development Charge Report



TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, the Tualatin Hills Park & Recreation District is committed to ensuring all individuals have the opportunity to play, learn, and explore, and are dedicated to diversity, equity, inclusion, and mutual respect for everyone we serve; and

WHEREAS, we believe everyone deserves to be treated with respect and dignity and our community is stronger with the inclusion of lesbian, gay, bisexual, transgender, and queer (LGBTQ) community members; and

WHEREAS, THPRD stands with LGBTQ community members and is committed to removing barriers to participation to ensure everyone feels welcome, included, and able to express themselves fully within THPRD parks and services; and

WHEREAS, we are committed to eradicating discrimination and helping bring opportunities for health and wellness, social equity, and access to safe parks and recreation for all;

NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of June 2021 as

LGBTQ PRIDE MONTH

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 9th day of June, 2021.

Ashley Hartmeier-Prigg, President

Tya Ping, Secretary



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically on Wednesday, May 12, 2021. Executive Session 5 pm; Regular Meeting 5:30 pm.

Present:

Ashley Hartmeier-Prigg	President/Director
Heidi Edwards	Secretary Pro-Tempore/Director
Wendy Kroger	Director
Felicita Montebianco	Director
Doug Menke	General Manager

Absent:

Tya Ping	Secretary/Director
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Agenda Item #1 – Executive Session (A) Legal (B) Land

President Ashley Hartmeier-Prigg called executive session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held under authority of ORS 192.660(2)(e) and (h).

President Hartmeier-Prigg noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ashley Hartmeier-Prigg on Wednesday, May 12, 2021, at 5:30 pm.

Agenda Item #3 – Action Resulting from Executive Session

Felicita Montebianco moved that the board of directors authorize staff to dedicate right-of way on the property in the northwest quadrant of the district, subject to the standard due diligence review and approval by the general manager. Heidi Edwards seconded the motion. Roll call proceeded as follows:

Wendy Kroger	Yes
Heidi Edwards	Yes
Felicita Montebianco	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Proclamations

A. National Water Safety Month

The board members read into the record a proclamation declaring the month of May as National Water Safety Month.

B. Asian American and Pacific Islander Heritage Month

The board members read into the record a proclamation declaring the month of May as Asian American and Pacific Islander Heritage Month.

Agenda Item #5 – Audience Time

Secretary Pro-Tempore Heidi Edwards read written testimony received, a copy of which was entered into the record:

Bill Evans provided testimony regarding concerns about the condition of the asphalt pathway at Barrows Park, noting that a significant portion of the pathway is in need of resurfacing. He commented that, while the pathway is suitable for walking, it is rough and difficult to navigate for those on skates and scooters. He asked that the district please consider upgrading this highly-trafficked stretch of trail when prioritizing future trail improvements.

General Manager Doug Menke noted that district staff visited this site yesterday and will review its condition in comparison to the district's multitude of other trails and pathways via the capital replacement program process.

President Hartmeier-Prigg thanked Bill for his comments.

Agenda Item #6 – Board Time

A. Committee Liaisons Updates

Felicita Monteblanco provided the following updates and comments during board time:

- Requested an update on the district's legislative work and thanked the district's staff and consultant for all of their work in navigating such an extraordinary legislative season. She referenced a bill moving through the legislative process, HB 2560, that would require governmental agencies to expand the remote participation of the public in public meetings through the use of technology.
 - ✓ General Manager Doug Menke agreed that the legislative season has been quite active and expressed appreciation for the full board's engagement. He commented on our legislators' responsiveness and openness in hearing the needs of THPRD.
 - ✓ Aisha Panas, director of Park & Recreation Services, added that at a minimum, the district took advantage of an opportunity to build relationships with its delegation. After a busy week, the district ultimately joined a larger Washington County group in requesting funding for permanent restroom facilities, and also submitted testimony for the crossing of the Fanno Creek Trail at Scholls Ferry Road. There is optimism that the district will receive some or all of the funding requested.
- She has been invited to participate on a task force exploring preschool for all in Washington County, and that Tya has offered to be her backup if schedule conflicts arise.
- Received feedback from the public regarding the inclusiveness of the district's registration welcome center, Centro de Bienvenida, that took place this past week, and thanked the district's volunteers and staff who make this event a success.

Heidi Edwards provided the following updates and comments during board time:

- Attended the recent Joint Advisory Committees meeting, followed by a Nature & Trails Advisory Committee meeting. Topics for the joint meeting included the district's budget, grants, and the Westside Trail Bridge project, while topics for Nature & Trails Advisory Committee included the City Nature Challenge.
- A strategic task force for the Tualatin Hills Park Foundation is currently meeting to discuss future planning for the foundation, and a quarterly meeting for the board of trustees is scheduled for next week.

Wendy Kroger provided the following updates and comments during board time:

- Attended the recent Joint Advisory Committees meeting, followed by a Parks & Facilities Advisory Committee meeting. She commented on the receptiveness and appreciation of the committee members in learning about the topics presented during the joint committee meetings. Discussion topics for the Parks & Facilities Advisory Committee included the upcoming renovation project at Conestoga Recreation & Aquatic Center, an improvement project at Eichler Park, preparing for Challenge Grant funding available after July 1, and a response letter received back from the Mayor of Beaverton in relation to the committee's letter on the topic of dog runs, noting that the committee plans to continue their support of district dog runs and parks, with a potential focus on locations outside of city limits.

President Hartmeier-Prigg provided the following updates and comments during board time:

- Commented on the district's legislative efforts, noting that she is proud of this work and how the district's request for funding tied into the feedback received from the public via the community visioning process for additional public restrooms. She noted that it was a true team effort and thanked everyone for their involvement in this process.
- Referenced the budget committee work session that took place a few weeks ago, noting that she was appreciative of the thoughtful questions provided by the budget committee members and the thorough responses provided by district staff.
- The City of Beaverton hosted a Voters Forum that included the participation of the district's future board members.

Agenda Item #7 – Consent Agenda

Wendy Kroger moved that the board of directors approve consent agenda items (A) Minutes of April 14, 2021 Regular Board Meeting, (B) Monthly Bills, and (C) Monthly Financial Statement. Felicita Monteblanco seconded the motion. Roll call proceeded as follows:

Heidi Edwards	Yes
Felicita Monteblanco	Yes
Wendy Kroger	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. General Manager's Report

The following presentations were provided as listed within the General Manager's Report included within the board of directors' information packet:

- Spring Programming and Summer Sneak Peak
 - Aisha Panas, director of Park & Recreation Services, and Sabrina Taylor Schmitt, Recreation Department manager, provided a detailed update on the district's spring programming currently in process, and upcoming summer programming, via a PowerPoint presentation, a copy of which was entered into the record.
- Internal Equity Work
 - Lulú Ballesteros, cultural inclusion specialist; Liana Harden, community engagement specialist; Christine Hoffmann, Human Resources director; and Holly Thompson, Communications director, provided an overview of two projects underway to support the district's internal equity work: affinity groups for employees and the Welcoming and Inclusive Committee. Information was provided via a PowerPoint presentation, a copy of which was entered into the record.
- Equity-based Recruitment Update
 - Kristin Smith, Interpretive Programs supervisor; Karen Munday, program coordinator; and Karlean Lawson, Human Resources business partner, provided an overview of the training, tools, and techniques developed to break down

barriers and promote equity in hiring, leading with race. Information was provided via a PowerPoint presentation, a copy of which was entered into the record.

Spring Programming and Summer Sneak Peak

Felicita Montebianco complimented district staff on their efforts in pulling together quality programming in an ever-changing environment. She inquired whether outside facility rentals are available again, such as the Beaver Den at the Tualatin Hills Nature Park; whether the library is open at Garden Home Recreation Center; and how we are accommodating demand for learn to swim classes since such programs were not available last year, essentially doubling the need for beginner classes this season.

- ✓ Aisha replied that facility rentals are not available quite yet, but that staff is working on a plan to be able to begin supporting these services again. Regarding the library, she noted that while it is open for pick-up services, it is not yet open for in-person browsing.
- ✓ Sabrina described how current health and safety guidelines are impacting learn to swim programs, especially the guideline that instructors are required to remain six feet from participants, which means that a parent will be required to be in the pool with their child. She agreed that the biggest demand is for level one learn to swim classes and described the training being developed as more swim instructors are hired for the district's programs. As guidance changes, the hope is that we'll be able to expand those programs, but safety will always be the district's first priority, along with the quality of the program.

Heidi Edwards complimented the creativity of the summer camps being offered and inquired whether there is any need for extra promotion in filling certain camps.

- ✓ Sabrina described how district staff adjusts programming in order to accommodate camps with the most demand, noting that half-day camps seem to be the most sought after this year, and how health and safety guidelines are impacting the size of camps and classes.

Heidi suggested that full-day camps may become more popular as more parents return to work full-time.

Wendy Kroger expressed appreciation for the district's learn to swim program offerings and congratulated staff on a job well done.

President Hartmeier-Prigg commented that she is encouraged by the district's summer registration numbers and inquired if all of the free summer camp spots enabled by the YMCA grant funding were filled.

- ✓ Sabrina confirmed this, noting that the Communications Department did a phenomenal amount of work in a short amount of time in order to enable that opportunity.

Internal Equity Work

The board members complimented and recognized staff for this critical, difficult work and agreed on the importance of continual development and training opportunities.

- ✓ Felicita requested that a Diversity, Equity, Inclusion and Access training for the board be planned for later this year.

Equity-based Recruitment Update

Heidi expressed gratitude for the district's work in this area, and inquired whether staff sees this process helping us to inform our hiring of full-time employees as well, and what our focus is on retention and providing opportunities and support for part-time employees to transition to full-time.

- ✓ Karlean replied that this process has been in place for the past few years for full-time positions with successful results. In terms of retention, ensuring that the district's employees feel welcomed and included is a top priority, which is also a focus of the Welcoming and Inclusive Committee.

Heidi referenced and reconfirmed the board's priority of Investing in our Employees and Volunteers, and how this initiative dovetails with that priority.

Felicita complimented district staff on this important work, noting that she appreciates the commitment to continued improvement, and is excited for the recruitment fair. She commented that the intentionality of these efforts reflects the board's values and priorities, and that the increased diversification in every way of the board itself is a reflection of not only actions transpiring outside of THPRD, but also actions taking place within THPRD.

Wendy expressed agreement with her fellow board members' comments, noting that she is continually amazed by the quality of district staff and the hard work that is taken on.

President Hartmeier-Prigg expressed agreement with her fellow board members' comments, and encouraged those watching the meeting to explore job opportunities with the district.

Agenda Item #9 – Adjourn

There being no further business, the meeting was adjourned at 6:50 pm.

Ashley Hartmeier-Prigg, President

Tya Ping, Secretary

Recording Secretary,
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
84887	4/6/2021	COMMUNITY NEWSPAPERS INC	3,450.00
85049	4/6/2021	METRO PARENT PUBLISHING INC	1,426.00
		Advertising	\$ 4,876.00
ACH	4/14/2021	TREECOLOGY INC	1,842.50
		Capital Outlay - Bond - Natural Resources Projects	\$ 1,842.50
314548	4/7/2021	2.INK STUDIO	2,876.60
ACH	4/14/2021	PAUL BROTHERS INC	138,619.51
		Capital Outlay - Bond - New/Redevelop Neighborhood Parks	\$ 141,496.11
84816	4/5/2021	MILLER NASH GRAHAM & DUNN LLP	1,938.00
		Capital Outlay - Bond - Youth Athletic Field Development	\$ 1,938.00
84841	4/5/2021	POOL & SPA HOUSE INC	1,658.98
84866	4/6/2021	RMS PUMP INC	4,352.00
84886	4/6/2021	COMMERCIAL AIR FILTRATION	1,848.02
84895	4/6/2021	GRAINGER	1,300.00
314564	4/7/2021	RIVER CITY NW MECHANICAL LLC	1,506.00
ACH	4/28/2021	OPIS ARCHITECTURE LLP	19,629.00
		Capital Outlay - Building Replacements	\$ 30,294.00
ACH	4/28/2021	TYLER TECHNOLOGIES INC	11,200.00
		Capital Outlay - ERP Software	\$ 11,200.00
ACH	4/14/2021	CDW GOVERNMENT INC	59,957.77
		Capital Outlay - Information Technology Replacement	\$ 59,957.77
314597	4/21/2021	CHRISTENSON ELECTRIC INC	2,430.00
		Capital Outlay - Park & Trail Improvements	\$ 2,430.00
84816	4/5/2021	MILLER NASH GRAHAM & DUNN LLP	6,702.00
314551	4/7/2021	LAWYERS TITLE INSURANCE CORPORATION	5,000.00
314567	4/7/2021	SUSTAINABLE PERFORMANCE SOLUTIONS LLC	3,240.00
314606	4/21/2021	KRAMER GEHLEN & ASSOCIATES INC	2,400.00
ACH	4/14/2021	PAUL BROTHERS INC	2,014.00
ACH	4/21/2021	3 KINGS ENVIRONMENTAL	27,970.37
ACH	4/28/2021	JACOBS ENGINEERING GROUP INC	111,562.17
ACH	4/28/2021	R FRANCO RESTORATION INC	1,950.00
		Capital Outlay - SDC - Park Development/Improvement	\$ 160,838.54
84822	4/5/2021	AMAZON.COM	608.28
84835	4/5/2021	OREGON RECREATION AND PARKS ASSOCIATION	4,500.00
84885	4/6/2021	GETTY IMAGES (US) INC	3,108.00
		Dues & Memberships	\$ 8,216.28
84846	4/5/2021	PORTLAND GENERAL ELECTRIC	1,547.56
84850	4/5/2021	PORTLAND GENERAL ELECTRIC	10,614.98
84850	4/5/2021	PORTLAND GENERAL ELECTRIC	14,281.42
84882	4/6/2021	PORTLAND GENERAL ELECTRIC	3,749.52
84883	4/6/2021	PORTLAND GENERAL ELECTRIC	1,423.20
84884	4/6/2021	PORTLAND GENERAL ELECTRIC	1,719.63
85147	4/6/2021	PORTLAND GENERAL ELECTRIC	17,347.77
ACH	4/21/2021	PORTLAND GENERAL ELECTRIC (CLEAN WIND)	1,867.08
		Electricity	\$ 52,551.16

Check #	Check Date	Vendor Name	Check Amount
314532	4/1/2021	KAISER FOUNDATION HEALTH PLAN	216,753.37
314533	4/1/2021	MODA HEALTH PLAN INC	23,871.52
314534	4/1/2021	STANDARD INSURANCE COMPANY	11,162.76
314613	4/22/2021	MODA HEALTH PLAN INC	2,407.84
		Employee Benefits	\$ 254,195.49
314586	4/15/2021	PACIFCSOURCE ADMINISTRATORS INC	1,165.80
314587	4/15/2021	US BANK FBO: THPRD RETIREMENT PLAN	11,966.68
314630	4/30/2021	PACIFCSOURCE ADMINISTRATORS INC	3,639.10
314632	4/30/2021	US BANK FBO: THPRD RETIREMENT PLAN	11,878.55
ACH	4/15/2021	INTERNATIONAL CITY MANAGEMENT ASSOC RETIRE CO	36,561.21
ACH	4/30/2021	INTERNATIONAL CITY MANAGEMENT ASSOC RETIRE CO	36,446.71
ACH	4/30/2021	THPRD - EMPLOYEE ASSOCIATION	8,040.87
		Employee Deductions	\$ 109,698.92
ACH	4/7/2021	NORTHWEST NATURAL GAS COMPANY	7,375.66
ACH	4/21/2021	NORTHWEST NATURAL GAS COMPANY	7,745.78
ACH	4/28/2021	NORTHWEST NATURAL GAS COMPANY	19,162.13
		Heat	\$ 34,283.57
314609	4/21/2021	SPECIAL DISTRICTS ASSOCIATION OF OREGON	20,508.76
		Insurance	\$ 20,508.76
84812	4/5/2021	GUARANTEED PEST CONTROL SERVICE CO INC	1,730.00
84830	4/5/2021	INTERNATIONAL RESOURCE MANAGEMENT	612.78
84841	4/5/2021	POOL & SPA HOUSE INC	19,191.70
84843	4/5/2021	WASTE MANAGEMENT OF OREGON INC	1,297.54
84845	4/5/2021	UNITED SITE SERVICES	796.50
84895	4/6/2021	GRAINGER	39.84
ACH	4/7/2021	JOHNSON CONTROLS FIRE PROTECTION LP	1,171.68
ACH	4/14/2021	HYDRO CLEAN ENVIRONMENTAL LLC	3,850.00
		Maintenance Services	\$ 28,690.04
84821	4/5/2021	AIRGAS NORPAC INC	6,214.93
84822	4/5/2021	AMAZON.COM	246.60
84830	4/5/2021	INTERNATIONAL RESOURCE MANAGEMENT	612.80
84833	4/5/2021	EBAY	1,000.00
84841	4/5/2021	POOL & SPA HOUSE INC	3,806.44
84870	4/6/2021	STEP FORWARD ACTIVITIES INC	5,123.84
84894	4/6/2021	FASTENAL COMPANY	1,136.35
84895	4/6/2021	GRAINGER	854.65
314577	4/14/2021	WALTER E NELSON COMPANY	1,464.13
ACH	4/21/2021	MUSCO SPORTS LIGHTING LLC	82,800.00
		Maintenance Supplies	\$ 103,259.74
84818	4/5/2021	RICOH USA INC	702.26
84819	4/5/2021	AT&T MOBILITY	172.92
84822	4/5/2021	AMAZON.COM	82.20
ACH	4/14/2021	PACIFIC OFFICE AUTOMATION	799.00
		Office Supplies	\$ 1,756.38
ACH	4/7/2021	LITHTEX INC	8,566.96
		Printing & Publication	\$ 8,566.96
84816	4/5/2021	MILLER NASH GRAHAM & DUNN LLP	18,276.00
84869	4/6/2021	ACCONTEMPS - ROBERT HALF INTERNATIONAL	20,550.00

Check #	Check Date	Vendor Name	Check Amount
314586	4/15/2021	PACIFCSOURCE ADMINISTRATORS INC	(29.00)
314608	4/21/2021	PROVIDENCE HEALTH & SERVICES OREGON	1,278.75
314630	4/30/2021	PACIFCSOURCE ADMINISTRATORS INC	650.75
ACH	4/14/2021	KOFF & ASSOCIATES INC	1,123.75
		Professional Services	\$ 40,726.50
84818	4/5/2021	RICOH USA INC	1.71
84822	4/5/2021	AMAZON.COM	361.92
84848	4/5/2021	VOLLEYHUT.COM	1,845.00
84890	4/6/2021	DISCOUNT SCHOOL SUPPLY	1,815.92
84895	4/6/2021	GRAINGER	11.19
85119	4/6/2021	MINDS ON EDUCATION INC	1,455.20
ACH	4/14/2021	TRUVIEW BSI LLC	396.50
ACH	4/21/2021	PENHOLLOW PROMOTIONS LLC	3,145.50
		Program Supplies	\$ 9,032.94
84843	4/5/2021	WASTE MANAGEMENT OF OREGON INC	5,819.23
		Refuse Services	\$ 5,819.23
84818	4/5/2021	RICOH USA INC	3,635.20
		Rental Equipment	\$ 3,635.20
314601	4/21/2021	HARSCH INVESTMENT PROPERTIES LLC	3,658.72
		Rental Facility	\$ 3,658.72
84830	4/5/2021	INTERNATIONAL RESOURCE MANAGEMENT	612.78
84845	4/5/2021	UNITED SITE SERVICES	260.00
314625	4/28/2021	ELEVATE TECHNOLOGY GROUP	5,850.00
ACH	4/7/2021	SMITH DAWSON & ANDREWS	3,000.00
ACH	4/14/2021	TRUVIEW BSI LLC	896.45
ACH	4/14/2021	PACIFIC OFFICE AUTOMATION	939.00
ACH	4/14/2021	CDW GOVERNMENT INC	3,094.73
		Technical Services	\$ 14,652.96
84835	4/5/2021	OREGON RECREATION AND PARKS ASSOCIATION	500.00
		Technical Training	\$ 500.00
84817	4/5/2021	ALLSTREAM BUSINESS US	5,723.24
84819	4/5/2021	AT&T MOBILITY	8,794.11
		Telecommunications	\$ 14,517.35
314549	4/7/2021	CARSON OIL INC	2,323.31
314596	4/21/2021	CARSON OIL INC	2,856.36
		Vehicle Gas & Oil	\$ 5,179.67
84823	4/5/2021	BEAVERTON , CITY OF	5,780.77
84824	4/5/2021	BEAVERTON , CITY OF	2,855.74
84842	4/5/2021	TUALATIN VALLEY WATER DISTRICT	3,543.45
84994	4/6/2021	BEAVERTON , CITY OF	4,450.39
85020	4/6/2021	BEAVERTON , CITY OF	5,485.13
85144	4/6/2021	TUALATIN VALLEY WATER DISTRICT	1,463.76
85145	4/6/2021	TUALATIN VALLEY WATER DISTRICT	4,549.92
85146	4/6/2021	TUALATIN VALLEY WATER DISTRICT	4,189.59
		Water & Sewer	\$ 32,318.75
Grand Total			\$ 1,167,765.29



Tualatin Hills Park & Recreation District

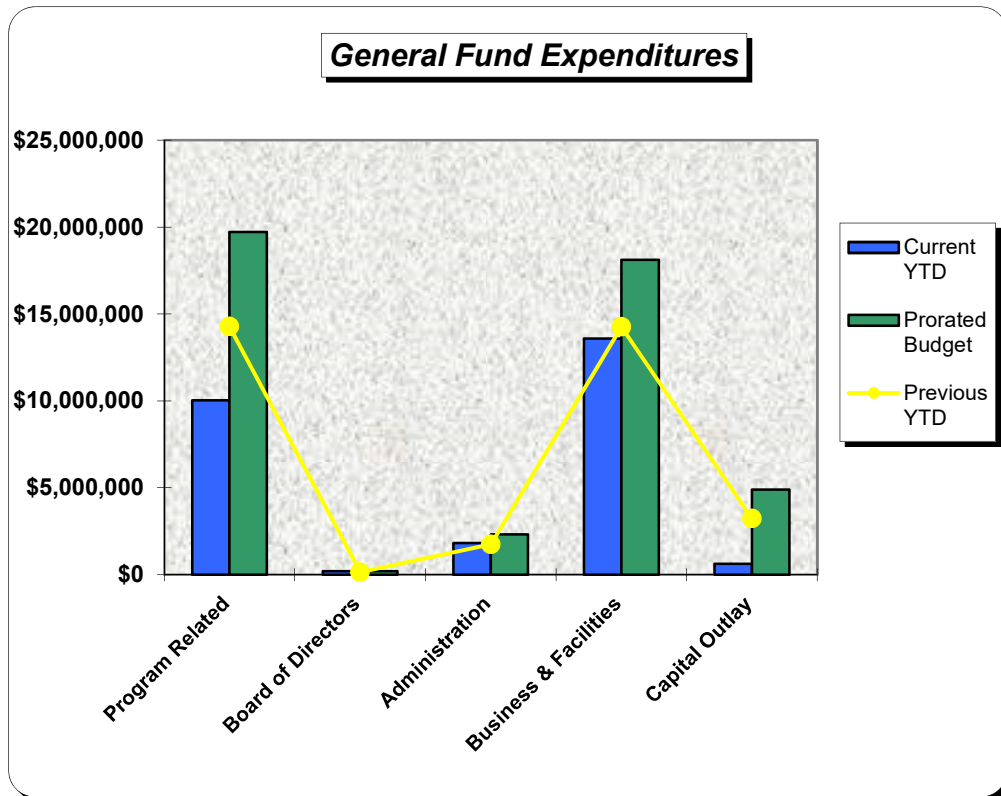
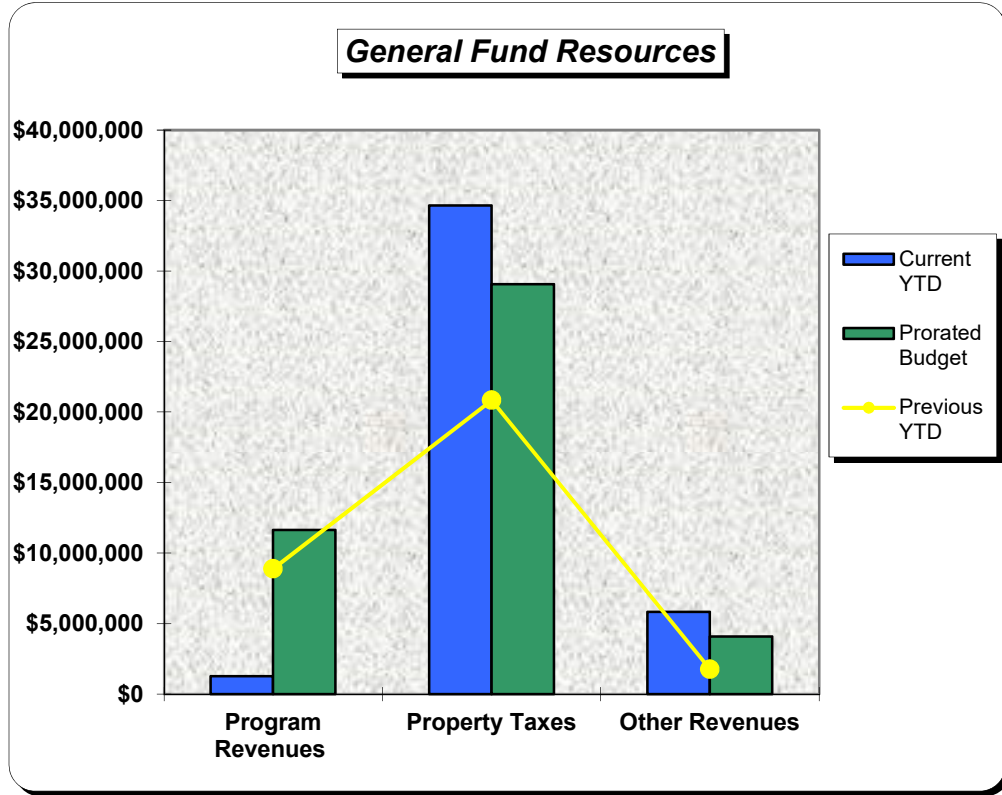
General Fund Financial Summary April, 2021

	ACTUAL		BUDGET		
	Current Month	Year to Date	Year to Date	% YTD Actual to Budget	Full Fiscal Year
Program Resources:					
Aquatic Centers	\$ 88,265	\$ 180,567	\$ 3,332,157	5.4%	\$ 3,780,320
Tennis Center	34,551	165,219	1,170,762	14.1%	1,260,017
Recreation Centers & Programs	93,493	582,436	5,901,324	9.9%	6,382,547
Sports Programs & Field Rentals	39,173	547,222	1,615,548	33.9%	1,992,613
Natural Resources	9,745	47,937	522,057	9.2%	564,425
Total Program Resources	265,228	1,523,382	12,541,848	12.1%	13,979,922
Other Resources:					
Property Taxes	98,673	34,741,453	34,027,866	102.1%	34,914,382
Interest Income	13,288	128,560	395,626	32.5%	500,000
Facility Rentals/Sponsorships	25,461	506,737	521,129	97.2%	660,183
Grants	17,115	4,750,633	2,143,761	221.6%	2,900,700
Miscellaneous Income	43,788	532,515	446,075	119.4%	465,000
Total Other Resources	198,326	40,659,898	37,534,459	108.3%	39,440,265
Total Resources	\$ 463,553	\$ 42,183,280	\$ 50,076,306	84.2%	\$ 53,420,187
Program Related Expenditures:					
Parks & Recreation Administration	30,294	482,008	759,376	63.5%	846,987
Aquatic Centers	74,381	935,489	4,600,133	20.3%	5,232,202
Tennis Center	31,788	223,823	1,455,684	15.4%	1,661,764
Recreation Centers	287,825	4,044,158	8,516,236	47.5%	9,680,044
Community Programs	42,553	686,478	828,395	82.9%	938,148
Athletic Center & Sports Programs	123,162	2,051,383	2,835,330	72.4%	3,278,507
Natural Resources & Trails	141,840	2,345,697	2,902,667	80.8%	3,358,192
Total Program Related Expenditures	731,843	10,769,036	21,897,821	49.2%	24,995,844
General Government Expenditures:					
Board of Directors	7,303	202,919	240,844	84.3%	346,658
Administration	193,122	2,019,633	2,690,414	75.1%	3,088,592
Business & Facilities	1,145,733	14,729,387	20,215,830	72.9%	23,736,891
Capital Outlay	56,859	675,897	6,147,364	11.0%	7,268,673
Contingency/Capital Replacement Reserve	-	-	-	0.0%	4,000,000
Total Other Expenditures:	1,403,016	17,627,836	29,294,452	60.2%	38,440,814
Total Expenditures	\$ 2,134,860	\$ 28,396,872	\$ 51,192,272	55.5%	\$ 63,436,658
	\$ (1,671,306)	\$ 13,786,408	\$ (1,115,966)	-1235.4%	\$ (10,016,471)
		11,134,816	10,016,471	111.2%	10,016,471
	\$ 24,921,224	\$ 8,900,505		100.0%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

March, 2021





MEMO

DATE: May 21, 2021
TO: Doug Menke, General Manager
FROM: Lori Baker, Business Services Director

RE: **Resolution Authorizing Issuance of Tax and Revenue Anticipation Notes for FY 2021/22**

Introduction

The attached resolution authorizes the issuance of up to \$10,000,000 of short-term borrowing, in the form of Tax and Revenue Anticipation Notes (TRANS), to finance THPRD's operating cash flow during the 2021/22 fiscal year.

Background

Due to timing of cash flow generated by annual property taxes, THPRD traditionally requires short-term borrowing at the beginning of the fiscal year to meet its operating needs. Traditionally, THPRD has utilized TRANS as the vehicle for this type of short-term borrowing.

The Approved 2021/22 Budget includes appropriations for the cost of the borrowing, issuance cost and interest.

Proposal Request

Staff are requesting approval of the attached resolution which provides the authorization to negotiate and execute the sale of the TRANS to provide THPRD's interim funding needs. This resolution will authorize the general manager, or the Business Services director, as Authorized Officer, to establish the interest rate and negotiate and execute the sale of these notes. Preliminary staff investigation has determined the interest rate of the TRANS will be approximately 0.35%, with an additional loan origination fee of 0.05%. This resolution has been reviewed by Mersereau and Shannon, THPRD's bond counsel.

Action Requested

Board of directors' approval of Resolution 2021-08 authorizing the issuance, sale, execution and delivery of Tax and Revenue Anticipation Notes in an amount not to exceed \$10,000,000, and related matters.

RESOLUTION 2021-08

A RESOLUTION OF THE TUALATIN HILLS PARK & RECREATION DISTRICT, WASHINGTON COUNTY, OREGON AUTHORIZING THE ISSUANCE, SALE, EXECUTION AND DELIVERY OF A TAX AND REVENUE ANTICIPATION NOTE, SERIES 2021, IN AN AMOUNT NOT TO EXCEED \$10,000,000, AND RELATED MATTERS.

The Board of Directors of Tualatin Hills Park & Recreation District, Washington County, Oregon (the "District"), determines as follows:

SECTION 1: FINDINGS

The Board of the District finds:

1. The District has or will adopt a budget for the 2021/22 fiscal year, providing for the collection of ad valorem property tax revenues and other revenues in an amount not less than \$12,500,000. Oregon law permits the issuance of a tax and revenue anticipation note in an amount which does not exceed 80% of the taxes or other revenues, except grant moneys, budgeted to be received during the period the tax and revenue anticipation note is outstanding, so long as the tax and revenue anticipation note matures no later than 13 months after the date of issuance. The District has or will certify a rate to the Assessor of Washington County, Oregon, in an amount that will produce not less than \$12,500,000 as ad valorem property taxes of the District for the 2021/22 fiscal year.
2. The District has or will provide for the issuance of a tax and revenue anticipation note in its duly adopted budget for the 2021/22 fiscal year.
3. It is in the best interest of the District to borrow money with the foregoing limitations, to meet current expenses by issuing its Tax and Revenue Anticipation Note, Series 2021, as provided in this resolution.

SECTION 2: NOTE AUTHORIZED

For the above purposes, the District shall issue an aggregate principal amount of not to exceed \$10,000,000 Tax and Revenue Anticipation Note, Series 2021 (the "Note") pursuant to ORS 287A.180. The Note shall be dated with the date specified by the Authorized Officer, shall mature not later than 13 months after the date of issuance, and shall bear interest payable at maturity at a rate to be established by the Authorized Officer. The Note may be issued as a single note, multiple notes or as a line of credit, shall be in denominations as specified in consultation with the purchaser of the Note and shall be issued as an obligation, the interest of which is not exempt from federal income tax.

SECTION 3: OPTIONAL PREPAYMENT

The Note shall be subject to optional prepayment prior to maturity as determined by the Authorized Officer and as permitted by the purchaser of the Note.

SECTION 4: PROVISION FOR PAYMENT OF NOTE AND SPECIAL ACCOUNT

The District covenants to budget and appropriate sufficient funds for the payment of the Note together with interest thereon to the date of maturity and payment of the Note. The District shall establish a separate Special Account to which the District shall deposit, by 30 days prior to the maturity date of the Note, ad valorem taxes or payment of revenues sufficient to pay the Note on their maturity date. Investment earnings, after full funding of principal and interest in the Special Account may be transferred to the District's general fund. For fiscal year 2021/22, the District shall appropriate as an interest expenditure, the interest due on the Note on maturity.

SECTION 5: SECURITY

The District's ad valorem property taxes subject to the limits of Article XI, Sections 11 and 11b of the Oregon Constitution and the full faith and credit of the District (including all legally available revenues in the District's General Fund) are hereby irrevocably pledged to the punctual payment of principal of and interest on the Note.

SECTION 6: NOTE PURCHASE AGREEMENT AND DISCOUNT

The General Manager, or the Business Services Director (the "Authorized Officer"), is hereby authorized to negotiate and execute, on behalf of the District, a purchase agreement with the purchaser of the Note providing for the private negotiated sale of the Note. Any such agreement shall be consistent with the terms hereof and may allow for an origination fee. The terms of any such purchase agreement shall be binding upon the District when executed by the Authorized Officer.

SECTION 7: DEPOSIT OF PROCEEDS

The Note proceeds received by the District shall be deposited in the general fund of the District.

SECTION 8: FORM OF NOTE

The District may issue the Note as one or more typewritten notes or in the form of a line of credit and shall be in substantially the form approved by the Authorized Officer.

SECTION 9: EXECUTION

The Note shall be executed on behalf of the District with the manual signature of the Authorized Officer.

SECTION 10: AUTHORITY OF AUTHORIZED OFFICER

The Authorized Officer is hereby authorized to enter into any agreements and to execute any documents or certificates which may be required to issue, sell and deliver the Note in accordance with this Resolution.

ADOPTED by the Board of Directors of Tualatin Hills Park & Recreation District, Washington County, Oregon at a regular meeting this 9th day of June 2021.

TUALATIN HILLS PARK & RECREATION DISTRICT
WASHINGTON COUNTY, OREGON

By: _____
Ashley Hartmeier-Prigg, President

By: _____
Tya Ping, Secretary

ATTEST:

By: _____
Jessica Collins, Recording Secretary



MEMO

DATE: May 28, 2021
TO: The Board of Directors
FROM: Doug Menke, General Manager
RE: Resolution Appointing Audit Committee Member

Introduction

Staff requests board of directors' appointment of one audit committee member.

Background

The district audit committee was authorized by Resolution 2008-04 at the April 7, 2008 board of directors meeting and consists of three members of the public. The primary responsibilities of the audit committee include periodically forming a recommendation regarding the selection of the park district's independent auditors, review of the annual audit plan, monitoring progress and compliance, participating in an audit exit conference, presentation of the audit report to the board of directors, and post audit follow-up.

Membership for the committee is drawn from the board of directors (1), the district's budget committee (1), and the general public (1). Audit committee positions are two-year terms. Please find attached a current committee roster.

The budget committee position on the audit committee is filled by Shannon Kennedy, whose term on the audit committee will expire June 30, 2021. Budget committee secretary, Elizabeth Edwards, has volunteered to serve as the budget committee representative for the audit committee.

Proposal Request

Staff requests board of directors' appointment of Elizabeth Edwards to the district's audit committee, per the attached resolution, for a term of two years.

Action Requested

Board of directors' approval of Resolution No. 2021-09, Appointing Audit Committee Member.

RESOLUTION 2021-09
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**A RESOLUTION APPOINTING
AUDIT COMMITTEE MEMBER**

WHEREAS, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee members by resolution; and

WHEREAS, the committee member shall be appointed by the board for a two-year term; and

WHEREAS, the selected committee member has demonstrated their interest and knowledge in the committee's area of responsibility. Now, therefore

THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS FOLLOWS:

The Board of Directors approves the appointment of Elizabeth Edwards to the Audit Committee.

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 9th day of June, 2021.

Ashley Hartmeier-Prigg, Board President

Tya Ping, Board Secretary

ATTEST:

Jessica Collins
Recording Secretary



THPRD Audit Committee Roster

Term Expires

Members:

Ashley Hartmeier-Prigg, Board of Directors June 30, 2021

Shannon Kennedy, Budget Committee June 30, 2021

Suzanne Linneen June 30, 2022

Staff:

Lori Baker
Chief Financial Officer
lbaker@thprd.org

Olivia Tsujimura
Accounting & Budget Manager
o.tsujimura@thprd.org

Audit Firm:

Talbot, Korvola & Warwick, LLP
4800 Meadows Road, Suite 200
Lake Oswego, OR 97035-4293
www.tkw.com

Updated June 2021



[7F]

MEMO

DATE: May 20, 2021
TO: Doug Menke, General Manager
FROM: Aisha Panas, Director of Park and Recreation Services

RE: **Conestoga Recreation & Aquatic Center Pool Renovation**

Introduction

Staff is seeking board of directors' approval of the lowest responsible bid for the Conestoga Recreation & Aquatic Center Pool Renovation construction contract, and authorization to execute a contract with Cedar Mill Construction Company, LLC, for the amount of \$1,670,896.

Background

On January 15, 2021, board members were presented with a memo that proposed the pool area renovation at Conestoga Recreation & Aquatic Center. The memo described the facility's history, services, and outlined the merits of renovating the natatorium and men's locker room. Key improvements listed on the memo were the removal of several deficiencies identified in the district's 2016 Americans with Disabilities Act (ADA) Transition Plan, the renovation of pool tanks and deck, lighting, furnishings, paint, expanded individual changing rooms, and radiant hallway heating.

Project funds for the renovation were identified by the Capital Improvement Team who completed an intensive analysis of the current year budget and determined projects that could be eliminated or deferred. The staff-level review revealed available funding resources in the existing Fiscal Year 2020/21 Capital Budget, Capital Replacement Reserve fund and Fiscal Year 2021/22 General Fund Capital. The project is identified in the approved FY 2021/22 General Fund Capital Projects in the amount of \$2,122,055. At periodic checkpoints, a third-party cost estimator was retained to conduct construction cost estimates to understand cost impacts against the project budget. The construction cost for the renovation was estimated to be \$1,495,500, which was within the project budget.

The Conestoga Recreation & Aquatic Center was publicly advertised for bid on April 14, 2021. Three contractors requested bid documents and attended the mandatory pre-bid meeting. The bid opening was on May 20, 2021 and the district received one responsive and one non-responsive bid. The responsive bid came from Cedar Mill Construction Company, LLC, with a base bid in the amount of \$1,634,186. The pool renovation bid form stated three bid alternates that would add cost to the total base bid. Cedar Mill Construction Company's bid form listed alternate #1 for the Garden Bug & Aqua Dome at \$14,920, alternate #2 for the Figure-8 Slide at \$199,650, and alternate #3 for the Radiant Floor Heating at \$21,790. If all bid alternates were accepted, the project would be over budget by \$71,641. Since the base bid includes a like-kind replacement of the existing slide, staff recommends accepting bid alternates #1 and #3 for the total bid amount of \$1,670,896 to keep the project within budget.

The total hard cost at this point is the combined base bid, bid alternates #1 and #3, and incidental materials that totals \$1,736,776, plus the project soft cost expenses of \$104,222 and the project contingency of \$138,075, for a total project cost of \$1,979,072. Based on the approved Fiscal Year 2021/22 General Fund Capital Projects budget, the total project cost is within the project budget with a surplus of \$142,983. The project contingency was lowered to 7.5% for the construction phase, which is our standard practice at bid award.

A breakdown of project costs is provided below:

Conestoga Recreation & Aquatic Center Pool Renovation Budget Information

Budget Item	Current Project Cost
Construction	\$1,736,776 Includes: <ul style="list-style-type: none"> • \$1,634,186 (<i>lowest responsible bid amount</i>) + \$14,920 (<i>bid alternate # 1</i>) + \$21,790 (<i>bid alternate # 3</i>) + \$65,880 (<i>district-purchased ADA lift, isolation valves, water meter plus incidental materials</i>)
Contingency	\$138,075
Soft costs	\$104,222
Total project cost	\$1,979,072
Project budget variance (over) under	\$142,983

All permit documents have been submitted to the City of Beaverton and are ready for pick up pending contractor selection. Notice to Proceed is expected to be issued in June to allow the contractor to order long-lead items, followed by construction starting in August. The construction phase of the project is scheduled for completion by fall 2021.

Included in this memo for additional reference are two informational documents, a vicinity map (Exhibit A) and an aerial map (Exhibit B).

Proposal Request

Staff is seeking board of directors' approval of the lowest responsible total bid of \$1,670,896 from Cedar Mill Construction Company, LLC for the construction of Conestoga Recreation & Aquatic Center pool renovation.

Conestoga Recreation & Aquatic Center Pool Renovation Funding Chart

Funding Sources	Amount
FY 21/22 General Fund Capital Projects	<u>+\$2,122,055</u>
Total Project Funding	\$2,122,055

Benefits of Proposal

As a cornerstone for neighboring single-family and multifamily residences, Conestoga Recreation & Aquatic Center activity offerings reach districtwide. Conestoga serves as THPRD's

first site to offer a yearlong schedule of diverse events, showcasing several ethnic and cultural activities in partnership with communities of color within the greater Beaverton area. Addressing the aging needs of the pool area will extend the life of the facility and broaden the opportunity to provide better services and host community events in the future.

The project also aligns with the district's vision to enhance healthy and active lifestyles and support the newly adopted visioning goal areas. For instance, the repair of the pool handrails and leisure pool lift, and added individual changing rooms touch on the *Welcoming and Inclusive* goal, while new lighting helps provide an environment that is *Accessible and Safe*, and the overall renovation would enhance activities that ensure *Play for Everyone*. Prioritizing the funding for these improvements demonstrates the district's commitment to sustainability through its care and stewardship of one of the district's greatest assets: it is the district's only multi-use facility, which has been called out as the model for all future park district recreation centers.

To encourage a fair and diverse workforce, and inclusion of the State's Certification Office for Business Inclusion and Diversity (COBID) business for this project, bidders were asked to share sustainability practices, workforce demographics and any measurable steps taken to ensure a diverse internal workforce and Minority, Women, and Emerging Small Business (MWESB) sub-contractor collaboration. According to their bidder qualifications, Cedar Mill Construction Company constitutes as a self-defined Women Business Enterprise with 51% woman ownership and is an Equal Employment Opportunity Employer that partners with NW College of Construction's mentorship program to recruit women and minorities. Cedar Mill Construction Company aspires to include 20% MWESB involvement on large projects and has built relationships with 33 certified sub-contractors. La Londe Electric, LLC, is certified MWESB and will be the electrical sub-contractor for this project with a contract value of \$248,710 under Cedar Mill Construction Company.

Potential Downside of Proposal

There is no potential downside to this proposal.

Maintenance Impact

The project renovation does not affect the cost of existing maintenance operations.

Action Requested

Board of directors' approval of the following items:

1. Approval to award the contract to the lowest responsible bid from Cedar Mill Construction Company, LLC, for the total bid of \$1,670,896; and
2. Authorization for the general manager or designee to execute the contract.

**Tualatin Hills Park & Recreation District
PROJECT AWARD RECOMMENDATION REPORT**

Project:	Conestoga Recreation & Aquatic Center Pool Renovation	
Contractor:	Cedar Mill Construction Company, LLC	
Contractor worked for THPRD previously: Yes		
Contractor references checked: Yes		
Contractor registered with appropriate boards: Yes		
SCOPE OF WORK		
Location:	9985 SW 125th Ave, Beaverton, OR 97008	
Description:	Renovation of the men's locker room, renovation of natatorium that includes new pool deck, lap and leisure pool tank resurfacing, light system replacement, pool light replacements, like-kind slide replacement, paint, miscellaneous pool furnishings and bid alternate upgrades.	
FUNDING		
Funds Budgeted and Estimated Costs	Amount:	Page:
Current Total Project Budget: FY 21/22 General Fund Capital Projects Total Project Funding	<u>+\$2,122,055</u> \$2,122,055	
Estimated Project Cost: (expenditures, lowest contractor bid and district project purchases)	\$1,979,072	
Project Budget Variance: (over) under	\$142,983	

BID PROPOSALS RECEIVED

Low to High Bid	Contractor	Base Bid Amt.	Completed Bid forms
1	2KG Construction	\$1,487,000	No
2	Cedar Mill Construction Company, LLC	\$1,634,186	Yes

PROJECTED PROJECT SCHEDULE	
Invitation to Bidders	April 14, 2021
Sealed Bids Due and Bid Closing Time	May 20, 2021 2:00 pm/ Virtual
Bid Opening	At time of Bid Closing
Final Bid Review / Memo to Board	June 2, 2021
THPRD Board Meeting	June 9, 2021

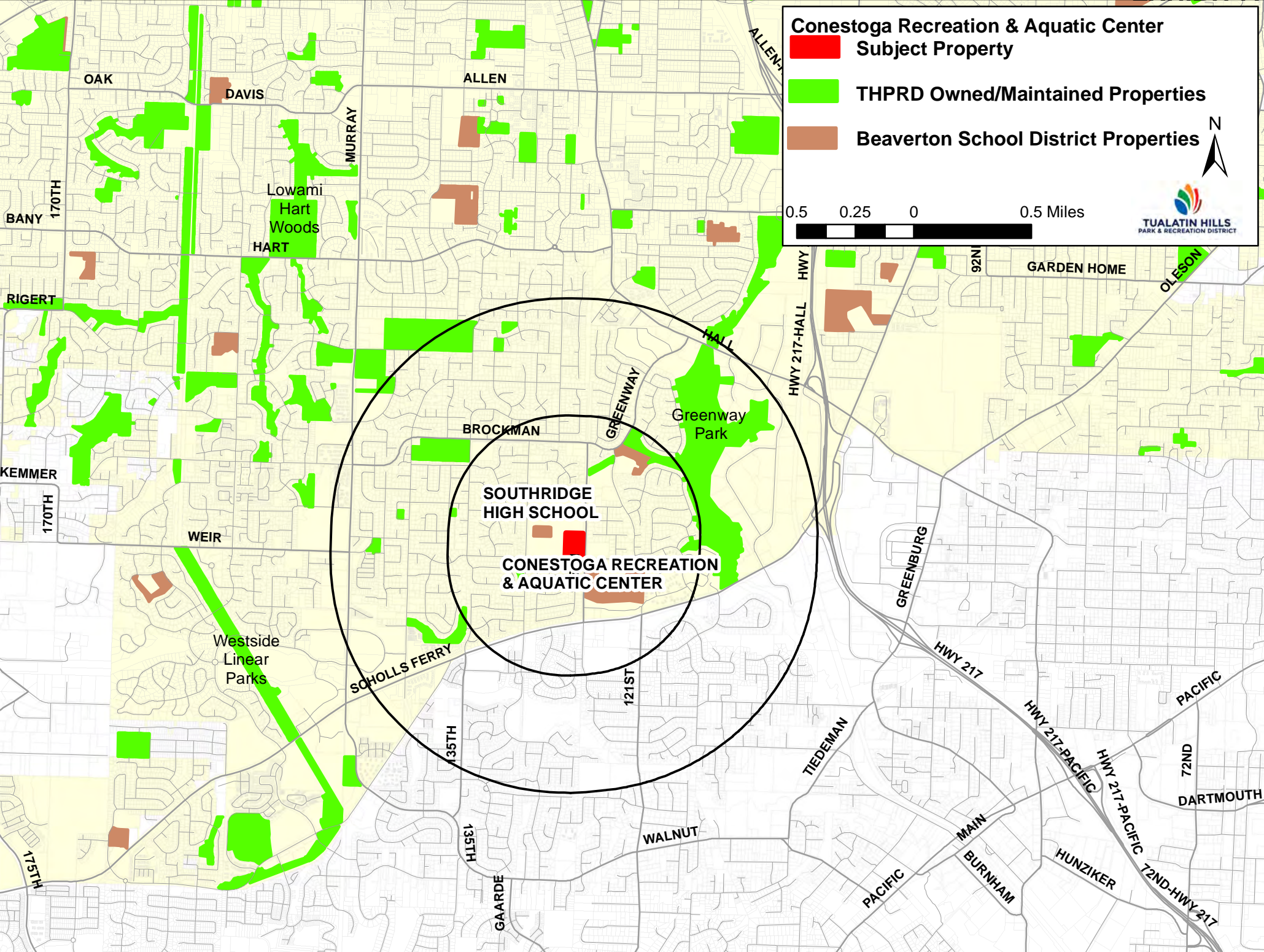


Notice of Intent to Award	June 10, 2021
Notice to Proceed (approx.)	July 2, 2021
Procure long-lead items	July 6, 2021
Preconstruction Site Meeting (approx.)	July 19, 2021
Preconstruction Conference with City/County	July 19, 2021
Site Mobilization	August 2, 2021
Desired Project Duration- Notice to Proceed to Substantial Completion	November 12, 2021 (133 days)
Final Acceptance	December 3, 2021

Conestoga Recreation & Aquatic Center
Subject Property

THPRD Owned/Maintained Properties

Beaverton School District Properties

0.5 0.25 0 0.5 Miles

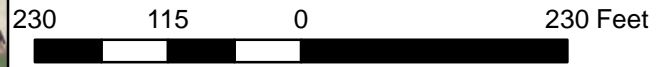


Conestoga Recreation & Aquatic Center

Taxlot: 1S128DD00300

Acreage: 4.9

-  **Subject Property**
-  **Beaverton School District Property**



**SOUTHRIDGE
HIGH SCHOOL**

**CONESTOGA RECREATION
& AQUATIC CENTER**

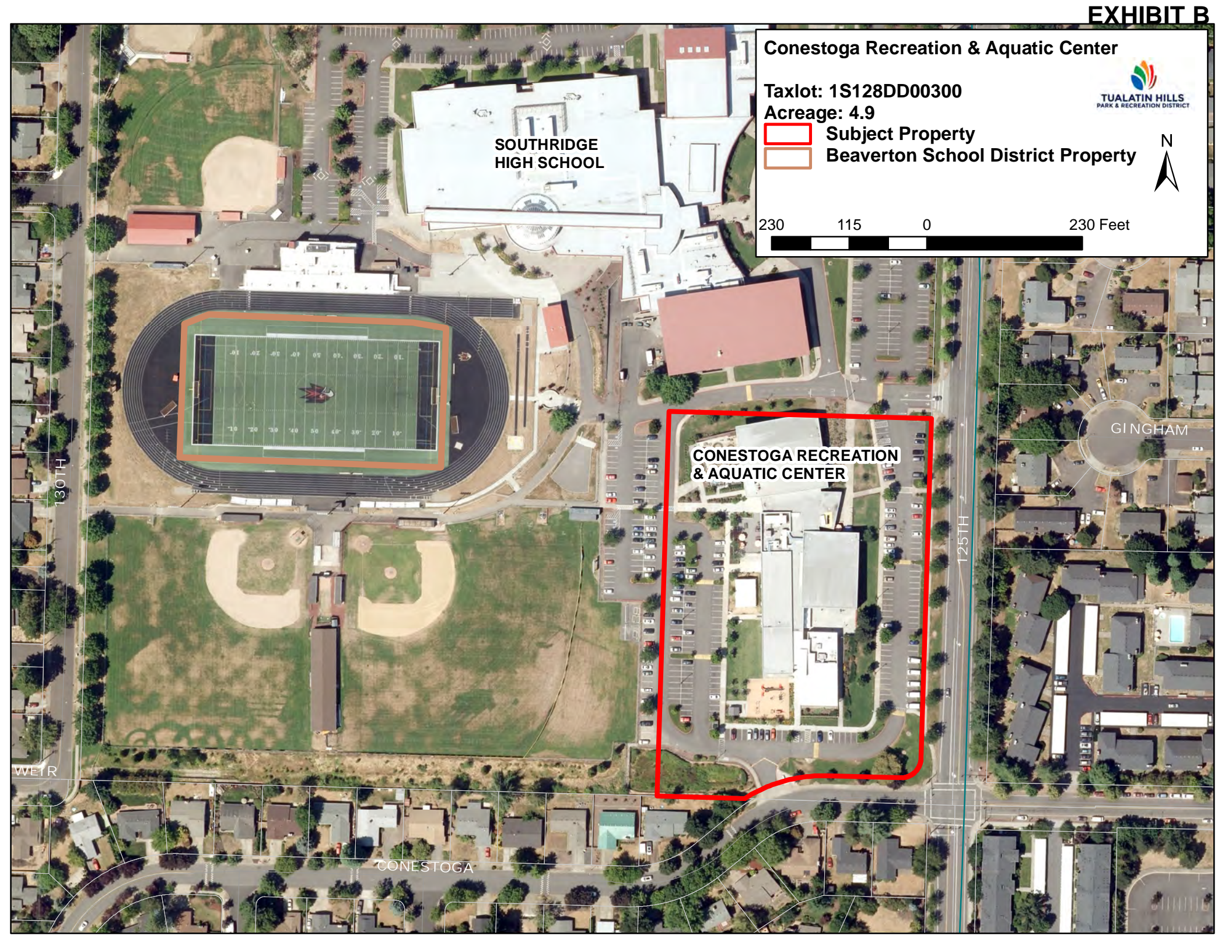
GINGHAM

CONESTOGA

130TH

125TH

WEIR





MEMO

DATE: May 25, 2021
TO: Doug Menke, General Manager
FROM: Aisha Panas, Director of Park & Recreation Services

RE: **Beaverton Creek Regional Trail Segments 3 & 4 Preferred Concept Plan**

Introduction

Staff are requesting board of directors' approval of the preferred concept plan for the Beaverton Creek Trail Segments 3 & 4 project in central Beaverton. This project will complete a portion of Regional Trail R4 as shown on the district's 2016 Trails Functional Plan System Map, which is included in the board packet for reference (Exhibit A). The consultant providing design services for this project is David Evans and Associates (DEA). To date, staff has connected with local jurisdictions, adjacent property owners, and the public for input on the preferred concept plan that is being presented to the board. DEA completed a preliminary construction estimate for the preferred concept plan, which is noted below with the overall project budget.

Background

The Beaverton Creek Trail Segments 3 & 4 project is approximately 1.5 miles in length and is intended to provide a safe, off-street regional trail connection between the Westside Trail, at the northeast corner of Tualatin Hills Nature Park, and SW Hocken Avenue. The trail connects MAX stations, business/commercial areas, neighborhoods and other THPRD trail systems and will eventually connect Beaverton to Hillsboro. A vicinity map (Exhibit B) and an aerial map (Exhibit C) are included in the board packet for reference.

Staff provided the board of directors a project update at the February 10, 2021 executive session. District staff presented the draft concept plan to the management team and the Nature & Trails Advisory Committee in November 2020. District staff and the consultant (DEA) have since presented the draft concept plan to Washington County and the City of Beaverton, as well as the Oregon Department of Transportation (ODOT), TriMet and adjacent property owners - Nike, Tektronix and Beaverton Creek V - and have received input and support for the trail alignment.

Public outreach for the project included the project webpage which provides an option to provide comments and/or sign up to receive project updates, mailers to adjacent property owners and interested parties, hand-outs at the Vose Elementary "Spring with Family and Friends" event, and social media notices on Facebook, Instagram and Nextdoor. Additional engagement included stories in Tualatin Hills Today and on Instagram. All received good engagement and positive feedback.

Staff presented to the City of Beaverton's Bicycle Advisory Committee on May 13, 2021, and held a virtual community meeting on May 20, 2021. Questions were answered and comments were gathered at the meetings with overall support for the trail. Requests from the public included trail lighting and a safe bike connection to the Millikan MAX station. A video of the community meeting is available on the project webpage for people unable to attend.

The Beaverton Creek Trail Segments 3 & 4 project is a two-phase project. The project is currently in Phase I – Planning, which includes the development of 30% design drawings and a preliminary construction cost estimate. Phase II includes construction design and engineering, right-of-way, permitting, and construction.

Funding for both phases of this project comes from two Metropolitan Transportation Improvement Program – Regional Flexible Funds Allocation (MTIP-RFFA) grants along with matching funds from the district's System Development Charge (SDC) fund. Phase I grant funds total \$800,000 and matching funds in the amount of \$91,000 from the district's SDC fund totaling \$891,000. Phase I is scheduled to be complete in August 2021. Any savings within Phase I will be transferred to the Phase II budget.

The Phase II budget includes grant funding in the amount of \$3.7 million, SDC matching funds in the amount of \$470,000 and Washington County MSTIP grant funds of \$250,000, totaling \$4,420,000. Phase II will follow Phase I completion with construction anticipated in 2025/2026. Per the grant requirements, Phase II must begin by August 2023 or grant funding will be lost. In addition, once Phase II starts, THPRD will be obligated to cover all costs above the allotted grant funding.

The concept plan cost estimate for Phase II, prepared by DEA, resulted in a total project cost of \$5,715,000, which includes hard costs, right-of-way, soft costs, and contingencies. Compared to the Phase II funding of \$4,420,000, there is a current project shortfall of \$1,295,000.

District staff is currently researching additional grant funding opportunities to offset the project shortfall for construction. Staff proposes to return to the board this fall to provide funding options and a plan for how to move forward with Phase II.

Proposal Request

Staff are requesting board of directors' approval of the preferred concept plan for Beaverton Creek Trail Segments 3 & 4 (Exhibit D1, D2, and D3).

Benefits of Proposal

The preferred concept plan fulfills two segments of regional trail R4 included in the district's 2016 Trails Functional Plan. This project will provide significant trail connectivity and enhanced passive and active recreation opportunities for walkers and bicyclists throughout the community.

Potential Downside of Proposal

The estimated project cost from the preferred concept plan exceeds the current project funding and will require additional funds to complete the project.

Maintenance Impact

The annual incremental increase to the maintenance cost, as a result of the preferred improvements in the development of the project, is estimated at \$9,108. In addition, the annual impact for future capital replacement is estimated at \$29,521.

Action Requested

Board of directors' approval of the preferred concept plan for the Beaverton Creek Trail Segments 3 & 4 project.

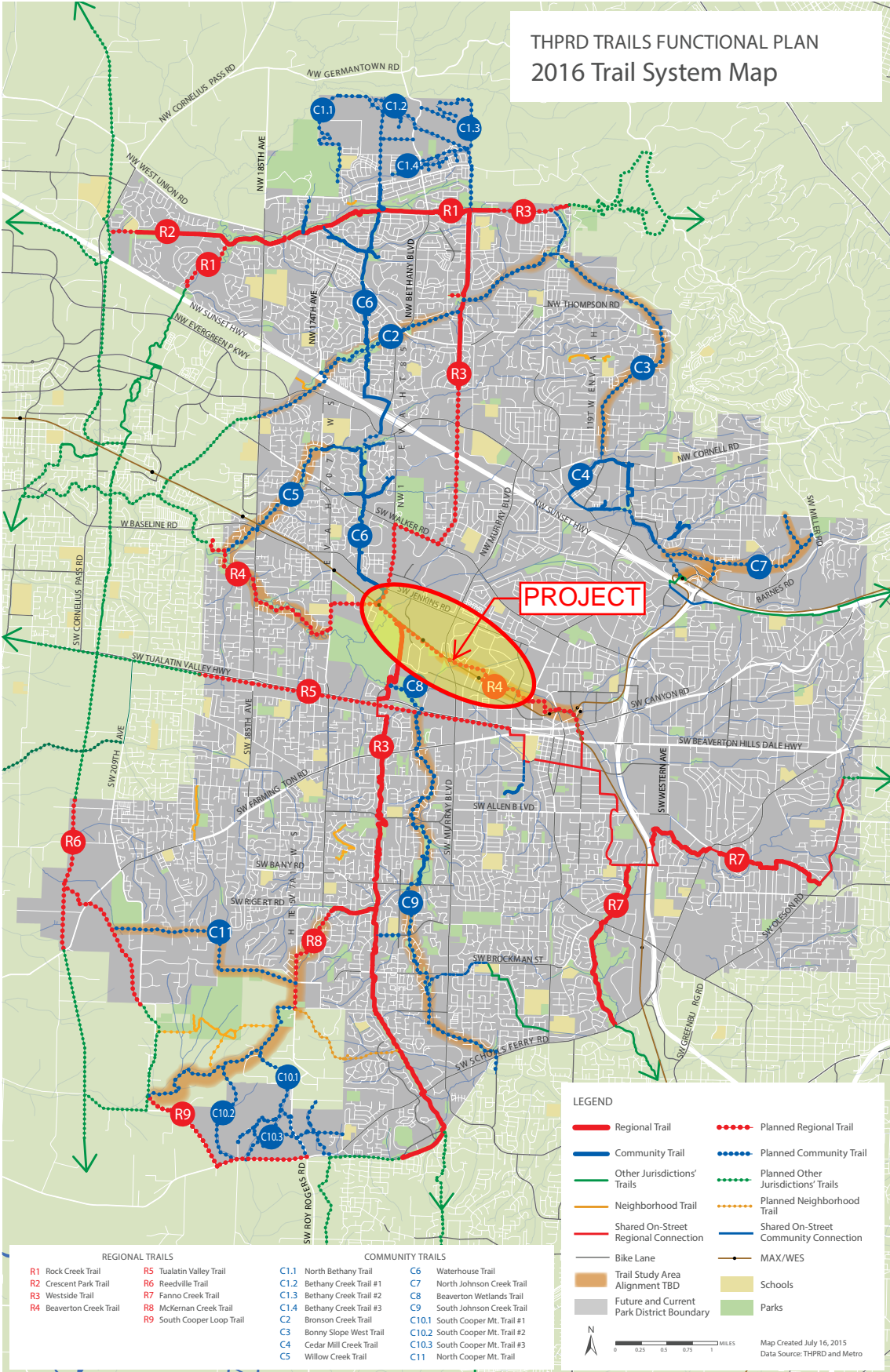
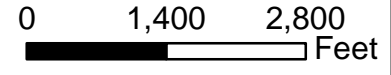


FIGURE 3C 2016 TRAIL SYSTEM



Beaverton Creek Trail Seg. 3 & 4

- - - Proposed Trail Alignment
- Impacted Properties
- THPRD Owned Properties
- THPRD Maintained Properties
- Stream
- Lightrail

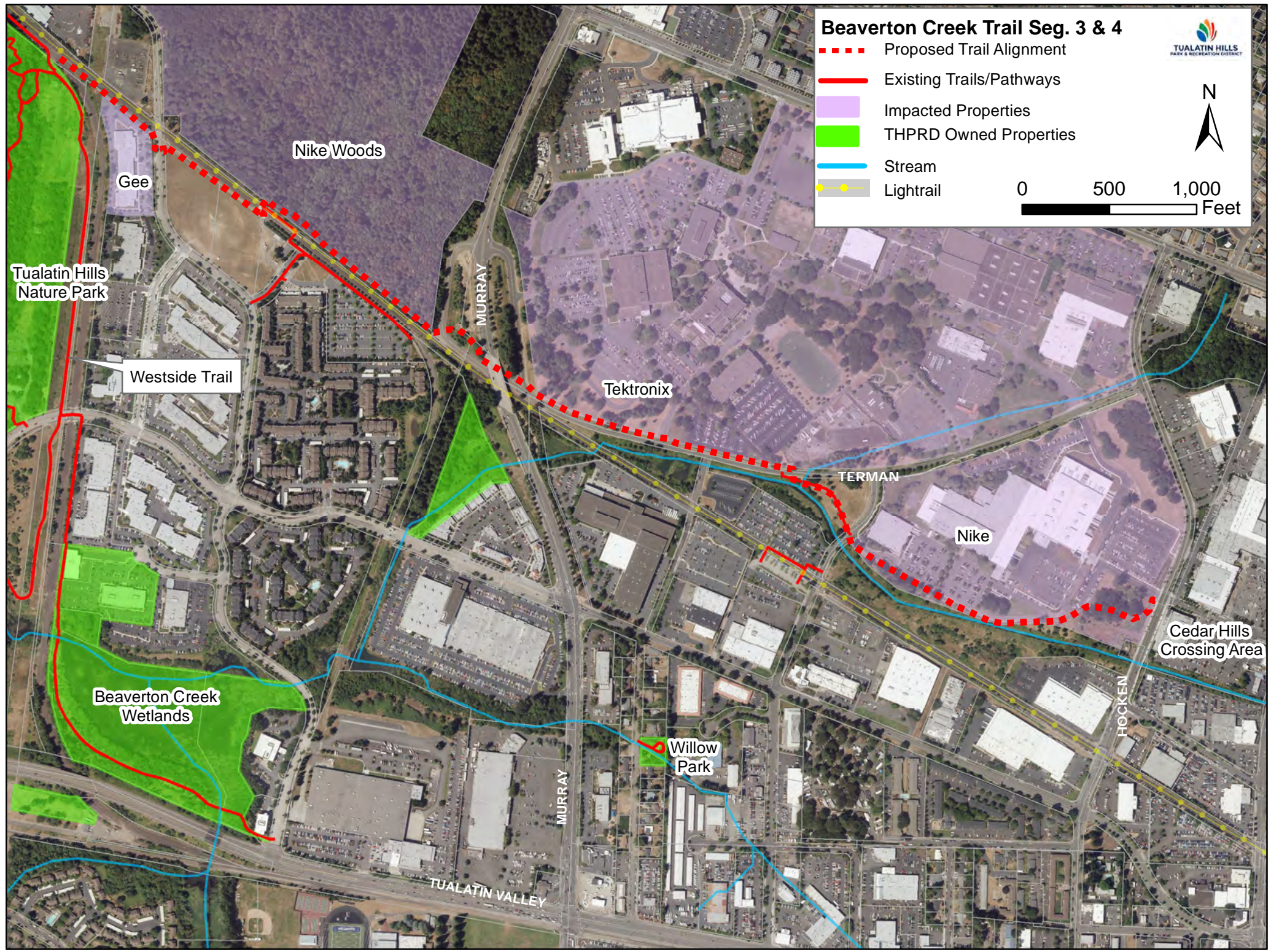


Beaverton Creek Trail Seg. 3 & 4

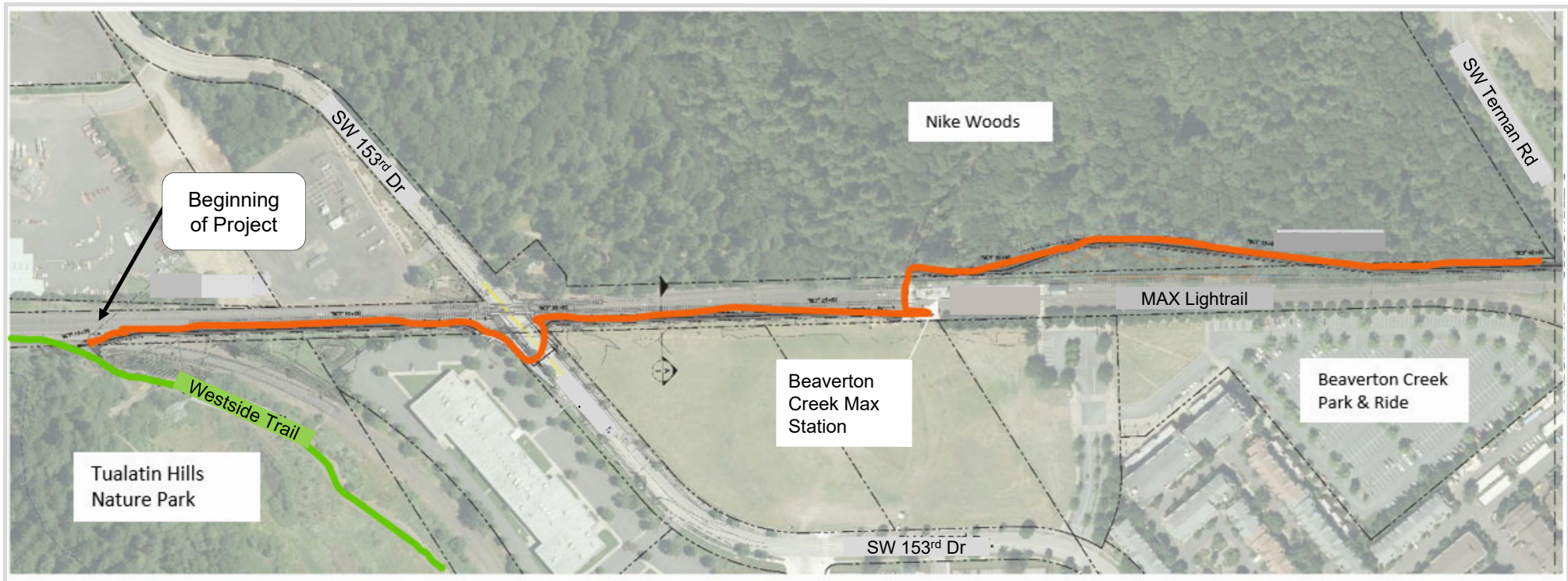
- - - Proposed Trail Alignment
- Existing Trails/Pathways
- Impacted Properties
- THPRD Owned Properties
- Stream
- - - Lightrail

0 500 1,000
Feet

N

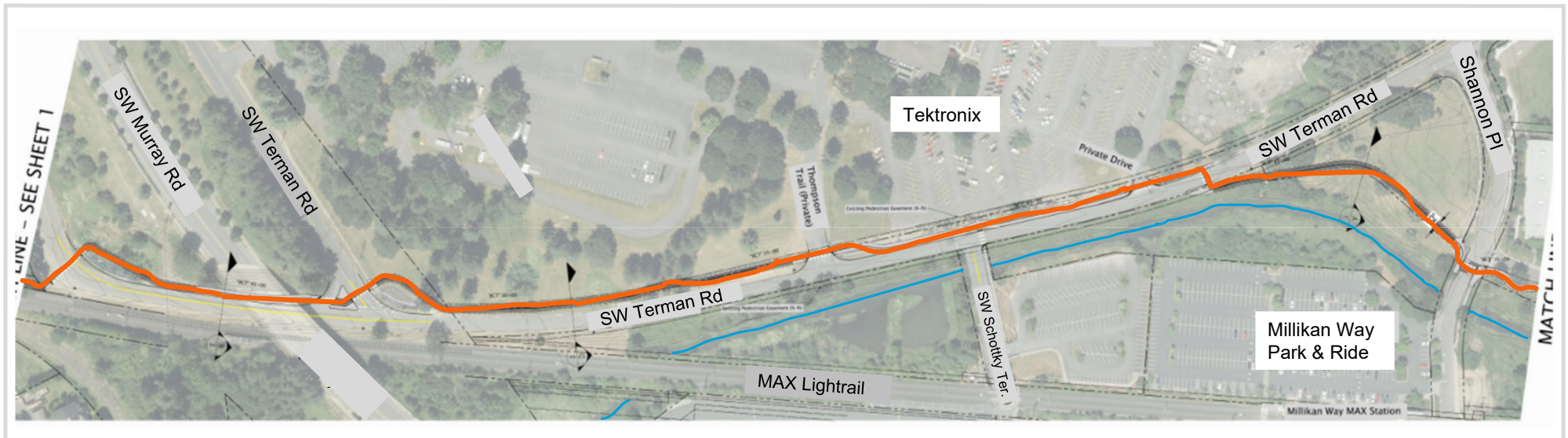


Preferred Concept Plan - Section 1



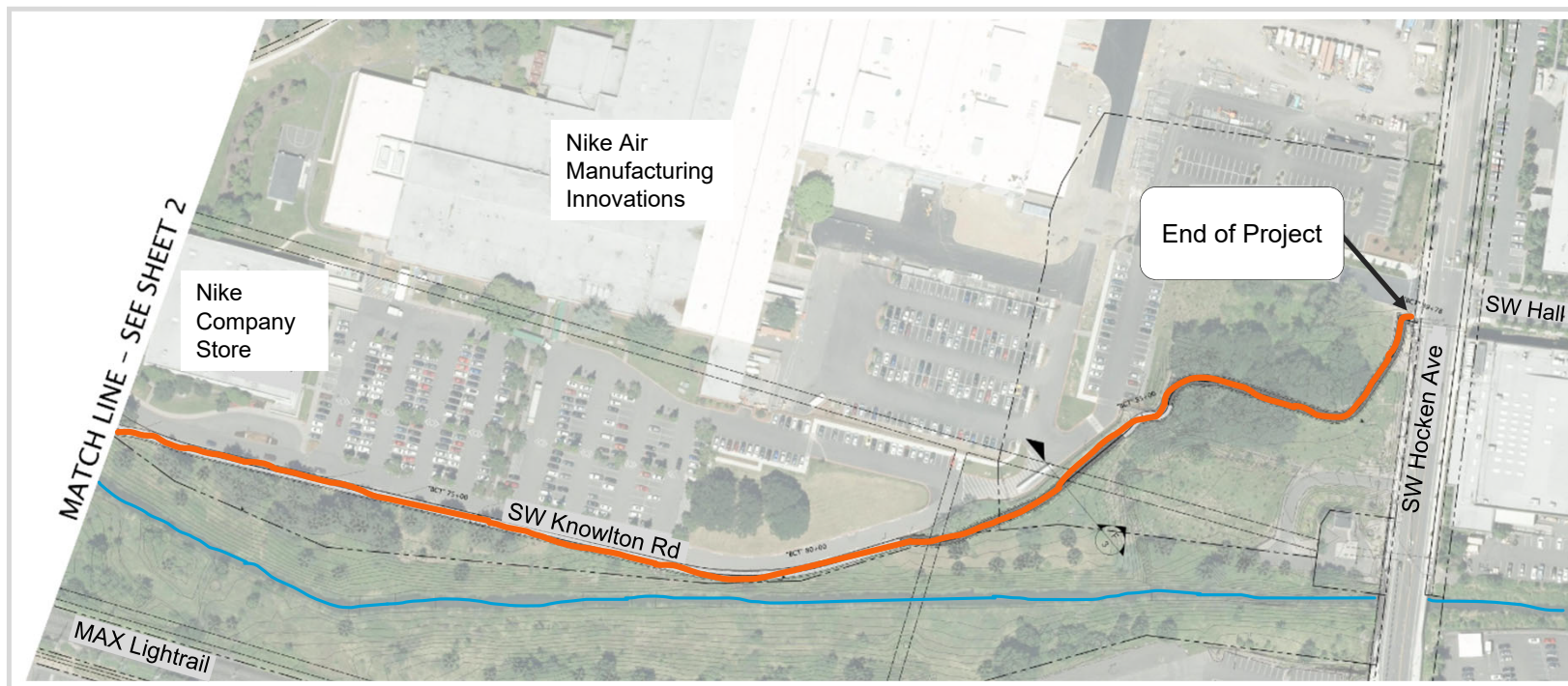
Beaverton Creek Trail Project

Preferred Concept Plan - Section 2



Beaverton Creek Trail Project

Preferred Concept Plan - Section 3



Beaverton Creek Trail Project



MEMO

DATE: June 1, 2021
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: General Manager's Report for June 9, 2021

Design & Development Public Engagement Update

Gery Keck, Design & Development manager, and Community Engagement & Partnership Specialist Liana Harden, will provide the board with an update on the public engagement process for new park and trail improvement projects. The presentation will also include a recap of the Baker Loop area neighborhood park public workshop that took place during the May 15 "Spring with Family and Friends" event held in partnership with Vose Elementary and community partners. Staff will highlight the team's work to reach underrepresented populations and the methods utilized to collect community feedback.

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

4/30/2021

KEY
 Budget Estimate based on original budget - not started and/or no basis for change
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
BUILDING REPLACEMENTS													
Natorium Lighting			-	-	-	-	28,732	-	Unbudgeted	28,732	28,732	(28,732)	(28,732)
Cardio and Weight Equipment			40,000	40,000	40,000	-	-	-	Deferred	-	-	40,000	40,000
Boiler Repairs			24,000	24,000	24,000	-	53	2,947	Budget	3,000	3,000	21,000	21,000
Roof Repairs			120,000	120,000	120,000	-	-	120,000	Budget	120,000	120,000	-	-
Roof Treatment (4 sites)			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Ergonomic Equipment/Fixtures			6,000	6,000	6,000	-	405	5,595	Budget	6,000	6,000	-	-
Lead Abatement and Paint			40,000	40,000	40,000	-	-	30,000	Budget	30,000	30,000	10,000	10,000
Community Event Furnishings			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Flooring and Partitions (2 sites)			86,000	86,000	86,000	-	-	15,000	Budget	15,000	15,000	71,000	71,000
Flooring Resurface			39,000	39,000	39,000	-	-	39,000	Budget	39,000	39,000	-	-
Duct Cleaning (2 sites)			11,200	11,200	11,200	-	-	11,200	Budget	11,200	11,200	-	-
Fan Bearing			2,500	2,500	2,500	-	1,506	994	Budget	2,500	2,500	-	-
Emergency Repairs			126,117	126,117	126,117	-	71,088	55,029	Budget	126,117	126,117	-	-
Boiler Cleaning			7,500	7,500	7,500	-	-	7,500	Budget	7,500	7,500	-	-
Lane Line Reels			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Thermal Pool Covers (2 sites)			56,000	56,000	56,000	-	-	57,120	Award	57,120	57,120	(1,120)	(1,120)
Underwater Lights			35,000	35,000	35,000	-	716	19,284	Award	20,000	20,000	15,000	15,000
Ventilation Systems			-	-	-	-	65,857	3,108	Unbudgeted	68,964	68,964	(68,964)	(68,964)
TOTAL BUILDING REPLACEMENTS			613,317	613,317	613,317	-	168,357	386,777		555,134	555,134	58,183	58,183
ADA PROJECTS													
ADA Improvement - Mid-block Crossings at Waterhouse Trail			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
ADA Improvement - Other			25,000	25,000	25,000	-	4,042	20,958	Budget	25,000	25,000	-	-
TOTAL ADA PROJECTS			50,000	50,000	50,000	-	4,042	45,958		50,000	50,000	-	-
TOTAL CAPITAL OUTLAY DIVISION	4,505,424	2,816,471	4,452,202	8,957,626	7,268,673	1,752,366	675,897	4,505,875		6,934,138	5,181,772	2,023,488	2,086,901
INFORMATION SERVICES DEPARTMENT													
INFORMATION TECHNOLOGY REPLACEMENTS													
AEDs			9,000	9,000	9,000	-	175	8,825	Budget	9,000	9,000	-	-
Desktop Replacement			27,000	27,000	27,000	-	68,332	55,446	Award	123,778	123,778	(96,778)	(96,778)
Key Card Readers			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
LAN / WAN Equipment			5,000	5,000	5,000	-	35,821	-	Award	35,821	35,821	(30,821)	(30,821)
Network Servers			42,000	42,000	42,000	-	24,137	102,358	Award	126,495	126,495	(84,495)	(84,495)
Security Cameras			45,000	45,000	45,000	-	-	45,000	Budget	45,000	45,000	-	-
Storage Array			90,000	90,000	90,000	-	-	-	Reallocated	-	-	90,000	90,000
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			228,000	228,000	228,000	-	128,465	221,629		350,094	350,094	(122,094)	(122,094)
TOTAL INFORMATION SYSTEMS DEPARTMENT			228,000	228,000	228,000	-	128,465	221,629		350,094	350,094	(122,094)	(122,094)
MAINTENANCE DEPARTMENT													
FLEET REPLACEMENTS													
10K Trailer (2)			30,000	30,000	30,000	-	-	21,073	Award	21,073	21,073	8,927	8,927
Aerator (2)			14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-	-
Brush Cutter			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Cordless Backpack Blowers (electric)			8,820	8,820	8,820	-	6,216	-	Complete	6,216	6,216	2,604	2,604
eWorkman (2)			30,000	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-	-
Full Size Pick Up (PCC)			38,000	38,000	38,000	-	-	38,000	Budget	38,000	38,000	-	-
High Production Mower - Unit 7650			120,000	120,000	120,000	-	113,648	-	Complete	113,648	113,648	6,352	6,352
Minibus			37,000	37,000	37,000	-	-	32,934	Award	32,934	32,934	4,066	4,066
Plate Compactor			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
Pressure Washer			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Small Tractor for Jenkins Estate			28,000	28,000	28,000	-	-	28,000	Budget	28,000	28,000	-	-
Tractor			45,000	45,000	45,000	-	-	45,000	Budget	45,000	45,000	-	-
TOTAL FLEET REPLACEMENTS			359,320	359,320	359,320	-	119,864	217,508		337,372	337,372	21,948	21,948
TOTAL MAINTENANCE DEPARTMENT	-	-	359,320	359,320	359,320	-	119,864	217,508		337,372	337,372	21,948	21,948
GRAND TOTAL GENERAL FUND	4,505,424	2,816,471	5,039,522	9,544,946	7,855,993	1,752,366	924,226	4,945,012		7,621,604	5,869,238	1,923,342	1,986,755

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 4/30/21

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 20/21	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
Community Center Land Acquisition														
UND	Community Center / Community Park (SW Quadrant) (Hulse/BS/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
UND	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
	Sub-total Community Center Land Acquisition	5,000,000	105,974	5,105,974	4,006,624	-	4,006,624	-		4,006,624	1,099,350	21.5%	78.5%	100.0%
	Outside Funding from Washington County													
UND	Transferred to New Community Park Development Outside Funding from Metro	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
UND	Transferred to New Community Park Development Authorized Use of Savings for	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
UND	New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
	Total Community Center Land Acquisition	5,000,000	(993,376)	4,006,624	4,006,624	-	4,006,624	-		4,006,624	-	0.0%	100.0%	100.0%
Bond Administration Costs														
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM	Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	0.0%	0.0%	0.0%
	Sub-total Bond Administration Costs	1,450,000	1,316,607	2,766,607	504,372	-	504,372	37,325		541,697	2,224,910	80.4%	18.2%	93.1%
	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(170,485)	(170,485)	-	-	-	-	N/A	-	(170,485)	n/a	n/a	n/a
	Authorized Use of Savings for New Neighborhood Parks Development Category	-	(173,175)	(173,175)	-	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a
	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(930,529)	(930,529)	-	-	-	-	N/A	-	(930,529)	n/a	n/a	n/a
	Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
	Authorized Use of Savings for Renovate & Redevelop Neighborhood Parks	-	(422,139)	(422,139)	-	-	-	-	N/A	-	(422,139)	n/a	n/a	n/a
	Authorized Use of Savings for Multi-field/ Multi-purpose Athletic Field Dev.	-	(29,022)	(29,022)	-	-	-	-	N/A	-	(29,022)	n/a	n/a	n/a
	Total Bond Administration Costs	1,450,000	(598,633)	851,367	504,372	-	504,372	37,325		541,697	309,670	36.4%	59.2%	93.1%
	Grand Total	100,000,000	4,632,386	104,632,386	99,692,521	2,369,289	102,061,810	2,222,353		104,284,264	348,122	0.3%	97.5%	97.9%

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 4/30/2021

	Category (Over) Under Budget
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center/Park	-
	-
	-
Nat Res: Restoration	38,452
Acquisition	-
	38,452
	38,452
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	-
New Community Park Dev	-
Community Park Renov	-
New Linear Parks and Trails	-
Athletic Field Development	-
Deferred Park Maint Replace	-
Facility Rehabilitation	-
ADA	-
Facility Expansion	-
Bond Admin Costs	309,670
	309,670
	309,670
Grand Total	348,122



MEMORANDUM

Date: May 24, 2021
 To: Board of Directors
 From: Lori Baker, Business Services Director/CFO
 Re: **System Development Report for April 2021**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through April 2021. This report includes information for the program for fiscal year to date.

Current Rate per Unit		With 1.6% Discount		Current Rate per Unit		With 1.6% Discount	
Single Family			Multi-Family				
North Bethany	\$ 13,513.00	\$ 13,296.79	North Bethany	\$ 10,785.00	\$ 10,612.44		
Bonny Slope West	14,087.00	13,861.61	Bonny Slope West	11,251.00	11,070.98		
South Cooper			South Cooper				
Mountain	13,905.00	13,682.52	Mountain	11,097.00	10,919.45		
Other	11,895.00	11,704.68	Other	9,494.00	9,342.10		
Accessory Dwelling			Non-residential				
Other	6,776.00	6,667.58	Other	397.00	390.65		

City of Beaverton Collection of SDCs

	<u>Gross Receipts</u>	<u>Collection Fee</u>	<u>Net Revenue</u>
75 Single Family Units	\$ 1,020,395.43	\$ 13,138.14	\$ 1,007,257.29
- Single Family Units at \$489.09	-	-	-
212 Multi-family Units	1,980,524.64	32,203.65	1,948,320.99
- Less Multi-family Credits	(167,058.30)	-	(167,058.30)
- Accessory Dwelling Units	-	-	-
2 Non-residential	29,370.13	469.92	28,900.21
289	\$ 2,863,231.90	\$ 45,811.71	\$ 2,817,420.19

Washington County Collection of SDCs

	<u>Gross Receipts</u>	<u>Collection Fee</u>	<u>Net Revenue</u>
359 Single Family Units	\$ 4,698,537.66	\$ 75,159.93	\$ 4,623,377.73
(85) Less Credits	(1,123,177.81)	(18,263.05)	(1,104,914.76)
113 Multi-family Units	1,187,258.99	19,305.02	1,167,953.96
- Less Credits	-	-	-
9 Accessory Dwelling Units	60,983.96	975.74	60,008.22
- Non-residential	21,869.41	349.91	21,519.50
- Processing fee for waived units	-	-	-
396	\$ 4,845,472.21	\$ 77,527.56	\$ 4,767,944.66

Recap by Agency

	<u>Percent</u>	<u>Gross Receipts</u>	<u>Collection Fee</u>	<u>Net Revenue</u>
289 City of Beaverton	37.14%	\$ 2,863,231.90	\$ 45,811.71	\$ 2,817,420.19
396 Washington County	62.86%	4,845,472.21	77,527.56	4,767,944.66
685	100.00%	\$ 7,708,704.11	\$ 123,339.27	\$ 7,585,364.85

System Development Charge Report, April 2021

Recap by Dwelling

	<u>Single Family</u>	<u>Multi-Family</u>	<u>ADU</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	75	212	-	2	289
Washington County	274	113	9	-	396
	349	325	9	2	685

Total Receipts Fiscal Year to Date

Gross Receipts	\$	7,708,704.11		
Collection Fees		(123,339.27)		
	\$	7,585,364.85		
Interest	\$	164,721.77	\$	7,750,086.62

Total Payments Fiscal Year to Date

Refunds	\$	-		
Administrative Costs		(4,600.00)		
Project Costs -- Development		(2,391,989.26)		
Project Costs -- Land Acquisition		(128,258.33)		(2,524,847.59)
	\$		\$	5,225,239.03

Beginning Balance 7/1/20

Current Balance \$ 32,393,490.24

Recap by Month, FY 2020/21

	<u>Net Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
July	\$ 1,474,029.05	\$ (336,745.01)	\$ 29,152.80	\$ 1,166,436.84
August	1,248,251.24	(186,571.28)	24,648.11	1,086,328.07
September	538,513.81	(312,712.12)	24,911.39	250,713.08
October	425,240.38	(334,905.46)	23,853.55	114,188.47
November	2,018,324.28	(386,192.00)	19,343.87	1,651,476.15
December	540,235.61	(338,401.28)	8,918.70	210,753.03
January	341,959.68	(239,961.54)	9,261.95	111,260.09
February	276,955.05	(80,745.49)	8,911.67	205,121.23
March	379,036.25	(124,578.69)	7,925.63	262,383.19
April	342,819.50	(184,034.72)	7,794.10	166,578.88
May	-	-	-	-
June	-	-	-	-
	\$ 7,585,364.85	\$ (2,524,847.59)	\$ 164,721.77	\$ 5,225,239.03

Beginning Balance 7/1/20

Current Balance \$32,393,490.24

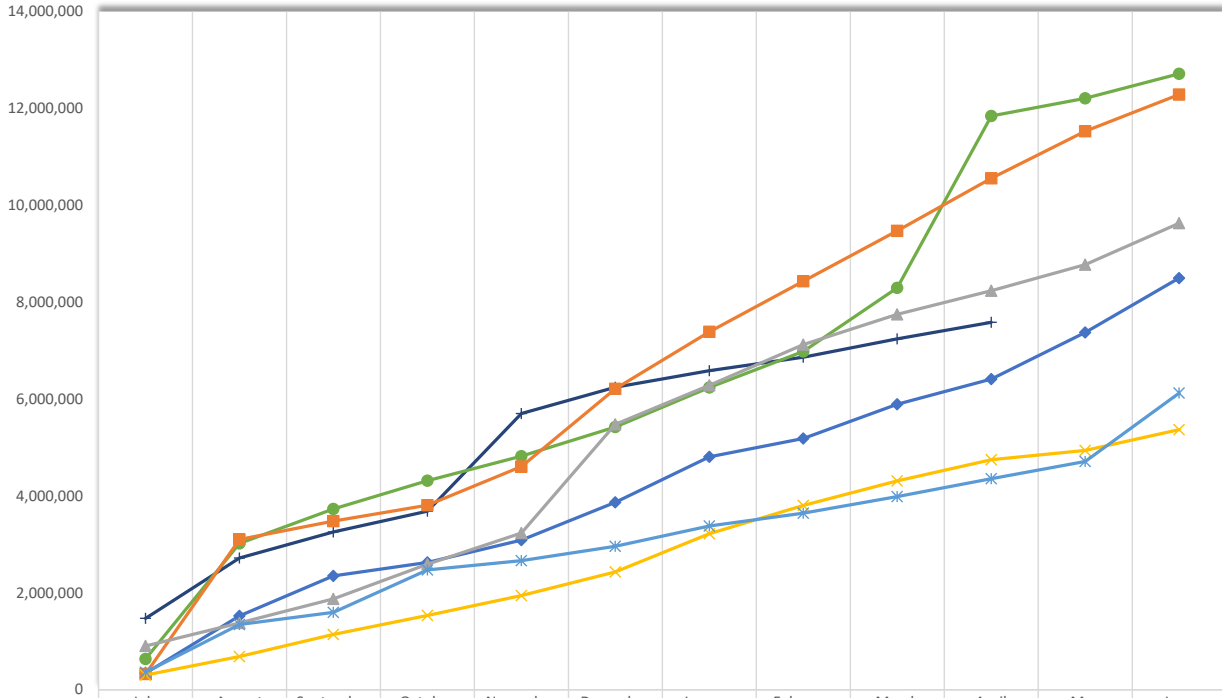
Recap by Month, by Unit

	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>ADU</u>	<u>Total Units</u>
July	41	98	-	2	141
August	43	72	-	2	117
September	41	-	-	1	42
October	31	-	2	2	35
November	51	152	-	-	203
December	41	-	-	1	42
January	26	-	-	1	27
February	21	-	-	-	21
March	27	3	-	-	30
April	27	-	-	-	27
May	-	-	-	-	-
June	-	-	-	-	-
	349	325	2	9	685

Affordable Housing Waivers

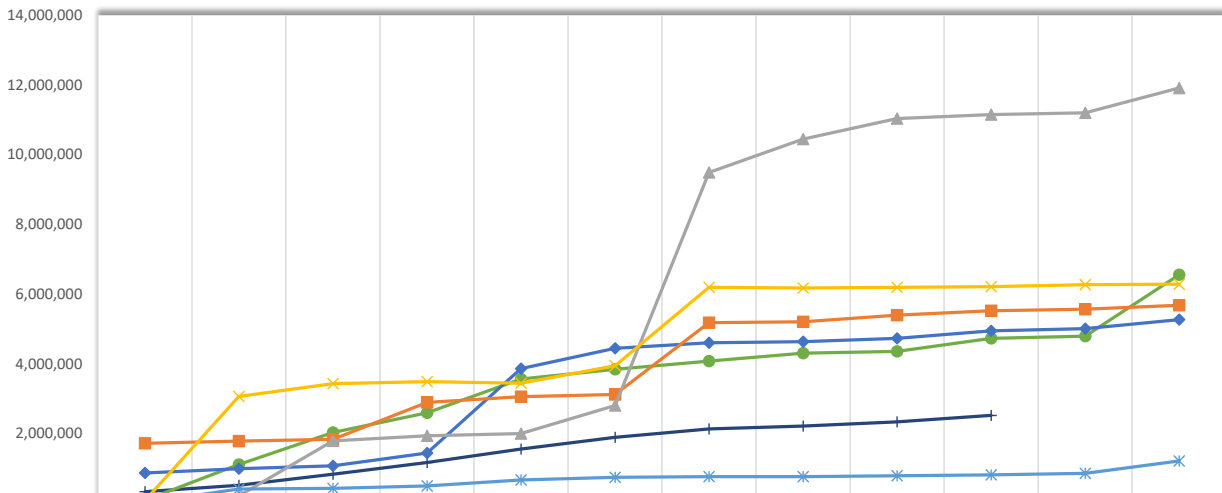
	<u># 100%</u>	<u>Value</u>	<u># 50%</u>	<u>Value</u>	<u>Total Value</u>
January	11	99,732.34	43	194,931.38	294,663.72
Total through 4/2021	11	\$ 99,732.34	43	\$ 194,931.38	\$ 294,663.72

SDC NET RECEIPTS



	July	August	September	October	November	December	January	February	March	April	May	June
2020/21	1,474,029	2,722,280	3,260,794	3,686,034	5,704,359	6,244,594	6,586,554	6,863,509	7,242,545	7,585,365		
2019/20	638,062	3,022,394	3,733,680	4,316,119	4,822,899	5,422,459	6,239,824	6,982,430	8,296,568	11,843,150	12,208,515	12,716,582
2018/19	342,858	1,526,692	2,350,386	2,629,308	3,092,119	3,868,051	4,809,035	5,188,855	5,895,483	6,416,413	7,378,531	8,500,335
2017/18	326,031	3,101,921	3,483,829	3,811,088	4,606,202	6,214,455	7,389,329	8,435,744	9,474,756	10,559,729	11,531,646	12,287,676
2016/17	903,889	1,379,228	1,878,472	2,593,985	3,237,143	5,477,462	6,284,722	7,127,328	7,748,639	8,238,832	8,775,911	9,631,363
2015/16	304,350	686,041	1,141,070	1,534,431	1,943,912	2,433,039	3,224,189	3,808,032	4,310,173	4,749,317	4,943,403	5,370,185
2014/15	362,365	1,349,536	1,598,883	2,472,283	2,666,731	2,962,403	3,381,171	3,646,866	3,989,912	4,358,505	4,711,419	6,125,495

SDC EXPENDITURES



	July	August	September	October	November	December	January	February	March	April	May	June
2020/21	336,745	523,316	836,028	1,170,934	1,557,126	1,895,527	2,135,489	2,216,234	2,340,813	2,524,848		
2019/20	90,850	1,117,938	2,033,035	2,599,511	3,566,694	3,844,435	4,082,474	4,311,955	4,361,775	4,734,014	4,796,361	6,557,239
2018/19	872,928	999,047	1,078,920	1,442,729	3,867,881	4,445,802	4,609,342	4,637,284	4,731,854	4,950,818	5,014,841	5,270,778
2017/18	1,724,189	1,789,956	1,841,475	2,898,204	3,062,924	3,123,925	5,183,213	5,210,292	5,399,850	5,524,037	5,573,045	5,683,260
2016/17	17,397	216,457	1,791,314	1,940,738	2,004,685	2,809,485	9,492,291	10,448,244	11,040,465	11,150,105	11,201,202	11,915,292
2015/16	80,138	3,070,662	3,432,293	3,494,999	3,445,262	3,947,129	6,195,515	6,180,111	6,197,206	6,219,324	6,273,167	6,287,671
2014/15	20,804	414,030	431,743	500,058	669,863	751,119	768,766	765,064	790,070	816,214	862,864	1,217,939