



Administration Office  
503/645-6433  
Fax 503/629-6301

**Board of Directors Regular Meeting  
Wednesday, May 8, 2024**

**5:30 pm Executive Session  
6:15 pm Regular Meeting**

**Location: Tualatin Valley Water District, 1850 SW 170th Avenue, Beaverton, OR**

**AGENDA**

1. Executive Session\*
  - A. Legal
  - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Proclamations
  - A. [Asian American and Pacific Islander Heritage Month](#)
  - B. [Jewish American Heritage Month](#)
  - C. [National Water Safety Month](#)
5. Audience Time\*\*
6. Board Time
  - A. Committee Liaisons Updates
7. Consent Agenda\*\*\*
  - A. [Approve: Minutes of April 10, 2024 Regular Board Meeting](#)
  - B. [Approve: Metro Policy Advisory Committee Representative and Alternate Representative Nominations](#)
  - C. [Approve: Request for Reallocation of Funds Between Projects Within the 2023-24 System Development Charges Fund Budget](#)
  - D. [Award: Abbey Creek Phase 2 Construction Contract](#)
8. Unfinished Business
  - A. [Information: General Manager's Report](#)
9. New Business
  - A. [Approve: Resolution Naming New Neighborhood Parks & Trails](#)
  - B. [Approve: New Neighborhood Park & Trail at NW Heckman Lane Concept Plan](#)
10. Adjourn

**\*Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District.

**\*\* Audience Time / Public Testimony:** Testimony is being accepted for this meeting in-person or virtually via MS Teams.

If you wish to testify in-person during the board meeting, please complete and turn in a testimony card at the meeting. Please wait until you are called upon by the board to speak and then proceed to the public testimony table. Testimony will be taken with a 3-minute time limit during the applicable agenda item, or Audience Time.

If you wish to attend the meeting virtually, or testify virtually, please sign up by emailing [boardofdirectors@thprd.org](mailto:boardofdirectors@thprd.org) or calling 503-645-6433 **by 12 pm the day of the meeting** with your name and email address (and testimony topic if wishing to provide testimony). You will be provided additional instructions and a link to access the meeting. Testimony will be taken with a 3-minute time limit during the applicable agenda item, or Audience Time.

Testimony regarding work session topics will be taken during Audience Time. At the board's discretion, agenda items may not be considered in the order listed. More information and helpful tips on how to provide testimony can be found at the following link: <https://www.thprd.org/district-information/how-to-give-testimony>

**\*\*\*Consent Agenda:** Testimony regarding an item on the Consent Agenda will be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a board member request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

In compliance with the Americans with Disabilities Act (ADA), this material in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



# MEMORANDUM

**DATE:** April 25, 2024  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** Information Regarding the May 8, 2024 Board of Directors Meeting

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## Agenda Item #4 – Proclamations

**A. [Asian American and Pacific Islander Heritage Month](#)**

Attached please find a proclamation declaring May as National Asian American and Pacific Islander Heritage Month.

**B. [Jewish American Heritage Month](#)**

Attached please find a proclamation declaring May as Jewish American Heritage Month.

**C. [National Water Safety Month](#)**

Attached please find a proclamation declaring May as National Water Safety Month.

## Agenda Item #7 – Consent Agenda

Attached please find the following consent agenda items for your review and approval:

- A. [Approve: Minutes of April 10, 2024 Regular Board Meeting](#)**
- B. [Approve: Metro Policy Advisory Committee Representative and Alternate Representative Nominations](#)**
- C. [Approve: Request for Reallocation of Funds Between Projects Within the 2023-24 System Development Charges Fund Budget](#)**
- D. [Award: Abbey Creek Phase 2 Construction Contract](#)**

## Agenda Item #8 – Unfinished Business

**A. [General Manager's Report](#)**

Attached please find the General Manager's Report for the May regular board meeting.

## Agenda Item #9 – New Business

**A. [Resolution Naming New Neighborhood Parks & Trails](#)**

Attached please find a memo requesting approval of a resolution naming new neighborhood parks and trails in the South Cooper Mountain area.

**Action Requested:** Board of directors' approval of resolution No. 2024-08, naming six new park and trail sites as Meeting Point Park, Sequoia Plaza, Harmony Park, Chahelim Trail, Oregon Oak Trail, and Sandhill Crane Trail.

**B. [New Neighborhood Park & Trail at NW Heckman Lane Concept Plan](#)**

Attached please find a memo requesting approval of the preferred concept plan for the future park and trail at Heckman Lane in the North Bethany area.

**Action Requested:** Board of directors' approval of the preferred concept plan for the Future Park and Trail at Heckman Lane.



**TUALATIN HILLS PARK & RECREATION DISTRICT**

**PROCLAMATION**

**By the Board of Directors**

**WHEREAS**, THPRD is committed to creating safe, welcoming, inclusive spaces that serve, invite, and belong to everyone; and

**WHEREAS**, today, nearly 74,000 people who live in Washington County are of Asian or Pacific Island descent, contributing to the social, economic, and cultural fabric of our community; and

**WHEREAS**, the Asian American and Pacific Islander community in Washington County is incredibly diverse representing people from more than 20 unique countries of origin including: China, India, Japan, the Korean peninsula, the Philippines, Vietnam, and more; and

**WHEREAS**, THPRD respects the heritage and cultural traditions of all people and recognizes the privilege and responsibility of serving our diverse community; and

**WHEREAS**, Asian American and Pacific Islander Heritage Month is an occasion for honoring our shared humanity, celebrating cultural stories and committing to accountability in advancing racial equity;

**NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of May 2024 as**

**Asian American and Pacific Islander Heritage Month**

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 8<sup>th</sup> day of May 2024.

\_\_\_\_\_  
Alfredo Moreno, President

\_\_\_\_\_  
Barbie Minor, Secretary



[4B]

**TUALATIN HILLS PARK & RECREATION DISTRICT**

**PROCLAMATION**

**By the Board of Directors**

**WHEREAS**, Jewish Americans have been an important part of the American story and have greatly contributed to all areas of American life and culture since our nation's earliest days; and

**WHEREAS**, on April 20, 2006, the Federal Government proclaimed May as Jewish American Heritage Month, stating, "As a nation of immigrants, the United States is better and stronger because Jewish people from all over the world have chosen to become American citizens," and, since then, proclamations in support of Jewish American Heritage Month have been made by Presidents of the United States annually; and

**WHEREAS**, generations of Jews have fled to the United States in search of a better life for themselves and their families, and these immigrants made invaluable contributions in support of equality and civil rights through their leadership and achievements; and

**WHEREAS**, there is a need for education and policies that are culturally competent when describing, discussing, or addressing the impacts of being Jewish in all aspects of American society, including discourse and policy; and

**WHEREAS**, we celebrate the rich and diverse heritage of the Jewish American community;

**NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of May 2024 as**

**Jewish American Heritage Month**

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 8<sup>th</sup> day of May 2024.

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Alfredo Moreno, President

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Barbie Minor, Secretary



**TUALATIN HILLS PARK & RECREATION DISTRICT**

**PROCLAMATION**

**By the Board of Directors**

**WHEREAS**, individual and organized forms of recreation and the creative use of free time are vital to the happy lives of all community members; and

**WHEREAS**, education, athletic and recreation programs throughout the Tualatin Hills Park & Recreation District encompass a multitude of activities that can result in personal accomplishment, self-satisfaction, and family unity for all, regardless of background, ability level or age; and

**WHEREAS**, the Tualatin Hills Park & Recreation District recognizes that swimming and aquatic-related activities relate to good physical and mental health and enhance the quality of life for all people; and

**WHEREAS**, the Tualatin Hills Park & Recreation District is extremely proud of our swimming facilities, aquatic programs and other related activities and our contribution to providing all ages a healthy place to recreate, to swim, build self-esteem, confidence and a sense of self-worth which contributes to the quality of life in our community;

**NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of May 2024 as**

**National Water Safety Month**

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 8<sup>th</sup> day of May 2024.

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Alfredo Moreno, President

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Barbie Minor, Secretary



## Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Wednesday, April 10, 2024, at the Tualatin Valley Water District Headquarters, 1850 SW 170th Avenue, Beaverton, Oregon. Executive Session 5:45 pm; Regular Meeting 6:00 pm.

Present:

Alfredo Moreno	President/Director
Barbie Minor	Secretary/Director
Tya Ping	Secretary Pro-Tempore/Director
Miles Palacios	Director
Doug Menke	General Manager

Absent:

Felicita Monteblanco	Director
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### Agenda Item #1 – Executive Session (A) Land

President Alfredo Moreno called executive session to order to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Executive Session is held under authority of ORS 192.660(2)(e).

President Moreno noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

### Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Alfredo Moreno on Wednesday, April 10, 2024, at 6:00 pm.

### Agenda Item #3 – Action Resulting from Executive Session

There was no action resulting from Executive Session.

### Agenda Item #4 – Proclamations

#### A. National Arab American Heritage Month

The board members read into the record a proclamation declaring April as National Arab American Heritage Month.

President Moreno wished the Muslim community a happy Eid al-Fitr and expressed appreciation for the contributions of the Arab American community. He acknowledged the impact international conflict and violence has on our local community members, noting that this particular time in history has resulted in much pain, anger and sadness and that he is grateful for the role THPRD has as a convener and partner of the Arab American community in Beaverton and the role parks and recreation plays in community building and uplifting. He provided a brief overview of some of the activities and events THPRD is hosting in honor of National Arab American Heritage Month.

#### B. National Autism Awareness Month

The board members read into the record a proclamation declaring April as National Autism Awareness Month.

President Moreno provided a brief overview of some of the activities and events THPRD is hosting in honor of National Autism Awareness Month.

**C. National Volunteer Month**

The board members read into the record a proclamation declaring April as National Volunteer Month.

President Moreno noted that later this evening the district’s Volunteer of the Year award will be announced, and expressed gratitude to all of the district’s volunteers for the roles they play in making this such an outstanding district. He provided a brief overview of some of the activities and events THPRD is hosting in honor of National Volunteer Month.

**Agenda Item #5 – Audience Time**

There was no public testimony received during Audience Time.

**Agenda Item #6 – Board Time**

**A. Committee Liaisons Updates**

Miles Palacios provided the following updates and comments during board time:

- ✓ Looking forward to next week’s Joint Advisory Committees meeting and hopes to meet some of the committees’ new members in person.
- ✓ Election day for the district’s operating levy is coming up on May 21 and he is excited about getting out into the community to talk about the opportunity to maintain services.
- ✓ Met with Jared Isaksen, Finance director, to prepare for the upcoming budget committee work session taking place next week and is looking forward to hearing the committee members’ perspectives.

Barbie Minor provided the following updates and comments during board time:

- ✓ Attended an event hosted by Active Children Portland centered around gender-expansive sports inclusion and is inspired to continue to ensure that THPRD is welcoming and inclusive for all, including our trans and nonbinary youth and adults.
- ✓ Over the past few weeks, she has been welcomed into student led Iftar events and seeing the activism from these students and their conviction, joy, understanding and community has been wonderful to experience, but at the same time heartbreaking due to current international events. She spoke out in November about the conflict happening in Palestine, noting that during this month honoring National Arab American Heritage, it would be disingenuous of her not to continue to elevate the voices of those in our community who are suffering.

**Agenda Item #7 – Consent Agenda**

**Tya Ping moved that the board of directors approve consent agenda items (A) Minutes of March 13, 2024 Regular Board Meeting, (B) Resolution Authorizing Application to Metro 2024 Nature in Neighborhoods Capital Grants Program for Pointer Road Neighborhood Park, (C) Resolution Authorizing Application to Metro 2024 Nature in Neighborhoods Capital Grants Program for Heckman Lane Neighborhood Park, and (D) Metro Policy Advisory Committee Representative Nomination. Miles Palacios seconded the motion. Roll call proceeded as follows:**

<b>Barbie Minor</b>	<b>Yes</b>
<b>Miles Palacios</b>	<b>Yes</b>
<b>Tya Ping</b>	<b>Yes</b>
<b>Alfredo Moreno</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

**Agenda Item #8 – Unfinished Business**

**A. Cooper Mountain Community Plan Update**

Holly Thompson, Communications director, introduced Mark Pierce, Safety Services manager, to present an update on the district’s emergency management initiatives and provided comments

regarding the growth of the district's involvement in this area as a result of the visioning and support received from the board through their investment in Safety Services. Holly described how it became very clear through the pandemic, wildfires, and extreme weather events of recent years the vital role THPRD plays in providing safe spaces for the community and gave a brief overview of the district's work with Washington County to become eligible for Federal Emergency Management Agency funding to enhance our facilities for resiliency, which has already resulted in a nearly \$1 million grant. Holly commended Mark for his role in these efforts.

Mark provided a detailed overview of the district's emergency management efforts via a PowerPoint presentation, a copy of which was entered into the record, and which included information on the following topic areas:

- Ongoing Initiatives
  - Regional Partnerships
  - Natural Hazard Mitigation Plan
  - THPRD Emergency Response Plans
- Disaster Preparedness and Response
  - Grant Funding Status
- New Initiatives
  - Shelter Supplies
  - 2024 State-wide Exercise
  - District Planning Alignment

Mark offered to answer any questions the board may have.

Barbie Minor shared appreciation for the thoughtfulness that has gone into the district's emergency management efforts in taking into consideration the other district plans in place and is impressed that the results are already being seen. She congratulated staff on a job well done.

Tya Ping stated that she is in awe of this work, noting that these efforts exemplify how essential and relevant THPRD is to our community. Creating safe spaces resonates with the public and when there is a state of emergency, people will know that THPRD is a safe place to go. She described an idea around holding mini drills by welcoming the community on shelter days, such as during inclement weather, and hosting programming that people could participate in while sheltering indoors as a way to build community.

- ✓ Holly replied that this is a great idea, noting that district staff recently started discussions around having activities available during shelter activations, as well as how the city and county could be involved and strengthening those partnerships.

President Moreno expressed gratitude to district staff for their hard work on these efforts, noting that it reaffirms that THPRD is an essential part of the community infrastructure.

## **B. Legislative Update**

Aisha Panas, deputy general manager, and Kylie Grunow, state legislative consultant for the district, provided a recap of the 2024 legislative session via a PowerPoint presentation, a copy of which was entered into the record, and which included information on the following topic areas:

- 2024 Legislative Priorities
  - Position statements guide advocacy efforts
  - Federal and state legislative platforms
- Federal Priorities
  - Active Transportation
  - Climate Adaptation & Community Resiliency
  - Community Health & Wellness
  - Natural Resource Conservation
  - Social Equity

- State Priorities
  - Climate Adaptation & Community Resiliency
  - Equitable Access to Parks & Recreation
  - Local Agency Control & Authority
  - State Funding for Parks, Recreation & Trails
  - System Development Charges
- Federal Activities
  - Earmarks
  - Special District Bill
- State Legislature Session Update
  - End of Session Report
  - THPRD Notable Bills
  - What's Next?
- Bills of Note
  - SB 1576 – Recreational Immunity
  - HB 4082 – Summer Learning Funding
  - HB 5701 – Partial Funding of Rep. Helm's Wildlife Package
    - HB 4148 had a total ask of \$10 million and died in Ways & Means
- Legislative Calendar
- Next Steps
  - Update Legislative Platform as necessary
  - Determine legislative communications for interim
  - Determine any policy or funding asks for 2025 session
    - Bill drafts due 9/27
    - State agencies developing budgets now
    - Build and conduct outreach strategy based on asks
  - 2025 THPRD Lobby Day
    - End of February/Early March

Aisha described constituents' interest in revisiting Oregon's tax structure that has come up during conversations about the district's upcoming operating levy request and the possibility for including this in the district's state priorities; Kylie added that this is a topic of interest across all areas of Oregon government. They offered to answer any questions the board may have.

President Moreno thanked Aisha and Kylie for the informative presentation and requested that they keep the board informed in terms of how they can support these efforts, noting that the more the board can learn about how to get activated, the better for the district.

Miles noted that he is excited to see how the federal work around special districts progresses, noting that special districts are a valid form of government that should be eligible for recognition. He is also looking forward to more discussion about Oregon tax reform and is interested to see how THPRD can partner on this effort with our colleagues across the county.

- ✓ Aisha recognized Planning & Development Manager Gery Keck's involvement on the National Special Districts Collation and their work on the federal special district bill.

### **C. General Manager's Report**

The following presentations were provided as listed within the General Manager's Report included in the board of directors' information packet:

- Local Option Levy Update
  - Holly Thompson, Communications director, provided an update on the public information and outreach efforts underway for the district's local option levy that will be before voters in May 2024 via a PowerPoint presentation, a copy of which was entered into the record.

- Volunteer Services
  - Melissa Marcum, Volunteer Services specialist, provided an update spotlighting the district's youth leadership programs via a PowerPoint presentation, a copy of which was entered into the record, and announced the Volunteer of the Year Award winner. Dean Bridges is this year's honoree for his volunteer service to the district within our nature education programs.

Doug and the presenters offered to answer any questions the board may have.

#### Local Option Levy Update

Tya Ping asked for the best way to approach someone with information about the levy.

- ✓ Holly provided a couple of tips, like simply approaching someone with a smile and asking if you can give them the levy informational flyer and offer to answer any questions.

#### Volunteer Services

Tya Ping thanked Dean for being such a great role model for the community and its youth, adding that for people to donate their time and effort is a wonderful thing for which the district is very appreciative.

#### **Agenda Item #9 – Adjourn**

There being no further business, the meeting was adjourned at 7:30 pm.

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Alfredo Moreno, President

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Barbie Minor, Secretary

Recording Secretary,  
Jessica Collins



[7B]

# MEMORANDUM

**DATE:** April 25, 2024  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE** **Metro Policy Advisory Committee Representative and Alternate Representative Nominations**

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## **Introduction**

Staff requests board of directors' approval of the nominations for the Metro Policy Advisory Committee Representative and Alternate Representative as follows: Miles Palacios (THPRD Board Member) for Representative and Jim Duggan (Tualatin Valley Water District) for Alternate Representative.

## **Background**

In March, Special Districts Association of Oregon (SDAO) requested nominations from the special districts of Washington County to fill the special district representative and alternate representative positions on the Metro Policy Advisory Committee. At their April 10, 2024 Regular Board meeting, the THPRD Board of Directors nominated Board Member Miles Palacios for the Representative position.

Established by the Metro Charter in 1992, the Metropolitan Advisory Committee (MPAC) advises the Metro Council on the amendment or adoption of the Regional Framework Plan. Policy areas MPAC addresses include:

- Regional transportation
- Management of the urban growth boundary
- Protection of lands outside the urban growth boundary for natural resources, future urban zoning, or other uses
- Planning responsibilities required by state law
- Other growth management and land use planning matters deemed by the Metro Council to be of the region's concern

MPAC is comprised of 21 voting members representing cities, counties, special districts and the public, and six non-voting members. Three Metro Councilors also participate as non-voting liaisons.

SDAO has received the following nominations for Representative and Alternate Representative:

- Representative
  - Miles Palacios (THPRD)
- Alternate Representative
  - Jim Duggan (Tualatin Valley Water District)

## **Action Requested**

Board of directors' approval of the nominations of Miles Palacios as the Washington County special district's MPAC Representative and Jim Duggan as the Washington County special district's MPAC Alternate Representative.



# MEMORANDUM

**DATE:** April 22, 2024  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Deputy General Manager  
**RE:** **Request for Reallocation of Funds Between Projects Within the 2023-24 System Development Charges Fund Budget**

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## Introduction

Staff is seeking board of directors' approval to authorize the reallocation of undesignated system development charges (SDC) appropriated funds between projects within the FY 2023/24 Adopted Budget. This request is the reallocation of \$1,240,000 of undesignated SDC funds (SDC Item 41) to the Beaverton Creek Trail Segments 3 & 4 Phase II project.

## Background

In the FY 2023/24 Adopted Budget, the district expenditure amount in the SDC fund was budgeted using the best available information at the time which considered historical amounts as a guide, resulting in the majority of expenditure appropriations being categorized as Capital Outlay. Included in the SDC Capital Outlay appropriation is \$15,661,151 for undesignated projects.

In January 2024, the board approved transferring additional funding of \$1,100,000 of undesignated SDC funds to the Beaverton Creek Trail Segments 3 & 4 Phase II project for FY 2023/2024 to cover a budget shortfall for the remaining Right of Way (ROW) and Construction phases at that time. Recently, the Federal Highway Administration (FHA) informed the Oregon Department of Transportation (ODOT) that a new ROW process is to be followed for projects utilizing RFFA grant funds. This new process requires more ODOT oversight. ODOT's local agency liaison administrator of the RFFA grant shows the need for an additional \$44,000 to cover the cost of ODOT oversight and review of the ROW phase.

The ROW phase of the project includes land acquisition and negotiations with adjacent property owners. The ROW cost estimate includes the cost of land for the property owners. TriMet, a long-standing partner with THPRD's trail expansions, has historically negotiated a zero-cost Public Access Easement. Should TriMet negotiate payment for the ROW, in lieu of a zero-cost easement, the cost for that land is estimated to be \$1,196,000. This is a conservative estimate and would be used as needed in the ROW Phase during ROW acquisition.

Phase II of the project is currently estimated to be \$10,637,000, which includes the ROW phase, and is currently carrying a \$1.2 million contingency and a \$667,000 inflation escalation. Supplementing the project with SDC funds will meet the funding obligations of the RFFA agreement and these additional funds will only be used once the Federal Grant Funds are exhausted. If the project is completed under budget, the remaining SDC funds will be returned to the undesignated category and be made available for other SDC projects.

Included in this memo for additional reference is a vicinity map (Attachment A) showing property ownership and the proposed trail alignment.

**Proposal Request**

Board of directors' approval for reallocation of \$1,240,000 of undesignated SDC funds to the Beaverton Creek Trail Segment 3 & 4 Phase II project.

**Outcomes of Proposal**

The additional funds will allow the project to advance without delay and stay on track with construction to begin in 2025. Continuing the current momentum will keep project stakeholders engaged and working to finalize the construction plans. These two trail segments will provide significant trail connectivity and enhanced passive and active recreation opportunities for walkers and bicyclists throughout the community.

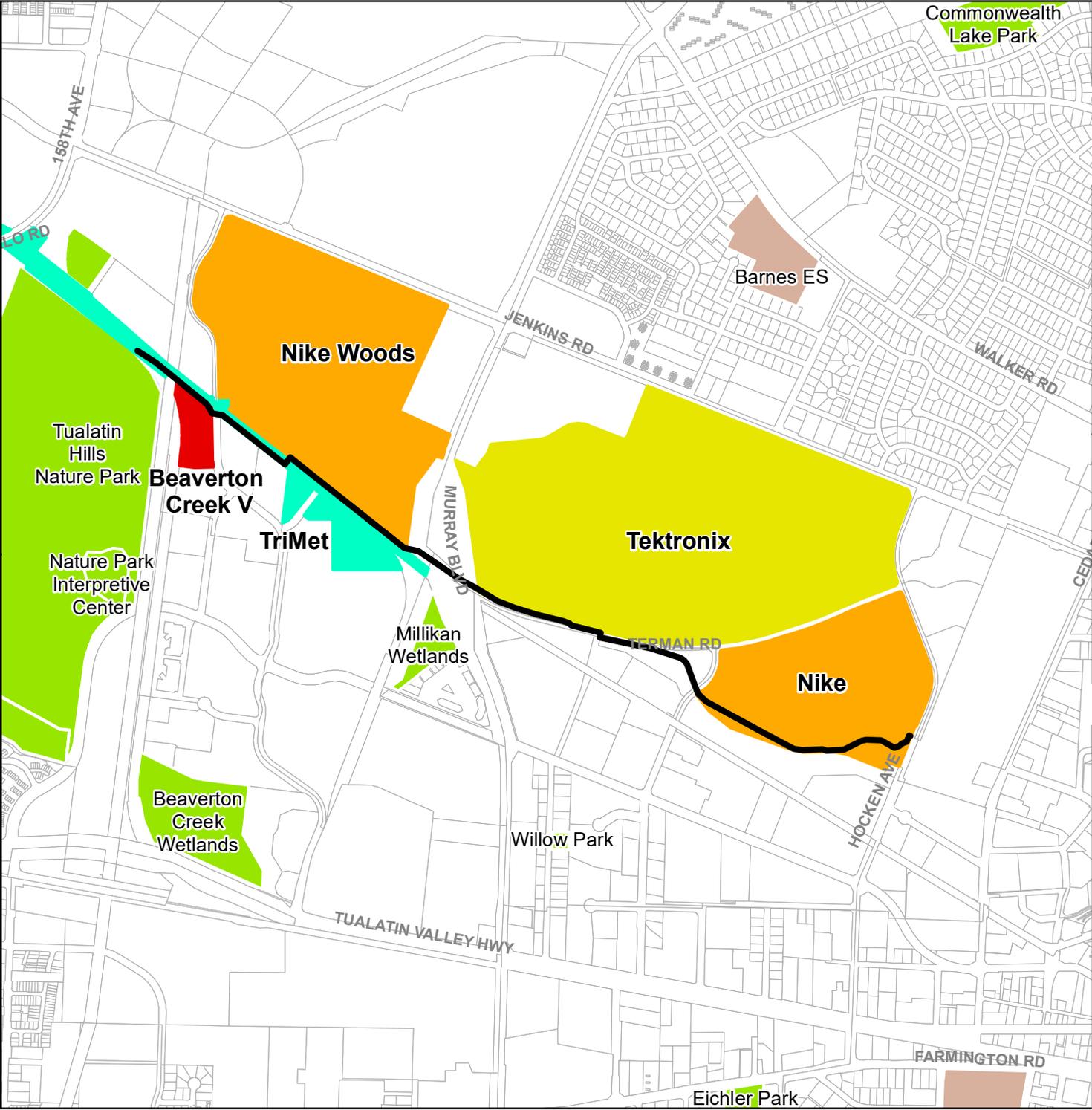
Approval to reallocate undesignated SDC funds to the aforementioned project will reduce funds available for other undesignated projects within the FY 2023/24 Capital Outlay budget. However, since the appropriation will be taken from the Undesignated Projects line item, no existing project will be impacted.

**Action Requested**

Board of directors' approval to authorize the reallocation of \$1,240,000 of undesignated SDC funds between projects within the FY 2023/24 Adopted Budget.



SITE VICINITY



LEGEND

- Trail alignment
- Subject Properties
- Beaverton School District Properties
- THPRD Owned/Maintained Property
- In-district area
- Ultimate service area
- Outside district boundary





[7D]

# MEMORANDUM

**DATE:** April 22, 2024  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Deputy General Manager  
**RE** **Abbey Creek Park Phase 2 Construction Contract**

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## Introduction

Staff is seeking board of directors' approval of the lowest responsible bid for the Abbey Creek Park Phase 2 construction contract, and authorization to execute a contract with P & C Construction for the amount of \$1,086,184.

## Background

In November 2019, the district completed the construction of Abbey Creek Park Phase 1 and opened it to the public. The initial phase included a play area, bench, picnic table, drinking fountain, open lawn, and pathway loop, all of which have been well-used.

In April 2022, Knot Studio was hired to provide professional consulting services for the design of Phase 2 and prepared a preferred concept plan, which was approved by the board in November 2022. The approved concept plan included the addition of a toddler play area, picnic shelter and patio, a teen area, loop path, open field, and site furnishings. In the effort to provide unique and exciting opportunities at THPRD parks, the concept plan shows a teen area with a game table, table tennis and a multi-tiered seating area. During the engagement process, the public voiced their interest in covered play spaces for longer use throughout the seasons. Shade, also being a Vision Action Plan goal, is addressed with three shade sail structures to cover the existing play area, toddler play area and the teen area.

Funding to complete Phase 2 of the park is from the System Development Charge (SDC) 5-Year Capital Improvement Projects (CIP) list with funds designated in the 2021/2022 budget and grant funds that were secured in 2023 from a Land and Water Conservation Fund Grant. Staff bid the project for construction in January 2024 and did not receive any bids. It was advertised again in the Daily Journal of Commerce for a second time on March 4 and 6, 2024. In addition to this advertisement, 12 companies having active memberships with the Certification Office for Business Inclusion and Diversity (COBID) were contacted during the bid process, and three showed interest. The district received three bids on April 16, 2024, ranging from \$900,000 to \$1,199,756, and upon thorough review, P & C Construction provided the lowest responsible bid in the amount of \$1,086,184. P & C Construction's bid amount is within the project's overall budget and under the consultant's construction estimate of \$1,112,000. Of the three bids received, two were nonresponsive and none hold COBID certification.

The total hard cost at this point is the combined base bid and district-purchased materials which totals \$1,237,402, plus the project soft cost expenses of \$294,766 and the project contingency of \$114,913, for a total project cost of \$1,647,081. Based on the SDC budget of \$1,871,325 and the LWCF grant of \$617,000, the project budget equals \$2,488,325. The total project cost is within the project budget with a surplus of \$841,244. The project contingency was lowered to 7.5% for the construction phase, which is the district's standard practice at bid award.

Included in this memo for additional reference is one informational document, a site map (Exhibit A).

A breakdown of project costs is provided below:

**Abbey Creek Park Phase 2 Budget Information**

<b>Budget Source</b>	<b>Budget Amount</b>
FY 2021-22 SDC Funds FY 2022-23 LWCF Grant	\$1,871,325 <u>+\$ 617,000</u>
Total Project Funding	\$2,488,325
Project budget variance (over) under	\$841,244
<b>Budget Item</b>	<b>Current Project Cost</b>
Construction	\$1,237,402  Includes: \$1,086,184 ( <i>lowest responsible bid amount</i> ) + \$151,218 ( <i>district-purchased play equipment, play surfacing and (3) shade sails and incidental materials</i> )
Soft costs	\$294,766
Contingency	\$114,913
Total project cost	\$1,647,081

All permit documents have been submitted to Washington County and Clean Water Services and permits will be issued prior to the beginning of construction in June 2024. The construction phase of the project is scheduled for completion by December 2024.

**Proposal Request**

Staff is seeking board of directors' approval of the lowest responsible total bid of \$1,086,184 from P & C Construction for the construction of Abbey Creek Park Phase 2, and authorization for the general manager or designee to execute the contract.

**Outcomes of Proposal**

The project will construct additional amenities at the 1.31-acre neighborhood park in an area that is park deficient. Phase 2 construction will complete the full build-out of this neighborhood park as promised to the community and provide a direct pathway connection to the northern neighborhood.

The project improvements will impact the cost of existing maintenance operations. The estimated maintenance cost for build out of Phase 2 at the park is \$4,611 annually. In addition, the annual impact for future capital replacement is estimated at \$9,118.

**Public Engagement**

Public engagement is not considered in the solicitation of public improvement contracts. Community members will be informed of the project construction through social media, webpage alerts, and signage.

**Action Requested**

Board of directors' approval of the following items:

1. Approval to award the Abbey Creek Park Phase 2 contract to P & C Construction, the lowest responsible bidder, for the total bid of \$1,086,184; and,
2. Authorization for the general manager or designee to execute the contract.

**Tualatin Hills Park & Recreation District  
PROJECT AWARD RECOMMENDATION REPORT**

<b>Project:</b>	Abbey Creek Park Phase 2	
<b>Contractor:</b>	P & C Construction	
Contractor worked for THPRD previously: Yes		
Contractor references checked: Yes		
Contractor registered with appropriate boards: Yes		
<b>SCOPE OF WORK</b>		
<b>Location:</b>	7284 NW 170 <sup>th</sup> Ave. Portland, OR 97229	
<b>Description:</b>	Phase 2 park improvements include, toddler play area, picnic shelter and patio, a teen area, loop path, open field, and site furnishings.	
<b>FUNDING</b>		
<b>Funds Budgeted and Estimated Costs</b>	<b>Amount:</b>	<b>Page:</b>
<b>Current Total Project Budget:</b> FY 2021-22 SDC Funds FY 2022-23 LWCF Grant	\$1,871,325 <u>+\$ 617,000</u>	
Total Project Funding	\$2,488,325	
<b>Estimated Project Cost:</b> (expenditures, lowest contractor bid and district project purchases)	\$1,647,081	
<b>Project Budget Variance:</b> (over) under	\$841,244	

**BID PROPOSALS RECEIVED**

Low to High Bid	Contractor	Base Bid Amt.	Completed Bid forms
1	Lee Contractors	\$900,000	No
2	P&C Construction	\$1,086,184	Yes
3	Robert Evans Company	\$1,199,756	No

<b>PROJECTED PROJECT SCHEDULE</b>	
Invitation to Bidders	March 4 and 6, 2024
Bid Opening	April 9, 2024
Final Bid Review / Memo to Board	April 22, 2024
THPRD Board Meeting	May 8, 2024
Notice of Intent to Award	May 9, 2024
Notice to Proceed (approx.)	June 3, 2024
Site Mobilization	June 24, 2024
Desired Project Duration- Notice to Proceed to Substantial Completion	October 31, 2024 (150 days)
Final Acceptance	December 1, 2024



# MEMORANDUM

**DATE:** April 24, 2024  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** **General Manager's Report**

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## **Local Option Levy Update**

Holly Thompson, Communications director, will provide an update on public information and outreach efforts underway to support the district's local option levy before voters in May 2024.

## **Aquatic Update**

Harman & Sunset Swim Centers Supervisor Josh Norton will provide an aquatic update. His presentation will specifically cover the special events and spring programming related to our aquatic activities.

## **Tualatin Hills Park Foundation Update**

Gina Lobaco, the new Executive Director of the Tualatin Hills Park Foundation, will provide an overview of the park foundation.



# MEMORANDUM

**DATE:** April 22, 2024  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Deputy General Manager  
**RE:** **Resolution Naming New Neighborhood Parks and Trails**

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## **Introduction**

District staff have recently completed community outreach for the naming of three new parks and three new trails in the South Cooper Mountain area. Staff is seeking board of directors' approval of resolution No. 2024-08, for the recommended park and trail names.

## **Background**

The district engaged underrepresented communities (organizations and individual community leaders) to develop a catalog of names, which emerged from an intentional outreach process, including conversations with local Black, Indigenous, and People of Color organizations and leaders. While the development of the names catalog is ongoing, staff used this list of names as a starting point for the naming process of these six new unnamed parks and trails. The process for each recommended name started with an Internal Naming Committee (committee). Park Sites #1-3 and Trail Sites #4-6 were all developer-built projects, where the committee selected possible name options from the names catalog and additional name options were chosen based on a variety of factors, including but not limited to the sites' unique amenities, location, and ecology. Staff gathered input on each recommended name from the district's management team, the broader community, the Parks & Facilities Advisory Committee, and the Nature & Trails Advisory Committee.

## **Proposal Request**

Staff is requesting that the board of directors approve the six recommended names for the district's future parks and trails in the South Cooper Mountain area.

A map of these park and trail locations is attached as Attachment A to the resolution adopting the proposed names. A summary of the recommended park names with supporting information demonstrating adherence to THPRD's naming policy is attached as Attachment B.

## **Outcomes of Proposal**

The recommended names have been provided through an intentionally inclusive process of engaging underrepresented communities first in the naming process. The recommended site names are intended to welcome and inspire members of our community to visit and enjoy THPRD parks and trails.

## **Public Engagement**

Once the names were identified based on the initial outreach process through the Names Catalog project, community input about each site's unique features was solicited, and broader community input was gathered through online surveys and tabling at local community events. Survey respondents most often learned about the surveys through social media, local NACs or CPOs, site signs, staff tabling at local events, bilingual newsletters, project email listservs, and the THPRD webpage and bilingual news-blog. Each survey included a contextual description for

each name, including a translation, pronunciation (when appropriate), and description of relationship to the park. Survey responses are summarized and sorted below.

**Park Site #1: Meeting Point Park** (new community lawn at SW Trask St, Rainier St, and Silvertip St)

- Total of 25 respondents
- 28% of respondents (7 respondents) liked or loved the name
- 24% of respondents (6 respondents) were neutral to the name
- 48% of respondents (12 respondents) did not like the name citing one specific reason listed below under 'Concerns'
- Highlights from respondents:
  - I like it as it seems communal and friendly.
  - I think it conveys a good sense of community.
- Concerns from respondents:
  - Two respondents shared that the name was bland and nondescript.

NOTE: This pocket park name 'Meeting Point Park' was identified through an interview with Immigrant and Refugee Community Organization (IRCO). The additional community input gathered is not leaning positive and the negative comments do not provide much specific feedback. The district might address the specific concerns that were shared by working with IRCO to develop a direct and meaningful link between the name and the park space through interpretive signage or other features.

**Park Site #2: Sequoia Plaza** (future plaza at SW Mountainside Way and Scholls Ferry Rd)

- Total of 25 respondents
- 56% of respondents (14 respondents) liked or loved the name
- 24% of respondents (6 respondents) were neutral to the name or responded in a way that was unclear
- 20% of respondents (5 respondents) did not like the name with reasons listed below under 'Concerns'
- Highlights from respondents:
  - Like it. Appreciate the effort to preserve and emphasize the old trees.
  - I think it's unique and fitting.
  - Yes, I like to honor the trees there.
  - This is the first time I've heard about this tree. I like that the name is informative. I learned something new.
- Concerns from respondents:
  - One respondent shared that the name is rather common.

One respondent shared that the name is too generic.

**Park Site #3: Harmony Park** (future park between SW Burrows Rd and Oystercatcher Ln at SW Bittern Terr)

- Total of 24 respondents
- 46% of respondents (11 respondents) liked or loved the name
- 8% of respondents (2 respondents) were neutral to the name or responded in a way that was unclear
- 46% of respondents (11 respondents) did not like the name with reasons listed below under 'Concerns'
- Highlights from respondents:
  - It has a good meaning behind it.
  - Love it! We walk this street often!

- Perfect!
- Concerns from respondents:
  - One respondent shared that the name is too generic.
  - Two respondents shared that the name is not descriptive of the area or informative.

**Trail Site #4: Chahelim Trail** (future trail from intersection of SW Scholls Ferry & SW Strobel Rd connecting north to SW Barrows Rd)

- Total of 47 respondents
- 68% of respondents (32 respondents) liked or loved the name
- 13% of respondents (6 respondents) were neutral to the name or responded in a way that was unclear
- 19% of respondents (9 respondents) did not like the name with reasons listed below under 'Concerns'
- Highlights from respondents:
  - Perfect with the (Chahelim) hills visible.
  - Great choice keeping the original spelling.
  - Love that this trail name aligns with the Atfalati spelling. Great name. Name creates a sense of place.
  - Good name, also quite distinct.
- Concerns from respondents:
  - One respondent shared that they believed this name would often be misspelled.
  - One respondent shared that it's too common of a name.

**Trail Site #5: Oregon Oak Trail** (future trail from south end of SW Incline Rd connecting north to SW Horse Tale Rd)

- Total of 52 respondents
- 70% of respondents (36 respondents) liked or loved the name
- 20% of respondents (10 respondents) were neutral to the name or responded in a way that was unclear
- 10% of respondents (5 respondents) did not like the name and cited no specific reasons
- Highlights from respondents:
  - Good name; lots of white oak around, especially on lower slopes like the area of this trail.
  - They are important to the ecosystem and disappearing. It's an important tree.
  - Great- love the support of wildlife by oaks.
  - Seems like a good choice that honors Oregon and the environment.

**Trail Site #6: Sandhill Crane Trail** (future trail from intersection of SW Scholls Ferry & SW Strobel Rd connecting north to SW Barrows Rd)

- Total of 57 respondents
- 64% of respondents (35 respondents) liked or loved the name
- 22% of respondents (12 respondents) were neutral to the name or responded in a way that was unclear
- 14% of respondents (8 respondents) suggested a different name or did not like the name citing one specific reason listed below under 'Concerns'
- Highlights from respondents:
  - Appreciate that you are honoring wildlife.
  - It's good and seems relevant to the area.
  - I love Sandhill Cranes and their distinctive call. It's a good name.

- Distinct from existing names. Less likely to be confused with other trails. Good name.
- Concerns from respondents:
  - Two respondents shared that they thought the name is a little too long.

**Action Requested**

Board of directors' approval of resolution No. 2024-08, naming six new park and trail sites as Meeting Point Park, Sequoia Plaza, Harmony Park, Chahelim Trail, Oregon Oak Trail, and Sandhill Crane Trail.

**RESOLUTION 2024-08**

**A RESOLUTION OF THE TUALATIN HILLS PARK & RECREATION DISTRICT  
BOARD OF DIRECTORS NAMING NEW PARK AND TRAIL SITES**

**WHEREAS**, the Tualatin Hills Park & Recreation District (THPRD) Board adopted District Compiled Policies (DCP) to guide its consideration of various THPRD operational matters including the renaming of THPRD-owned properties; and

**WHEREAS**, THPRD will develop three new parks and three new trails, has conducted an inclusive engagement process with underrepresented community organizations and leaders to identify names for these new parks and trails, gathered public input on these names, and is subsequently recommending all six names for these new parks and trails; and

**WHEREAS**, consistent with DCP 8.07 inasmuch as the names preserve and honor the history of THPRD and the communities it serves; and, considers each site's history, geographical location, community, and natural features;

**NOW THEREFORE**, based on the foregoing, the Tualatin Hills Park & Recreation District hereby resolves as follows:

**Section 1.** That the new park and trail sites depicted on the attached Attachment A as Park Site #1 be named **Meeting Point Park**, Park Site #2 be named **Sequoia Plaza**, Park Site #3 be named **Harmony Park**. That the new trail sites depicted on the attached Attachment A as Trail Site #4 be named **Chahelim Trail**, Trail Site #5 be named **Oregon Oak Trail**, and Trail Site #6 be named **Sandhill Crane Trail**. A summary of the recommended park and trail names with supporting information for each name and demonstrating adherence to THPRD's naming policy is attached as Attachment B. And, the general manager and staff are to take such steps as are deemed by them necessary to affect said names in a timely manner.

**Section 2.** That this resolution is and shall be effective from and after its passage by the Board of Directors.

Approved and adopted on May 8, 2024 by the Board of Directors of the Tualatin Hills Park & Recreation District.

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Alfredo Moreno, President

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Barbie Minor, Secretary

ATTEST:

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Jessica Collins, Recording Secretary



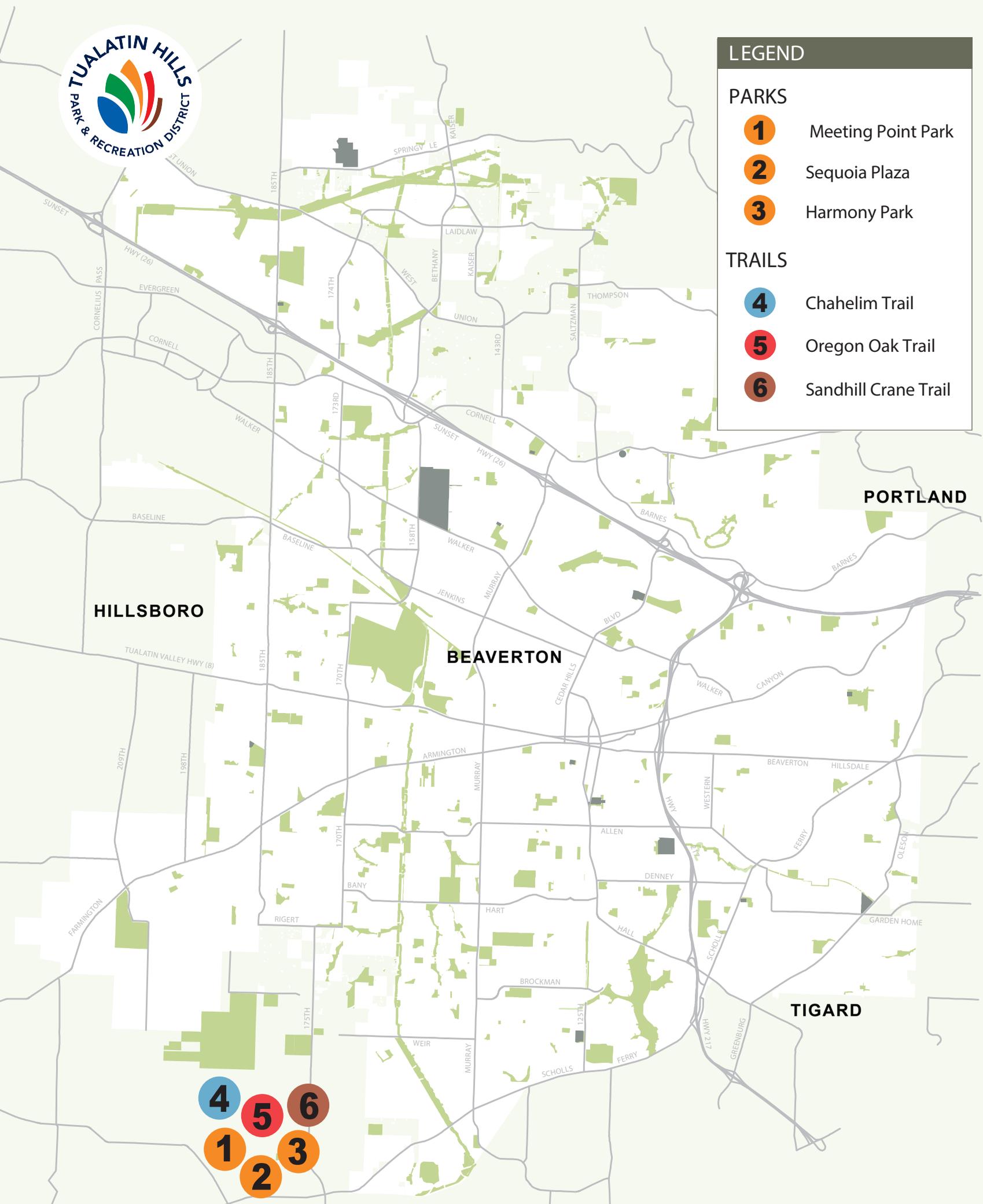
### LEGEND

**PARKS**

- 1** Meeting Point Park
- 2** Sequoia Plaza
- 3** Harmony Park

**TRAILS**

- 4** Chahelim Trail
- 5** Oregon Oak Trail
- 6** Sandhill Crane Trail



**Recommended Names & Descriptions**

The following table provides a map number in reference to Attachment A, the site location or temporary name used for the site, the newly recommended site name, and a description of that recommended name.

<b>Map #</b>	<b>Former/Temporary Site Name</b>	<b>Recommended Site Name</b>	<b>Name Description</b>
<b>1</b>	<b>South Cooper Mountain Pocket Park</b> (community lawn)	<b>Meeting Point Park</b>	The name expresses the concept of people gathering, connecting, and meeting each other across distance, perspective, and difference. It also emphasizes the centralized and shared-space nature of this community lawn where people are expected to gather in the outdoors with neighbors.
<b>2</b>	<b>South Cooper Mountain Urban Plaza</b>	<b>Sequoia Plaza</b>	Highlights the uniqueness of the existing sequoia trees in this plaza, which was designed intentionally to keep and feature these trees.
<b>3</b>	<b>South Cooper Mountain Neighborhood Park</b>	<b>Harmony Park</b>	Harmony means to join together. Reflects the idea of neighbors coming together to form a community through common ground. Aligns with the variety of traditional amenities expected to attract a diversity of neighborhoods and groups – all coming together in one park.
<b>4</b>	<b>Community Trail</b> <i>(future trail from intersection of SW Scholls Ferry &amp; SW Strobel Rd connecting north to SW Barrows Rd)</i>	<b>Chahelim Park</b>	The Chehalem Mountains form the southern boundary of the Tualatin Valley, running roughly from Newberg to Forest Grove. These mountains are green and rolling and can be seen from the South Cooper Mountain area. This 'Chahelim' spelling aligns more with the original Atfalati word.
<b>5</b>	<b>Community Trail</b> <i>(future trail from south end of SW Incline Rd connecting north to SW Horse Tale Rd)</i>	<b>Oregon Oak Trail</b>	The Oregon White Oak is one of only four deciduous oaks native to the West Coast and was once the dominant habitat tree in the Willamette Valley. They are excellent nesting sites for birds, offer for to a variety of other animals. The Oregon Oak and oak ecosystems are one of the most at risk ecosystems in the US.
<b>6</b>	<b>Community Trail</b> <i>(future trail from SW Scholls Ferry Rd connecting north across SW Barrows Rd)</i>	<b>Sandhill Crane Park</b>	The Sandhill Crane commonly migrates over Washington County and can be seen migrating in the skies above the area. They are often heard in the fall and winter while in flight and amass in marsh-meadow wetlands.

## Attachment B

Statement of Justification: Pursuant to DCP 8.07 (District Compiled Policy for Naming of District Property) and P&P 4.05.01 (Operational Policies & Procedures: Guidelines for Naming of District Property), the recommended names fall within the broad naming category of 'Historic Events, People, Places and Symbolic Terms of local cultural significance', and also adhere to the definitions of classifications of district properties established in the Comprehensive Plan. Further, staff believes the recommended names consider the sites' locations and ecology, holds symbolic value that transcends its ordinary meaning or use and enhance the character and identity of the district properties, and reflect themes having broad public support by the community. Given these considerations, staff also believes the recommended names best serve the interests of the district and its residents and promote a worthy and enduring legacy for the district's park and recreation system.



# MEMORANDUM

**DATE:** April 22, 2024  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Deputy General Manager  
**RE:** **New Neighborhood Park & Trail at Heckman Lane Concept Plan**

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## Introduction

Staff is seeking board of directors' approval of the preferred concept plan for the Future Park and Trail at Heckman Lane. THPRD hired Ground Workshop to provide professional consulting services for the design of the Future Park and Trail at Heckman Lane project. With Ground Workshop's assistance, an extensive public engagement process led to the preferred concept plan that reflects the district's conversations with the community. The overall public response has been positive.

## Background

In 2017, Tualatin Hills Park & Recreation District (THPRD) acquired two abutting properties identified as a fixed park and trail site on the North Bethany Subarea Community Plan in North Bethany. The combined 2.39-acre sites were purchased with System Development Charge (SDC) funds as a future neighborhood park and community trail connection based on THPRD's Parks Functional Plan and Trails Functional Plan criteria. These properties were placed on the System Development Charge (SDC) 5-Year Capital Improvement Program (CIP) list as the NWQ8 Heckman Lane Neighborhood Park project. Since that time, the project was selected as an ideal candidate to leverage funds from Metro's Local Share Program to design and construct a nature-based neighborhood park and trail as one project. In September 2021, the board ratified Resolution No. 2021-14 to seek bond funding, and soon after staff submitted the project for funding through Metro's 2019 Parks and Nature Bond Measure Local Share Program. The project was awarded \$3,641,867 to design and construct a space with an emphasis on connecting people to nature.

Staff began the community engagement process for the Future Park and Trail at Heckman Lane in June 2023 with an in-person neighborhood event. The "Nature Family Fun Night" workshop event provided attendees with bounce houses, free giveaways, nature mobile fun and activities for all ages at the future park site. Attendees were encouraged to share input on nature themes and types of activities they might enjoy at the site. For those who couldn't attend the event, an online survey in English and Spanish were provided. Information from the initial outreach and internal design team discussions inspired Ground Workshop to create three diagram designs with various amenity types and locations. The three designs were presented at the October 26, 2023 "Wild Night of Trick or Treat" neighborhood workshop held at the park site. With the assistance of the district's community events team, the workshop was a fun trick or treat costume event. Comments, ideas, and votes were collected for each diagram design option, then analyzed and used to create a preliminary concept plan for review with the internal design team, the district's management team, and the Parks & Facilities Advisory Committee.

The preliminary concept plan and play equipment options were first presented at the district's Holi Festival (March 16, 2023), again at an in-person and livestreamed community meeting (April 8, 2024), and the Eid al-Fitr event (April 14, 2024) where combined, over 6,600 people

attended. The preliminary plan reflected the interests heard throughout the engagement process. A link to the recording of the meeting was posted on the project webpage along with a survey for people unable to attend the meeting.

The nature-inspired design meets Metro's grant criteria and plan to include all ages play areas, gathering spaces, shade features including shelter and larger trees, gleaned gardens, fitness opportunities, hard and soft surface pathways, water play, pollinator and education gardens, and wildlife viewing. The trail connection will complete 1,250-feet of paved surface from NW 159th Avenue to NW Kaiser Road in the Bethany Creek Trail community trail system. The budgeted amount for the Future Park and Trail at Heckman Lane project is \$3,641,867.

A concept plan-level construction cost estimate prepared by DCW Cost Management and Ground Workshop includes a conservative dollar figure. The estimated construction cost at this time exceeds the total project budget in the concept plan phase. The construction cost estimate of \$2,567,348 includes all the proposed amenities, and cost escalations until the targeted 2026 construction season. This cost, along with the soft costs of \$647,114 and project contingency of \$482,169, equals a total project cost of \$3,696,631, with a shortfall of \$54,764 within the concept plan phase. However, as the project progresses through the design phases, the project contingency will decrease by half from \$482,169 to \$241,085 at the time of construction. The savings of \$241,084 will be absorbed back into the project budget which is expected to put the project under budget by \$186,321. Additionally, the district has applied for two grants totaling \$1.3 million, and if received, these funds will cover the shortfall or reduce the Local Share allocation, returning funding to the district's undesignated Local Share allocation which will be available for other uses by the district. Included in this memo for additional reference is a vicinity map (Attachment A) and aerial map (Attachment B).

### **Proposal Request**

Board of directors' approval of the preferred concept plan for the Future Park and Trail at Heckman Lane (Attachment C).

### **Outcomes of Proposal**

The preferred concept plan fulfills a district goal to deliver a new neighborhood park to an underserved area. Once built, the proposed neighborhood park will provide a space for the surrounding community to gather, recreate, and connect with nature. The trail will provide connections to nearby communities including schools, parks, public transportation, commerce, employment, and leisure activities.

The annual incremental district maintenance cost increase of the preferred neighborhood park and trail improvements are estimated at \$13,659. In addition, the annual impact for future capital replacement is estimated at \$18,892.

### **Public Engagement**

Community engagement began in June 2023 with the "Nature Family Fun Night" event that was held on site where approximately 275 people attended. Participants were provided an overview of the new nature-based park project, highlights of the district's Vision Action Plan, development timeline, and ways to stay involved with the project. A public survey was also posted to gather feedback virtually on themes and preferred activities of the new park. The survey responses received, in addition to the information gathered at the event, were used to create three layout options for the park. These options were shared at the on-site "Wild Night of Trick or Treat" event and in an online survey, for those unable to attend, in October 2023. The information received from the workshop was used to create a preliminary concept plan that was presented at an in-person/live streamed community meeting on April 8, 2024, and at the March 16, 2024,

Holi Festival at Parivar Park as well as the Eid al-Fitr event on April 14, 2024, where Arabic translation was provided. Comments were collected during these presentations, events, and in an online survey.

Each community engagement opportunity was promoted in English and Spanish, through multiple outlets, including the park webpage, postcard mailers, social media, the THPRD main page and events calendar, site signage, the project's community email listserv, and Community Participation Organization (CPO 7) meetings.

Phase 1:

- Nature Family Fun Night event and workshop on park activities and theme
  - Date/Time: Thursday, June 8, 2023, at 5:30pm-7:30pm
  - Attendance: 275 people
  
- Concurrent community survey on park activities and theme
  - Date/Time: Start Thursday, June 12 – End Sunday, July 2, 2023
  - Languages: Survey offered in English and Spanish
  - Responses: Received 6 total responses

Phase 2:

- Wild Night of Trick or Treat event and workshop on layout and amenity options
  - Date/Time: Thursday, October 26, 2023, at 4:00pm-6:00pm
  - Attendance: Nearly 250 people
  
- Concurrent community survey on layout and amenity options
  - Date/Time: Start Monday, October 23 – End Sunday, November 26, 2023
  - Languages: Survey offered in English and Spanish
  - Responses: Received 50 total responses

Phase 3:

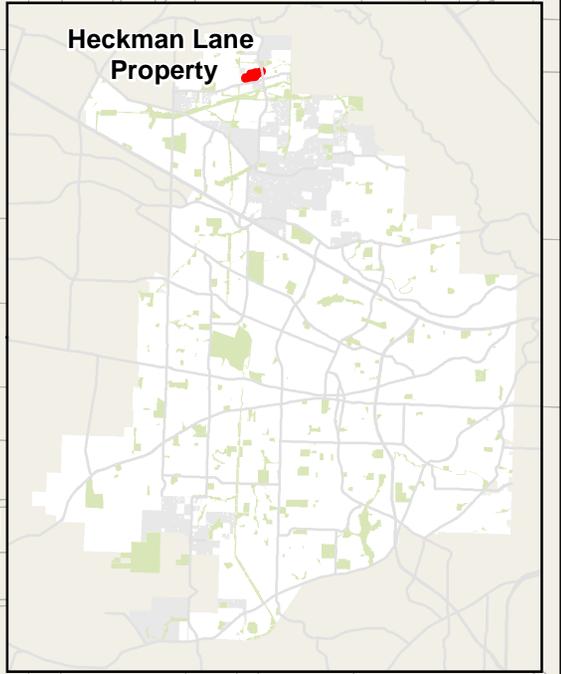
- Tabling event at the Holi Festival
  - Date/Time: Saturday, March 16, 2024 at 3:00pm
  - Attendance: Approximately 3,000 people
  
- In-Person and Virtual Community Review Meeting - English
  - Date/Time: Monday, April 8, 2024, at 6:00pm at CPO 7 meeting
  - Meeting was livestreamed on Facebook
  - Recording of presentation posted to CPO 7 Facebook
  
- Concurrent community survey on Preliminary Concept Plan layout, play equipment, and naming
  - Date/Time: Start March 28, 2024 – End Sunday, April 14, 2024
  - Languages: Survey offered in English and Arabic
  - Responses: Received 29 total responses
  
- Tabling event at the Eid al-Fitr event
  - Date/Time: Sunday April 14, 2024 at 2:00pm
  - Arabic translation offered on site
  - Attendance: Approximately 3,500 people

**Action Requested**

Board of directors' approval of the preferred concept plan for the Future Park and Trail at Heckman Lane.



SITE VICINITY



Westside Regional

LEGEND

- Trails and alignments
- Subject Property
- Beaverton School District Properties
- THPRD Owned Property
- In-district area
- Ultimate service area
- Outside district boundary



# SITE CONTEXT

Heckman Lane Property

ATTACHMENT B



### LEGEND

- Development area
- Park boundary
- Trail easement
- Stream



Date: 4/17/2024



NOTE: PLAY EQUIPMENT FOR GRAPHIC REPRESENTATION ONLY. FINAL PLAY EQUIPMENT TO BE DETERMINED

# PRELIMINARY CONCEPT PLAN

NW 159TH AVENUE AND NW HECKMAN LANE