



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically on Wednesday, February 8, 2023. Executive Session 5:30 pm; Regular Meeting 6:30 pm.

Present:

Felicita Monteblanco	President/Director
Barbie Minor	Secretary/Director
Alfredo Moreno	Secretary Pro-Tempore/Director
Heidi Edwards	Director
Doug Menke	General Manager

Absent:

Tya Ping	Director
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Agenda Item #1 – Executive Session (A) Legal (B) Land

President Felicita Monteblanco called executive session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to negotiate real property transactions; and
- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Executive Session is held under authority of ORS 192.660(2)(e) and (h).

President Monteblanco noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Wednesday, February 8, 2023, at 6:30 pm.

Barbie Minor moved that the board of directors amend this evening's agenda to remove item 9B, Resolution Naming New Neighborhood Park at SW Pointer Road. Alfredo Moreno seconded the motion. Roll call proceeded as follows:

Heidi Edwards	Yes
Alfredo Moreno	Yes
Barbie Minor	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #3 – Action Resulting from Executive Session

Alfredo Moreno moved that the board of directors authorize the acquisition of land in the southwest quadrant of the district for the price discussed in executive session, subject to the standard due diligence review and approval by the general manager. Heidi Edwards seconded the motion. Roll call proceeded as follows:

Barbie Minor	Yes
Heidi Edwards	Yes
Alfredo Moreno	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Proclamation: Black History Month

The board members read into the record a proclamation declaring February as Black History Month. President Monteblanco also provided a brief overview of the activities and events THPRD is hosting in honor of Black History Month.

Agenda Item #5 – Audience Time

There was no public comment received during Audience Time.

Agenda Item #6 – Board Time

A. Committee Liaisons Updates

Heidi Edwards provided the following updates and comments during board time:

- ✓ Attended a training provided by district legal counsel for Fiduciary Committee members, which covered topics such as committee member roles and responsibilities.

Barbie Minor provided the following updates and comments during board time:

- ✓ Attended the PitchBlack event at The Reser supporting and elevating Black entrepreneurs and businesses. THPRD partner, the Beaverton Black Parent Union, was one of the presenters.
- ✓ The most recent Programs & Events Advisory Committee meeting focused on welcoming its new committee members; the next meeting will focus on plans for the coming year.

Alfredo Moreno provided the following updates and comments during board time:

- ✓ Attended the Black History 101 mobile museum at Garden Home Recreation Center and was struck by the role THPRD plays as a community convener.

President Monteblanco provided the following updates and comments during board time:

- ✓ Also attended the PitchBlack event at The Reser and was inspired by the presentations, including one for an app designed to help the Black and Brown communities engage with the outdoors.
- ✓ Provided an update on behalf of board member Tya Ping, who has been actively involved in the FLIP Museum initiative, a nonprofit organization that is working toward opening a new multicultural children’s museum in the greater Portland Metropolitan Area.

Agenda Item #7 – Consent Agenda

Alfredo Moreno moved that the board of directors approve consent agenda items (A) Minutes of January 11, 2023 Regular Board Meeting, (B) Monthly Bills, and (C) Monthly Financial Statement. Heidi Edwards seconded the motion. Roll call proceeded as follows:

Barbie Minor	Yes
Heidi Edwards	Yes
Alfredo Moreno	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. Comprehensive Plan Update

As stated in the memo included within the board of director’s information packet, staff is seeking board adoption of the 2023 Comprehensive Plan this evening. If adopted, the 2023 Comprehensive Plan will become the 20-year comp plan for the district and will replace the 2013 comp plan update. Updates on the 2023 Comprehensive Plan development process were previously provided at the board’s January, May, September, October and December 2022 meetings. Additionally, throughout December 2022, staff gathered feedback from THPRD advisory committees and leadership staff, as well as external jurisdictional partners such as the City of Beaverton and Washington County.

Aisha Panas, deputy general manager, and Peter Swinton, urban planner, provided an overview of the feedback incorporated into the draft 2023 Comprehensive Plan since the board's last review in December 2022, via a PowerPoint presentation, a copy of which was entered into the record, and offered to answer any questions the board may have.

President Monteblanco commented that she is proud to be associated with the 2023 Comprehensive Plan, which reflects the values of the board throughout. She expressed gratitude to the district staff, past and present, who worked on this important document.

Barbie Minor moved that the board of directors adopt the 2023 Comprehensive Plan. Heidi Edwards seconded the motion. Roll call proceeded as follows:

Alfredo Moreno	Yes
Heidi Edwards	Yes
Barbie Minor	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

General Manager Doug Menke recognized the efforts leading up to this evening's adoption and expressed appreciation for the board's engagement throughout the process which resulted in a critical tool for the district as it moves forward.

B. General Manager's Report

The following presentation was provided as listed within the General Manager's Report included in the board of directors' information packet:

- Partnerships with Community Based Organizations
 - Holly Thompson, Communications director, and Lulú Ballesteros, equity & engagement manager, provided an overview of the district's on-going work with community-based organizations and cultural groups, via a PowerPoint presentation, a copy of which was entered into the record.

Doug and the presenters offered to answer any questions the board may have.

The board members offered comments of support and gratitude, referencing the intentionality of these partnerships and community-building approach meshing so well with the board's values.

Alfredo Moreno inquired about the public feedback received regarding this evolution in how the district offers community events.

- ✓ Holly described that the feedback has been overwhelmingly positive; however, at times, comments are received from those who miss the district's former large events, such as Party in the Park. She described the tradeoff in offering one large event, such as Party in the Park, versus being able to offer so many more smaller, targeted events spread out across the district.

If available, Alfredo would like to see any quantitative data being collected on the district's events and these partnerships as this new strategy continues.

Discussion occurred regarding the positive effects of the district's work with community-based organizations in helping them grow, as well as the ways in which these organizations have helped the district grow, such as by reevaluating our standard business practices to become more welcoming and increasing our cultural agility.

Agenda Item #9 – New Business

A. Resolution Amending System Development Charge 5-Year Capital Improvement Plan Update

Gery Keck, Planning manager, provided an overview of the proposed amended system development charge five-year capital improvement plan (SDC CIP) for use in the FY 2023/24 budgeting process, via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- SDC Five-Year CIP Update Process
 - Updated annually
 - Informs the budget process
 - Add or remove projects
 - Align funding and staff capacity
- Project Phasing Approach
 - Three major phases for each project
 - Concept planning
 - Design and permitting
 - Construction
 - More transparent timeline for multi-year developments
- Proposed Project List Updates
 - Added/removed projects
 - Added Fiscal Year 2027/28 Project List
 - Added affordable housing waivers
 - Updated project costs and estimated SDC revenues
 - Retirement of Bonny Slope West and South Cooper Mountain overlay areas
 - Refined anticipated project sequencing within five-year project list

Gery noted that district staff is requesting board approval of a resolution amending the district's SDC five-year CIP and offered to answer any questions the board may have.

- ✓ President Monteblanco thanked Gery for the clear and concise information and opened the floor to a motion.

Alfredo Moreno moved that the board of directors approve Resolution No. 2023-02 amending the district's five-year SDC CIP and approving its use in developing the FY 2023-24 budget. Barbie Minor seconded the motion. Roll call proceeded as follows:

Heidi Edwards Yes
Barbie Minor Yes
Alfredo Moreno Yes
Felicita Monteblanco Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 7:20 pm.

Felicita Monteblanco, President

Barbie Minor, Secretary

Recording Secretary,
Jessica Collins