



Administration Office  
503/645-6433  
Fax 503/629-6301

**Board of Directors Regular Meeting  
November 7, 2011  
6:00 p.m. Executive Session; 7:00 p.m. Regular Meeting  
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room  
15707 SW Walker Road, Beaverton**

**AGENDA**

- |         |   |
|---------|---|
| 6:00 PM | 1. Executive Session*<br>A. Land  |
| 7:00 PM | 2. Call Regular Meeting to Order  |
| 7:05 PM | 3. Action Resulting from Executive Session  |
| 7:10 PM | 4. <a href="#">Public Hearing: Resolution Amending District Compiled Policies Chapter Five to include Contractor Prequalification</a><br>A. Open Hearing<br>B. Staff Report<br>C. Public Comment**<br>D. Board Discussion<br>E. Close Hearing<br>F. Board Action  |
| 7:25 PM | 5. Audience Time**  |
| 7:30 PM | 6. Board Time   |
| 7:35 PM | 7. Consent Agenda***<br>A. <a href="#">Approve: Minutes of October 3, 2011 Regular Meeting</a><br>B. <a href="#">Approve: Monthly Bills</a><br>C. <a href="#">Approve: Monthly Financial Statement</a><br>D. <a href="#">Approve: Resolution Appointing Sports Advisory Committee Member</a><br>E. <a href="#">Approve: Resolution for Annexation of Properties per Washington County Ordinance 624 and in Accordance with ORS 198.857(2)</a> |
| 7:40 PM | 8. Unfinished Business<br>A. <a href="#">Update: Bond Program</a><br>B. <a href="#">Approve: Resolution Adopting the Decrease in the Out-of-District Drop-in Surcharge Rate</a><br>C. <a href="#">Update: Sustainability Program</a><br>D. <a href="#">Information: General Manager's Report</a>  |
| 8:15 PM | 9. New Business<br>A. <a href="#">Approve: Resolution Amending Comprehensive and Trails Plans Pertaining to North Bethany</a><br>B. <a href="#">Approve: Garden Home Recreation Center Project List Funded by City of Portland's Bureau of Environmental Services</a><br>C. <a href="#">Approve: Resolution Acknowledging Recent Property Acquisitions and Describing Funding Source(s) and Purpose</a>                                       |
| 8:45 PM | 10. Adjourn   |

**\*Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. **\*\*Public Comment:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. **\*\*\*Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



## MEMO

**DATE:** October 31, 2011  
**TO:** The Board of Directors  
**FROM:** Doug Menke, General Manager

**RE:** Information Regarding the November 7, 2011 Board of Directors Meeting

**Agenda Item #4 – Public Hearing: Resolution Amending District Compiled Policies Chapter Five to include Contractor Prequalification**

Attached please find a memo from Keith Hobson, Director of Business & Facilities, requesting that the Board of Directors, acting as the Local Contract Review Board, conduct a public hearing to amend the District Public Contract Rules contained in Chapter 5 of the District Compiled Policies. Pending the outcome of the public hearing, staff requests that the Board adopt the proposed changes, to include prequalification of general contractors specifically for trail projects associated with the 2008 Bond valued at \$1 million or more. Keith will be at your meeting to provide an overview of the memo and answer any questions the Board may have.

**Action Requested:** Upon completion of the Public Hearing, the Board of Directors, acting as the Local Contract Review Board, approve Resolution 2011-29, Amending District Compiled Policies Chapter Five To Include Contractor Prequalification.

**Agenda Item #7 – Consent Agenda**

Attached please find Consent Agenda items #7A-E for your review and approval.

**Action Requested:** Approve Consent Agenda Items #7A-E as submitted:  
**A. Approve: Minutes of October 3, 2011 Regular Meeting**  
**B. Approve: Monthly Bills**  
**C. Approve: Monthly Financial Statement**  
**D. Approve: Resolution Appointing Sports Advisory Committee Member**  
**E. Approve: Resolution for Annexation of Properties per Washington County Ordinance 624 and in Accordance with ORS 198.857(2)**

**Agenda Item #8 – Unfinished Business**

**A. Bond Update**

Attached please find a memo from Hal Bergsma, Director of Planning, providing an update regarding recent activities centered around the Bond Program. Hal will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

**B. Resolution Adopting the Decrease in the Out-of-District Drop-in Surcharge Rate**

Attached please find a memo from Keith Hobson, Director of Business & Facilities, noting that based on the results of an update of the market survey of user fees first compiled for the 2006 Fee Study, staff is requesting that the Board of Directors approve a resolution to decrease the out-of-District premium surcharge rate on drop-in fees from 200% to 100% effective January 2012. Keith will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

**Action Requested:** Board of Directors approval of Resolution 2011-32, Adopting the Decrease in the Out-of-District Drop-in Surcharge Rate.

**C. [Sustainability Program](#)**

Attached please find a memo from Keith Hobson, Director of Business & Facilities, and Bruce Barbarasch, Superintendent of Natural Resources & Trails Management, providing an overview of sustainability efforts being made by the District under its Sustainability Program. Keith and Bruce will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

**D. [General Manager's Report](#)**

Attached please find the General Manager's Report for the October Regular Board meeting.

**Agenda Item #9 – New Business**

**A. [Resolution Amending Comprehensive and Trails Plans Pertaining to North Bethany](#)**

Attached please find a memo from Hal Bergsma, Director of Planning, regarding amendments proposed for the Board of Director's consideration to the Comprehensive Plan and Trails Plan in order to recognize the North Bethany Subarea Plan recently adopted by Washington County. Hal will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

**Action Requested: Board of Directors approval and signature of Resolution 2011-33, Adding to and Directing Amendment of the Comprehensive Plan and the Trails Plan Pertaining to the North Bethany Area.**

**B. [Garden Home Recreation Center Project List Funded by City of Portland's Bureau of Environmental Services](#)**

Attached please find a memo from Jim McElhinny, Director of Park & Recreation, presenting a proposed list of improvement projects for the Garden Home Recreation Center and a portion of the Fanno Creek Trail. The projects will be funded via fees paid by the City of Portland's Bureau of Environmental Services as a result of the sanitary sewer replacement project that crossed the Garden Home Recreation Center property and Fanno Creek Trail. Eric Owens, Superintendent of Recreation, will be at your meeting to provide an overview of the project list and to answer any questions the Board may have.

**Action Requested: Board of Directors approval of the project list as submitted and direction to staff to proceed with the implementation of the projects.**

**C. [Resolution Acknowledging Recent Property Acquisitions and Describing Funding Source\(s\) and Purpose](#)**

Attached please find a memo from Hal Bergsma, Director of Planning, noting that the District has recently completed several property acquisitions for a variety of purposes using multiple funding sources and that in order to increase public knowledge and establish a record of the details and purpose of each completed acquisition, it is proposed that the Board regularly provide such information through approval of a resolution, starting with a resolution acknowledging completed acquisitions for the last fiscal year. Hal will be at your meeting to provide an overview of the memo as well as the report and to answer any questions the Board may have.

**Action Requested: Board of Directors approval of Resolution 2011-34, Acknowledging Recent Property Acquisitions and Describing Funding Source(s) and Purpose.**

**Other Packet Enclosures**

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



[4]

## MEMO

**DATE:** October 10, 2011  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business & Facilities  
**RE:** **Resolution Amending District Compiled Policies Chapter Five to Include Contractor Prequalification**

### Introduction

Staff is requesting that the Board of Directors, acting as the Local Contract Review Board, conduct a public hearing to amend the District Public Contract Rules contained in Chapter 5 of the District Compiled Policies (DCP). Pending outcome of the public hearing, staff requests that the Board adopt the proposed changes, to include prequalification of general contractors specifically for trail projects associated with the 2008 Bond valued at \$1 million or more.

### Background

The Oregon Public Contracting Code (OPCC) requires the Attorney General to adopt model rules of procedure appropriate for use by state agencies and local governments. Local agencies may either accept and follow the model rules, or adopt their own purchasing rules in accordance with state purchasing statutes. While the District largely follows the Attorney General's model rules, the District did adopt its own rules to specify certain exceptions from the model rules. The District purchasing rules have been codified in Chapter 5 of the DCP.

In 2003, the Board of Directors approved a resolution adopting mandatory prequalification of all bidders for certain public improvement projects. In 2009, when the District codified the District policies as the DCP, the prequalification provisions were inadvertently omitted. As a result, the District needed to correct this inconsistency and determine whether or not the District purchasing rules include prequalification. At the Board of Directors March 7, 2011 meeting, the Board rescinded the use of mandatory prequalification for all public improvement contracts.

### Proposal Request

Staff has received conflicting opinions on the impact of prequalification on the level of competitiveness on project bidding. As such, staff is recommending that we use prequalification on a pilot basis by creating a requirement of mandatory prequalification of all bidders for trail specific projects associated with the 2008 Bond valued at \$1 million or more. The prequalification process will create a master list of general contractors, ensuring that potential bidders on these large projects are capable of completing projects of this size, and qualified based on the unique characteristics of these projects.

Any potential bidder who is disqualified as a result of the prequalification process has the right to appeal their disqualification. Such appeal would be brought to the Board of Directors as the District's Local Contract Review Board



Staff is requesting that the Board of Directors, acting as the District's Local Contract Review Board, approve the resolution amending DCP Chapter 5 to reflect the proposed changes. Attached to the resolution is a marked-up version of DCP Chapter 5, labeled as Exhibit A, which identifies the proposed amendment. The OPCC requires that the Park District hold a public hearing prior to amending the Contracting Rules and Procedures. Notice of the public hearing has been properly published and posted.

The attached resolution has been drafted by (and the proposed changes to DCP Chapter 5 have been reviewed by) District legal counsel.

### **Benefits of Proposal**

The proposed changes to DCP Chapter 5 will ensure that bidders on the 2008 Bond trail specific projects have met the qualification standards of similar work experience, financial resources and integrity prior to being allowed to bid. In the absence of a prequalification process, an apparent low bidder who does not meet these standards is deemed not to be a responsible bidder which has the potential to create delays in the actual bid award to the lowest responsible bidder.

### **Potential Downside of Proposal**

The potential downside to mandatory prequalification is the possibility that it will unnecessarily restrict the pool of available bidders thereby diminishing competition. To mitigate this potential risk, staff will review the pool of prequalified bidders with the Board of Directors prior to conducting a bid restricted to the prequalified pool. If the Board is dissatisfied with the number of prequalified bidders, staff can be directed to conduct the bid without restriction to prequalified bidders.

### **Action Requested**

Upon completion of the Public Hearing, the Board of Directors, acting as the Local Contract Review Board, approve Resolution 2011-29 Amending District Compiled Policies Chapter Five, To Include Contractor Prequalification.

**RESOLUTION NO. 2011-29**

TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**A RESOLUTION AMENDING DISTRICT COMPILED POLICIES CHAPTER FIVE,  
TO INCLUDE CONTRACTOR PREQUALIFICATION**

**WHEREAS**, in 2009 the Tualatin Hills Park & Recreation District Board of Directors adopted new district policies chapters as District Compiled Policies (DCP) to make them more useful and readable;

**WHEREAS**, DCP Chapter 5 includes the provisions related to Public Contracts and Agreements;

**WHEREAS**, on March 7, 2011 the Board repealed the prequalification of all public improvement contracts;

**WHEREAS**, the Tualatin Hills Park & Recreation District desires to update DCP Chapter 5, to include a prequalification process specific to Trail Projects related to the 2008 Bond; and

**WHEREAS**, a public hearing was conducted by the Tualatin Hills Park & Recreation District Board of Directors on November 7, 2011 to receive public testimony on this proposed update to DCP Chapter 5.

**THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS FOLLOWS:**

**Section 1.** DCP Chapter 5 is amended to read as shown in the attached Exhibit A to this resolution;

**Section 2.** This resolution is approved and takes effect upon adoption by the Board.

Adopted by the Board of Directors this 7<sup>th</sup> day of November 2011.

\_\_\_\_\_  
Bob Scott  
Board President

ATTEST:

\_\_\_\_\_  
Larry Pelatt  
Board Secretary

\_\_\_\_\_  
Jessica Collins  
Recording Secretary

## DISTRICT COMPILED POLICIES

## CHAPTER 5 – PUBLIC CONTRACTS &amp; AGREEMENTS

## 5.01 Public Contracts Generally

The Board serves as the Local Contract Review Board for the District and has adopted as its public contracting rules ORS chapter 279A, B and C and the Attorney General’s Model Public Contract Rules, OAR Chapter 137, Division 46 (General Provisions Related to Cooperative Procurement), Division 47 (Public Procurements for Goods or Services), Division 48 (Consultant Selection: Architectural, Engineering and Land Surveying Services and Related Services Contracts) and Division 49 (General Provisions Related to Public Contracts for Construction Services), subject to the exceptions provided in this document.

## 5.02 Definitions

**AWARD**, the selection of a person to provide goods, services or public improvements under a public contract. The award of the contract is not binding on the District until the contract is executed and delivered by the Manager.

**BID**, a binding, sealed, written offer to provide goods, services or public improvements for a specified price or prices.

**BIDDER**, a person that submits a bid in response to an invitation to bid.

**CONCESSION AGREEMENT**, a contract that authorizes and requires a person to promote or sell, for its own business purposes, specified types of goods or services from a site within a building or upon land owned by the District, under which the concessionaire makes payments to the District based, in whole or in part, on the concessionaire’s sales revenues. “Concession agreement” does not include an agreement, which is merely a flat-fee or per-foot rental, lease, license, permit, or other arrangement for the use of public property.

**CONTRACTING AGENCY**, a public body authorized by law to conduct procurement.

**EMERGENCY**, circumstances that (a) could not have reasonably been foreseen; (b) create a substantial risk of loss, damage, or interruption of services or a substantial threat to property, public health, welfare or safety; and (c) require prompt execution of a contract to remedy the condition.

**EXEMPTIONS**, exemptions from the formal competitive selection procedures for public improvement contracts, personal service contracts of architects, engineers, land surveyors, and related services, as well as contracts and classes of contracts designated as “special procurements” under ORS 279B.085.

**LOCAL CONTRACT REVIEW BOARD (LCRB)**, the Board.

# DISTRICT COMPILED POLICIES

## ***PERSONAL SERVICES,***

- (A) Includes those services that require specialized technical, creative, professional or communication skills or talents, unique and specialized knowledge, or the exercise of discretionary judgment, and for which the quality of the service depends on attributes that are unique to the service provider. Such services include architects, engineers, surveyors, attorneys, accountants, auditors, agents of record, computer programmers, land acquisition specialists, property managers, artists, designers, performers and consultants. The Manager has authority to determine whether a particular service is a “personal service” under this definition.
- (B) Personal Services do not include contracts primarily for equipment, supplies or materials. For example, a contract to supply all hardware and standard software is not Personal Services, but a contract with a technology consultant to design or develop a new computer system is Personal Services.

***PROPOSAL***, a binding offer to provide goods, services or public improvements with the understanding that acceptance will depend on evaluation of factors other than, or in addition to, price. A proposal may be made in response to a request for proposals or under an informal solicitation.

***PUBLIC CONTRACT***, any agreement for the purchase, lease, or sale by the District of personal property, public improvements, or services other than agreements that are for personal and professional services.

***PUBLIC IMPROVEMENT***, projects for construction, reconstruction, or major renovation on real property by or for the District. “Public improvement” does not include emergency work, minor alteration, ordinary repair, or maintenance necessary in order to preserve a public improvement.

***QUOTE***, a price offer made in response to an informal solicitation to provide goods, services or public improvements.

***REQUEST FOR PROPOSALS (RFP)***, means the solicitation of written competitive proposals, or offers, to be used as a basis for making an acquisition, or entering into a contract when specifications and price will not necessarily be the predominant award criteria.

***SURPLUS PROPERTY***, any personal property of the District that has been determined by the Manager to be of no use or value to the District.

## **5.03 Personal Services**

- (A) Exempt Personal Service Contracts. Exempt Personal Service contracts are defined by the LCRB, and are exempt from the public procurement procedures

## DISTRICT COMPILED POLICIES

and may be executed by direct appointment. The following contracts are considered exempt by the District:

- (1) Contracts existing on July 11, 2005; and
  - (2) Contracts for accounting, legal, underwriting, and investment, financial and insurance advising services, and instructional services.
- (B) Direct Appointment (Under \$50,000). Personal service contracts may be entered into directly with a Consultant if the estimated fee to be paid under the contract does not exceed \$50,000.
- (C) Informal Selection Process (\$50,000 – \$150,000).
- (1) The use of the informal selection procedures described in OAR 137-048-0210 and OAR 137-047-0270 will be used to obtain a contract if the estimated fee is expected to be \$50,000 or more and not to exceed \$150,000.
  - (2) The selection may be based on criteria including, but not limited to, each proposer's:
    - (a) Particular capability to perform the services required;
    - (b) Experienced staff available to perform the services required, including each proposer's recent, current and projected workloads;
    - (c) Performance history;
    - (d) Approach and philosophy used in providing services;
    - (e) Fees or costs; and
    - (f) Geographic proximity to the project or the area where the services are to be performed.
  - (3) Price may be considered, but need not be the determining factor. Proposals may also be solicited by using a written RFP, at the District's discretion.
- (D) Formal Selection Process (Over \$150,000). The use of the formal selection procedures described in OAR 137-048-0220 and ORS 279B.060 will be used to obtain a contract if the estimated fee is expected to exceed \$150,000.

### 5.04 Delegation

- (A) Except as otherwise provided in the Local Rules, the powers and duties of the LCRB under public contract law must be exercised and performed by the Board.
- (B) Unless expressly limited by the LCRB, the Model Rules or Local Rules, all powers and duties given or assigned to contract agencies by public contract law

## DISTRICT COMPILED POLICIES

may be exercised or performed by the Manager, including the authority to enter into emergency contracts under ORS 279B.080.

- (C) All public contracts estimated to cost \$150,000 or more in a fiscal year must be approved by the Board.
- (D) All public contracts estimated to cost less than \$150,000 in a fiscal year may be entered into by the Manager without Board approval. However, either the Board or the Manager may enter into emergency contracts under DCP 5.11, regardless of dollar limits, subject to ORS 294.455.

### **5.05 Special Procurements and Exemptions**

- (A) The LCRB may exempt from competitive bidding certain contracts or classes of contracts for procurement of goods and services according to the procedures described in ORS 279B.085.
- (B) The LCRB may exempt certain contracts or classes of contracts for public improvements from competitive bidding according to the procedures described in ORS 279C.335. When exempting a contract for public improvement from competitive bidding, the LCRB may authorize the contract to be awarded using an RFP process for public improvements, according to the processes described in OAR 137-049-0640 through 137-049-0690.

### **5.06 Small Procurements (Under \$5,000)**

- (A) Public contracts under \$5,000 are not subject to competitive bidding requirements. The Manager will make a reasonable effort to obtain competitive quotes in order to ensure the best value for the District.
- (B) The District may amend a public contract awarded as a small procurement beyond the \$5,000 limit in accordance with OAR 137-047-0800, provided the cumulative amendments do not increase the total contract price to more than 125% of the original contract price.

### **5.07 Intermediate Procurements**

- (A) A contract for procurement of goods and services estimated to cost between \$5,000 and \$150,000 in a fiscal year, or a contract for a public improvement that is estimated to cost between \$5,000 and \$150,000 in a fiscal year may be awarded according to the processes for intermediate procurements described in ORS 279B.070.
- (B) The District may amend a public contract awarded as an intermediate procurement beyond the stated limitations in accordance with OAR 137-047-

## DISTRICT COMPILED POLICIES

0800, provided the cumulative amendments do not increase the total contract price to more than 125% of the original contract price.

### **5.08 Electronic Advertising**

Under ORS 279C.360 and ORS 279B.055, electronic advertisement of public contracts in lieu of newspaper publication is authorized when it is cost-effective to do so. The Manager has the authority to determine when electronic publication is appropriate, and consistent with the District's public contracting policies.

### **5.09 Notice of intent to award certain contracts**

- (A) At least seven days before the award of a public contract solicited under a traditional invitation to bid or RFP, the District will post or provide to each bidder or proposer notice of the District's intent to award a contract.
- (B) If stated in the solicitation document, the District may post this notice electronically or through non-electronic means and require the bidder or proposer to determine the status of the District's intent.
- (C) As an alternate, the District may provide written notice to each bidder or proposer of the District's intent to award a contract. This written notice may be provided electronically or through non-electronic means.
- (D) The District may give less than seven days notice of its intent to award a contract if the District determines in writing that seven days is impractical as allowed by ORS 279B.135.
- (E) This section does not apply to goods or services contracts awarded under the small procurements under the Local Rules, or other goods and services contracts awarded in accordance with ORS 279B.070, 279B.075, 279B.080 or 279B.085.
- (F) This section does not apply to any public improvement contract or class of public improvement contracts exempted from competitive bidding requirements.
- (G) A protest of the District's intent to award a contract may only be filed in accordance with OAR 137-047-0740 or OAR 137-049-0450, as applicable.

### **5.10 Methods for Awarding Contracts Using RFP Process**

- (A) In making an award using the RFP process in ORS 279B.060, the District may use any evaluation method determined to be most appropriate for the selection process, including the processes described in ORS 279B.060(6)(b), as well as direct appointment of personal services contracts if direct appointment is determined to be most advantageous to the District. The evaluation process used



## DISTRICT COMPILED POLICIES

must be stated in the RFP. OAR 137-047-0261 through 137-047-0263 apply to evaluation of proposals.

- (B) The District may require prequalification of bidders or proposers as stated in ORS 279B.125 for public improvement contracts in excess of \$300,000.

### 5.11 Emergency Contracts

- (A) The President or Manager has the authority to determine when emergency conditions exist sufficient to warrant an emergency contract. The nature of the emergency and the method used for the selection of the contractor must be documented.
- (B) Emergency contracts may be awarded as follows:
  - (1) Goods and Services. Emergency contracts for procurement of goods and services may be awarded under ORS 279B.080 and DCP 5.04.
  - (2) Public Improvements. The District adopts OAR 137-049-0150 as its contracting rules for awarding a public improvement contract under emergency conditions.

### 5.12 Disposal of Surplus Property

- (A) The Manager may dispose of surplus property as follows:
  - (1) For surplus property deemed to have an estimated salvage value of \$50,000 or less, the Manager may authorize the property to be sold, donated or destroyed.
  - (2) For surplus property deemed to have an estimated salvage value of more than \$50,000, the Board may authorize the Manager to dispose of the property in any appropriate manner.
- (B) Surplus property may be disposed of in the manner that is most advantageous to the District or the community at large including the following:
  - (1) Public Auction. Auctions must be sufficiently advertised in the manner that is most likely to obtain a competitive bidding pool for the property. Employees of the District may purchase surplus property from the District only at an advertised auction, and only if the employee submits the highest bid for such property.
  - (2) Donation. Surplus property may be donated or sold to any non-profit organization, any other local government, or any state or federal program created to dispose of surplus property.

## DISTRICT COMPILED POLICIES

- (3) Disposal. Surplus property determined to be of insufficient value to merit auction or donation may be disposed of in any appropriate manner.

### 5.13 *Prequalification*

- (A) *The District will allow prequalification for specifically the 2008 Bond trail projects valued at \$1 million or more.as authorized by ORS 279C.430 using forms approved by the Manager.*
- (B) *The Manager will determine qualifications based on the factors listed in ORS 279C.375(3)(b):*
- (1) *The financial resources of the applicant, including insurance and bonding capacity, solvency and past payment history with employees, subcontractors and suppliers.*
  - (2) *The equipment and technology of the applicant available to perform the contract, including licensing and contract rights to use equipment and technology.*
  - (4) *The key personnel of applicant available to perform the contract, including their experience and capabilities as demonstrated by performance on comparable contracts.*
  - (5) *Holds current licensees that business or service professional operating in this state must hold in order to undertake or perform work specified in the contract.*
  - (6) *Completed previous contracts of a similar nature with a satisfactory records of performance, including planning, phasing, and scheduling; safety programs and records; compliance with local, state and federal laws relating to employment; dispute resolution; and references from owners, engineers and other contract agencies.*
  - (7) *Has a satisfactory record of integrity, and may consider, previous criminal convictions for offenses related to obtaining or subcontracting or in the connection with the bidders performance of a contract or subcontract.*
- (C) *The Manager will notify applicants of qualification or disqualification within 30 days of applications. Applicants may appeal disqualifications by filing a written notice of appeal with the Manager within three days of receipt of notice of disqualification. The District presumes receipt at the earliest of date of personal delivery, facsimile, actual oral or written notice, or three days after mailing of a notice of disqualification.*

## DISTRICT COMPILED POLICIES

- (D) The Manager may debar a prospective bidder or proposer for the reasons listed in ORS 279C.375(3)(b). The Manager must provide written notice of such determination to the person or applicant and comply with the decision requirements of ORS 279C.375(4).*

### **5.14 Appeals of Prequalification Decisions and Debarment Decisions**

Review of the District's prequalification and debarment decisions are as stated in ORS 279B.425. The following additional procedures apply to hearings on such decisions by the LCRB:

- (A) Notices must be submitted in writing to the Manager. Appeals filed after the filing period stated in ORS 279B.425 will not be considered.
- (B) Upon opening of the hearing, District staff will explain the decision being appealed and the justification thereof. The appellant will then be heard. Time for the appellant's testimony will be established by the President. The appellant may submit any testimony or evidence relevant to the decision or the appeal. Any party requesting time to testify in support of the appeal will then be heard, subject to time limits established by the President.
- (C) Once all testimony and evidence in support of the appeal is heard, any party requesting time to testify in support of the District decision will be heard, with time limits set by the President. Any party testifying in opposition to the appeal may submit any testimony or evidence relevant to the decision or the appeal. Once all testimony in opposition to the appeal has been heard, the appellant may request time to provide rebuttal testimony. At the conclusion of the rebuttal testimony, if any, the President will close the hearing.
- (D) When issued in writing according to the requirements of ORS 279B.425, the LCRB decision is final.

### **5.15 Concession Agreements**

Concession agreements are not required to be competitively bid. However, when it is in the District's best interests to do so, the District may obtain competitive proposals for concession agreements using the procedures described in ORS 279B.060.

### **5.16 Purchases from Federal Catalogs**

Subject to Board approval requirements stated in the Local Rules, the District may purchase goods from federal catalogs without competitive bidding when the procurement is under to 10 USC 381, the Electronic Government Act of 2002 (Public Law 107-347). Purchases under other federal laws will be permitted upon a finding by the LCRB that the law is similar to such Act in effectuating or promoting transfers of property to contracting agencies.

## DISTRICT COMPILED POLICIES

### 5.17 Intergovernmental Agreements

- (A) Applicability. This policy provides guidance for approval and execution of, Intergovernmental Agreements (IGAs) as defined by ORS chapter 190 and for non-IGA agreements between the District and other government agencies.
  
- (B) Policy. The Board will exercise authority to approve and authorize the Manager to execute IGAs. The Manager is delegated authority to approve and authorize non-IGA agreements for general business with other government agencies that meet any of the following conditions:
  - (1) Agreements where the funding does not exceed \$100,000, exclusive of staff time for business in the following categories:
    - (a) acquisition of services;
    - (b) membership; and
    - (c) facility use / property leases;
  
  - (2) Agreements for compensation to the District that do not exceed \$100,000 and do not adversely affect District physical assets; or
  
  - (3) Grant applications that do not require Board approval.



## Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, October 3, 2011. Executive Session 6:00 p.m.; Regular Meeting 7:00 p.m.

Present:

Bob Scott	President/Director
Larry Pelatt	Secretary/Director
Joseph Blowers	Secretary Pro-Tempore/Director
William Kanable	Director
John Griffiths	Director
Doug Menke	General Manager

### **Agenda Item #1 – Executive Session (A) Legal (B) Land**

President, Bob Scott, called Executive Session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held pursuant to ORS 192.660(2), which allows the Board to meet in Executive Session to discuss the aforementioned issues.

President, Bob Scott, noted that representatives of the news media and designated staff may attend the Executive Session. All other members of the audience were asked to leave the room. Representatives of the news media were specifically directed not to disclose information discussed during the Executive Session. No final action or final decision may be made in Executive Session. At the end of the Executive Session, the Board will return to open session and welcome the audience back into the room.

### **Agenda Item #2 – Call Regular Meeting to Order**

President, Bob Scott, called the Regular Meeting to order at 7:10 p.m.

### **Agenda Item #3 – Action Resulting from Executive Session**

There was no action resulting from Executive Session.

### **Agenda Item #4 – Presentations**

#### **A. Beaverton School District Superintendent Jerome Colonna**

Doug Menke, General Manager, introduced Jerome Colonna to be recognized for his career in public service to the community as Beaverton School District's Superintendent for the past nine years. Doug described how under Jerome's leadership, the Beaverton School District has been a great partner with the Park District and that the two agencies have been successful in uniting together under a common interest to serve the children and adults of the community.

President, Bob Scott, presented Jerome with a plaque thanking him for his service to the Park District and community.

- ✓ Jerome thanked the Board of Directors for the recognition this evening, noting that governmental partnerships are even more important during difficult economic times such as these and that the relationship between the School District and Park District is a great example of how such partnerships can benefit the community.

#### **B. Stuhr Center Advisory Committee**

Lisa Novak, Superintendent of Programs & Special Activities, introduced David Magee, Stuhr Center Advisory Committee member, and Linda Jo Enger, Center Supervisor for the Stuhr Center, to make a presentation to the Board of Directors regarding the activities of the Committee during the past year as well as their goals for the coming year.

David provided an overview of the Stuhr Center Advisory Committee's current focuses as well as their goals for the future via a PowerPoint presentation, a copy of which was entered into the record, and which included the following topics:

- Past & Future Special Events
- Fundraising & Donations
- 2008 Bond Measure Funded Expansion Project
- Past & Future Committee Goals

David offered to answer any questions the Board may have.

John Griffiths recalled that the original plan was to expand the current fitness room.

- ✓ Linda Jo agreed, noting that through the design process, the consultants did a wonderful job of repurposing the existing rooms at the center and that it was a better fit to develop a larger fitness room in a different area within the center.

Larry Pelatt asked whether funds for new furnishings and fitness equipment for the fitness room expansion project were included within the bond measure.

- ✓ Doug Menke, General Manager, replied that funding was not included; however, the Committee has done a wonderful job of raising funds for such items in the past.
- ✓ Linda Jo confirmed that the Committee has committed \$175,000 of their funds to this.

President, Bob Scott, thanked David and Linda Jo on behalf of the Board of Directors for the informative presentation.

#### **Agenda Item #5 – Audience Time**

Pavel Goberman, PO Box 1664, Beaverton, is before the Board of Directors this evening requesting that the District facilitate a forum for candidates running for public office, noting that as a tax-funded agency, it is the District's duty to help educate the public in this area.

Priscilla Christenson, 15062 SW Barcelona Way, Beaverton, is before the Board of Directors this evening regarding Consent Agenda Item I, Resolution Adopting Lowami Hart Woods Master Plan. She thanked the Board for their recent decision to approve a lower impact, more environmentally sensitive, master plan for the site. She stated that she hopes that the site forever showcases the natural beauty of Beaverton and will be a testimony of what can be accomplished when the District and its citizens work together in partnership.

#### **Agenda Item #6 – Board Time**

John Griffiths referenced Consent Agenda Item I, Resolution Adopting Lowami Hart Woods Master Plan, and asked whether the adjustments to the parking lot discussed at the September 12, 2011 Regular Board meeting were able to be accommodated.

- ✓ Hal Bergsma, Director of Planning, confirmed that the parking lot was able to be moved closer to Hart Road and that by doing so the tree impact was further reduced by three.

John described an article in *Parks & Recreation* magazine about how increasing participation can have a greater impact on revenues than raising fees, as well as by providing new recreational opportunities that have not been traditionally provided by park and recreation agencies, such as zip lines.

Bill Kanable described how the affiliated sports groups have been adjusting to the field use fee increases and how the fees have spurred the groups into using fields more efficiently than in the past. He stated that although there will be some who claim that the fees are disproportionate and have not been worth the cost, he believes that ultimately it is being worked out by most groups and has benefited the management of the fields to make better uses of the resources and that such resources that have been closed in the past are now available for others to use.

### **Agenda Item #7 – Consent Agenda**

**Bill Kanable moved the Board of Directors approve Consent Agenda items (A) Minutes of September 12, 2011 Regular Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Appointing Trails Advisory Committee Member, (E) Service District Initiated Annexation Resolution, (F) Intergovernmental Agreement with Metro to Accept Regional Transportation Options Grant for Trail Signage, (G) Resolution Adopting the Supplemental Budget for Personnel and Professional Services Costs for the Fiscal Year Commencing July 1, 2011, (H) Resolution Adopting Fee Study Adjustments, (I) Resolution Adopting Lowami Hart Woods Master Plan, (J) Resolution Authorizing Execution of Oregon Coalition Brownfields Cleanup Fund Grant Contract, and (K) Resolution Supporting Passage of Beaverton School District Local Option Levy. Joe Blowers seconded the motion. Roll call proceeded as follows:**

Larry Pelatt	Yes
John Griffiths	Yes
Joe Blowers	Yes
Bill Kanable	Yes
Bob Scott	Yes

**The motion was UNANIMOUSLY APPROVED.**

*Bill Kanable was excused from the meeting.*

### **Agenda Item #8 – Unfinished Business**

#### **A. General Manager's Report**

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- Fanno Creek Trail Project Update
- Westside Trail Project Funding
- Bond Issuance Update
  - Keith Hobson, Director of Business & Facilities, provided a detailed overview of the recent bond issuance, noting that the recent economic activity greatly benefitted the municipal bond market, resulting in numerous bids with very aggressive rates. As a result:
    - The bid will achieve the desired levy rate of 30 cents per thousand for the combined tax levies (the original projection used in the election material was 37 cents per thousand).



- The District sold a par amount of \$40,060,000 generating a net premium of \$1,435,000 totaling to \$41,495,000 available for projects. No additional interest cost will result from the net premium received.
- The cost of issuance was fully offset by the premium received. This means that the 1.5% budgeted for issuance costs can be used for other items related to the bond capital program.
- The True Interest Cost (TIC) on the issue is 3.2518% - lower than the original issue in April 2009 when the TIC came in at 4.1916%.
- Due to changes in the municipal bond market since the November 2008 election, taxpayers will save almost \$17 million in interest expense on the bonds from the forecasted amount at the time of the election.
- Because of the District's sound financial position, the rating agencies affirmed the Aa1 and AA ratings, resulting in the excellent results achieved with this final issue.

- Board of Directors Meeting Schedule
- *The Oregonian's* Focus on Beaverton Insert

Doug offered to answer any questions the Board may have regarding the General Manager's Report.

Larry Pelatt congratulated staff on the excellent credit rating received.

- ✓ Keith noted that the rating agencies were also impressed with the District's fiscal policies, which are determined by the Board of Directors.

President, Bob Scott, noted that although he realizes that there have already been some newspaper articles on this topic, he asked whether there is any further public outreach work that could be done to further promote the successful bond issuance.

- ✓ Bob Wayt, Director of Communications & Outreach, replied that extensive outreach has been done on this information, but that he will continue to look for new opportunities.

Joe Blowers suggested phrasing the information in a tangible manner by listing an example of something that could be funded in an equivalent amount as a result of the savings.

## **Agenda Item #9 – New Business**

### **A. Recommended Goal Outcomes for Fiscal Year 2012-13 Planning and Budgeting**

Ann Mackiernan, Operations Analysis Manager, provided an overview of the memo included within the Board of Directors information packet, noting that a priority list of performance measures with associated goal outcomes has been compiled for consideration by the Board for use in the Fiscal Year 2012-13 planning and budget process. The list has been updated to include an additional four priority goals to the original list. In addition, the list has also been stratified between primary and secondary measures with the intent to identify performance measures that are more directly related to the core functions of the District as primary with supporting measures as secondary. Ann noted that the action requested this evening is Board adoption of the goal outcomes for the established priority performance measurements for use in the Fiscal Year 2012-13 planning and budget process and offered to answer any questions the Board may have.

President, Bob Scott, referenced Goal 6G1, "Provide professional development and training for staff, including participation in professional organizations." He asked how the professional organizations are chosen and whether it is ensured that those organizations are relevant to the staff member's position.

- ✓ Ann clarified that the number of hours shown in terms of the measurement are for internal staff hours for training done onsite. In terms of membership to professional organizations, that is a goal that does not yet have specifics.

- ✓ Keith Hobson, Director of Business & Facilities, added that part of the District's employee evaluation process includes development of leadership functions for the following year and that is where a supervisor could establish with an employee in which professional organizations they would like the employee to be involved.

Joe Blowers referenced the service level measurements throughout the chart that are referenced as "not available." He asked whether there is a plan in place to develop that information.

- ✓ Ann replied that obtaining the necessary information to develop these service level measurements is being addressed through a variety of angles, one being an update to the Comprehensive Plan, which will be discussed later this evening, and will address the acreage/proximity standards that are missing. In terms of maintaining and monitoring the condition of natural areas, that service level measurement is currently being developed through a business plan and should have information for consideration by the end of the fiscal year. Basically, the service level measurements that are shown as "not available" are still in process and may take another year or two to address all of them.

John Griffiths referenced the basis of measurement of number of acres per 1,000 residents for Neighborhood and Community Parks.

- ✓ Doug Menke, General Manager, noted that these standards would be addressed through the update to the Comprehensive Plan in order to take into consideration how those standards may need to change in order to accommodate the Park District Sites Reclassification Project recently approved by the Board of Directors.

John asked whether a similar standard exists for natural areas.

- ✓ Ann replied that it does not.

John noted that since parks and playing fields are being monitored this way, perhaps it would be appropriate to explore monitoring natural areas in the same way.

- ✓ Joe Blowers expressed agreement, noting that in terms of the "nature deficit disorder" phrase that has been coined, the question could be asked what is the minimum amount of natural area needed in order to get kids out into nature? At what point does the natural area become overloaded?

Ann noted that this could be included in the research for the Comprehensive Plan update.

- ✓ Keith agreed, noting that the standards listed are taken directly from the existing Comprehensive Plan, so the timing for this request is perfect.

**Joe Blowers moved the Board of Directors adopt the goal outcomes for the established priority performance measurements for use in the Fiscal Year 2012-13 planning and budget process. Larry Pelatt seconded the motion. Roll call proceeded as follows:**

<b>John Griffiths</b>	<b>Yes</b>
<b>Larry Pelatt</b>	<b>Yes</b>
<b>Joe Blowers</b>	<b>Yes</b>
<b>Bob Scott</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

## **B. Comp Plan Update**

Ann Mackiernan, Operations Analysis Manager, provided a detailed overview of the memo included within the Board of Directors information packet, noting that an update to the 2006 Comprehensive Plan is proposed for completion by June 30, 2012. Elements to be updated in the plan include demographics (taking into consideration the 2010 census information), park standards (taking into consideration the Park District Sites Reclassification Project) and a future needs assessment. In addition, a new plan structure is also being proposed. The Comprehensive Plan would serve as an umbrella document providing general policy direction

for functional plans, which would contain the actual implementation details per service area. The underlying functional plans would be updated or developed in subsequent years and include: the Parks Functional Plan, the Trails Functional Plan, the Natural Resources Functional Plan, the Athletic Fields Functional Plan and the Programs Functional Plan.

Larry Pelatt asked whether the proposed functional plans would restrict the Board's flexibility.

- ✓ Ann replied that it would actually allow for more flexibility. The Comprehensive Plan would contain the demographics and standards that remain fixed until updated, while the functional plans' action steps to achieve the identified goals could become more fluid.
- ✓ Keith Hobson, Director of Business & Facilities, noted that this proposed new structure reflects to some degree what is already in existence with the Trails Master Plan.
- ✓ Doug Menke, General Manager, noted that it would also allow the opportunity to take a plan such as the Natural Resources Management Plan, which is more of an operational prospective, and end up with a functional plan for natural resources. Both the natural resources and parks functional plans would be able to assist in addressing situations, such as that which was seen with the Lowami Hart Woods master planning process, in answering the question of what is the best practice for developing within natural areas. The functional plans would provide a baseline of criteria and a framework for the Board to make future decisions.

Larry expressed support for the concept.

Ann described the planned public outreach efforts for the update, noting that although staff is not anticipating conducting surveys, they would take the process being described this evening to the Advisory Committees, Citizen Participation Organizations and Neighborhood Association Committees. In addition, Ann provided an overview of the timeline for the project via a PowerPoint presentation, a copy of which was entered into the record.

Joe Blowers commented that although it seems like a shift in philosophy to go from master plans to functional plans, he likes the idea. The idea of a master plan seems fixed in time and he is not sure if that is the best way to look at plans such as the Trails Master Plan. As an example, he referenced a trail segment north of Brookhaven Park that he had mentioned in previous Board meetings and noted that perhaps a functional plan would enable looking at such segments not quite as set in stone as they seem when included within a master plan.

- ✓ Larry replied that, while he does not disagree, he also likes to have an overall, big picture goal that is fixed. Without a fixed, long-range master plan, he worries that the District could get tied down in the smaller plans and lose sight of the major goals.

Joe commented that what Larry is referencing sounds like it would be addressed via the Comprehensive Plan.

- ✓ Ann confirmed this, noting that the Comprehensive Plan would still maintain the main goals, and that the functional plans would be formed around those goals, but would be allowed to be fluid and change more.

Larry commented that he likes having both options available as is being proposed.

Hal Bergsma, Director of Planning, described how the term "functional plan" was developed, noting that one of the reasons staff is proposing that terminology is because the term "master plan" is used for specific site plans.

Hearing no further questions or comments, President, Bob Scott, requested the staff report for the next agenda item.

### C. Greenhouse Gas Inventory

Ann Mackiernan, Operations Analysis Manager, referenced the memo included within the Board of Directors information packet, noting that in spring 2011, the District engaged the consulting firm The Good Company to assist in the development of its baseline greenhouse gas (GHG) inventory. This inventory quantifies the amount of carbon dioxide (CO<sub>2</sub>) equivalents generated and emitted by the District in one year.

Ann provided a detailed overview of the GHG Inventory Report prepared for the District via a PowerPoint Presentation, a copy of which was entered into the record, noting that GHG emission sources are considered either direct or indirect. In order to distinguish between the two, three "scopes" are defined for traditional GHG accounting and reporting purposes per The World Resources Institute Greenhouse Gas Protocol. Scope 1 sources are direct sources that originate from equipment and facilities owned or operated by the District, while Scope 2 and Scope 3 are indirect emission sources. Scope 2 sources are from District-purchased electricity heat or steam, while Scope 3 sources are all other activities of the District that occur from sources owned or controlled by another company or entity.

Joe Blowers referenced the standard mentioned for electricity of dollars spent generating x-amount of CO<sub>2</sub>. He asked, assuming in the future electricity becomes more sustainable through wind generation or something else, how would that be adjusted within the calculation?

- ✓ Ann replied that this is only one of the ways to calculate this item and is something that is going to have to be checked on each year through one of the many websites available on this topic. The standards being presented this evening were developed in 2005, so they are already somewhat dated.

Joe asked for confirmation that there is a set of standards so to speak.

- ✓ Ann confirmed this.

Joe asked whether these standards would change over time.

- ✓ Ann replied that unless something changes drastically within the environment, the standards will probably stay the same since they were developed in 2005 and are indexed for inflation.

Larry Pelatt commented that it seems like the information should be indexed by an industry standard. He offered an example of a 20-story office building versus the District and asked how the particular activities for which the electricity is being used is taken into consideration. In some cases, the electricity being used by the District is for activities that may be eliminating CO<sub>2</sub>, such as by plantings, whereas an office building does not have that.

- ✓ Ann replied that the model is based on units used, not what those units are being used for, whether lighting a baseball field or lighting an office building. She asked the Board to keep in mind that this information is all very early in its development. She recalled attending a seminar two years ago offered by the same company and how much advancement has been made in that little time. The calculating of GHG is still a relatively new concept, but the Economic Input-Output Life Cycle Analysis (EIO-LCA) standard is being promoted as the best that is available today, as it was developed by a reputable university and breaks down each expenditure by specific category of CO<sub>2</sub> generation, so this is the best that is currently available.
- ✓ Keith Hobson, Director of Business & Facilities, explained that the information is also not meant as a scorecard to compare against other agencies. Comparing CO<sub>2</sub> amounts is meaningless unless there is another agency that is absolutely identical to the District. The CO<sub>2</sub> generated is a factor of the activities that take place and each agency has unique activities and service levels. A more meaningful use of the information will be to identify the District's highest impact areas that can be targeted for reduction and tracking over time the progress made in those areas.

President, Bob Scott, referenced Ann's comments regarding the time intensiveness of compiling some of the data. He asked whether some of it could be disregarded so that efforts could be focused on the larger areas of impact.

- ✓ Ann replied that would depend on what the Board determines is a priority area.

John Griffiths commented that it seems that the only outputs the District has control over are those in Scope 1.

- ✓ Ann replied that the District also has control over the items in Scope 3 based on what it purchases. According to the EIO-LCA categories, some are more CO<sub>2</sub> intensive than others. If the District could identify what it is buying that is more CO<sub>2</sub> intensive, perhaps there is something else that could be bought instead that has a lower impact. The ranges can vary quite a bit and may be worth investigating.

Joe suggested that going from products that use new plastic to those using recycled plastic could be a big impact.

- ✓ Ann agreed, noting that some of it would have to play out as those choices are made because the categories are not as specific as they could be. For example, new versus recycled plastic is not included. It is not that sophisticated yet.
- ✓ Keith noted that one thing already included within the District's lifecycle costing analysis and will also be included in the sustainable purchasing policy is the source of the product. Buying local has a much lower CO<sub>2</sub> impact than buying something from a location that requires it to be shipped a long way. He does not know whether the standards take this into consideration either. The District could make great strides in these types of decisions, but it is not necessarily going to show up using this model.

President, Bob Scott, noted that addressing items in Scope 3 does not have to be an all or nothing approach. Similar to Scope 1, the District could focus on the larger impact areas and disregard the smaller items that take a lot of time to address.

- ✓ Ann agreed, noting that the District would still need to complete a certain degree of data sorting to get to those categories, but it is doable.

Larry Pelatt described efforts by the City of Portland in this area and their requirement of vendors to provide information about the products they are selling and from where the products came. Such information is beginning to be integrated into their purchasing process.

- ✓ Ann noted that it has been stated throughout this process that it will take agencies like the District to pressure vendors into taking CO<sub>2</sub> emissions into consideration.

Larry agreed, noting that until agencies ask, the vendors are not going to willingly take it into consideration. Ultimately, it could be used as a selling point.

- ✓ Joe questioned how an agency could verify the vendors' claims.

Larry replied that there is a term for what Joe is describing, "green-washing," and until there is more verifiable information, it is going to be difficult to ensure that the information is truthful.

- ✓ Ann agreed that until manufacturers are required to report the information and be penalized for not reporting it or using false data, the information will be somewhat speculative.

Larry noted that sourcing and verifying products made overseas is especially difficult.

Joe referenced the large CO<sub>2</sub> impact patron commute has and questioned whether there is a way to quantify this impact, such as by the cost of a parking space. He described how Metro charges per car for visitors to the zoo.

- ✓ Larry noted that visitors to the zoo that arrive by public transit get a discount on the admission.

Joe questioned whether the District could offer something similar. He described the money that could be saved on constructing parking lots if the District were able to encourage patrons through a fee break to carpool or use public transit instead.

- ✓ Ann replied that another method to consider may be dedicated parking spaces for carpoolers.

Hearing no further Board questions or comments, President, Bob Scott, thanked District staff for the informative presentation.

**Agenda Item #10 - Adjourn**

There being no further business, the meeting was adjourned at 8:30 p.m.

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Bob Scott, President

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Larry Pelatt, Secretary

Recording Secretary,  
Jessica Collins

Tualatin Hills  
Park & Rec.

Accounts Payable  
Over \$1,000.00

September 30, 2011  
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
256709	09/01/11	Star Medical, Inc. <b>Accounts Payable</b>	4,675.59 <b>\$ 4,675.59</b>
256809	09/06/11	Community Newspapers, Inc.	1,958.54
257356	09/29/11	Oregonian Publishing Company <b>Advertising</b>	2,671.26 <b>\$ 4,629.80</b>
256886	09/08/11	Mersereau & Shannon, LLP <b>Bank Charges and Fees</b>	5,600.00 <b>\$ 5,600.00</b>
257099	09/15/11	Coastwide Laboratories <b>Building &amp; Pool Equipment Support Replacement</b>	13,516.49 <b>\$ 13,516.49</b>
256790	09/06/11	Atlas Track & Tennis <b>Capital Outlay-Athletic Facility Replacement</b>	13,600.00 <b>\$ 13,600.00</b>
256733	09/06/11	Otak, Inc.	18,321.51
257034	09/15/11	Otak, Inc. <b>Capital Outlay-Bond Youth Athletic Field Development</b>	3,950.50 <b>\$ 22,272.01</b>
256899	09/08/11	Standard and Poor's	13,500.00
257021	09/15/11	Moody's Investors Service	17,000.00
257243	09/26/11	D.A. Davidson & Co.	18,492.00
257274	09/26/11	Mersereau & Shannon, LLP <b>Capital Outlay-Bond-Debt Service</b>	28,500.00 <b>\$ 77,492.00</b>
256728	09/06/11	OPSIS Architecture, LLP	6,708.09
256794	09/06/11	BBL Architects	8,889.81
256820	09/06/11	Earth Engineers, Inc.	3,443.55
257040	09/15/11	Peterson Structural Engineers, Inc.	1,824.00
257057	09/15/11	Seabold Construction Co., Inc.	441,134.52
257140	09/19/11	Skyward Construction	288,631.85
257292	09/26/11	Pinnell Busch, Inc.	3,799.93
257299	09/26/11	Professional Service Industries, Inc. <b>Capital Outlay-Bond-Facility Expansion &amp; Improvements</b>	2,402.74 <b>\$ 756,834.49</b>
256735	09/06/11	Pacific Habitat Services, Inc. <b>Capital Outlay-Bond-Land Acquisition</b>	2,973.00 <b>\$ 2,973.00</b>
256789	09/06/11	Ash Creek Forest Management, LLC	1,890.00
257244	09/26/11	Daneal Construction, Inc. <b>Capital Outlay-Bond-Natural Resources Projects</b>	2,960.00 <b>\$ 4,850.00</b>
256815	09/06/11	David Evans & Associates, Inc. <b>Capital Outlay-Bond-New/Redeveloped Community Parks</b>	21,356.72 <b>\$ 21,356.72</b>
256721	09/06/11	MIG, Inc.	9,967.50
256733	09/06/11	Otak, Inc.	1,166.00
256740	09/06/11	Paul Brothers, Inc.	5,428.30
257126	09/15/11	J.D. Walsh & Associates	1,288.00
257261	09/26/11	GreenWorks, PC	1,379.55
257315	09/26/11	Treecology, Inc. <b>Capital Outlay-Bond-New/Redeveloped Neighborhood Parks</b>	36,002.00 <b>\$ 55,231.35</b>



Tualatin Hills  
Park & Rec.

Accounts Payable  
Over \$1,000.00

September 30, 2011  
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
256892	09/08/11	Parr Lumber Company <b>Capital Outlay-Bond-Replacements &amp; Improvements</b>	2,329.43 <hr/> <b>\$ 2,329.43</b>
256773	09/06/11	Vigil-Agrimis, Inc.	2,235.25
256777	09/06/11	Western Wood Structures, Inc.	2,400.00
256815	09/06/11	David Evans & Associates, Inc.	4,448.18
257319	09/26/11	Walker Macy	20,207.05
257339	09/28/11	Washington County <b>Capital Outlay-Bond-Trails/Linear Parks</b>	5,724.64 <hr/> <b>\$ 35,015.12</b>
257078	09/15/11	3J Consulting, Inc.	1,532.90
257138	09/19/11	City of Beaverton <b>Capital Outlay-Bridge &amp; Boardwalk Repair</b>	1,001.33 <hr/> <b>\$ 2,534.23</b>
257265	09/26/11	Knorr Systems, Inc. <b>Capital Outlay-Building Improvements</b>	22,465.00 <hr/> <b>\$ 22,465.00</b>
257041	09/15/11	Peterson Structural Engineers, Inc.	6,935.00
257051	09/15/11	RMS Pump, Inc.	3,883.00
257067	09/15/11	Toughstuff Industrial Floors	4,005.00
257096	09/15/11	Brandsen Hardwood Floors, Inc.	10,155.00
257146	09/20/11	Brandsen Hardwood Floors, Inc.	10,148.00
257235	09/26/11	Bruner Plumbing, Inc.	12,905.00
257266	09/26/11	Koeber's, Inc.	9,115.00
257306	09/26/11	Safer Floors NW, LLC	4,200.00
257344	09/29/11	AYM Corporation <b>Capital Outlay-Building Replacements</b>	1,318.00 <hr/> <b>\$ 62,664.00</b>
256714	09/06/11	MacKay & Sposito, Inc. <b>Capital Outlay-Commonwealth Park North Trail Realignment</b>	7,834.04 <hr/> <b>\$ 7,834.04</b>
256806	09/06/11	Cistus Design Nursery, LLC <b>Capital Outlay-JQAY House Renovation</b>	1,200.00 <hr/> <b>\$ 1,200.00</b>
256783	09/06/11	Aloha Backflow Testing & Inspection	2,157.00
256963	09/13/11	Web Steel Sales, Inc.	14,528.40
257052	09/15/11	Robert Gray Partners, Inc.	493,036.10
257056	09/15/11	Scott Edwards Architecture LLP	5,723.53
257078	09/15/11	3J Consulting, Inc.	7,774.95
257097	09/15/11	Brian C Jackson, Architect, LLC	10,283.23
257150	09/20/11	DataComm, LLC	5,000.00
257308	09/26/11	Scott Edwards Architecture, LLP <b>Capital Outlay-Maintenance Facility Renovation Costs</b>	10,287.83 <hr/> <b>\$ 548,791.04</b>
257227	09/26/11	City of Beaverton <b>Capital Outlay-Matrix Hill park Renovation</b>	3,000.00 <hr/> <b>\$ 3,000.00</b>
256923	09/13/11	Alta Planning & Design, Inc.	3,612.67
256931	09/13/11	Brown Contracting, Inc.	180,150.00
256941	09/13/11	Hahn & Associates	2,600.00
257065	09/15/11	Topper Industries, Inc.	12,438.00

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
257238	09/26/11	Caswell/Hertel Surveyors, Inc.	1,886.00
257285	09/26/11	OR Dept. of Transportation	69,322.50
257293	09/26/11	Pinnell Busch, Inc.	5,496.49
		<b>Capital Outlay-SDC-Park Development/Improvements</b>	<b>\$ 275,505.66</b>
257093	09/15/11	Beighley & Associates, Inc.	1,858.00
		<b>Capital Outlay-Signage Master Plan</b>	<b>\$ 1,858.00</b>
257040	09/15/11	Peterson Structural Engineers, Inc.	3,517.00
		<b>Contracts Payable</b>	<b>\$ 3,517.00</b>
256855	09/07/11	Joe Wentworth	1,423.00
		<b>District Credit (Refund)</b>	<b>\$ 1,423.00</b>
256848	09/07/11	PGE	44,175.02
256993	09/15/11	PGE	7,544.77
257216	09/26/11	PGE	5,051.90
		<b>Electricity</b>	<b>\$ 56,771.69</b>
257010	09/15/11	Standard Insurance Company	214,310.68
257384	09/30/11	Kaiser Foundation Health Plan	180,411.16
257387	09/30/11	Oregon Dental Service	26,326.21
257388	09/30/11	Standard Insurance Company	12,136.53
257394	09/30/11	UNUM Life Insurance-LTC	1,280.14
		<b>Employee Benefits</b>	<b>\$ 434,464.72</b>
257004	09/15/11	Aetna / ING Life Insurance	6,987.48
257008	09/15/11	Manley Services	7,357.43
257011	09/15/11	Standard Insurance Company	29,378.87
257012	09/15/11	Standard Insurance Company	3,839.83
257379	09/30/11	Aetna / ING Life Insurance	6,987.48
257385	09/30/11	Manley Services	8,280.68
257389	09/30/11	Standard Insurance Company	29,092.95
257391	09/30/11	Standard Insurance Company	3,498.33
257393	09/30/11	THPRD - Employee Assn.	6,830.69
		<b>Employee Deductions</b>	<b>\$ 102,253.74</b>
257068	09/15/11	Toyota Lift Northwest	29,287.00
		<b>Fleet Capital Improvement</b>	<b>\$ 29,287.00</b>
256717	09/06/11	Marc Nelson Oil Products, Inc.	2,289.57
256767	09/06/11	Tualatin Valley Water District	17,326.70
257015	09/15/11	Marc Nelson Oil Products, Inc.	2,224.54
257029	09/15/11	OR Dept. of Administrative Services	1,357.91
		<b>Gas &amp; Oil (Vehicles)</b>	<b>\$ 23,198.72</b>
256847	09/07/11	NW Natural	12,813.13
257215	09/26/11	NW Natural	11,400.09
		<b>Heat</b>	<b>\$ 24,213.22</b>
256816	09/06/11	Dell Marketing L.P.	13,934.16
257259	09/26/11	GovernmentJobs.com, Inc.	8,000.00
		<b>Information Technology Replacement</b>	<b>\$ 21,934.16</b>

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
256731	09/06/11	Oregon Fencing Alliance	5,780.00
256744	09/06/11	Play-well TEKologies	6,771.00
256799	09/06/11	Beaverton Volleyball	1,139.50
256890	09/08/11	NSAOUA	2,854.50
257033	09/15/11	Oregon Fencing Alliance	2,565.00
257043	09/15/11	Portland Community Media	1,200.00
257328	09/27/11	River Drifters Whitewater, Inc.	1,125.00
257355	09/29/11	NSAOUA	1,662.50
<b>Instructional Services</b>			<b>\$ 23,097.50</b>
256895	09/08/11	Schulz-Clearwater Sanitation, Inc.	2,187.13
257061	09/15/11	Stark Street Lawn & Garden West	10,642.00
257074	09/15/11	Western Equipment Distributors, Inc.	2,453.49
257121	09/15/11	Guaranteed Pest Control	1,626.00
257134	09/15/11	Lovett, Inc.	3,168.00
257307	09/26/11	Schulz-Clearwater Sanitation, Inc.	5,957.12
<b>Maintenance Services</b>			<b>\$ 26,033.74</b>
256711	09/01/11	Woodco	5,122.00
256734	09/06/11	OVS Total Solutions	11,013.20
256743	09/06/11	Platt Electric Supply, Inc.	1,764.38
256752	09/06/11	Rodda Paint Co.	1,765.93
256769	09/06/11	United Pipe & Supply Co., Inc.	3,378.04
256781	09/06/11	Airgas Nor Pac, Inc.	7,845.44
256808	09/06/11	Coastwide Laboratories	11,224.82
256832	09/06/11	Griffith Gravel & Conveying, LLC	2,500.00
256902	09/08/11	Waxie Sanitary Supply	3,555.26
257042	09/15/11	Pioneer Manufacturing Co.	1,690.50
257049	09/15/11	Recreation Resource, Inc.	3,950.00
257053	09/15/11	Rodda Paint Co.	2,148.15
257054	09/15/11	Santa Barbara Control Systems	3,165.00
257073	09/15/11	Univar USA, Inc.	1,705.14
257081	09/15/11	Airgas Nor Pac, Inc.	1,823.31
257099	09/15/11	Coastwide Laboratories	1,909.38
257109	09/15/11	Eco Chemical, Inc.	1,333.00
257115	09/15/11	Fazio Brothers Sand & Gravel	19,491.72
257118	09/15/11	GameTime c/o Sitelines	35,203.00
257123	09/15/11	HSBC Business Solutions	1,310.95
257133	09/15/11	Lonnie Endicott Excavating	6,400.00
257153	09/20/11	Home Depot Credit Services	4,693.06
257225	09/26/11	Baker Rock Resources	1,178.21
257246	09/26/11	E-Poly Star, Inc.	6,707.70
257265	09/26/11	Knorr Systems, Inc.	1,132.56
257310	09/26/11	Stark Street Lawn & Garden West	1,308.00
257320	09/26/11	Waxie Sanitary Supply	2,476.29
257359	09/29/11	Parr Lumber Company	1,565.52
257378	09/29/11	Woodco	3,655.00
<b>Maintenance Supplies</b>			<b>\$ 151,015.56</b>
257063	09/15/11	THP Foundation	5,010.25
<b>Miscellaneous Income</b>			<b>\$ 5,010.25</b>



Tualatin Hills  
Park & Rec.

Accounts Payable  
Over \$1,000.00

September 30, 2011  
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
256727	09/06/11	OfficeMax - A Boise Company	1,676.01
256901	09/08/11	USI Education	1,294.49
257283	09/26/11	OfficeMax - A Boise Company	2,056.85
257303	09/26/11	Ricoh Americas Corp.	2,222.64
		<b>Office Supplies</b>	<b>\$ 7,249.99</b>
257371	09/29/11	THPRD - Petty Cash	3,800.00
		<b>Petty Cash</b>	<b>\$ 3,800.00</b>
256710	09/01/11	US Postmaster	1,001.90
256959	09/13/11	United States Postal Service	3,000.00
257374	09/29/11	United States Postal Service	3,000.00
		<b>Postage</b>	<b>\$ 7,001.90</b>
257132	09/15/11	Lazerquick	2,351.30
		<b>Printing &amp; Publication</b>	<b>\$ 2,351.30</b>
256758	09/06/11	Social Bridge Media, LLC	2,400.00
257018	09/15/11	Mediawrite	3,000.00
257083	09/15/11	Angelo Planning Group, Inc.	1,032.00
257116	09/15/11	FCS Group	1,365.00
257231	09/26/11	Beery, Elsnor & Hammond, LLP	16,337.64
257326	09/27/11	Navigator Group Consulting, LLC	6,200.02
		<b>Professional Services</b>	<b>\$ 30,334.66</b>
256706	09/01/11	Purchase Advantage Card	1,465.43
256723	09/06/11	New System Laundry, LLC	1,034.51
256724	09/06/11	NSA	1,050.00
256727	09/06/11	OfficeMax - A Boise Company	1,157.10
256747	09/06/11	Portland Rent All - East	1,695.98
257045	09/15/11	Precision Locksmith Service	1,090.96
257063	09/15/11	THP Foundation	1,909.17
257076	09/15/11	Wilson Sporting Goods	1,607.42
257091	09/15/11	Beaverton Sch. District #48	2,862.40
257107	09/15/11	Dream Ridge Stables, LLC	3,960.00
257122	09/15/11	Head/Penn Racquet Sports	1,815.00
257123	09/15/11	HSBC Business Solutions	2,896.80
257165	09/20/11	Oaks Park	1,024.35
257249	09/26/11	Evergreen Aviation Museum	1,089.00
257263	09/26/11	City of Hillsboro	2,128.00
257322	09/27/11	Beaverton Sch. District #48	7,330.40
		<b>Program Supplies</b>	<b>\$ 34,116.52</b>
256800	09/06/11	Best Buy In Town, Inc.	1,090.50
257003	09/15/11	Waste Management of Oregon	7,416.78
		<b>Refuse Services</b>	<b>\$ 8,507.28</b>
256784	09/06/11	American Barricade Company	1,886.60
256798	09/06/11	Beaverton School District #48	4,752.80
257303	09/26/11	Ricoh Americas Corp.	2,760.06
		<b>Rental Equipment</b>	<b>\$ 9,399.46</b>
257255	09/26/11	Fred Shearer & Sons	8,224.00
		<b>Rental Facility</b>	<b>\$ 8,224.00</b>

Tualatin Hills  
Park & Rec.

Accounts Payable  
Over \$1,000.00

September 30, 2011  
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
256754	09/06/11	Schulz-Clearwater Sanitation, Inc.	1,215.55
256760	09/06/11	Stages Northwest, Inc.	11,551.00
256770	09/06/11	United Rentals, Inc.	1,384.72
257164	09/20/11	Ness & Campbell Crane, Inc.	2,310.00
257169	09/20/11	PTL Tree Service, Inc.	1,000.00
257256	09/26/11	General Tree Service	1,360.00
257279	09/26/11	Northwest Aquatic Management, LLC	9,210.00
257345	09/29/11	Barbur Blvd. Rentals, Inc.	2,360.00
		<b>Technical Services</b>	<b>\$ 30,391.27</b>
256975	09/15/11	AT&T Mobility	1,593.57
256990	09/15/11	Nextel Communications	2,943.44
257211	09/26/11	Integra Telecom	4,764.60
		<b>Telecommunications</b>	<b>\$ 9,301.61</b>
257333	09/28/11	Active Network Sports	1,782.00
		<b>Tennis Center Special Interests (Refund)</b>	<b>\$ 1,782.00</b>
256849	09/07/11	Tualatin Valley Water District	25,867.97
256976	09/15/11	City of Beaverton	17,624.62
257000	09/15/11	Tualatin Valley Water District	9,297.15
257217	09/26/11	Tualatin Valley Water District	29,051.08
		<b>Water &amp; Sewer</b>	<b>\$ 81,840.82</b>
		<b>Report Total:</b>	<b><u><u>3,082,749.08</u></u></b>

## Tualatin Hills Park &amp; Recreation District

General Fund Financial Summary  
September, 2011

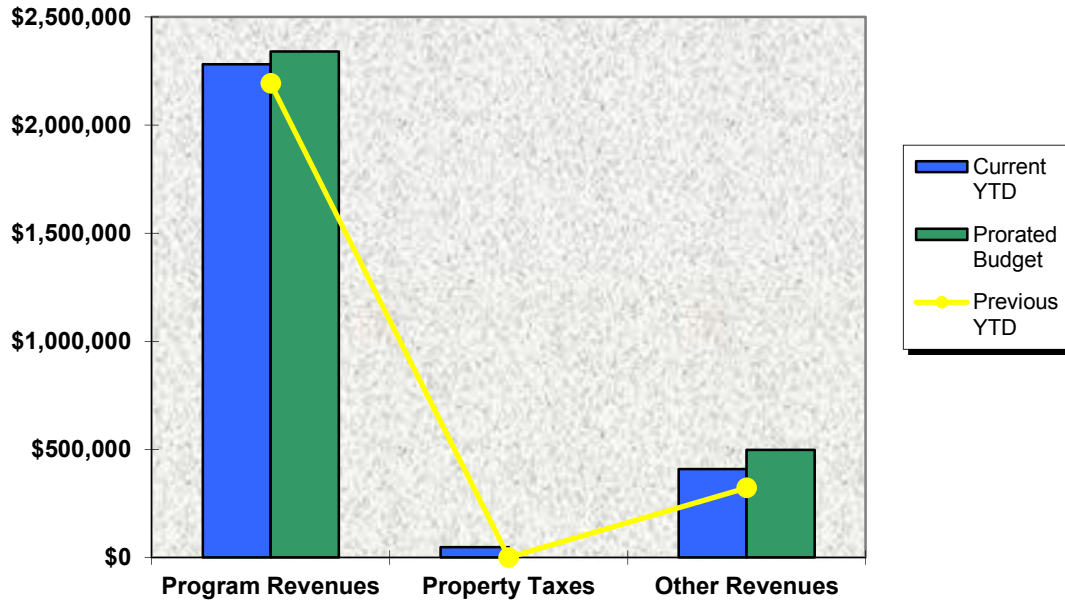
	<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>
<b>Program Resources:</b>					
Aquatic Centers	\$ 131,942	\$ 630,453	\$ 530,413	118.9%	\$ 2,326,372
Tennis Center	41,935	144,584	171,908	84.1%	868,224
Recreation Centers & Programs	315,881	1,258,139	1,439,112	87.4%	4,945,402
Sports Programs & Field Rentals	52,170	188,999	160,769	117.6%	1,164,993
Natural Resources	6,437	58,846	38,662	152.2%	251,054
<b>Total Program Resources</b>	<b>548,365</b>	<b>2,281,021</b>	<b>2,340,865</b>	<b>97.4%</b>	<b>9,556,045</b>
<b>Other Resources:</b>					
Property Taxes	47,953	47,953	-	0.0%	24,222,230
Interest Income	2,650	10,838	16,900	64.1%	100,000
Facility Rentals/Sponsorships	27,780	65,801	121,406	54.2%	461,620
Grants	600	156,688	156,688	100.0%	985,025
Miscellaneous Income	62,167	175,296	202,277	86.7%	702,351
<b>Total Other Resources</b>	<b>141,150</b>	<b>456,576</b>	<b>497,271</b>	<b>91.8%</b>	<b>26,471,226</b>
<b>Total Resources</b>	<b>\$ 689,515</b>	<b>\$ 2,737,597</b>	<b>\$ 2,838,136</b>	<b>96.5%</b>	<b>\$ 36,027,271</b>
<b>Program Related Expenditures:</b>					
Parks & Recreation Administration	64,521	204,124	177,531	115.0%	707,294
Aquatic Centers	354,698	1,052,230	1,103,674	95.3%	3,481,621
Tennis Center	86,021	241,885	246,978	97.9%	928,490
Recreation Centers	435,266	1,501,944	1,726,641	87.0%	4,905,231
Programs & Special Activities	151,504	618,342	570,758	108.3%	1,778,062
Athletic Center & Sports Programs	126,590	422,252	418,718	100.8%	1,695,214
Natural Resources & Trails	137,601	411,500	397,695	103.5%	1,506,421
<b>Total Program Related Expenditures</b>	<b>1,356,201</b>	<b>4,452,277</b>	<b>4,641,995</b>	<b>95.9%</b>	<b>15,002,333</b>
<b>General Government Expenditures:</b>					
Board of Directors	18,465	61,918	303,847	20.4%	2,110,050
Administration	125,631	447,250	463,034	96.6%	1,753,916
Business & Facilities	1,598,568	4,286,343	4,613,248	92.9%	16,534,939
Planning	131,676	343,309	313,204	109.6%	1,361,757
Capital Outlay	720,997	1,170,239	668,647	175.0%	5,183,307
<b>Total Other Expenditures:</b>	<b>2,595,337</b>	<b>6,309,059</b>	<b>6,361,980</b>	<b>99.2%</b>	<b>26,943,969</b>
<b>Total Expenditures</b>	<b>\$ 3,951,538</b>	<b>\$ 10,761,336</b>	<b>\$ 11,003,975</b>	<b>97.8%</b>	<b>\$ 41,946,302</b>
<b>Revenues over (under) Expenditures</b>	<b>\$ (3,262,023)</b>	<b>\$ (8,023,739)</b>	<b>\$ (8,165,839)</b>	<b>98.3%</b>	<b>\$ (5,919,031)</b>
<b>Beginning Cash on Hand</b>		<b>6,654,619</b>	<b>4,300,241</b>	<b>154.7%</b>	<b>5,919,031</b>
<b>Ending Cash on Hand</b>		<b>\$ (1,369,120)</b>	<b>\$ (3,865,598)</b>	<b>35.4%</b>	<b>\$ -</b>

# Tualatin Hills Park and Recreation District

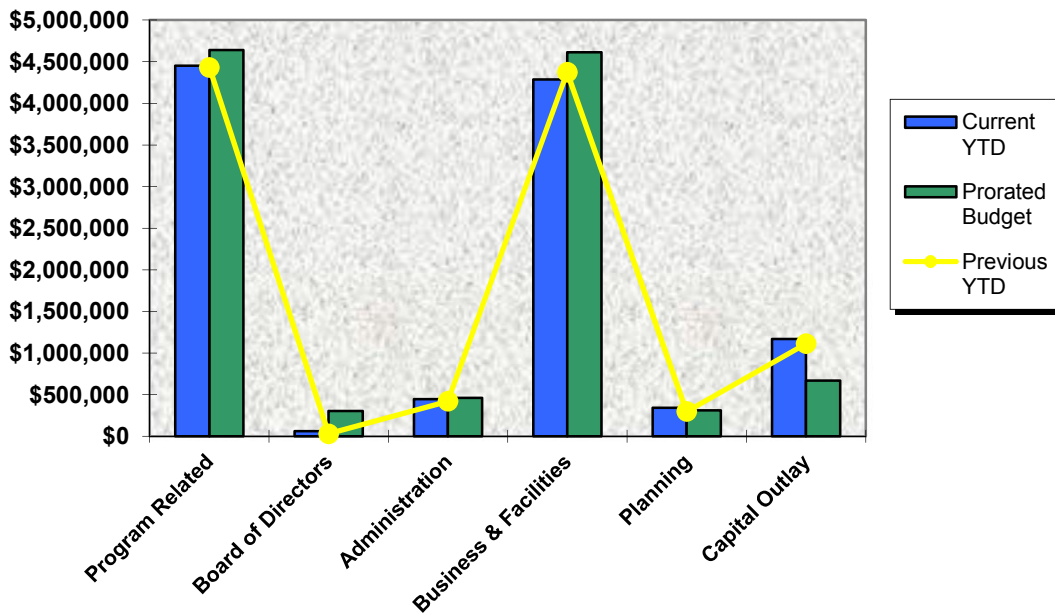
## General Fund Financial Summary

September, 2011

### General Fund Resources



### General Fund Expenditures





[7D]

## MEMO

**DATE:** October 25, 2011  
**TO:** Doug Menke, General Manager  
**FROM:** Jim McElhinny, Director of Park & Recreation Services

**RE:** **Resolution Appointing Sports Advisory Committee Member**

### Introduction

The Sports Advisory Committee requests Board of Directors approval of one new Committee member appointment.

### Background

At their October 20, 2011 meeting, the Sports Advisory Committee recommended that the Board of Directors approve and appoint Jerry Jones, Jr. to the Committee via the attached resolution.

Please note that the respective applicant's application and Sports Advisory Committee current roster are attached.

### Action Requested

Board of Directors approval of Resolution No. 2011-30, appointing Jerry Jones, Jr. to the Sports Advisory Committee.



**Resolution No. 2011-30**

TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**A RESOLUTION APPOINTING JERRY JONES, JR.  
AS A MEMBER OF THE SPORTS ADVISORY COMMITTEE**

**WHEREAS**, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee member by resolution; and

**WHEREAS**, the Committee member shall be appointed by the Board for a two or three-year term; and

**WHEREAS**, the Committee member has demonstrated their interest and knowledge in the Committee's area of responsibility; and

**THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS  
FOLLOWS:**

The Board of Directors approves the appointment of Jerry Jones, Jr. (3-year term).

Duly passed by this 7<sup>th</sup> day of November 2011.

\_\_\_\_\_  
Bob Scott, Board President

\_\_\_\_\_  
Larry Pelatt, Board Secretary

ATTEST:

\_\_\_\_\_  
Jessica Collins  
Recording Secretary



# TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

<b>Name:</b> Jerry Jones Jr.	<b>Date:</b> 10/12/11
<b>Address:</b> [REDACTED] [REDACTED] [REDACTED]	<b>City:</b> [REDACTED] <b>Zip:</b> [REDACTED]
<b>Phone # (H):</b> [REDACTED] <b>(Cell):</b> [REDACTED]	<b>Email:</b> [REDACTED]

**Advisory Committee you are applying for:**  
*(You must reside within the Park District boundaries)*

- Recreation  Aquatics  Sports  Trails  Elsie Stuhr Center  Historic Facilities   
Natural Resources  Parks

1. Please explain your interest in serving on the Advisory Committee:

I have lived in the District since 1984 and have enjoyed it! I want to be involved to help continue the successful District for my kids.

2. How long have you lived in the community? 27 Years

3. Have you or your family participated in any Center or other Recreation District activities?

What:

Softball, toddler activities, & volleyball.

When:

At various times since 2005

Where:

Various facilities

Number of Years: 6 Years.

**\* CONTINUES ON NEXT**

## TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

4. Have you served on other volunteer committees? YES  NO  If yes, please explain where, when, and what your responsibilities were:

THPRD's last SDC Committee. City of Beaverton: BURA, VAC and Chamber Board of Directors. Washington County Development Liaison Committee.

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:

Vast development and construction background, local volunteer activities and community outreach.

6. Term of Office preferred:  
2-YEAR TERM  or 3-YEAR TERM  *Please check one*



## Tualatin Hills Park & Recreation District SPORTS ADVISORY COMMITTEE ROSTER

Last Updated: 10/24/11

<i>Committee Member</i>	<i>Member Since</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Term Expires</i>
Janet Allison Chair	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	February 2013
Caroline Fisher	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	February 2013
Greg Cody	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	February 2013
<i>Ex-Officio Member</i>	<i>Representing</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Term Expires</i>
Scott Brucker	Staff THPRD	15707 SW Walker Road, Beaverton 97006	503/645-6433	sbrucker@thprd.org	N/A
Julie Rocha	Staff THPRD	15707 SW Walker Road, Beaverton 97006	503/629-6330	jrocha@thprd.org	N/A



[7E]

## MEMO

**DATE:** October 26, 2011  
**TO:** Doug Menke, General Manager  
**FROM:** Hal Bergsma, Director of Planning

**RE:** **Resolution for Annexation of Properties per Washington County Ordinance 624 in Accordance with ORS 198.857(2)**

### Introduction

Staff is seeking Board of Directors approval of a blanket resolution for the purpose of approving the future annexation of properties to the Park District during 2012 per ORS 198.857 pursuant to Washington County Ordinance 624.

### Background

ORS 198.857(2) states:

*(2) When the owner of a parcel of land wants to annex that land to a district, the owner may file an annexation petition with the county board. The petition shall declare that the petition is filed pursuant to this section, state the name of the affected district and all affected counties, indicate the principal Act of the affected district and be signed by the owner of the parcel of land. Before the petition is filed with the county board, the petition must be approved by endorsement thereon by the board of the affected district and by any other agency also required by the principal Act to indorse or approve the petition.*

In August of 2004, the Washington County Board of Commissioners adopted Ordinance 624. The key provision of that ordinance requires new development<sup>1</sup> on property that is not addressed by an urban service agreement or located in a park and recreation district to annex to a park district:

- When a park district has been identified as the long-term service provider to the area the development is located in, and
- When the proposed development is subject to a development application (e.g., a subdivision). The new development would also be subject to the Park District's park SDC upon annexation.

As part of this Ordinance, the Tualatin Hills Park & Recreation District was established as the park and recreation service provider for the portion of the urban unincorporated area of the county between the Hillsboro, Portland and Tigard urban service boundaries for which the District has adopted a Park Master Plan. Ordinance 624 amended the County Community Development Code to include a requirement that all new development in that area annex to the

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<sup>1</sup> New development means development where a land use application must be submitted, such as a new subdivision or commercial building. New development does not include the construction of a single family residence on a vacant lot or a lot that has received preliminary land use approval and the expansion or alteration of an existing single family home.

Park District. Typically, the developer will have to show compliance with this requirement before the County will record the plat or issue building permits.

Since obtaining an endorsement from the Park District is a statutory requirement for annexation, staff worked previously with the Park District's legal counsel Beery Elsner & Hammond, LLP to identify a process that would endorse annexation of all properties pursuant to Ordinance 624 for one calendar year, instead of individually on a project-by-project basis. This process has been previously completed and adopted by the Board for the years 2008, 2009, 2010 and 2011.

**Proposal Request**

This resolution will endorse the annexation of all such properties to the Park District during 2012, so developers will be able to promptly comply with the terms of the County's land use decision process. The Park District's legal counsel has reviewed and approved the attached resolution.

**Benefits of Proposal**

By approving the blanket resolution for the purpose of approving the future annexation of properties to the Park District, per Ordinance 624, the Park District will not have to process the endorsement of annexation for each development on a project-by-project basis. The resolution will endorse annexation of all properties for an entire calendar year.

**Potential Downside of Proposal**

There does not appear to be any downside to this proposal.

**Action Requested**

Board of Directors approval of and signature on Resolution No. 2011-31 for the purpose of approving future annexation of properties in Washington County, per Ordinance 624, during 2012. Additionally, the Board of Directors authorizes staff to submit the resolution to Washington County for processing.

**RESOLUTION NO. 2011-31**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
TUALATIN HILLS PARK & RECREATION DISTRICT  
APPROVING ANNEXATIONS OF PROPERTY TO THE DISTRICT IN 2012  
(Ordinance 624 Annexation)**

**WHEREAS**, Washington County adopted Ordinance No. 624 in August, 2004, amending the Washington County Comprehensive Framework Plan for the Urban Area and the Community Development Code to recognize the Tualatin Hills Park & Recreation District ("District") as the long term park and recreation service provider in part of urban unincorporated Washington County; and

**WHEREAS**, Ordinance No. 624 requires developing properties in the area served by the District to annex to the District as a condition of any development approval; and

**WHEREAS**, ORS 198.857(2) requires that proposed annexations to the District be approved by the District Board; and

**WHEREAS**, it is anticipated that properties will be seeking development approval in 2012, and will thus be subject to the application of Ordinance 624 and ORS 198.857(2); and

**WHEREAS**, the District Board wishes to express its formal approval of annexations proposed in 2012 and to file the approval in the form of this Resolution with the Washington County Board of Commissioners for consideration at hearings during 2012.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE  
TUALATIN HILLS PARK & RECREATION DISTRICT:**

Section 1. The Board hereby approves the proposed annexation of properties to the District during 2012 pursuant to Washington County Ordinance No. 624.

Section 2. The District staff is hereby authorized and directed to file this Resolution and Exhibits with the Washington County Board of Commissioners.

Section 3. This Resolution shall be effective immediately upon its adoption by the Board.

Adopted this 7<sup>th</sup> day of November, 2011.

\_\_\_\_\_  
Bob Scott, Board President

\_\_\_\_\_  
Larry Pelatt, Board Secretary

Adoption and date attested by:

\_\_\_\_\_  
Jessica Collins, Recording Secretary



[8A]

## MEMO

**DATE:** October 28, 2011  
**TO:** Doug Menke, General Manager  
**FROM:** Hal Bergsma, Director of Planning

**RE:** Bond Program

### Introduction

The information and discussion in this memo adds to that which has been provided to the Board at previous meetings relating to implementation of the Bond Program. This memo provides the latest information on a recent meeting related to the Bond Program and addresses the status of construction work at Conestoga Recreation & Aquatic Center and the Stuhr Center.

### Recent Public Meeting

AM Kennedy Park: On October 26, 2011, the City of Beaverton Planning Commission held a Public Hearing on three applications (for conditional use approval, design review and a tree preservation plan) for improvements at the park. After a detailed discussion and review of testimony, the Commission ultimately voted to approve the plans with conditions of approval included. Park District staff will work with City staff as we move through the bidding and permitting process to reach agreement and understanding on the approval conditions.

### Conestoga Recreation & Aquatic Center and the Stuhr Center Construction Progress

Construction at both of the subject sites is moving ahead with completion anticipated in the Spring or Summer of 2012. Staff will have photos of the status of construction at both sites to show the Board at the November 7 meeting.





[8B]

## MEMO

**DATE:** October 21, 2011  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business & Facilities  
**RE:** **Resolution Adopting the Decrease in the Out-of-District Drop-in Surcharge Rate**

### Summary

Staff completed an update of the market survey of user fees first compiled for the 2006 Fee Study. Staff is requesting Board of Directors adoption of the out-of-District (OD) drop-in fee surcharge findings and recommendations through resolution at the November 7, 2011 Board of Directors meeting.

### Background

Staff conducted an update of the 2006 THPRD Fee Study market survey and presented the findings to the Board of Directors at the September 12, 2011 meeting. At that meeting, three recommendations were made requesting changes to current fee practices. Two of the three recommendations were adopted through resolution at the October 3, 2011 Board of Directors meeting. The third recommendation, to decrease the OD drop-in surcharge from 200% to 100%, required additional analysis. This analysis has been conducted and the results have been summarized in the attached memo (Exhibit B to the proposed resolution).

### Proposal Request

Based on the results of the analysis staff is requesting that the Board of Directors approve the attached resolution to decrease the OD premium surcharge rate on drop-in fees from 200% to 100% effective January 2012.

The attached resolution has been reviewed by District legal counsel.

### Benefits of Proposal

Adoption of the decrease in the OD premium surcharge from 200% to 100% will better align the THPRD premium rate with those of other agencies in the market area and may increase OD patron participation in drop-in programs.

### Potential Downside of Proposal

Decreasing the OD premium surcharge may decrease total OD revenue. However, the District has observed a trend of decreasing OD drop-in revenue as the OD drop-in fee has been increased. As such there is an equally likely possibility that increased participation will offset the decreased fee and result in an increase in OD drop-in revenue.

### Action Requested

Board of Directors approval of Resolution 2011-32, adopting the decrease in the out-of-District drop-in surcharge rate.

**RESOLUTION No. 2011-32  
TUALATIN HILLS PARK & RECREATION DISTRICT**

A RESOLUTION ADOPTING THE DECREASE IN THE OUT-OF-DISTRICT DROP-IN SURCHARGE RATE

**WHEREAS**, in 2006, Tualatin Hills Park & Recreation District (“District”) conducted a market study of user fees charged by area park and recreation providers;

**WHEREAS**, the market study included recommendations for scheduled adjustments to certain District user fees;

**WHEREAS**, the market study and scheduled fee adjustments were adopted by the Board of Directors in 2007;

**WHEREAS**, the 2006 market study included a provision that requires it to be updated every five years;

**WHEREAS**, in 2011, the District again conducted a market survey of user fees charged by area park and recreation providers, the results of which are described in the memorandum entitled Fee Market Survey Update Findings & Recommendations, dated August 22, 2011, and attached as Exhibit A to this resolution;

**WHEREAS**, as described in the 2011 market survey, there is a need to decrease certain District fees in order to bring District fees in line with similar fees charged by other area park and recreation providers;

**WHEREAS**, in 2011, subsequent analysis on out-of-District drop-in fees was completed by the District, the results of which are described in the memorandum entitled Out-of-District Drop-in Fee Surcharge, dated October 21, 2011, and attached as Exhibit B to this resolution; now therefore,

**THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS FOLLOWS:**

**Section 1.** The District Out-of-District drop-in fee surcharge will be decreased from 200% to 100% as of January 1, 2012.

**BOARD OF DIRECTORS APPROVAL:**

November 7, 2011

\_\_\_\_\_  
Bob Scott  
President / Director

Adoption and date attested by:

\_\_\_\_\_  
Larry Pelatt  
Secretary / Director

\_\_\_\_\_  
Jessica Collins  
Recording Secretary



## EXHIBIT A

### MEMO

**DATE:** August 22, 2011  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business & Facilities

**RE:** **Fee Market Survey Update Findings & Recommendations**

#### Summary

Staff has completed an update of the market survey of user fees first compiled for the 2006 Fee Study. Staff is requesting Board of Directors review and concurrence of the findings and recommendations of the 2011 market survey. With Board concurrence of the recommendations, those that require Board action to implement will be brought back through resolution at the October 3, 2011 Board of Directors meeting. The remaining recommendations that implement the approved 2007 fee adjustments would proceed as scheduled with many adjustments occurring January 2012.

#### Background

In 2006 THPRD conducted an extensive fee study. One component of the study was a comprehensive market survey of program user fees charged by area park & recreation agencies. The 2006 Fee Study findings, including the market survey results, were adopted by the Board of Directors in June 2007. One provision of the 2006 Fee Study called for a market survey update every five years after adoption. The 2011 update, which is attached, satisfies that provision.

#### Proposal Request

The 2011 market survey of program user fees has resulted in the following findings:

- Current THPRD drop-in fee rates and pass fees still lag behind the average market rates by 25% to 37% despite three years of THPRD rate increases. Further pass fee analysis showed that the number of visits that the pass fee effectively covered for other park & recreation agencies was higher than that of THPRD.
- THPRD does not offer a discount on youth passes, ages 0-18, while all other agencies surveyed do offer a discount for this age group.
- The majority of registration classes and program fees are within +/-10% of the average market fee.
- The average age for senior discounts is 56 years with an average discount rate of 20% for all agencies surveyed.
- 93.4% of all THPRD classes are now recovering all direct costs and a portion of overhead costs. The Elsie Stuhr Center remains on the low end of the recovery scale at 67.7%.
- The THPRD out-of-district (OD) premium surcharge for drop-in fees at 200% of the in-district rate is the highest OD premium charged for all agencies surveyed.

Based on the market survey findings described above, staff is proposing the following recommendations:

- I.) Proceed with original recommendations of the 2007 fee adjustments as approved by the Board:
  - Effective January 1, 2012 commence the fourth and final year fee increases for drop-in programs and passes
  - Effective January 1, 2012 commence the fourth year fee increases for registration programs at the Elsie Stuhr Center
  - Continue to increase fees for classes not yet recovering full costs
  - Continue to increase class fees for inflation
  - Proceed with plans to decrease the senior discount rate from 40% to 25% at the Elsie Stuhr Center at a reduction rate of 5% per year beginning January 2013
  
- II.) Bring a resolution to October 3, 2011 Board meeting making adjustments that were not in the original 2007 fee adjustments as approved by the Board:
  - Increase pass fees to align with the higher average number of visits and phase the increase in over a three year period beginning January 2013 and ending January 2015
  - Implement a 25% discount on youth pass fees beginning January 2013
  - Decrease the out-of-district premium surcharge rate on drop-in fees from 200% to 100% effective January 2012

### **Benefits of Proposal**

Board agreement with the recommendations that do not require Board of Directors action will ensure that THPRD user fees do not fall further behind the average market fees charged by other area park & recreation agencies, along with making sure that programs are recovering full costs.

Board adoption of the pass fee recommendations that do require Board of Directors action will align pass fee rates and visitations counts with those of other agencies in the market area while increasing pass revenue. Adoption of the decrease in the OD premium surcharge from 200% to 100% will better align the THPRD premium rate with those of other agencies in the market area and may increase OD patron participation in drop-in programs.

### **Potential Downside of Proposal**

Implementation of the fourth year of user fees adjustments as adopted with the original 2007 fee adjustments could potentially have a negative impact on patron participation and revenue. Increasing pass fees to effectively cover more visits could also result in decreased participation and revenue. However, the THPRD Family Assistance program is available for patrons facing affordability issues. Implementing a discount on youth passes could result in lost revenue from the rate decrease, but since youth pass sales only account for eight percent of total pass sales and the discount would be applied to the adult pass rate after the year four increase, the revenue effect should not be material. Decreasing the OD premium surcharge may also decrease total OD revenue. It is possible however that this decrease could be offset by increased OD patron participation.

### **Action Requested**

Board of Directors review and concurrence with the market survey findings and recommendations. Direct staff to bring a resolution to the October 3, 2011 Board of Directors meeting making fee adjustments requiring Board approval.



**EXHIBIT B**

**MEMO**

**DATE:** October 21, 2011  
**TO:** Keith Hobson, Director of Business and Facilities  
**FROM:** Ann Mackiernan, Operations Analysis Manager

**RE:** **Out-of-District Drop-in Fee Surcharge Decrease**

An update of the 2006 THPRD Fee Study market survey was conducted by staff in the spring of 2011 and the findings were presented to the Board of Directors at the September 12, 2011 meeting. A recommendation to decrease the out-of-District (OD) drop-in surcharge from 200% to 100% based on the market survey results required additional analysis as follows.

The 2011 update to the market survey shows that the THPRD OD drop-in surcharge is larger than that charged by any other agency surveyed. The findings of this survey can be seen in Table 1 below.

**TABLE 1: 2011 Out-of-District Fees**

Agency	Annual Fee	Percent Added to ID	Per Person Per Program Add-on Fee	Comment
THPRD	\$280.00	<b>OR</b> 200% Drop-in		Annual assessment fee or 200% premium
Bend Park & Recreation		35% All programs		
City of Albany	\$40 (individual) \$80 (family)			non-resident card
City of Bellevue		25% All programs		
City of Eugene		20% All programs		
City of Hillsboro		50% All programs		
City of Lake Oswego		15% All programs		
City of Medford			\$6/program	
City of Portland Park & Rec – Southwest Community Center	\$170.00	<b>OR</b> 30% All programs		SWCC-non-resident card fee
City of Seattle				Currently under consideration
Clackamas County		30% All programs		
Metro Parks Tacoma		8-10% All programs		
Vancouver-Clark				Rates blended- no differentiation
Willamalane		15-20% All programs		

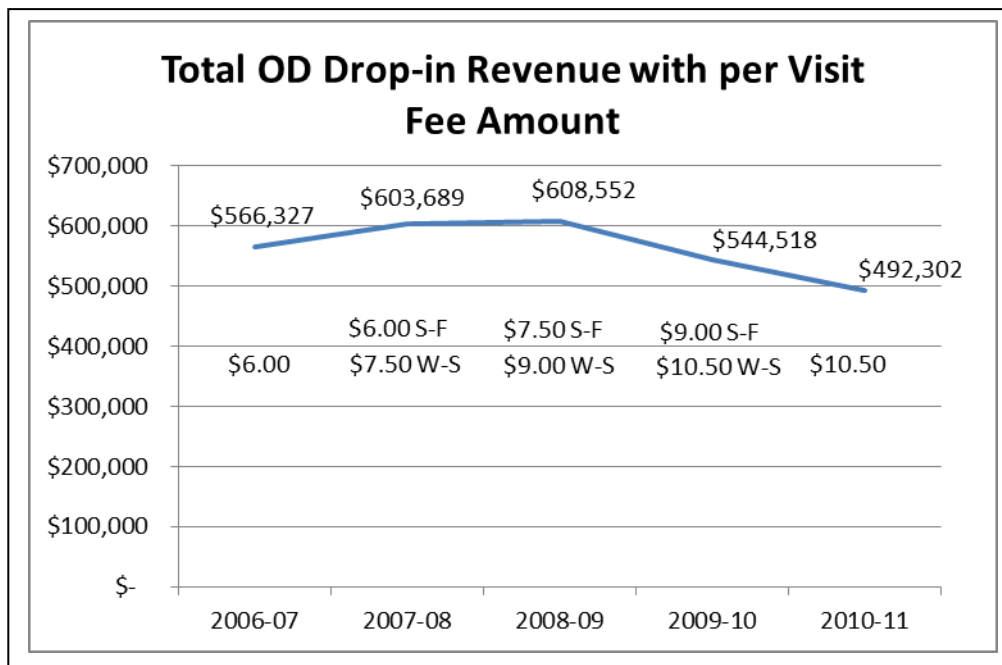
Although OD patrons are not our primary customers, total OD revenue (assessments plus drop-in fees) accounts for almost 11% of total annual user fee revenues (down from 15% in fiscal year 2006-07. Total preliminary user fee revenue for fiscal year 2010-11 totaled approximately \$8.8 million dollars with OD revenue accounting for approximately \$965,000 of this total, or enough revenue to run either the Elsie Stuhr Center (annual budget - approximately \$890,000) or the THPRD Tennis Center (annual budget - approximately \$929,000) for a full year.

Access to OD drop-in programs is controlled so that, in the event a drop-in program reaches capacity, in-District (ID) patrons are given priority for access over OD patrons. As such an increase in OD drop-in participation will not negatively impact ID patrons.

According to the article *Mastering Revenue* by author Harvey Chipkin in the September 2011 Parks and Recreation magazine, some park and recreation directors consider usage a key to successful fee based systems. Per Jodie Adams, director of the Springfield-Greene County Park Board, "increasing participation is more revenue positive than increasing fees." Bill Beckner, NRPA Manager of Research, concurs adding "if managers are looking to increase revenues, it's more effective to look at utilization of the facilities to see what spaces are being used to their optimum and then find people to fill those spaces."

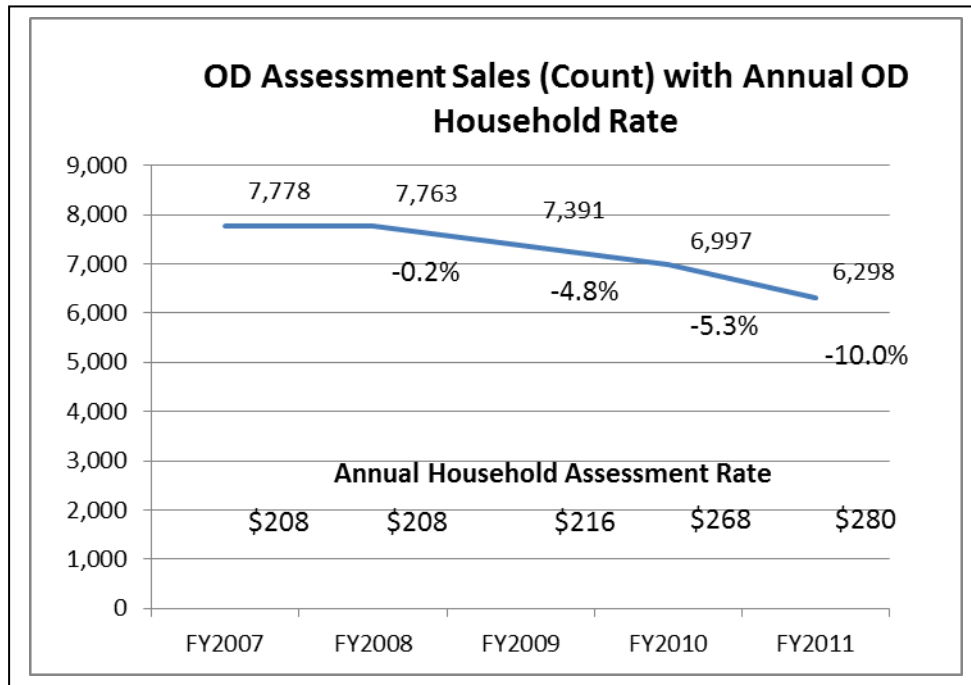
Since the second year of fee increases after the adoption of the 2006 Fee Study, THPRD has experienced a consistent decrease in OD drop-in participation and revenue. Table 2 shows the OD drop-in revenue change from fiscal year 2006-07 to fiscal year 2010-11 with the corresponding individual drop-in rates for those years. Total OD drop-in revenue has decreased by 12% from a high mark in fiscal year 2008-09 of \$608,552 to the current level of \$492,302 in fiscal year 2010-11.

**TABLE 2: OD Drop-in Revenue**



The total number of OD assessments sold has also decreased during the same five year period, as seen in Table 3, although this may be due more to the \$52 per year fee increase after the passage of the 2008 bond than to drop-in fee increases.

**TABLE 3: OD Assessment Sales (Count)**



The decision to decrease the OD drop-in surcharge rate from 200% to 100% should not be made simply because of the downward revenue trend, but should also consider whether the visiting OD patrons live within the THPRD future (ultimate) service boundary (FSB). A decrease in drop-in fees might discourage possible annexation of households inside of the THPRD FSB.

Unfortunately there is no way to obtain OD drop-in patron residence information as it is not required for an OD patron to utilize a drop-in program. What can be analyzed, however, is where OD passes are being sold. Figure A shows a GIS map of all the household locations within Washington, Multnomah and Clackamas counties for all OD passes sold in fiscal year 2010-11. Of these OD passes sold: 17.1% are within the THPRD FSB, 26.3% are outside the FSB but inside the Beaverton School District (BSD) boundary, and 56.6% are outside both the THPRD FSB and BSD boundaries. It is impossible to conclude that the same distribution holds for OD drop-in patrons, but it does show that THPRD draws OD patrons from a wide geographic area with 82.9% coming from outside the THPRD FSB.

A similar distribution can be seen for OD Assessments sold in fiscal year 2010-11 for the same three counties: 22.9% are within the THPRD FSB, 14.4% are outside the FSB but inside the Beaverton School District (BSD) boundary, and 62.7% are outside both the THPRD FSB and BSD boundaries. A GIS map of OD Assessments sold can be seen in Figure B.

**FIGURE A: OD Household Passes Sold**

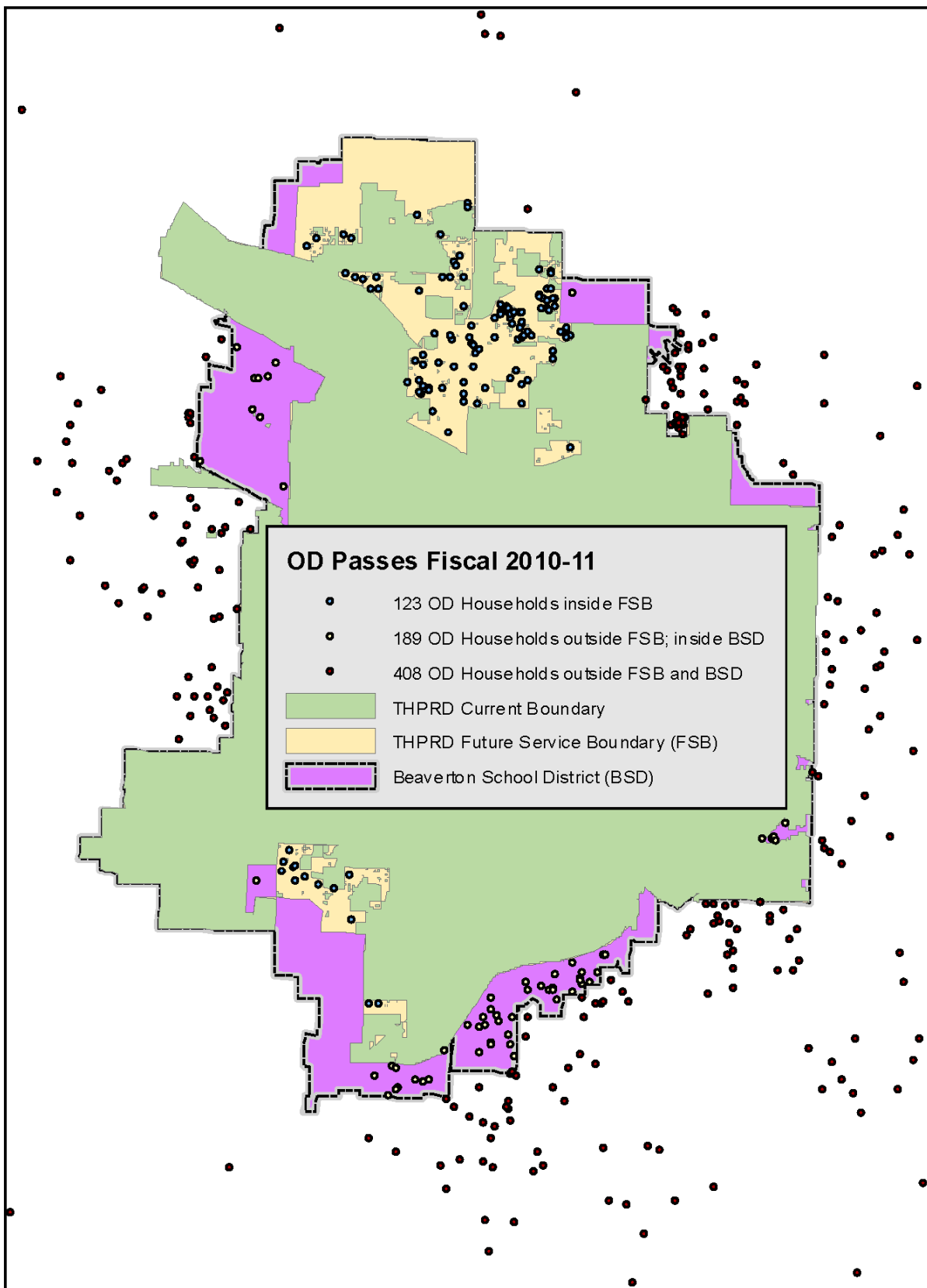
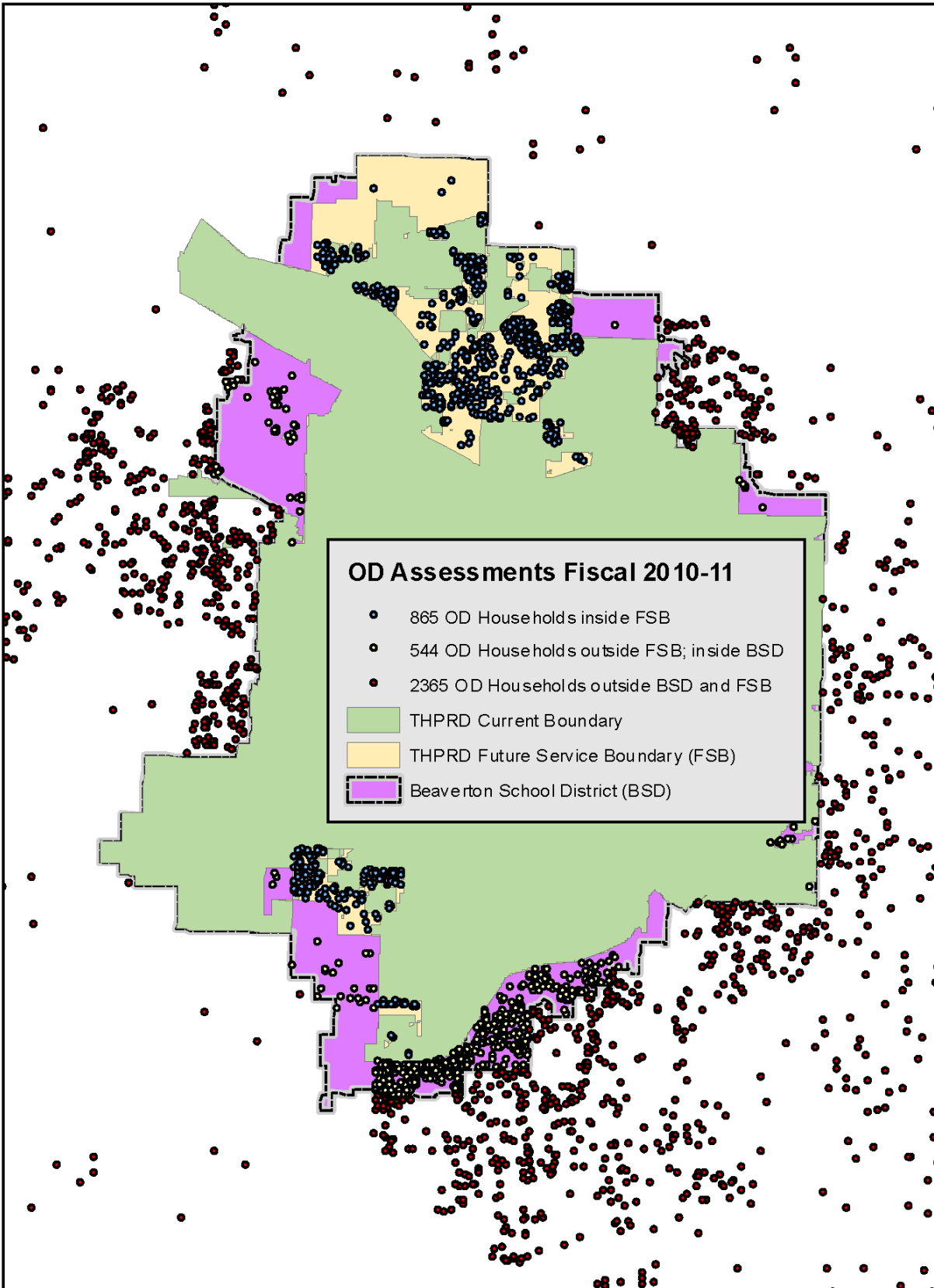




FIGURE B: OD Assessments Sold



## **Summary**

THPRD earns a significant portion of its user fee revenue from its out-of-District patrons and this source of revenue has been eroding consistently since fiscal year 2008-09. Although it is impossible to conclude with certainty the household locations of the OD drop-in patrons, GIS mapping shows the diverse area from which OD patrons travel to use THPRD facilities. Since the adoption of the 2006 Fee Study fee increases, both OD drop-in participation/revenue and the number of OD assessments sold have decreased (although OD assessment drop may be due more to the rate impact of the 2008 bond passage than fee increases). In addition, the 2011 market survey update of comparable Northwest park & recreation agencies clearly shows that the 200% drop-in fee surcharge charged by THPRD is by far the highest surcharge level in the region. Increasing utilization of THPRD facilities by OD patrons will not negatively impact ID patrons since they are given priority access to drop-in programs.

## **Recommendation**

Decrease the out-of-District drop-in surcharge rate from 200% to 100% as of January 1, 2012 to increase OD patron drop-in revenue and enhance utilization of THPRD facilities.



[8C]

**MEMO**

**DATE:** October 21, 2011  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business & Facilities  
 Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

**RE:** Sustainability Program Update

**Introduction**

During the last year, THPRD sustainability efforts yielded a variety of immediate benefits such as energy, staff, and resources savings through the use of centralized printers, as well as long-term investments in the form of pervious parking lots to improve water quality. Big picture projects such as a greenhouse gas emissions study were completed, and its results will guide future sustainability investments.

**Background**

Since 2008 when the program grew from a few individual practices to a more holistic approach, staff have made consistent progress on the path to sustainability. The program has three coordinated working groups with overlapping responsibilities.

The Sustainability Program’s key principles call on staff to do the following:

- Use resources and materials wisely.
- Respect and conserve natural systems.
- Educate our patrons and ourselves.

**Recent Activities**

Over the last year, staff have pursued many planned goals and also completed several opportunity projects as noted below.

Activity	Status	Next Steps
Create green purchasing practices for commonly used items.	Staff are researching practices. A draft is expected at the end of December.	Upon completion, policy will be presented for Board of Directors adoption.
Train more staff on the sustainability costing model.	Use will be expanded with implementation of Sustainable Purchasing Policy. Additional training will be provided at that time.	Create training opportunities for staff using the model under anticipated sustainable purchasing rules.
Implement the Energy Savings Performance Contract.	Project complete. First year energy savings expected to exceed original projection by approximately \$9,000.	Continue to monitor savings to ensure guaranteed results. Pursue phase 2 of ESPC when viable.

Activity	Status	Next Steps
Phase in the use of central printers instead of individual desktop printers as feasible.	Information Services removed 50% of the desktop printers at Nature Park, Garden Home Recreation Center, and Conestoga Recreation & Aquatic Center. Each of these centers now prints to community printers, one each at Nature Park & Garden Home and two at Conestoga.	Based on results of pilot sites, this will continue to be phased in as existing desktop printers become due for replacement.
Program select computers to go into sleep mode when unused to save electricity.	Not being actively pursued due to technical issues.	None.
Implement trip reduction program that reduces the number of miles District vehicles are driven, while providing a higher level of service in parks.	Service areas have been divided by north & south regions with local support shops in each. We are now using crew cab pickup trucks to maximize staff vehicle ratios and will add more to our fleet. We have completely modified our service delivery model by consolidating services.	Staff is measuring results based on miles driven per acre maintained. Will continue to monitor results and adjust routes to capture greater efficiencies.
Pursue an Eco-Biz Landscape certification for Maintenance staff.	Our Fleet and Parks Departments are now certified through the DEQ Eco-Biz program.	We will pursue certification at the new 112 <sup>th</sup> operations center.
Pursue increased recycled content in custodial paper products.	Not being actively pursued.	None, although this will be addressed in the Sustainable Purchasing Policy.
Implement phase 2 of a pilot recycling in parks project.	New portable recycling containers were ordered and installed at Party in the Park and Concerts in the Parks. This has resulted in a significant increase in event recycling.	Ensure that staff managing events at facilities or parks are both aware of the containers and use them during events.
Month of Green events.	Presentations about sustainability were made to 20 work groups, reaching 150 staff. Facilitated discussions generated a list of additional sustainability activities to pursue in each facility or operations area.	Staff will be phasing out the Month of Green, but will continue with more regular staff trainings and updates. Operational ideas will be pursued during the remainder of the 2011/12 fiscal year.
Create sustainable materials standard specifications for upcoming projects including bond projects.	Not yet started. Staff are using some sustainable materials such as recycled plastic lumber.	Staff intends to begin this project by the first of the year. A draft should be ready for interdepartmental review in early April 2012.
Sustainable purchases fund.	The 2010-11 sustainable purchases fund granted \$11,200 for projects including: water efficient shower head and toilet upgrades, a utility bicycle to reduce driving, and hand dryers to reduce paper towel usage.	Ten thousand dollars in funds are allocated for the current fiscal year. Project proposals will be due in January 2012. New projects will be completed by June 2012.
Reorganize Sustainability Committee.	The new committee includes staff from Recreation, Maintenance, Planning, and Natural Resources staff. The committee was responsible for the trainings noted above.	The committee will be focusing on employee behavior and training. They will coordinate with the Sustainability Business Plan team which is focusing on physical assets.

Activity	Status	Next Steps
Researched and chose greenhouse gas emissions as primary metric of sustainability.	Inventory completed, results presented to Board of Directors October 2011.	Will use the highest impact GHG sources as targets for sustainability activities. We will update the inventory periodically to measure results or activities.
Electric vehicle charging stations.	An electric vehicle charging station is now in service at the HMT parking lot (parking section D, south of the Schlottman House). Installation costs were funded through an ECOtality grant intended to encourage alternative vehicle use.	None at this time.
OfficeMax delivery system.	Staff have arranged with OfficeMax to use sustainable, reusable delivery boxes and to reduce delivery trips.	None at this time.
Partners for a Sustainable Washington County Community.	Staff continued to participate in operations team and trainings. Staff also pursued a joint solar assessment/purchase with other partners.	Staff will continue as active partners. Bruce Barbarasch is serving as co-chair of the operations team.
Solar Panel Analysis.	A 10,000 kilowatt solar panel array was installed and is operational at the PCC maintenance shed.	Staff is monitoring actual power generation to ensure that array meets expectations. If Feed In Tariff credits become available again, staff will investigate other possible sites.
Determine how to integrate sustainability into the 2011/12 budget process.	3 Sustainability Business Plans funded in FY 2011/12 budget: automate 2 irrigation systems, begin using ethanol in all flex-fuel vehicles, purchase paperless HR recruiting applicant tracking system. 1 Maintenance Business Plan funded in FY 2011/12 budget: Service Consolidation/Trip Reduction.	FY 2011/12 measures will be updated at end of year to measure effectiveness of Business Plans. New Business Plans are currently being developed for inclusion in the FY 2012/13 Budget.
Integrated Pest Management Program.	The program provides guidance to staff on ways to control weeds and other pests. It encourages the use of mechanical or cultural methods before using chemicals. The written program booklet was revised and updated.	The booklet will be posted on our intranet. Training will be provided to applicable staff.

### **Next Steps**

One of the most important long-term accomplishments made over the past year was the selection of greenhouse gasses (GHG) as a key measure of sustainability success. Using this measure will allow staff to target specific areas based on logical and measurable criteria.

The GHG Inventory correlates nicely with the adopted priority goal outcomes to give us overall strategies to pursue:

1. GHG Tier 1 – Fleet
  - a. Continue to reduce vehicle miles traveled in Maintenance Department through geographic based organization.
  - b. Continue to increase percent of vehicle miles travelled through alternate fuel vehicles.

2. GHG Tier 1 – Natural Gas
  - a. Monitor the results of the Energy Savings Performance Contract and pursue a second phase when viable.
  - b. Continue to design new facilities in an environmentally and cost conscious manner.
3. GHG Tier 2 – Electricity
  - a. Same as Tier 1 – Natural Gas
4. GHG Tier 3 – Supply Chain
  - a. Implement a Sustainable Purchasing Policy to consider life cycle costing and environmental impacts in procurement activity.

Specific plans for the 2012/13 fiscal year will be developed by business plan team, and those selected for funding in the proposed budget will ultimately be passed through the Budget Committee and Board of Directors.

The development of a Sustainable Purchasing Policy has been underway for several months now and a draft of the Policy is under final review. Once completed, this plan will be brought to the Board of Directors, possibly as early as the December meeting, for review and approval.

**Action Requested**

This is an informational presentation. No action is requested.



[8D]

## MEMO

**DATE:** October 26, 2011  
**TO:** The Board of Directors  
**FROM:** Doug Menke, General Manager

**RE:** **General Manager's Report for November 7, 2011**

### **112<sup>th</sup> Facility Update**

The build-out of the 112<sup>th</sup> facility is proceeding on schedule. The first phase consisting of renovation of offices in the front of the building was completed on October 19 and staff at the East Annex relocated to the 112<sup>th</sup> facility October 20 and 21. Work on the balance continues with an expected completion by early December. Grading on the maintenance yard is complete and paving is expected to occur in mid-November. Maintenance staff have nearly completed their relocation and transition plan and the Maintenance staff located at the HMT Complex are expected to move to the 112<sup>th</sup> facility in mid-January. At this point the project is well within the budget approved by the Board of Directors at bid award and has not used any of the authorized contingency.

### **Intertwine Testimony**

Along with other members of The Intertwine Alliance, I testified before the Metro Council on September 22 in support of approving \$100,000 of funding to the Alliance. The funding was subsequently approved and will be allocated to a sole source contract for coalition building and communications efforts for The Intertwine.

### **Veterans Day Event**

American Legion Post #124 would like to invite the Board of Directors and public to attend the upcoming Veterans Day event taking place on Friday, November 11, beginning at 11 a.m. at the Bethel Congregational United Church of Christ, 5150 SW Watson Avenue, Beaverton (across the street from the Veterans Memorial Park).

### **Board of Directors Meeting Schedule**

Please note the following upcoming Board of Directors meetings:

- December Regular Board Meeting – Monday, December 5, 2011
- January Regular Board Meeting – Monday, January 9, 2012
  - Please note that due to the holidays, this meeting is scheduled to occur on the second Monday in January.
- February Regular Board Meeting – Monday, February 6, 2012



[9A]

## MEMO

**DATE:** October 24, 2011  
**TO:** Doug Menke, General Manager  
**FROM:** Hal Bergsma, Director of Planning

**RE:** **Resolution Amending the Comprehensive and Trails Plans Pertaining to North Bethany**

### **Introduction**

THPRD needs to amend its Comprehensive Plan and its Trails Plan to recognize the North Bethany Subarea Plan recently adopted by Washington County as it pertains to parks and trails in the area. Staff has prepared a resolution for Board approval to authorize proposed amendments.

### **Background**

With the Board of Washington County Commissioners' adoption of A-Engrossed Ordinance No. 739 on October 25, 2011, Washington County completed a long public process allowing development to begin in the North Bethany area. It is anticipated that development applications will be submitted soon.

Section 501-12.2 of the Washington County Community Development Code states, in part, that:

*"...an application for development approval within the North Bethany Subarea Plan shall be denied unless the applicant demonstrates that:*

*B. Master plans for the following service districts, including a financing plan that substantially implements the master plan, have been adopted by the applicable service district.*

*(1) Tualatin Hills Park & Recreation District (THPRD): parks and trails..."*

As a result of this code language, proposed developments in North Bethany cannot be approved by Washington County until all service districts for the area, including THPRD, have added to or amended their relevant plans so as to recognize and implement elements of the North Bethany Subarea Plan that pertain to them. For THPRD, that means adding the plan for parks and trails in North Bethany adopted by Washington County to the Comprehensive Plan and the Trails Plan, adding a finance plan for acquisition and development of parks and trails planned in North Bethany to the Comprehensive Plan, and amending maps in both the Comprehensive Plan and the Trails Plan to reflect the County's plan for parks and trails in North Bethany.

THPRD Board members, Trails Advisory Committee members, and staff have been actively involved in the North Bethany planning process. On behalf of the Board, THPRD staff has



previously expressed THPRD's acceptance of and support for the County's plan for parks and trails in the area.

### **Proposal Request**

Staff is seeking approval of a resolution that would:

1. Add the "Park, Trails and Pedestrian Connections Map" for the North Bethany Subarea of the Bethany Community Plan to the THPRD 2006 Comprehensive Plan and to the Trails Plan (October, 2006);
2. Add a "North Bethany Parks and Trails Financing Plan" to the Comprehensive Plan; and
3. Direct amendment of maps in the Comprehensive Plan and the Trails Plan to reflect the "Park, Trails and Pedestrian Connections Map" for the North Bethany Subarea of the Bethany Community Plan.

Staff has drafted Resolution No. 2011-33 for Board approval (attached).

### **Benefits of Proposal**

By Board approval of the proposed resolution, THPRD will help to enable development to proceed in the North Bethany area. That development will generate revenue for THPRD from systems development charges that can be used to fund acquisition of land and improvements for parks and trails to serve those who will live and work in the area.

### **Potential Downside of Proposal**

There is no downside to this proposal.

### **Maintenance Impact**

Approval of the proposed resolution will have no maintenance impact.

### **Action Requested**

Board of Directors approval and signature of Resolution No. 2011-33 adding to and directing amendment of the Comprehensive Plan and the Trails Plan pertaining to the North Bethany Area.

**RESOLUTION NO. 2011-33**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
TUALATIN HILLS PARK & RECREATION DISTRICT  
ADDING TO AND DIRECTING AMENDMENT OF THE COMPREHENSIVE PLAN AND THE TRAILS  
PLAN PERTAINING TO THE NORTH BETHANY AREA**

**WHEREAS**, after a long public process Washington County recently adopted an ordinance that allows development to proceed in the North Bethany area; and

**WHEREAS**, THPRD Board members, Trails Advisory Committee members, and staff were actively involved in the North Bethany planning process; and

**WHEREAS**, on behalf of the Board of Directors, District staff has previously expressed the District's acceptance of and support for the County's plan for parks and trails in the area; and

**WHEREAS**, as a result of code language adopted by Washington County proposed developments in North Bethany cannot be approved until all service districts for the area, including THPRD, have added to or amended their relevant plans so as to recognize and implement elements of the North Bethany Subarea Plan that pertain to them; and

**WHEREAS**, for THPRD that means adding the plan for parks and trails in North Bethany adopted by Washington County to the Comprehensive Plan and the Trails Plan, adding a finance plan for acquisition and development of parks and trails planned in North Bethany to the Comprehensive Plan, and amending maps in both the Comprehensive Plan and the Trails Plan to reflect the County's plan for parks and trails in North Bethany.

**LET IT HEREBY BE RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS  
PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, that:**

1. Exhibit A to this resolution, the "Park, Trails and Pedestrian Connections Map" for the North Bethany Subarea of the Bethany Community Plan is hereby added to the THPRD 2006 Comprehensive Plan and to the Trails Plan (October, 2006);
2. Exhibit B to this resolution, a "North Bethany Parks and Trails Financing Plan", is hereby added to the Comprehensive Plan; and
3. The General Manager is hereby directed to have maps in the Comprehensive Plan and the Trails Plan amended to reflect the "Park, Trails and Pedestrian Connections Map" for the North Bethany Subarea of the Bethany Community Plan.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 7<sup>th</sup> day of November, 2011.

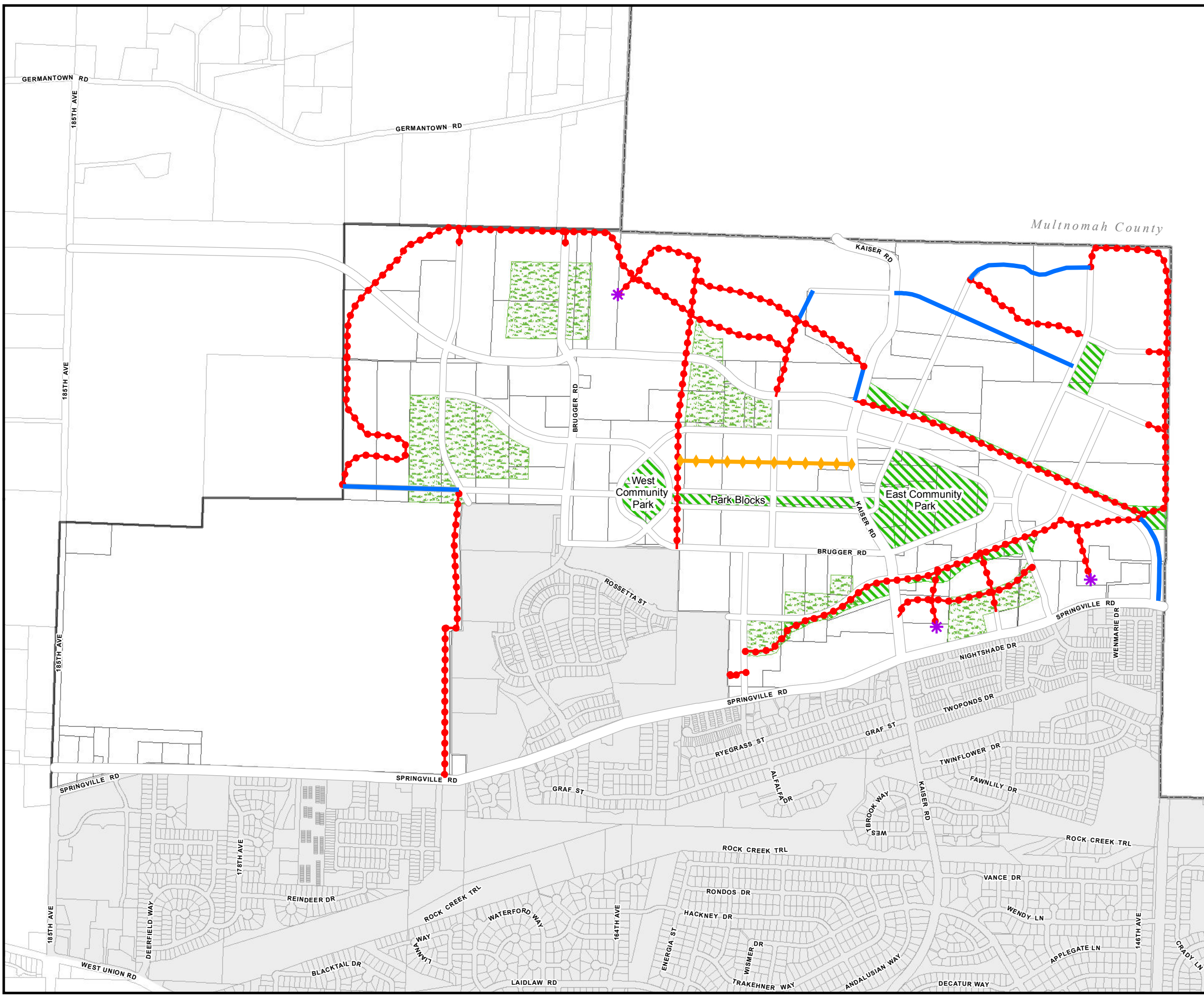
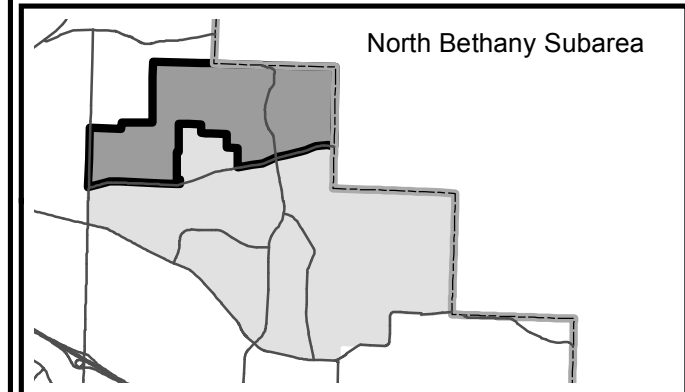
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Bob Scott, President

\_\_\_\_\_  
Larry Pelatt, Secretary

ATTEST:

\_\_\_\_\_  
Jessica Collins, Recording Secretary

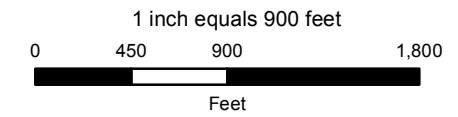
# Bethany Community Plan Chapter 2 NORTH BETHANY SUBAREA



## Park, Trails and Pedestrian Connections MAP

- Off-Street Trail
- Accessway
- Necessary Pedestrian Connection  
(May be provided through an off-street trail or a street)
- Connect to Local Street
- Neighborhood Park Areas
- Fixed Park

*\*Refer to the College Neighborhood Design Element 4 and the West Neighborhood Design Element 2.c for additional information.*



The information on this map was derived from several databases and care was taken in its creation. Washington County cannot accept any responsibility for errors, omissions, or positional accuracy. There are no warranties for this product. However, notification of any errors will be appreciated.

Path: S:\PLNG\WPSHARE\Comprehensive Plan Elements\Community Plans\Bethany\Maps\CHAPTER 2\Chapter2\_Parks.mxd 10/14/2011



## Comprehensive Plan Addendum

### North Bethany Parks and Trails Financing Plan

This document has been prepared pursuant to Section 501-12.2 of the Washington County Community Development Code which states, in part, the following:

“...an application for development approval within the North Bethany Subarea Plan shall be denied unless the applicant demonstrates that:

B. Master plans for the following service districts, including a financing plan that substantially implements the master plan, have been adopted by the applicable service district.

(1) Tualatin Hills Park & Recreation District (THPRD): parks and trails...”

This Financing Plan has been prepared so as to allow for and support future development in the North Bethany area. It reflects the North Bethany Subarea Plan as described in A-Engrossed Ordinance No. 739, adopted by the Washington County Board of Commissioners on October 25, 2011.

#### **Estimated Park and Trail Costs**

The Park, Trails and Pedestrian Connections Map for the North Bethany Subarea identifies planned park locations and trail routes for the area. The map shows specific locations for two community parks, one of the neighborhood parks, linear parks, and trail alignments. Areas for location of five of the neighborhood parks are generally shown. The acreage of the East Community Park will be approximately 15 acres and the area of the West Community Park will be approximately 5.5 to 6 acres. The size of each neighborhood park can range between 1.5 and 2 acres. It is assumed that off-street trails will be built to District standards for community trails within a corridor averaging 20 feet in width. It is assumed that the Park Blocks area linking the East and West Community Parks will be built as described in Area of Special Concern No. 8 for the North Bethany Subarea.

Based on the Park, Trails and Pedestrian Connections Map and the foregoing assumptions, Table A to this Financing Plan has been prepared to estimate the costs of implementing the North Bethany Subarea Plan as it relates to trails and parks. As noted in the table, the total cost of plan implementation is approximately \$30 million in 2011 dollars, with primary variable being the amount of acreage acquired for each neighborhood park site. About 40% of the total cost is for land acquisition with the remainder for park and trail development.

It should be noted that the type of improvements provided in neighborhood and community parks, and thereby the cost of park development, is variable, dependent upon the size of the park, its topography, and input provided by neighborhood and community residents on the park



amenities desired. Typical amenities provided in a neighborhood park include play equipment, a picnic area, pathways, a drinking fountain, benches, open grass areas for passive use, outdoor sport courts, and multipurpose sports fields. Similar amenities are also provided in community parks but possibly in multiples or at a larger scale or at a higher level of quality, such as a lighted synthetic surface multipurpose sports field rather than an unlighted grass field. Special amenities such as a skate park or a splash pad might also be provided in a community park.

### **Projected Funding Sources**

There are at least three relatively certain sources of funding for acquisition and development of parks and off-street trails in the North Bethany area – systems development charge (SDC) revenues, funds from the 2008 THPRD Bond Measure dedicated to acquisition of a park site in North Bethany and local share money from the 2006 Metro Bond Measure assigned to THPRD and Washington County and dedicated to land acquisition in North Bethany. Washington County has also committed to spending money from its Opportunity Fund (derived from timber sale revenues) for land acquisition in North Bethany. Table B to this Financing Plan shows anticipated funding from each of these sources.

The main source of funds for acquisition and development of parks and off-street trails in North Bethany is SDC revenues. As noted in Table B, the amount of SDC revenues that will be derived from North Bethany is dependent on the density of residential development.

### **Costs vs. Funding**

If developers choose to maximize the amount of development that is possible under the plan designations that are applied by Washington County to the area, SDC revenues in combination with other funding sources should be sufficient to cover the estimated cost of acquisition and development of parks and off-street trails as shown in Table A. If, on the other hand, developers choose to build at the minimum densities required by Washington County then there may not be sufficient funds to completely develop all planned parks and off-street trails although there will be enough money to acquire all the land needed for parks and trails in the area. If the latter scenario becomes reality, other sources of funding will need to be pursued to achieve sufficient development funding, especially from regional, state and federal competitive grant programs. Area developers who realize the value of parks as amenities that add to the attractiveness of their projects may also choose to voluntarily assist in park development.

### **Prioritization of Expenditures**

This plan gives the highest priority to acquiring land for parks and trails in locations designated by the North Bethany Subarea Plan, generally in the following order:

- (1) The East Community Park.
- (2) Parts of the subarea where development is most likely in the near term, which at this time would appear to be the southern part of the Central Neighborhood.
- (3) The West Community Park.
- (4) Parts of the subarea where development is unlikely to occur in the near term.

Only after land acquisition is substantially complete will the District begin park and trail development. Development of parks and trails will be started in areas that are most built out.

It should be noted that some developers may want to dedicate land to the District or develop parks and trails in exchange for receiving SDC credits. If credit requests are consistent with District plans and standards they may be approved by the Board of Directors. If this happens to

a significant extent projected SDC revenues will decline and there could be a loss of discretion for the District in setting priorities for expenditure of SDC revenues.

### **Timing of Expenditures**

SDC revenues for land acquisition will become available as land develops. Prior to adoption of this plan, to begin acquiring land before initiation of development in the area the District chose to use its Metro local share and 2008 Bond Measure funds dedicated to land acquisition in the area to buy a parcel of land that encompasses a substantial portion of the east end of the designated community park. In the near term, the District also intends to use some of its undesignated SDC revenues derived from development in other parts of the District to acquire other land in the eastern portion of the designated community park and at least one neighborhood park site in the southern portion of the Central Neighborhood in advance of development in that area. It is anticipated that in the near term Washington County will also use its Metro local share money dedicated to land acquisition in the area as well as undesignated money from its Opportunity Fund to assist THPRD in acquiring in the eastern portion of the designated community park. After these funds are exhausted, the District will not pursue other acquisitions until sufficient SDC revenues have been received from development in the area. When this happens will depend on the rate at which development occurs in the area.

### **Other Considerations**

It is generally the District's practice to buy land from willing sellers where opportunities arise. In the case of the North Bethany Subarea Plan, however, park locations have been pre-planned. If the District is unable to negotiate acquisition of land in a designated park location for a reasonable price, it may be in a position of having to consider use of eminent domain to acquire a designated park site. Should that occur, the cost of acquisition could increase due to legal costs associated with the condemnation process. If the District does not choose to use its eminent domain powers to acquire land in the area, the District may be unable to acquire and develop all land designated for park and trails in the area.

**TABLE A**  
**PROJECTED COSTS**  
**OF**  
**PLANNED NORTH BETHANY PARKS AND TRAILS**

<b>Facility Type</b>	<b>Estimated Acres or Miles</b>	<b>Estimated Average Land Cost/Acre</b>	<b>Total Land Cost</b>	<b>Estimated Development Cost/Acre or Mile</b>	<b>Total Development Cost</b>	<b>Total Estimated Cost</b>
Neighborhood Parks (6 @ 1.5 to 2 ac. each)	9-12 ac.	\$350,000*	\$3,150,000 to \$4,200,000	\$350,000	\$3,150,000 to \$4,200,000	\$6,300,000 to \$8,400,000
East & West Community Parks	21 ac.	\$350,000*	\$7,350,000	\$400,000	\$8,400,000**	\$15,750,000
Linear Parks/Trail Corridors***	15 ac.	\$100,000	\$1,500,000			\$1,500,000
Off Street Trails	6.23 miles			\$1,000,000	\$6,230,000	\$6,230,000
All Facilities			\$11,650,000 to \$12,700,000		\$17,380,000 to \$18,430,000	\$29,780,000 to \$31,880,000

\* Assumes all land acquired is developable and density transfer is not possible. Also factors in soft costs associated with acquisition such as staff time, title reports, appraisals, environmental site assessments, legal review, closing costs and in some cases, property line adjustments or partitions.

\*\* Does not include the cost of a community center in the western portion of the East Community Park.

\*\*\* Outside stream corridors. No cost is assigned to the value of land in stream corridors, which should be minimal.

<p style="text-align: center;"><b>TABLE B</b></p> <p style="text-align: center;"><b>PROJECTED FUNDS*</b></p> <p style="text-align: center;"><b>FOR</b></p> <p style="text-align: center;"><b>NORTH BETHANY PARKS AND TRAILS</b></p>					
Funding Source	Revenue per Residential unit or Employee (2011 rates)		Projected Number of dwelling units and employees at build-out (minimum and maximum) according to County staff		Projected Total Funds
Systems Development Charges	Single Family (SFR)	\$5,551	Minimum	Maximum	Minimum: \$19,046,505**  Maximum: \$30,970,323**
	Multi Family (MFR)	\$4,151	2682 SFR	3300 SFR	
	New Employee (Emp)	\$144	1073 MFR	1353 SFR	
			100 Emp	200 Emp	
Metro 2006 Bond Measure Dedicated Local Share					\$872,000 \$360,000
<ul style="list-style-type: none"> <li>• THPRD</li> <li>• Washington County</li> </ul>					
THPRD 2008 Bond Measure Dedicated Funds					\$1,559,575
Washington County Opportunity Fund					\$150,000
<b>TOTAL</b>					Minimum: \$21,988,080 Maximum: \$33,911,898

\* This does not include revenue that might be derived from competitive regional, state and federal grant programs.

\*\* Reflects a 1.6% reduction for Washington County's handling fee for collections.





[9B]

## MEMO

**DATE:** October 18, 2011  
**TO:** Doug Menke, General Manager  
**FROM:** Jim McElhinny, Director of Park & Recreation

**RE:** **Garden Home Recreation Center Project List Funded by City of Portland's Bureau of Environmental Services**

### Introduction

A list of projects has been developed and is proposed to provide improvements to THPRD's Garden Home Recreation Center and a portion of the Fanno Creek Trail. These projects will be funded by fees paid by the City of Portland's Bureau of Environmental Services (BES) as a result of the sanitary sewer replacement project that crosses the Garden Home Recreation Center property as well as a portion of the Fanno Creek Trail.

### Background

In 2009, BES staff identified the need to replace an existing and failing sanitary sewer line (and add another line) on and near the Garden Home Recreation Center and the Fanno Creek Trail. In the fall of 2009, BES staff first met with THPRD staff to outline the project and to identify the land needed from THPRD.

After several months of negotiations, a final package of easements and proposed compensation was agreed upon. The package was presented to the THPRD Board of Directors at their January 11, 2010 meeting. The Board approved the package as submitted.

As a part of the compensation package, BES agreed to provide \$325,000 for community benefit projects at the Garden Home Recreation Center. The projects were to provide improvements to benefit the Center and its affected patrons.

The THPRD Trails Advisory Committee, the Garden Home Recreation Center Friends Group and Park District staff all provided input on an initial project list concept for a variety of projects to improve the Center and the trail area. The initial project list was internal to the Center and was supported by the Friends Group. During the course of our due diligence, staff learned that the proposed project list included room conversions and modifications that would have required significant structural changes and would have triggered jurisdictional requirements that exceeded the funding available for the project. In addition, the proposed projects were contrary to the Aging Facilities Study for the Center which recommended against significant structural changes.

Because the initial project proposal exceeded the available budget and was contrary to the Aging Facilities Study, a second proposal was developed with input from the Recreation and Trails Advisory Committees and Park District staff (after the Friends Group disbanded). This proposal used the same priorities as the first proposal, and did so without the major renovation components and costs.



Following the public meeting, the recommended plan was also presented to the Recreation Advisory Committee at their October meeting. The public meeting comments were reviewed with the Committee. The plan as presented was unanimously approved.

Additional Projects: Should funds remain after the project list is complete, additional projects are proposed to be funded including additional exercise equipment, flooring improvements, improved access to the Center for those with disabilities, additional playground equipment and other program related equipment.

Assuming Board of Directors approval, the proposed projects will be completed (based on the agreement with BES) by December 31, 2012. All work will commence as soon as possible and the schedule will be based on low use times at the Center as much as possible to minimize the impact to patrons.

### **Benefits of Proposal**

The completion of the proposed projects will be upgrades to the Garden Home Recreation Center without structural changes to or major remodeling of the facility. It will also provide expansion space for the very popular and heavily used weight room. The Fanno Creek Trail users will also benefit from the addition of several exercise stations along the trail adjoining the Garden Home Recreation Center property.

### **Potential Downside of Proposal**

There is no apparent downside to the proposal other than the small reduction in space to the gymnastics room. The new space, however, is very appropriate for beginning and intermediate level classes and is consistent in size with other THPRD facilities.

### **Maintenance Impact**

No significant maintenance impacts are expected from this proposal. Interior building space changes and the exterior trails exercise stations may result in maintenance adjustments and, in some cases, increased maintenance service levels. However, given the relatively minor adjustments (under \$2,500) these can be resolved through the normal annual budget process.

### **Action Requested**

Board of Directors approval of the project list as submitted and direction to staff to proceed with the implementation of the projects.



Attachment A

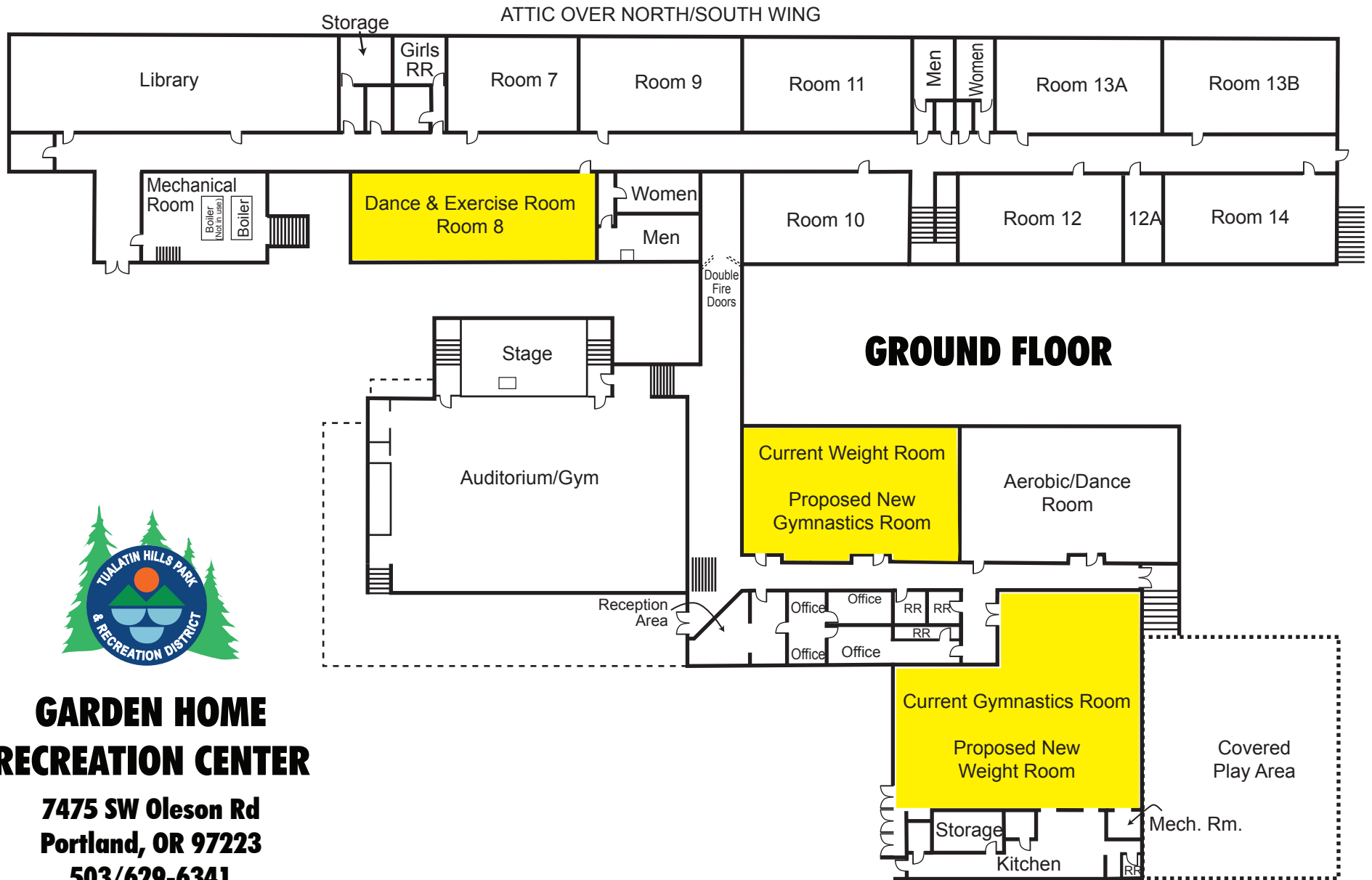
Tualatin Hills Park & Recreation District  
Garden Home Recreation Center



**NEW TRAIL EXERCISE EQUIPMENT**







# GARDEN HOME RECREATION CENTER

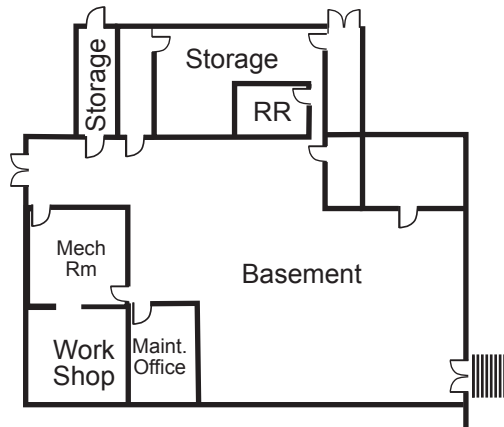
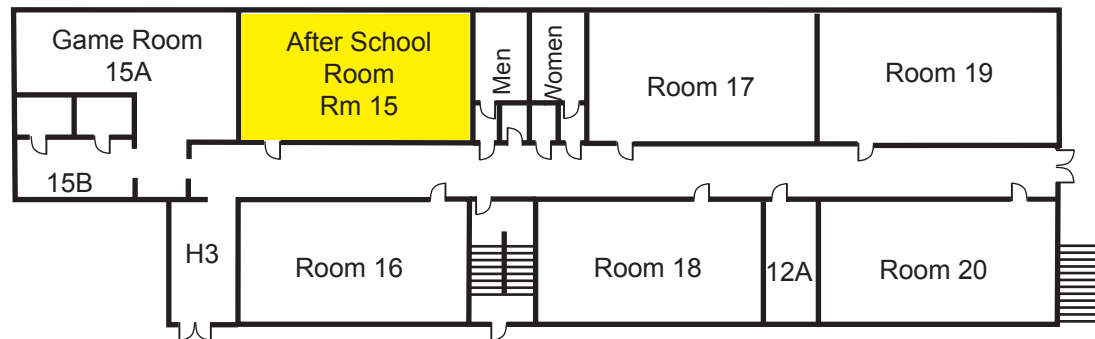
7475 SW Oleson Rd  
Portland, OR 97223  
503/629-6341



# GARDEN HOME RECREATION CENTER

**7475 SW Oleson Rd  
Portland, OR 97223  
503/629-6341**

**BASEMENT**



**BASEMENT**



[9C]

## MEMO

**DATE:** October 25, 2011  
**TO:** Doug Menke, General Manager  
**FROM:** Hal Bergsma, Director of Planning

**RE:** **Resolution Acknowledging Recent Property Acquisitions and Describing Funding Source(s) and Purpose**

### Introduction

THPRD has recently completed several property acquisitions for a variety of purposes using multiple funding sources. The Board of Directors always approves of an acquisition at a public meeting prior to its closing, but, to retain confidentiality until the acquisition is completed, does not disclose details about it at the time of approval. To increase public knowledge and establish a record of the details and purpose of each completed acquisition, it is proposed that the Board regularly disclose such information through approval of a resolution, starting with a resolution acknowledging completed acquisitions for the last fiscal year.

### Background

Seven acquisitions were completed in FY 2010/11. In some cases, the purpose of the acquisition may not be clear to members of the public and over time it may become less clear to THPRD staff and Board members unless a record is made of the purpose of the acquisition. For example, a property was acquired at the south end of NW 114<sup>th</sup> Avenue, on the east side, next to George Foege Park. It will be added to the park but was acquired using bond funds, resulting from approval of THPRD's 2008 Bond Measure, set aside for acquisition of natural areas and acquisition of trail corridors/linear parks. Despite being part of a park, the intent of the acquisition is for this property to be retained in its natural state except for building a segment of the Cedar Mill Trail through the property.

It should be noted that not all acquisitions "closed" in the last fiscal year are "completed" acquisitions. In at least one case, a property was acquired but an additional property needs to be acquired to have a site that will function as intended. Since that property closing was not part of a completed acquisition, it is not listed by the staff's proposed resolution.

### Proposal Request

Staff is seeking the Board's approval of the attached resolution.

### Benefits of Proposal

The benefit of this proposal is that by approving the resolution, confusion about when, how and why a property was acquired and how it should be used in the future can be avoided by establishing a clear, Board-acknowledged record of the acquisition.

### Potential Downside of Proposal

There is no downside to this proposal.

**Maintenance Impact**

The proposal will have no maintenance impact other than to provide guidance about how acquired properties should be maintained in the future.

**Action Requested**

Board of Directors approval of Resolution 2011-34, Acknowledging Recent Property Acquisitions and Describing Funding Source(s) and Purpose.



**RESOLUTION NO. 2011-34**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
TUALATIN HILLS PARK & RECREATION DISTRICT  
ACKNOWLEDGING RECENT PROPERTY ACQUISITIONS  
AND DESCRIBING FUNDING SOURCE(S) AND PURPOSE**

**WHEREAS**, the Tualatin Hills Park & Recreation District has recently completed several property acquisitions for a variety of purposes using multiple funding sources; and

**WHEREAS**, a completed acquisition is hereby defined as one where all properties needed to create a functional site have been acquired; and

**WHEREAS**, the Board of Directors always approves of an acquisition at a public meeting prior to its closing but to retain confidentiality until the acquisition is completed does not disclose details about it at the time of approval; and

**WHEREAS**, to increase public knowledge and establish a record of the details and purpose of each completed acquisition the Board of Directors deems that from this time forward it should be their practice to regularly disclose such information through approval of a resolution; and

**WHEREAS**, Exhibit A to this resolution lists acquisitions completed between July 1, 2010 and June 30, 2011 (FY 2010-11) and Exhibit B maps the locations of those acquisitions.

**LET IT HEREBY BE RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, that:**

Exhibits A and B to this resolution shall be made available to interested members of the public including THPRD Advisory Committees, the Beaverton City Council, the Washington County Board of Commissioners, Washington County Citizen Participation Organizations within THPRD boundaries, Beaverton Neighborhood Advisory Committees, and the Washington County office of the Oregon State University Extension Service.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 7<sup>th</sup> day of November, 2011.

\_\_\_\_\_  
Bob Scott, President

\_\_\_\_\_  
Larry Pelatt, Secretary

ATTEST:

\_\_\_\_\_  
Jessica Collins, Recording Secretary

**Completed THPRD Land Acquisitions  
July 1, 2010 - June 30, 2011**

Site Number	Location	Total Size	Acquisition Date	Property Cost <sup>1</sup>	Property Interest Acquired	Tax Lots	Purpose	Classification	Funding Source(s)
1	Southeast corner of Sexton Mtn. Drive and Murray Blvd.	8.65 acres	8/18/2010	\$2.8 million	Fee Simple	1S128BB00700 1S128BB00600	Future Neighborhood Park	Park	\$2.5 million in 2008 Bond Measure funds for acquisition of a neighborhood park site in the SE quadrant of the Park District and \$300,000 in City of Beaverton Local Share funds from the 2006 Metro Bond Measure <sup>2</sup>
2	Northeast corner of 174 <sup>th</sup> Ave. and Bronson Road	2.84 acres	1/19/2011	\$424,500	Fee Simple	1N130DB01700	Future trailhead for the Bronson Creek Trail and Natural Area	Greenway Natural Area	2008 Bond Measure funds for acquisition of trail corridors and linear parks
3	Northeast corner of 165 <sup>th</sup> Ave. and Farmington Rd.	6.67 acres	1/19/2011 to 2/2/2011 <sup>3</sup>	\$930,000	Fee Simple	1S117BC02290 1S117BC02400 1S117BC02300 1S117BC02202 1S117BC02201 1S117BC02200	Future Neighborhood Park	Park	2008 Bond Measure funds for acquisition of a park site in the SW quadrant of the Park District.
4	East side of the southern end of 114 <sup>th</sup> Ave., south of Leahy Rd.	0.76 acre	4/8/2011	\$340,000	Fee Simple	1N134DC03600	Natural Area and segment of the Cedar Mill Trail	Park (part of George Foege Park)	2008 Bond Measure funds for acquisition of natural areas (\$170,000) and for acquisition of trail corridors and linear parks (\$170,000)
5	Between 150 <sup>th</sup> Ave. and Roy Dancer Park, south of Village Lane	10' x 112'	4/26/2011	\$60,000	Easement	1S117DD10500	Soft surface trail connection to Roy Dancer Park from the	Neighborhood Trail	2008 Bond Measure funds for acquisition of trail corridors and linear parks

<sup>1</sup> Does not include soft costs associated with the acquisition such as staff time, title reports, appraisals, environmental site assessments, legal review, closing costs and in some cases, property line adjustments or partitions and site clean-up.

<sup>2</sup> Since the value of this acquisition significantly exceeds the average amount of money set aside for an average neighborhood park site acquisition (\$1.5 million), it is possible a part of this site will be sold for development in the future with sale proceeds used to acquire neighborhood park sites in other parts of the District.

<sup>3</sup> This acquisition involved multiple ownerships with different closing dates.

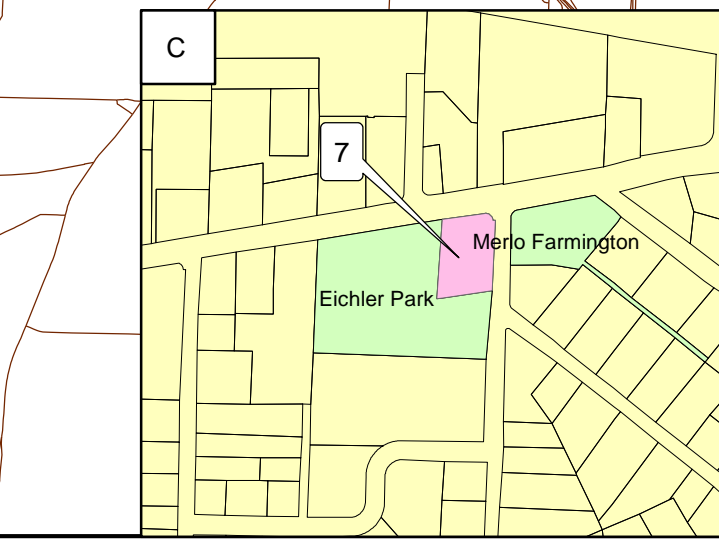
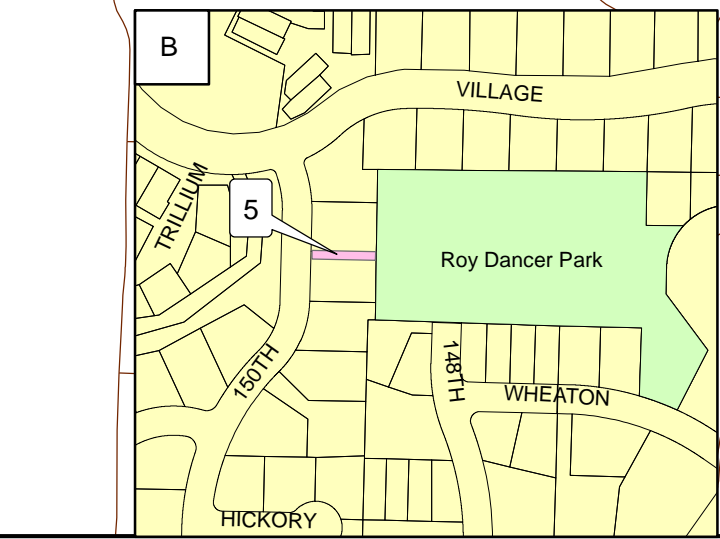
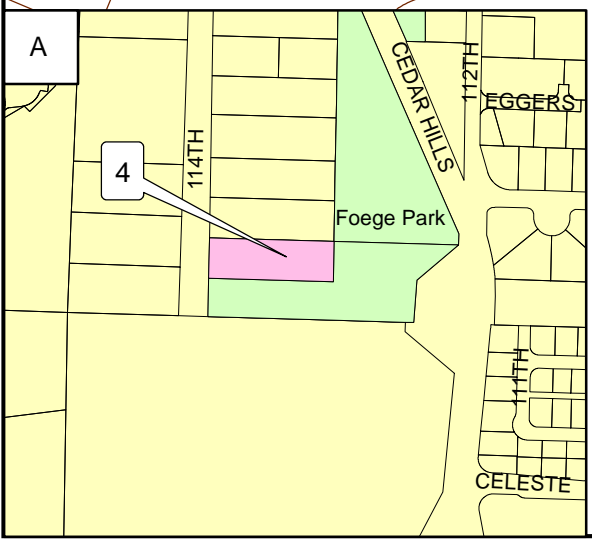
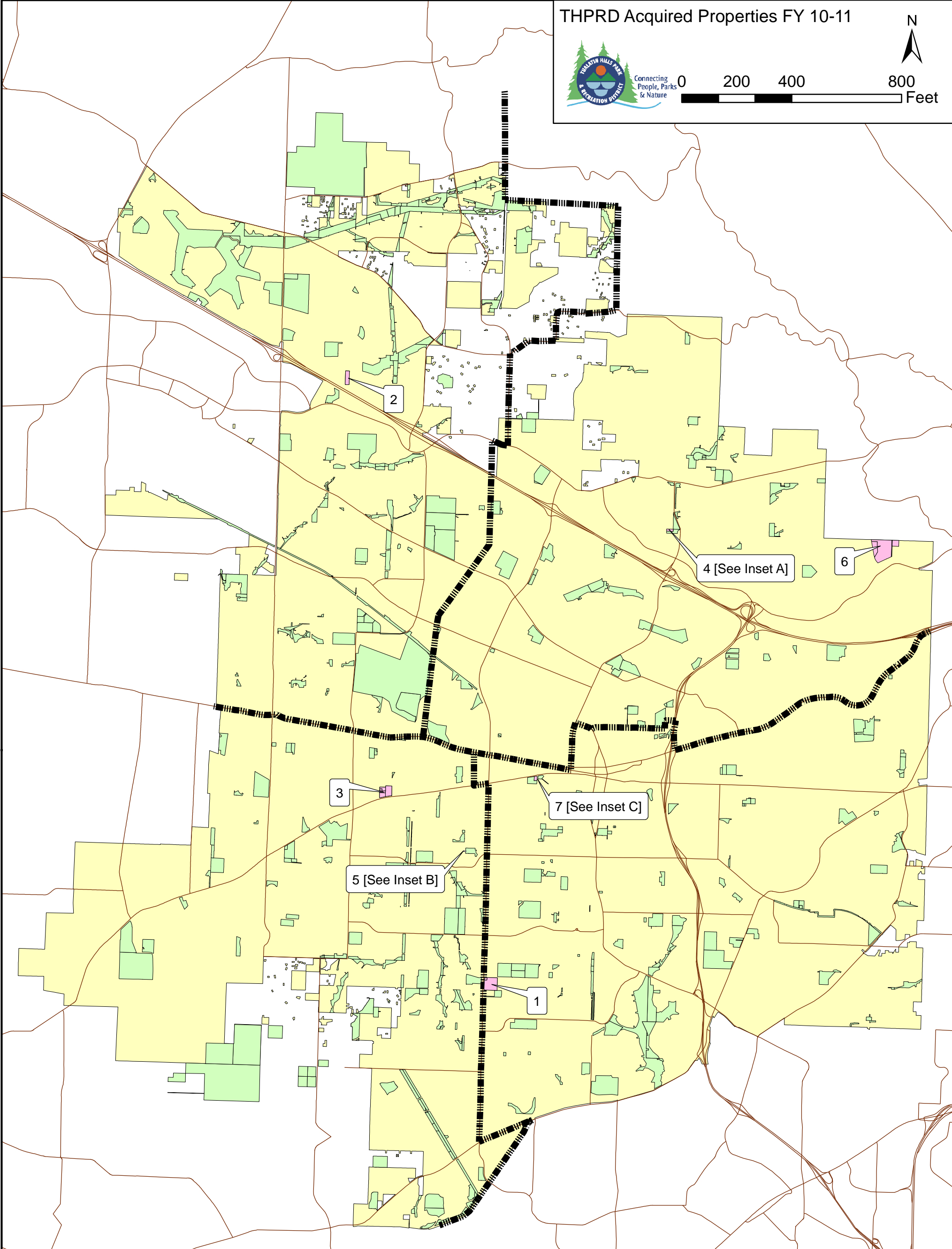
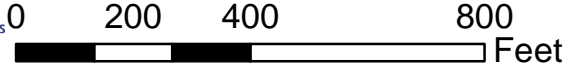
							Four Seasons Neighborhood		
6	East side of Miller Road, North of Barnes Road	22.37 acres	4/29/2011	\$ 8 million	Fee Simple	1S101AB00200 1S101AB00600 1S101AB00700 1S101AB00100	Future Community Park	Park	2008 Bond Measure funds for acquisition of a community park in the NE quadrant of the Park District
7	Southwest corner of Farmington Road and Menlo Drive	0.6 acre	6/2/2011	\$500,000 <sup>4</sup>	Fee Simple	1S116BD02101	Expansion of Eichler Park	Park	THPRD local share of Metro 2006 Bond Measure (\$250,000) and the remainder THPRD system development charge revenues.

<sup>4</sup>The actual closing cost of the property was reduced by \$138,000 to cover most of the cost of clean-up of petrochemical contaminants from the previous use, a gas station.

# THPRD Acquired Properties FY 10-11



Connecting People, Parks & Nature





## Management Report to the Board November 7, 2011

### Administration

*Hal Bergsma, Director of Planning*

*Jessica Collins, Executive Assistant*

*Keith Hobson, Director of Business & Facilities*

*Jim McElhinny, Director of Park & Recreation Services*

*Bob Wayt, Director of Communications & Outreach*

1. Based on patron survey results, THPRD has made two important changes that will affect winter and spring registration. Enrollment for winter classes begins December 10, a month earlier than before. And registration for spring classes will be done separately, starting March 3. THPRD continues to produce one activities guide covering both terms. In mid-November, a promotional mailing will be sent to in-District residents to let them know about registration and the new winter/spring activities guide (available online or in print at any center, Administration, or one of several community locations).
2. The holidays are coming, and THPRD's charitable spirit will once again be in evidence throughout the District. The Centers and Administration will participate in THPRD's annual food and toy drive, which starts right after Thanksgiving. All items collected will go to the Sunshine Pantry, which benefits those in need in the Beaverton area.
3. THPRD has again been invited to participate in the City of Beaverton's Holiday Open House, scheduled for Friday, December 2, from 5 to 7 p.m. It is a popular event that draws citizens from throughout Beaverton to learn about opportunities in their community. THPRD staff will provide a variety of information about recreation programs, activities and special events. The city's annual tree lighting ceremony will follow the open house.
4. THPRD's Annual All-Staff Meeting was held October 27-28 and featured a change of venue this year: the new 112<sup>th</sup> Avenue facility. Among the topics covered were a bond measure update, staff success stories, 112<sup>th</sup> Avenue facility transition plan, park sites reclassification, communications outreach, and the THPRD Leadership Academy.

### Aquatics

*Sharon Hoffmeister, Superintendent of Aquatic Program Services*

1. Some exciting changes are taking place at the pools; beginning November 1, 2011 three of our Aquatics Center Supervisors have been reassigned. Diana Waterstreet is now at the Aquatic Center; Laurie Conlin is at Harman Swim Center and Sabrina Taylor-Schmitt is at Aloha Swim Center. These new placements will provide immeasurable opportunities for staff and Center Supervisors, as this new rotation will allow for the sharing of new ideas which will only strengthen the Aquatics Department.

2. The High School Water Polo season is winding down and the High School Swimming season will get underway following the Veterans Day weekend. The High School PE classes at Aloha Swim Center are also underway while the McKay Elementary swim lessons are happening at Harman.
3. We have had that opportunity to send staff to conferences this fall, Oregon Recreation & Park Association, Aquatic Health Conference, and Washington Recreation & Park Association Aquatics Training Retreat. Staff have come away with many ideas to incorporate what we already are doing very well. In January, the Aquatics Full Time and Regular Part Time staff will get together for their annual one-day retreat. This is a tremendous opportunity for staff to share what they have learned at these conferences as well as discuss a variety of topics pertinent to Aquatics.

### **Maintenance**

*Dave Chrisman, Superintendent of Maintenance Operations*

1. Athletic Fields Department staff prepared ball fields for baseball and softball through the end of October and maintained football fields through the first week of November. As the season winds down, staff will top dress, aerate, seed and fertilize in an effort restore fields for the following spring. Other athletic facility projects currently underway include a complete restoration of the softball field turf arcs at PCC Rock Creek and removal of invasive tree roots undermining the tennis courts at Vista Brook Park. The Vista Brook Park tennis surface will be temporarily restored this fall and is expected to be re-surfaced next summer.
2. The building seismic structural enhancement project is now underway at the HMT Recreation Complex Administration Center. The purpose of the project is to stabilize the buildings for safe egress of patrons and staff in the event of a seismic event. The Administration building is currently connected to both the Tennis Center and Aquatic Center buildings, and during a seismic event this would cause the three buildings to shake each other violently. The project disconnects the three buildings by introducing a seismic joint between the buildings and additional cross-bracing at the Administration building. The project is on schedule and expected to be complete in early December.
3. Relocation of Natural Resources, Planning & Development and Building Maintenance staff to the new offices at 112<sup>th</sup> Avenue is now complete. Staff packed their belongings and moved to the new site on October 21. Computer networks, phone systems, and printing equipment at the new site are now fully operational. While the office project is complete, the warehouse and maintenance yard will not be complete until late November. Maintenance Operations staff now working at the HMT Recreation Complex will relocate in mid-January.

### **Natural Resources & Trails Management**

*Bruce Barbarasch, Superintendent of Natural Resources & Trails Management*

1. Cooper Mountain Prescribed Burn. Metro, Tualatin Valley Fire & Rescue, and THPRD Natural Resources staff partnered to burn approximately 20 acres. The burn successfully reduced non-native plants and flammable materials, improved habitat for rare native species, and provided great training opportunities for firefighters.
2. Nature Day at Hyland Forest. Staff introduced visitors to trails, wildlife, and the soon-to-open nature play area in the park through activities, ranger and education staff presence, and printed information.

3. Natural Resources Quality Maps. As part of a business plan, staff used GIS to create maps delineating natural and developed areas in parks. The previous estimate of natural area acreage was 1,300, but the new analysis shows 1,400 acres in our care. The maps also show estimates of native plant cover in each natural area which will be used to prioritize staff efforts.
4. Bond Round-Up
  - A. Jenkins Estate. Contractors have started ivy, blackberry, and non-native tree removal in the westerly portions of the Estate.
  - B. Roy Dancer. Initial clearing of non-natives and limbing up of trees to improve security has been completed.
5. Bethany Lake Projects. Construction of the sewer line near the dam is largely complete. Expansion of 185<sup>th</sup> Avenue continues on the east side of the lake. Revegetation of the area is expected in spring 2012.

### **Planning & Development**

*Steve Gulgren, Superintendent of Planning & Development*

1. Bond Program Additional Temporary Planner: Thirty-two applications were received for the additional temporary planner needed to support the bond program. The chosen candidate has over 15 years' experience as a Registered Landscape Architect and will begin work with THPRD on October 31.

### **Programs & Special Activities**

*Lisa Novak, Superintendent of Programs & Special Activities*

1. The Conditional Use Permit for the Southminster Community Garden was submitted to the City of Beaverton two weeks ago.
2. The annual Cedar Mill Cider Festival was held on Sunday, October 14 at the John Quincy Adams Young House. Attendance was estimated at 1,000, with activities provided for all ages.
3. The fall Junior Team Tennis season is underway, and THPRD had seven teams in the league, with three of the teams in the new 10 and under division. In other tennis-related news, both air structures are up and operational.
4. Volunteer Service & Special Events staff recruited 120 student volunteers for the Cedar Hills Fall Festival on October 15. Staff also recruited volunteers for Spooktacular, Pumpkin Fest and Newt Day and met with the City's Beaverton International Celebration Committee to begin planning the 2012 event in conjunction with Party in the Park.
5. The 38<sup>th</sup> Annual Painter's Showcase was held at the Jenkins Estate October 7-9. Attendance was estimated at 500 for the weekend.

### **Recreation**

*Eric Owens, Superintendent of Recreation*

1. Garden Home Recreation Center had over 60 children attend the first after school, in-service day of the school year, held on October 14. The children enjoyed a field trip to Lakeview Farms where they went to the pumpkin patch.

2. Cedar Hills Recreation Center's annual Fall Festival was held on Saturday, October 15. There were 1,750 attendees which is a 15% increase over attendance last year. Several new games and activities were added such as a cupcake walk, spooky salon (hair tinsel and beading) and a cosmic maze. Toastmasters were a contributing partner and developed an event video.
3. Conestoga Recreation & Aquatic Center hosted the first of three middle school age dance's on October 7. THPRD has partnered with Blackboard Music to provide the music and the onsite security. Blackboard Music has years of experience providing dances to Beaverton-area youth. There were 65 students in attendance for dancing and social activities. The next dance will be held on November 4.

### **Security Operations**

*Mike Janin, Superintendent of Security Operations*

1. We now have an intern position for Park Patrol. This will be a volunteer position and the candidate will be required to complete a volunteer application and background check. Like many local police agencies that have reserve positions, the intern will closely emulate a reserve. In preparation for at least two anticipated openings for Park Patrol, the intern, who must be a State-certified Private Security Officer at time of application will learn the job responsibilities for Park Patrol while always working in the company of a regular Park Patrol Officer.

### **Sports**

*Scott Brucker, Superintendent of Sports*

1. Sports Leagues: Winter basketball registration for adults and youth remains open. All sports league registration is online this year, with a paper option, including coaching applications. Youth team formation will be completed the last week of November with practices beginning the first week of December. For the 2011 youth basketball season, THPRD will be focusing on recreational-based basketball programs, competitive basketball for the youth (Metro-Junior) will be offered by the Beaverton School District.
2. Affiliated Users: Staff continues to work on a more efficient and detailed field allocation process with the youth baseball programs. A pilot allocation process based on the previous year's use will be implemented in late November and early December. Depending on the success, spring soccer and lacrosse will pilot the process in January.

### **Business Services**

*Cathy Brucker, Finance Manager  
Nancy Hartman-Noye, Human Resources Manager  
Mark Hokkanen, Risk and Contract Manager  
Ann Mackiernan, Operations Analysis Manager  
Phil Young, Information Services Manager*

1. Pilot classes for the new THPRD Leadership Academy were conducted in October. Participants, consisting of management staff, provided a good deal of feedback to the instructors for incorporation into the programs for a January launch. Classes for the first "live" group of participants are scheduled for four consecutive Thursday mornings from January 12 through February 2.



2. Talbot, Korvola and Warwick, THPRD's auditors, were on-site October 12-28 completing the review of the FY 2010/11 financial records and statements. The Comprehensive Annual Financial Report will be available for Board review in late November.
3. The Portland State Population Research Center has been engaged to begin the demographic update component of the Comprehensive Plan update. As noted to the Board at the October meeting, the 2010 census information will not be available for this update until December 2011.
4. THPRD is eligible to receive a Longevity Credit from Special Districts Insurance Services (SDIS) in the amount of \$51,961. This credit is made available only to Districts that have been with SDIS for the past five years and have maintained a loss ratio below 65%. In order to receive the credit, THPRD must agree to extend its Property and Liability coverage through December 31, 2013. In addition, SDIS will guarantee a maximum rate increase of 5% for 2013 policy, if the loss ratio remains at 50% or better in policy year 2012. THPRD's current annual loss ratio is 23%.
5. On October 19 the Information Services Department completed the move of the file server and networking equipment from the East Annex to the 112<sup>th</sup> Avenue facility. The equipment was moved and running at the new facility by the end of the day. On October 24, the first full day of activity at 112<sup>th</sup> Avenue, the IS Department staff was on hand to help staff. The move went smoothly and little assistance was needed.
6. All appropriate staff now have the ability to access financial information on demand through Springbrook, completing the financial software update begun earlier this year. These staff are now able to view real time information on financial activity as posted; creating efficiencies and time savings as well as reducing paper used to print reports.

# November

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		<b>1</b>	<b>2</b> Aquatics Advisory Committee 7pm	<b>3</b>	<b>4</b> Middle School Dance @ Conestoga	<b>5</b> Newt Day @ Nature Park
<b>6</b>	<b>7</b> Board Meeting 7pm @ Dryland/HMT  Stuhr Center Advisory Committee 10am	<b>8</b>	<b>9</b>	<b>10</b> Veteran's Day Celebration @ Stuhr Center	<b>11</b> HOLIDAY	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b> Trails Advisory Committee 7pm  Parks Advisory Committee 6pm  Historic Facilities Advisory Committee 1pm	<b>16</b> Recreation Advisory Committee 7pm	<b>17</b> Parks Bond Citizen Oversight Committee 6pm @ Dryland/HMT  Sports Advisory Committee 4:30pm	<b>18</b> Thanksgiving Dinner @ Stuhr Center	<b>19</b> Nature Days in the Park @ Barrows Park
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b> HOLIDAY	<b>25</b> HOLIDAY	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>			

2011

# December

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				<b>1</b>	<b>2</b> Middle School Dance @ Conestoga	<b>3</b> Holiday Bazaar @ Garden Home
<b>4</b>	<b>5</b> Board Meeting 7pm @ Dryland/HMT	<b>6</b> Holiday Tea @ Jenkins Estate	<b>7</b> Aquatics Advisory Committee 7pm	<b>8</b>	<b>9</b>	Holiday Tea @ Jenkins Estate
		Natural Resources Advisory Committee 6:30pm				<b>10</b> Grandchildren's Day @ Stuhr Center
<b>11</b>	<b>12</b> Stuhr Center Advisory Committee 10am	<b>13</b> Historic Facilities Advisory Committee 1pm	<b>14</b> Elsie Stuhr Day & Holiday Fitness Party @ Stuhr Center	<b>15</b> Sports Advisory Committee 4:30pm	<b>16</b> Evening with Santa @ Conestoga	<b>17</b>
<b>18</b>	<b>19</b>	<b>20</b> Trails Advisory Committee 7pm	<b>21</b> Holiday Concert @ Stuhr Center	<b>22</b>	<b>23</b>	<b>24</b>
		Parks Advisory Committee 6pm	Recreation Advisory Committee 7pm			
<b>25</b>	<b>26</b> HOLIDAY	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b> Formal Dance @ Stuhr Center	<b>31</b>

2011

# January

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<b>1</b>	<b>2</b> HOLIDAY	<b>3</b>	<b>4</b> Aquatics Advisory Committee 7pm	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b> Board Meeting 7pm @ Dryland/HMT Stuhr Center Advisory Committee 10am	<b>10</b> Historic Facilities Advisory Committee 1pm	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b> HOLIDAY	<b>17</b> Trails Advisory Committee 7pm  Parks Advisory Committee 6pm	<b>18</b>	<b>19</b> Sports Advisory Committee 4:30pm	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b> Natural Resources Advisory Committee 6:30pm	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b>	<b>31</b>				

2012

**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 09/30/11**

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>GENERAL FUND</b>													
<b>CAPITAL OUTLAY DIVISION</b>													
<b>CARRY FORWARD PROJECTS</b>													
Off-leash Dog Park Construction	50,000	50,000	-	50,000	50,000	2,555	7,695	42,305	Budget	52,555	50,000	(2,555)	-
Land Acquisition- Jenkins Estate Right of Way	90,000	90,000	-	90,000	90,000	-	-	90,000	Budget	90,000	90,000	-	-
John Quincy Adams Young House Renovation	100,000	3,000	-	100,000	3,000	86,171	1,200	1,800	Budget	89,171	3,000	10,829	-
Stuhr Center- Bequest Funded Project	75,000	63,000	-	75,000	63,000	6,443	-	63,000	Budget	69,443	63,000	5,557	-
Challenge Grant Competitive Fund	50,000	50,000	-	50,000	50,000	5,275	-	50,000	Budget	55,275	50,000	(5,275)	-
Signage Master Plan	75,000	58,000	-	75,000	58,000	995	5,781	52,219	Budget	58,995	58,000	16,005	-
Rock Creek Trail Improvement	6,500	5,000	-	6,500	5,000	259	-	6,241	Award	6,500	6,241	-	(1,241)
Commonwealth Park North Trail Alignment	69,000	69,000	-	69,000	69,000	18,541	12,403	41,294	Award	72,238	53,697	(3,238)	15,303
Matrix Hill Park Renovation	40,000	40,000	-	40,000	40,000	27,124	12,930	5,723	Award	45,777	18,653	(5,777)	21,347
Bridge & Boardwalk Repair	120,000	120,000	-	120,000	120,000	20,334	17,792	91,332	Award	129,458	109,124	(9,458)	10,876
Energy Savings Improvements	1,675,000	25,000	-	1,675,000	25,000	1,302,473	-	25,000	Award	1,327,473	25,000	347,527	-
Maintenance Facility Renovation Costs	2,400,000	2,400,000	-	2,400,000	2,400,000	244,324	917,286	1,238,390	Award	2,400,000	2,155,676	-	244,324
Community Benefit Fund Project	325,000	321,031	-	325,000	321,031	3,969	-	321,031	Budget	325,000	321,031	-	-
Outdoor Tent	1,500	-	-	1,500	-	-	1,500	-	Complete	1,500	1,500	-	(1,500)
<b>TOTAL CARRYOVER PROJECTS</b>	<b>5,077,000</b>	<b>3,294,031</b>	<b>-</b>	<b>5,077,000</b>	<b>3,294,031</b>	<b>1,718,463</b>	<b>976,587</b>	<b>2,028,335</b>		<b>4,723,385</b>	<b>3,004,922</b>	<b>353,615</b>	<b>289,109</b>
<b>ATHLETIC FACILITY REPLACEMENT</b>													
Resurface Tennis Courts (4 sites)			25,000	25,000	25,000	-	13,600	11,400	Budget	25,000	25,000	-	-
<b>TOTAL ATHLETIC FACILITY REPLACEMENT</b>			<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>13,600</b>	<b>11,400</b>		<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>-</b>
<b>ATHLETIC FACILITY IMPROVEMENT</b>													
Indoor Basketball Score Boards (AC)			8,500	8,500	8,500	-	-	7,167	Award	7,167	7,167	1,333	1,333
<b>TOTAL ATHLETIC FACILITY IMPROVEMENT</b>			<b>8,500</b>	<b>8,500</b>	<b>8,500</b>	<b>-</b>	<b>-</b>	<b>7,167</b>		<b>7,167</b>	<b>7,167</b>	<b>1,333</b>	<b>1,333</b>
<b>PARK AND TRAIL REPLACEMENTS</b>													
Drinking Fountains			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-	-
Asphalt Path Rplcmnt & Repair			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Play Structure (3 sites)			117,000	117,000	117,000	-	-	117,000	Budget	117,000	117,000	-	-
Irrigation System Repair			81,000	81,000	81,000	-	-	81,000	Budget	81,000	81,000	-	-
<b>TOTAL PARK AND TRAIL REPLACEMENTS</b>			<b>252,500</b>	<b>252,500</b>	<b>252,500</b>	<b>-</b>	<b>-</b>	<b>252,500</b>		<b>252,500</b>	<b>252,500</b>	<b>-</b>	<b>-</b>
<b>PARK AND TRAIL IMPROVEMENTS</b>													
Memorial Benches			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
LGGP Grant - PCC Complex Rstrms			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
RTP Grant - Cedar Mill Trail			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
LGGP Grant - Camille Park			70,000	70,000	70,000	-	-	70,000	Budget	70,000	70,000	-	-
OBP Grant - Walker Rd. Mid-Block Crossing			121,500	121,500	121,500	-	5,650	115,850	Budget	121,500	121,500	-	-
LWCF Grant - Schiffler Park Pavillion			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Install Maxicom Controls (2 sites)			12,600	12,600	12,600	-	-	12,600	Budget	12,600	12,600	-	-
EVSE Unit @ HMT Complex			-	-	-	-	1,030	-	Complete	1,030	1,030	(1,030)	(1,030)
<b>TOTAL PARK AND TRAIL IMPROVEMENTS</b>			<b>337,100</b>	<b>337,100</b>	<b>337,100</b>	<b>-</b>	<b>6,680</b>	<b>331,450</b>		<b>338,130</b>	<b>338,130</b>	<b>(1,030)</b>	<b>(1,030)</b>
<b>CHALLENGE GRANTS</b>													
Challenge Grants			97,500	97,500	97,500	-	-	97,500	Budget	97,500	97,500	-	-
<b>TOTAL CHALLENGE GRANTS</b>			<b>97,500</b>	<b>97,500</b>	<b>97,500</b>	<b>-</b>	<b>-</b>	<b>97,500</b>		<b>97,500</b>	<b>97,500</b>	<b>-</b>	<b>-</b>
<b>BUILDING REPLACEMENTS</b>													
SSC Pool Tank Resurface			65,000	65,000	65,000	-	-	65,000	Budget	65,000	65,000	-	-
Tennis Air Structure Fabric			153,000	153,000	153,000	-	-	153,000	Budget	153,000	153,000	-	-
GHRC Tile (3 Rooms)			21,500	21,500	21,500	-	7,755	13,745	Budget	21,500	21,500	-	-
CRA Sand/Refinish Gym			25,000	25,000	25,000	-	-	21,856	Award	21,856	21,856	3,144	3,144
CHRC Floor Room 9			27,000	27,000	27,000	-	-	27,000	Budget	27,000	27,000	-	-
CRA Resurface Shower Floors			8,400	8,400	8,400	-	8,400	-	Complete	8,400	8,400	-	-
AC Refinish Hardwood Floors			12,000	12,000	12,000	-	10,155	-	Complete	10,155	10,155	1,845	1,845
CHRC Refinish Hardwood Floors			1,500	1,500	1,500	-	-	2,424	Award	2,424	2,424	(924)	(924)
CRA Refinish Hardwood Floors			4,700	4,700	4,700	-	-	6,411	Award	6,411	6,411	(1,711)	(1,711)
GHRC Refinish Hardwood Floors			3,500	3,500	3,500	-	-	1,639	Award	1,639	1,639	1,861	1,861
Stuhr Ctr Refinish Hrdwd Floor			1,500	1,500	1,500	-	-	1,581	Award	1,581	1,581	(81)	(81)

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GHRC Carpet			5,500	5,500	5,500	-	-	5,500	Budget	5,500	5,500	-	-
GHRC Locker Room Floor Rplc			7,500	7,500	7,500	-	-	7,500	Budget	7,500	7,500	-	-
Administrative Office Carpet			5,000	5,000	5,000	-	4,508	-	Complete	4,508	4,508	492	492
SSC Non-skd Flrs(hll, lckr rm)			22,000	22,000	22,000	-	-	22,000	Budget	22,000	22,000	-	-
RSC Pook Deck Strctrl Survey			8,500	8,500	8,500	-	6,935	1,565	Award	8,500	8,500	-	-
HSC Carpet			5,200	5,200	5,200	-	-	5,200	Budget	5,200	5,200	-	-
CRA Carpet			4,700	4,700	4,700	-	4,607	-	Complete	4,607	4,607	93	93
AC Metal Trnstrn Plate Rplcment			12,587	12,587	12,587	-	10,148	3,499	Award	13,647	13,647	(1,060)	(1,060)
SSC Clssrm & Spctr Windows			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
TC Front Doors			13,500	13,500	13,500	-	-	13,500	Budget	13,500	13,500	-	-
CHRC Windows			4,000	4,000	4,000	-	4,000	-	Complete	4,000	4,000	-	-
RSC Outsd Doors (lckr & storg)			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-	-
Aq Ctr NW Corner Door			3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-	-
Aq Ctr Front Door Hinges			2,600	2,600	2,600	-	-	2,600	Award	2,600	2,600	-	-
GHRC Exterior Boiler Rm Doors			5,000	5,000	5,000	-	4,867	-	Complete	4,867	4,867	133	133
CRA Locker Rm Doors			10,000	10,000	10,000	-	-	9,586	Award	9,586	9,586	414	414
CRA Chlorine Rm Door			2,920	2,920	2,920	-	-	2,920	Budget	2,920	2,920	-	-
Aquatic Pumps & Valves (8)			55,950	55,950	55,950	-	11,273	33,687	Award	44,960	44,960	10,990	10,990
SSC Recharge Pool Filter			6,500	6,500	6,500	-	-	5,876	Award	5,876	5,876	624	624
RSC Soda Ash Tank Relocate			4,200	4,200	4,200	-	-	4,090	Award	4,090	4,090	110	110
CRA Filter Media			12,000	12,000	12,000	-	12,479	-	Complete	12,479	12,479	(479)	(479)
Aquatic Pnmatic & HVAC valves			8,400	8,400	8,400	-	1,425	7,797	Award	9,222	9,222	(822)	(822)
Aquatic Diving Boards & Stands			15,900	15,900	15,900	-	-	15,900	Budget	15,900	15,900	-	-
SSW Chlorine Tank Scale			2,000	2,000	2,000	-	1,595	-	Complete	1,595	1,595	405	405
CRA Slide Steps			10,500	10,500	10,500	-	11,100	-	Complete	11,100	11,100	(600)	(600)
HSC Lockers			31,000	31,000	31,000	-	-	25,022	Award	25,022	25,022	5,978	5,978
TC Back Drop Court Curtains			15,000	15,000	15,000	-	-	10,850	Award	10,850	10,850	4,150	4,150
AC Dishwasher (Concession)			4,400	4,400	4,400	-	3,058	-	Complete	3,058	3,058	1,342	1,342
S Fields Concession Dishwasher			4,400	4,400	4,400	-	3,058	-	Complete	3,058	3,058	1,342	1,342
Jenkins Main Hs Dishwasher			8,000	8,000	8,000	-	-	7,816	Award	7,816	7,816	184	184
CRA Gym Divider Curtain			11,800	11,800	11,800	-	7,230	-	Complete	7,230	7,230	4,570	4,570
Stuhr Light Fxtrs (dining rm)			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Jenkins Main Hs Interior Paint			22,000	22,000	22,000	-	-	22,000	Budget	22,000	22,000	-	-
GHRC Exterior Siding			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
AC Wall Sealing			6,800	6,800	6,800	-	895	5,905	Budget	6,800	6,800	-	-
AC Add/Connect Downspouts			25,500	25,500	25,500	-	12,905	12,595	Budget	25,500	25,500	-	-
AC Reseal Skylights			10,500	10,500	10,500	-	-	12,160	Award	12,160	12,160	(1,660)	(1,660)
Bldng Exterior Paint (6 sites)			23,850	23,850	23,850	-	-	23,850	Budget	23,850	23,850	-	-
GH & CH Circuit Panels			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
HSC Roof Exhaust Fans			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
GHRC Steam Heat Coils (8)			28,800	28,800	28,800	-	-	28,800	Budget	28,800	28,800	-	-
GHRC Gas Pak			33,500	33,500	33,500	-	-	33,500	Budget	33,500	33,500	-	-
GHRC Air Handler South Wing			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
TC Air Condensing Unit			8,000	8,000	8,000	-	-	6,985	Award	6,985	6,985	1,015	1,015
CRA Condensing Unit			85,000	85,000	85,000	-	250	84,518	Award	84,768	84,768	232	232
Dryland HVAC Upgrade			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
STR DDC HVAC ZT Controller			3,300	3,300	3,300	-	-	3,200	Award	3,200	3,200	100	100
GHRC Unit Heater (Showers)			3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-	-
CRA Floor Drains & Pipes			8,500	8,500	8,500	-	-	8,008	Award	8,008	8,008	492	492
SSC Domestic Holding Tank			22,000	22,000	22,000	-	21,865	-	Complete	21,865	21,865	135	135
GHRC Shower Stalls			18,500	18,500	18,500	-	-	18,500	Budget	18,500	18,500	-	-
CHRC Water Heaters			2,500	2,500	2,500	-	-	3,260	Award	3,260	3,260	(760)	(760)
Aq Ctr Mchncl Rm Replmb P-Trap			2,250	2,250	2,250	-	-	2,229	Award	2,229	2,229	21	21
HSC Shower Valve Rplcmt (3)			2,600	2,600	2,600	-	-	1,840	Award	1,840	1,840	760	760
GHRC Design for Showers			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Exercise Equipment (2)			12,550	12,550	12,550	-	-	12,550	Budget	12,550	12,550	-	-

**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 09/30/11**

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
AED Unit Replacements (19)			35,369	35,369	35,369	-	-	35,369	Budget	35,369	35,369	-	-
<b>TOTAL BUILDING REPLACEMENTS</b>			<b>1,099,676</b>	<b>1,099,676</b>	<b>1,099,676</b>	-	<b>148,508</b>	<b>918,833</b>		<b>1,067,341</b>	<b>1,067,341</b>	<b>32,335</b>	<b>32,335</b>
<b><u>BUILDING IMPROVEMENTS</u></b>													
STR Stability Ball Racks			1,500	1,500	1,500	-	942	-	Complete	942	942	558	558
CRA Ultrvlt Sanitation LapPool			22,500	22,500	22,500	-	22,465	-	Complete	22,465	22,465	35	35
Install Drain Line Dryland/TC			-	-	-	-	-	9,777	Award	9,777	9,777	(9,777)	(9,777)
<b>TOTAL BUILDING IMPROVEMENTS</b>			<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	-	<b>23,407</b>	<b>9,777</b>		<b>33,184</b>	<b>33,184</b>	<b>(9,184)</b>	<b>(9,184)</b>
<b><u>ADA PROJECTS</u></b>													
Splash Aqua Lift (2)			14,100	14,100	14,100	-	-	14,100	Budget	14,100	14,100	-	-
ADA Transition Ramps - CHRC			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
ADA Drinking Fntns - GHRC			2,400	2,400	2,400	-	-	2,400	Budget	2,400	2,400	-	-
ADA Shower Stalls - HSC			26,000	26,000	26,000	-	-	26,000	Budget	26,000	26,000	-	-
<b>TOTAL ADA PROJECTS</b>			<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	-	-	<b>45,000</b>		<b>45,000</b>	<b>45,000</b>	-	-
<b>TOTAL CAPITAL OUTLAY DIVISION</b>	<b>5,077,000</b>	<b>3,294,031</b>	<b>1,889,276</b>	<b>6,966,276</b>	<b>5,183,307</b>	<b>1,718,463</b>	<b>1,168,782</b>	<b>3,701,962</b>		<b>6,589,207</b>	<b>4,870,744</b>	<b>377,069</b>	<b>312,563</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 09/30/11**

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
<b>INFORMATION SERVICES DEPARTMENT</b>													
System/workstn Replcmnt			65,000	65,000	65,000	-	13,934	51,066	Budget	65,000	65,000	-	-
Server Replacements			35,000	35,000	35,000	-	7,247	27,753	Budget	35,000	35,000	-	-
LAN/WAN Replcmnt			40,000	40,000	40,000	-	6,299	39,551	Award	45,850	45,850	(5,850)	(5,850)
Printers/Network Printers			5,000	5,000	5,000	-	287	4,713	Budget	5,000	5,000	-	-
Telephones			20,000	20,000	20,000	-	-	20,075	Award	20,075	20,075	(75)	(75)
Misc. Application Software			20,000	20,000	20,000	-	8,664	11,336	Budget	20,000	20,000	-	-
Fiber Line Installation			40,000	40,000	40,000	-	-	36,041	Award	36,041	36,041	3,959	3,959
Applicant Tracking Software Tool			15,500	15,500	15,500	-	8,000	-	Complete	8,000	8,000	7,500	7,500
Backup Server @ 112th Maintenance Facility			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
<b>TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS</b>			<b>250,500</b>	<b>250,500</b>	<b>250,500</b>	<b>-</b>	<b>44,431</b>	<b>200,535</b>		<b>244,966</b>	<b>244,966</b>	<b>5,534</b>	<b>5,534</b>
<b>TOTAL INFORMATION SYSTEMS DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>250,500</b>	<b>250,500</b>	<b>250,500</b>	<b>-</b>	<b>44,431</b>	<b>200,535</b>		<b>244,966</b>	<b>244,966</b>	<b>5,534</b>	<b>5,534</b>
<b>MAINTENANCE DEPARTMENT</b>													
<b>BUILDING EQUIPMENT REPLACEMENT</b>													
Autoscrubber (2)			18,100	18,100	18,100	-	11,997	10,404	Award	22,401	22,401	(4,301)	(4,301)
Autoscrubber Batteries			2,500	2,500	2,500	-	1,857	-	Complete	1,857	1,857	643	643
Robotic Pool Tank Cleaner			6,500	6,500	6,500	-	4,890	-	Complete	4,890	4,890	1,610	1,610
Floor Buffer (2)			3,568	3,568	3,568	-	3,039	-	Complete	3,039	3,039	529	529
Slow Speed Scrubber (3)			5,918	5,918	5,918	-	813	5,105	Budget	5,918	5,918	-	-
Carpet Extractor			3,500	3,500	3,500	-	-	2,759	Award	2,759	2,759	741	741
Cleaning Equipment			1,000	1,000	1,000	-	-	1,000	Budget	1,000	1,000	-	-
Wet Floor Vacuum			1,250	1,250	1,250	-	-	662	Award	662	662	588	588
Walk Behind Sweeper			3,200	3,200	3,200	-	4,523	-	Complete	4,523	4,523	(1,323)	(1,323)
Product Storage Bin			1,650	1,650	1,650	-	-	1,650	Budget	1,650	1,650	-	-
<b>TOTAL BUILDING EQUIPMENT REPLACEMENT</b>			<b>47,186</b>	<b>47,186</b>	<b>47,186</b>	<b>-</b>	<b>27,119</b>	<b>21,580</b>		<b>48,699</b>	<b>48,699</b>	<b>(1,513)</b>	<b>(1,513)</b>
<b>FLEET REPLACEMENTS</b>													
Tractor Shed Replacement			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
Vehicle Hoist			24,000	24,000	24,000	-	-	24,000	Budget	24,000	24,000	-	-
Soil Reliever			22,500	22,500	22,500	-	-	23,045	Award	23,045	23,045	(545)	(545)
Sod Cutter			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Cargo Van (2)			42,000	42,000	42,000	-	-	40,480	Award	40,480	40,480	1,520	1,520
Utility Truck			28,000	28,000	28,000	-	-	20,567	Award	20,567	20,567	7,433	7,433
Pressure Washer			7,500	7,500	7,500	-	-	7,500	Budget	7,500	7,500	-	-
12 Passenger Van			26,000	26,000	26,000	-	-	22,698	Award	22,698	22,698	3,302	3,302
Quad-cab Flatbed Truck			40,000	40,000	40,000	-	-	29,423	Award	29,423	29,423	10,577	10,577
Dump Truck (2-3 YD)			31,000	31,000	31,000	-	-	31,273	Award	31,273	31,273	(273)	(273)
Infield Rake (2)			22,000	22,000	22,000	-	21,585	2,783	Award	24,368	24,368	(2,368)	(2,368)
Electric Utility Vehicle			9,500	9,500	9,500	-	-	8,593	Award	8,593	8,593	907	907
Compact Pickup			14,000	14,000	14,000	-	13,431	-	Complete	13,431	13,431	569	569
15-Passenger Van (2)			52,000	52,000	52,000	-	-	45,396	Award	45,396	45,396	6,604	6,604
Lubrication			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
Compressed Air			7,800	7,800	7,800	-	-	7,800	Budget	7,800	7,800	-	-
Exhaust Ventilation			13,000	13,000	13,000	-	-	13,000	Budget	13,000	13,000	-	-
<b>TOTAL FLEET REPLACEMENTS</b>			<b>385,800</b>	<b>385,800</b>	<b>385,800</b>	<b>-</b>	<b>35,016</b>	<b>323,058</b>		<b>358,074</b>	<b>358,074</b>	<b>27,276</b>	<b>27,276</b>
<b>FLEET IMPROVEMENTS</b>													
Forklift			35,000	35,000	35,000	-	29,287	5,713	Complete	35,000	35,000	-	-
Floor Scrubber			15,000	15,000	15,000	-	-	12,424	Award	12,424	12,424	2,576	2,576
<b>TOTAL FLEET IMPROVEMENTS</b>			<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>29,287</b>	<b>18,137</b>		<b>47,424</b>	<b>47,424</b>	<b>2,576</b>	<b>2,576</b>
<b>TOTAL MAINTENANCE DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>482,986</b>	<b>482,986</b>	<b>482,986</b>	<b>-</b>	<b>91,422</b>	<b>362,775</b>		<b>454,197</b>	<b>454,197</b>	<b>28,789</b>	<b>28,789</b>
<b>GRAND TOTAL GENERAL FUND</b>	<b>5,077,000</b>	<b>3,294,031</b>	<b>2,622,762</b>	<b>7,699,762</b>	<b>5,916,793</b>	<b>1,718,463</b>	<b>1,304,635</b>	<b>4,265,272</b>	<b>-</b>	<b>7,288,370</b>	<b>5,569,907</b>	<b>411,392</b>	<b>346,886</b>



**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 09/30/11**

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>SDC FUND</b>													
<u>LAND ACQUISITION</u>													
Land Acquisition (FY 11)	260,000	260,000	-	260,000	260,000	7,808	2,683	257,317	Budget	267,808	260,000	(7,808)	-
Land Acquisition (FY 12)	-	-	500,000	500,000	500,000	-	-	500,000	Budget	500,000	500,000	-	-
<b>TOTAL LAND ACQUISITION</b>	<b>260,000</b>	<b>260,000</b>	<b>500,000</b>	<b>760,000</b>	<b>760,000</b>	<b>7,808</b>	<b>2,683</b>	<b>757,317</b>	<b>-</b>	<b>767,808</b>	<b>760,000</b>	<b>(7,808)</b>	<b>-</b>
<u>IMPROVEMENT/DEVELOPMENT PROJECTS</u>													
Fanno Creek Trail	1,311,950	1,024,000	700,000	2,011,950	1,724,000	492,224	232,261	1,491,739	Budget	2,216,224	1,724,000	(204,274)	-
MTIP Grant Match for Westside Trail	40,000	30,000	-	40,000	30,000	-	30,000	-	Complete	30,000	30,000	10,000	-
Bonny Slope/BSD Trail Development	175,000	175,000	-	175,000	175,000	-	-	175,000	Budget	175,000	175,000	-	-
LWCF Grant Match/Schiffler Park Pavillion	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
PCC Rec Complex Site Amenities	72,000	46,510	-	72,000	46,510	26,286	34	46,476	Budget	72,796	46,510	(796)	-
MTIP Grant Match-Fanno Creek Trail/Hall Blvd Crossing	41,200	41,200	-	41,200	41,200	41,089	-	-	Complete	41,089	-	111	41,200
LGGP Grant Match-PCC Restroom	35,000	35,000	-	35,000	35,000	1,145	-	35,000	Budget	36,145	35,000	(1,145)	-
112th St. Field Construction	1,000,000	914,995	163,748	1,163,748	1,078,743	172,410	75,744	915,594	Budget	1,163,748	991,338	-	87,405
Winkleman Park Phase I	282,000	282,000	-	282,000	282,000	-	-	282,000	Budget	282,000	282,000	-	-
Progress Lake Dock Modification	-	-	-	-	-	-	12,438	-	Complete	12,438	12,438	(12,438)	(12,438)
MTIP Grant Match-Westside Trail Segment 18	-	-	62,205	62,205	62,205	-	69,323	(7,118)	Budget	62,205	62,205	-	-
OBP Grant Match-Waterhouse Trail/Walker Rd Crossing	-	-	50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
112th St. Site Improvements	-	-	550,000	550,000	550,000	-	-	550,000	Budget	550,000	550,000	-	-
Undesignated Projects	-	-	2,897,575	2,897,575	2,897,575	-	-	2,897,575	Budget	2,897,575	2,897,575	-	-
<b>TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS</b>	<b>3,007,150</b>	<b>2,598,705</b>	<b>4,423,528</b>	<b>7,430,678</b>	<b>7,022,233</b>	<b>733,154</b>	<b>419,800</b>	<b>6,486,266</b>	<b>-</b>	<b>7,639,220</b>	<b>6,906,066</b>	<b>(208,542)</b>	<b>116,167</b>
<b>Total - SDC Fund</b>	<b>3,267,150</b>	<b>2,858,705</b>	<b>4,923,528</b>	<b>8,190,678</b>	<b>7,782,233</b>	<b>740,962</b>	<b>422,483</b>	<b>7,243,583</b>	<b>-</b>	<b>8,407,028</b>	<b>7,666,066</b>	<b>(216,350)</b>	<b>116,167</b>

**KEY**  
Budget Estimate based on original budget - not started and/or no basis for change  
Deferred Some or all of Project has been eliminated to reduce overall capital costs for year.  
Award Estimate based on Contract Award amount or quote price estimates  
Complete Project completed - no additional estimated costs to complete.

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 09/30/11**

Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	% Total Expended to Project Cumulative Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 11/12	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9)	(6)/(9)	
<b>BOND CAPITAL PROJECTS FUND</b>													
<b><u>New Neighborhood Parks Development</u></b>													
SE	91-901	AM Kennedy Park	1,285,250	20,050	1,305,300	117,138	29,761	146,899	1,487,930	Master Plan	1,634,829	(329,529)	9.0%
SW	91-902	Barsotti Park	1,285,250	20,613	1,305,863	613	-	613	1,305,250	Budget	1,305,863	-	0.0%
NW	91-903	Kaiser Ridge Park	771,150	12,305	783,455	42,062	4,505	46,567	736,888	A&E Contract	783,455	-	5.9%
SW	91-904	Roy Dancer Park	771,150	12,341	783,491	6,848	804	7,652	775,839	Budget	783,491	-	1.0%
NE	91-905	Roger Tilbury Park	771,150	12,368	783,518	-	-	-	783,518	Budget	783,518	-	0.0%
<b>Total New Neighborhood Parks Development</b>			<b>4,883,950</b>	<b>77,677</b>	<b>4,961,627</b>	<b>166,661</b>	<b>35,070</b>	<b>201,731</b>	<b>5,089,425</b>		<b>5,291,156</b>	<b>(329,529)</b>	<b>3.8%</b>
<b><u>Renovate &amp; Redevelop Neighborhood Parks</u></b>													
NE	91-906	Cedar Mill Park & Trail	1,125,879	18,057	1,143,936	26	500	526	1,143,410	Budget	1,143,936	-	0.0%
SE	91-907	Camille Park	514,100	7,788	521,888	152,309	119,382	271,691	372,346	Const. Doc.	644,037	(122,149)	42.2%
NW	91-908	Somerset West Park	1,028,200	16,490	1,044,690	2,389	136	2,525	1,042,165	Budget	1,044,690	-	0.2%
NW	91-909	Pioneer Park and Bridge Replacement	544,934	8,613	553,547	66,927	13,165	80,092	473,455	A&E Contract	553,547	-	14.5%
SE	91-910	Vista Brook Park	514,100	8,149	522,249	54,991	17,893	72,884	487,167	Master Plan	560,051	(37,802)	13.0%
<b>Total Renovate &amp; Redevelop Neighborhood Parks</b>			<b>3,727,213</b>	<b>59,097</b>	<b>3,786,310</b>	<b>276,642</b>	<b>151,076</b>	<b>427,718</b>	<b>3,518,543</b>		<b>3,946,261</b>	<b>(159,951)</b>	<b>10.8%</b>
<b><u>New Neighborhood Parks</u></b>													
NW	98-880	New Neighborhood Park - NW Quadrant	1,500,000	23,241	1,523,241	4,172	1,978	6,150	1,517,091	Budget	1,523,241	-	0.4%
NE	98-745	New Neighborhood Park - NE Quadrant	1,500,000	23,951	1,523,951	42,097	11,112	53,209	1,470,742	Budget	1,523,951	-	3.5%
SW	98-746	New Neighborhood Park - SW Quadrant	1,500,000	21,071	1,521,071	1,049,158	1,199	1,050,357	470,714	Budget	1,521,071	-	69.1%
SE	98-747	New Neighborhood Park - SE Quadrant	1,500,000	16,295	1,516,295	2,555,536	-	2,555,536	(1,041,004)	Budget	1,514,532	1,763	168.7%
NW	98-748	New Neighborhood Park (North Bethany)	1,500,000	23,866	1,523,866	57,254	1,562,385	1,619,639	(95,773)	Budget	1,523,866	-	106.3%
UND	98-749	New Neighborhood Park - Undesignated	1,500,000	23,911	1,523,911	33,250	12,811	46,061	1,477,850	Budget	1,523,911	-	3.0%
<b>Total New Neighborhood Parks</b>			<b>9,000,000</b>	<b>132,335</b>	<b>9,132,335</b>	<b>3,741,467</b>	<b>1,589,485</b>	<b>5,330,952</b>	<b>3,799,620</b>		<b>9,130,572</b>	<b>1,763</b>	<b>58.4%</b>
<b><u>New Community Park Development</u></b>													
SW	92-915	SW Community Park	7,711,500	123,662	7,835,162	2,112	5,642	7,754	7,827,408	Budget	7,835,162	-	0.1%
<b>Total New Community Park Development</b>			<b>7,711,500</b>	<b>123,662</b>	<b>7,835,162</b>	<b>2,112</b>	<b>5,642</b>	<b>7,754</b>	<b>7,827,408</b>		<b>7,835,162</b>	<b>-</b>	<b>0.1%</b>
<b><u>New Community Park</u></b>													
NE	98-881	New Community Park	10,000,000	160,128	10,160,128	8,094,046	-	8,094,046	2,066,082	Budget	10,160,128	-	79.7%
<b>Total New Community Park</b>			<b>10,000,000</b>	<b>160,128</b>	<b>10,160,128</b>	<b>8,094,046</b>	<b>-</b>	<b>8,094,046</b>	<b>2,066,082</b>		<b>10,160,128</b>	<b>-</b>	<b>79.7%</b>
<b><u>Renovate and Redevelop Community Parks</u></b>													
NE	92-916	Cedar Hills Park	6,194,905	98,656	6,293,561	110,898	716	111,614	6,134,063	A&E Contract	6,245,677	47,884	1.8%
SE	92-917	Schiffler Park	3,598,700	55,594	3,654,294	452,996	(443)	452,553	3,126,423	Design Dev.	3,578,976	75,318	12.6%
<b>Total Renovate and Redevelop Community Parks</b>			<b>9,793,605</b>	<b>154,250</b>	<b>9,947,855</b>	<b>563,894</b>	<b>273</b>	<b>564,167</b>	<b>9,260,486</b>		<b>9,824,653</b>	<b>123,202</b>	<b>5.7%</b>
<b><u>Natural Area Preservation</u></b>													
NE	97-963	Roger Tilbury Memorial Park	30,846	495	31,341	23	-	23	31,318	Budget	31,341	-	0.1%
NE	97-964	Cedar Mill Park	30,846	495	31,341	43	-	43	31,298	Budget	31,341	-	0.1%
NE	97-965	Jordan/Jackie Husen Park	308,460	4,947	313,407	65	154	219	313,188	Planning	313,407	-	0.1%
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	3,958	250,726	-	-	-	250,726	Budget	250,726	-	0.0%
NW	97-967	Kaiser Ridge Park	10,282	165	10,447	-	-	-	10,447	Planning	10,447	-	0.0%
NW	97-968	Allenbach Acres Park	41,128	659	41,787	38	14	52	41,735	Budget	41,787	-	0.1%
NW	97-969	Crystal Creek Park	205,640	3,298	208,938	685	47	732	208,206	Budget	208,938	-	0.4%
NE	97-970	Foothills Park	61,692	972	62,664	16,152	5,291	21,443	39,671	Planning	61,114	1,550	35.1%
NE	97-971	Commonwealth Lake Park	41,128	635	41,763	11,534	3,577	15,111	19,276	Planning	34,387	7,376	43.9%
NW	97-972	Tualatin Hills Nature Park and Bridge Replacement	90,800	1,452	92,252	1,394	202	1,596	90,656	Planning	92,252	-	1.7%
NE	97-973	Pioneer Park	10,282	165	10,447	142	-	142	10,305	Budget	10,447	-	1.4%
NW	97-974	Whispering Woods Park	51,410	747	52,157	21,623	5,984	27,607	23,962	Planning	51,569	588	53.5%
NW	97-975	Willow Creek Nature Park	20,564	322	20,886	2,688	1,312	4,000	16,886	Planning	20,886	-	19.2%

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			Initial Project Budget	Adjustments	Current Total Project Budget FY 11/12	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9)	(6)/(9)	
SE	97-976	AM Kennedy Park	30,846	495	31,341	45	-	45	31,296	31,341	-	0.1%	
SE	97-977	Camille Park	77,115	1,236	78,351	118	181	299	78,052	78,351	-	0.4%	
SE	97-978	Vista Brook Park	20,564	330	20,894	-	-	-	20,894	20,894	-	0.0%	
SE	97-979	Greenway Park/Koll Center	61,692	988	62,680	1,203	10	1,213	61,467	62,680	-	1.9%	
SE	97-980	Bauman Park	82,256	1,313	83,569	7,340	72	7,412	83,569	83,569	-	8.9%	
SE	97-981	Fanno Creek Park	162,456	2,605	165,061	350	-	350	164,711	165,061	-	0.2%	
SE	97-982	Hideaway Park	41,128	660	41,788	29	2,982	3,011	38,777	41,788	-	7.2%	
SW	97-983	Murrayhill Park	61,692	869	62,561	24,124	2,477	26,601	35,229	61,830	731	43.0%	
SE	97-984	Hyland Forest Park	71,974	1,034	73,008	40,210	4,508	44,718	13,446	58,164	14,844	76.9%	
SW	97-985	Cooper Mountain	205,640	3,298	208,938	5	-	5	208,933	208,938	-	0.0%	
SW	97-986	Winkelman Park	10,282	165	10,447	9	19	28	10,419	10,447	-	0.3%	
SW	97-987	Lowami Hart Woods	287,896	4,615	292,511	2,407	999	3,406	289,105	292,511	-	1.2%	
SW	97-988	Rosa/Hazeldale Parks	28,790	460	29,250	357	-	357	28,893	29,250	-	1.2%	
SW	97-989	Mt Williams Park	102,820	1,649	104,469	-	-	-	104,469	104,469	-	0.0%	
SW	97-990	Jenkins Estate	154,230	2,464	156,694	2,141	1,003	3,144	153,550	156,694	-	2.0%	
SW	97-991	Summercrest Park	10,282	155	10,437	2,248	2,400	4,648	4,727	8,258	2,179	56.3%	
SW	97-992	Morrison Woods	61,692	989	62,681	28	-	28	62,653	62,681	-	0.0%	
UND	97-993	Interpretive Sign Network	339,306	5,439	344,745	2,467	76	2,543	342,202	344,745	-	0.7%	
NW	97-994	Beaverton Creek Trail	61,692	989	62,681	-	-	-	62,681	62,681	-	0.0%	
NW	97-995	Bethany WetlandsBronson Creek	41,128	660	41,788	-	-	-	41,788	41,788	-	0.0%	
NW	97-996	Bluegrass Downs Park	15,423	247	15,670	-	-	-	15,670	15,670	-	0.0%	
NW	97-997	Crystal Creek	41,128	660	41,788	-	-	-	41,788	41,788	-	0.0%	
UND	97-914	Restoration of new properties to be acquired	643,023	10,313	653,336	-	-	-	653,336	653,336	-	0.0%	
<b>Total Natural Area Preservation</b>			<b>3,762,901</b>	<b>59,943</b>	<b>3,822,844</b>	<b>137,468</b>	<b>31,308</b>	<b>168,776</b>	<b>3,627,917</b>	<b>3,795,576</b>	<b>27,268</b>	<b>4.4%</b>	
<b>Natural Area Preservation - Land Acquisition</b>													
UND	98-882	Natural Area Acquisitions	8,400,000	134,622	8,534,622	205,845	8,010	213,855	8,320,767	8,534,622	-	2.5%	
<b>Total Natural Area Preservation - Land Acquisition</b>			<b>8,400,000</b>	<b>134,622</b>	<b>8,534,622</b>	<b>205,845</b>	<b>8,010</b>	<b>213,855</b>	<b>8,320,767</b>	<b>8,534,622</b>	<b>-</b>	<b>2.5%</b>	
<b>New Linear Park and Trail Development</b>													
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	66,834	4,333,864	369,784	19,225	389,009	3,179,036	3,568,045	765,819	10.9%	
NE	93-920	Jordan/Husen Park Trail	1,645,120	25,036	1,670,156	225,734	35,163	260,897	1,180,971	1,441,868	228,288	18.1%	
NW	93-924	Waterhouse Trail Segments 1, 5 and West Spur	3,804,340	59,194	3,863,534	416,592	34,195	450,787	3,146,722	3,597,509	266,025	12.5%	
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	35,344	2,297,384	381,158	41,566	422,724	1,964,829	2,387,553	(90,169)	17.7%	
UND	93-923	Miscellaneous Natural Trails	100,000	1,586	101,586	3,250	1,824	5,074	96,512	101,586	-	5.0%	
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,029	362,899	238,688	-	238,688	-	238,688	124,211	100.0%	
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	4,101	261,151	26,937	4,517	31,454	225,596	257,050	4,101	12.2%	
SW	93-921	Lowami Hart Woods	822,560	12,303	834,863	186,078	30,683	216,761	636,369	853,130	(18,267)	25.4%	
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	24,652	1,566,952	24,234	231	24,465	1,517,835	1,542,300	24,652	1.6%	
<b>Total New Linear Park and Trail Development</b>			<b>15,060,310</b>	<b>232,079</b>	<b>15,292,389</b>	<b>1,872,455</b>	<b>167,404</b>	<b>2,039,859</b>	<b>11,947,870</b>	<b>13,987,729</b>	<b>1,304,660</b>	<b>14.6%</b>	
<b>New Linear Park and Trail Land Acquisition</b>													
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	19,246	1,219,246	688,849	9,129	697,978	521,268	1,219,246	-	57.2%	
<b>New Linear Park and Trail Land Acquisition</b>			<b>1,200,000</b>	<b>19,246</b>	<b>1,219,246</b>	<b>688,849</b>	<b>9,129</b>	<b>697,978</b>	<b>521,268</b>	<b>1,219,246</b>	<b>-</b>	<b>57.2%</b>	
<b>Multi-field/Multi-purpose Athletic Field Development</b>													
SW	94-925	Winkelman Athletic Field	514,100	8,199	522,299	51,001	54,143	105,144	1,247,050	1,352,194	(829,895)	7.8%	
SE	94-926	Meadow Waye Park	514,100	6,637	520,737	405,527	1,215	406,742	-	406,742	113,995	100.0%	
NW	94-927	New Fields in NW Quadrant	514,100	8,245	522,345	75	-	75	522,270	522,345	-	0.0%	
NE	94-928	New Fields in NE Quadrant	514,100	8,245	522,345	932	164	1,096	521,249	522,345	-	0.2%	
SW	94-929	New Fields in SW Quadrant	514,100	8,241	522,341	669	-	669	521,672	522,341	-	0.1%	
SE	94-930	New Fields in SE Quadrant	514,100	8,245	522,345	-	-	-	522,345	522,345	-	0.0%	
<b>Total Multi-field/Multi-purpose Athletic Field Dev.</b>			<b>3,084,600</b>	<b>47,812</b>	<b>3,132,412</b>	<b>458,204</b>	<b>55,522</b>	<b>513,726</b>	<b>3,334,586</b>	<b>3,848,312</b>	<b>(715,900)</b>	<b>13.3%</b>	

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			Initial Project Budget	Adjustments	Current Total Project Budget FY 11/12	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9)	(6)/(9)	
<b>Deferred Park Maintenance Replacements</b>													
UND	96-960	Play Structure Replacements at 11 sites	810,223	4,065	814,288	665,070	44,841	709,911	37,294	various phases	747,205	67,083	95.0%
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,551	98,212	80,524	45,731	126,255	30,759	Const. Doc.	157,014	(58,802)	80.4%
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	624	39,533	38,381	-	38,381	-	Complete	38,381	1,152	100.0%
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	33	7,619	28,430	-	28,430	-	Complete	28,430	(20,811)	100.0%
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	170	10,937	985	-	985	-	Cancelled	985	9,952	100.0%
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	100.0%
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,040	-	118,040	-	Complete	118,040	(1,203)	100.0%
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,508	162,422	195,024	-	195,024	-	Complete	195,024	(32,602)	100.0%
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	2,581	163,495	-	-	-	163,495	Budget	163,495	-	0.0%
<b>Total Deferred Park Maintenance Replacements</b>			<b>1,451,515</b>	<b>10,745</b>	<b>1,462,260</b>	<b>1,168,356</b>	<b>90,572</b>	<b>1,258,928</b>	<b>231,548</b>		<b>1,490,476</b>	<b>(28,216)</b>	<b>84.5%</b>
<b>Facility Rehabilitation</b>													
UND	95-931	Structural Upgrades at Several Facilities	317,950	2,378	320,328	105,332	-	105,332	214,996	Budget	320,328	-	32.9%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	6,360	412,639	20,429	592	21,021	391,618	Const. Doc.	412,639	-	5.1%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	23,161	1,470,524	22,757	-	22,757	1,447,767	Const. Doc.	1,470,524	-	1.5%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	10,073	638,160	-	-	-	638,160	Master Plan	638,160	-	0.0%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Center	44,810	719	45,529	-	1,824	1,824	43,705	Const. Doc.	45,529	-	4.0%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	7,810	494,745	-	-	-	494,745	Master Plan	494,745	-	0.0%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	2,821	182,808	19,298	-	19,298	163,510	Const. Doc.	182,808	-	10.6%
NW	95-939	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Center	312,176	4,762	316,938	66,373	-	66,373	250,565	Const. Doc.	316,938	-	20.9%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,178	403,493	39,750	9,913	49,663	353,830	Const. Doc.	403,493	-	12.3%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Center	116,506	1,840	118,346	19,692	-	19,692	98,654	Const. Doc.	118,346	-	16.6%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	4,290	273,150	14,382	-	14,382	258,768	Const. Doc.	273,150	-	5.3%
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	3,035	12,368	-	Complete	12,368	(3,394)	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	16,406	1,044,606	17,303	-	17,303	1,027,303	Master Plan	1,044,606	-	1.7%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	294,280	-	294,280	-	Complete	294,280	220,095	100.0%
<b>Total Facility Rehabilitation</b>			<b>6,227,732</b>	<b>87,176</b>	<b>6,314,908</b>	<b>700,632</b>	<b>15,364</b>	<b>715,996</b>	<b>5,383,621</b>		<b>6,099,617</b>	<b>215,291</b>	<b>11.7%</b>
<b>Facility Expansion and Improvements</b>													
SE	95-952	Elsie Stuhr Center Expansion and Structural Improvements	1,997,868	30,861	2,028,729	273,825	576,233	850,058	1,159,076	Bid Award	2,009,134	19,595	42.3%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	84,304	5,533,764	1,015,994	591,620	1,607,614	3,994,392	Bid Award	5,602,006	(68,242)	28.7%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,701	-	178,701	-	Complete	178,701	(55,159)	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,078	134,744	180,493	-	180,493	-	Complete	180,493	(45,749)	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	100.0%
<b>Total Facility Expansion and Improvements</b>			<b>8,218,478</b>	<b>117,055</b>	<b>8,335,533</b>	<b>1,970,834</b>	<b>1,167,853</b>	<b>3,138,687</b>	<b>5,153,468</b>		<b>8,292,155</b>	<b>43,378</b>	<b>37.9%</b>
<b>ADA/Access Improvements</b>													
NW	95-957	HMT ADA Parking and other site improvement	735,163	11,595	746,758	13,753	-	13,753	733,005	Budget	746,758	-	1.8%
UND	95-958	ADA Improvements - undesignated funds	116,184	1,864	118,048	3,533	10,161	13,694	104,354	Budget	118,048	-	11.6%
SW	95-730	ADA Improvements - Barrows Park	8,227	132	8,359	-	54	54	8,305	Const. Doc.	8,359	-	0.6%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	193	20,757	25,566	-	25,566	-	Complete	25,566	(4,809)	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	132	8,358	-	54	54	8,304	Const. Doc.	8,358	-	0.6%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	198	12,536	-	127	127	12,409	Const. Doc.	12,536	-	1.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	247	15,670	-	-	-	15,670	Budget	15,670	-	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	264	16,714	-	54	54	16,660	Const. Doc.	16,714	-	0.3%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	100.0%
NE	95-737	ADA Improvements - Lost Park	15,423	247	15,670	-	15,000	15,000	670	Const. Doc.	15,670	-	95.7%

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 09/30/11**

Quadrant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	% Total Expended to Project Cumulative Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 11/12	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9)	(6)/(9)	
NW	95-738	ADA Improvements - Rock Creek Powerline Park (Soccer Fld)	20,564	330	20,894	-	181	181	20,713	Const. Doc.	20,894	-	0.9%
NW	95-739	ADA Improvements - Skyview Park	5,140	82	5,222	-	54	54	5,168	Const. Doc.	5,222	-	1.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	132	8,358	-	-	-	8,358	Master Plan	8,358	-	0.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	82	5,222	-	127	127	5,095	Const. Doc.	5,222	-	2.4%
SE	95-742	ADA Improvements - Wonderland Park	10,282	164	10,446	-	54	54	10,392	Const. Doc.	10,446	-	0.5%
<b>Total ADA/Access Improvements</b>			<b>1,028,196</b>	<b>15,702</b>	<b>1,043,898</b>	<b>59,478</b>	<b>25,866</b>	<b>85,344</b>	<b>949,103</b>		<b>1,034,447</b>	<b>9,451</b>	<b>8.3%</b>
<b>Community Center Land Acquisition</b>													
UND	98-884	Community Center	5,000,000	79,695	5,079,695	589,963	2,116	592,079	4,487,616	Budget	5,079,695	-	11.7%
<b>Total Community Center Land Acquisition</b>			<b>5,000,000</b>	<b>79,695</b>	<b>5,079,695</b>	<b>589,963</b>	<b>2,116</b>	<b>592,079</b>	<b>4,487,616</b>		<b>5,079,695</b>	<b>-</b>	<b>11.7%</b>
<b>Bond Administration Costs</b>													
UND		Debt Issuance Costs	1,393,000	-	1,393,000	24,772	-	24,772	-	Budget	24,772	1,368,228	100.0%
UND		Technology Needs	18,330	-	18,330	21,520	-	21,520	-	Complete	21,520	(3,190)	100.0%
UND		Office Furniture	7,150	-	7,150	3,940	-	3,940	-	Complete	3,940	3,210	100.0%
UND		Admin/Consultant Costs	31,520	-	31,520	35,098	1,723	36,821	-	Budget	36,821	(5,301)	100.0%
			<b>1,450,000</b>	<b>-</b>	<b>1,450,000</b>	<b>85,330</b>	<b>1,723</b>	<b>87,053</b>	<b>-</b>		<b>87,053</b>	<b>1,362,947</b>	<b>100.0%</b>
<b>Grand Total</b>			<b>100,000,000</b>	<b>1,511,224</b>	<b>101,511,224</b>	<b>20,782,236</b>	<b>3,356,413</b>	<b>24,138,649</b>	<b>75,519,328</b>		<b>99,656,860</b>	<b>1,854,364</b>	<b>24.2%</b>



**MEMORANDUM**

Date: October 21, 2011  
 To: Board of Directors  
 From: Keith Hobson, Director of Business and Facilities  
 Re: **System Development Charge Report for August, 2011**

Below please find the various categories for System Development Charges, i.e., Single Family, Multiple Family, Manufactured Housing Unit, and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through August, 2011.

<b>Type of Dwelling Unit</b>	<b>Current SDC per Type of Dwelling Unit</b>
Single Family	\$5551.00 with 1.6% discount = \$5,462.18
Multi-Family	\$4,151.00 with 1.6% discount = \$4,084.58
Non-residential	\$144.00 with 1.6% discount = \$141.70

**City of Beaverton Collection of SDCs**

		<b><u>Receipts</u></b>	<b><u>Collection Fee</u></b>	<b><u>Total Revenue</u></b>
2,474	Single Family Units	\$6,147,778.89	\$182,718.92	\$6,330,497.81
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,399	Multi-family Units	\$2,624,822.68	\$80,892.66	\$2,705,715.34
0	Less Multi-family credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
198	Non-residential	\$461,592.05	\$13,876.34	\$475,468.39
<b><u>4,086</u></b>		<b><u>\$9,233,572.42</u></b>	<b><u>\$277,480.01</u></b>	<b><u>\$9,511,052.43</u></b>

**Washington County Collection of SDCs**

		<b><u>Receipts</u></b>	<b><u>Collection Fee</u></b>	<b><u>Total Revenue</u></b>
6,387	Single Family Units	\$17,635,385.64	\$479,279.76	\$18,114,665.40
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
1,848	Multi-family Units	\$3,903,805.07	\$115,397.74	\$4,019,202.81
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
97	Non-residential	\$360,766.49	\$7,694.16	\$368,460.65
<b><u>8,008</u></b>		<b><u>\$21,229,084.98</u></b>	<b><u>\$581,623.03</u></b>	<b><u>\$21,810,708.01</u></b>

**Recap by Agency**

		<b><u>Percent</u></b>	<b><u>Receipts</u></b>	<b><u>Collection Fee</u></b>	<b><u>Total Revenue</u></b>
4,086	City of Beaverton	30.37%	\$9,233,572.42	\$277,480.01	\$9,511,052.43
8,008	Washington County	69.63%	\$21,229,084.98	\$581,623.03	\$21,810,708.01
<b><u>12,094</u></b>		<b><u>100.00%</u></b>	<b><u>\$30,462,657.40</u></b>	<b><u>\$859,103.04</u></b>	<b><u>\$31,321,760.44</u></b>

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,489	1,399	198	4,086
Washington County	<u>6,087</u>	<u>1,824</u>	<u>97</u>	<u>8,008</u>
	<u>8,576</u>	<u>3,223</u>	<u>295</u>	<u>12,094</u>

**Total Receipts to Date** **\$31,348,763.50**

**Total Payments to Date**

Refunds	(\$2,060,859.71)	
Administrative Costs	(\$18.67)	
Project Costs -- Development	(\$17,395,993.77)	
<u>Project Costs -- Land Acquisition</u>	<u>(\$8,741,086.49)</u>	<u>(\$28,197,958.64)</u>
		<u>\$3,150,804.86</u>

<u>Recap by Month, FY 2011-12</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2011(1)	\$30,964,268.13	(\$28,053,224.94)	\$2,004,086.02	\$4,915,129.21
July	\$176,269.70	(\$139,118.26)	\$1,501.69	\$38,653.13
August	\$208,225.67	(\$5,615.44)	\$1,537.62	\$204,147.85
September	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$31,348,763.50</u>	<u>(\$28,197,958.64)</u>	<u>\$2,007,125.33</u>	<u>\$5,157,930.19</u>

(1) Net of \$1,029,273 of SDC Credits awarded for park development projects.

Projected SDC receipts through June 30, 2011 per the budget were \$34,220,890. Actual receipts were \$29,409,189. This fiscal year's projected total receipts per the budget are \$2,850,057.

Tualatin Hills Park and Recreation District									
Systems Development Charge - Monthly Accounting, FY 11/12 - Year to Date									
City of Beaverton Collection of S.D.C.'s									
	Unit Rate	Revenue	Collection Fee	Total	Improvement Fee (1)	Reimbursement Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee	
607	Single Family Units	1,891.50	1,147,194.75	35,480.25	1,182,675.00	1,048,032.00	27,292.50	107,350.50	1,182,675.00
138	Single Family Units	2,102.96	290,208.48	8,975.52	299,184.00	265,123.05	6,904.25	27,156.70	299,184.00
327	Single Family Units	2,203.84	720,655.68	22,288.32	742,944.00	658,362.68	17,144.86	67,436.46	742,944.00
15	Single Family Units	489.09	7,336.35	221.45	7,557.80	6,697.37	174.41	686.02	7,557.80
331	Single Family Units	2,327.03	770,250.47	23,815.53	794,066.00	703,667.30	18,324.67	72,077.03	794,066.00
205	Single Family Units	2,457.01	503,687.05	15,577.95	519,265.00	460,148.68	11,983.04	47,133.28	519,265.00
281	Single Family Units	2,638.40	741,390.40	22,929.60	764,320.00	677,305.11	17,638.15	69,376.74	764,320.00
303	Single Family Units	2,891.57	876,145.71	27,097.29	903,243.00	800,412.26	20,844.07	81,966.68	903,243.00
167	Single Family Units	3,466.78	579,952.26	17,905.74	596,858.00	554,541.63	8,577.74	33,738.42	596,858.00
25	Single Family Units	6,674.47	166,861.75	2,706.70	169,568.45	169,568.45	0.00	0.00	169,568.45
26	Single Family Units	6,777.79	176,222.54	2,809.99	179,032.53	179,032.53	0.00	0.00	179,032.53
29	Single Family Units	6,076.20	176,209.80	3,129.03	179,338.83	179,338.83	0.00	0.00	179,338.83
35	Single Family Units	5,462.18	191,176.30	3,773.66	194,949.96	194,949.96	0.00	0.00	194,949.96
464	Multi-family Units	1,454.03	674,669.92	20,866.08	695,536.00	545,663.32	86,768.81	63,103.87	695,536.00
0	Multi-family Units	1,616.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	Less Credits		(7,957.55)	(229.36)	(8,186.91)	(6,422.81)	(1,021.33)	(742.77)	(8,186.91)
110	Multi-family Units	1,694.59	186,404.90	5,765.10	192,170.00	150,761.60	23,973.40	17,435.00	192,170.00
74	Multi-family Units	1,789.65	132,434.10	4,095.90	136,530.00	107,110.79	17,032.25	12,386.96	136,530.00
245	Multi-family Units	1,889.56	462,942.20	14,317.80	477,260.00	374,420.99	59,538.66	43,300.36	477,260.00
68	Multi-family Units	2,029.24	137,988.32	4,267.68	142,256.00	111,602.97	17,746.58	12,906.45	142,256.00
332	Multi-family Units	2,224.21	738,437.72	22,838.28	761,276.00	660,481.17	58,355.03	42,439.76	761,276.00
0	Multi-family Units	2,445.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00
102	Multi-family Units	2,666.53	271,986.06	8,411.94	280,398.00	280,398.00	0.00	0.00	280,398.00
4	Multi-family Units	4,989.86	19,959.46	329.88	20,289.34	20,289.34	0.00	0.00	20,289.34
0	Multi-family Units	5,067.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	Multi-family Units	4,543.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	Multi-family Units	4,084.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00
198	Non-residential	Various	461,592.05	13,876.34	475,468.39	445,007.54	0.00	30,460.85	475,468.39
<b>4,086</b>	<b>Total</b>	<b>9,424,748.72</b>	<b>281,253.67</b>	<b>9,706,002.40</b>	<b>8,586,492.96</b>	<b>391,277.09</b>	<b>728,232.31</b>	<b>9,706,002.40</b>	
Washington County Collection of S.D.C.'s Revenue									
	Unit Rate	Revenue	Collection Fee	Total	Improvement Fee (1)	Reimbursement Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee	
1,916	Single Family Units	1,891.50	3,624,114.00	112,086.00	3,736,200.00	3,310,848.00	86,220.00	339,132.00	3,736,200.00
(91)	Less SFR Credits	1,891.50	(172,126.50)	(5,323.50)	(177,450.00)	(177,450.00)	0.00	0.00	(177,450.00)
351	Single Family Units	2,102.96	738,138.96	22,829.04	760,968.00	674,334.72	17,560.80	69,072.48	760,968.00
(91)	Less SFR Credits	2,102.96	(191,369.36)	(5,918.64)	(197,288.00)	(174,827.52)	(4,552.80)	(17,907.68)	(197,288.00)
(118)	Less SFR Credits	2,203.84	(260,053.12)	(8,042.88)	(268,096.00)	(237,574.30)	(6,186.63)	(24,334.67)	(268,096.00)
714	Single Family Units	2,327.03	1,661,582.84	51,294.16	1,712,877.00	1,517,872.54	39,527.93	155,476.53	1,712,877.00
732	Single Family Units	2,457.01	1,798,531.32	55,624.68	1,854,156.00	1,662,100.04	38,930.26	153,125.70	1,854,156.00
528	Single Family Units	2,638.40	1,393,075.20	43,084.80	1,436,160.00	1,274,207.02	32,828.31	129,124.68	1,436,160.00
324	Single Family Units	2,981.57	936,868.68	28,975.32	965,844.00	865,049.50	20,431.32	80,363.16	965,844.00
355	Single Family Units	3,466.78	1,230,706.90	38,063.10	1,268,770.00	1,178,441.29	18,310.10	72,018.63	1,268,770.00
158	Single Family Units	6,674.47	1,054,566.26	17,071.76	1,071,638.02	1,071,638.02	0.00	0.00	1,071,638.02
283	Single Family Units	6,777.79	1,918,114.57	30,515.31	1,948,629.88	1,491,886.06	38,851.20	162,814.72	1,948,629.88
166	Single Family Units	6,076.20	1,646,650.20	29,224.30	1,675,874.50	1,675,874.50	0.00	0.00	1,675,874.50
119	Single Family Units	5,462.18	649,999.42	12,858.74	662,858.16	662,858.16	0.00	0.00	662,858.16
117	Multi-family Units	1,454.03	169,830.51	5,562.49	175,393.00	137,591.83	21,879.20	15,911.97	175,393.00
41	Multi-family Units	1,616.99	66,296.59	2,050.41	68,347.00	53,619.73	5,826.36	6,200.91	68,347.00
68	Multi-family Units	1,694.59	115,232.12	3,563.88	118,796.00	93,198.08	14,819.92	10,778.00	118,796.00
194	Multi-family Units	1,789.65	347,192.10	10,737.90	357,930.00	280,803.97	44,652.13	32,473.90	357,930.00
(24)	Less MFR Credits	1,789.65	(47,323.24)	(1,463.61)	(48,786.85)	(38,274.36)	(6,086.21)	(4,226.28)	(48,786.85)
538	Multi-family Units	1,889.56	959,896.48	29,687.52	989,584.00	776,350.46	123,451.60	89,781.94	989,584.00
563	Multi-family Units	2,029.24	1,142,101.28	35,322.58	1,177,423.86	923,714.97	148,884.81	106,819.67	1,177,423.86
139	Multi-family Units	2,224.21	309,165.19	9,561.81	318,727.00	250,048.36	39,761.51	28,917.10	318,727.00
118	Multi-family Units	2,666.53	314,650.54	9,731.46	324,382.00	278,771.01	26,406.42	19,204.45	324,382.00
52	Multi-family Units	4,989.86	274,675.52	4,654.57	279,330.09	279,330.09	0.00	0.00	279,330.09
16	Multi-family Units	5,067.60	81,081.60	1,303.56	82,385.16	82,385.16	0.00	0.00	82,385.16
0	Multi-family Units	4,543.13	45,431.30	811.40	46,242.70	46,242.70	0.00	0.00	46,242.70
0	Multi-family Units	4,084.58	44,930.38	899.19	45,829.57	45,829.57	0.00	0.00	45,829.57
0	Manufactured Housing	1,483.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	Manufactured Housing	2,039.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32	Manufactured Housing	2,445.37	78,251.84	2,420.16	80,672.00	80,672.00	0.00	0.00	80,672.00
97	Non-residential	Various	360,766.49	7,694.16	368,460.65	352,479.29	0.00	15,981.36	368,460.65
<b>8,008</b>	<b>Total</b>	<b>21,924,014.78</b>	<b>595,380.96</b>	<b>22,519,395.74</b>	<b>20,386,646.79</b>	<b>702,216.03</b>	<b>1,430,528.37</b>	<b>22,519,395.74</b>	
Recap by Agency									
	Revenue	Collection Fee	Total	Percent	Improvement Fee (1)	Reimbursement Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee	
City of Beaverton	9,424,748.72	281,253.67	9,706,002.40	30.12%	8,586,492.96	391,277.09	728,232.31	9,706,002.40	
Washington County	21,924,014.78	595,380.96	22,519,395.74	69.88%	20,386,646.79	702,216.03	1,430,528.37	22,519,395.74	
<b>Total</b>	<b>31,348,763.50</b>	<b>876,634.64</b>	<b>32,225,398.15</b>		<b>28,973,139.75</b>	<b>1,093,493.12</b>	<b>2,158,760.68</b>	<b>32,225,398.15</b>	
<b>Add</b>	Allocation of interest earned		2,007,125.33		1,639,724.07	146,002.93	221,398.24	2,007,125.33	
	Grant rec'd (Wa Cty) & Coparans pledge		24,000.00		0.00	0.00	24,000.00	24,000.00	
<b>Less</b>	SDC Credits for Land Donation Paid in Cash	x	(1,359,417.30)		(1,237,865.48)	0.00	(121,551.82)	(1,359,417.30)	
	Refunds of SFR Fees Collected in Error	x	(701,442.41)		(633,500.26)	(1,227.24)	(66,641.39)	(701,442.41)	
	Administrative Costs Paid	x	(18.69)		0.00	0.00	(18.69)	(18.69)	
	Collection Fees paid to City and County		(876,634.61)		(169,278.30)	0.00	(707,356.31)	(876,634.61)	
<b>Project Costs</b>									
	Inger Land Acquisition		(690,517.55)		(690,517.55)	0.00	0.00	(690,517.55)	
	Husen Land Acquisition		(448,254.93)		(448,254.93)	0.00	0.00	(448,254.93)	
	Fanno Trail Matching		(506,096.13)		(506,096.13)	0.00	0.00	(506,096.13)	
	Stover/JQAY Acquisition		(164,160.04)		(164,160.04)	0.00	0.00	(164,160.04)	
	PGE Land Acquisition		(3,500.00)		(3,500.00)	0.00	0.00	(3,500.00)	
	Rock Creek/Bathway		(775,329.38)		(775,329.38)	0.00	0.00	(775,329.38)	
	Camp Rivendale		(628,794.95)		(628,794.95)	0.00	0.00	(628,794.95)	
	Conestoga Play Structure		(27,951.70)		(27,951.70)	0.00	0.00	(27,951.70)	
	Synthetic Turf Project		(315,242.42)		(315,242.42)	0.00	0.00	(315,242.42)	
	Stuhr Building Expansion		(148,261.65)		(148,261.65)	0.00	0.00	(148,261.65)	
	Bluffs Park Development		(107,645.65)		(107,645.65)	0.00	0.00	(107,645.65)	
	Foeger Park Development		(130,871.23)		(130,871.23)	0.00	0.00	(130,871.23)	
	Kevin Land Acquisition		(46,448.00)		(46,448.00)	0.00	0.00	(46,448.00)	
	Beaverton Parkin Trail		(945,815.87)		(945,815.87)	0.00	0.00	(945,815.87)	
	Kaiser Woods		(1,016,829.86)		(1,016,829.86)	0.00	0.00	(1,016,829.86)	
	PCC Athletic Fields MP & Construction		(10,161,040.65)		(10,161,040.65)	0.00	0.00	(10,161,040.65)	
	Synthetic Turf Field 2		(531,551.57)		(531,551.57)	0.00	0.00	(531,551.57)	
	Winkelman Land Acquisition		(27,000.00)		(27,000.00)	0.00	0.00	(27,000.00)	
	BSD Synth Turf Field Matching Funds		(200,000.00)		(200,000.00)	0.00	0.00	(200,000.00)	
	Tennis Air Structure		(528,651.17)		(528,651.17)	0.00	0.00	(528,651.17)	
	Lowami Hart Woods Phase I		(88,366.77)		(88,366.77)	0.00	0.00	(88,366.77)	
	Garden Home Parking Lot Expansion		(300,050.89)		(300,050.89)	0.00	0.00	(300,050.89)	
	Aloha Park School Fields Restoration		(107,196.50)		(107,196.50)	0.00	0.00	(107,196.50)	
	Old Wagon Trail Ripclmet Design		(33,927.72)		(33,927.72)	0.00	0.00	(33,927.72)	
	Land Acquisition (thru FY08)		(42,999.52)		(42,999.52)	0.00	0.00	(42,999.52)	
	Rystadt Property Acquisition		(88,001.85)		(88,001.85)	0.00	0.00	(88,001.85)	
	March Property Acquisition		(932,569.52)		(932,569.52)	0.00	0.00	(932,569.52)	
	Brady Property Acquisition		(355,708.77)		(355,708.77)	0.00	0.00	(355,708.77)	
	Nopper/Turner Property Acquisition		(268,913.36)		(268,913.36)	0.00	0.00	(268,913.36)	
	Young House & Property		(10,157.09)		(10,157.09)	0.00	0.00	(10,157.09)	
	Bonny Slope/BSL Land Acquisition		(826,075.81)		(826,075.81)	0.00	0.00	(826,075.81)	
	Winchester Land Purchase		(522,803						



**TUALATIN HILLS PARK AND RECREATION DISTRICT**

# Stuhr Center hosts Health and Wellness Fair

Seniors are invited to get a flu shot, be screened for a variety of health issues and learn about important health topics at the 12th annual Health and Wellness Resource Fair at the Elsie Stuhr Center.

The event runs from 9 a.m. to 1 p.m. on Saturday at 5550 S.W. Hall Blvd. The Stuhr Center is owned and operated by the Tualatin Hills Park and Recreation District for residents "55 and better."

Forty businesses and 15 to 20 nonprofit organizations will share health and community resource information with the public, said Ann Satterfield, the center's health and wellness program coordinator.

"All realms of wellness will be represented, including physical, mental, spiritual and emotional, environmental, occupational and intellectual," she said. "It's a great opportunity to learn more about health and fitness wellness resources available to individuals 55 and better — all packed into four short hours."

Because of construction activity at the Stuhr Center, Satterfield encouraged visitors to use the entrances on Ninth or 12th Street.

She said the event typically draws nearly 500 people, many who come for their annual flu shot. Supplies vary year to year, but if available, the shot costs \$30, a charge normally covered by Medicare plans.

Attendees also may benefit from free screenings provided by the Lions Club, for blood pressure, hearing, vision, glaucoma and diabetes. Other vendors will provide additional screenings for issues such as balance and flexibility.

Three special presentations are planned.

■ At 9:30 a.m., Linda Hunt, an occupational therapist and professor at Pacific University in Forest Grove, will discuss "Driving and Dementia." Most recently, she has studied drivers who get lost due to early stages of dementia.

■ At 10:30 a.m., Cory Bolkan will address "How stereotypes influence how we treat elders, affect our own behaviors and actually affect health." Bolkan is an assistant professor of human development at Washington State University in Vancouver, where she teaches courses in gerontology and adult development.

■ At 11:30 a.m., Jacqueline Sinke will explain "Exercising with Medical Conditions." Sinke's credentials include fall-proof balance and mobility specialist; certified clinical exercise specialist; and gold certified advanced health and fitness specialist.

"Jacqueline has over 19 years experience in the health fitness industry and specializes in functional fitness exercise programming for individuals to prevent, better manage and treat chronic medical conditions and illness, as well as balance and mobility disorders," Satterfield said.

Sinke instructs several exercise programs at the Stuhr Center for improving functional health and fitness.

Money raised by sponsorships and vendor booths will benefit the Stuhr Center and likely go towards the purchase of new furniture or fitness equipment for the center, which is undergoing renovation as part of a THPRD bond measure project. Typically, the event brings in \$5,000, Satterfield said.

**TUALATIN HILLS NATURE PARK**

## Native plant sale is Saturday

Do you want to attract more birds, butterflies, pollinators and other wildlife to your garden? If so, then you'll want to stop by the Fall Native Plant Sale on Saturday at the Tualatin Hills Nature Park.

The event is from 10 a.m. to 2 p.m. at the Nature Park Interpretive Center, 15655 S.W. Millikan Way. Admission is free.

Shoppers will be able to select from an array of trees, shrubs and flowering plants in all price ranges, for every spot in the garden. For more information about the event and a list of 75 plants that will be avail-

able, visit [thprd.org](http://thprd.org).

Once established, native plants have greater wildlife benefits and require less care, water, fertilizers and pesticides than other non-native ornamental plants.

"Fall is a great time of year to shop for native plants," said Karen Munday, program coordinator at the Nature Park Interpretive Center. "Planting them now will give them a head start for next spring."

All proceeds support the Friends of the Tualatin Hills Nature Park and go toward future park improvements and educational programs.



NATURE TRAILS

# Where they're going, you won't need roads

By DOMINIQUE FONG  
THE OREGONIAN

BEAVERTON — Beyond the asphalt auto lots of Southwest Canyon Road, miles of trails zigzag through forest groves and quiet parks.

You won't need a car here. Sixty miles of trails link Beaverton schools, recreation centers, playgrounds, restaurants and shops to nature.



Look for Steller's jays, Anna's hummingbirds and other wildlife in the nooks and crannies of Beaverton's extensive trails system.

DOUG BEGHEL  
THE OREGONIAN

Hidden behind suburban strip malls, the paths curve around neighborhood streets, wetlands and dense blackberry thickets.

Michael Janin knows them best. He's the head of security operations for the Tualatin Hills Park & Recreation District, which spans 50 square miles and serves more than 200,000 residents in the greater Beaverton area. Janin regularly patrols

1,300 acres of greenspace.

"Oh, my God, I had no idea," Janin said about the area's natural beauty. "You think you'll be gone 20 minutes, and then it turns into 45 minutes."

There's much more to Beaverton than sprawling streets and strip malls, Janin said. He's talked to residents who are "just jazzed" about the Westside Trail, for instance.

The north-south path stretches up a hillside to a viewpoint on Mount Williams in west Beaverton and drops down to Burntwood West Upper Park and shops at Murrayhill. When the trail is complete, it will be a straight shot from Bethany to New Seasons Market at Progress Ridge TownSquare.

Many of Beaverton's trails are works in progress. The park district, using money from a \$100 million bond measure that voters passed in 2008, plans to fill in gaps, expand paths and add directional signs over the next three years.

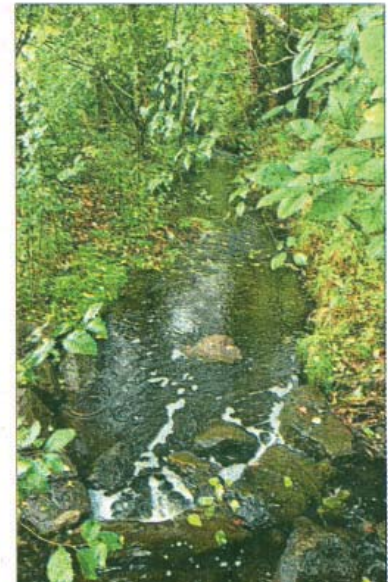
However, there's still ample room to explore, Janin said.

Armed with a trails map, visitors can avoid the traffic headaches of busy boulevards. Hop off the MAX Blue Line at the Merlo Road stop for a dip into the 222-acre Tualatin Hills Nature Park.

Inside, an interpretive center offers kids camps and classes about the great blue herons, beavers and



ABOVE | Visitors meandering along Fanno Creek Trail can take a short detour to Fanno Farmhouse, the 1847 home of "Onion King" Augustus Fanno, then one of the largest onion producers in Oregon.



RIGHT | Fanno Creek trickles through Greenway Park on the border of Beaverton and Tigard.



## "You think you'll be gone 20 minutes, and then it turns into 45 minutes."

Michael Janin, the head of security operations for the Tualatin Hills Park & Recreation District



**FAR LEFT |** Dense forest looms over hikers in Tualatin Hills Nature Park, a 222-acre park near central Beaverton accessible by the MAX Blue Line.

**LEFT |** A runner ascends the paved path through Schuepbach Park in Beaverton. The park is a segment of the Westside Regional Trail, which is planned eventually to run from Portland Community College's Rock Creek campus to Tigard.

Photos by DOUG BEGHEL  
THE OREGONIAN

river otters that sometimes pad through the natural habitat. Towering trees and bushes muffle noise from the road.

Janin's favorite jaunt is along the Willow Creek Trail, just south of Sunset Highway, where a raised boardwalk meanders along the stream. Farther south, the trail bends into Waterhouse Park and rose gardens.

"It's one of the best kept secrets," Janin said.

Many others find solace among these nooks and crannies of Beaverton, Janin said. The trail roadmap through-

out Beaverton will one day fully plug in to Tigard, Hillsboro and the Rock Creek campus of Portland Community College. Students, athletes, bikers, hikers and families will be able to get to school, work or a park without ever stepping on a gas pedal.

One of the most popular paths, the Fanno Creek and Greenway Park Trail, winds past historic Fanno Farmhouse and spans from Southwest Scholls Ferry Road to the Garden Home Recreation Center near the Multnomah County line. During a tour of the trail,

joggers ran past reeds, ponds and willow trees. Toddlers zipped down slides at a nearby playground.

There are also plenty of community gardens, picnic tables, tennis courts and basketball hoops spaced throughout the district, Janin said.

The Westside and Fanno Creek regional trails sweep around the city's downtown, home to the forest-inspired Beaverton City Library, the farmers market and Old Town stores. Gloria's Secret Cafe for Salvadoran food, Korean restaurant Du Kuh Bee and coffee

shop Ava Roasteria are local favorites for places to eat.

But a shorter route near Stott Avenue in downtown guides visitors off the sidewalk and through shaded alleys to Schiffler Park.

On this side of the Willamette River, there's a surprising amount to see, said park ranger Scott Hinderman.

"Our trail system here is pretty spectacular."

•  
Dominique Fong: 503-294-5934;  
dfong@oregonian.com

## HIKE BEAVERTON

**What:** Tualatin Hills Park & Recreation District has 60 miles of hiking and biking trails in and around Beaverton, including the 222-acre Tualatin Hills Nature Park, 15655 S.W. Millikan Way.

**Getting to the nature park:** Take the MAX Blue Line to the Merlo Road/SW 158th Avenue stop. From the station, turn left, cross the tracks and turn left onto the paved path of Oak Trail, which leads into the park.

**Maps:** Printed maps are available at park district buildings, Beaverton libraries, the Washington County Visitors Association, the Beaverton Area Chamber of Commerce and the REI store in the Streets of Tanasbourne shopping center. Digital maps are available online, [www.thprd.org/pdfs/document44.pdf](http://www.thprd.org/pdfs/document44.pdf)

**Online:** [www.thprd.org](http://www.thprd.org)



DAVID BADDERS/THE OREGONIAN



# Pair of fires were controlled burns

A pair of planned burns caused great concern, but little real danger across Washington County last Thursday and Friday.

Tualatin Valley residents who saw smoke billowing from Cooper Mountain between 10 a.m. and 6 p.m. on Sept. 29 weren't witnessing

a rare Metro-area forest fire, or the belching of a newly-discovered volcano.

It was a controlled burn exercise for Tualatin Valley Fire and Rescue — in partnership with Metro and the Tualatin Hills Park and Recreation District.

Controlled burns in the Cooper Mountain Nature Park, 18892 SW Kemmer Road, reduce field brush posing safety risks in a wildland-urban interface area, as well as provide firefighters with valuable brush fire training.

Site work was done to ensure a safe and productive prescribed burn, including a tilled and pre-burned perimeter to keep the fire from spreading beyond the designated areas, said spokeswoman Cassandra Ulven.

"We only have a narrow window of time to conduct this kind of essential training," Ulven said. "The air temperature, relative humidity and dry condition

See **Burns** on A2

## Burns

From A1

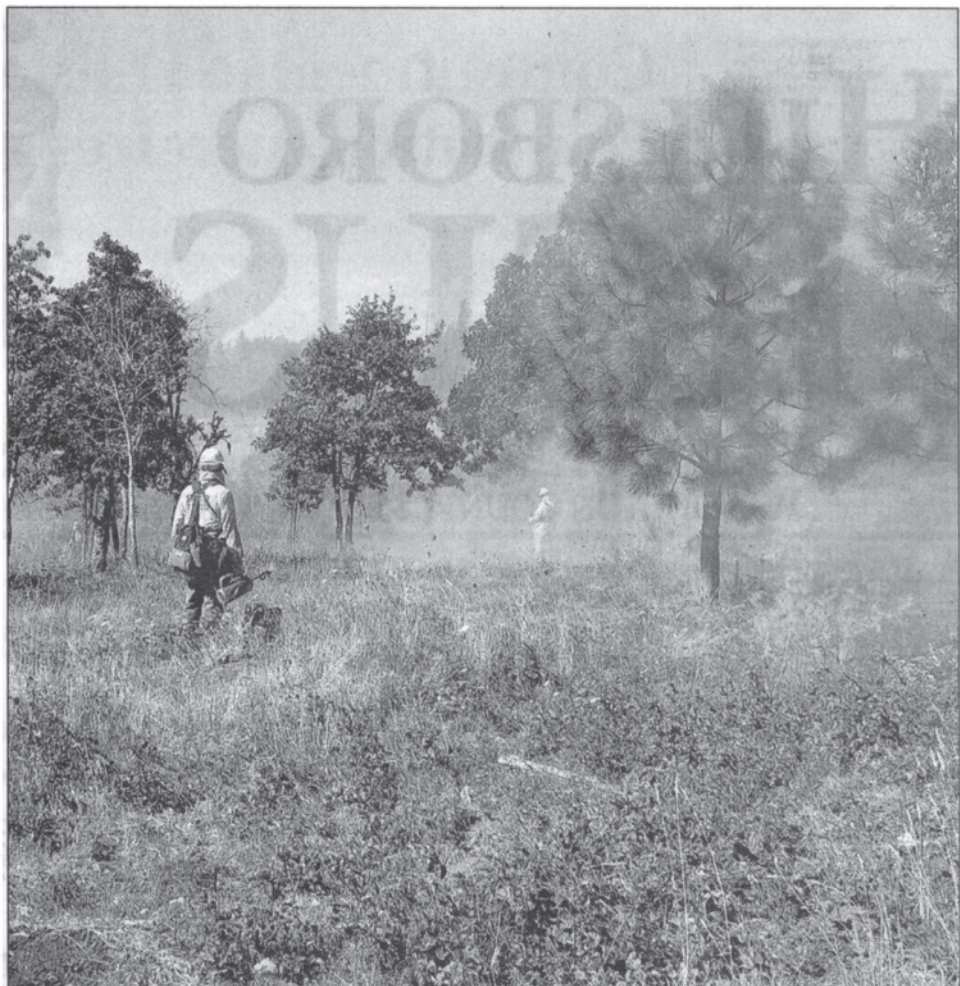
of the vegetation have allowed us to conduct the burn safely before the rain returns. It also reduces the risk of wildfire in a portion of our fire district where natural areas and development meet."

Fires mitigate non-native and invasive plant growth, improve wildlife habitat, restore natural areas, control pest problems and recycle nutrients back into the soil.

Meanwhile, several Washington County fire departments were called Thursday and Friday concerning a large column of smoke near Hagg Lake that was visible for miles.

The smoke turned out to be emanating from a large slash burn on the Stimson Mainline near the end of Sain Creek Road on Stimson company property. The Oregon Department of Forestry issued a permit for the closely monitored fire.

With more rain in the forecast, Washington County called off its county-wide ban on outdoor burning Sunday.



Courtesy TVF&R

**Firefighters with Tualatin Valley Fire and Rescue keep a close eye on a controlled burn in the Cooper Mountain Nature Park, 18892 SW Kemmer Road. Occasional controlled burns reduce field brush posing safety risks in a wildland-urban interface area, as well as provide firefighters with valuable brush fire training.**



# Painters Showcase set Oct. 7-9 at Jenkins Estate

The 38th annual Painters Showcase Art Show and Sale will be from 10 a.m. to 5 p.m. Oct. 7-9 at the Historic Jenkins Estate Stable.

The three-day event features hundreds of pieces of artwork by area artists. An artists' reception will be from 1 to 4 p.m., Saturday, Oct. 8, with live music and refreshments. Special guest artists, Rick and Amy Bain of Hello Moon, and the show judge, Susan McKinnon, will be recognized and member artists will attend.

Painters Showcase is an association of artists which works as a supportive vehicle in the fine arts. Membership is limited to 32 Portland-area artists.

Painters Showcase has hosted a yearly art show and sale for members since 1973, and holds monthly meetings, demonstrations, guest artists, critiques, paint-outs and workshops by nationally known artists.

For information about



Painters Showcase photo

**"Oregon Lake," a pastel by Jan Youngman, will be among artworks on display at the annual Painters Showcase and Sale at the Jenkins Estate in Aloha next weekend.**

the organization, shows, workshops and memberships, contact Donna Brethouwer, 503-292-3066.

Admission is \$5 for adults; ages 12 and under are free. Proceeds from the event will benefit the Tu-

alatin Hills Park and Recreation District's Camp Rivendale, which is adjacent to Jenkins Estate and serves individuals with disabilities.

Jenkins Estate Stable is at 8005 SW Grabhorn Rd., Aloha.





# CONTROLLED BURN

Fire at Cooper Mountain Nature Park provides training ground while helping habitat

Story by **CHRISTINA LENT** ■ Photos by **JAIME VALDEZ**

A controlled burn last week at the Cooper Mountain Nature Park accomplished three goals.

It reduced field brush that poses a safety risk to neighboring homes in the event of a fire.

It provided valuable, hands-on brush fire training to crews of Tualatin Valley Fire & Rescue firefighters.

And it improved the environmental health of the 30-acre Big Prairie in the western portion of the 230-acre nature park, located on the southern edge of Beaverton at 18892 S.W. Kemmer Road.

"The burn went very, very

well," said John Gaddis, natural resource and trails specialist for the Tualatin Hills Park and Recreation District, which maintains the park. "It was contained and performed safely."

"Beyond the biological benefits, the burn met our goal for fuels reduction in the planned area by reducing combustible brush and grass on the site. If a fire were to run through there, it would not burn nearly as hot."

Before setting the fires Thursday morning, TVF&R crews tilled sections of soil and pre-burned a perimeter to keep the fire

from spreading beyond the designated areas, using a technique called blacklining, said Cassandra Ulven, fire district spokeswoman.

"We only have a narrow window of time to conduct this kind of essential training," she added. "The air temperature, relative humidity and dry condition of the vegetation have allowed us to conduct the burn safely before the rain returns. It also reduces the risk of wildfire in a portion of our fire district where natural areas and development meet."

■ See **FIRE, A7**

## FIRE WATCH

— Jeremy Lawler, at top, of C&R Reforestation, monitors flames as they engulf a tree within the planned fire zone on Cooper Mountain. Smoke from the site could be seen from miles around Thursday.



## HOLD THE LINE

— Contract firefighters from C&R Reforestation, left, water down areas along a road at Metro's Cooper Mountain Nature Park in Beaverton, as TVF&R crews control a prescribed fire for Big Prairie.



# Fire: 'It was a very labor-intensive operation,' Ulven says

## ■ Continued from A1

Throughout the day and into the night, firefighters controlled the path of the flames.

"The firefighters received hands-on experience on the ground in dealing with a wildfire," Gaddis noted. "During this burn, firefighters were able to see how a fire behaves as it moves in low grasses and along slopes. They got to see it move across the landscape, which is something they don't get when they go to seminars or are in the classroom."

Ulven agreed and added, "The conditions mirrored what we would find in a wildland fire... It was a very labor-intensive operation."

The fire was extinguished before 6 p.m. TVF&R's team turned the site over to a privately contracted crew, who remained onsite through Saturday to conduct a fire watch and ensure hot spots didn't ignite any remaining vegetation.

## Habitat restoration

The use of controlled burns is an important tool in mitigating non-native and invasive plant growth, improving wildlife habitat, restoring natural areas, recycling nutrients back into the soil and controlling pest problems, Gaddis added.

While this has been the fifth prescribed burn on Cooper Mountain since Metro began protecting portions of the natural area in 1997, this is the first burn performed since the nature park opened to the public two years ago.

The cooperative effort between Metro regional government, which owns the property, and both the park and fire districts is the latest effort to enhance wildlife habitat and improve the health of native species that make their home in the natural area.

"We've been planning this burn in preparation for prairie restoration work that will happen this winter,"



Gaddis said. "We've been collecting grasses and wildflower seeds that are native to this area.

"We're planning another burn for Little Prairie next summer."

Cooper Mountain Nature Park is home to an array of habitats including mixed conifer forests, perched wetlands and rare oak woodlands. For years, logging and other human activities degraded the wildlife

habitat. Since 1997, Metro staff, community partners and volunteers have planted 80,000 native trees and shrubs, seeded native grasses, removed invasive plants and performed a series of controlled burns to enhance oak and upland prairie habitat.

For more information about the nature park, its hiking trails and educational program offerings, visit [thprd.org](http://thprd.org).

**ON THE GROUND** — A team of 18 Tualatin Valley Fire & Rescue firefighters, command and safety staff spent Thursday controlling a fire at the Cooper Mountain Nature Park. Crews from the Cedar Mill, Aloha and Tanasbourne stations gained valuable wildfire training during the burn.



## BEAVERTON

### **EV owners can charge for free**

Tualatin Hills Park & Recreation District has opened an electric vehicle charging station at its Howard M. Terpenning Recreation Complex, 15707 S.W. Walker Road. EV owners will find it in the parking lot off 158th Avenue, just north of Northwest Schendel Avenue.

It's part of a national pilot program, the EV Project, designed to gauge American use of electric cars. Specifically, a company called ECOTALITY North America has partnered with Nissan North America and General Motors (among other investors) to create 15,085 charging systems in Oregon, Washington, California, Arizona, Texas, Washington and the District of Columbia.

The \$230 million project started on Oct. 1, 2009, and is slated for completion on Dec. 31, 2012. It will collect data from 8,300 electric vehicles on the road (5,700 Nissan LEAFs and 2,600 Chevrolet Volts).

Craig Crawford, the park district's vehicle and equipment maintenance coordinator, said it's easy to use the new electric charging station at HMT. "To charge your car batteries, you simply pull up to the station, flip open the lid on the front of the hood and plug in," Crawford said.

Electric car owners can do the charging themselves. However, they first need a Blink network card, which is available at [www.blink-network.com](http://www.blink-network.com). The car also needs to be compatible with the charging station's J1772 plug, Crawford said.

Electricity is free for now, but once the pilot project ends, users can expect to pay for it.

— Tualatin Hills Park & Recreation District



# Recycling program to restore area park

BEAVERTON — Restoration work will transform a former gas station lot into green space at Beaverton's Eichler Park.

The transformation comes through the successful partnership between Metro, the Tualatin Hills Park and Recreation District, Business Oregon and the Oregon Department of Environmental Quality.

After the earlier demolition of a Texaco fuel center on the northeast corner of the park, officials at the Tualatin Hills Park and Recreation District saw an op-

portunity to expand the park at 13710 SW Farmington Road, Beaverton.

Officials were aware of environmental issues on the property but were not sure of the extent and exact nature of the contamination.

The plans would include an assessment of the site's contamination, a restoration plan, the purchase of the land and the cleanup.

Metro's Brownfields Recycling Program was the starting point for the park district.

Funds from the brownfields program, provided

through grants from the U.S. Environmental Protection Agency, are awarded to sites that sit undeveloped because of real or perceived petroleum-based contamination. In 2008, the park district was awarded funding from Metro for the first step of the process: assessing the land's environmental hazards.

After comprehensive sampling, an assessment team discovered around a third of the soil, including some groundwater, tested unsafe for public use. Worse, an abandoned fuel tank

had been neglected below ground.

With the tank removed as part of the assessment, Metro and its consultants developed a cleanup plan for the park district to present to the Oregon Department of Environmental Quality. Metro also encouraged the park district to apply for cleanup funds with the state.

"Investing in the cleanup of brownfields helps us make the most of what we have in our region," said Metro Council President Tom Hughes. "We have a unique opportunity (here) to create a new community asset out of abandoned property."

## Volunteers sought for education program

The Tualatin Hills Park and Recreation District is seeking volunteers to join its new Environmental Education Volunteer Assistants program.

Participants must be at least 18, physically fit and must attend a one-day training program from 9 a.m. to 5 p.m. Wednesday, Oct. 19, at the Tualatin Hills Na-

ture Park Interpretive Center, 15655 SW Millikan Way, Beaverton.

Visit [thprd.org/nature/volunteers/educationvolunteers.cfm](http://thprd.org/nature/volunteers/educationvolunteers.cfm) for more.

# Two volunteers sought for THPRD budget committee

The Tualatin Hills Park and Recreation District is accepting applications to fill two citizen positions on its Budget Committee.

The application deadline is Friday, Nov. 18.

The Budget Committee meets about three times a year and is responsible for providing public oversight of budget preparations, recommending

changes to the proposed budget and supplying information to the public about district business and operations.

The 10-member committee includes all five district board members and five citizen members. Each citizen member is appointed by the board to a three-year term.

Applications are available online at [thprd.org](http://thprd.org).

## ENVIRONMENTAL EDUCATION

# Park district seeks program volunteers

The Tualatin Hills Park and Recreation District is seeking adult volunteers for its new Environmental Education Volunteer Assistants program, for which a training program is scheduled for Wednesday from 9 a.m. to 5 p.m. at the Tualatin Hills Nature Park Interpretive Center, 15655 S.W. Millikan Way.

Participants must be at least 18 and physically able to participate in various indoor and outdoor assignments, such as helping with interpretive hikes, evening nature programs, preschool classes at Cooper Mountain Nature Park or other tasks.

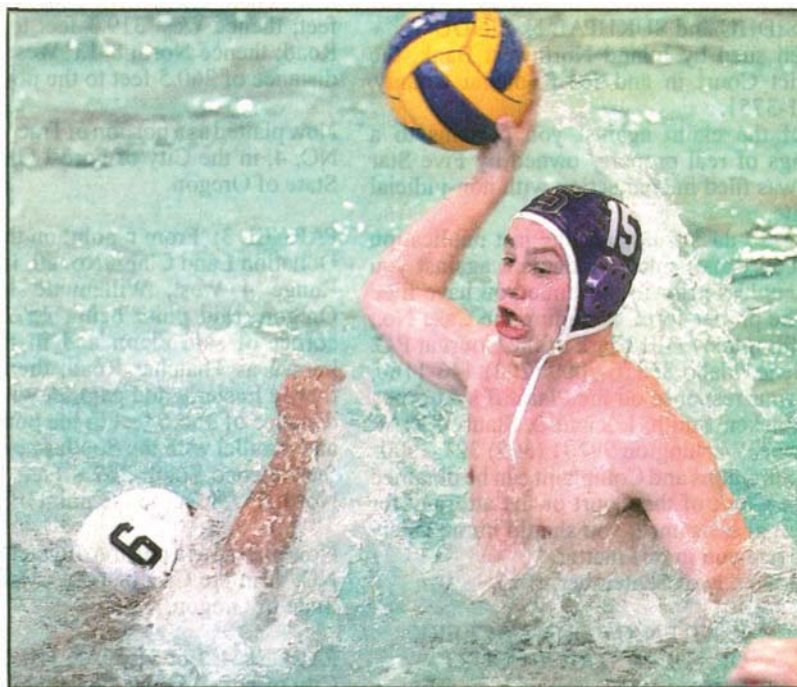
Participants will be trained to assist the district's environmental education staff in delivering programs for all

ages while learning about district policies and procedures.

Each volunteer will provide at least 50 hours of service during the next year. Volunteers may assist at district activities, such as mayor's picnics, Newt Day, Bug Fest, native plant sales, Nature Days in the Park, summer concerts, summer camp field trips, preschool programs and Nature Mobile events.

Volunteers may receive additional training to widen the scope of their expertise in natural resource topics, such as bugs, wildflowers and animal tracks.

For more information and to register for the training session, visit [thprd.org](http://thprd.org).



### CRANK IT UP —

Sunset's Zane Bambusch goes up for a shot over the defense of Westview's Devanshu Awasthi during his team's win at Sunset Swim Center last week.

MILES VANCE/  
The Times





## Washington County Weekend: Woof Walk, Cedar Mill Cider Fest, Pumpkin Bob

Published: Friday, October 14, 2011, 12:00 PM



By **Kjerstin Gabrielson, The Oregonian**



THPRD

Boy Scouts will be pressing free apple cider at this year's Cedar Mill Cider Festival.

Fall is in the air, and Halloween is just around the corner. Time to celebrate cider, pumpkins and marching bands this weekend in **Washington County**.

**Portland Woof Walk Fun Run and Community Dog Walk:** All-ages **community dog walk with family and pet-friendly activities** including free pet wellness checks by Banfield Pet Hospital, arts, crafts, dance party and more. Registration required. Presented by the YMCA of Columbia-Willamette and the Power of Pets by Mars Petcare. 9-11 a.m. Sat, Oct. 15. Greenway Park, 8405 S.W. Creekside Place, Beaverton; free;

**Beaverton Family Resource Fair:** More than 30 **family-friendly organizations will present activities and information** for families with infants through elementary school (ages newborn-11 years and accompanying adults). There will be free vision screening for ages 3-5 who are not already screened in other programs. 10 a.m.-2 p.m. Sat, Oct. 15. Beaverton City Library, 12375 S.W. Fifth St., Beaverton; free; or 503-350-3600

**Fall Festival:** Families can enjoy cookie decorating, face-painting, crafts, clowns, magic show, pumpkin painting, a Kid Fit Room and more at the **Fall Festival**. Noon-4 p.m. Sat, Oct. 15. Cedar Hills Recreation Center, 11640 S.W. Park Way, Beaverton; \$2-\$10 admission (free for ages 1 and younger), some activities free; send email to **bbledsoe@thprd.org** for more information.

**Cedar Mill Cider Festival:** Local Scouts turn antique cider presses and offer free cider at the **Cedar Mill Cider Festival**. Live old-time music; barbecue sandwich lunches and apple crunch available for purchase; community and craft booths; and games and activities for kids. Sponsored by Tualatin Hills Park & Recreation District. 1-4 p.m. Sun, Oct. 16. **John Quincy Adams Young House**, Northwest Cornell Road at 119th Avenue, Cedar Mill; free admission; or 503-645-6433

**Pumpkin Bob:** Bob around in the 89-degree pool and choose pumpkins to take home at the **Pumpkin Bob**. Activities in the lobby and goodie bags for all. For ages 1-15. Adults must be on hand and may be encouraged to participate in some activities. Registration required. 4-6 p.m. Sat, Oct. 15. Harman Swim Center, 7300 S.W. Scholls Ferry Road, Beaverton; \$6; 503-629-6314

**Southridge Spectacle of Sound Marching Band Competition:** Competition features 10 high school marching bands and color guard groups. All bands perform in preliminary competition at 2 p.m.; finals 6 p.m. Presented by the **Southridge Instrumental Music and Dance Ensembles** and the Northwest Association for the Performing Arts. 2-9 p.m. Sat, Oct. 15. Hillsboro Stadium, 4450 N.W. 229th Ave., Hillsboro; \$5-\$15.

-- **Kjerstin Gabrielson**

**Follow @KjGabrielson**

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## CEDAR MILL, CEDAR HILLS



VIRGINIA BRUCE

Boy Scouts operate the apple cider press at last year's Cedar Mill Cider Festival. This year's event is from 1 to 4 p.m. Sunday, October 16, at the John Quincy Adams Young House.

## Events, cider press herald fall's arrival

Two area festivals celebrate fall with food, games, music and fun this weekend. The Cedar Hills Recreation Center, 11640 S.W. Park Way, holds its Fall Festival from noon to 4 p.m. Saturday, Oct. 15. Event planner Bevin Bledsoe says each classroom will stage an event, such as face painting, bingo, cookie decorating, pumpkin painting and more.

"This is super fun for the whole family, and we encourage everyone to come in costume," said Bledsoe, adding that funds raised go toward equipment and building improvements. Admission is \$2 per person or \$10 per family. Children under 2 are free. Call 503-629-6340 for more information.

On Sunday, Oct. 16, the Cedar Mill Cider Festival kicks off at 1 p.m. with local Boy

Scouts serving free tastes of freshly pressed cider. Organizer Virginia Bruce says three presses will run this year, so cider samples will come out faster than ever. Bruce also said that canopies will cover the event, so "people should not let a little sprinkle keep them from coming down and having fun."

The New Five Cents will play music at the festival. Sandwiches, hot dogs, apple crunch with ice cream, cider and pumpkins will be for sale. Bruce is asking longtime residents to sign up to share stories about Cedar Mill for a history project. Events continue until 4 p.m. at the John Quincy Adams Young house, 12050 N.W. Cornell Road.

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## **THPRD seeks 2 for budget committee**

Published: Monday, October 17, 2011, 8:36 AM



By **The Hillsboro Argus**

The Tualatin Hills Park and Recreation District is now accepting applications to fill two citizen positions on its Budget Committee. The deadline is Friday, Nov. 18.

The Budget Committee generally meets three times a year and is responsible for providing public oversight of budget preparations, recommending changes to the proposed budget, and supplying information to the public about district business and operations.

The 10-member committee includes all five THPRD board members and five citizen members. Each citizen member is appointed by the board to a three-year term.

Applications are available at THPRD's Administration Office, 15707 SW Walker Road, Beaverton, and online at **[www.thprd.org](http://www.thprd.org)**. For more information, call Jessica Collins, executive assistant, at 503/645-6433 or send an email to **[jcollins@thprd.org](mailto:jcollins@thprd.org)**.

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**Overlooking the Tualatin River Valley, the Cooper Mountain Nature Park offers more than three miles of trails with varying levels of difficulty.**

## Get into fall at Cooper Mountain Nature Park

As the colors of fall begin to emerge, get outside and explore the trails, natural garden and visitor facilities and enjoy the views and rare habitats at the Cooper Mountain Nature Park near Beaverton.

Overlooking the Tualatin River Valley, the Cooper Mountain Nature Park sits on the southern edge of Beaverton, shouldered by dense urban development to the north and open agricultural lands to the south.

The 231-acre park offers visitors 3 1/2 miles of gravel trails traversing the park's rare habitats and natural features. Cooper Mountain Nature Park is operated through a partnership between Metro and the Tualatin Hills Park and Recreation District.

Hike, walk, watch wildlife or simply enjoy the views when you visit Cooper

Mountain Nature Park with your friends or family. More than three miles of trails with varying levels of difficulty traverse the park and include a 3/4-mile loop that is designed for accessibility.

The trails pass through each of Cooper Mountain's distinct habitats—from forest to prairie to oak woodlands. From these trails, visitors are rewarded with grand views of the Chehalem Mountains and Tualatin Valley, close-up looks at Oregon white oaks and wildflowers, and—if you are quiet and lucky—glimpses of rare animal species like the Northern red-legged frog and Western gray squirrel.

The park includes accessible restrooms and a nature house for environmental education programs that will serve as a

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***The trails pass through each of Cooper Mountain's distinct habitats—from forest to prairie to oak woodlands.***

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base for staff and volunteers. A demonstration garden located next to the nature house showcases native and drought-tolerant plants suited to Cooper Mountain's dry climate and south-facing slopes. The plants have been selected to give back yard gardeners new ideas to try at home.

For the benefit of wildlife please leave your pets at home. No alcohol, smoking, bikes or equestrian use are allowed within the park. Bike racks are available near the nature house. The park is open daily, dawn to dusk.

**Getting there:** From Highway 217 take the Scholls Ferry Road exit and head west on Scholls Ferry past Murray Boulevard. At Southwest 175th Avenue, turn right and go north, uphill, about 1.8 miles and turn left on Kemmer Road. The park entrance is on the south side of Kemmer Road.

From Southwest Farmington Road (Highway 10), turn south on 185th Avenue, which will become Gassner Road, turn left on 190th Avenue and left on Kemmer Road.