



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
November 5, 2012
6:00 p.m. Executive Session; 7:00 p.m. Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Executive Session*
 - A. Personnel
 - B. Legal
 - C. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Presentations
 - A. [U.S. Youth Soccer Recreation Coach of the Year Award - Tom Makowski](#)
 - B. [Parks Bond Citizen Oversight Committee Annual Report](#)
5. Audience Time**
6. Board Time
7. Consent Agenda***
 - A. [Approve: Minutes of October 1, 2012 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: Resolution Appointing Recreation Advisory Committee Member](#)
 - E. [Approve: Resolution for Annexation of Properties per Washington County Ordinance 624 and in Accordance with ORS 198.857\(2\)](#)
 - F. [Approve: Service District Initiated Annexation Resolution](#)
 - G. [Approve: Statewide Transportation Improvement Program Grant Application](#)
 - H. [Approve: Resolution Transfer Adjusting Budget Appropriations for the Fiscal Year Commencing July 1, 2012](#)
 - I. [Approve: Resolution Acknowledging Recent Property Acquisitions and Describing Funding Source\(s\) and Purpose](#)
 - J. [Approve: Timberland Parks & Trails Improvements Site Naming Request](#)
8. Unfinished Business
 - A. [Information: General Manager's Report](#)
9. New Business
 - A. [Approve: Energy Savings Performance Contract - Phase II Project Development Plan](#)
 - B. [Approve: Westside/Waterhouse Trail Connection Master Plan](#)
10. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: October 29, 2012
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: Information Regarding the November 5, 2012 Board of Directors Meeting

Agenda Item #4 – Presentations

A. [U.S. Youth Soccer Recreation Coach of the Year Award - Tom Makowski](#)

Attached please find a memo from Jim McElhinny, Director of Park & Recreation Services, reporting that Chuck Keers, Executive Director for the Oregon Youth Soccer Association, will be in attendance at your meeting to recognize Tom Makowski, Somerset West Soccer Club Coach, for his award as the 2011 United States Youth Soccer Recreation Coach of the Year for Girls by the United States Youth Soccer Organization.

B. [Parks Bond Citizen Oversight Committee Annual Report](#)

Attached please find a memo from myself reporting that Marc San Soucie, Chair of the Parks Bond Citizen Oversight Committee, will be at your meeting to present the Committee's third Annual Report.

Agenda Item #7 – Consent Agenda

Attached please find Consent Agenda items #7A-J for your review and approval.

Action Requested: Approve Consent Agenda Items #7A-J as submitted:

- A. [Approve: Minutes of October 1, 2012 Regular Board Meeting](#)**
- B. [Approve: Monthly Bills](#)**
- C. [Approve: Monthly Financial Statement](#)**
- D. [Approve: Resolution Appointing Recreation Advisory Committee Member](#)**
- E. [Approve: Resolution for Annexation of Properties per Washington County Ordinance 624 and in Accordance with ORS 198.857\(2\)](#)**
- F. [Approve: Service District Initiated Annexation Resolution](#)**
- G. [Approve: Statewide Transportation Improvement Program Grant Application](#)**
- H. [Approve: Resolution Transfer Adjusting Budget Appropriations for the Fiscal Year Commencing July 1, 2012](#)**
- I. [Approve: Resolution Acknowledging Recent Property Acquisitions and Describing Funding Source\(s\) and Purpose](#)**
- J. [Approve: Timberland Parks & Trails Improvements Site Naming Request](#)**

Agenda Item #8 – Unfinished Business

A. [General Manager's Report](#)

Attached please find the General Manager's Report for the November Regular Board meeting.

Agenda Item #9 – New Business

A. [Energy Savings Performance Contract - Phase II Project Development Plan](#)

Attached please find a memo from Keith Hobson, Director of Business & Facilities, regarding a proposed second phase of the District's Energy Savings Performance Contract project. Keith, along with Ann Mackiernan, Operations Analysis Manager, will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

Action Requested: Board of Directors ratification of the Technical Energy Audit and Project Development Plan findings conducted as the initial step in the Energy Savings Performance Contract Phase II, and authorization to execute the Design and Construction of the projects.

B. [Westside/Waterhouse Trail Connection Master Plan](#)

Attached please find a memo from Hal Bergsma, Director of Planning, requesting approval of the Westside to Waterhouse Trail Connection Master Plan. Hal, along with Steve Gulgren, Superintendent of Planning & Development, Rene Brucker, Park Planner, and Paul Agrimis and Steve Roelof of Vigil Agrimis, Inc., the project consultant, will be at your meeting to provide an overview of the master plan and to answer any questions the Board may have.

Action Requested: Board of Directors approval of the Westside/Waterhouse Trail Connection Master Plan.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



[4A]

MEMO

DATE: October 24, 2012
TO: Doug Menke, General Manager
FROM: James McElhinny, Director of Park and Recreation Services

RE: **U.S. Youth Soccer Recreation Coach of the Year Award - Tom Makowski**

Tom Makowski, Somerset West Soccer Club (THJSL) Coach, was honored as the 2011 United States Youth Soccer Recreation Coach of the Year for Girls by the United States Youth Soccer Organization in Boston, Massachusetts this past spring.

Chuck Keers, Executive Director for the Oregon Youth Soccer Association, will introduce Tom at the November 5, 2012 Regular Board of Directors meeting to be recognized by the Board for the award.



[4B]

MEMO

DATE: October 25, 2012
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: **Parks Bond Citizen Oversight Committee Annual Report**

The Parks Bond Citizen Oversight Committee has compiled their third Annual Report (attached). Marc San Soucie, Chair of the Oversight Committee, will be at the November 5, 2012 Regular Board meeting to present the report to the Board of Directors and answer any questions they may have.

Action Requested

No Board of Directors action requested. Informational report only.

Tualatin Hills Park and Recreation District
2008 Bond Measure / Citizen Bond Oversight Committee

Tualatin Hills Park and Recreation District (THPRD) is the largest special park district in Oregon. It spans approximately 50 square miles and serves more than 220,000 residents in northeastern Washington County. THPRD owns or manages more than 90 park sites with active recreational amenities, 60 miles of trails, eight swim centers, six recreational centers and 1,400 acres of natural areas.

In 2008 THPRD, with input from a Bond Task Force, developed a \$100,000,000 bond measure to fund a recommended list of land acquisitions and projects. Bond funds were to be used for present and future needs throughout the district, and included six major components: Park Additions and Upgrades, Natural Area Preservation, Trail Expansions, Youth Athletic Field Additions, Building Expansions and Facility Replacements and Upgrades.

Bond Measure 34-56 "Bonds to Preserve Natural Areas, Water, Improve Parks, Create Trails" was approved by a public vote on November 4, 2008. Sale of the bonds was accomplished in two phases. Bonds totaling \$58,500,000 were issued in April 2009 at an effective interest rate of 4.19%, and the balance of the bonds with a face amount of \$40,060,000 were sold on September 16, 2011 at an effective interest rate of 3.25%. Projected costs to THPRD taxpayers are discussed on THPRD's website at <http://www.thprd.org/news/news.cfm?id=1272>.

The Bond Measure included provisions for a citizen oversight committee and also required yearly financial audits by an independent auditor. Fulfilling this promise, THPRD's Board of Directors established the Citizen Bond Oversight Committee on December 8, 2008 by Resolution No. 2008-15. The resolution states "The purpose and authority of the Committee is to ensure that the THPRD Parks Bond Capital Program meets the objectives of the Bond Measure and funds are expended as promised, with a focus on overall delivery of Bond Measure obligations and "not the details of specific projects or activities." The Committee was directed to report annually to the Board and the public regarding conformance with stated Bond Measure objectives and, to make recommendations, if any, for improving the Bond Program efficiency, administration or performance. The Committee does not design projects, approve project designs, or supervise any THPRD activities. Committee recommendations must have the support of a majority of Committee members.

The Board solicited applications, selected members, and the Committee met initially in May 2009. The Committee's first two reports were delivered to the Board in November 2010, and December 2011, and the complete reports are available on the THPRD website, at www.thprd.org, under the 2008 Bond Measure/Citizen Oversight Committee tab.

This third annual report of the Tualatin Hills Park and Recreation District Citizen Bond Oversight Committee covers the period from July 1, 2011 through June 30, 2012, THPRD's most recent budget year.

Tualatin Hills Park and Recreation District
Citizen Bond Oversight Committee 2012 Report

Introduction and Overview

This has been a very successful and positive year for the bond program. As noted in this report, many acquisitions and projects have been completed, and many more are in progress and either approaching completion or scheduled for near-term completion. While much work remains to be done, it is fair to say that THPRD is making substantive and appropriate progress in all areas of the bond program. THPRD has moved fully into the construction, acquisition, and implementation phase of most of the Bond projects.

Successfully implementing a series of projects as complex as the THPRD 2008 Bond projects requires detailed planning and designing before commencing acquisition or construction. This process is seen in the following table, showing that money spent, construction and acquisition ramped up slowly for the first two years, and then increased considerably over the last two years. A significant number of projects are currently in or past the construction phase and, as such, should be completed during 2012/2013.

THPRD Bond Project - Cumulative Snapshot of Activity

	<u>6/30/2009</u>		<u>6/30/2010</u>		<u>6/30/2011</u>		<u>6/30/2012</u>	
	<u>Units</u>	<u>Dollars</u>	<u>Units</u>	<u>Dollars</u>	<u>Units</u>	<u>Dollars</u>	<u>Units</u>	<u>Dollars</u>
<u>Money Spent</u>								
Each Year	-	\$465,172	-	\$3,351,901	-	\$16,965,163	-	\$13,470,628
Cumulative	-	\$465,172	-	\$3,817,073	-	\$20,782,236	-	\$34,252,864
<u>Construction Projects</u>								
Completed	0	\$0	9	\$1,596,520	15	\$2,609,442	32	\$6,908,882
In Progress	0	N/A	8	N/A	31	N/A	65	\$11,707,732
<u>Land Acquisition</u> <u>(Units in Acres)</u>								
Parks	0	\$0	0	\$177,521	37.69	\$11,835,513	45.57	\$13,739,113
Natural Areas	0	\$0	0	\$3,884	0.76	\$205,845	2.91	\$287,568
Trail Corridors	0	\$0	0	\$11,501	2.87	\$688,849	5.25	\$856,621
Community Center	0	\$0	0	\$4,404	0.77	\$589,963	0.77	\$614,109

Organization and Policies

During 2009 and 2010, the THPRD Board and staff engaged in intensive planning and structuring of Bond Measure projects, establishing priorities, and developing financial and operational principles to guide the staffing, contracting and public communications needed to accomplish Bond objectives. Decisions made in this process, and the Board's reasons for them were discussed in the Committee's 2010 report, which is available online at www.thprd.org, under the 2008 Bond Measure/Citizen Oversight Committee tab.

Financial Summary

FY2009-2012 BOND PROGRAM FINANCIAL SUMMARY (\$ in Thousands)				
Purpose & Promises Made	Initial Program Allocation	Adjusted Program Allocation	Expended through 6/30/12	Balance as of 6/30/12
LAND ACQUISITION				
New Neighborhood Parks	\$9,000.0	\$9,132.3	\$5,636.1	\$3,496.2
New Community Park	\$10,000.0	\$10,160.1	\$8,103.0	\$2,057.1
Natural Area Preservation	\$8,400.0	\$8,534.6	\$287.6	\$8,247.0
New Linear Park & Trail	\$1,200.0	\$1,219.2	\$856.6	\$362.6
New Community Center SW	\$5,000.0	\$5,079.7	\$614.1	\$4,465.6
Total	\$33,600.0	\$34,125.9	\$15,497.4	\$18,628.5
PARKS AND YOUTH ATHLETIC FIELDS				
New Neighborhood Park Development	\$3,750.0	\$4,986.6	\$537.2	\$4,449.4
Renovate/Redevelop Neighborhood Parks	\$3,000.0	\$3,827.4	\$911.7	\$2,915.7
Develop New Community Park	\$5,000.0	\$7,835.2	\$2.6	\$7,832.6
Renovate/Redevelop Community Parks	\$7,000.0	\$9,952.9	\$1,550.6	\$8,402.3
Youth Athletic Field Development	\$5,000.0	\$3,157.4	\$595.2	\$2,562.2
Synthetic Field Development	\$4,000.0	\$0.0	\$0.0	\$0.0
Outdoor Splash Pad	\$525.0	\$0.0	\$0.0	\$0.0
Total	\$28,275.0	\$29,759.5	\$3,597.3	\$26,162.2
NATURAL AREA RESTORATION	\$3,600.0	\$3,822.8	\$384.2	\$3,438.6
NEW LINEAR PARK & TRAIL DEVELOPMENT	\$14,745.0	\$15,387.4	\$3,685.7	\$11,701.7
DEFERRED PARK MAINT. REPLACEMENTS	\$1,500.0	\$1,462.3	\$1,289.2	\$173.1
FACILITIES REHAB, EXPANSION & IMPROVE.				
Facility Rehabilitation	\$6,500.0	\$6,314.9	\$1,851.6	\$4,463.3
Facility Expansion & Improvements	\$7,550.0	\$8,335.5	\$7,630.1	\$705.4
Total	\$14,050.0	\$14,650.4	\$9,481.7	\$5,168.7
ADA/ACCESS IMPROVEMENTS	\$1,000.0	\$1,043.9	\$178.6	\$865.3
BOND ISSUANCE COST & PROJECT MGMT.	\$3,230.0	\$1,258.9	\$138.8	\$1,120.1
GRAND TOTAL	\$100,000.0	\$101,511.1	\$34,252.9	\$67,258.2

Notes to Table Adjusted Program Allocation Column: The primary reasons for the changes in this column are (1) Project Grouping Adjustments to the Parks and Youth Athletic Fields expenditures categories to allow management and contractual development of these projects to move forward in tandem; (2) Facility Upgrade Adjustments between Facility Rehabilitation and Facility Expansion and improvements for the Elsie Stuhr Center Project; (3) other Project Management Adjustments and (4) Interest Earned. Through June 30, 2012, \$1,511,100 of interest earned on invested Bond funds has been proportionately redistributed to all projects except the Bond Issuance Costs and Project Management expenditure categories. The other adjustments are net-zero adjustments and were discussed in more detail in the 2011 Committee report.

Other Funding

Through June 30, 2012, funding sources other than Bond proceeds had been used to provide additional revenue for the following projects which are not included in the Financial Summary Table.

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Camille Park: Local Government Grant Pool award of \$70,000 toward installation of play equipment, picnic pavilion and site furnishings.

Schiffler Park: Land/Water Conservation award of \$40,000 to replace an existing picnic pavilion with a 30' by 40' structure. Since the project received a favorable bid and is expected to be under budget, the System Development Charge Fund contribution of \$50,000 discussed in the 2011 Committee report is no longer part of the funding.

Waterhouse Trail Segments 1, 5 and West Spur: THPRD is requesting \$500,000 from the Washington County Major Streets Transportation Improvement Program (MSTIP). Using this money and savings from other trail projects, THPRD hopes to be able to overcome a budget deficit for this project as well as completing Segment 4 of the trail, which was not including in the original project scope.

Winkelman Athletic Field: The Board authorized up to \$400,000 in System Development Charge funds to be used for additional site amenities such as a dog park and a parking lot.

Cobb Property: \$300,000 of City of Beaverton 2006 Metro Bond Measure local share funds to assist in acquisition of a neighborhood park site in the SE quadrant of the district.

McGettigan Property: \$850,000 of Metro Natural Areas Bond Measure were combined with Bond Funds for the purchase of this property for the new NW quadrant neighborhood park (North Bethany)

Works in Progress - Land Acquisition

Financial Allocation

Proposed Bond Measure land acquisitions and funds allocated for them involved five categories: New Neighborhood Parks -\$9,000,000 (At least one in each quadrant, plus two more anywhere); a new Community Park for the northeast quadrant of the district - \$10,000,000; a Community Center for the southwest quadrant - \$5,000,000; Natural Areas across the district - \$8,400,000; Linear Parks and Trails across the district - \$1,200,000.

Initial cost estimates for land acquisition, based on land values at the beginning of the program, were: Parks and Community Center - \$500,000 per acre; Natural Areas - \$10,000 per acre (assuming that most natural area parcels would be undevelopable); Linear Parks and Trails - \$150,000 per mile.

These costs, and the ongoing accounting for land acquisitions, include the property purchase price, consultant costs for appraisers, appraisal review, environmental review, title and other closing costs, removal of debris, existing structures or hazards, and the hourly rate charged by part time Land Acquisition Specialists.

Properties acquired for new parks and the community center will not be developed from Bond proceeds. Timing and funding for completion and development of these properties will be determined by the Board in the future. Bond proceeds are intended to provide for development of some, but not all, areas acquired for trails and linear parks, and are intended to provide for restoration of many of the areas acquired for natural area preservation.

Timing

When the Bond Program began, the Board chose to focus on park land acquisition first because of the need to buy large parcels of land, which are typically also suitable for immediate urban development and can be subject to price competition. Land suitable for natural areas or trails is often not immediately developable due to topographical or environmental restrictions.

Negotiations with property owners have frequently been slow and often challenging. Many property owners were initially reluctant to accept that market values of property had declined from 2007-2008. THPRD policy is to offer property owners no more than the appraised market value unless there are significant Board-approved reasons for a higher offer. Appraisals are made and then reviewed by a second certified appraiser. In practice, appraisals for many parcels which THPRD has pursued have been difficult to make, because during the nationwide economic downturn there were few transactions to serve as comparable sales for appraisal. Differences of opinion between THPRD and property owners were numerous, and initially caused acquisitions to be slow. The Board spends a portion of almost every monthly meeting in Executive Session discussing potential land acquisitions with staff.

Progress in the 2012-2013 fiscal year has been much stronger, and many of the planned acquisitions have been closed.

Progress To Date

New Community Park, NE quadrant - In April 2011, THPRD acquired a 22.37 acre parcel (the Teufel property) for \$8,000,000. This is an excellent site, larger than anticipated, and was acquired substantially under budget. \$2,000,000 of the allocated budget was not spent. These funds will most likely be used for other categories of land acquisition.

Community Center, SW quadrant - One property has been acquired for \$545,000, in anticipation of acquiring a larger adjacent parcel. It is currently uncertain whether the second acquisition will occur, and if it does not, the acquired property is expected to be sold, and proceeds used for future acquisitions consistent with Bond program objectives. THPRD is considering using a parcel it already owns in the SW quadrant to serve as the site of the Community Center, while acquiring another site elsewhere to use for the community park that was originally planned for the currently owned parcel. This decision is not yet final.

New Neighborhood Parks

SE quadrant: In August 2010, THPRD acquired an 8.65 acre parcel (the Cobb property) for \$2,800,000, of which \$2,500,000 was Bond funds. The City of Beaverton contributed \$300,000 in Local Share funds from the 2006 Metro Bond Measure. This property is significantly larger and more expensive than is needed for a neighborhood park, but it is well located. THPRD may need to reconcile the cost-to-budget difference, if this category of acquisitions ends up over budget, possibly by selling part of the parcel, or allocating other THPRD funds to make up the overage in the category.

SW quadrant: In January 2011, THPRD acquired a 6.67 acre parcel on Farmington Rd. for \$930,000. This parcel includes some natural area elements.

NE quadrant: In February 2012, THPRD acquired a 0.29 acre parcel just off SW Pointer Rd. for \$150,000. THPRD is negotiating to acquire other adjoining properties to bring the total acreage up to neighborhood park standards. There are soil contamination issues on an adjoining property that are slowing the remaining transactions.

North Bethany: In August 2011, THPRD acquired a 7.59 acre parcel east of Kaiser Rd. for \$2,428,000. The majority of the funds used for the acquisition (\$1,500,000) were from the Bond Measure, with the remainder coming from THPRD's local share of the 2006 Metro bond measure. This will be part of a future community park for North Bethany. This acquisition is a little unusual in that the funds were intended for neighborhood park acquisition, but the number of expected THPRD acquisitions in the North Bethany area is substantial, and this acquisition will help achieve overall goals for that area.

Natural Areas

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There is no specific number of natural area properties to be acquired, just a total budget which THPRD is working to use for maximum overall benefit. After a slow start because of the decision to focus initially on park properties, this category has now seen a number of acquisitions. Much acquisition work remains to be completed in this category, as a substantial part of the proposed budget has not yet been spent.

NW quadrant: In January 2011, THPRD acquired 2.84 acres on Bronson Creek, of which about half is a natural area. The funds were allocated from the Linear Parks and Trails category.

SW quadrant: A portion of the January 2011 neighborhood park acquisition on Farmington Road is intended to be restored as a natural area. The Natural Area portion of the acquisition is valued at about \$40,000.

NE quadrant: In April 2011, THPRD acquired 0.76 acres in Cedar Mill (the Collins property) for \$340,000, of which \$170,000 was from the natural areas acquisition category.

SE quadrant: In May 2012, THPRD acquired by donation 2.15 acres near Hideaway Park. Administrative costs are estimated at \$4,300. The donated land value is assessed at \$339,640. This is an excellent, low-cost result for the program.

Pending Natural Area Acquisition

Two additional natural area acquisitions were pending as of the end of the fiscal year. The Board has authorized these acquisitions, but they had not closed as of June 30, 2012.

SE quadrant: 2.25 acres on the western edge of a church property on Hall Blvd. in Beaverton, for a contracted price of \$480,000. This acquisition closed after the fiscal year end, and will preserve a substantial stand of mature trees.

SW quadrant: THPRD proposes to acquire parcels that would expand the Lilly K. Johnson Woods natural area. The acquisition will cost approximately \$700,000, plus \$344,681 from a Metro Nature in Neighborhoods grant, which Metro has approved.

Linear Parks and Trails

NE quadrant: The April 2011 Cedar Mill (Collins property) acquisition included a trails element, valued at \$170,000.

SW quadrant: (1) In April 2011, THPRD acquired for \$60,000 an 1120 sq ft. easement for a future trail connecting the Four Seasons neighborhood to Roy Dancer Park; (2) As of June 30, 2012 two fee simple properties totaling 1.23 acres, five permanent easements totaling 0.46 acre and three temporary construction easements totaling 0.11 acre were acquired to allow for construction of segments of the Westside Trail. As a condition in the land use agreement allowing trail construction, the Bonneville Power Administration required THPRD to extinguish fourteen agricultural easements by paying owners of the easements a nominal amount, typically \$500 each. The total cost of these land and easement acquisitions and extinguishing the agricultural easements was approximately \$17,000, excluding staff time and soft costs such as appraisal and legal fees.

NW quadrant: (1) In January 2011, THPRD acquired 2.84 acres on Bronson Creek for \$424,500 for a future trail head; (2) In November 2011, THPRD acquired for \$110,000 a 0.37 acre easement between Jenkins Road and Baseline Road to serve as a Waterhouse Trail connection.

Remaining Acquisitions and Funds

The Board has been presented with information on several additional potential acquisitions which could close in the first quarter of the 2012-13 fiscal year. Along with completed acquisitions, this represents excellent progress toward completion of the Bond program's land acquisition goals.

Community Center, SW quadrant: This category is not yet complete, and decisions remain to be made about how best to proceed. While one parcel has been acquired, it is not certain to remain with THPRD if other parcels prove more useful.

Neighborhood Parks: Besides the continuing negotiations for parcels in the Pointer Rd. area, THPRD continues to seek a parcel in the NW quadrant, and another parcel elsewhere in the district. Numerous properties are being investigated or negotiated. To date \$5,636,096 has been spent in this category, leaving \$4,174,505 remaining for additional acquisitions.

Natural Areas: \$287,568 has been spent in this category, leaving the substantial sum of \$8,247,054 still to be used for additional acquisitions.

Linear Parks and Trails: To date \$856,621 has been spent in this category, leaving \$362,625 still to be used for additional acquisitions.

Community and Neighborhood Parks - Youth Athletic Fields

The THPRD standard for a neighborhood park is about three acres. The target for community parks is between 10 and 25 acres. Park amenities depend on the size of the site, but community parks usually offer larger facilities such as sports fields, sheltered group picnic areas, on-site parking and restrooms.

In some cases, funds allocated to youth athletic fields have been combined for efficiency with funds allocated to community and neighborhood parks. Careful monitoring is necessary to track the Parks and Youth Athletic Fields expenditure categories to ensure consistency with Bond Measure commitments. Five projects that have an athletic field component have been merged into park improvement projects, however none have been completed as of June 30, 2012. Although these five fields have been combined with associated park improvement projects for efficient construction bids and completion, the original commitment of 10 athletic fields will be monitored and confirmed in future reports.

Progress to Date

By the end of calendar year 2012 four parks will have been completed. Renovation of the Camille Neighborhood Park was completed in the summer of 2012. The athletic field at Meadow Way Park was completed in calendar year 2010. Winkelman Park, including an athletic field, and the renovation of Schiffler Community Park will be completed by the end of calendar year 2012, weather permitting.

Additional amenities have been added to some parks and athletic fields, increasing costs when compared to original budget estimates. However, actual contract award amounts are often less than the original or updated budget estimates. For example, a dog park and parking lot have been added to Winkelman Park which significantly increased costs. The Schiffler Park Construction Cost estimate ranged from \$2,210,000 to \$2,298,000; the final construction budget is \$1,836,000, a significant savings.

Future Projects

Seven parks are scheduled to begin construction in calendar year 2013, which will be a challenging year for this program area.

New Neighborhood Park Development: Right-of-way issues have delayed construction of AM Kennedy Park and its youth athletic field until 2013. Barsotti Park and its youth athletic field, Hansen Ridge Park, Roy Dancer Park and Roger Tilbury Park are scheduled to begin construction in calendar year 2013.

Renovate/Redevelop Neighborhood Parks: Camille Park has been completed, with a cost overrun of

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approximately \$40,000. Construction is scheduled in calendar year 2013 for Cedar Mill Park including its youth athletic field, Pioneer Park & Bridge Replacement and Vista Brook Park. Somerset West Park is scheduled for construction in calendar year 2014.

New Community Park Development: SW Community Park is scheduled to begin construction in 2016 and to be completed in 2017. Funding has been transferred to this park for both a youth athletic field (\$500,000) and a synthetic turf athletic field with lights (\$2,000,000).

Renovate and Redevelop Community Parks: Schiffler Park will be completed (or nearly complete) in calendar year 2012 for a cost approximately \$750,000 less than the budget. Cedar Hills Park including a synthetic turf athletic field with lights is currently on hold because of land issues. It is tentatively scheduled for construction in calendar year 2014.

Multi-Field/Multi-Purpose Athletic Field Development: Meadow Way Park has been completed at a cost approximately \$114,000 under budget.

Winkelman Park Phase 1 is expected to be completed in calendar year 2012. The current estimated cost over-run is approximately \$234,000. This park was originally planned for a ball field, but many additional amenities have been added. The additional cost is attributable to more refined construction quantities and costs, greater costs for earthwork, additions of a waterline, path and trail work, higher quality fencing, site furnishings, a dog park and under drainage for the athletic field. The Board has approved supplementing this project with up to \$400,000 from its System Development Charge Fund because of these additional amenities.

Youth Athletic Fields in Other Park Quadrants are scheduled for construction in 2014 for the Northeast and Southeast quadrants. The Northwest quadrant is scheduled for construction in 2015. The Southwest Quadrant is scheduled for 2016.

Natural Area Land Restoration Projects

Natural area preservation and restoration is an important part of THPRD's work. Problems caused by invasive plants can be quite serious. When allowed to overrun natural areas, these intruders can kill native species by competing for food and sunlight. They can choke waterways, change stream courses, and cause backups. This can result in flooding, erosion and other dangers to water quality. These projects are spread throughout the district.

Most of the natural area preservation funds earmarked by the 2008 Bond Measure are to be used for removal of invasive non-native weeds and replanting with native plants. Results of this work are often slower to become apparent, because newly planted native species take time to grow and become established, while removal of invasive species requires multi-year repetition and maintenance work.

Much of the natural area restoration takes place in conjunction with other park projects. For example, THPRD's work to upgrade Camille Park is two-fold. Funds from the Bond Measure were put to use upgrading amenities as well as restoring natural areas in this 12-acre community park. In 2012, the installation of a new nature play area, a covered picnic spot, expanded pathways, benches and open grassy areas were completed. THPRD is now also working to enhance Camille Park's natural areas, which include an Oregon white oak habitat, a camas lily meadow and a wetland which can be accessed by means of a raised boardwalk.

The current total project budget for this category is \$3.8 million of which only eleven percent has been spent to date. Spending in this category is projected to be \$440,000 under budget.

Many of these projects have been delayed from the original planned schedule. Most of the delayed projects are due to the need to finish park construction, trails and other amenities before the

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restoration can take place. Many projects that only involve restoration have been accelerated.

Partial Project Schedule

Project Name	Start Master Plan	Open to Public
A.M. Kennedy Park - planting and weed removal	October 2010	Winter 2012
Allenbach Acres Park - Pollinator Project	Fall 2011	Spring 2015
Bauman Park - natural area restoration, soft surface trail installation	December 2009	June 2013
Bethany Wetlands Area - replanting natural area	to be decided	to be decided
Bluegrass Downs Park - replanting natural area	to be decided	to be decided
Camille Park - natural area restoration	October 2009	April 2013
Cedar Mill Park - natural area restoration	Spring 2012	Fall 2018
Commonwealth Lake Park - habitat enhancement	August 2009	Spring 2015
Crystal Creek Park - wetland restoration	Winter 2010	Spring 2016
Fanno Creek Park	Winter 2013	Winter 2014
Foothills Park natural area restoration	August 2009	Spring 2014
Greenway Park/Koll Center Wetland habitat enhancements	Spring 2011	Winter 2012
Hansen Ridge Park (formerly Kaiser Ridge Park) natural area restoration	Spring 2012	Spring 2016
Hazeldale Park natural area restoration	Spring 2012	Spring 2014
Hideaway Park replanting natural area	October 2011	Winter 2012
Hyland Forest Park natural area restoration, trail improvements, Nature Play Area	Winter 2009	Spring 2012
Jenkins Estate - natural area restoration, trail improvements	Spring 2009	Summer 2013
Jordan/Jackie Husen Park natural area restoration	Fall 2011	Fall 2016
Lowami Hart Woods natural area restoration, weed removal	Fall 2010	June 2015
Morrison Woods Park habitat enhancement	to be decided	to be decided
Mount Williams Park replanting natural area	January 2013	April 2015
Murrayhill Park natural area restoration	January 2009	Winter 2012
Pioneer Park natural area restoration	November 2011	Spring 2016
Roger Tilbury Memorial Park natural area restoration	Fall 2013	Spring 2017
Summercrest Park natural area restoration	Spring 2009	Spring 2012
Tualatin Hills Nature Park tadpole ponds restoration	July 2009	Spring 2016
Vista Brooks Park - pond buffer restoration	October 2011	Winter 2012
Whispering Woods - natural area restoration, soft-surface trail installation	October 2009	Spring 2012
Willow Creek Greenway natural area restoration	March 2010	Spring 2013
Winkelman Park - natural area natural area enhancements	January 2011	May 2012

Trails and Linear Park Projects

Eight New Linear Park and Trail Development projects have been under construction during the 2012-2013 fiscal year. In July 2011, three projects were ahead of the Original 2009 schedule, four were behind the 2009 schedule and one is a group of seven small natural trails that are not separately tracked. As of the end of June 2012, two are ahead of the original 2009 schedule and five are behind. Overall, the timelines for these projects have remained fairly consistent during the current reporting period.

Specific Project Updates

Ahead of Schedule

1. Westside Trail - Segments #1, 4, & 7: estimated to be \$757,068 under budget (Budget - \$4,307,511); completion estimated in the first quarter of 2013.
2. Waterhouse Trail Segments 1, 5 and West Spur: estimated to be \$1,369,801 over budget (Budget - \$3,863,534); completion estimated in the fourth quarter of 2013. The permitting process is taking longer than anticipated.

Behind Schedule

1. Jordan/Husen Park Trail: estimated to be \$439,794 under budget (Budget - \$1,685,156); completion estimated in the fourth quarter of 2012.
2. Rock Creek Trail #5 & Allenbach, North Bethany #2: estimated to be \$227,505 under budget (Budget - \$2,327,384). The North Bethany #2 part of the project was delayed due to a land use appeal relating to that segment. Construction of the other two segments has begun. Completion of those segments is estimated in the first quarter of 2013. It is likely construction of the North Bethany #2 segment will be completed by the end of 2014.
3. NE Quadrant Trail - Bluffs (Phase 2): estimated to be \$110,084 over budget (Budget - \$271,151). Over budget resulting from increased construction costs due to the site's terrain, wetness, and closeness to neighbors. Completion is estimated in the fourth quarter of 2012.
4. Lowami Hart Woods: estimated to be \$162,940 over budget (Budget - \$874,863). Over budget due to neighborhood concerns and need for additional consulting and staff time. This project is delayed because construction has been split into two phases to minimize impact during migratory bird season. Completion is estimated for the first quarter of 2014.
5. Westside/Waterhouse: estimated to be on budget (Budget: \$1,566,952) Delayed due to land acquisition negotiations. Completion is estimated for the fourth quarter of 2014.

Not Tracked.

Miscellaneous Natural Trails - Trails at Whispering Woods and Hyland Forest have been completed. The budget is \$101,586; the over/under budget status is not tracked.

Deferred Maintenance and Replacements

Seven of the nine projects in this category are complete. The incomplete projects are one play structure replacement (out of eleven sites) and the Permeable Parking Lot at Sunset Swim Center.

Play structure replacement at the Waterhouse site is not yet complete. It is scheduled for completion in spring of 2013. The project is behind schedule due to delays related to the need to address stream corridor impacts. Other site locations had to be considered and there were additional jurisdictional requirements. The Waterhouse playground site is expected to be \$4,000 over budget but Play Structure Replacement overall is projected to be approximately \$30,000 under budget when complete.

Construction of the permeable parking lot at Sunset Swim Center was rescheduled to July 2013 to avoid conflicts with facility structural work timing and to stagger the facility closures. Design and development is substantially complete. The project is expected to be over budget because of the change to the more costly architectural pervious concrete, which was used with very positive results at the Aloha Swim Center.

The Deferred Park Maintenance and Replacements category spent \$1,289,000 or 88% of total budget through June 30, 2012. The category is expected to be over its budget by approximately \$168,000 when completed

Facility Rehabilitation, Expansions and Improvements

Facility Rehabilitation

Eight of the 15 construction projects (not including the Tier 1 analysis – “Upgrades at several facilities”) in this category are complete. These projects mostly involve upgrades for safety and seismic protection. Projects in this category were scheduled based on a project ranking prepared following the Engineering Report issued in April, 2009 (the "Tier 1 analysis"). Cost estimates were generated based on Engineers opinion of probable costs and on a limited amount of information as to the actual construction that would be performed, since the design and a full building analysis had not been completed. Assumptions were made that upgrades would be required to address the worst case seismic scenario.

During the design phase, more economical upgrades were developed for many of these elements. In some cases, the engineers were able to show through additional analysis and/or destructive testing that complete upgrades of the element were not required. For example, it was found at Sunset Pool that the roof did have plywood sheathing so that an invasive reroofing to add plywood to the admin/locker room areas was not necessary and the roof over the pool did not require replacement.

To date, most of the elements identified during the Tier 1 evaluation have been shown to be necessary and in some cases discoveries have been made which will push costs higher than the original estimate. For example, the Aloha Pool plenum was identified as a problem after the initial Tier 1 evaluation. The Beaverton Pool may also require repairs to the plenum that were not originally included.

Projects completed this year are: Harman Swim Center -\$110,000 under budget; HMT 50M Pool - \$64,000 under budget; HMT Admin -\$100,000 under budget; Sunset Swim Center Structural Upgrade - \$425,000 under budget. These four projects are under budget due to favorable bids and scope changes.

Four of the seven remaining projects – Conestoga, Cedar Hills, Dryland and Tennis Center, are expected to be completed by the end of January 2013. The remaining three projects are scheduled as follows: Aloha Swim Center – Feb to April 2013; Beaverton Swim Center– Sept to Dec 2013; Garden Home Recreation Center– Dec 2014 to March 2015.

Because the initial ranking of projects and cost estimates were based on preliminary information and used a worst case scenario, the possibility or likelihood of savings which could be reallocated to other sites was considered at the outset. The Garden Home Recreation Center has the most items and requires the greatest amount of work. It therefore was purposely scheduled last so that any available savings could be reapplied there if desired.

The Facility and Rehabilitation category has a total budget of \$6,300,000, with \$1,900,000 or 29% spent as of June 30, 2012. The category is currently projected to be \$1,098,000 under budget.

Facility Expansion and Improvements

This project group includes an adjusted \$8,335,000 for improvements at existing facilities. Four of the five projects in the category have been completed as of June 30, 2012.

ADA (Americans with Disabilities Act) compliant dressing rooms at Aloha swim center and the HMT Aquatic Center have been completed as well as the HVAC upgrade at the HMT Athletic Center. The Elsie Stuhr Center expansion and structural improvement was completed just prior to fiscal year end with the addition to the library, an increase of the lobby size, relocation of the fitness area, remodeling of main restrooms, and seismic and other upgrades. The Conestoga recreation center was completed by September, 2012 with site work including relocation of playground, parking, splash pad and water wall as well as 8,300 square feet of building additions including classrooms, fitness facilities, and a new

women's locker room.

In the Facility Expansion and Improvements category, \$7,630,000 of the total \$8,335,000, budget (92%) has been spent through June 30, 2012. The category is expected to end up under budget by \$197,000.

ADA Access Improvements

This category includes 14 specific projects, with a total budget of \$1,000,000. Most of the projects have been completed, and there are no indications that the category will exceed its budget. One project at Greenway Park was cancelled from the THPRD project list, as the City of Beaverton constructed suitable ADA improvements as part of a city project, with THPRD acting in an advisory role.

As of June 30, 2012, only two projects remain to be completed. A small project at Waterhouse Powerline Park is in the Construction Documents phase and should be completed in calendar year 2012. The more substantial ADA parking and other improvements project at the HMT Complex is still in the planning stage, in conjunction with other large bond projects at the complex. This project is scheduled for completion in 2014.

As noted in the descriptions of Facility projects, some additional ADA improvements are being constructed as part of other projects, using funds from those categories.

Project Management, Bond Issuance Costs, Accounting

THPRD's goal for this category is 3% of the \$100,000,000 Bond Measure. As of June 30, 2012, actual expenditures were \$1,213,600, less than 2% percent of Total Program Allocation. This category of expenditures is expected to be higher during the implementation phases of a project and to decrease as the project gets under way through completion.

Project Management costs are composed of Planning and Natural Resources staff time spent on each project (other than Land Purchases), including temporary personnel hired for the duration of bond funding (other than Land Purchases). THPRD initially transferred \$1,780,000, and later transferred an additional \$191,110 Project Management and Bond Issuance Costs category to all projects (other than Land Purchases) based on the relation of individual project budget amounts to the total project budget. THPRD's accounting system tracks these costs for each individual project. Based on an accounting report provided by THPRD staff, total Project Management costs through June 30, 2012 were \$1,074,800 and Bond Issuance and Administrative costs totaled \$138,800.

Accounting is by project and appears complete and accurate. No audit findings for fiscal 2011 cast doubt on results for the Bond projects.

Looking Back

THPRD has been responsive and thorough in addressing recommendations made previously by the Citizens Bond Oversight Committee. Some highlights:

- Staff developed a stronger set of reporting tools to facilitate the Committee's responsibility for ensuring the appropriate use of bond funds.
- Staff changed their accounting to allow for more accurate tracking of staff and management time in project budgets.
- Staff continues to provide excellent information about the program to the community.
- Staff added land acquisition personnel and increased activity, which has resulted in a higher close rate on good parcels.

- Staff has organized tours of acquisitions and project sites for the Board and the Committee.

Looking Forward

The Committee continues to monitor the rate of land acquisition for natural area preservation. For sensible reasons THPRD placed initial emphasis on acquisitions for other categories, but this category maintains the largest ratio of unspent funds. THPRD is actively in pursuit of many parcels, so there is reason to expect positive results.

THPRD will need to account carefully for land acquisitions that generate results in more than one category, such as parks, trails, and natural areas. THPRD has been appropriately opportunistic in pursuing properties that satisfy multiple needs, but the accounting of each such acquisition is being handled as a distinct choice. The Committee will work to insure that the net result satisfies Bond Program commitments.

The Committee continues to monitor spending, progress, and results for the park projects into which athletic field funds have been combined, to ensure that appropriate amounts have been spent on those fields.

THPRD will need to develop a plan for remedying the over-spending of Neighborhood Park Land Acquisition funds on some larger-than-anticipated properties. Those acquisitions were strong and opportunistic selections, but they raise bond fund allocation issues that need to be resolved.

The Committee continues to note instances where a project exceeds its budget or expands its scope, and other sources of funding are applied to complete the project. While this is a reasonable choice for complex projects with unexpected or opportunistic changes, the Committee will monitor the promised allocation of bond funds to specific project categories.

Finally, THPRD anticipates a surplus in several Bond Program funding categories once all committed projects or acquisitions have been completed. THPRD, with counsel from the Committee, will need to develop a plan for the re-allocation and use of those surpluses, while remaining consistent with the commitments made by THPRD to the voters in the original bond measure. Consideration of such a plan may be a priority for the coming year. The plan will need to consider whether and how to apply any surpluses to other categories which end up over their bond budget. The Board may wish to consider community input on these issues, and THPRD staff will need time for the planning process. The Committee looks forward to this fortunate discussion.



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, October 1, 2012. Executive Session 6:00 p.m.; Regular Meeting 7:00 p.m.

Present:

Joseph Blowers	President/Director
Larry Pelatt	Secretary/Director
Bob Scott	Secretary Pro-Tempore/Director
John Griffiths	Director
William Kanable	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Land

President, Joe Blowers called Executive Session to order for the following purpose:

- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held pursuant to ORS 192.660(2)(e), which allows the Board to meet in Executive Session to discuss the aforementioned issue.

President, Joe Blowers, noted that representatives of the news media and designated staff may attend Executive Session. All other members of the audience were asked to leave the room. Representatives of the news media were specifically directed not to disclose information discussed during Executive Session. No final action or final decision may be made in Executive Session. At the end of Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President, Joe Blowers, called the Regular Meeting to order at 7:00 p.m.

Agenda Item #3 – Action Resulting from Executive Session

Bob Scott moved that the Board of Directors authorize staff to acquire two properties and an easement in the northwest quadrant of the District using bond measure funds designated for acquisition of new linear parks and trail corridors to allow for construction of a segment of the Waterhouse Trail. Larry Pelatt seconded the motion.

Roll call proceeded as follows:

Bill Kanable	Yes
John Griffiths	Yes
Larry Pelatt	Yes
Bob Scott	Yes
Joe Blowers	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Oregon Recreation & Park Association Awards

Jim McElhinny, Director of Park and Recreation Services, introduced Stephanie Redman, Executive Director for Oregon Recreation & Park Association (ORPA), to make a presentation to the Board of Directors regarding four awards presented to the District during ORPA's 2012 Annual Conference.

Stephanie provided an overview of ORPA's mission and introduced the following award honorees:

- President, Joe Blowers – Natural Resource Section Outstanding Contribution to the Natural Resource Field Award
 - ✓ Stephanie provided an overview of Joe's contributions to the area's natural resource efforts, including his involvement in the Fans of Fanno Creek and East Sylvan Middle School, as well as service on the District's Board of Directors.
 - Joe thanked ORPA for the honor, noting that this award is a welcome surprise.
- Elsie Stuhr Center Expansion Project – ORPA Project Design Award
 - ✓ Stephanie noted that this award is presented annually to the best designed park, athletic field, aquatic facility, urban mall, or recreation building that has been constructed in the past five years.
 - Steve Gulgren, Superintendent of Planning & Development, introduced Tim Wybenga, the consultant architect for the project, and commented that Tim did a great job in working with District staff to reallocate the activity rooms already within the Center, which provided for better utilization of space without adding a lot more square footage.
- Leslie Mundt – Recreation Sports Section Distinguished Service Award
 - ✓ Stephanie recounted Leslie's longtime involvement in ORPA's recreational sports section, as well as her significant volunteerism for the organization and service as past president.
 - Leslie thanked the District for the opportunity to participate in ORPA.
- Sabrina Taylor Schmitt and the Summer Wipe Out Series – Aquatic Section Excellence in Programming Award
 - ✓ Stephanie described the idea that arose from the need to boost open swim attendance, which led to the purchase of a couple of large, inflatable devices that are moved around to the different pools during the summer.
 - Sabrina thanked the Aquatics Advisory Committee for their financial support of the project, noting that it would not have been possible without their support.

Stephanie thanked the Board of Directors and District staff for their partnership with ORPA, noting that this evening's awards are well deserved.

Agenda Item #5 – Audience Time

Mike Meier, 9025 SW Caroline Drive, Portland, is before the Board of Directors this evening regarding the wheelchair ramp to the outdoor tennis courts at the Tennis Center on the HMT Recreation Complex. He noted that as a participant in the annual Northwest Wheelchair Tennis Tournament, he has noticed that the ramp to the court is too narrow for modern sports wheelchairs. He had heard that some improvements were being planned for the area and would like consideration to be given to widening the ramps at that time. He referenced potential United States Tennis Association grant funds for these improvements.

- ✓ President, Joe Blowers, thanked Mike for his testimony and asked that District staff follow up with him regarding his request.

Agenda Item #6 – Board Time

Bob Scott thanked District staff for coordinating the projects tour that took place this past weekend for the Board of Directors and Parks Bond Citizen Oversight Committee members.

Larry Pelatt referenced a comment made by Stephanie during the awards presentations this evening regarding the benefits of the public passing the District's 2008 Bond Measure, noting that he would like to echo those comments and thank all of the residents who voted in favor of the 2008 Bond Measure. The District has made a lot of progress thanks to the support of the District's users and taxpayers.

Bill Kanable notified the Board that he would be recusing himself from the discussions and vote this evening pertaining to the Affiliated Sports Policy.

John Griffiths echoed Larry's comments, noting that he was impressed by the quality of the projects they viewed on the tour and that the District is blessed to have such community support and access to so many amenities and facilities.

President, Joe Blowers, expressed agreement with Larry and John's comments as well, noting that the support of the District's taxpayers is amazing and that the Board could not accomplish what has been done without that support. It is wonderful to be part of an organization that, in general, people love what it does. He also thanked the Board for their willingness to work together on various issues despite different backgrounds and perspectives.

Agenda Item #7 – Consent Agenda

Larry Pelatt moved the Board of Directors approve Consent Agenda items (A) Minutes of September 10, 2012 Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Appointing Elsie Stuhr Center Advisory Committee Member, (E) Consultant Contract for Somerset West Park, and (F) Resolution Declaring a Portion of District Property as Surplus & Authorizing its Marketing and Negotiation for Sale. Bob Scott seconded the motion.

John Griffiths asked for additional information regarding Consent Agenda Item F, Resolution Declaring a Portion of District Property as Surplus and Authorizing its Marketing and Negotiation for Sale. He observed that the parcel proposed for sale is contiguous to park property and asked what deems this portion as surplus property relative to the rest of the property.

- ✓ Hal Bergsma, Director of Planning, replied that the entire property was initially acquired a few years ago as the future location of a trailhead for the planned Bronson Creek Trail; however, the entire property is not needed for that use. The parcel proposed for sale is fronting on the street on the north end of the site and could be developed with three or four residences contiguous to the existing subdivision. The funds that would be derived from the sale would go back into the bond fund for land acquisition to be used to purchase other land that could be better used by the public. In this case, District staff does not see a need to retain the northern part of the site in order to fulfill its purpose.

John asked about the natural resource value of the property.

- ✓ Hal replied that there is natural resource value at the southern end of the property, which contains some of the riparian corridor for Bronson Creek, but not at the northern end.
- ✓ Doug Menke, General Manager, commented that the District has sold similar parcels in the past when the intended purpose of the purchase was for one specific amenity, such as a trail access point. Due to limited funds for acquisitions, it made sense to protect the desired amenity, but attempt to reimburse the acquisition fund if more property was purchased than truly needed.

John asked if the property under discussion this evening could be considered a potential community garden site. He wants to ensure that the District looks at all of the options prior to disposing of the property.

- ✓ Doug replied that the intended purpose for access to the acquisition funds was specifically for a trailhead and that there are already several parks in the area. The site would be challenged for a community garden due to a lack of access to water.
- ✓ Hal noted that District staff is only seeking authorization this evening to market the property and negotiate a sale. Approval by the Board of Directors will be sought for the actual sale. If the Board feels that the District is not receiving enough compensation in order to justify the sale, at that point the Board may choose to retain the property.

John asked if staff has an idea of what the market rate will be for the property.

- ✓ Hal replied that he is having a pre-application meeting with Washington County staff in the near future to discuss what types of offsite improvements would be needed in order for development to occur on the property.

John clarified that the reason behind his interest in this is that the District is typically in the practice of acquiring land; not disposing of it.

Roll call proceeded as follows:

Bob Scott	Yes
Larry Pelatt	Yes
Bill Kanable	Yes
John Griffiths	Yes
Joe Blowers	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. Bond Program

Hal Bergsma, Director of Planning, provided a brief overview of the memo included within the Board of Directors information packet regarding bond program efforts, including a recent Parks Bond Citizen Oversight Committee meeting, land acquisitions, a capital projects construction update, and an overview of recent and upcoming neighborhood meetings. Hal offered to answer any questions the Board may have.

- ✓ Hearing none, President, Joe Blowers, requested the staff report for the next agenda item.

B. Affiliated Sports Policy

Scott Brucker, Superintendent of Sports, provided a detailed overview of the memo included within the Board of Directors information packet regarding a new District Compiled Policy (DCP) being proposed for the Board's consideration pertaining to the relationships and responsibilities between the District, its affiliated sports groups, and other user groups. Scott noted that this new policy was first presented to the Board at their June 18, 2012 Regular Board meeting for an initial review, at which time the Board directed staff to conduct additional outreach meetings to the affected user groups. These meetings have been completed and the feedback received is included within the Board of Directors information packet and is generally favorable and focused on the operational details of the policy. Scott stated that Aloha United Soccer Club voiced objection to the proposed policy during Audience Time at the August 18, 2012 Regular Board meeting and via an email that was provided to the Board in advance of this evening's meeting, a copy of which has been entered into the record. Scott described the process beginning in 2010 that led to the development of the policy being proposed this evening and which included creation of a Community Sports Delivery Task Force (CSDTF) who submitted recommendations to assist in forming the policy. Scott commented that should the Board approve the proposed policy this evening, staff is prepared to complete the final documents that will become the

operational portion of the policy and the new guidelines. Once all of the documents have been finalized, staff will begin implementation meetings with the various sports and user groups in January 2013. Due to operational variations and schedules, the implementation schedule will be different for each sport; however, staff is targeting December 2015 for completion, which will include formal letters of agreement. Scott offered to answer any questions the Board may have.

Bob Scott asked for additional information regarding the targeted completion date of December 2015 and how this date was determined.

- ✓ Scott replied that the timeline is perhaps a little longer than necessary, but as an example, spring sports will not be able to begin meeting until the fall due to how busy they are in the spring, and some sports have two seasons. Staff is trying to ensure that the volunteer groups have adequate time to work on it. Although the majority of items already exist, or can be developed relatively easy over time, staff did not want to put pressure on the volunteer groups.

Larry Pelatt asked whether there is any incentive for groups to begin implementation prior to the deadline.

- ✓ Scott replied that, for example, the Little League groups, with the exception of some minor items, have all of the required information already compiled.

Larry asked if such groups are likely to implement prior to the deadline.

- ✓ Scott replied that no groups have expressed a wish to drag the process out longer than necessary and some have expressed the desire to speed up the process.
- ✓ Doug Menke, General Manager, noted that the timelines that have been established are worst-case scenarios. The hope is that each group, although it may vary, will not extend past this deadline.

John Griffiths asked for clarification regarding the process for requesting use of District facilities under the affiliated or partner associated status. He asked whether such facilities include all facilities, such as parks, or just athletic facilities.

- ✓ Scott confirmed that such use requests can also include classrooms. Some of the groups have asked about gaining access to gyms as well in order to conduct practices inside, but in general it is for facilities that they need for their operations.

John noted that there are four categories of users listed: affiliated, partners/associates, renters, and commercial. He noted the requirement that such use is for non-profit purposes. He provided an example of Nike wanting to have an employee barbeque at one of the parks, noting that although the event itself is not for profit, the company is for profit. He asked whether this policy would restrict such use in any way.

- ✓ Scott replied that it would not, noting that, in this case, Nike could rent the space it desires as long as that space is available.

John suggested the sentence within section 7.16(B)(3), "For profit enterprises are not eligible" be changed to "For profit activities are not eligible".

- ✓ Doug expressed agreement.
- ✓ Scott noted that many of the sports groups conduct fundraisers, tournaments or events with vending, or charge a fee to make money through the tournament, and that those are acceptable uses and considered to be valuable to the District as they keep the players local and help minimize the costs for the players to participate.

President, Joe Blowers, requested additional discussion regarding the timeline, asking why it would take so long for some clubs to come into compliance.

- ✓ Scott replied that the timeline is not directed at any one group or sport; it is directed on a global level. He conceded that it is a generous timeline and that no group has indicated that they needed that long, but it was set to avoid putting pressure on the volunteer

groups in the development of the requested documentation. Some of the information being requested could be relatively detailed and rather than force them to put it together, the hope is that the groups will have the time and energy to do so, thereby ensuring a better quality end product.

Joe commented that it sounds like the reason behind the generous timeline is due to the fact that those putting the information together are volunteers.

- ✓ Scott confirmed this and added also because some of the information to be developed could be technical in nature.

Larry asked for confirmation that the information to be developed is the roster information, bylaws for the clubs, etc.

- ✓ Scott replied that the majority of the information to be developed is going to be based on the job descriptions for the board of directors, code of conduct for players and coaches, background check processes, and safety plans. Every group is a little different in terms of how much of this information they already have and their perception of how technical it should be versus what help the District can offer. He believes this information will be the most time-consuming for most groups to produce. Since they are all non-profits, they already have mission statements and bylaws.

President, Joe Blowers, opened the floor for public testimony.

Paul Blackmore, 17813 SW Washington Drive, Aloha, is before the Board of Directors this evening as President of Aloha United Soccer Club (AUSC). Paul stated that Scott's staff report this evening does not give an accurate reflection regarding the attitudes of the sports groups regarding the new policy. He stated that the reason the timeline is so long is because the Westside Timbers soccer club has 50% out-of-District players. He criticized Bill Kanable for recusing himself from voting on a policy that he propagated. He stated that this is a discriminatory policy and that out of the 22 clubs that are affiliated with the District, the only policy pertaining to competitive or recreation is being placed on AUSC. He stated that there was no operational policy to begin with, but that it has been enforced for years; however, there is a contract that allows AUSC use of the fields, which is being denied. The Board has not rectified this, despite nine months of testimony. He described how in reaction to the issues brought forth by AUSC, the District convened an advisory committee on which AUSC or Milltown United Soccer were not asked to participate. He denied that AUSC voluntarily opted out of the agreement for use of the synthetic turf fields and listed numerous boards and committees that Bill Kanable has served or is serving on, including the Westside Timbers, which is the club getting all of the benefits. He asked that if the Board approves the policy this evening, that they state why they are supporting a discriminatory policy and standing behind one club getting preferential treatment over all of the other clubs. He questioned why after 10 years of not having a policy, all of a sudden a policy has been proposed that will force AUSC to choose between having a recreational or competitive club. Prior to this policy, it was merely that the District would recognize the recreational club, but not the competitive club. He asked again for the Board to explain why they are moving forward with this policy.

Lara Bourn, 3880 SW 188th Avenue, Aloha, is before the Board of Directors this evening representing Aloha United Soccer Club (AUSC). Laura stated that her son has played both recreational and youth development soccer with different clubs in the area. She noted that these are challenging economic times and that Westside Timbers charges \$950 per child to play in their U10 competitive program, and up to \$1,450 for higher levels. They also require extensive apparel and uniforms, which can push the total to over \$2,000. However, AUSC only charges half this amount and does not require so much apparel. She does not understand why it hurts the District to have another competitive soccer club. She has been supportive of the

District and realizes that some areas in the country do not have such facilities; however, she also does not think it is fair for the Board to deny their request for a competitive club in Aloha. She believes all of the players in the clubs should be in-District, noting that she has seen Tualatin Hills United Soccer Club and Westside Timbers scout players in the recreational clubs for their competitive clubs. She stated that there needs to be fairness for everyone and that the children should have more choices in terms of what competitive clubs to join.

Heather Pamplin, 8540 SW 147th Terrace, Beaverton, is before the Board of Directors this evening as Vice President of Aloha United Soccer Club (AUSC). Heather thanked District staff for being forthcoming in answering her questions. In addition, she thanked Bill Kanable for recusing himself from this evening's discussions as they had requested. She explained that as she has educated herself on this topic, it became clear to her that the District has been enforcing an operational policy onto AUSC that did not exist yet; there is nothing currently written into operational policies that forces AUSC to choose to be either a recreational or competitive club and she does not believe it is in the District's, community's, or children's best interest to force that type of choice as part of the affiliation process. She asked why the District should have any say in what types of programs a club offers its membership. She also does not believe affiliation is in the best interest of the community, as the community will decide which clubs are best by voting as consumers. Affiliation creates special interest groups that are counter to the trust the taxpayers place in the District with their dollars. The District should only have one role with respect to youth sports; to provide facilities on a fair and equitable basis. She referenced the timelines within the proposed policy, noting that there are two: a 2013 deadline for the paperwork and a 2015 deadline for the in-District ratio. She clarified their written testimony, stating that AUSC supports one deadline of December 31, 2013 for everything. She noted that AUSC also disagrees with the proposed ratio requirement of at least 50% in-District participants for teams, noting that they believe teams should have at least 70% in-District players. There are plenty of in-District competitive soccer players and a 50% in-District ratio suggests that the primary function of an organization is to win; not to serve the District's community. Additionally, it is unfair to tell in-District players that there are not enough fields to go around when there would be plenty of fields if the focus was on serving primarily in-District youth. She asks that the District stop insisting that AUSC's competitive program is not affiliated, but that their recreational program is.

Scott Porter, 17864 NW Lone Rock Drive, Portland, is before the Board of Directors this evening as President of Somerset West Soccer Club. Scott stated that he was a member of the CSDF as the recreational soccer representative and participated in the assessment and evaluation of the District's existing procedures for affiliation, recognizing that it was not a Board policy, but procedures being implemented by staff. He supports the need for the Board policy, noting that the District has been operating under a procedural basis for many years and that it is time to adopt a policy at this level in order to guide staff and the development of the operational procedures, several drafts of which have already been in process and shared at previous meetings. In many cases, the procedures were already being utilized and implemented by staff without the oversight of a Board policy governing the development. The new operational procedures may provide some challenges for many of the clubs in terms of coming into compliance, which might involve amendments to bylaws, creation of new policies or altering existing policies. Regarding the question of whether three years is a reasonable timeline, he believes it could be for some of the organizations to be able to get their volunteers together in order to produce quality work. He noted that these procedures are necessary, not only for the clubs' benefit, but also to ensure effective management of the District's facilities, appropriate coordination of the use of those facilities, and important to the District in terms of a risk management perspective. He looks forward to the staff assurances that they will be working with the clubs on the implementation and will provide assistance in coming into compliance.

Eric Ufer, 8450 NW Ash Street, Portland, is before the Board of Directors this evening regarding the proposed Affiliated Sports Policy. He explained that choice and transparency are very important, as is perception, and that soccer changed his world as a child. He described his experience as a coach and board member for Milltown United Soccer Club and the turnaround the club has experienced with the community's support. He is keenly aware of what the community can accomplish by working together, but is also aware of the damage perceptions can cause. He stated that he feels transparency has been lacking through this process and if he would have known in the beginning what he knows now, he would have been more involved. He stated that in the past there has been an attempt to combine Tualatin Hills United Soccer Club and Westside Timbers and he believes that the policy may give them the opportunity to combine and therefore meet the 50% in-District requirement. He stated that already this year the Westside Timbers merged with Sherwood and Tualatin, which is going to affect their out-of-District numbers. As the Vice President of Tualatin Hills Junior Soccer League, he was not made aware of this merger and feels that it should have been disclosed. He has not spent a lot of time on the Affiliated Sports Policy, but unfortunately his perception is that it is suspect. He feels that a little more time spent on this policy may be valuable in order to ensure that what is being proposed today is right for the future. He read an email he received recently from a parent of one of his players that thanked them for making the girls feel like athletes, noting that this is an amazing feeling that they strive to provide for their players.

Lara Bourn asked to address the Board of Directors again, noting that a lot of the children that live in the Aloha area are not as fortunate as those in other areas. She stated that these children need a sport to keep them out of trouble and need a program that their parents can afford. Unfortunately, school budget cuts have reduced many of the options that used to be available to children for after school activities. AUSC provides a service to get the children into an activity that focuses their energy onto something positive rather than impacting the community in a negative way. She asks that the Board consider this, noting that in order to direct these children onto the right path for the future they need to be offered options rather than being told that they are not important enough.

President, Joe Blowers, opened the floor for Board discussion.

Joe asked at what age a child is unable to participate in the recreational soccer program.

- ✓ Scott replied that Tualatin Hills Junior Soccer League does their best to provide such a service for participants through the end of high school. Scott noted that around age 14 it becomes more difficult to find an adequate number of participants due to children becoming interested in a variety of activities; however, he is unaware of any recreational club that excludes children based on age, although they may attempt to combine clubs to ensure that the service remains available.
- ✓ Larry recounted his own experience with his children's soccer participation, noting that one of his children had a combined junior and senior soccer team. He noted that around the high school age, the children begin to limit the variety of sports they play to concentrate on just one sport, or begin working at a job instead.

Joe asked how the ratio of at least 50% in-District players was determined for the competitive clubs' individual team rosters.

- ✓ Scott replied that a few different factors were explored, including a review of the current in-District versus out-of-District ratios for the competitive clubs (Babe Ruth Baseball, some softball groups, and two classic soccer organizations). As the participants get older, into the high school age range, it was not desirable to the CSDF for an entire team to consist of only out-of-District participants. Another key recognition was that this is an operational issue and if the ratio is not working or if facilities become more scarce,

the task force would need to reassess this issue. In the end, they chose a percentage they felt was an appropriate starting point, in that the ultimate desire is to see a greater ratio of in-District participants than 50%.

Joe asked who would be responsible for reviewing the ratio should it need to be changed.

- ✓ Scott replied that either the CSDTF could be reconvened or other working groups could be used, such as the fields committees for soccer and baseball/softball, the Sports Advisory Committee or Unified Fields Steering Committee. A mixture of these groups could be used or each could be approached individually.
- ✓ Larry commented that, especially for the competitive clubs, as their participants get older, some clubs have problems finding enough in-District participants to form a team. The end result can be that a particular age group for a particular year is struggling to get enough in-District players.
- ✓ Scott noted that it is not only the number of participants that can become challenging, but the level of those participants as well. For example, if there are not enough "A" level players to form a legitimate "A" team. Sometimes "A" level and "B" level players can be combined to form a team in order to make the ratio, but there are many factors that go into this consideration. He described how baseball is especially complicated when it comes to this issue.

Bob asked whether each of the affiliated sports groups has a competitive club in addition to their recreational clubs.

- ✓ Scott replied that they do not.

Bob asked for confirmation that the District's competitive level programming exists only for baseball and soccer.

- ✓ Scott confirmed this, noting that lacrosse has asked for a competitive program, but the District has denied this request due to lack of facility space. There are a few softball groups that participate at a competitive level, but they require very limited resources from the District. In addition, there is a small competitive section for Aloha Youth Cheer.

Bob reiterated that one of the reasons for starting this process and convening a task force in 2010 was to protect the District's resources since the fields and facilities are limited and the main priority is to make sure that the recreational programs are adequately serviced.

- ✓ Scott confirmed this.

Larry commented that the driving force behind this process is affiliation, but keeping the recreational programs that serves the vast majority of the sports groups in-tact.

- ✓ Scott confirmed that the desire is to keep the recreational program in-tact, as well as address a number of groups that desire to participate with the District. He agreed that it is about protecting the District's recreational assets and not growing out-of-District, but also putting a process in place that someone can utilize when there is a request to gain affiliated status, such as an adult league.

Larry asked for confirmation that if an adult league wants to form and wishes to use District facilities, they could rent space, assuming it is available. However, if it has already been committed to the District's recreational programming or affiliated groups, it is not available.

- ✓ Scott confirmed this.

John commented that it sounds as if the demand from the recreational programming is so great that it tends to monopolize most of the capacity.

- ✓ Scott replied that this is the case for two times during the year; in the spring and summer/early fall.

John asked for confirmation that there is capacity available during those other times of the year, as well as during some times throughout the day that are not very desirable.

- ✓ Scott confirmed this.

John asked for the background regarding the two competitive soccer clubs affiliated with the District and why this has been chosen as the optimal arrangement, or whether some other arrangement would be optimal in regard to the number of competitive clubs.

- ✓ Scott replied that it is optimal when taking into consideration the District's current assets and resources. As he mentioned earlier, the District has requests from lacrosse to form a competitive club and other adult leagues that wish to grow. Although their growth is not huge at the moment, they are making such a request that the District cannot accommodate at this point.

John asked what the difference is between competitive and recreational clubs.

- ✓ Scott replied that, per the definition contained within the policy, a recreational program consists of only in-District participants and everyone is welcome to participate. There are no tryouts or cutoffs. Whereas, competitive level play includes participants from outside District boundaries in order to make the team more viable to play in the league. Players are selected and some may be turned away, although some clubs have development leagues for those participants as well. The adult leagues generally do not select players and are mainly interested in comprising a team to play once a week.
- ✓ Scott continued regarding John's question regarding the optimal number of competitive clubs, noting that due to the capacity of the District's facilities, a determination was made that this needs to be limited. However, as the District's capacity grows, such as through the 2008 Bond Measure improvements, this opens up more interesting options in terms of participation and expanding programs. Right now, the District's message has been no expansion for spring and fall programs, but the hope is that as more inventory comes on-line, there will be the capacity to increase. At this point, the strategy is to trim down the out-of-District participation, try to include more in-District participants, and have the ability to grow and change with the sports as they change. The District's sports have not changed over the past 10 years due to facility constraint; not because they do not want to, need to, or that it would not be beneficial for them to do so.

John described that the current situation of two competitive clubs as meshing with the capacity constraints of the District.

- ✓ Scott agreed, noting that another factor is that once the District begins adding competitive clubs, at what point does it begin denying such requests.

Joe asked for an overview regarding why the District has affiliated sports groups.

- ✓ Doug Menke, General Manager, replied that the affiliation process is akin to a program delivery method. Any public agency has options and in the case of the predominance of the District's sports area, the affiliation process was chosen. He stressed the need to view these relationships as partnerships, in that it is a working agreement with reasonable expectations by the District of the groups it has chosen to affiliate with and there is reasonable expectations back from those groups of the District. Affiliation also provides an efficient cost-delivery system. There is no question that if the District were to manage all of the sports leagues, it would cost the taxpayers more money. The methodology is good, but does not come without challenge. The District is relying upon a huge number of volunteers to deliver this program and, by nature, a volunteer base has turnover. The basis of communication and challenging decisions that were made many years ago lose their content and material as you move forward and this is not without challenge. However, he still believes that the affiliation/partnership method is a great method for a public agency to utilize in delivering its programs.

John theorized that the core question that has come up this evening is what the District's role and value is in the sports supply chain. He has heard it before tonight that perhaps the District should just be delivering the facilities and that the consumer market will make the choices. However, that is not what he believes the Board is elected to do or is the charge of the District.

The District may provide an affiliate model to facilitate delivery, but the District is ultimately responsible for the end product. The District needs to ensure that there is opportunity for everyone in the District participate, whether it is soccer or any other sport. Many employees could be hired in order to manage all of the teams and do everything necessary down to the last detail, or the District could work through the affiliates and volunteers. The District is responsible for delivery of the final product and is using affiliates and volunteers in order to do that. He believes that this is what the Affiliated Sports Policy is focused on; trying to make sure that the assets of the District get delivered to the widest possible base of people within the District.

- ✓ Larry expressed agreement, noting that the District has a fiduciary responsibility to the taxpayers not to hire those employees when the service delivery could be accomplished with an affiliated volunteer base. The District has been very efficient in this and he does not want to see it moved to an employee-provided service.

John noted that in addition to the financial benefits, volunteers can also reach deeper into their respective communities and are able to accomplish things in a more efficient way than the District can at times.

Bob commented that he, too, sees this issue from a perspective of limited resources that the District needs to protect. The recreational side, which is the District's first tier of priority, takes up the bulk of the time, requiring the District to facilitate a means to distribute what is left. He expressed agreement with the previous comments that the volunteers provide a valuable service to the District much cheaper than employees could. However, the District does not have enough capacity in that next tier in order to facilitate the additional capacity being requested. There needs to be some way to regulate such requests and he believes this policy does that.

Joe reiterated that the District's emphasis needs to be on recreational soccer and he believes philosophically as a Board, and perhaps as a District, the District's purpose is to give everyone an opportunity to get out and enjoy themselves, have fun, be active and learn a skill. If the District has the facilities for going beyond that, such as for competitive leagues, that is fine, but it should not be the primary purpose of the District. In his opinion, the Affiliated Sports Policy keeps this purpose at the forefront.

Joe continued that in defense of Bill Kanable, the Board has thoroughly explored the issue of a conflict of interest and it has been clear from the District's legal counsel that there is absolutely no actual conflict of interest with Bill and that he has had no material benefit as a soccer coach or soccer board member that he has gained by being a member of this Board. Joe commented that, in fact, most of the actions that were taken, such as the use contracts for Synthetic Turf Field #1, were signed long before Bill was elected to the Board. He thinks there have been a lot of unfair comments about Bill and he wants to say that while there have been on occasion some unfortunate overlaps, there has been no conflict of interest and he thinks Bill has conducted himself with a lot of honor and integrity through this process. He also appreciates his withdrawal from the process tonight in order to stay away from any appearance of conflict of interest, although he does not believe it exists anyway.

John noted that a lot has been said about the contracts for the synthetic turf fields and that he is the only person currently on the Board who was also on the Board when they were signed. Ten years ago, when the idea of synthetic turf came before the Board, he was skeptical and would rather have spent that much funding on land acquisition. It took some time, but when he saw the marked difference in utilization over a natural grass field, he became a convert. At that time, since it was a new amenity, the District did not have a lot of funding for it. A passing of the hat occurred and there were certain leagues who opted in and some that opted not to participate. Football opted in, as did lacrosse and some of the soccer clubs. Those who opted in received the ability to reserve allocations for the field; those who did not opt in would still be able to use

the field, but would have to wait in line, which was fair. Now that those contracts are coming to an end, the District will have to reevaluate how they are handled. However, the original contract was never an attempt to prioritize or favor one group over another. It was simply a matter of getting the asset paid for and giving those who helped pay for it a reward for their contributions. The obvious way to do this was to grant them higher priority in the use of the fields that they helped fund.

President, Joe Blowers, stated that he would entertain a motion.

Bob Scott moved the Board of Directors adopt the Affiliated Sports Policy as presented and direct staff to begin implementation of the policy. Larry Pelatt seconded the motion.

Roll call proceeded as follows:

Bob Scott	Yes
Larry Pelatt	Yes
Joe Blowers	Yes
John Griffiths	Yes
Bill Kanable	Abstain

The motion PASSED by MAJORITY vote.

C. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- GreenPlay/Comprehensive Plan Update
- The Intertwine Fall Summit
- Board of Directors Meeting Schedule
- Business Energy Tax (BET) Credits
 - Keith Hobson, Director of Business & Facilities, provided a brief update regarding the District's sale of its BET credits received via the District's Energy Savings Performance Contract project, noting that all have been sold but about \$5,000 which leaves the District with \$190,000 to set aside as leverage for future energy savings improvement projects.

Doug offered to answer any questions the Board may have regarding the General Manager's Report.

- ✓ Hearing none, President, Joe Blowers, adjourned the meeting.

Agenda Item #9 - Adjourn

There being no further business, the meeting was adjourned at 8:45 p.m.

Joe Blowers, President

Larry Pelatt, Secretary

Recording Secretary,
Jessica Collins

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
265166	09/05/2012	KUNP-TV	1,008.00
265517	09/18/2012	Community Newspapers, Inc.	2,023.00
265698	09/25/2012	Oregonian Publishing Company Advertising	4,012.18
			\$ 7,043.18
265497	09/17/2012	Aronson Security Group	8,000.00
265499	09/17/2012	BBL Architects	1,071.79
265513	09/17/2012	Skyward Construction	68,113.29
		Capital Outlay - Bond - Facility Expansions & Improvements	\$ 77,185.08
265504	09/17/2012	Hahn & Associates, Inc.	1,900.00
265529	09/20/2012	Romanaggi Valuation Services, LLC	2,550.00
		Capital Outlay - Bond - Land Acquisition	\$ 4,450.00
265274	09/11/2012	Scholls Valley Native Nursery	8,465.00
265746	09/25/2012	Confluence Construction & Restoration Co.	1,925.00
		Capital Outlay - Bond - Natural Resources Projects	\$ 10,390.00
265031	09/05/2012	Carlson Testing, Inc.	1,666.50
265034	09/05/2012	David Evans & Associates, Inc.	11,140.67
265043	09/05/2012	Paul Brothers, Inc.	157,339.96
		Capital Outlay - Bond - New/Redeveloped Community Parks	\$ 170,147.13
265041	09/05/2012	OSCPA	6,000.00
265503	09/17/2012	GreenWorks, PC	9,885.76
265507	09/17/2012	Lango Hansen Landscape Architects, PC	5,406.50
265510	09/17/2012	MIG, Inc.	2,213.75
265526	09/20/2012	Lango Hansen Landscape Architects, PC	3,659.75
265749	09/25/2012	GreenWorks, PC	5,391.59
265753	09/25/2012	Vigil-Agrimis, Inc.	16,456.78
		Capital Outlay - Bond - New/Redeveloped Neighborhood Parks	\$ 49,014.13
265034	09/05/2012	David Evans & Associates, Inc.	13,270.81
265310	09/12/2012	Portland General Electric	3,560.78
265500	09/17/2012	Brian C. Jackson, Architect, LLC	8,389.32
265506	09/17/2012	Lance Ward Services	12,320.00
265524	09/20/2012	Brant Construction, Inc.	293,550.00
265530	09/20/2012	Walker Macy	9,950.05
265753	09/25/2012	Vigil-Agrimis, Inc.	9,301.45
265754	09/25/2012	Western Wood Structures, Inc.	3,600.00
		Capital Outlay - Bond - Trails/Linear Parks	\$ 353,942.41
265037	09/05/2012	Goodfellow Brothers, Inc.	291,184.50
265042	09/05/2012	Otak, Inc.	3,168.86
265511	09/17/2012	Otak, Inc.	2,417.41
265637	09/24/2012	PGE	1,721.38
265748	09/25/2012	Goodfellow Brothers, Inc.	297,117.25
		Capital Outlay - Bond - Youth Athletic Field Development	\$ 595,609.40
265030	09/05/2012	BBL Architects	3,730.05
265309	09/12/2012	Pool & Spa House, Inc.	4,382.32
265502	09/17/2012	Denfeld Landscaping	1,375.00
265523	09/20/2012	Brandsen Hardwood Floors, Inc.	14,690.00
265747	09/25/2012	Environmental Business Solutions	3,200.00
		Capital Outlay - Building Replacements	\$ 27,377.37
265040	09/05/2012	MacKay & Sposito, Inc.	4,626.00
		Capital Outlay - Commonwealth Park N. Trail Realignment	\$ 4,626.00

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
265501	09/17/2012	Cedar Mill Construction Co.	4,110.00
265508	09/17/2012	Lazerquick	1,227.00
265509	09/17/2012	McKinstry Essention, Inc.	1,800.00
		Capital Outlay - Community Benefit Fund Project	\$ 7,137.00
265456	09/14/2012	Exercise Equipment NW, Inc.	14,825.00
		Capital Outlay - Facility Challenge Grants	\$ 14,825.00
265750	09/25/2012	Lacey Construction	3,000.00
		Capital Outlay - Matrix Hill Natural Area Restoration	\$ 3,000.00
265046	09/05/2012	Western Wood Structures, Inc.	47,346.00
265742	09/25/2012	3J Consulting, Inc.	2,426.86
		Capital Outlay - McMillan Park Bridge	\$ 49,772.86
265039	09/05/2012	Kittelson & Associates, Inc.	1,970.85
		Capital Outlay - OBP Grant - Walker Rd. Mid-block Crossing	\$ 1,970.85
265514	09/17/2012	Ticor Title Insurance Co.	5,100.00
		Capital Outlay - Park & Trail Improvements	\$ 5,100.00
265044	09/05/2012	Precision Recreation Contractors	4,100.00
		Capital Outlay - Park & Trail Replacements	\$ 4,100.00
265029	09/05/2012	Alta Planning & Design, Inc.	2,170.60
265061	09/05/2012	MacKay & Sposito, Inc.	1,523.25
265778	09/26/2012	Oregon Dept. of Environmental Quality	1,018.81
		Capital Outlay - SDC - Park Development/Improvements	\$ 4,712.66
265270	09/10/2012	NRPA - Congress Registration	1,954.00
265383	09/14/2012	NRPA - Congress Registration	1,276.00
265687	09/25/2012	NRPA - Congress Registration	1,196.00
ACH	09/18/2012	Nancy Hartman Noye	1,560.75
		Conferences	\$ 5,986.75
265051	09/05/2012	PGE	48,206.22
265429	09/14/2012	PGE	3,815.87
265645	09/25/2012	PGE	26,596.42
		Electricity	\$ 78,618.51
265340	09/14/2012	Standard Insurance Company	183,581.00
265822	09/28/2012	Kaiser Foundation Health Plan	208,567.47
265824	09/28/2012	Oregon Dental Service	28,139.32
265826	09/28/2012	Standard Insurance Company	13,011.31
265832	09/28/2012	UNUM Life Insurance-LTC Company of America	1,310.52
		Employee Benefits	\$ 434,609.62
265335	09/14/2012	Aetna/ING Life Insurance and Annuity Company	6,737.50
265339	09/14/2012	PacificSource Administrators, Inc.	8,096.67
265341	09/14/2012	Standard Insurance Company	31,073.45
265343	09/14/2012	Standard Insurance Company	3,665.00
265820	09/28/2012	Aetna/ING Life Insurance and Annuity Company	7,237.50
265825	09/28/2012	PacificSource Administrators, Inc.	9,157.67
265827	09/28/2012	Standard Insurance Company	31,026.08
265829	09/28/2012	Standard Insurance Company	3,665.00
265831	09/28/2012	THPRD - Employee Assn.	7,737.05
		Employee Deductions	\$ 108,395.92

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
265121	09/05/2012	Western Equipment Distributors, Inc. Fleet Capital Replacement	79,256.88 \$ 79,256.88
265063	09/05/2012	Marc Nelson Oil Products, Inc.	2,723.17
265080	09/05/2012	Oregon Dept. of Administrative Services	1,399.04
265677	09/25/2012	Marc Nelson Oil Products, Inc. Gas & Oil (Vehicles)	4,018.18 \$ 8,140.39
265050	09/05/2012	NW Natural	15,873.50
265644	09/25/2012	NW Natural Heat	11,695.42 \$ 27,568.92
265143	09/05/2012	Dell Marketing L.P. Information Technology Replacement	2,852.46 \$ 2,852.46
265282	09/11/2012	Beaverton Volleyball Officials Association	1,806.00
265384	09/14/2012	NSAOUA	1,612.50
265413	09/14/2012	THBOA	3,932.80
265688	09/25/2012	NSAOUA Instructional Services	1,545.00 \$ 8,896.30
265121	09/05/2012	Western Equipment Distributors, Inc.	2,056.62
265172	09/05/2012	Les Schwab Central Billing Department	2,153.30
265386	09/14/2012	NW Tree Specialists	1,390.00
265675	09/25/2012	Les Schwab Central Billing Department	1,101.84
265700	09/25/2012	Pacific Asphalt Surface Sealing, LLC	1,200.00
265724	09/25/2012	Schulz-Clearwater Sanitation, Inc.	5,681.98
265728	09/25/2012	Stark Street Lawn & Garden West Maintenance Services	1,423.18 \$ 15,006.92
265086	09/05/2012	OVS Total Solutions	18,071.74
265104	09/05/2012	Rodda Paint Co.	1,114.33
265119	09/05/2012	Univar USA, Inc.	1,061.11
265128	09/05/2012	Airgas Nor Pac, Inc.	5,762.97
265140	09/05/2012	Coastwide Laboratories	10,422.01
265148	09/05/2012	Ewing Irrigation Products, Inc.	1,226.97
265156	09/05/2012	Griffith Gravel & Conveying, LLC	1,450.00
265416	09/14/2012	Total Filtration Services, Inc.	1,397.88
265435	09/14/2012	Airgas Nor Pac, Inc.	5,143.90
265446	09/14/2012	Coastwide Laboratories	1,209.06
265447	09/14/2012	Conrey Electric, Inc.	1,970.00
265460	09/14/2012	Fazio Brothers Sand & Gravel	14,321.40
265518	09/18/2012	Home Depot Credit Services	4,207.91
265562	09/20/2012	Ewing Irrigation Products, Inc.	1,251.42
265706	09/25/2012	Pioneer Manufacturing Co.	1,606.50
265707	09/25/2012	Platt Electric Supply, Inc.	1,413.16
265728	09/25/2012	Stark Street Lawn & Garden West	9,586.50
265739	09/25/2012	Univar USA, Inc. Maintenance Supplies	1,049.03 \$ 82,265.89
265069	09/05/2012	MSDS Online Misc. Other Services	1,999.00 \$ 1,999.00
265079	09/05/2012	OfficeMax Incorporated	2,804.14
265381	09/14/2012	Mybinding.com	1,187.50
265388	09/14/2012	OfficeMax Incorporated	1,418.38
265718	09/25/2012	Ricoh Americas Corporation Office Supplies	6,216.64 \$ 11,626.66

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
265100	09/05/2012	Print Graphics	1,071.82
265738	09/25/2012	United States Postal Service CMRS-PB Postage	3,000.00
			\$ 4,071.82
265100	09/05/2012	Print Graphics	1,178.00
265170	09/05/2012	Lazerquick Printing & Publication	2,376.20
			\$ 3,554.20
265074	09/05/2012	Northwest Techrep, Inc.	1,215.00
265081	09/05/2012	Orange Creative Group	1,875.00
265440	09/14/2012	Beery, Elsnor & Hammond, LLP Professional Services	4,982.45
			\$ 8,072.45
265076	09/05/2012	Oaks Park	1,155.00
265101	09/05/2012	Purchase Advantage Card	1,331.50
265139	09/05/2012	Class Act Uniforms	3,825.00
265153	09/05/2012	Food Services of America	2,591.17
265154	09/05/2012	Fred Meyer Customer Charges	1,683.10
265165	09/05/2012	Kore Group	2,132.94
265295	09/11/2012	HSBC Business Solutions	3,579.22
265388	09/14/2012	OfficeMax Incorporated	2,292.65
265454	09/14/2012	Enchanted Forest, Inc.	1,070.00
265520	09/18/2012	River Drifters Whitewater, Inc.	2,500.00
265651	09/25/2012	American Red Cross Health & Safety Services	1,014.00
265657	09/25/2012	Beaverton School District #48	25,359.20
265683	09/25/2012	New System Laundry, LLC	1,635.86
265692	09/25/2012	OfficeMax Incorporated	2,159.08
265696	09/25/2012	Oregon Fencing Alliance	1,140.00
265737	09/25/2012	U.G. Cash & Carry	1,547.81
265755	09/25/2012	City of Hillsboro Program Supplies	1,858.50
			\$ 56,875.03
265135	09/05/2012	Best Buy in Town, Inc.	1,392.46
265433	09/14/2012	Waste Management of Oregon Refuse Services	8,169.24
			9,561.70
265733	09/25/2012	THP Foundation Reimbursement of Credit Card Charges	3,045.25
			\$ 3,045.25
265693	09/25/2012	Oregon Dept. of Administrative Services	1,632.73
265718	09/25/2012	Ricoh Americas Corporation	6,496.74
265799	09/27/2012	Beaverton School District #48 Rental Equipment	1,123.20
			\$ 9,252.67
265267	09/10/2012	Trask Henningsen Replacement Payroll Check	1,092.07
			\$ 1,092.07
265065	09/05/2012	Mather & Sons Pump Service, Inc.	1,000.00
265075	09/05/2012	NW Tree Specialists	1,200.00
265089	09/05/2012	Pacific Marketing, LLC	1,134.00
265110	09/05/2012	Spectrum Acoustics	2,750.00
265112	09/05/2012	Stages Northwest, Inc.	10,994.50
265131	09/05/2012	Barbur Blvd. Rentals, Inc.	5,400.50
265137	09/05/2012	Cessco, Inc.	1,335.00
265145	09/05/2012	ePrint	4,142.79
265290	09/11/2012	ePrint	1,114.06
265467	09/14/2012	Joe Horazdovsky	3,737.50
265669	09/25/2012	GreenPlay, LLC Technical Services	3,277.50
			\$ 36,085.85

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
265424	09/14/2012	AT&T Mobility	1,105.20
265428	09/14/2012	Nextel Communications	1,474.70
265641	09/25/2012	Integra Telecom	2,940.07
		Telecommunications	<u>\$ 5,519.97</u>
265052	09/05/2012	Tualatin Valley Water District	8,598.00
265425	09/14/2012	City of Beaverton	29,377.97
265430	09/14/2012	Tualatin Valley Water District	43,793.68
265646	09/25/2012	Tualatin Valley Water District	40,158.86
		Water & Sewer	<u>\$ 121,928.51</u>
		Report Total:	<u>\$ 2,514,686.81</u>

Tualatin Hills Park & Recreation District

General Fund Financial Summary
September 2012

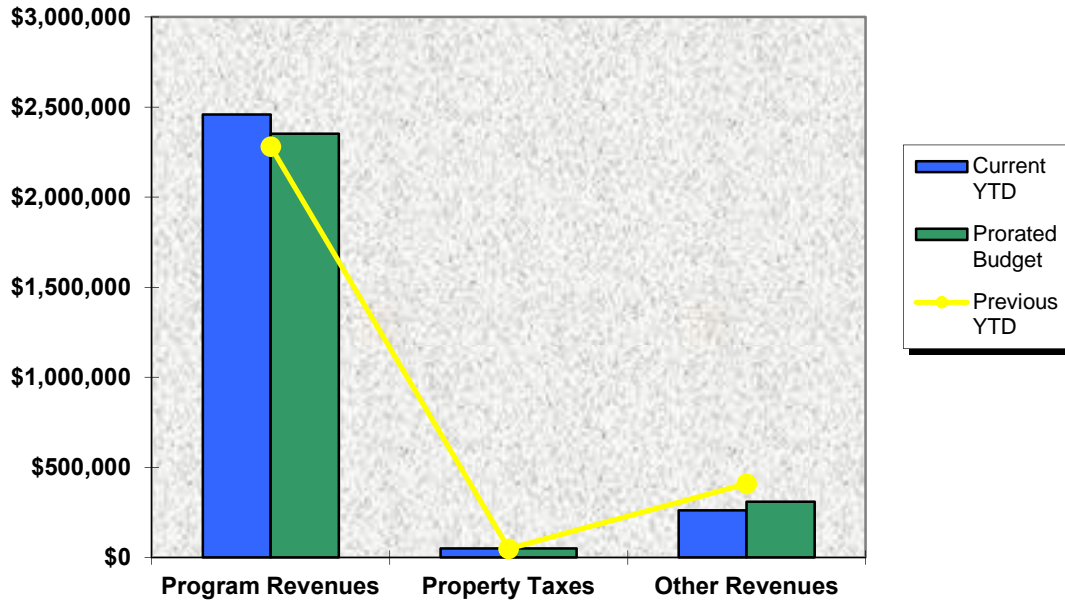
	<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>
Program Resources:					
Aquatic Centers	\$ 167,221	\$ 771,585	\$ 596,864	129.3%	\$ 2,466,382
Tennis Center	50,573	163,573	152,473	107.3%	896,900
Recreation Centers & Programs	279,613	1,256,023	1,358,831	92.4%	4,818,549
Sports Programs & Field Rentals	62,902	204,251	190,099	107.4%	1,173,452
Natural Resources	13,124	62,708	54,510	115.0%	272,551
Total Program Resources	573,433	2,458,140	2,352,778	104.5%	9,627,834
Other Resources:					
Property Taxes	51,343	51,343	49,820	0.0%	24,909,925
Interest Income	3,242	7,223	10,450	69.1%	110,000
Facility Rentals/Sponsorships	22,105	76,704	83,602	91.7%	451,900
Grants	10,940	12,700	12,700	100.0%	1,007,372
Miscellaneous Income	50,017	164,691	202,832	81.2%	1,120,619
Total Other Resources	137,647	312,661	359,403	87.0%	27,599,816
Total Resources	\$ 711,080	\$ 2,770,801	\$ 2,712,181	102.2%	\$37,227,650
Program Related Expenditures:					
Parks & Recreation Administration	54,902	176,442	192,279	91.8%	677,038
Aquatic Centers	317,230	1,063,941	1,134,080	93.8%	3,694,072
Tennis Center	75,184	244,910	262,301	93.4%	993,565
Recreation Centers	400,709	1,530,206	1,650,799	92.7%	4,855,292
Programs & Special Activities	146,192	663,318	681,442	97.3%	1,963,810
Athletic Center & Sports Programs	112,683	430,731	456,737	94.3%	1,730,063
Natural Resources & Trails	131,737	426,259	503,233	84.7%	1,666,334
Total Program Related Expenditures	1,238,637	4,535,807	4,880,871	92.9%	15,580,174
General Government Expenditures:					
Board of Directors	7,860	22,698	62,650	36.2%	2,332,900
Administration	131,728	454,779	499,566	91.0%	1,878,069
Business & Facilities	1,461,265	4,340,420	4,384,227	99.0%	16,420,325
Planning	135,319	401,525	393,410	102.1%	1,646,067
Capital Outlay	138,258	387,224	888,163	43.6%	3,402,925
Total Other Expenditures:	1,874,430	5,606,646	6,228,017	90.0%	25,680,286
Total Expenditures	\$ 3,113,067	\$10,142,453	\$11,108,888	91.3%	\$41,260,460
Revenues over (under) Expenditures	\$ (2,401,987)	\$ (7,371,652)	\$ (8,396,706)	87.8%	\$ (4,032,810)
Beginning Cash on Hand		4,976,986	4,032,810	123.4%	4,032,810
Ending Cash on Hand		\$ (2,394,666)	\$ (4,363,896)	54.9%	\$ -

Tualatin Hills Park and Recreation District

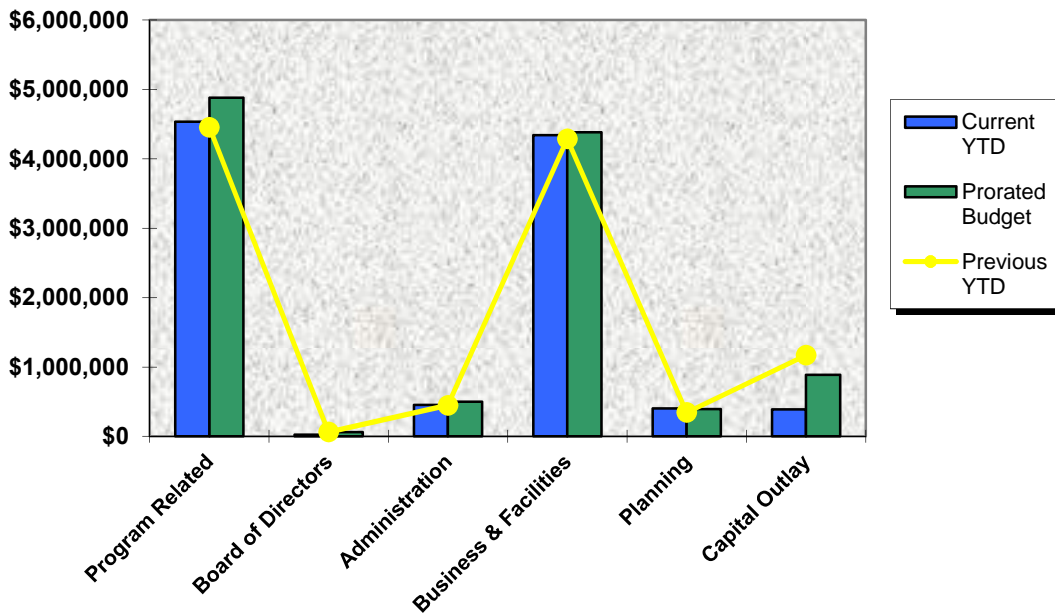
General Fund Financial Summary

September 2012

General Fund Resources



General Fund Expenditures





[7D]

MEMO

DATE: October 23, 2012
TO: Doug Menke, General Manager
FROM: Jim McElhinny, Director of Park & Recreation Services

RE: **Resolution Appointing Recreation Advisory Committee Member**

Introduction

The Recreation Advisory Committee requests Board of Directors approval of one new committee member appointment.

Background

At their September 26, 2012 meeting, the Recreation Advisory Committee recommended that the Board of Directors approve and appoint Larry Wesselman to the Committee via the attached resolution.

Please note that the Advisory Committee member's application and Recreation Advisory Committee's current roster are attached.

Action Requested

Board of Directors approval of Resolution 2012-19, appointing Larry Wesselman to the Recreation Advisory Committee.

Resolution 2012-19
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**A RESOLUTION APPOINTING
ADVISORY COMMITTEE MEMBER**

WHEREAS, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee members by resolution; and

WHEREAS, the committee member shall be appointed by the Board for a two-year term; and

WHEREAS, the committee member has demonstrated his interest and knowledge in the Committee's area of responsibility

**THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS
FOLLOWS:**

The Board of Directors approves the appointment of Larry Wesselman to the Recreation Advisory Committee.

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 5th day of November 2012.

Joseph Blowers, Board President

Larry Pelatt, Board Secretary

ATTEST:

Jessica Collins
Recording Secretary



TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

Name: Larry Wesselman		Date: 9/25/2012	
Address: [REDACTED]		City: [REDACTED]	Zip: [REDACTED]
Phone # [REDACTED]	(H) [REDACTED]	(WK) [REDACTED]	(CELL) [REDACTED]
Email: [REDACTED]			

Advisory Committee you are applying for:
(You must reside within the Park District boundaries)

- Recreation
 Aquatics
 Sports
 Trails
 Elsie Stuhr Center
 Historic Facilities
 Natural Resources
 Parks

1. Please explain your interest in serving on the Advisory Committee:
 My interest in serving on the Advisory Committee is because my life, and my children's lives, have been positively impacted by the services and programs that Parks & Recreation Departments have provided to us. I want to be involved in shaping the programs that will provide other families and individuals with the same positive experiences that I benefitted from over the years. I'd love to help others get as much out of the Parks & Rec Department as I did.

2. How long have you lived in the community?
 I have lived in the Murrayhill area for 12 years, and in the Tigard/Beaverton area for 15 years.

3. Have you or your family participated in any Center or other Recreation District activities?
 What:
 Swimming Lessons, Open Swim, Club Splash, Summer Camps, Adult Basketball

When:
 My boys have been in swimming lessons for the past 7 years and I have taken them to open swim on occasion. They have been in Club Splash and Summer Camps for the past two years. I have also played in the Adult Basketball pickup games a number of times.

Where:
 Conestoga Parks & Recreation Department

Number of Years: 7 or 8 years since we began with swimming lessons

*** CONTINUES ON NEXT PAGE**

**TUALATIN HILLS PARK & RECREATION DISTRICT
ADVISORY COMMITTEE APPLICATION**

4. Have you served on other volunteer committees? YES NO If yes, please explain where, when, and what your responsibilities were:

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:

I spent most of my childhood playing and participating in Parks & Rec facilities and activities. I worked at Parks & Rec departments during high school and college, holding a number of different positions: lifeguard, swim instructor, pool maintenance, pool manager, activities coordinator, center supervisor, coach, umpire, and field maintenance. I also participated in basketball, volleyball and softball leagues after college. My experiences over the years with Parks & Rec would definitely benefit the committee.

I have also been involved as a coach and manager for Murrayhill Little League and Southridge Youth Football. These volunteer activities allow me to hear what adult and youth activities families in the community are participating in and interested in doing.

6. Term of Office preferred:

2-YEAR TERM or 3-YEAR TERM *Please check one*



Tualatin Hills Park & Recreation District RECREATION ADVISORY COMMITTEE ROSTER

Last Updated: 9/6/12

<i>Committee Member</i>	<i>Member Since</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Term Expires</i>
Alaka Sarangdhar	March 2011	[REDACTED]	[REDACTED]	[REDACTED]	2013
Deanna Draper	March 2011	[REDACTED]	[REDACTED]	[REDACTED]	2013
Adam Bless Chair	March 2011	[REDACTED]	[REDACTED]	[REDACTED]	2013
Leslie Coefield Secretary	March 2011	[REDACTED]	[REDACTED]	[REDACTED]	2013
Robert Miller	March 2011	[REDACTED]	[REDACTED]	[REDACTED]	2013
Sarah Yahna	November 2011	[REDACTED]	[REDACTED]	[REDACTED]	2013
<i>Ex-Officio Member</i>	<i>Representing</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Term Expires</i>
Eric Owens	Staff THPRD	15707 SW Walker Road, Beaverton 97223	503/645-6433	eowens@thprd.org	N/A



[7E]

MEMO

DATE: October 24, 2012
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: **Resolution for Annexation of Properties per Washington County Ordinance 624 in Accordance with ORS 198.857(2)**

Introduction

Staff is seeking Board of Directors approval of a blanket resolution for the purpose of approving the future annexation of properties to the Park District during 2013 per ORS 198.857 pursuant to Washington County Ordinance 624.

Background

ORS 198.857(2) states:

(2) When the owner of a parcel of land wants to annex that land to a district, the owner may file an annexation petition with the county board. The petition shall declare that the petition is filed pursuant to this section, state the name of the affected district and all affected counties, indicate the principal Act of the affected district and be signed by the owner of the parcel of land. Before the petition is filed with the county board, the petition must be approved by endorsement thereon by the board of the affected district and by any other agency also required by the principal Act to indorse or approve the petition.

In August of 2004, the Washington County Board of Commissioners adopted Ordinance 624. The key provision of that ordinance requires new development¹ on property that is not addressed by an urban service agreement or located in a park and recreation district to annex to a park district:

- When a park district has been identified as the long-term service provider to the area the development is located in, and
- When the proposed development is subject to a development application (e.g., a subdivision). The new development would also be subject to the Park District's park SDC upon annexation.

As part of this Ordinance, the Tualatin Hills Park & Recreation District was established as the park and recreation service provider for the portion of the urban unincorporated area of the county between the Hillsboro, Portland and Tigard urban service boundaries for which the District has adopted a Park Master Plan. Ordinance 624 amended the County Community Development Code to include a requirement that all new development in that area annex to the

¹ New development means development where a land use application must be submitted, such as a new subdivision or commercial building. New development does not include the construction of a single family residence on a vacant lot or a lot that has received preliminary land use approval and the expansion or alteration of an existing single family home.

Park District. Typically, the developer will have to show compliance with this requirement before the County will record the plat or issue building permits.

Since obtaining an endorsement from the Park District is a statutory requirement for annexation, staff worked previously with the Park District's legal counsel Beery Elsner & Hammond, LLP to identify a process that would endorse annexation of all properties pursuant to Ordinance 624 for one calendar year, instead of individually on a project-by-project basis. This process has been previously completed and adopted by the Board for the years 2008, 2009, 2010, 2011, and 2012.

Proposal Request

This resolution will endorse the annexation of all such properties to the Park District during 2013 so developers will be able to promptly comply with the terms of the County's land use decision process. The Park District's legal counsel has reviewed and approved the attached resolution.

Benefits of Proposal

By approving the blanket resolution for the purpose of approving the future annexation of properties to the Park District, per Ordinance 624, the Park District will not have to process the endorsement of annexation for each development on a project-by-project basis. The resolution will endorse annexation of all properties for an entire calendar year.

Potential Downside of Proposal

There does not appear to be any downside to this proposal.

Action Requested

Board of Directors approval of and signature on Resolution 2012-20 for the purpose of approving future annexation of properties in Washington County, per Ordinance 624, during 2013. Additionally, the Board of Directors authorizes staff to submit the resolution to Washington County for processing.

RESOLUTION NO. 2012-20

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
TUALATIN HILLS PARK & RECREATION DISTRICT
APPROVING ANNEXATIONS OF PROPERTY TO THE DISTRICT IN 2013
(Ordinance 624 Annexation)**

WHEREAS, Washington County adopted Ordinance No. 624 in August, 2004, amending the Washington County Comprehensive Framework Plan for the Urban Area and the Community Development Code to recognize the Tualatin Hills Park & Recreation District ("District") as the long term park and recreation service provider in part of urban unincorporated Washington County; and

WHEREAS, Ordinance No. 624 requires developing properties in the area served by the District to annex to the District as a condition of any development approval; and

WHEREAS, ORS 198.857(2) requires that proposed annexations to the District be approved by the District Board; and

WHEREAS, it is anticipated that properties will be seeking development approval in 2013, and will thus be subject to the application of Ordinance 624 and ORS 198.857(2); and

WHEREAS, the District Board wishes to express its formal approval of annexations proposed in 2013 and to file the approval in the form of this Resolution with the Washington County Board of Commissioners for consideration at hearings during 2013.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
TUALATIN HILLS PARK & RECREATION DISTRICT:**

Section 1. The Board hereby approves the proposed annexation of properties to the District during 2013 pursuant to Washington County Ordinance No. 624.

Section 2. The District staff is hereby authorized and directed to file this Resolution and Exhibits with the Washington County Board of Commissioners.

Section 3. This Resolution shall be effective immediately upon its adoption by the Board.

Adopted this 5th day of November, 2012.

Joseph Blowers, Board President

Larry Pelatt, Board Secretary

Adoption and date attested by:

Jessica Collins, Recording Secretary



[7F]

MEMO

DATE: October 24, 2012
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: **Service District Initiated Annexation Resolution**

Introduction

Staff is seeking Board of Directors approval for the Service District Initiated Annexation Resolution. With Board approval, staff will work with the project consultant to submit the annexation application packet to Washington County for processing.

Background

In 2005, THPRD began a Service District Initiated Annexation (SDIA) program. This program is also referred to as the Voluntary Annexation Program (VAP), since it is a “willing” annexation program offered to all property owners in THPRD’s ultimate service boundary whose property is not currently within the District, providing them with the opportunity to voluntarily annex. THPRD has offered the program for the last seven years. During the first seven years that the SDIA program has been available, 281 properties have been annexed into the District.

Year	# of Properties Annexed
2005	128
2006	23
2007	47
2008	23
2009	22
2010	25
2011	13
Total	281

This is the eighth consecutive year that the District has offered the SDIA program. Invitations were mailed to owners of properties that are in THPRD’s ultimate service boundary, but are not currently within the District, including the newly added North Bethany area.

The application period closed on September 7, 2012 and the last day to withdraw a previously submitted application expired on September 21, 2012. The SDIA program was advertised in the local Citizen Participation Organizations’ newsletters and was highlighted in local newspapers. The main component of the SDIA program is the offer by the District to pay for all of the annexation fees, mapping services, etc., assessed by Washington County and other agencies. This year’s program included an incentive, offering a \$400 credit to match the first \$400 spent by members of a newly annexed household on District classes and activities.

Due to the complexity of the process, staff again hired a consultant to aid in the preparation of the documents and applications necessary to process annexations under the SDIA program

with Washington County. The consultant has started preparing the necessary documents and applications to submit with the Board of Directors approved resolution to Washington County.

Proposal Request

At the end of the withdrawal period on September 21, 2012, 25 annexation applications had been returned to the District from property owners who “willingly” requested annexation of their properties into the District (see attached Exhibits A & B). These 25 property owners account for an additional 61.39 acres that will be added to the District. Two additional properties that will be included in this annexation request are recently acquired THPRD properties totaling 16.06 acres.

Staff is seeking Board of Director approval of the Service District Initiated Annexation Resolution No. 2012-21 authorizing the annexation of 27 new properties into the District. With Board approval, staff will work with the project consultant to submit the annexation application packet to Washington County for processing.

Park District legal counsel Beery Elsner & Hammond, LLP has previously reviewed and approved the standard resolution document used and submitted for signatures.

Benefits of Proposal

The most important benefit regarding this proposal is the addition of 27 new properties and 77.45 acres of property into the District.

Potential Downside of Proposal

There is no apparent downside to this proposal.

Action Requested

Board of Directors approval of the Service District Initiated Annexation Resolution No. 2012-21 authorizing the annexation of 27 new properties into the District.

Service District Initiated Annexation (Voluntary Annexation Program)

Draft Schedule/some dates are tentative, other dates are firm

July 2012	Mailing: Public outreach letters and forms to invite “willing” participants to apply to the Service District Initiated Annexation Program (Voluntary Annexation Program)
September 7, 2012	Closing date for accepting applications to Service District Initiated Annexation Program (Voluntary Annexation Program)
September 21, 2012	Final date for patrons to withdraw their application from the process
November 5, 2012	Board of Directors approval and signature of resolution to proceed with the Annexation process
November 2012	Annexation application submitted to Washington County
Dec. 2012 or Jan. 2013	1 st Public Hearing before the Washington County Board of Commissioners
Jan. 2013 or Feb. 2013	2 nd Public Hearing (Approval by Washington County Board of Commissioners constitutes applicants being technically considered in-District)
March 2013	Information sent to Metro and others for final processing and mapping
March 31, 2013	Effective date

RESOLUTION NO. 2012-21

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE TUALATIN HILLS PARK & RECREATION DISTRICT
APPROVING PETITIONS FOR ANNEXATION TO THE DISTRICT**

WHEREAS, ORS 198.850(3) authorizes initiation of annexation to the District by Resolution of the Board of Directors; and

WHEREAS, the District Board directed staff to review the District boundaries and determine whether property owners wish to voluntarily sign annexation petitions requesting annexation of their property to the District; and

WHEREAS, the owners of 27 properties responded favorably and have signed petitions for annexation of their properties to the District, which petitions are on file in the District Administrative Offices; and

WHEREAS, ORS 198.850(1) provides that such annexations must be approved by the District Board and then forwarded to Washington County for processing; and

WHEREAS, the District Board finds that the proposed annexations comply with the District Comprehensive Plan, the Washington County Comprehensive Plan, and intergovernmental service and cooperation agreements as required by ORS 198.850(2); and

WHEREAS, one of the properties described in the petitions for annexation is within the jurisdictional boundaries of the City of Beaverton, and the City of Beaverton City Council has consented to annexation of properties within the city limits to the District. A copy of the Beaverton Council Resolution is attached hereto as Exhibit C.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
TUALATIN HILLS PARK & RECREATION DISTRICT:**

Section 1. The proposed annexation of the properties listed on the attached Exhibit A and depicted on the attached Exhibit B is hereby approved.

Section 2. The District staff is hereby authorized and directed to submit this Resolution together with Exhibits A, B & C and the signed petitions for annexation from affected property owners to Washington County for processing in accordance with ORS 198.850(2).

Section 3. The proposed annexation is supported by signed petitions from all of the owners of all land in the territory proposed to be annexed as required by ORS 198.855, and therefore an election is not required prior to annexation of the affected properties to the District. The District Board requests that the Washington County Board of Commissioners approve the annexation following a public hearing and declare the affected properties annexed to the District.

RESOLUTION NO. 2012-21

Section 4. This Resolution shall be effective immediately upon its adoption by the Board.

Adopted by the Board of Directors this 5th day of November 2012.

TUALATIN HILLS PARK & RECREATION
DISTRICT

Joseph Blowers, Board President

Larry Pelatt, Board Secretary

Adoption and date attested by:

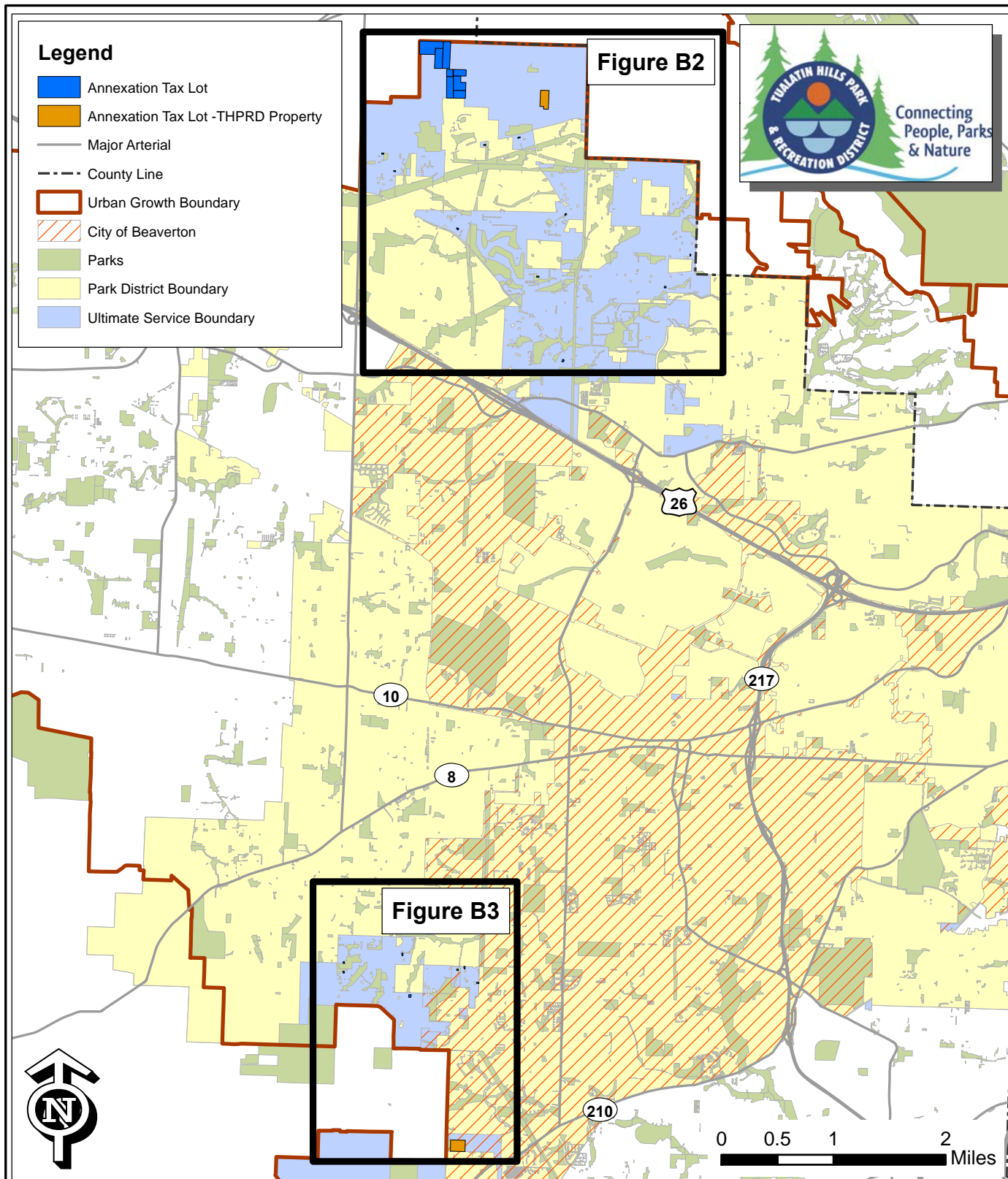
Jessica Collins, Recording Secretary



2012 Tualatin Hills Park and Recreation District Voluntary Annexations

	Owner	Taxlot ID	Tax Parcel #	Legal	Assessed Value	Acres	Site Address	City	State	Zip
1	THPRD - McGettigan Property	1N117A000706	R590328	(See attached legal description)	\$ -	7.59	No address found	Portland	OR	97230
2	Sean M & Mary L Bobak	1N117CC03000	R2076801	KARINA ESTATES Lot 3	\$ 206,420	0.12	6154 NW Sickle Terr	Portland	OR	97229
3	Maurice W & Don B King	1N117CD11900	R2081283	GOLDEN LEAF ESTATES Lot 61	\$ 242,070	0.12	6328 NW Gerber Terrace	Portland	OR	97229
4	K&R Holdings LLC	1N118A000300	R591167	BRUGGER TRACT Lot 9	\$ 432,430	9.85	17035 NW Brugger Road	Portland	OR	97229
5	K&R Holdings LLC	1N118A000400	R591176	(See attached legal description)	\$ 8,810	13.83	No address found	Portland	OR	97229
6	K&R Holdings LLC	1N118A000590	R591194	(See attached legal description)	\$ 421,010	8.02	17145 NW Brugger Road	Portland	OR	97229
7	Laura A Singen & Carole Bertrand	1N118A001000	R591247	(See attached legal description)	\$ 193,140	2.36	17000 NW Brugger Road	Portland	OR	97229
8	Alexander & Mary Jane Komijtschuk	1N118A001100	R591256	(See attached legal description)	\$ 567,400	7.49	16930 NW Brugger Road	Portland	OR	97229
9	Amber Lee Dering	1N118A001201	R591274	(See attached legal description)	\$ 2,190	4.87	16700 NW Brugger Road	Portland	OR	97229
10	Boitano Living Trust	1N118A001202	R591283	(See attached legal description)	\$ 1,061,900	4.44	16820 NW Brugger Road	Portland	OR	97229
11	Verla R Dering Living Trust	1N118A001203	R591292	(See attached legal description)	\$ 147,200	8.03	16710 NW Brugger Road	Portland	OR	97229
12	Melinda K & Richard T Green	1N119BA08000	R2014189	DEERFIELD NO. 2 Lot 145	\$ 172,370	0.11	5666 NW 179th Ave	Portland	OR	97229
13	Tracy & Julia Reisinger	1N119BB05300	R2014221	DEERFIELD NO. 2 Lot 177	\$ 167,750	0.14	5946 NW 181st Ave	Portland	OR	97229
14	Matthew A & Jody L Sneed	1N119DA10400	R2063476	STOLLER FARMS NO. 2 Lot 177	\$ 247,270	0.15	4694 NW Buckboard Drive	Portland	OR	97229
15	Praveen Sozaganvi	1N120DA09500	R2079158	BETHANY KNOLL NO. 2 Lot 64	\$ 224,960	0.12	14801 NW Elaina Lane	Portland	OR	97229
16	Kimberly So Lagmay	1N121DD20900	R2104557	BAUER HIGHLANDS Lot 112	\$ 262,400	0.09	12543 NW Forest Spring Lane	Portland	OR	97229
17	Diaa E Nassar & Doaa S El-Haggan	1N128AB09000	R2102838	WILLOW CREEK HEIGHTS Lot 85	\$ 268,660	0.13	3740 NW Pinon Hills Terr.	Portland	OR	97229
18	Nicholas G & Virginia F Calley	1N129AB03300	R2065349	CLAREMONT NO. 7 Lot 374	\$ 502,390	0.14	15258 NW Troon Way	Portland	OR	97229
19	David R & Lindsey E Pierson	1N129DD05200	R610020	OAK HILL NO. 8 Lot 455	\$ 207,310	0.20	14766 NW Bonneville Pl.	Beaverton	OR	97006
20	Alfred She & Susan Choi	1S129BC02100	R2036860	SATTERBERG HEIGHTS Lot 16	\$ 225,710	0.15	8540 SW Wakkila Terr	Beaverton	OR	97007
21	Troy & Tracy D Peterson	1S129BC04800	R2036887	SATTERBERG HEIGHTS Lot 43	\$ 293,410	0.16	8768 SW Wakkila Terr	Beaverton	OR	97007
22	Herning-Auyeung Family Trust	1S129BC12500	R2078898	DEER CREEK Lot 3	\$ 235,850	0.12	8560 SW 165th Ave	Beaverton	OR	97007
23	Ronald S & Michelle W Gale	1S130AB10300	R2099268	BROOKRIDGE NO. 2 Lot 35	\$ 328,490	0.17	17407 SW Constance Street	Beaverton	OR	97007
24	Daniel R & Carol Brooke	1S130BB15800	R976073	FALLATIN NO. 3 Lot 77	\$ 252,530	0.13	8440 SW 184th Loop	Beaverton	OR	97007
25	Rose & Yung H Hahn	1S130BC08100	R2134591	RENAISSANCE POINTE NO. 3 Lot 132	\$ 404,030	0.14	8713 SW 184th Drive	Beaverton	OR	97007
26	Mark R Schnieder Living Trust & Kimberly A Schnieder Living Trust	1S130DB04600	R2066304	KOLDING GROVE Lot 14	\$ 464,780	0.31	17187 SW Soren Court	Beaverton	OR	97007
27	THPRD - Tennax Woods	1S132CC11800	R2170271	2009-058 PARTITION PLAT Lot 1	\$ -	8.47	No address found	Beaverton	OR	97007

\$ 7,540,480 77.45

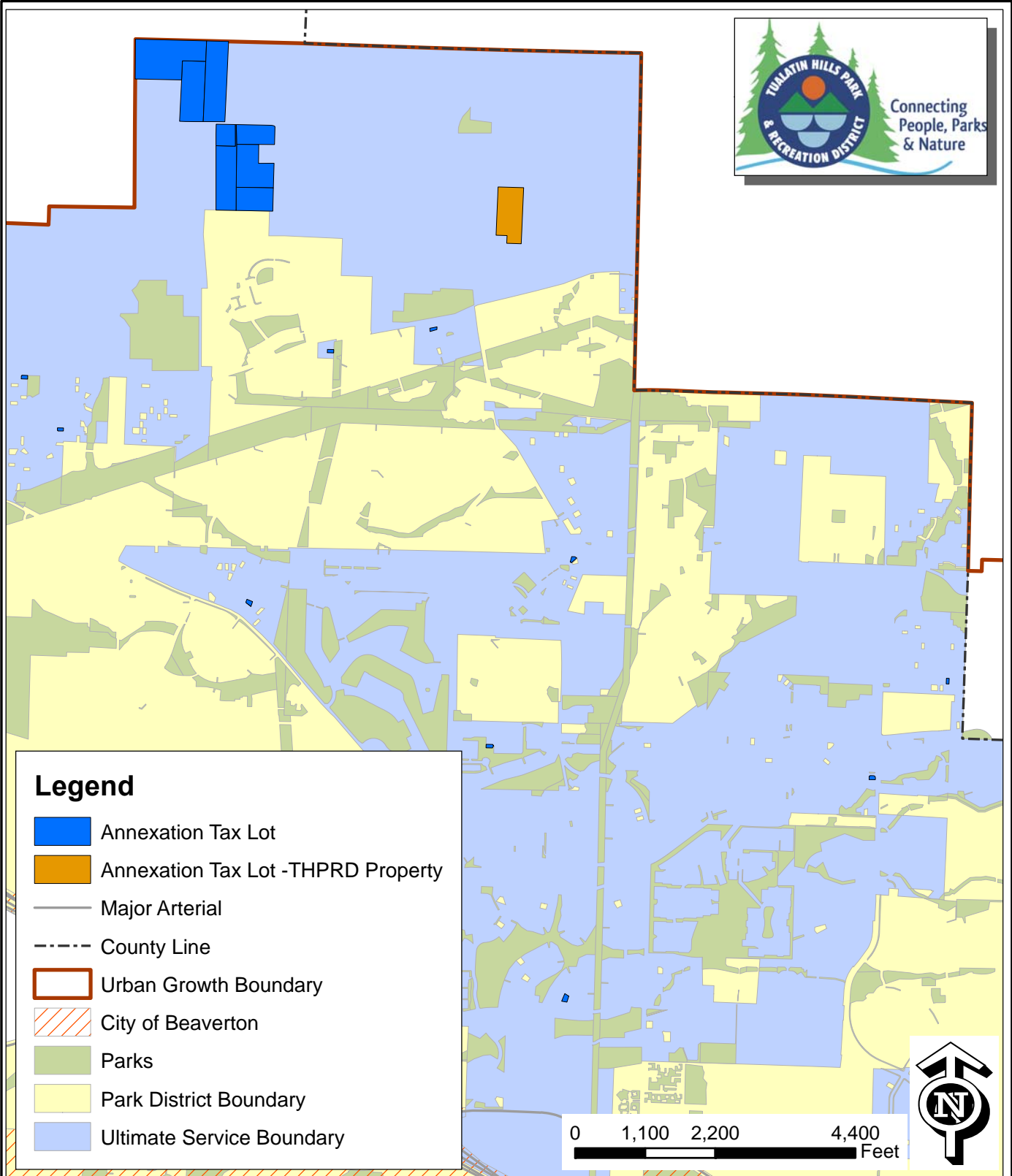


PREPARED BY:
 ED MURPHY & ASSOCIATES
 9875 SW MURDOCK STREET
 TIGARD, OREGON 97224
 PHONE: 503.624.4625
 FAX: 503.968.1674

**Figure B1: Voluntary Annexation Program
 Tualatin Hills Park and Recreation District
 Annexation
 Washington County, Oregon**

Source:
 Metro Data Resource Center's RLIS Lite, August 2012.

Date:
 10/22/2012
 Scale:
 1 in. = 1.25 mi.
 Project #:
 N0006
 Drawn By: CEB



Legend

- Annexation Tax Lot
- Annexation Tax Lot -THPRD Property
- Major Arterial
- County Line
- Urban Growth Boundary
- City of Beaverton
- Parks
- Park District Boundary
- Ultimate Service Boundary

0 1,100 2,200 4,400 Feet

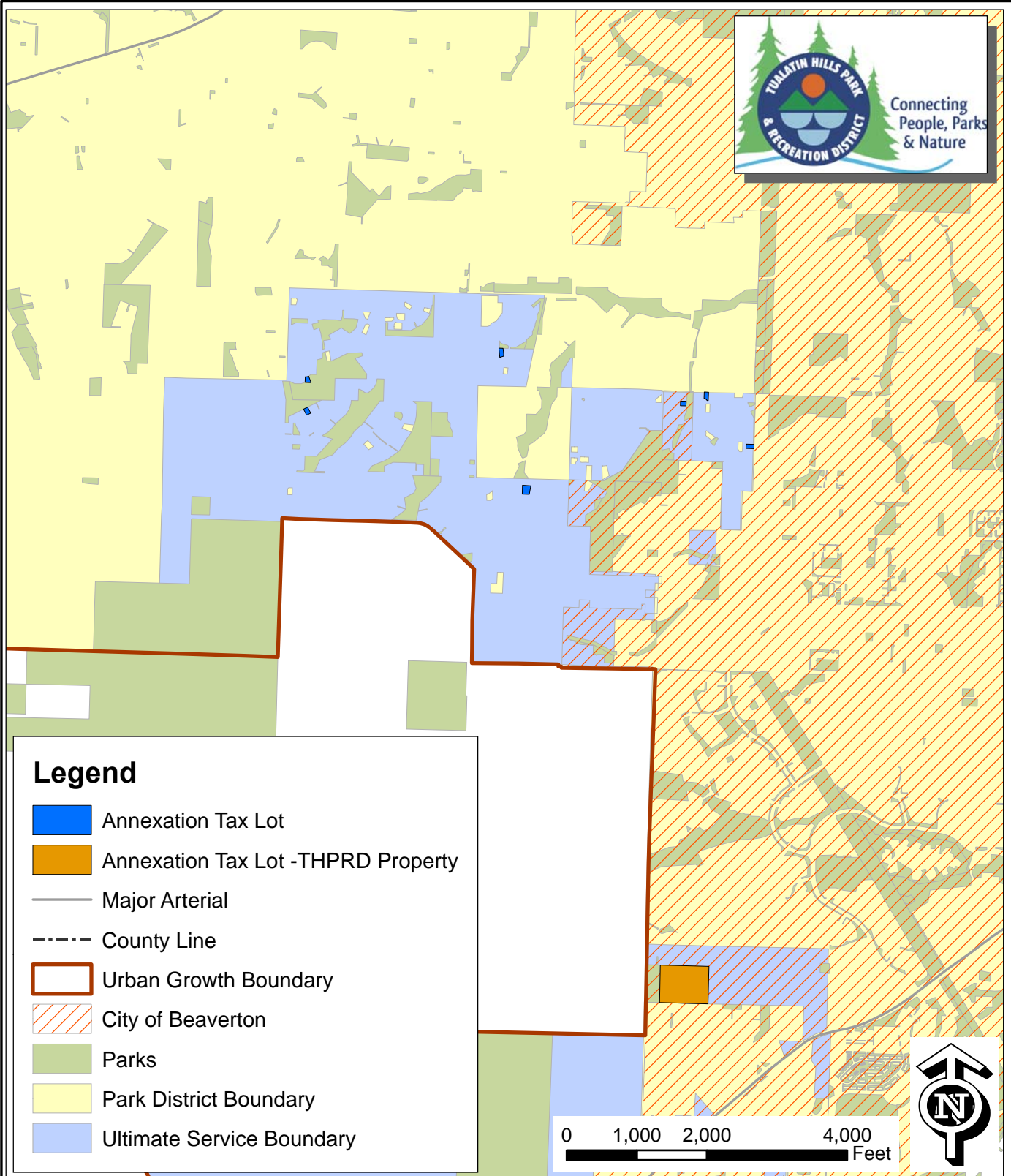
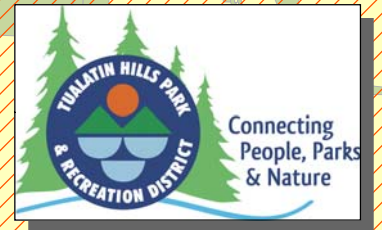


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**Figure B2: Voluntary Annexation Program
 Tualatin Hills Park and Recreation District
 Annexation
 Washington County, Oregon**

Source:
 Metro Data Resource Center's RLIS Lite, August 2012.

Date:
 10/22/2012
 Scale:
 1 in. = 2,200 ft.
 Project #:
 N0006
 Drawn By: CEB



Legend

- Annexation Tax Lot
- Annexation Tax Lot -THPRD Property
- Major Arterial
- County Line
- Urban Growth Boundary
- City of Beaverton
- Parks
- Park District Boundary
- Ultimate Service Boundary

PREPARED BY:
 ED MURPHY & ASSOCIATES
 9875 SW MURDOCK STREET
 TIGARD, OREGON 97224
 PHONE: 503.624.4625
 FAX: 503.968.1674

**Figure B3: Voluntary Annexation Program
 Tualatin Hills Park and Recreation District
 Annexation
 Washington County, Oregon**

Source:
 Metro Data Resource Center's RLIS Lite, August 2012.

Date:
 09/30/2012

Scale:
 1 in. = 2,000 ft.

Project #:
 N0006

Drawn By: CEB

Exhibit C

RESOLUTION NO. 3842

**A RESOLUTION APPROVING PETITIONS FOR ANNEXATION OF
TERRITORY WITHIN THE CITY OF BEAVERTON TO THE
TUALATIN HILLS PARK AND RECREATION DISTRICT**

WHEREAS, the Tualatin Hills Park and Recreation District (District) has adopted a voluntary program for annexation to the District; and

WHEREAS, the owners of four parcels within the City of Beaverton have requested annexation of their property to the District; and

WHEREAS, the District is the primary parks and recreation provider for the City; and

WHEREAS, Goal 5.8.1 of the City's acknowledged Comprehensive Plan states that the City shall: "Cooperate with THPRD in implementation of its 20-Year Comprehensive Master Plan and Trails Master Plan in order to ensure adequate parks and recreation facilities and programs for current and future City residents."

WHEREAS, ORS 198.720(1) requires cities to submit a resolution approving a petition for annexation to a district for property within their corporate limits; and

WHEREAS, the City wishes to encourage property owners within the City to annex their property to the District; and

WHEREAS, the City desires to be supportive of the District; therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
BEAVERTON, OREGON**

Council supports the annexation of any properties within the City to the Tualatin Hills Park and Recreation District when requested by the property owner(s).

Adopted by the Council this 14th day of November, 2005.

Approved by the Mayor this 15th day of NOVEMBER, 2005.

Ayes: 5

Nays: 0

ATTEST:



SUE NELSON, City Recorder

APPROVED:



ROB DRAKE, Mayor



[7G]

MEMO

DATE: October 24, 2012
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: Statewide Transportation Improvement Program Grant Application

Introduction

The Oregon Department of Transportation (ODOT) is accepting applications for assistance in funding transportation projects under the Statewide Transportation Improvement Program (STIP) for fiscal years 2015–2018. Applications are due by November 24, 2012. Staff is recommending that the District submit three applications for trail projects: 1) the Beaverton Creek Trail (Crescent Connection) from the Westside Trail east to Hocken Avenue; 2) the Fanno Creek Trail/Hall Boulevard bridge crossing; and 3) the Westside Trail from the Merlo Light Rail Station north to Greenbrier Parkway, which is the street just south of the Sunset Highway/US 26. Staff requests the Board of Directors approval to apply for funding assistance.

Background

The STIP prioritizes and provides funding for transportation projects throughout the state. Every two years, ODOT solicits for projects to be added to the list. As part of ODOT's consolidation of funding programs at the state level, the STIP will be the only opportunity for local agencies to apply for funding for transportation projects, which includes trails. At the request of ODOT's Active Transportation staff, and to show the need for funding of bicycle and pedestrian projects, the District has identified three trail projects that would be good candidates for STIP funds. STIP assistance requires at least a 10.27% match in funding from the sponsoring agency, although providing a higher match is advisable to make a project more competitive.

Proposal Request

As a high priority project for the District, funding assistance is being sought to complete the Crescent Connection portion of the Beaverton Creek Trail between the Westside Trail and SW Hocken Avenue. This project will complete a gap between the recently completed Westside Trail near the Nature Park and the City of Beaverton's on-street portion of the Crescent Connection (for which the City was awarded STIP funding earlier this year to begin work in 2014).

Total cost for this project is estimated at \$3,830,000, which includes project administration, design/engineering, permitting, environmental, construction, and a 30% contingency. Staff recommends submitting an application for \$3,064,000, which is 80% of the total estimated project cost. The District's financial responsibility is estimated at \$766,000, which is 20% of the total estimated project cost. The District's match would be funded from the FY 2015/16 SDC Fund. A higher local match is being proposed on this project to show that this project is a high priority for the District.

Additionally, funding assistance is being sought to complete the Fanno Creek Trail bridge crossing of Hall Boulevard in the event the at-grade crossing presently planned is determined to be inadequate. Total cost for this project is estimated at \$3,362,963, which includes project administration, design/engineering, permitting, environmental, construction, and a 30% contingency. Staff recommends submitting an application for \$3,017,586, which is 89.73% of the total estimated project cost. The District's financial responsibility is estimated at \$345,377, which is 10.27% of the total estimated project cost. The District's match would be funded from the FY 2015/16 SDC Fund. Grant funding for the at-grade crossing has not been sought from the State because ODOT staff have said that an application for the crossing, which they view as experimental and temporary, would not be competitive. Further, funding for the upcoming grant cycle will not be available until 2016 at the earliest; it is hoped that the at-grade crossing will be completed by the spring of 2013.

Funding assistance is also being sought to complete Segments #12 - #14 of the Westside Trail between the Merlo Light Rail station and Greenbrier Parkway. Total cost for this project is estimated at \$4,792,633, which includes project administration, design/engineering, permitting, environmental, land acquisition/right-of-way, construction, and a 30% contingency. Staff recommends submitting an application for \$4,300,429, which is 89.73% of the total estimated project cost. The District's financial responsibility is estimated at \$492,204, which is 10.27% of the total estimated project cost. The District's match would be funded from the FY 2015/16 SDC Fund.

Benefits of Proposal

With successful applications, the District will receive funds to complete three projects in its regional trail network.

Potential Downside of Proposal

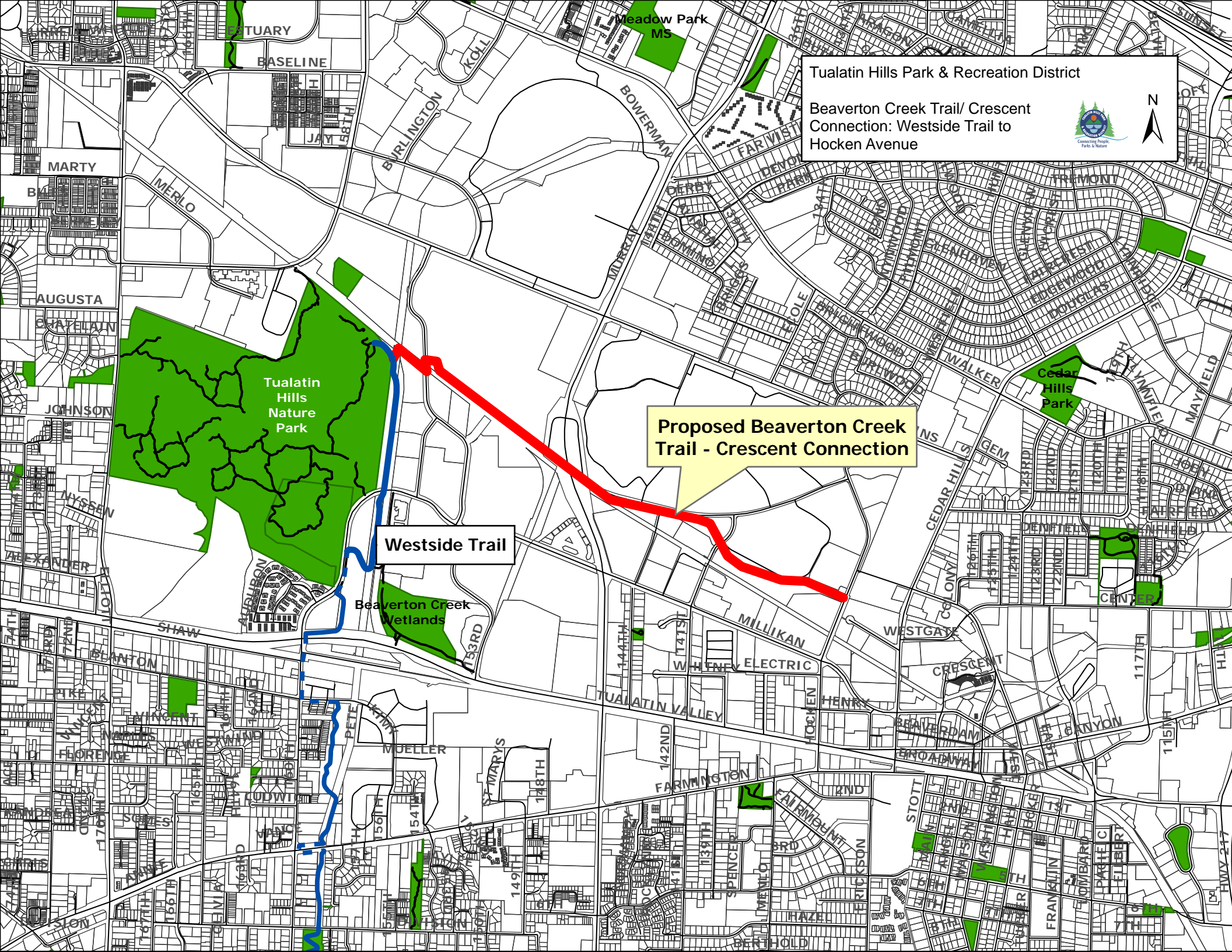
There is no potential downside to the proposal.

Maintenance Impact

The impact to maintenance costs are unknown at this time, but would likely result in increased costs associated with regular and routine maintenance operations on new trail facilities.


Action Requested

Board of Directors approval to apply for Statewide Transportation Improvement Program (STIP) funds for 1) the Beaverton Creek Trail (Crescent Connection) from the Westside Trail east to Hocken Avenue; 2) the Fanno Creek Trail/Hall Boulevard bridge crossing; and 3) the Westside Trail (Segments #12 - #14) from the Merlo Light Rail Station north to Greenbrier Parkway.



Tualatin Hills Park & Recreation District

Beaverton Creek Trail/ Crescent Connection: Westside Trail to Hocken Avenue



N

Proposed Beaverton Creek Trail - Crescent Connection

Westside Trail

Tualatin Hills Nature Park

Beaverton Creek Wetlands

Cedar Hills Park

Map showing street names including: TUATORY, BASELINE, MURRAY, BURLINGTON, BOWERMAN, FAR WIS, DERBY, DEVON, HARM, TRIMONT, WALKER, GEM, MILLIKAN, WESTGATE, CRESCENT, HOCKEN, HENRY, BEAVERDAM, BROADWAY, FARMINGTON, FAIRMOUNT, STOTT, SPENCER, MENLO, HAZEL, ERICKSON, FRANKLIN, COMBAR, PACHE C, TELBER, AUGUSTA, MARTY, JOHNSON, MYSEEN, ALEXANDER, SHAW, ANTON, FLORENCE, MOELLER, MARYS, 142ND, 139TH, 137TH, 135TH, 133RD, 131ST, 129TH, 127TH, 125TH, 123RD, 121ST, 119TH, 117TH, 115TH, 113TH, 111TH, 109TH, 107TH, 105TH, 103RD, 101ST, 99TH, 97TH, 95TH, 93RD, 91ST, 89TH, 87TH, 85TH, 83RD, 81ST, 79TH, 77TH, 75TH, 73RD, 71ST, 69TH, 67TH, 65TH, 63RD, 61ST, 59TH, 57TH, 55TH, 53RD, 51ST, 49TH, 47TH, 45TH, 43RD, 41ST, 39TH, 37TH, 35TH, 33RD, 31ST, 29TH, 27TH, 25TH, 23RD, 21ST, 19TH, 17TH, 15TH, 13TH, 11TH, 9TH, 7TH, 5TH, 3TH, 1ST.

Tualatin Hills Park & Recreation District

Beaverton Creek Trail/ Crescent
Connection: Westside Trail to
Hocken Avenue

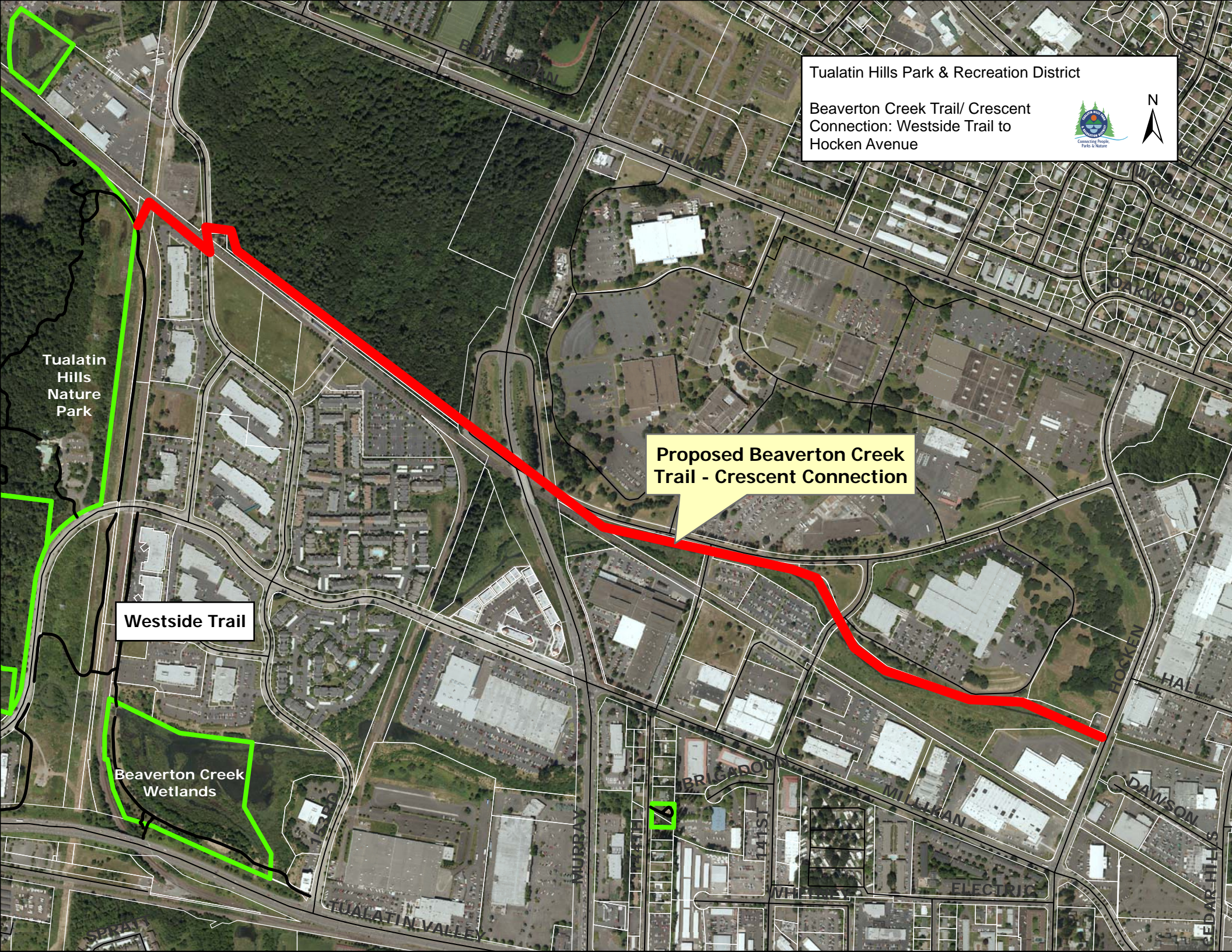


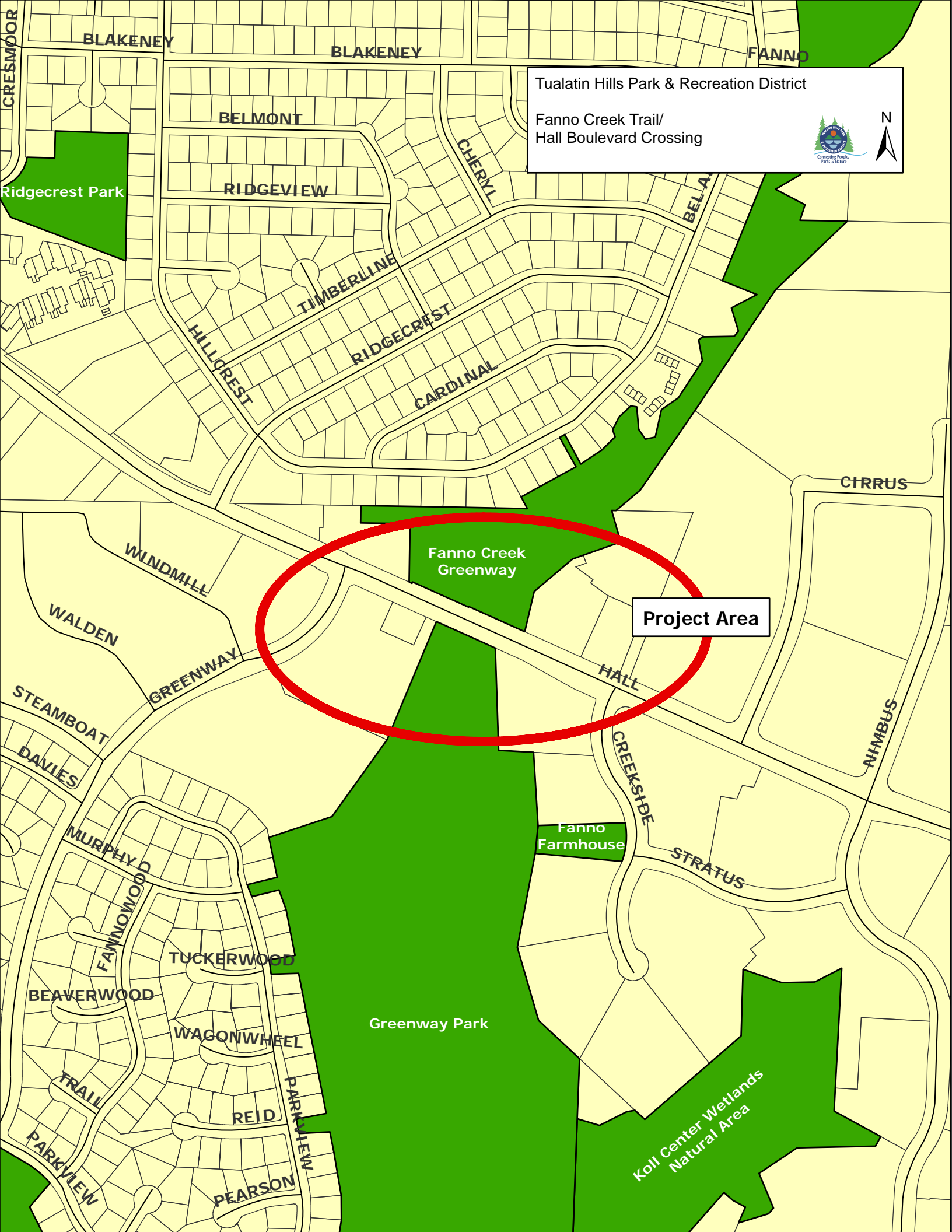
Tualatin Hills
Nature
Park

Westside Trail

Beaverton Creek
Wetlands

Proposed Beaverton Creek
Trail - Crescent Connection





Tualatin Hills Park & Recreation District
Fanno Creek Trail/
Hall Boulevard Crossing



Project Area

Fanno Creek
Greenway

Fanno
Farmhouse

Greenway Park

Koll Center Wetlands
Natural Area

Ridgecrest Park

Tualatin Hills Park & Recreation District

Fanno Creek Trail/
Hall Boulevard Crossing

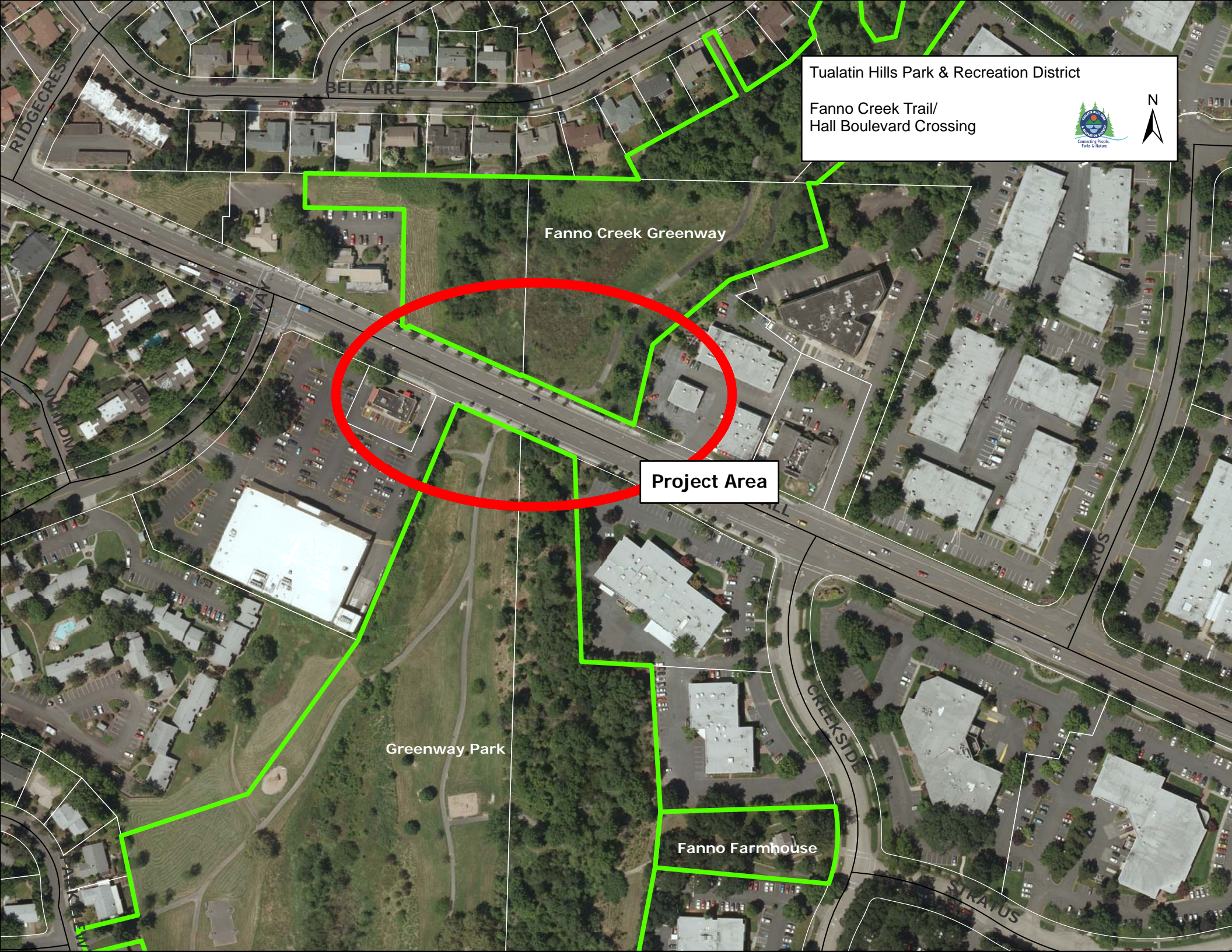


Fanno Creek Greenway

Project Area

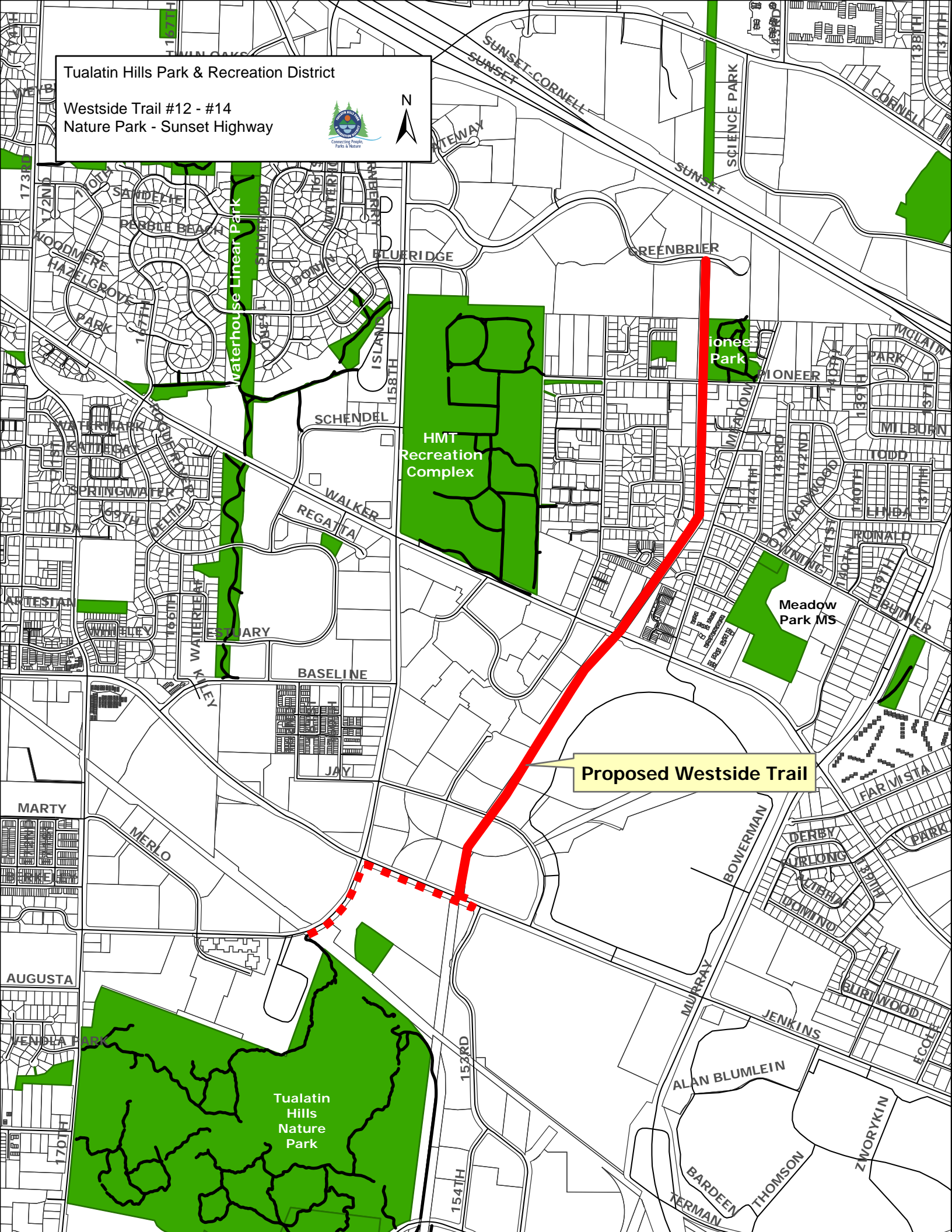
Greenway Park

Fanno Farmhouse



Tualatin Hills Park & Recreation District

Westside Trail #12 - #14
Nature Park - Sunset Highway



Waterhouse Linear Park

HMT
Recreation
Complex

Pioneer
Park

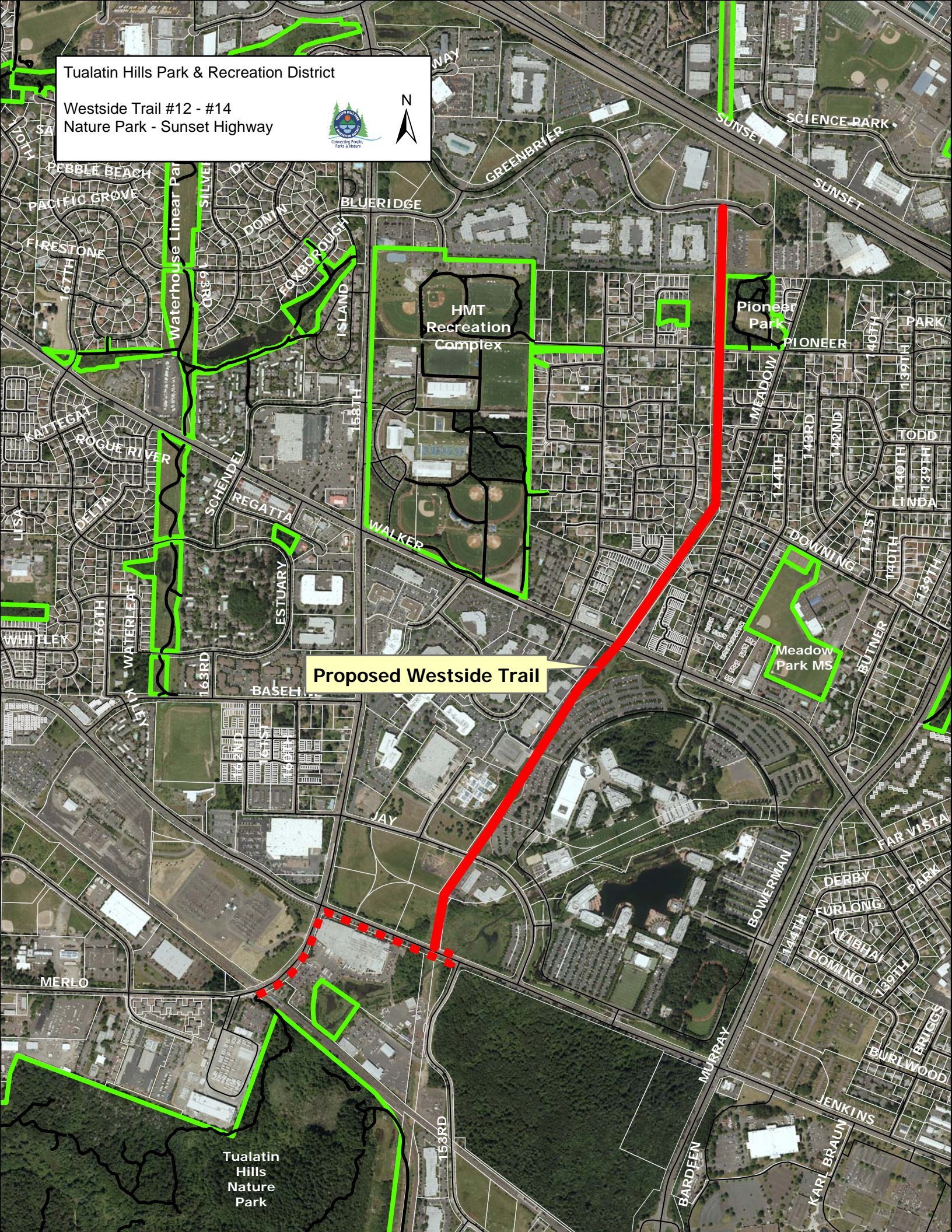
Meadow
Park MS

Tualatin
Hills
Nature
Park

Proposed Westside Trail

Tualatin Hills Park & Recreation District

Westside Trail #12 - #14
Nature Park - Sunset Highway



Proposed Westside Trail

Tualatin Hills
Nature
Park



[7H]

MEMO

DATE: October 9, 2012
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Resolution Transfer Adjusting Budget Appropriations for the Fiscal Year Commencing July 1, 2012**

Introduction

Staff is requesting Board of Directors approval of Resolution No. 2012-22 to adjust the Budget Appropriations for personnel costs, between the Park and Recreation Services and Administration Divisions, for the fiscal year commencing July 1, 2012.

Background

In the 2010-11 Budget, the District eliminated the Development Coordinator position and used the savings from that position to fund a contracted service for fundraising services. At the same time, the Jenkins Estate Center Supervisor position was split with half of the time serving as the Executive Director for the Park Foundation.

As a result of staff reorganizations and transfers that became effective November 1, 2012, the position that was being split between Jenkins Estate (budgeted within the Programs and Special Activities Department) and the Park Foundation (budgeted within the Communications and Outreach Department) is currently vacant.

Based on the continuing need to develop corporate and other public/private partnerships with the District and to assure the creation and growth of those partnerships, the General Manager has requested the addition of a Director of Development position. Funding for this position will be provided by the elimination of the Center Supervisor position, currently split between Communications and Outreach and Programs and Special Activities, as well as the reduction of the contracted fundraising services already budgeted in Communications and Outreach.

Proposal Request

As defined in Oregon Budget Law, a budget adjustment must be approved, by resolution of the Board of Directors, to transfer appropriations within the current budget year. Approval of this resolution will allow the transfer of funds between the two appropriation categories. The resolution has been reviewed by legal counsel.

The resolution only reflects the budget transfer between the Programs and Special Activities Department and the Communications and Outreach Department and does not reflect the reallocation of appropriations within the Communications and Outreach Department.

Benefits of Proposal

Approval of the resolution will allow the District to proceed with the recruitment and hiring of the Director of Development position. Overall, there is no net increase of full-time positions nor appropriations within the District.

Potential Downside of Proposal

As a result of recent staff transfers, the recommended position to be eliminated is currently vacant, so there is no apparent downside to this proposal.

Action Requested

Board of Directors approval of Resolution 2012-22, to adopt the transfer of budget appropriations between divisions for personnel costs, for the fiscal year commencing July 1, 2012.

RESOLUTION NO. 2012-22

**RESOLUTION TRANSFER ADJUSTING BUDGET APPROPRIATIONS
FOR THE FISCAL YEAR
Commencing July 1, 2012**

WHEREAS, the Tualatin Hills Park & Recreation District ("District") has determined the necessity to add one full-time position, Director of Development, within the Communications and Outreach Department, and

WHEREAS, funding for said position will be provided by the elimination of one Center Supervisor position, currently split between the Park and Recreation Services Division and the Communications and Outreach Department, and

WHEREAS, said funding must be transferred to the Administration Division from the Park and Recreation Services Division,

NOW, THEREFORE, it is hereby resolved as follows:

Section 1. The Board of Directors hereby authorizes the following General Fund appropriation transfers and:

General Fund

Appropriation

Administration:

Communications & Outreach

Full-time Salaries \$25,676

Benefits 7,704

Payroll Taxes 2,564

Park & Recreation Services:

Programs & Special Activities

Full-time Salaries (\$25,676)

Benefits (7,704)

Payroll Taxes (2,564)

Section 2. This resolution takes effect immediately upon adoption.

Approved and adopted on November 5, 2012 by the Board of Directors of the Tualatin Hills Park & Recreation District.

Joseph Blowers, President

Larry Pelatt, Secretary

ATTEST:

Jessica Collins, Recording Secretary



[71]

MEMO

DATE: October 24, 2012
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: **Resolution Acknowledging Recent Property Acquisitions and Describing Funding Source(s) and Purpose**

Introduction

The Board of Directors always approves of an acquisition at a public meeting prior to its closing, but to retain confidentiality until the acquisition is completed, does not disclose details about it at the time of approval. To increase public knowledge and establish a record of the details and purpose of each completed acquisition, last year the Board began a practice of approving an annual resolution acknowledging completed acquisitions for the previous fiscal year. As with last year's resolution, the purpose of this resolution is to provide the details and purpose of the several property acquisitions completed during FY 2011/12.

Background

Five fee simple acquisitions and one high-value easement acquisition were completed in FY 2011/12. There were also numerous low value easement acquisitions for trail projects and one right-of-way/wall easement dedication to Washington County that are not addressed in the proposed resolution. It should be noted that not all "closed" acquisitions are "completed" acquisitions. In some cases, a property may have been acquired but an additional property needs to be acquired to have a site that will function as intended. If a property closing was part of an acquisition effort that has not been completed, and publicizing the closing may jeopardize the confidentiality of an ongoing acquisition negotiation, it is not listed within the proposed resolution.

Proposal Request

Staff is seeking the Board's approval of the attached resolution.

Benefits of Proposal

The benefit of this proposal is that by approving the resolution, confusion about when, how and why a property was acquired and how it should be used in the future can be avoided by establishing a clear, Board-acknowledged record of the acquisition.

Potential Downside of Proposal

There is no potential downside to this proposal.

Action Requested

Board of Directors approval of Resolution 2012-23, Acknowledging Recent Property Acquisitions and Describing Funding Source(s) and Purpose.

RESOLUTION NO. 2012-23

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
TUALATIN HILLS PARK & RECREATION DISTRICT
ACKNOWLEDGING RECENT PROPERTY ACQUISITIONS
AND DESCRIBING FUNDING SOURCE(S) AND PURPOSE**

WHEREAS, the Tualatin Hills Park & Recreation District has recently completed several property acquisitions for a variety of purposes using multiple funding sources; and

WHEREAS, a completed acquisition is hereby defined as one where all properties needed to create a functional site have been acquired; and

WHEREAS, the Board of Directors always approves of an acquisition at a public meeting prior to its closing but to retain confidentiality until the acquisition is completed does not disclose details about it at the time of approval; and

WHEREAS, to increase public knowledge and establish a record of the details and purpose of each completed acquisition the Board of Directors deems that it should be their practice to regularly disclose such information through approval of a resolution; and

WHEREAS, Exhibit A to this resolution lists acquisitions completed between July 1, 2011 and June 30, 2012 (FY 2011/12) and Exhibit B maps the locations of those acquisitions.

LET IT HEREBY BE RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, that:

Exhibits A and B to this resolution shall be made available to interested members of the public including THPRD Advisory Committees, the Beaverton City Council, the Washington County Board of Commissioners, Washington County Citizen Participation Organizations within THPRD boundaries, Beaverton Neighborhood Advisory Committees, and the Washington County office of the Oregon State University Extension Service.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 5th day of November, 2012.

Joseph Blowers, President

Larry Pelatt, Secretary

ATTEST:

Jessica Collins, Recording Secretary

**Completed THPRD Land Acquisitions
July 1, 2011 - June 30, 2012**

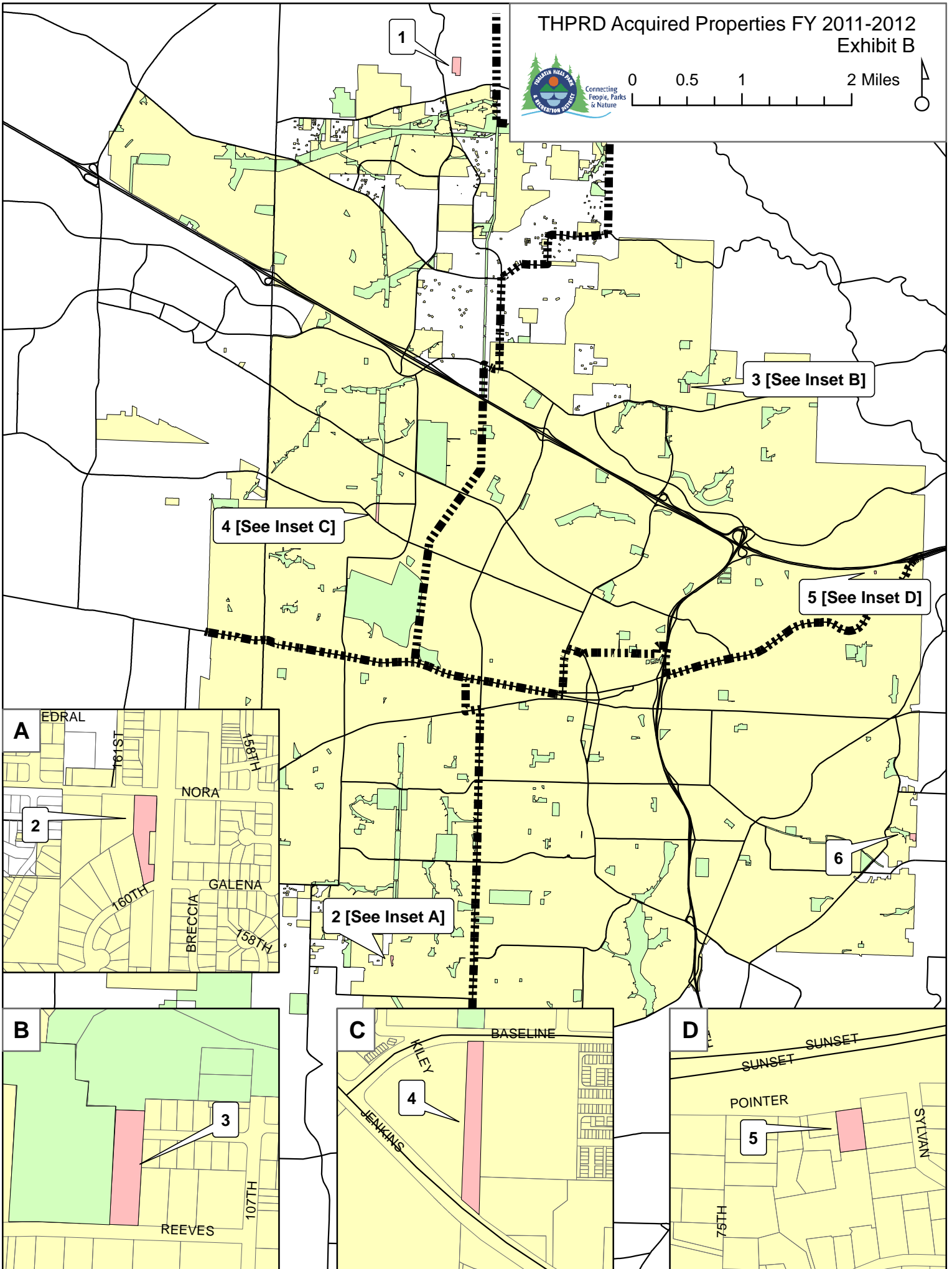
Site Number	Location	Total Size	Acquisition Date	Property Cost ¹	Property Interest Acquired	Tax Lot(s)	Purpose	Map Classification	Funding Source(s)
1	East of Kaiser Road, north of Springville Road in North Bethany	7.59 acres	8/23/2011	\$2,428,000	Fee Simple	1N117A000706	Future Community Park	Park	\$1,578,000 in 2008 Bond Measure funds \$850,000 in District Local Share funds from the 2006 Metro Bond Measure
2	Segment 4 of the Westside Regional Trail south of Nora Road	1.07 acres	9/9/2011	\$4,000	Fee Simple	1S129CB16400	Segment of the Westside Linear Park and the Westside Regional Trail	Park	2008 Bond Measure funds for acquisition of trail corridors and linear parks
3	10875 NW Reeves Street (next to Jackie Husen Park)	0.96 acre	10/21/11	\$300,000	Fee Simple	1N134AD02200	Short-term: construction staging site for the Jordan-Husen Trail project. Long-term: TBD	Park	SDC Funds
4	Between Jenkins Road and Baseline Road	0.58 acre	1/11/2012	\$110,000	Ease-ment	1S105CB04800 1S105CB05000	Segment of the Waterhouse Trail	Trail	2008 Bond Measure funds for acquisition of trail corridors and linear parks
5	7360 SW Pointer Road west of Sylvan Court	0.29 acre	2/17/2012	\$150,000	Fee Simple	1S101DC03301	Future Neighborhood Park	Park	2008 Bond Measure funds for acquisition of neighborhood parks in the NE Quadrant
6	East of Hideaway Park, North of Hunt Club Lane, east side of 86 th Avenue	2.15 acres	5/17/2012	donation	Fee Simple	1S124AD05600	Natural Area Preservation	Natural Area (Woods)	2008 Bond Measure funds for acquisition of natural areas

¹ Does not include soft costs associated with the acquisition such as staff time, title reports, appraisals, environmental site assessments, legal review, closing costs and in some cases, property line adjustments or partitions and site clean-up.

THPRD Acquired Properties FY 2011-2012 Exhibit B



0 0.5 1 2 Miles





[7J]

MEMO

DATE: October 24, 2012
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: **Timberland Parks & Trails Improvements Site Naming Request**

Introduction

Staff is seeking Board of Directors approval of the proposed site names for new park and trail properties located within the Timberland development which is a Polygon Northwest Company (PNWC) project. The naming request is pursuant to Board Policy 8.05, Naming of District Property.

Background

The Tualatin Hills Park & Recreation District has worked with PNWC since 2004 to acquire properties containing park and trail improvements within the Timberland development area. On June 29, 2004, the Board of Directors approved a master plan for the development that was proposed as a System Development Charge (SDC) fee/credit project partnership agreement between THPRD and PNWC. Staff continued to work with PNWC for the completion of park and trail improvements, and a Memorandum of Understanding (MOU) between THPRD and PNWC was implemented on September 25, 2009. Pursuant to this MOU, various properties containing park and trail improvements would be transferred to THPRD once constructed by PNWC, and accepted by District staff.

On December 5, 2005, the Board approved the name "Cedar Mill Creek Trail" for the trail that would loop around the Timberland development. The Park District's 2006 Trails Plan reflects this approval. Also, on December 5, 2005, the Board deferred the naming of the park which is centrally located within the development until the developer named the project. On March 6, 2006, the Board approved the name "Sue Conger Boardwalk & Overlook" for the boardwalk/overlook that is currently being constructed directly east of the John Quincy Adams Young House property within the Cedar Mill Creek corridor.

The construction of the new parks and trails at Timberland is nearing completion. In anticipation of THPRD's acceptance of the new parks and trails, now is the time to formally name the new improvements.

Board Policy 8.05, Naming of District Property Policy states:

It is District Policy to name or rename District properties so as to best serve the interests of the District and its residents and ensure a worthy and enduring legacy for the District's park and recreation system. To this end, the District supports consideration of naming and renaming requests within the following broad categories:

1. *Historic Events, People and Places*
2. *Outstanding Individuals*
3. *Donors*

Pursuant to the Park District's policies and procedures, a naming decision is to be processed as a Level 2 community outreach action. Any written public comment received will be provided to the Board at the November 5, 2012 regular meeting.

For the southeast wooded natural area of the development, staff's initial recommendation was to honor Peter Saltzmann, who came to the Cedar Mill area in 1893 and founded a homestead nearby. Staff's original proposal for this area of the project was Saltzmann Woods Natural Area. However, based on public comment received on October 22, 2012 and subsequent research conducted by District staff, staff has reconsidered their recommendation for naming the wooded natural area.

Staff now proposes to commemorate William Ives, a federal deputy surveyor who established the Willamette Meridian and Baseline in 1851. This notable achievement enabled the legal establishment of donation land claims in the territory which helped lead to Oregon's statehood in 1859. The Willamette Baseline runs east/west through the southern end of this wooded natural area, and the segment of the Cedar Mill Creek Trail within the site follows this baseline.

Proposal Request

Staff's proposed names with brief explanations are listed below. In addition, a vicinity map showing site locations related to the Timberland development is included as an exhibit to this memo.

1. Cedar Mill Creek Greenway – Natural area following the Cedar Mill Creek corridor running along the west side of Timberland containing portions of Cedar Mill Creek Trail.
2. Cedar Mill Creek Overlook Park – Site offering neighborhood park amenities, located along the Cedar Mill Creek Trail and overlooking the Cedar Mill Creek corridor.
3. Timberland Park – Site offering neighborhood park amenities, centrally located within the development along main vehicular and pedestrian routes and having high visibility.
4. William Ives Woods Natural Area – Wooded natural area characterized by forest cover, located in the southeast portion of the development.
5. Cedar Mill Creek Trail – Name previously approved by Board in December 2005.
6. Sue Conger Boardwalk & Overlook – Name previously approved by Board in March 2006.

District staff is requesting Board of Directors approval of the proposed names for the parks and trails at Timberland.

Benefits of Proposal

Board approval of the site names at this time will enable staff to prepare site signage to be installed by PNWC upon District acceptance of the properties. Staff also believes that the proposed names comply with the naming policy and provide site names that identify them geographically while recognizing local history and natural features.

Potential Downside of Proposal

There is no apparent downside to the proposal.

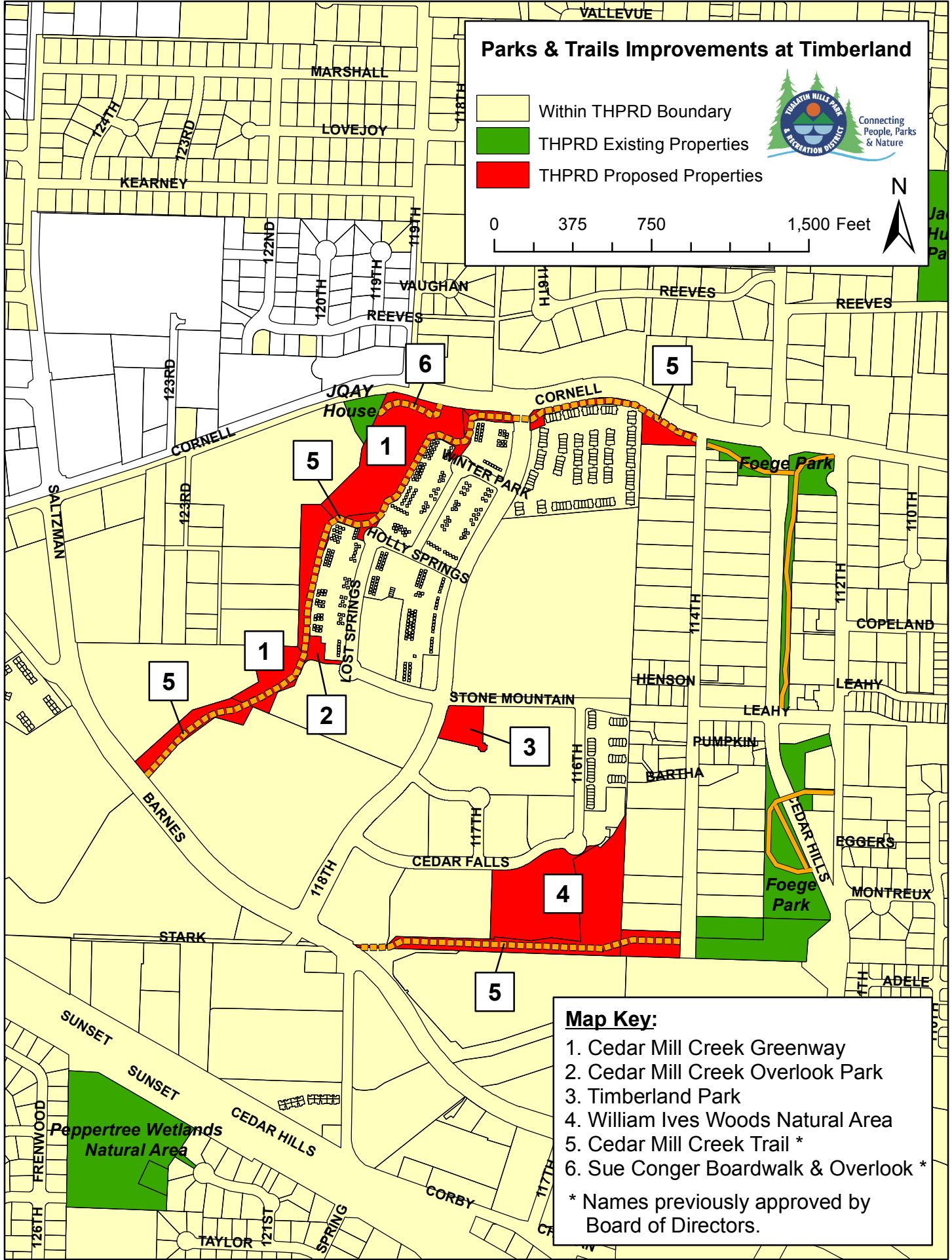
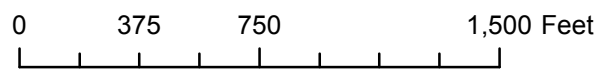
Action Requested

Board of Directors approval of the staff recommendations or as otherwise proposed by public comment, in accordance with Board Policy 8.05 on Naming of District Property, to name the new parks and trails at Timberland as requested.

Parks & Trails Improvements at Timberland



- Within THPRD Boundary
- THPRD Existing Properties
- THPRD Proposed Properties



- Map Key:**
1. Cedar Mill Creek Greenway
 2. Cedar Mill Creek Overlook Park
 3. Timberland Park
 4. William Ives Woods Natural Area
 5. Cedar Mill Creek Trail *
 6. Sue Conger Boardwalk & Overlook *
- * Names previously approved by Board of Directors.

Parks & Trails Improvements at Timberland

- THPRD Existing Properties
- THPRD Proposed Properties



0 375 750 1,500 Feet



- Map Key:**
1. Cedar Mill Creek Greenway
 2. Cedar Mill Creek Overlook Park
 3. Timberland Park
 4. William Ives Woods Natural Area
 5. Cedar Mill Creek Trail *
 6. Sue Conger Boardwalk & Overlook *
- * Names previously approved by Board of Directors.



[8A]

MEMO

DATE: October 30, 2012
TO: The Board of Directors
FROM: Doug Menke, General Manager
RE: **General Manager's Report for November 5, 2012**

Westside Trail Master Planning Process

On October 29th and 30th, Metro held its second set of public open houses to discuss and receive comments on a proposed Westside Trail Master Plan. The meeting on the 29th, held at Stoller Middle School in the Bethany area, was attended by approximately 85 citizens, including several members of the THPRD Trails Advisory Committee. THPRD was represented by Director of Planning, Hal Bergsma, and Superintendent of Security Operations, Mike Janin. Both were kept busy answering questions about THPRD plans for trail segments within the District and security issues. When completed next spring, the master plan will identify a preferred alignment for the trail. The plan will also include a strategy for wildlife corridor enhancement, trail design, funding opportunities and identify the jurisdictions that will operate and maintain the trail.

All-staff Meetings

This year's Annual All-staff Meetings were held on Thursday and Friday, October 25 and 26 at the Nature Park Interpretive Center. These meetings are held to update staff on projects and topics of interest in and around the Park District and selected staff provide brief updates on special projects and programs they have been working on. In addition, staff is given the opportunity to ask any question that they may have about the Park District. Each staff person attends only one of the two days to assure operational coverage at our facilities.

Veterans Day Event

American Legion Post #124 would like to invite the Board of Directors and public to attend the upcoming Veterans Day event taking place on Sunday, November 11, beginning at 1:30 p.m. at the Bethel Congregational United Church of Christ, 5150 SW Watson Avenue, Beaverton (across the street from the Veterans Memorial Park).

Board of Directors Meeting Schedule

The following dates have been proposed for the Board of Directors meeting schedule over the next few months:

- December Regular Board Meeting – Monday, December 3
- January Regular Board Meeting – Monday, January 14 (*second Monday in January*)
- February Regular Board Meeting – Monday, February 4, 2013



[9A]

MEMO

DATE: October 22, 2012
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Energy Savings Performance Contract - Phase II Project Development Plan**

Introduction

Staff is requesting Board of Directors ratification of the findings of the Project Development Plan (PDP) – Phase II conducted as a step in the Energy Savings Performance Contract (ESPC) project. A summary of the projects recommended for this phase of the ESPC is attached. Staff is also requesting authorization to execute the Design and Construction phase of the ESPC project.

Background

In January 2009, the Board of Directors approved the authorization to negotiate and execute an ESPC with McKinstry, an Energy Services Company (ESCO). McKinstry completed all projects included in the first phase of the ESPC in the summer of 2011, and an update on the first year results was presented to the Board of Directors at the September 2012 meeting.

The initial steps performed by McKinstry in all phases of an ESPC project are the Technical Energy Audit (TEA) and the PDP where energy savings measures are evaluated for rough order of magnitude construction costs and projected annual energy savings. McKinstry has now completed the TEA and the PDP for a second phase of ESPC and the results of the PDP reflected in a PDP project list.

Proposal Request

The findings of the PDP are being presented for Board of Directors' ratification. The PDP project list is the list from which final construction projects will be selected, now with a maximum construction for all potential projects of \$998,000. Included in this amount is \$353,900 of capital replacement appropriations already included in the adopted FY 2012-13 Budget, with the largest appropriation for the Aloha Swim Center HVAC system replacement (\$312,000). Including THPRD capital replacements appropriations in the ESPC-Phase II package allows for the energy savings from those projects to be leveraged into the total ESPC package, and also allows for the efficient procurement of these items under the ESPC. The total payback for all of the measures recommended is 19.5 years. Of note, no energy saving measures are included for the Fanno Creek Service Center as this facility was not included in the original ESPC master contract and therefore not eligible for inclusion in additional phases of work for that master contract.

With the ratification of the findings of the PDP and the authorization to move forward, staff will select the final construction project list and the ESPC will move to Design and Construction. In the Design and Construction, final equipment cost calculations will be determined and established as Guaranteed Maximum Prices, and the guaranteed energy savings calculations will be finalized.

Benefits of Proposal

Ratifying the PDP findings will allow the District to continue with the ESPC-Phase II process. This process allows for mechanical equipment replacement in our facilities with newer and more energy efficient equipment in a manner that is budget bottom-line neutral. The project promotes sustainability along with guaranteed energy savings.

Potential Downside of Proposal

Continuing with the ESPC-Phase II will necessitate the District to make capital improvements that result in guaranteed energy savings. Such capital improvements will need to be funded through the acquisition of new debt. The projects in the contract will, however, remain bottom-line neutral by applying the guaranteed utility dollar savings to the debt repayment.

However, if the District chooses not to proceed with the ESPC-Phase II, it will be obligated to reimburse project costs already incurred in the ESPC-Phase II to McKinstry.

Action Requested

Board of Directors ratification of the Technical Energy Audit (TEA) and Project Development Plan (PDP) findings conducted as the initial step in the Energy Savings Performance Contract (ESPC) Phase II, and authorization to execute the Design and Construction of the projects.

Project Tualatin Hills Park & Recreation Dist. Phase 2
 Scenario Phase 2
 Date October 25, 2012



Facility Improvement Measures	FIM Description	Building	Budget *	Annual Utility Savings	Annual Operational Savings **	Simple Payback (SPB)	Potential Incentives ***	Non-Guaranteed Net Customer Cost (with Incentives)	Non-Guaranteed Simple Payback (SPB) (with Incentives)	General Fund Contribution	Non-Guaranteed Net Customer Cost (with Incentives and Bond Contribution)	Non-Guaranteed Simple Payback (SPB) (with Incentives and Bond Contribution)
17.01-ALO Natatorium Heat Recovery AHU	New Natatorium heat recovery AHU and new locker room heat recovery units.	Aloha Pool	\$431,803	\$5,336	\$0	81.8	\$8,000	\$423,803	79.4	\$312,000	\$111,803	21.0
09.01-ALO Pool Underwater Lighting	Replace 16 existing Pentair 500 watt under water pool light fixtures with new energy efficient lighting.	Aloha Pool	\$22,673	\$803	\$500	17.4	\$2,511	\$20,162	15.5	\$10,750	\$9,412	7.2
09.01-HAR Underwater Pool Lighting	Replace 14 existing Pentair 500 watt under water pool light fixtures with new energy efficient LED lighting.	Harman Swim Center	\$26,956	\$818	\$400	22.1	\$2,562	\$24,394	20.0	\$0	\$24,394	20.0
01.01-BEA Boiler Burner Tune and Retro Commission Controls	Perform combustion efficiency testing and retro commission boiler controls. Currently boilers are staging together to maintain the load. Commissioning team to review controls sequence and only enable boilers based on demand.	Beaverton Swim Center	\$14,663	\$946	\$0	15.5	\$0	\$14,663	15.5	\$0	\$14,663	15.5
17.01-BEA Pool Heat Recovery HVAC	Replace 5,500 cfm HVAC unit with heat recovery for pool. Existing efficiency is ~31% new unit to be 60% or greater.	Beaverton Swim Center	\$96,531	\$5,408	\$0	17.9	\$9,000	\$87,531	16.2	\$0	\$87,531	16.2
09.01-BEA Underwater Pool Lighting Replacement	Replace 24 existing Pentair 500 watt under water pool light fixtures with new energy efficient LED lighting.	Beaverton Swim Center	\$33,183	\$1,202	\$500	19.5	\$3,767	\$29,416	17.3	\$0	\$29,416	17.3
01.01-CHR Steam Trap Upgrades	Perform steam trap survey and repair or replace traps as needed.	Cedar Hills Recreation Center	\$41,872	\$2,764	\$0	15.1	\$2,500	\$39,372	14.2	\$0	\$39,372	14.2
17.01-CON Swimming Pool Cover	Install an automatic pool cover to be used during unoccupied hours.	Conestoga Pool	\$100,104	\$4,720	\$0	21.2	\$7,200	\$92,904	19.7	\$0	\$92,904	19.7
09.01-CON Underwater Pool Lighting Replacement	Replace 22 existing Pentair 500 watt under water pool light fixtures with new energy efficient LED lighting.	Conestoga Pool	\$30,555	\$1,103	\$800	16.1	\$3,453	\$27,102	14.2	\$8,150	\$18,952	10.0
01.01-GHR Steam Trap upgrades	Perform a steam trap survey of all traps throughout the facility and replace all failed traps. Create an inventory list of all traps as well as a maintenance plan to maintain them	Garden Home Recreation Center	\$41,872	\$2,073	\$0	20.2	\$2,700	\$39,172	18.9	\$0	\$39,172	18.9
09.01-HMT Underwater Pool Lighting Replacement	Replace 32 existing Pentair 500 watt under water pool light fixtures with new energy efficient lighting.	Howard M. Terpenning Recreation Complex	\$43,878	\$1,604	\$900	17.5	\$3,453	\$40,425	16.1	\$23,000	\$17,425	7.0
18.01-NPI Rainwater Harvesting	Rainwater Harvesting System to collect rainwater for use in flushing 4 toilets at outbuilding.	Nature Park Interpretative Center	\$91,048	\$159	\$0	0.0	\$0	\$91,048	572.6	\$0	\$91,048	572.6
09.01-SUT Underwater Pool Lighting	Replace 14 existing Pentair 500 watt under water pool light fixtures with new energy efficient LED lighting.	Sunset Swim Center	\$22,860	\$818	\$400	18.8	\$2,562	\$20,298	16.7	\$0	\$20,298	16.7
			\$998,000	\$27,755	\$3,500	31.9	\$47,708	\$950,292	30.4	\$353,900	\$596,392	19.1

* Since design cost, audit cost, etc. are distributed among the FIMs, the total project cost will not go up or down by exactly the amounts shown here if a FIM or FIMs are dropped.

** For non recurring operational savings, the values are averaged over the 30 year length of this analysis.

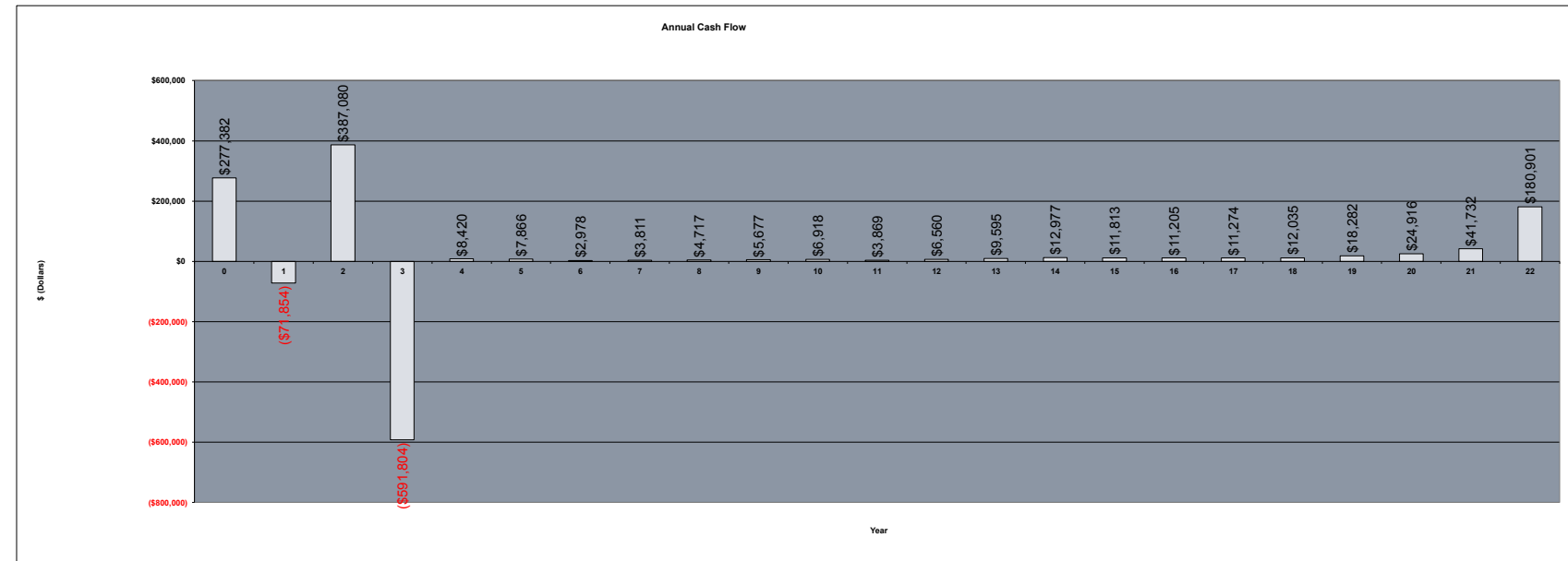
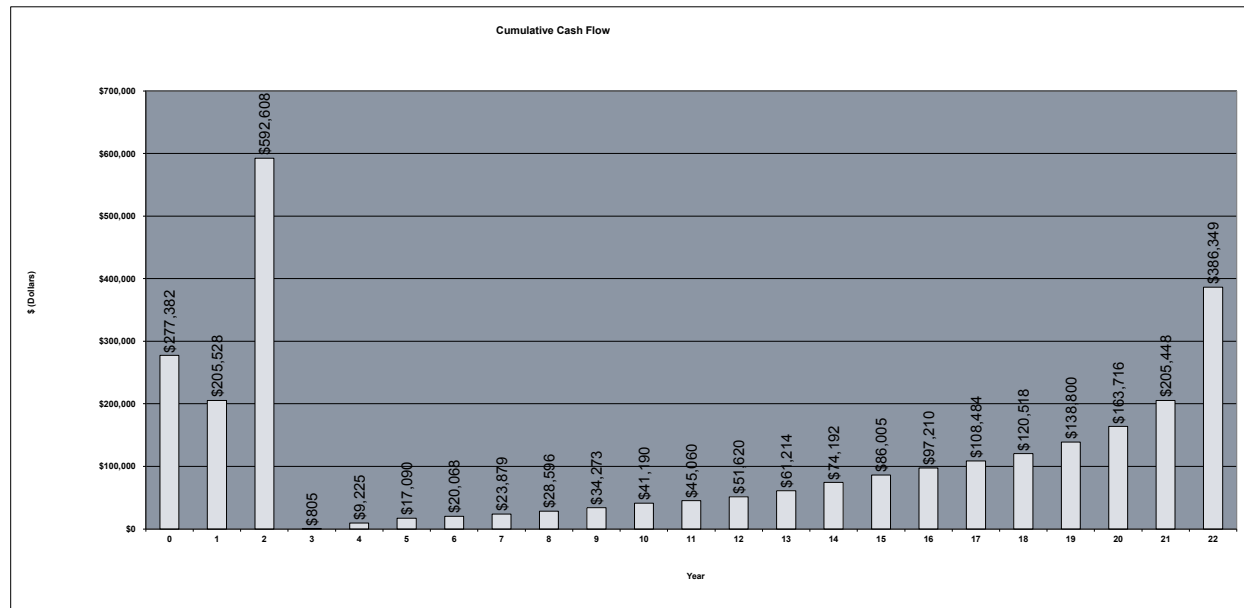
*** Incentives are contingent on final approval and are not guaranteed. Funds are shown for reference only.

Confidential and Proprietary



Energy Project Cash Flow - THPRD Combined Phase I and Phase II - Lighting - Heat Recovery HVAC Upgrades - Rainwater Harvesting

REVENUE / EXPENSE	TOTAL	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	NPV	
		2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033		
1 REVENUE																										REVENUE	
2 Phase I BETC Pass Thru	\$ 7,399			\$ 7,399																						\$6,975	
3 Phase I ETO Incentives	\$ 142,343		\$ 142,343																							\$138,197	
4 Phase I Annual Energy Savings (Actual)	\$ 2,729,072	\$ -	\$ 89,370	\$ 92,051	\$ 94,813	\$ 97,657	\$ 100,587	\$ 103,604	\$ 106,712	\$ 109,914	\$ 113,211	\$ 116,608	\$ 120,106	\$ 123,709	\$ 127,420	\$ 131,243	\$ 135,180	\$ 139,236	\$ 143,413	\$ 147,715	\$ 152,146	\$ 156,711	\$ 161,412	\$ 166,255	\$ 171,242	\$1,995,717	
5 Phase I Loan	\$ 1,695,000	\$ 1,695,000																								\$1,645,631	
6 Phase II ETO Incentives	\$ 47,708				\$ 47,708																					\$44,969	
7 Phase II Estimated Energy	\$ 745,787				\$ 27,755	\$ 28,588	\$ 29,445	\$ 30,329	\$ 31,238	\$ 32,176	\$ 33,141	\$ 34,135	\$ 35,159	\$ 36,214	\$ 37,300	\$ 38,419	\$ 39,572	\$ 40,759	\$ 41,982	\$ 43,241	\$ 44,539	\$ 45,875	\$ 47,251	\$ 48,669	\$ 50,129	\$549,420	
8 Phase II Estimated Operational Savings	\$ 94,046				\$ 3,500	\$ 3,605	\$ 3,713	\$ 3,825	\$ 3,939	\$ 4,057	\$ 4,179	\$ 4,305	\$ 4,434	\$ 4,567	\$ 4,704	\$ 4,845	\$ 4,990	\$ 5,140	\$ 5,294	\$ 5,453	\$ 5,616	\$ 5,785	\$ 5,959	\$ 6,137	\$ 6,321	\$69,284	
9 Phase II Loan	\$ 557,100			\$ 557,100																						\$525,120	
10 Phase II Capital Bond Contributions for Under Water Lighting, Aloha Pool and Locker Room HVAC, Conestoga Pool Cover	\$ 353,900			\$ 353,900																						\$333,585	
12 EXPENSE																										EXPENSE	
## Phase I Construction Costs	\$ (1,658,495)	\$ (1,417,618)	\$ (240,877)																							(\$1,603,378)	
## Phase I Wedbush Loan Payments (20 yr, 3.93%)	\$ (2,526,320)		(\$62,690)	(\$274,070)	(\$76,720)	(\$81,270)	(\$85,720)	(\$94,620)	(\$97,920)	(\$101,270)	(\$104,695)	(\$107,970)	(\$115,670)	(\$117,770)	(\$119,670)	(\$121,370)	(\$127,770)	(\$133,770)	(\$139,255)	(\$144,215)	(\$143,860)	(\$143,295)	(\$132,730)			(\$1,829,732)	
## Phase II Construction Costs	\$ (998,000)			(\$349,300)	(\$648,700)																					(\$950,588)	
## Phase II Loan Payments (20 yr, 3.9%)	\$ (803,192)				(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$40,160)	(\$597,473)
## GRAND TOTAL		\$ 277,382	\$ (71,854)	\$ 387,080	\$ (591,804)	\$ 8,420	\$ 7,866	\$ 2,978	\$ 3,811	\$ 4,717	\$ 5,677	\$ 6,918	\$ 3,869	\$ 6,560	\$ 9,595	\$ 12,977	\$ 11,813	\$ 11,205	\$ 11,274	\$ 12,035	\$ 18,282	\$ 24,916	\$ 41,732	\$ 180,901	\$ 187,533	\$327,726	
## CUMULATIVE TOTAL		\$ 277,382	\$ 205,528	\$ 592,608	\$ 805	\$ 9,225	\$ 17,090	\$ 20,068	\$ 23,879	\$ 28,596	\$ 34,273	\$ 41,190	\$ 45,060	\$ 51,620	\$ 61,214	\$ 74,192	\$ 86,005	\$ 97,210	\$ 108,484	\$ 120,518	\$ 138,800	\$ 163,716	\$ 205,448	\$ 386,349	\$ 573,882		





[9B]

MEMO

DATE: October 24, 2012
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: Westside/Waterhouse Trail Connection Master Plan

Introduction

THPRD hired Vigil Agrimis, Inc. as the lead consultant to provide planning and design services for the Westside to Waterhouse Trail Connection bond project. Vigil Agrimis, Inc. has completed the preferred master plan drawings and construction cost estimate. Staff is seeking Board of Directors approval of the Westside to Waterhouse Trail Connection Master Plan.

Background

On April 12, 2012, the District and TriMet signed a Public Access Easement allowing the District non-exclusive rights to build and maintain the Westside to Waterhouse Trail Connection on an unused section of TriMet property just north of the Tualatin Hills Nature Park. With the easement in place, staff directed Vigil Agrimis, Inc. to begin the site analysis phase of the project. When all of the analysis was completed and put into plan form, the ideal location for the trail alignment became very clear. In order to avoid high quality wetlands and forest within the Nature Park, staff would need to approach the Oregon Department of Transportation (ODOT) with a request to access their property as well. ODOT is the property owner of a sliver of land the trail would need to cross to avoid the environmentally sensitive areas. Staff would also need to approach Portland and Western Railroad (PWRR) who owns an exclusive easement over both the ODOT parcel and a portion of the TriMet parcel.

Staff is currently working with ODOT and PWRR in getting access easement documents drafted and signed. The documents have been reviewed by the District's legal counsel and are now being reviewed by ODOT and PWRR. TriMet and the District have agreed on the language of the Acknowledgment Letter that identifies the PWRR's easement and rights. All parties are interested in allowing the trail to be constructed in the location identified in the proposed master plan and staff anticipates all documents to be signed prior to 2013.

A neighborhood meeting was held on October 2, 2012 with a very light turnout by the public. An existing conditions exhibit and concept plan were discussed informally and comments were received. The exhibits were also presented to the Friends of the Nature Park on June 14, 2012, the Trails Advisory Committee on June 19, 2012, and the Natural Resources Advisory Committee on September 27, 2012. Staff has worked with our consultant to incorporate input and comments from the advisory committees, the neighborhood meeting, and the internal design team into the preferred master plan. City of Beaverton and Clean Water Services requirements have also been taken into account. Staff has not received any additional correspondence or comments regarding the preferred master plan.

Implementation of the proposed trail alignment would include installing a vehicle-rated bridge at the east end of the trail, structural improvements to the existing railroad trestle, and security fencing as required by TriMet and PWRP.

The current total project budget for the Westside to Waterhouse Trail Connection project is \$1,566,952. The soft cost estimate for the project is \$248,686 which includes A & E, permitting and miscellaneous fees. The project management budget is \$24,652 and the project contingency budget is \$235,000. The original project construction budget was \$1,020,000 and the current construction cost estimate is \$385,131. (The savings are a result of the ability to use the TriMet and ODOT properties.) Therefore, the total current project cost estimate now is \$893,469 which is below the current total project budget.

Proposal Request

Paul Agrimis and Steve Roelof of Vigil Agrimis, Inc. will be attending the November 5, 2012 Board of Directors regular meeting to make a presentation with staff on the master plan for the trail. Staff requests Board of Directors approval of the Westside to Waterhouse Trail Connection Master Plan so the consultants can proceed with detailed design, construction documents, and required permitting for the project. The goal is to construct the trail in the summer/fall of 2014.

Benefits of Proposal

The Westside to Waterhouse Trail Connection project is on track for meeting Bond Program requirements. This connection is a vital link to a contiguous north-south trail system through the District. Vigil Agrimis, Inc. has created a design that meets the needs of the District's Bond Program as well as the needs of TriMet, ODOT and PWRP and the desires of the community. The preferred master plan and project are within budget.

Potential Downside of Proposal

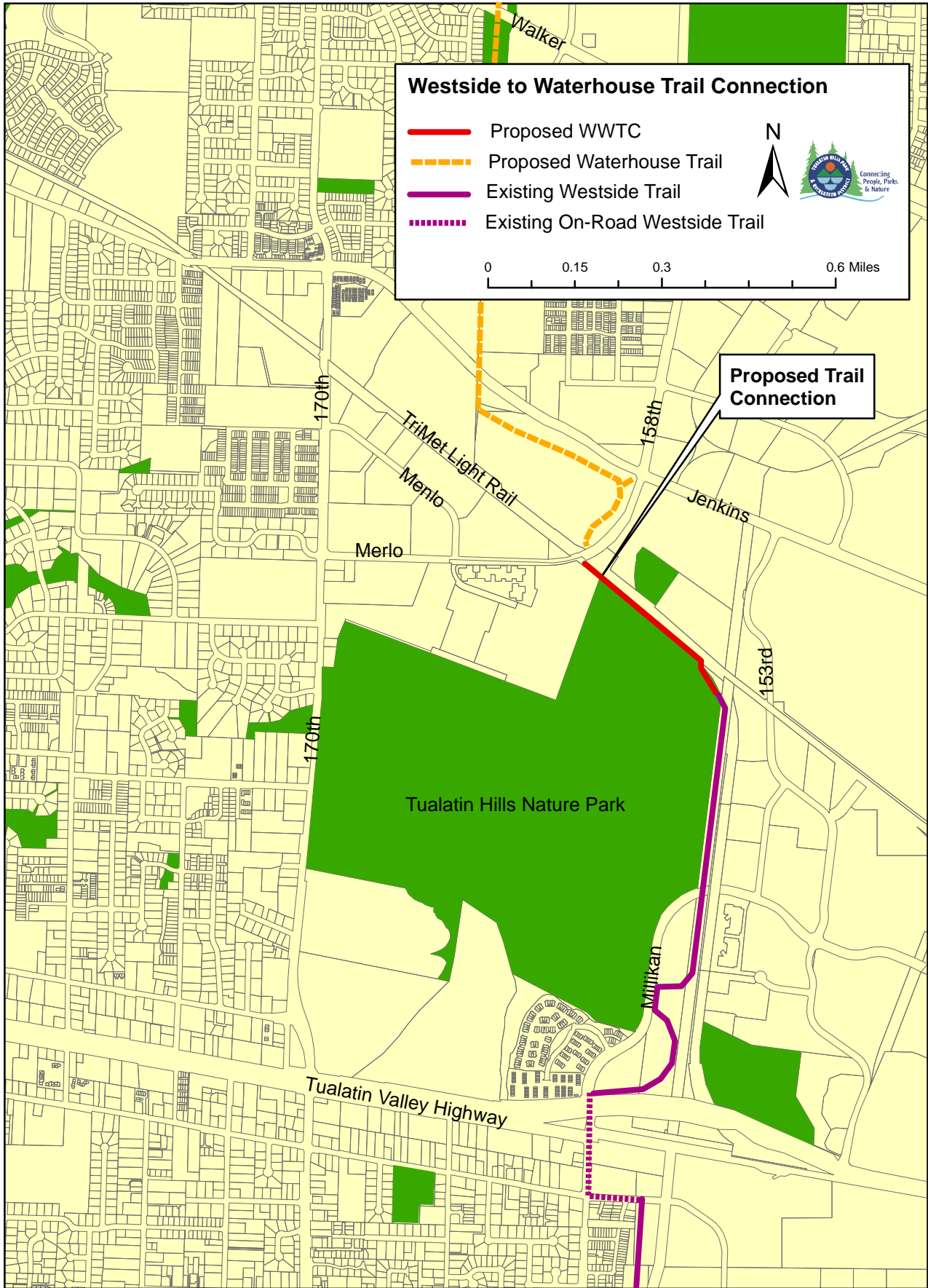
There appears to be no downside to the proposal.

Maintenance Impact



The proposed park improvements will create additional park maintenance responsibilities, such as maintenance of the proposed asphalt trail and adjacent vegetation, fencing, bridge and existing improved trestle. The estimated impact cost of these new improvements is \$1,740 annually (labor costs only; does not include capital replacement of asset).

Action Requested

Board of Directors approval of the Westside/Waterhouse Trail Connection Master Plan.



Westside to Waterhouse Trail Connection



0 200 400 800 Feet

Proposed Waterhouse Trail

SW 158TH AVE

Proposed Westside to Waterhouse Trail Connection

TRIMET 1S1080002500

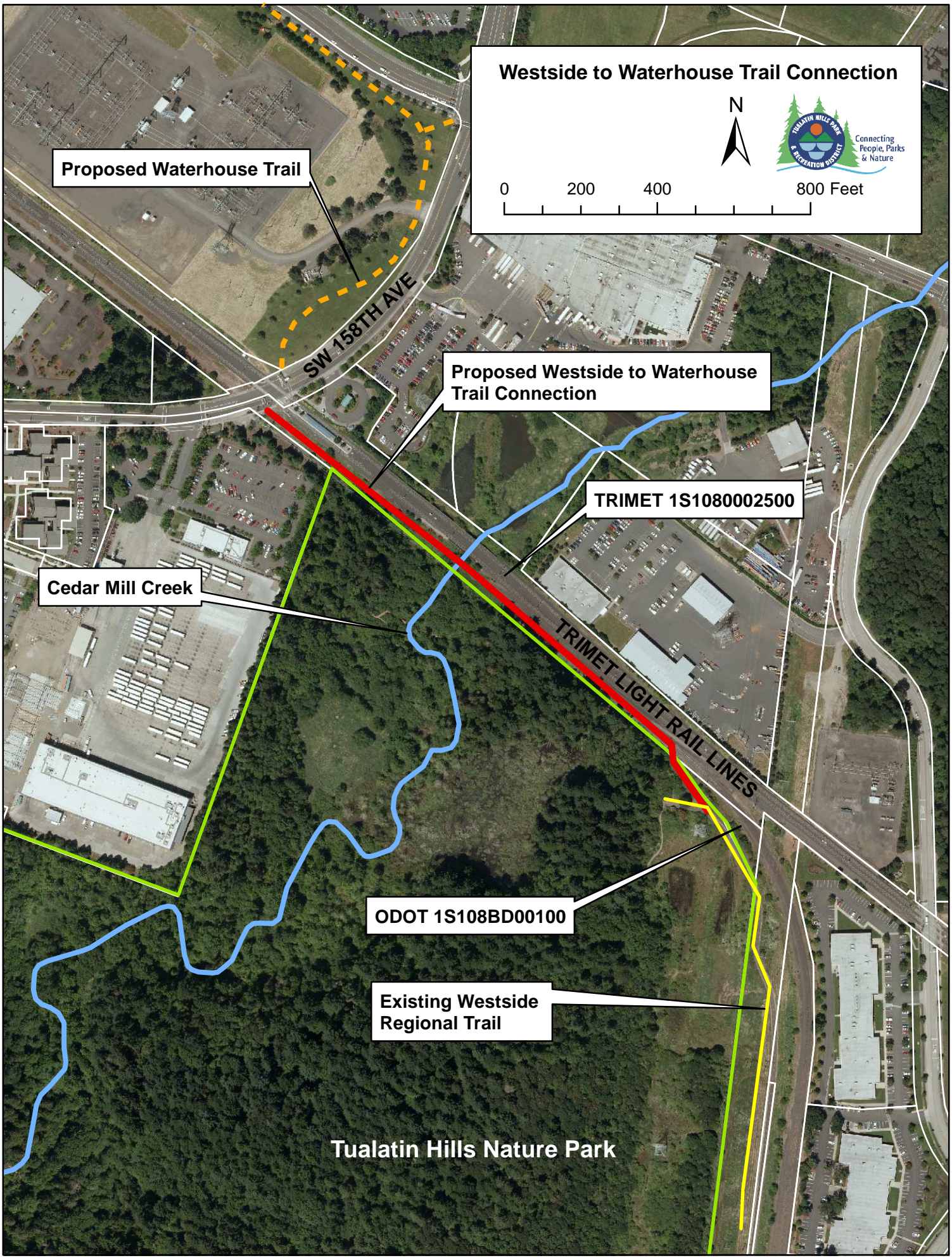
Cedar Mill Creek

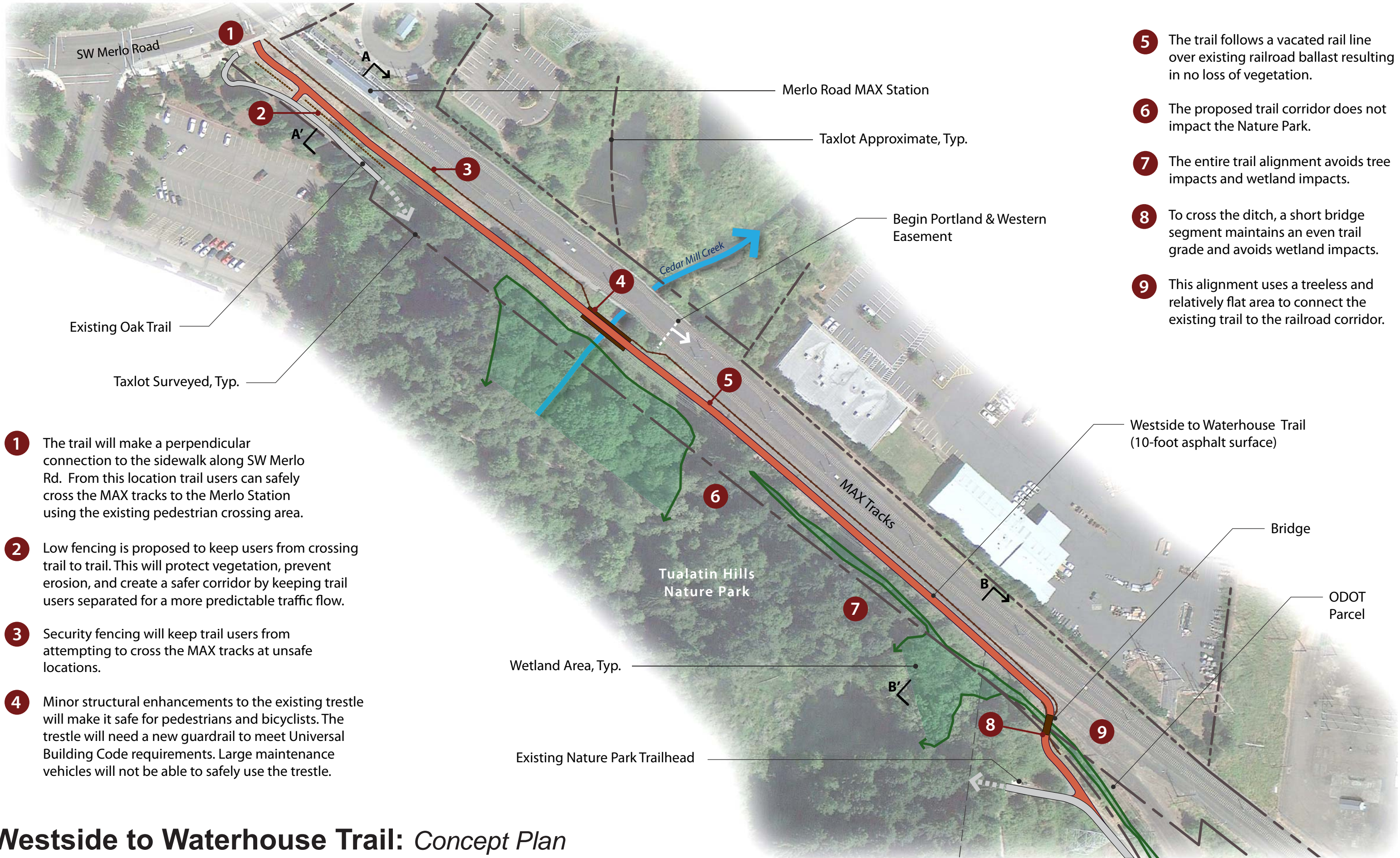
TRIMET LIGHT RAIL LINES

ODOT 1S108BD00100

Existing Westside Regional Trail

Tualatin Hills Nature Park

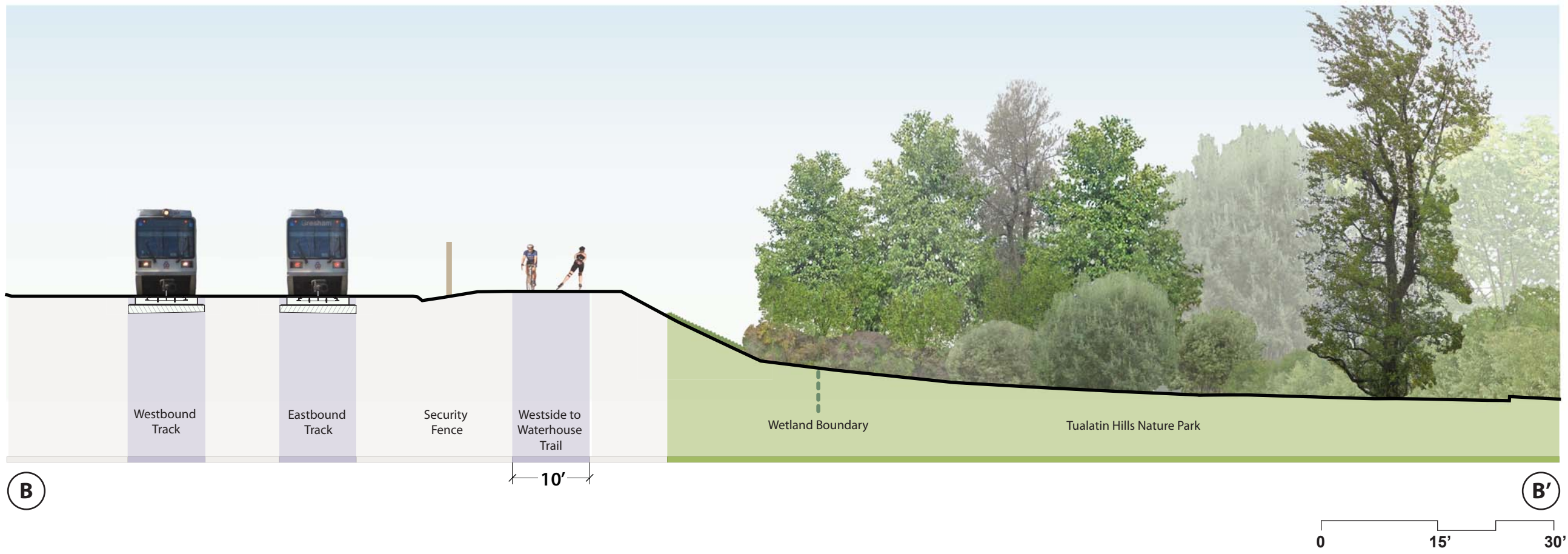
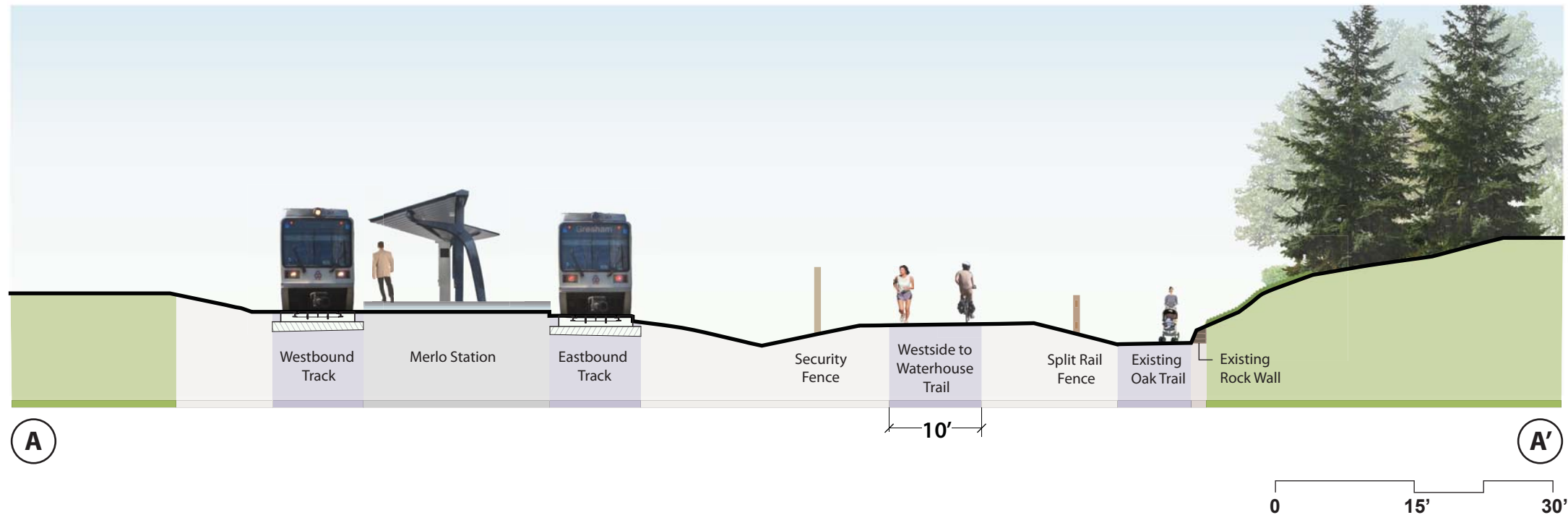




- 5** The trail follows a vacated rail line over existing railroad ballast resulting in no loss of vegetation.
- 6** The proposed trail corridor does not impact the Nature Park.
- 7** The entire trail alignment avoids tree impacts and wetland impacts.
- 8** To cross the ditch, a short bridge segment maintains an even trail grade and avoids wetland impacts.
- 9** This alignment uses a treeless and relatively flat area to connect the existing trail to the railroad corridor.

- 1** The trail will make a perpendicular connection to the sidewalk along SW Merlo Rd. From this location trail users can safely cross the MAX tracks to the Merlo Station using the existing pedestrian crossing area.
- 2** Low fencing is proposed to keep users from crossing trail to trail. This will protect vegetation, prevent erosion, and create a safer corridor by keeping trail users separated for a more predictable traffic flow.
- 3** Security fencing will keep trail users from attempting to cross the MAX tracks at unsafe locations.
- 4** Minor structural enhancements to the existing trestle will make it safe for pedestrians and bicyclists. The trestle will need a new guardrail to meet Universal Building Code requirements. Large maintenance vehicles will not be able to safely use the trestle.

Westside to Waterhouse Trail: *Concept Plan*



Westside to Waterhouse Trail: Sections



Management Report to the Board November 5, 2012

Administration

Hal Bergsma, Director of Planning

Jessica Collins, Executive Assistant

Keith Hobson, Director of Business & Facilities

Jim McElhinny, Director of Park & Recreation Services

Bob Wayt, Director of Communications & Outreach

1. Although winter and spring registration will be done separately for the second consecutive year, THPRD continues to produce only one activities guide for both terms. In mid-November, a promotional mailing will be sent to Beaverton-area residents to let them know about the new winter/spring activities guide. Registration starts December 8 for winter term, March 2 for spring.
2. THPRD's charitable spirit will once again be in evidence this holiday season. The Centers and Administration will participate in the Park District's annual food and toy drive, which starts right after Thanksgiving. All food and toys collected will go to the Sunshine Pantry, which benefits those in need in the Beaverton area.
3. The Park District will again participate in the City of Beaverton's holiday open house. The popular event, which draws citizens from throughout Beaverton to learn about opportunities in their community, is scheduled this year for Friday, December 7, from 5 to 7 p.m. Park District staff will provide a variety of information about recreation programs, activities and special events. The city's annual tree lighting ceremony will follow the open house.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatic Program Services

1. The Specialized Aquatics program (formerly named the Developmentally Disabled and Physically Limited program) at Beaverton Swim Center has 135 registrants this term. This is the highest level of participation this program has ever had. Many of the participants are one-on-one with an instructor while others may be in a class with two. This program continues to receive tremendous praise from parents due to our talented and caring professional staff.

Maintenance

Dave Chrisman, Superintendent of Maintenance Operations

1. Staff is coordinating the synthetic turf replacement on field #1 at the HMT Recreation Complex. The project is set to begin in November and will take approximately four weeks to complete. Staff will inspect the sub-surface drains and will clean and repair prior to the resurface. The new turf will be a synthetic surface with a rubber fill, similar to the existing. Multi-sports field markings and reference points for manual lining will be permanently inlaid into the turf. The turf is being replaced under the sole source Field Turf contract.

2. Preparations are underway for inclement weather response activities. Procedures for de-icing sidewalks, staff assignments and material supplies are being reviewed and updated. During the upcoming season, staff will apply a liquid de-icing material to facility walkways prior to a snow event as a preventive measure. The liquid material is environmentally safe, biodegradable, water soluble, non-toxic to pets and plants and non-staining. It can be effective up to a week and may reduce the need to shovel or apply further material depending on the severity of snow or ice. Building facility staff will also follow up with sidewalk snow removal using granular ice melt or manual removal.
3. Parks crews are utilizing a new leaf vacuum recently replaced as part of the FY 2012/13 capital replacement program. The new unit has a larger collection hose and increased collection capacity. Parking lots under tree canopies are the highest priority since leaves can quickly block culverts and catch basins. In addition to fall leaf collection, crews will begin their annual tree inspecting and pruning activities. Trees are inspected for limb hazards, general health, dead wood removal and overgrowth that impacts lighting, especially in parking lots or near walkways.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Explorer Station Network. Originally titled "Interpretive Sign Network," this bond-funded project has morphed into a more interactive concept which will incorporate art and interpretation to engage visitors in our natural areas. A staff and community committee selected four artists who will start a design phase for the project in November.
2. Nature Days in the Park. This traveling event connects people to their local park with staff-led activities and information. During a recent event at Whispering Woods, staff reported that, "a grandmother chaperoning her elementary aged granddaughter said that she hadn't been to the park in years and had forgotten how nice it is to walk around the forest. She also mentioned that she was surprised by all of the park improvements since she'd last visited."
3. Sustainability Committee. The District's staff team that focuses on sustainability issues has recently reviewed the effectiveness of the sustainable purchasing policy, discussed staff driving/carpooling ideas, and reviewed opportunities with the University of Oregon's Sustainable Cities Program.
4. Nature and Trails Map. Staff are actively working on an update to the District's trails map. Mapping of new facilities is underway and different labeling and graphic designs are being developed.

Planning & Development

Steve Gulgren, Superintendent of Planning & Development

1. Westside Trail Segment 18: Planning staff continues to work with the consultant David Evans & Associates to move the grant project forward. A preliminary trail alignment has been determined and is being revised per comments received from several agencies including Bonneville Power Administration. Staff has recently met with the Trails and Natural Resources Advisory Committees. The first neighborhood meeting has yet to be scheduled.

2. Graf Meadows Trail: The District's internal design team has visited the site to observe the existing conditions prior to the design work beginning. The consultant on the project is 3J Consulting. 3J has prepared two preliminary trail alignments and a construction cost estimate for both options. These alignments have been presented to the Trails and Natural Resources Advisory Committees. The first neighborhood meeting to review the project and the two options is scheduled for November 7.

Programs & Special Activities

Lisa Novak, Superintendent of Programs & Special Activities

1. Staff has been in contact with the gentleman who addressed the Tennis Center ramp at the October Board of Directors meeting. While the ramp meets ADA specifications, the newer wheelchairs used by wheelchair tennis players have a wheel design that exceeds the minimum width of the ADA specifications. Staff is looking into grant funding options to make modifications to the ramp to accommodate the new design. The gentleman was happy with our follow up and complimented our facilities and our efforts to make the facilities accessible.
2. Staff will be recruiting volunteer Garden Stewards for each of THPRD's Community Gardens. The Garden Stewards will receive one free garden plot and will coordinate clean-ups for the gardens, and will also be the communication link between the gardeners and THPRD.
3. The Elsie Stuhr Center's Harvest Festival was a huge success again this year. The event raised over \$21,000 and clocked over 3,600 volunteer hours. A volunteer luncheon was held to celebrate the success of the event and the volunteers.
4. Tennis Center staff has been working with UCLA for over a year to bring a first-time event, the USTA-ITF Women's Collegiate Invitational Tournament, to THPRD November 1-4, 2012.
5. Volunteer Services and Special Events staff initiated recruitment for fall/winter special event volunteers and processed criminal background checks for fall volleyball and basketball coach volunteer positions.

Recreation

Eric Owens, Superintendent of Recreation

1. The new and updated facilities at Conestoga Recreation & Aquatic Center are proving to be great new additions to our programs. Conestoga's new weight room has doubled the September attendance compared to 2011 and Club Splash attendance has increased to 95 students compared to 65 last year because of the new classroom.
2. The new and updated facilities at Garden Home Recreation Center are also popular with frequent user pass sales increasing because of the new weight room. September 2012 saw a large jump from previous years. September 2010 and 2011 *combined* was \$300 less than 2012. Fall 2012 gymnastics classes are up 62 registrations from 2011.

Security Operations

Mike Janin, Superintendent of Security Operations

1. A few statistics from Park Patrol for Summer 2012 (June 14 to September 3): alcohol events 87; persons contacted in parks after hours 930; park exclusions written 112;

general rule violators (verbal warning) 147; graffiti 30; unauthorized camping 27; suspicious persons contacted 741; THPRD staff assists 483; thefts reported to Park Patrol 0; physical security checks of parks and facilities 9,512.

2. On Saturday, October 20, at 11:30 p.m., several Beaverton Police Officers stopped six individuals in a car at the Stuhr Center parking lot. Their investigation led to the arrest of four juveniles and one young adult for spray painting graffiti onto a brick wall of the Center. The graffiti was applied to an area approximately 47 feet long by 8 foot wide. THPRD staff spent one and a half days cleaning the wall. Besides supporting the arrests by the Beaverton Police, THPRD will be asking for restitution for the cost of labor and cleaning supplies.

Sports

Scott Brucker, Superintendent of Sports

1. Sports Leagues: Winter basketball registration for adults and youth is open. All sports league registration is online again this year, with a paper option, including coaching applications. Processing of volunteer coach applications has improved and allowed coaches to be secured earlier in the season. Youth team formation will be completed the last week of November with practices beginning the first week of December.
2. Affiliated Users: Fall recreational soccer and football will be completing their seasons this month as will the fall competitive soccer season. Winter field permits will begin the last week of November for competitive soccer and rugby.

Business Services

Cathy Brucker, Finance Manager

Nancy Hartman-Noye, Human Resources Manager

Mark Hokkanen, Risk and Contract Manager

Ann Mackiernan, Operations Analysis Manager

Phil Young, Information Services Manager

1. As part of our Geo-Referenced Amenities Standards Process (GRASP), GreenPlay conducted on site visits to 100 THPRD properties the week of October 22. GIS technology will be used to map each site and a quality rating will be applied based on criteria determined by GreenPlay.
2. The Information Services Department has completed the public Wi-Fi installation at Garden Home Recreation Center. This brings us to a total of seven facilities offering free public Wi-Fi to our patrons, including: HMT Recreation Complex (Aquatic Center, Athletic Center, Tennis Center and Dryland conference room), Cedar Hills Recreation Center, Nature Park Interpretive Center, Harman Swim Center, Sunset Swim Center and Conestoga Recreation & Aquatic Center.
3. Risk Management is working with the agent of record, Beecher-Carlson, reviewing and updating the Park District's Insurance Schedule for the upcoming 2013 renewal period. Due to the economic climate and recent worldwide catastrophic disasters, insurance rates are beginning to rise. Because of the Park District's outstanding loss ratios in previous years, Special Districts Association of Oregon guarantees a maximum annual rate increase cap of 3% through the end of 2014.

4. The District's Audit firm, Talbot, Korvola & Warwick, has completed all field work for the audit of the Comprehensive Annual Financial Report for FY 2011-12. The District Audit Committee will receive the report for review in late November, and present the report to the Board in December.
5. Oregon OSHA Safety and Health Achievement Recognition Program (SHARP) has entered the last of a five-year evaluation process, with hopes of graduating the last of all its facilities in January 2013. The focus of the SHARP program is for employers to become self-reliant in managing their own safety and health program and to incorporate safety and health into the core values of the organization. The District remains the largest multi-site agency in Oregon, and the first park and recreation agency in the nation to complete this program.
6. Recent modifications in the District's registration system have added online transactions to real-time credit card processing. With these changes, Finance staff will be able to expedite merchant card processing and refunds back to customers. The changes will create efficiencies with the elimination of daily batch processing and declined card follow-up and reconciliation.

Quarterly Grant Report
FY 2011/12 & FY 2012/13

Potential Funding Source	Coordinator	Amount Requested	Purpose	Date Submitted	Due Date	Decision Date	Outcome	Comments
Oregon Parks & Rec Dept Recreational Trails Program	Brad Hauschild	\$100,000	North Bethany Trail	Jan-13	1/19/2013	5/1/2013		Requesting approval of application at December 3, 2012 Board meeting
ODOT State Transportation Improvement Program	Brad Hauschild	\$3,333,674	Beaverton Creek Trail Crecent Connection - design, engineering, permitting, construction	Nov-12	11/27/2012	11/19/2014		Requesting approval of application at November 5, 2012 Board meeting
ODOT State Transportation Improvement Program	Brad Hauschild	\$4,300,428	Westside Trail Segments #12-#14 - design, engineering, permitting, construction	Nov-12	11/27/2012	11/19/2014		Requesting approval of application at November 5, 2012 Board meeting
ODOT State Transportation Improvement Program	Brad Hauschild	\$3,017,586	Fanno Creek Trail/Hall Boulevard Crossing - design, engineering, permitting, construction	Nov-12	11/27/2012	11/16/2014		Requesting approval of application at November 5, 2012 Board meeting
Washington County MSTIP 3d	Brad Hauschild	\$500,000	Waterhouse Trail, Segment #4 - construction	9/24/2012	9/24/2012	12/12/2012		
OPRD Local Government Grant Program (LGGP)	Brad Hauschild	\$25,000	Vista Brook Park Improvements (Viewing Platform)	4/4/2012	4/6/2012	Jul-12	Awarded	
Washington County Visitors Association	Bruce Barbarasch	\$9,900	Funds to produce 50,000 Nature/Trail Maps	3/15/2012	3/15/2012	Jun-12	Received	

Potential Funding Source	Coordinator	Amount Requested	Purpose	Date Submitted	Due Date	Decision Date	Outcome	Comments
NRPA 2012 Serving Communities Grant	Deb Schoen	\$4,000	Kitchen equipment for delivery of nutrition services (refrigerator, coolers, utensils, warming tray)	3/13/2012	3/13/2012	5/1/2012	Denied	Plan to reapply in Fall, 2012.
Autzen Foundation	Lynda Myers	\$4,000	Family Assistance for Camp Rivendale	3/12/2012	3/15/2012	Unknown	Received	\$3,000 to Camp Rivendale swim program. \$1,000 to general Camp Rivendale expenses.
Juan Young Trust	Lynda Myers	\$4,000	Family Assistance for Camp Rivendale	3/7/2012	3/15/2012	Unknown	Received	
UPS Grant	Elisa Payne	\$5,000	Education program support	Mar-12	Mar-12	Unknown	TBD	Administered through Rod Coles from the Friends of THNP who is an employee of UPS. Grant application still being processed.
Hoover Family Foundation	Lynda Myers	\$3,000	Swim Program for Camp Rivendale at Beaverton Swim Center	2/27/2012	3/1/2012	Unknown	Denied	
City of Beaverton Social Service Funding	Eric Owens	\$13,600	Rec Mobile bicycle safety program	2/24/2012	2/25/2012	12-Jun	Denied	Denied due to previous Rec Mobile support in past years
Metro	Hal Bergsma	\$334,681	Land acquisition to expand Lily K. Johnson Woods Natural Area	1/9/2012	1/9/2012	Spring 2012	Received	Working on final agreement with Metro.

Potential Funding Source	Coordinator	Amount Requested	Purpose	Date Submitted	Due Date	Decision Date	Outcome	Comments
ODOT/FHWA Transportation, Community, & System Preservation (TCSP) Grant	Brad Hauschild	\$640,000	Waterhouse Trail, Segment #4	1/4/2012	1/4/2012	Spring 2012	Denied	
US Soccer Foundation, balance from THPRD GFC	Scott Brucker	\$200,000	Replace playing surface of Synthetic Turf Field #1	Nov-11	Nov-11	Feb-12	Awarded	\$50,000 in-kind product from Field Turf
Grow Advantis Community Fund	Lynda Myers	\$4,000	Family Assistance	10/20/2011	10/31/2011	11/28/2011	Denied	
Reser Family Foundation	Lynda Myers	\$10,000	Family Assistance	8/23/2011	N/A	Oct-11	Denied	
Regional Transportation Options Grant	Bruce Barbarasch	\$60,000	Installation of permanent trail maps and directional signage	7/1/2011	7/8/2011	10/1/2011	Awarded	Start of project delayed until July 2012.
Oregon Business Development Dept.	Hal Bergsma	\$126,272	Cleanup of recently acquired property next to Eichler Park	6/29/2011	N/A	7/22/2011	Awarded	Maintenance staff has been working, subject to State approval, toward contracting for cleanup completion by October 2012.
Local Government Grant Program	Brad Hauschild	\$70,000	Camille Park Improvement Project	4/6/2011	N/A	7/21/2011	Awarded	THPRD matches \$500,000.

November

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3 Newt Day @ Nature Park
4	5 Board Meeting 7pm @ Dryland/HMT	6	7	8 Veterans Day Celebration @ Stuhr Center	9 State High School Water Polo Tournament @ Aquatic Center	10 State High School Water Polo Tournament @ Aquatic Center
11 Nature Day in the Park @ Summercrest Park	12 HOLIDAY	13 Historic Facilities Advisory Committee 1pm	14	15 Sports Advisory Committee 4:30pm Parks Bond Citizen Oversight Committee 6pm @ Dryland	16 Thanksgiving Dinner @ Stuhr Center	17 Pam's Party @ Beaverton Swim Center Wipe-Out Water Toys @ Beaverton Swim Center
18 Wipe-Out Water Toys @ Beaverton Swim Center	19 Stuhr Center Advisory Committee 10am	20 Trails Advisory Committee 7pm Parks Advisory Committee 6pm	21	22 HOLIDAY	23 HOLIDAY	24
25	26	27 Natural Resources Advisory Committee 6:30pm	28	29	30	

2012

December

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1 Holiday Teas @ Jenkins Estate Holiday Bazaar @ Garden Home
2	3 Board Meeting 7pm @ Dryland/HMT	4 Deck the Halls @ Stuhr Center	5 Aquatics Advisory Committee 7pm	6	7	8 Holiday Teas @ Jenkins Estate Grandchildren's Day @ Stuhr Center
9	10 Stuhr Center Advisory Committee 10am	11 Historic Facilities Advisory Committee 1pm	12	13	14 The Polar Express @ Garden Home	15 Parents Night Out @ Harman Swim Center
16	17	18 Trails Advisory Committee 7pm Parks Advisory Committee 6pm Natural Resources Advisory Committee 6:30 pm	19 Holiday Concert & Fitness Party @ Stuhr Center Recreation Advisory Committee 7pm	20 Sports Advisory Committee 4:30pm	21	22
23	24	25 HOLIDAY	26	27 End of Year Formal Dance @ Stuhr Center	28	29
30	31					

2012

January

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1 HOLIDAY	2 Aquatics Advisory Committee 7pm	3	4	5
6	7	8 Historic Facilities Advisory Committee 1pm	9	10	11	12
13	14 Board Meeting 7pm @ Dryland/HMT Stuhr Center Advisory Committee 10am	15 Trails Advisory Committee 7pm Parks Advisory Committee 6pm	16 Recreation Advisory Committee 7pm	17 Sports Advisory Committee 4:30pm	18	19
20	21 HOLIDAY	22 Natural Resources Advisory Committee 6:30pm	23	24	25	26
27	28	29	30	31		

2013

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 09/30/12

Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
CARRY FORWARD PROJECTS													
Land Acquisition/Jkns Est ROW	90,000	90,000	-	90,000	90,000	-	-	90,000	Budget	90,000	90,000	-	-
JQAY House Renovation	100,000	1,800	-	100,000	1,800	87,371	-	1,800	Budget	89,171	1,800	10,829	-
Challenge Grnt Competitive Fnd	30,000	30,000	-	30,000	30,000	-	-	24,000	Budget	24,000	24,000	6,000	6,000
Signage Master Plan	75,000	35,000	-	75,000	35,000	22,315	-	35,000	Budget	57,315	35,000	17,685	-
Rock Creek Trail Improvement	6,500	3,275	-	6,500	3,275	4,657	-	3,275	Budget	7,932	3,275	(1,432)	-
Commonwealth Park North Trail Alignment	69,000	72,179	-	69,000	72,179	37,691	6,972	55,438	Award	100,101	62,410	(31,101)	9,769
Matrix Hill Natural Area Rstrn	40,000	3,154	-	40,000	3,154	59,137	3,000	154	Budget	62,291	3,154	(22,291)	-
Community Bnft Fund Project	325,000	250,000	-	325,000	250,000	91,632	165,908	10,829	Award	268,369	176,737	56,631	73,263
HSC & Jenkins Est Exterior Paint	8,000	8,000	-	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
McMillan Park Bridge	120,000	42,275	-	120,000	42,275	53,320	51,675	-	Complete	104,995	51,675	15,005	(9,400)
Carolwood Park Playground	81,000	44,678	-	81,000	44,678	82,822	-	-	Complete	82,822	-	(1,822)	44,678
Asphalt Paving Rplcmnts (7)	117,000	108,770	-	117,000	108,770	93,913	23,975	-	Complete	117,888	23,975	(888)	84,795
East Tennis Air Structure	153,000	153,000	102,700	255,700	255,700	-	2,350	253,350	Budget	255,700	255,700	-	-
Fanno Creek Trail Management	3,000	3,000	-	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
OBP Grnt-Wlkr Rd Mid-blk Crssg	121,500	79,292	121,500	243,000	200,792	56,301	2,829	197,963	Budget	257,093	200,792	(14,093)	-
GHRC Exterior Siding	40,000	32,287	-	40,000	32,287	7,713	855	31,432	Budget	40,000	32,287	-	-
GHRC Exterior Painting	12,600	12,600	-	12,600	12,600	-	-	12,600	Budget	12,600	12,600	-	-
GHRC HVAC/Gas Pack	33,500	33,500	-	33,500	33,500	-	32,785	-	Complete	32,785	32,785	715	715
FCSC Renovation Costs	-	-	-	-	-	-	737	23,263	Award	24,000	24,000	(24,000)	(24,000)
TOTAL CARRYOVER PROJECTS	1,425,100	1,002,810	224,200	1,649,300	1,227,010	596,872	291,086	750,104	-	1,638,062	1,041,190	11,238	185,820
ATHLETIC FACILITY REPLACEMENT													
Resurface Courts (3 sites)			40,000	40,000	40,000	-	10,430	29,570	Budget	40,000	40,000	-	-
Indoor Bsktball Standards (12)			4,800	4,800	4,800	-	-	4,800	Budget	4,800	4,800	-	-
Indoor Vball Standards (2)			3,970	3,970	3,970	-	-	3,970	Budget	3,970	3,970	-	-
Synthetic Turf #1 HMT Complex			400,000	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-	-
TOTAL ATHLETIC FACILITY REPLACEMENT			448,770	448,770	448,770	-	10,430	438,340	-	448,770	448,770	-	-
PARK AND TRAIL REPLACEMENTS													
Drinking Fountains (3 sites)			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Signs			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Concrete Sidewalk Rpr -9 sites			35,343	35,343	35,343	-	-	35,343	Budget	35,343	35,343	-	-
Asphalt Path Rplcmnt & Repair			145,891	145,891	145,891	-	-	145,891	Budget	145,891	145,891	-	-
Parking Lot Repair (2 sites)			12,400	12,400	12,400	-	-	12,400	Budget	12,400	12,400	-	-
Play Equipment (2 sites)			84,000	84,000	84,000	-	18,190	65,810	Budget	84,000	84,000	-	-
Irrigation System Repair			32,200	32,200	32,200	-	-	32,200	Budget	32,200	32,200	-	-
Brookhaven Prk-Brdg&Brdwlk Rpl			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
TOTAL PARK AND TRAIL REPLACEMENTS			369,834	369,834	369,834	-	18,190	351,644	-	369,834	369,834	-	-
PARK AND TRAIL IMPROVEMENTS													
Memorial Benches			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
LWCF Grant - Schiffler Park Pavillion			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Maxicom Ctrls - Fir Grove Schl			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-	-
ODOT/Westside Trail Segment #18			90,000	90,000	90,000	1,400	19,000	69,600	Budget	90,000	88,600	-	1,400
Curb Cut for Rdside Trail Crsg			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
RTO Trail Sign Grant			60,000	60,000	60,000	-	-	60,000	Budget	60,000	60,000	-	-
Geotech Studies Pervious Prkg			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
TOTAL PARK AND TRAIL IMPROVEMENTS			214,500	214,500	214,500	1,400	19,000	194,100	-	214,500	213,100	-	1,400
CHALLENGE GRANTS													
Challenge Grants			97,500	97,500	97,500	-	7,729	89,771	Budget	97,500	97,500	-	-
TOTAL CHALLENGE GRANTS			97,500	97,500	97,500	-	7,729	89,771	-	97,500	97,500	-	-
BUILDING REPLACEMENTS													
ASC Pool Tank Resurface			65,000	65,000	65,000	-	-	65,000	Budget	65,000	65,000	-	-
Replace Tile Floor (2 sites)			72,000	72,000	72,000	-	-	72,000	Budget	72,000	72,000	-	-
Refinish Wood Floors (6 sites)			37,300	37,300	37,300	-	14,690	19,418	Award	34,108	34,108	3,192	3,192
TC Balcony Non-skid Floor			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
CHRC Stairs & Landings			7,000	7,000	7,000	-	-	7,000	Budget	7,000	7,000	-	-

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 09/30/12

Description	Project Budget					Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget	
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Pressure Grout 50M Boiler Pad			9,500	9,500	9,500	-	-	9,500	Budget	9,500	9,500	-	-
GHRC Windows Gymnsts Rm (2)			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
Circulation & Sump Pumps (3)			40,200	40,200	40,200	-	-	40,200	Budget	40,200	40,200	-	-
SSW Chemtrol			2,600	2,600	2,600	-	-	2,600	Budget	2,600	2,600	-	-
SSW Sand Filter Recharge			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-	-
HSC Circulation Pump Cncrt Pad			8,750	8,750	8,750	-	-	8,750	Budget	8,750	8,750	-	-
SSC Wader Pool Auto Feed Sys			4,500	4,500	4,500	-	4,382	-	Complete	4,382	4,382	118	118
CRA Clean-out Surge Tank			3,200	3,200	3,200	-	3,200	-	Complete	3,200	3,200	-	-
CRA Lane Line Anchor Rplcmnts			8,000	8,000	8,000	-	9,050	-	Complete	9,050	9,050	(1,050)	(1,050)
Underwater Light Fxtrs 3 sites			41,900	41,900	41,900	-	-	41,900	Budget	41,900	41,900	-	-
TC Crt Dvdr Cables & Curtains			11,000	11,000	11,000	-	-	11,000	Budget	11,000	11,000	-	-
GHRC Rplc Kitchen Lght Fixtrs			1,100	1,100	1,100	-	-	1,100	Budget	1,100	1,100	-	-
GHRC Exterior Siding Phase 2			29,183	29,183	29,183	-	3,730	25,453	Budget	29,183	29,183	-	-
Exterior Cncrt Walls (2 sites)			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
AC Rplcmnt Pea Gravel (n wndw)			2,000	2,000	2,000	-	1,375	625	Budget	2,000	2,000	-	-
JEN Gate Hs Pntg/lead abtmnt			21,500	21,500	21,500	-	-	21,500	Budget	21,500	21,500	-	-
HMT S Fields Playgnd Canopies			8,000	8,000	8,000	-	-	10,300	Award	10,300	10,300	(2,300)	(2,300)
Tennis Ctr Court Lights			3,500	3,500	3,500	-	631	3,394	Award	4,025	4,025	(525)	(525)
ASC Dressing Rms HVAC Units			44,000	44,000	44,000	-	-	44,000	Budget	44,000	44,000	-	-
SSC Roof Exhaust Fan			2,400	2,400	2,400	-	-	2,400	Budget	2,400	2,400	-	-
GHRC Boiler Burner Tray			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
FCSC Gas Line Rplcmnt			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
ASC HVAC System			268,000	268,000	268,000	-	-	268,000	Budget	268,000	268,000	-	-
Schlottman House Heat Pump			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
S Fields Concession Grease Trp			11,000	11,000	11,000	-	-	11,000	Budget	11,000	11,000	-	-
Jenkins Panic Door Hrdwr rplc			6,150	6,150	6,150	-	-	6,150	Budget	6,150	6,150	-	-
CHRC Cardio Eqmnt (2 pieces)			16,000	16,000	16,000	-	-	16,000	Budget	16,000	16,000	-	-
TC & 50M Roof Plans/Specs			30,000	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-	-
TOTAL BUILDING REPLACEMENTS			829,283	829,283	829,283	-	37,058	792,790		829,848	829,848	(565)	(565)
BUILDING IMPROVEMENTS													
Aquatic Center Pit Pump Scaffolding			4,500	4,500	4,500	-	3,730	-	Complete	3,730	3,730	770	770
TOTAL BUILDING IMPROVEMENTS			4,500	4,500	4,500	-	3,730	-		3,730	3,730	770	770
ENERGY SAVINGS PERFORMANCE CONTRACT													
Energy Saving Improvements			169,928	169,928	169,928	-	-	169,928	Budget	169,928	169,928	-	-
TOTAL ENERGY SAVINGS PERFORMANCE CONTRACT			169,928	169,928	169,928	-	-	169,928		169,928	169,928	-	-
ADA PROJECTS													
CRA & 50M ADA Rtrft Pool Lift			1,400	1,400	1,400	-	-	1,400	Budget	1,400	1,400	-	-
Portable Pool Lifts (4 sites)			30,400	30,400	30,400	-	-	30,400	Budget	30,400	30,400	-	-
SSC Trnsfr Platform Wdng Pool			1,800	1,800	1,800	-	-	1,800	Budget	1,800	1,800	-	-
Access Design/Oleson Rd to Fanno Creek			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
TOTAL ADA PROJECTS			41,600	41,600	41,600	-	-	41,600		41,600	41,600	-	-
TOTAL CAPITAL OUTLAY DIVISION	1,425,100	1,002,810	2,400,115	3,825,215	3,402,925	598,272	387,223	2,828,277		3,813,772	3,215,500	11,443	187,425

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Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
INFORMATION SERVICES DEPARTMENT													
System/workstn Replcmnt			67,000	67,000	67,000	-	18,385	48,615	Budget	67,000	67,000	-	-
Server Replacements			35,000	35,000	35,000	-	14,319	20,681	Budget	35,000	35,000	-	-
LAN/WAN Replcmnt			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Printers/Network Printers			5,000	5,000	5,000	-	3,072	1,928	Budget	5,000	5,000	-	-
Telephones			24,000	24,000	24,000	-	-	23,396	Award	23,396	23,396	604	604
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			136,000	136,000	136,000	-	35,776	99,620		135,396	135,396	604	604
Misc. Application Software			20,000	20,000	20,000	-	8,000	12,000	Budget	20,000	20,000	-	-
Plotter/Scanner			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
Color Printer for Graphics			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
FCSC Server Rack			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
FCSC Electrical Panel			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Computer Wrkstns & Cabling (4)			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-	-
MACC Grant SSC Wifi Connection			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Badge Printing Machine			2,400	2,400	2,400	-	-	2,400	Budget	2,400	2,400	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			54,900	54,900	54,900	-	8,000	46,900		54,900	54,900	-	-
TOTAL INFORMATION SYSTEMS DEPARTMENT	-	-	190,900	190,900	190,900	-	43,776	146,520		190,296	190,296	604	604
MAINTENANCE DEPARTMENT													
<u>FLEET REPLACEMENTS</u>													
Infield Rake (2)			22,000	22,000	22,000	-	21,626	-	Complete	21,626	21,626	374	374
Electric Utility Vehicle			11,500	11,500	11,500	-	-	11,500	Budget	11,500	11,500	-	-
15-Passenger Van			24,000	24,000	24,000	-	-	24,000	Budget	24,000	24,000	-	-
Light Duty Pickup Truck			18,500	18,500	18,500	-	-	18,500	Budget	18,500	18,500	-	-
Leaf Vacuum			10,500	10,500	10,500	-	-	7,442	Award	7,442	7,442	3,058	3,058
52" Mower			7,000	7,000	7,000	-	6,861	-	Complete	6,861	6,861	139	139
Single Axle Trailer			3,500	3,500	3,500	-	-	3,285	Award	3,285	3,285	215	215
Tandem Axle Trailers (2)			13,000	13,000	13,000	-	-	12,500	Award	12,500	12,500	500	500
Mowers (7) & Trailers (3)			88,900	88,900	88,900	-	72,396	15,785	Award	88,181	88,181	719	719
TOTAL FLEET REPLACEMENTS			198,900	198,900	198,900	-	100,883	93,012		193,895	193,895	5,005	5,005
<u>FLEET IMPROVEMENTS</u>													
Tools Trailer - Ntrl Resources			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
Wellness-on-Wheels Van			26,000	26,000	26,000	-	-	26,000	Budget	26,000	26,000	-	-
TOTAL FLEET IMPROVEMENTS			32,500	32,500	32,500	-	-	32,500		32,500	32,500	-	-
TOTAL MAINTENANCE DEPARTMENT	-	-	231,400	231,400	231,400	-	100,883	125,512		226,395	226,395	5,005	5,005
GRAND TOTAL GENERAL FUND	1,425,100	1,002,810	2,822,415	4,247,515	3,825,225	598,272	531,882	3,100,309		4,230,463	3,632,191	17,052	193,034

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
SDC FUND													
<u>LAND ACQUISITION</u>													
Land Acquisition (FY 12)(Fishbeck Property)	430,000	430,000	-	430,000	430,000	31,001	432,319	(2,319)	Budget	461,001	430,000	(31,001)	-
Mahmood Property cleanup costs - DEQ Grant	250,000	-	-	250,000	-	142,142	1,019	-	Budget	143,161	1,019	106,839	(1,019)
Land Acquisition (FY 13)	-	-	1,100,000	1,100,000	1,100,000	-	-	1,100,000	Budget	1,100,000	1,100,000	-	-
TOTAL LAND ACQUISITION	680,000	430,000	1,100,000	1,780,000	1,530,000	173,143	433,338	1,097,681	-	1,704,162	1,531,019	75,838	(1,019)
<u>IMPROVEMENT/DEVELOPMENT PROJECTS</u>													
Fanno Creek Trail	2,011,950	50,000	-	2,011,950	50,000	1,850,032	6,615	83,610	Award	1,940,257	90,225	71,693	(40,225)
Bonny Slope/BSD Trail Development	175,000	175,000	-	175,000	175,000	-	-	175,000	Budget	175,000	175,000	-	-
LWCF Grant Match/Schiffler Park Pavillion	50,000	50,000	-	50,000	50,000	-	-	-	Cancelled	-	-	50,000	50,000
112th St. Field Construction	1,078,743	-	-	1,078,743	-	975,812	469	4,771	Award	981,052	5,240	97,691	(5,240)
Winkelman Park Phase I	282,000	282,000	-	282,000	282,000	-	-	282,000	Budget	282,000	282,000	-	-
MTIP Grant Match-Westside Trail Segment 18	62,205	-	20,000	82,205	20,000	69,428	61	19,939	Budget	89,428	20,000	(7,223)	-
OBP Grant Match-Waterhouse Trail/Walker Rd Crossing	50,000	50,000	62,000	112,000	112,000	-	172	111,828	Budget	112,000	112,000	-	-
112th St. Site Improvements	797,947	-	-	797,947	-	699,215	1,026	4,500	Award	704,741	5,526	93,206	(5,526)
Graf Meadows Prk - Trail Cnctn	-	-	300,000	300,000	300,000	-	3,878	296,122	Budget	300,000	300,000	-	-
Wtrhse Trail-Bronson/Bethany	-	-	250,000	250,000	250,000	-	50,000	200,000	Budget	250,000	250,000	-	-
PCC Rck Crk Dog Prk Cnstrctn	-	-	144,000	144,000	144,000	-	5,541	138,459	Budget	144,000	144,000	-	-
Hart Meadows Dog Prk Cnstrctn	-	-	50,000	50,000	50,000	-	484	49,516	Budget	50,000	50,000	-	-
Undesignated Projects	-	-	2,739,797	2,739,797	2,739,797	-	-	2,739,797	Budget	2,739,797	2,739,797	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	4,507,845	607,000	3,565,797	8,073,642	4,172,797	3,594,487	68,246	4,105,542	-	7,768,275	4,173,788	305,367	(991)
Total - SDC Fund	5,187,845	1,037,000	4,665,797	9,853,642	5,702,797	3,767,630	501,584	5,203,223	-	9,472,437	5,704,807	381,205	(2,010)

KEY
Budget Estimate based on original budget - not started and/or no basis for change
Deferred Some or all of Project has been eliminated to reduce overall capital costs for year.
Award Estimate based on Contract Award amount or quote price estimates
Complete Project completed - no additional estimated costs to complete.

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			Initial Project Budget	Adjustments	Current Total Project Budget FY 12/13	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)					
BOND CAPITAL PROJECTS FUND													
<u>New Neighborhood Parks Development</u>													
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	48,471	1,333,721	290,218	50,093	340,311	1,195,890	Bid Award	1,536,201	(202,480)	22.2%
SW	91-902	Barsotti Park & Athletic Field	1,285,250	24,093	1,309,343	62,710	25,398	88,108	1,221,235	Budget	1,309,343	-	6.7%
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	14,326	785,476	133,756	1,647	135,403	573,524	Design Dev	708,927	76,549	19.1%
SW	91-904	Roy Dancer Park	771,150	14,424	785,574	34,628	10,699	45,327	740,247	Budget	785,574	-	5.8%
NE	91-905	Roger Tilbury Park	771,150	14,457	785,607	15,859	22,544	38,403	747,204	Budget	785,607	-	4.9%
Total New Neighborhood Parks Development			4,883,950	115,771	4,999,721	537,171	110,381	647,552	4,478,100		5,125,652	(125,931)	12.6%
<u>Renovate & Redevelop Neighborhood Parks</u>													
NE	91-906	Cedar Mill Park, Trail & Athletic Field	1,125,879	21,107	1,146,986	50,478	6,635	57,113	1,089,873	Budget	1,146,986	-	5.0%
SE	91-907	Camille Park	514,100	28,807	542,907	583,848	395	584,243	-	Complete	584,243	(41,336)	100.0%
NW	91-908	Somerset West Park	1,028,200	19,268	1,047,468	16,458	3,063	19,521	1,027,947	Budget	1,047,468	-	1.9%
NW	91-909	Pioneer Park and Bridge Replacement	544,934	20,011	564,945	129,909	15,062	144,971	448,695	Design Dev	593,666	(28,721)	24.4%
SE	91-910	Vista Brook Park	514,100	19,479	533,579	131,045	4,132	135,177	492,793	Design Dev	627,970	(94,391)	21.5%
Total Renovate & Redevelop Neighborhood Parks			3,727,213	108,672	3,835,885	911,738	29,287	941,025	3,059,308		4,000,333	(164,448)	23.5%
<u>New Neighborhood Parks Land Acquisition</u>													
NW	98-880	New Neighborhood Park - NW Quadrant	1,500,000	27,291	1,527,291	39,087	9,600	48,687	1,478,604	Budget	1,527,291	-	3.2%
NE	98-745	New Neighborhood Park - NE Quadrant	1,500,000	27,983	1,527,983	269,877	354,418	624,295	903,688	Budget	1,527,983	-	40.9%
SW	98-746	New Neighborhood Park - SW Quadrant	1,500,000	24,762	1,524,762	1,058,410	40,547	1,098,957	-	Complete	1,098,957	425,805	100.0%
SE	98-747	New Neighborhood Park - SE Quadrant	1,500,000	16,178	1,516,178	2,555,818	-	2,555,818	-	Complete	2,555,818	(1,039,640)	100.0%
NW	98-748	New Neighborhood Park (North Bethany)	1,500,000	24,150	1,524,150	1,625,270	-	1,625,270	-	Complete	1,625,270	(101,120)	100.0%
UND	98-749	New Neighborhood Park - Undesignated	1,500,000	28,014	1,528,014	87,634	48,495	136,129	1,391,885	Budget	1,528,014	-	8.9%
Total New Neighborhood Parks			9,000,000	148,378	9,148,378	5,636,096	453,060	6,089,156	3,774,177		9,863,333	(714,955)	61.7%
<u>New Community Park Development</u>													
SW	92-915	SW Community Park & Athletic Field	7,711,500	144,550	7,856,050	2,616	-	2,616	7,853,434	Budget	7,856,050	-	0.0%
Total New Community Park Development			7,711,500	144,550	7,856,050	2,616	-	2,616	7,853,434		7,856,050	-	0.0%
<u>New Community Park Land Acquisition</u>													
NE	98-881	New Community Park - NE Quadrant	10,000,000	161,507	10,161,507	8,103,017	-	8,103,017	-	Complete	8,103,017	2,058,490	100.0%
Total New Community Park			10,000,000	161,507	10,161,507	8,103,017	-	8,103,017	-		8,103,017	2,058,490	100.0%
<u>Renovate and Redevelop Community Parks</u>													
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	115,414	6,310,319	111,782	23	111,805	6,198,514	Budget	6,310,319	-	1.8%
SE	92-917	Schiffler Park	3,598,700	70,020	3,668,720	1,438,799	473,052	1,911,851	990,729	Bid Award	2,902,580	766,140	65.9%
Total Renovate and Redevelop Community Parks			9,793,605	185,434	9,979,039	1,550,581	473,075	2,023,656	7,189,243		9,212,899	766,140	22.0%
<u>Natural Area Restoration</u>													
NE	97-963	Roger Tilbury Memorial Park	30,846	578	31,424	23	122	145	31,279	Budget	31,424	-	0.5%
NE	97-964	Cedar Mill Park	30,846	578	31,424	121	39	160	31,264	Budget	31,424	-	0.5%
NE	97-965	Jordan/Jackie Husen Park	308,460	5,782	314,242	2,000	277	2,277	55,123	Planning	57,400	256,842	4.0%
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	4,626	251,394	-	-	-	251,394	Budget	251,394	-	0.0%
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	193	10,475	-	-	-	10,475	Budget	10,475	-	0.0%
NW	97-968	Allenbach Acres Park	41,128	771	41,899	1,306	70	1,376	40,014	Planning	41,390	509	3.3%
NW	97-969	Crystal Creek Park	205,640	3,853	209,493	3,516	1,399	4,915	107,633	Planning	112,548	96,945	4.4%
NE	97-970	Foothills Park	61,692	1,098	62,790	38,689	2,626	41,315	16,299	Planting	57,614	5,176	71.7%
NE	97-971	Commonwealth Lake Park	41,128	725	41,853	24,774	1,382	26,156	6,693	Planting	32,849	9,004	79.6%
NW	97-972	Tualatin Hills Nature Park	90,800	1,697	92,497	6,540	2,431	8,971	31,441	Planning	40,412	52,085	22.2%
NE	97-973	Pioneer Park	10,282	192	10,474	142	-	142	10,332	Planning	10,474	-	1.4%
NW	97-974	Whispering Woods Park	51,410	875	52,285	44,249	3,429	47,678	7,941	Planting	55,619	(3,334)	85.7%
NW	97-975	Willow Creek Nature Park	20,564	374	20,938	9,825	2,118	11,943	12,145	Planning	24,088	(3,150)	49.6%
SE	97-976	AM Kennedy Park	30,846	578	31,424	12,631	70	12,701	19,999	Planning	32,700	(1,276)	38.8%

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			Initial Project Budget	Adjustments	Current Total Project Budget FY 12/13	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)					
SE	97-977	Camille Park	77,115	1,445	78,560	43,166	20	43,186	29,167	Planning	72,353	6,207	59.7%
SE	97-978	Vista Brook Park	20,564	386	20,950	-	-	20,950	20,950	Budget	20,950	-	0.0%
SE	97-979	Greenway Park/Koll Center	61,692	1,153	62,845	1,428	87	1,515	61,330	Budget	62,845	-	2.4%
SE	97-980	Bauman Park	82,256	1,516	83,772	22,030	990	23,020	60,312	Planting	83,332	440	27.6%
SE	97-981	Fanno Creek Park	162,456	3,044	165,500	552	1,015	1,567	163,933	Budget	165,500	-	0.9%
SE	97-982	Hideaway Park	41,128	771	41,899	6,696	542	7,238	34,719	Planning	41,957	(58)	17.3%
SW	97-983	Murrayhill Park	61,692	1,024	62,716	55,346	1,245	56,591	16,008	Planting	72,599	(9,883)	78.0%
SE	97-984	Hyland Forest Park	71,974	1,150	73,124	37,396	1,696	39,092	31,908	Planning	71,000	2,124	55.1%
SW	97-985	Cooper Mountain	205,640	3,855	209,495	14	-	14	209,481	Budget	209,495	-	0.0%
SW	97-986	Winkelman Park	10,282	193	10,475	3,145	-	3,145	6,208	Planting	9,353	1,122	33.6%
SW	97-987	Lowami Hart Woods	287,896	5,389	293,285	4,164	677	4,841	288,444	Budget	293,285	-	1.7%
SW	97-988	Rosa/Hazeldale Parks	28,790	537	29,327	2,309	403	2,712	26,615	Planning	29,327	-	9.2%
SW	97-989	Mt Williams Park	102,820	1,928	104,748	-	-	-	104,748	Budget	104,748	-	0.0%
SW	97-990	Jenkins Estate	154,230	2,880	157,110	49,739	4,395	54,134	73,347	Planning	127,481	29,629	42.5%
SW	97-991	Summercrest Park	10,282	182	10,464	7,228	93	7,321	1,937	Planting	9,258	1,206	79.1%
SW	97-992	Morrison Woods	61,692	1,156	62,848	28	-	28	62,820	Budget	62,848	-	0.0%
UND	97-993	Interpretive Sign Network	339,306	6,353	345,659	7,191	2,738	9,929	329,371	Planning	339,300	6,359	2.9%
NW	97-994	Beaverton Creek Trail	61,692	1,157	62,849	-	-	-	62,849	Budget	62,849	-	0.0%
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	771	41,899	-	-	-	41,899	Budget	41,899	-	0.0%
NW	97-996	Bluegrass Downs Park	15,423	289	15,712	-	-	-	15,712	Budget	15,712	-	0.0%
NW	97-997	Crystal Creek	41,128	771	41,899	-	-	-	41,899	Budget	41,899	-	0.0%
UND	97-914	Restoration of new properties to be acquired	643,023	12,055	655,078	-	-	-	655,078	Budget	655,078	-	0.0%
Total Natural Area Restoration			3,762,901	69,925	3,832,826	384,248	27,864	412,112	2,970,767		3,382,879	449,947	12.2%
<u>Natural Area Preservation - Land Acquisition</u>													
UND	98-882	Natural Area Acquisitions	8,400,000	156,796	8,556,796	287,568	7,191	294,759	8,262,037	Budget	8,556,796	-	3.4%
Total Natural Area Preservation - Land Acquisition			8,400,000	156,796	8,556,796	287,568	7,191	294,759	8,262,037		8,556,796	-	3.4%
<u>New Linear Park and Trail Development</u>													
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	78,054	4,345,084	866,544	514,788	1,381,332	2,195,464	Bid Award	3,576,796	768,288	38.6%
NE	93-920	Jordan/Husen Park Trail	1,645,120	44,435	1,689,555	577,273	361,709	938,982	315,397	Bid Award	1,254,379	435,176	74.9%
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	69,124	3,873,464	663,280	18,880	682,160	4,421,809	Design Dev.	5,103,969	(1,230,505)	13.4%
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	70,912	2,332,952	825,496	13,128	838,624	1,301,538	Bid Award	2,140,162	192,790	39.2%
UND	93-923	Miscellaneous Natural Trails	100,000	1,864	101,864	19,896	192	20,088	81,776	Budget	101,864	-	19.7%
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,070	362,940	238,702	-	238,702	-	Complete	238,702	124,238	100.0%
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	14,757	271,807	78,966	122,140	201,106	180,497	Bid Award	381,603	(109,796)	52.7%
SW	93-921	Lowami Hart Woods	822,560	54,490	877,050	355,087	38,371	393,458	751,109	Design Dev.	1,144,567	(267,517)	34.4%
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	28,799	1,571,099	60,450	23,151	83,601	1,487,498	Budget	1,571,099	-	5.3%
Total New Linear Park and Trail Development			15,060,310	365,505	15,425,815	3,685,694	1,092,359	4,778,053	10,735,088		15,513,141	(87,326)	30.8%
<u>New Linear Park and Trail Land Acquisition</u>													
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	22,496	1,222,496	856,621	123,604	980,225	242,271	Budget	1,222,496	-	80.2%
Total New Linear Park and Trail Land Acquisition			1,200,000	22,496	1,222,496	856,621	123,604	980,225	242,271		1,222,496	-	80.2%
<u>Multi-field/Multi-purpose Athletic Field Development</u>													
SW	94-925	Winkelman Athletic Field	514,100	34,517	548,617	183,310	634,229	817,539	134,305	Bid Award	951,844	(403,227)	85.9%
SE	94-926	Meadow Waye Park	514,100	6,626	520,726	407,298	-	407,298	-	Complete	407,298	113,428	100.0%
NW	94-927	New Fields in NW Quadrant	514,100	9,637	523,737	75	-	75	523,662	Budget	523,737	-	0.0%
NE	94-928	New Fields in NE Quadrant	514,100	9,630	523,730	3,827	-	3,827	519,903	Budget	523,730	-	0.7%
SW	94-929	New Fields in SW Quadrant	514,100	9,633	523,733	669	-	669	523,064	Budget	523,733	-	0.1%
SE	94-930	New Fields in SE Quadrant	514,100	9,638	523,738	-	-	-	523,738	Budget	523,738	-	0.0%
Total Multi-field/Multi-purpose Athletic Field Dev.			3,084,600	79,681	3,164,281	595,179	634,229	1,229,408	2,224,672		3,454,080	(289,799)	35.6%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 9/30/12

Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	% Total Expended to Project Cumulative Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 12/13	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)					
Deferred Park Maintenance Replacements													
UND	96-960	Play Structure Replacements at 11 sites	810,223	3,735	813,958	720,181	3,332	723,513	60,692	Design Dev (1)	784,205	29,753	92.3%
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,311	97,972	127,277	-	127,277	-	Complete	127,277	(29,305)	100.0%
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	509	39,418	38,381	-	38,381	-	Complete	38,381	1,037	100.0%
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	100.0%
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	172	10,939	985	-	985	-	Cancelled	985	9,954	100.0%
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	100.0%
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,040	-	118,040	-	Complete	118,040	(1,203)	100.0%
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,509	162,423	195,024	-	195,024	-	Complete	195,024	(32,601)	100.0%
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	3,017	163,931	18,941	-	18,941	344,952	Const. Doc	363,893	(199,962)	5.2%
Total Deferred Park Maintenance Replacements			1,451,515	10,500	1,462,015	1,289,161	3,332	1,292,493	405,644		1,698,137	(236,122)	76.1%
Facility Rehabilitation													
UND	95-931	Structural Upgrades at Several Facilities	317,950	3,230	321,180	105,332	-	105,332	215,848	Budget	321,180	-	32.8%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	7,459	413,738	21,021	1,867	22,888	594,751	Const. Doc.	617,639	(203,901)	3.7%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	27,061	1,474,424	22,757	-	22,757	1,397,767	Const. Doc.	1,420,524	53,900	1.6%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	11,775	639,862	29,599	781	30,380	507,780	Const. Doc.	538,160	101,702	5.6%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Center	44,810	840	45,650	8,750	2,031	10,781	50,777	Bid Award	61,558	(15,908)	17.5%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	9,129	496,064	-	-	-	496,064	Budget	496,064	-	0.0%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	3,291	183,278	73,115	-	73,115	-	Complete	73,115	110,163	100.0%
NW	95-939	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Center	312,176	4,795	316,971	233,369	20,000	253,369	-	Complete	253,369	63,602	100.0%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,209	403,524	295,390	8,700	304,090	-	Complete	304,090	99,434	100.0%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Center	116,506	1,827	118,333	23,261	1,942	25,203	32,818	Bid Award	58,021	60,312	43.4%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	4,994	273,854	15,250	1,910	17,160	44,661	Bid Award	61,821	212,033	27.8%
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	19,169	1,047,369	603,363	2,278	605,641	-	Complete	605,641	441,728	100.0%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	294,280	-	294,280	-	Complete	294,280	220,095	100.0%
Total Facility Rehabilitation			6,227,732	100,157	6,327,889	1,806,523	39,509	1,846,032	3,340,466		5,186,498	1,141,391	35.6%
Facility Expansion and Improvements													
SE	95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,962	2,028,830	2,019,232	9,502	2,028,734	15,498	Complete	2,044,232	(15,402)	99.2%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	83,658	5,533,118	4,929,809	364,307	5,294,116	144,586	Bid Award	5,438,702	94,416	97.3%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,701	-	178,701	-	Complete	178,701	(55,159)	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,079	134,745	180,493	-	180,493	-	Complete	180,493	(45,748)	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	100.0%
Total Facility Expansion and Improvements			8,218,478	116,511	8,334,989	7,630,056	373,809	8,003,865	160,084		8,163,949	171,040	98.0%
ADA/Access Improvements													
NW	95-957	HMT ADA Parking & other site improvement	735,163	13,584	748,747	13,872	1,496	15,368	733,379	Budget	748,747	-	2.1%
UND	95-958	ADA Improvements - undesignated funds	116,184	2,168	118,352	22,610	10	22,620	95,732	Budget	118,352	-	19.1%
SW	95-730	ADA Improvements - Barrows Park	8,227	133	8,360	6,825	-	6,825	-	Complete	6,825	1,535	100.0%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	193	20,757	25,566	-	25,566	-	Complete	25,566	(4,809)	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	133	8,359	8,255	-	8,255	-	Complete	8,255	104	100.0%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	201	12,539	23,416	-	23,416	-	Complete	23,416	(10,877)	100.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	289	15,712	-	-	-	-	Cancelled	-	15,712	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	267	16,717	11,550	-	11,550	-	Complete	11,550	5,167	100.0%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	100.0%
NE	95-737	ADA Improvements - Lost Park	15,423	250	15,673	15,000	-	15,000	-	Complete	15,000	673	100.0%
NW	95-738	ADA Improvements - Rock Creek Powerline Park (Soccer Fld)	20,564	334	20,898	17,799	-	17,799	-	Complete	17,799	3,099	100.0%

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Monthly Bond Capital Projects Report
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Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	% Total Expended to Project Cumulative Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 12/13	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)					
NW	95-739	ADA Improvements - Skyview Park	5,140	83	5,223	7,075	-	7,075	-	Complete	7,075	(1,852)	100.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	154	8,380	-	-	-	8,380	Design Dev	8,380	-	0.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	83	5,223	5,102	-	5,102	-	Complete	5,102	121	100.0%
SE	95-742	ADA Improvements - Wonderland Park	10,282	166	10,448	4,915	-	4,915	-	Complete	4,915	5,533	100.0%
Total ADA/Access Improvements			1,028,196	18,078	1,046,274	178,611	1,506	180,117	837,491		1,017,607	28,667	17.7%
<u>Community Center Land Acquisition</u>													
UND	98-884	Community Center	5,000,000	93,120	5,093,120	614,109	1,900	616,009	4,477,111	Budget	5,093,120	-	12.1%
Total Community Center Land Acquisition			5,000,000	93,120	5,093,120	614,109	1,900	616,009	4,477,111		5,093,120	-	12.1%
<u>Bond Administration Costs</u>													
UND		Debt Issuance Costs	1,393,000	(482,200)	910,800	24,772	-	24,772	-	Complete	24,772	886,028	100.0%
UND		Bond Accountant Personnel Costs	-	241,090	241,090	42,117	18,640	60,757	180,333	Budget	241,090	-	25.2%
UND		Communications Support	-	50,000	50,000	-	-	-	50,000	Budget	50,000	-	0.0%
UND		Technology Needs	18,330	-	18,330	23,953	-	23,953	-	Complete	23,953	(5,623)	100.0%
UND		Office Furniture	7,150	-	7,150	5,379	-	5,379	-	Complete	5,379	1,771	100.0%
UND		Admin/Consultant Costs	31,520	-	31,520	42,619	1,369	43,988	-	Complete	43,988	(12,468)	100.0%
			1,450,000	(191,110)	1,258,890	138,840	20,009	158,849	230,333		389,182	869,708	40.8%
Grand Total			100,000,000	1,705,971	101,705,971	34,207,829	3,391,115	37,598,944	60,240,226		97,839,169	3,866,802	38.4%



MEMORANDUM

Date: October 19, 2012
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for August, 2012**

Below please find the various categories for System Development Charges, i.e., Single Family, Multiple Family, Manufactured Housing Unit, and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through August, 2012.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$5,299.00 with 1.6% discount = \$5,214.22
Multi-Family	\$3963.00 with 1.6% discount = \$3,899.59
Non-residential	\$137.00 with 1.6% discount = \$134.81

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,530	Single Family Units	\$6,639,134.19	\$192,553.23	\$6,831,687.42
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,399	Multi-family Units	\$2,624,822.68	\$80,892.66	\$2,705,715.34
0	Less Multi-family credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
211	Non-residential	\$477,456.61	\$14,367.00	\$491,823.61
4,155		\$9,740,792.28	\$287,804.98	\$10,028,597.26

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
6,664	Single Family Units	\$19,752,217.96	\$522,108.30	\$20,274,326.26
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
1,881	Multi-family Units	\$3,956,904.61	\$116,511.37	\$4,073,415.98
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
98	Non-residential	\$365,383.21	\$7,836.95	\$373,220.16
8,319		\$23,403,633.56	\$625,707.99	\$24,029,341.55

<u>Recap by Agency</u>		<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
4,155	City of Beaverton	29.45%	\$9,740,792.28	\$287,804.98	\$10,028,597.26
8,319	Washington County	70.55%	\$23,403,633.56	\$625,707.99	\$24,029,341.55
12,474		100.00%	\$33,144,425.84	\$913,512.97	\$34,057,938.81

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,545	1,399	211	4,155
Washington County	6,364	1,857	98	8,319
	<u>8,909</u>	<u>3,256</u>	<u>309</u>	<u>12,474</u>

Total Receipts to Date **\$33,144,425.84**

Total Payments to Date

Refunds	(\$2,066,073.93)	
Administrative Costs	(\$18.65)	
Project Costs -- Development	(\$20,772,919.61)	
<u>Project Costs -- Land Acquisition</u>	<u>(\$9,134,459.75)</u>	<u>(\$31,973,471.94)</u>
		<u><u>\$1,170,953.90</u></u>

<u>Recap by Month, FY 2012-13</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2012(1)	\$32,867,241.56	(\$31,728,422.74)	\$2,031,828.35	\$3,170,647.17
July	\$140,783.94	(\$116,810.11)	\$1,051.70	\$25,025.53
August	\$136,400.34	(\$128,239.09)	\$1,107.07	\$9,268.32
September	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$33,144,425.84</u>	<u>(\$31,973,471.94)</u>	<u>\$2,033,987.12</u>	<u>\$3,204,941.02</u>

(1) Net of \$1,029,273 of SDC Credits awarded for park development projects.

<u>Recap by Month, by Unit</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>Total Units</u>
through June, 2012	8,856	3,256	307	12,419
July	27	0	0	27
August	26	0	2	28
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
	<u>8,909</u>	<u>3,256</u>	<u>309</u>	<u>12,474</u>

Projected SDC balance as of June 30, 2012 per the budget was \$2,957,793. Actual balance was \$3,090,215. This fiscal year's projected total receipts per the budget are \$2,721,804.



Courtesy of Jenkins Estate

"Fall Reflections," by Jan Hardenburger

GALLERIES **A showcase of art to fund Camp Rivendale**

Jenkins Estate presents its 39th annual Painters Showcase sale and exhibit from 10 a.m. to 5 p.m. this Friday, Saturday and Sunday. Admission: \$5 adults; 12 and under free. Proceeds benefit Camp Rivendale individuals with disabilities. A reception on Saturday will be from 1 to 3 p.m. and hands-on art projects for

children will be at the main house from noon to 3 p.m. Saturday and Sunday. The estate is at 8005 Grabhorn Road, Aloha.

Information: www.thprd.org/facilities/historic.cfm.

— *Linda Terhark, Jenkins Estate*

Out&About

Are you ready to plant your native garden?

Tualatin Hills Nature Park set to host Fall Native Plant Sale

Want to give your garden a stronger start next spring? Get those native plants in the soil now.

Once established, native plants produce a landscape that needs little care, water, fertilizer or pesticides. They also provide greater benefits for wildlife than traditional

landscaping. Area residents will be able to select from a wide variety of trees, shrubs and flowering plants in all price ranges and for every spot in the garden on Saturday as the Tualatin Hills Park and Recreation District holds its annual Fall Native Plant Sale.

The event will be held at the Tualatin Hills Nature Park, 15655 S.W. Millikan Way in Beaverton, from 10 a.m. to 2 p.m. Admission is free.

To view the more than 75 plants on the plant sale list, visit

thprd.org. Besides having a broad selection of plants to choose from, novice gardeners — or those with experience — can consult with knowledgeable staff and volunteers about native plants and their benefits.

All proceeds from the sale support the Friends of the Tualatin Hills Nature Park and go toward future park improvements and educational programs. For more information, call the Tualatin Hills Nature Park Interpretive Center at 503-629-6350.



The *Rubus spectabilis*, or salmonberry, is one of the native plants shoppers can purchase Saturday during the Fall Native Plant Sale at the Tualatin Hills Nature Park. SUBMITTED PHOTO

State agency honors Tualatin Hills Park District individuals

The Oregon Recreation and Park Association honored the Tualatin Hills Park and Recreation District with four achievement awards during the district's Board of Directors meeting Monday evening.

Individuals singled out for their service to the association include Joe Blowers, board president, and Leslie Mundt, a program coordinator in the district's Sports Department. The THPRD design team earned recognition for its work on recent extensive remodeling of the Elsie Stuhr Center on Hall Boulevard and the Aquatics Department for excellence in programming. Ann Satterfield, the Stuhr Center's health and wellness program coordinator, was recognized as past president of the association.

The awards were announced at the association's annual conference in Medford last month, and ORPA Executive Director Stephanie Redman recognized the winners at Monday's monthly board meeting.

"It is a privilege to honor these professionals," Redman said. "They care deeply about parks and recreation in Oregon, and ORPA, THPRD and the people of Oregon all benefit from their dedicated service."

The association's Natural Resources Section honored Blowers for his work during the past

decade for "showing outstanding leadership, innovation, creativity and dedication in the natural resources field," Redman said.

The association lauded Mundt for her longtime commitment to the organization's Recreational Sports Section. She has served numerous times as section president and helped write legislation that led to what Redman called a highly successful sports training program for the association. A past president of ORPA, Mundt previously received the association's David E. Clark Professional Honor Award in 2005 and its Special Citation Award in 2001.

The park district's Stuhr Center, for patrons 55 and older, was selected for ORPA's annual Design Award for a substantial renovation and expansion of the center earlier this year in downtown Beaverton.

The structure's design was a collaborative effort of staff, community volunteers and consultants led by Peter Foster from the district's Planning Department and Tim Wybenga of TVA Architects.

The district's Aquatics Department was honored for an initiative to increase attendance at its open swim sessions. Sabrina Taylor Schmitt, Aloha Swim Center supervisor, spearheaded the purchase of two large inflatable water toys.



BLOWERS



TAYLOR SCHMITT

Park district seeks alternatives to Hart Meadows dog park plan

Neighbors' objections lead to reassessment

Responding to an outcry from neighbors who objected to a proposed dog park at Hart Meadows Park, Tualatin Hills Park and Recreation District officials are now considering other options for a leash-free canine area.

About 50 neighbors and concerned citizens attended a Sept. 18 meeting to discuss the park district's plans for an approximately \$50,000 project to develop a 1-acre, off-leash area. Of the 41 individuals who signed the attendance sheet, only five indicated support for a dog section at Hart Meadows — part of a long green space south of Southwest Hart Road and north of Southwest Rigert Road. The remainder indicated they were opposed, said Bob Wayt, park district spokesman.

Some of the reasons expressed against the project include the following:

■ **Other park uses:** Neighbors did not want to lose space families, children and youth currently use where the dog park would be located for informal games such as football, soccer, volleyball and Frisbee.

■ **Proximity to homes:** Many who objected did not want a dog park close to their homes and suggested a dog park should be located on land that doesn't have close neighbors.

■ **Noise:** The dog park would be noisy with barking dogs, neighbors said, noting those who work non-traditional shifts who are trying to sleep during the day.

■ **Increased vehicular traffic:** The park would attract people from outside the neighborhood.

Park district staff assured attendees that a decision on the dog park would be made

in a timely manner, and they would be notified of the outcome. Staff has recommended the district not proceed with the construction of a dog park in Hart Meadows Park.

"Although we're disappointed by the outcome at Hart Meadows Park, we respect the neighbors' wishes and are now focusing our energies elsewhere," Wayt said. "Dog owners throughout our district have asked for additional dog parks, and we are responding."

The district is currently developing parks at Paul & Verena Winkelman Park, 10139 S.W. 175th Avenue in Aloha, and at the Portland Community College Rock Creek Campus, 17705 N.W. Springville Road.

"Both are scheduled to open to the public in 2013," Wayt said. "In addition, we will continue to explore other potential dog park sites to meet continuing public demand."

EVENTS CALENDAR



PAINTERS SHOWCASE | Thirty-two painters, including Chris Helton, whose "Old Scholls Ferry" is pictured, display art along with jewelry artists. Proceeds benefit Camp Rivendale. Reception 1-3 p.m. Sat, Sept. 29; kids art project noon-3 p.m. Sat, Sept. 29; sale hours 10 a.m.-5 p.m. Sat-Sun, Sept. 29-30. Jenkins Estate, 8005 S.W. Grabhorn Road, Aloha; \$5; painters-showcase.com or 503-629-6355

Park district calls off planned Beaverton dog park

A proposed dog park at Hart Meadows Park in Beaverton has been called off after neighbors protested the plan.

The Tualatin Hills Park & Recreation District sent an email to neighbors Wednesday, saying it has no immediate plans to build the one-acre, \$50,000 dog park off Southwest Hart Road. Plans have been postponed indefinitely.

The majority of neighbors who attended a Sept. 18 public meeting in the park raised questions about increased traffic, smells and noise caused by visitors and their pets.

A few residents supported the dog park, saying it would provide a needed off-leash area.

The park would have been the first one inside Beaverton city limits that allowed pet owners to unleash their animals in a fenced-off, rectangular area.

The nearest one in the park district, which serves about 200,000 residents, is about three miles away at Hazeldale Park in Aloha.

—Dominique Fong, *The Oregonian*

NATIVE PLANT SALE:

Want to give your garden a stronger start next spring? Get those native plants in the soil now.

Once established, native plants produce a landscape that needs little care, water, fertilizer or pesticides. They also provide greater benefits for wildlife than traditional landscaping.

Area residents can select from a wide variety of trees, shrubs, and flowering plants in all price ranges and for every spot in the garden Oct. 6 when Tualatin Hills Park &

Recreation District hosts its annual Fall Native Plant Sale.

The event will be from 10 a.m. to 2 p.m. at the Tualatin Hills Nature Park, 15655 S.W. Millikan Way, Beaverton. Admission is free.

Besides having a broad selection of more than 75 plants to choose from, gardeners can consult with knowledgeable staff and volunteers about native plants and their benefits.

All proceeds support the Friends of the Tualatin Hills Nature Park and go toward future park improvements

Rules clarify sports field use

Tualatin Hills Park & Rec spells out what groups count as “affiliates” and get dibs on facilities

By **DOMINIQUE FONG**
THE OREGONIAN

BEAVERTON — New rules approved this week clarify who gets first dibs on popular athletic fields in the Beaverton area.

Each week, hundreds of athletes practice and compete in soccer, lacrosse and other club sports on Tualatin Hills Park & Recreation District's 300 or so fields.

The district, however, doesn't have enough field space to accommodate every group that wants to play. After district-run programs, affiliate sports groups have priority to sign up for limited field hours.

But what it means to be an affiliate of the district hasn't been clear.

Two years ago, a squabble over the affiliate title divided two youth lacrosse leagues. One lost its affiliate tie with the district. The uproar over the rift drove the district to re-examine its rules.

Board members adopted a clearer, more detailed definition of affiliate by a 4-0 vote on Monday, with Bill Kanable, who volunteers on the boards of a soccer league and club, abstaining from the vote.

“This is going to add clarity of how the district works with these affilia-

ates, and who the district affiliates with, so we know all the groups are providing good, responsible programs,” said Greg Cody, a member of the sports advisory committee.

The change spells out criteria that hadn't been explicitly stated for the district's 35 affiliate groups in football, baseball, soccer and other sports. Those groups represent about 16,200 athletes, said district spokesman Bob Wayt.

Please see **FIELDS**, Page E2

Fields

Continued from Page E1

Many of the groups already comply with the criteria, which include proof of nonprofit status, background checks of adult volunteers, proper training of coaches, and financial statements. Those who aren't up to speed have until 2015 to compile the data for the district or risk losing their affiliate status.

“It does create, initially, a little bit more time and trouble to get it going, to provide that checklist,” said Gary Rowell, administrator for Oregon District 4 Little League, which includes six clubs in the Beaverton area.

Most of the sports group leaders supported the new guidelines, saying they are more clear-cut.

Kevin Rhodes, a board member for Westview Little League, said the policy won't affect the group much, other than gathering official documents.

Rhodes, a member of the committee that drafted the policy, said he was more concerned about sports groups with too many out-of-district players.

Under the new rules, at least 80 percent of a competitive sports group's members must live within the park district or Beaverton School District boundaries.

Sometimes, other commu-

nity groups use fields without first signing up or becoming an affiliate, said Scott Porter, president of the Somerset West Soccer Club, composed of 800 kids. Now, rules are standard across the board.

However, one group questioned the fairness of field allocations among affiliates.

Paul Blackmore, president of Aloha United Soccer Club, alleged that Kanable used his influence as a board member to reserve prime synthetic-turf fields for his own soccer club, Westside Warriors.

Kanable denied a conflict of interest. He volunteers as a president for the club and as president of the umbrella soccer group for the region, Tualatin Hills Junior Soccer League. In those positions, he does not participate in discussions about field scheduling, he said.

“I didn't do anything to help them or get special treatment for them,” Kanable said. “I did not use my position to do that, for the Westside competitive program over everybody else.”

Because of the ongoing allegations about his involvement, he abstained from voting on the policy during Monday's board meeting, Kanable said.

Wayt explained that synthetic turf fields usually are reserved for competitive sports teams with kids older than 14 years, because they stand up better than grass to rough play in sports such as soccer, lacrosse and football.

Wayt said more than 90 percent of Aloha United Soccer

Club's 1,500 kids were recreational, not competition, players. The club's two competitive teams are assigned game times on synthetic-turf fields, he said.

As affiliates increase their membership and other sports groups want to become affiliates, fewer times slots are available for fields.

“Field scheduling has become increasingly challenging,” said Somerset West's Porter. “More organizations want access to space.”

Years ago, Porter, said, his soccer club teams could choose from plenty of fields and could practice on the entire area. Now, some of his fields have been allocated to other sports groups, and his own teams double up.

The district has rejected several sports groups that want to become affiliates simply because there's no more space on the fields, Wayt said. Adult soccer and adult lacrosse clubs recently were turned away.

While the district doesn't have a limit on how many affiliates it can have, it may consider groups that have a service that the district or another affiliate doesn't already provide, Wayt said.

In coming years, the district plans to buy more land with money from a \$100 million bond measure that voters passed in 2008. Some of those properties could include more fields.

•
Dominique Fong: 503-294-5934;
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CIDER FESTIVAL: Construction of the boardwalk trail at Cedar Mill Creek Falls may still be going on, but that won't stop the Cedar Mill Cider Festival from its annual fall celebration. The festival takes place from 1 to 4 p.m. Oct. 14 on the grounds of the John Quincy Adams Young house on Northwest Cornell Road near 119th Avenue.

Festival organizer Virginia Bruce said it took collaboration among several groups, including Cedar Mill Bible Church, Tualatin Hills Park & Recreation District and Polygon Northwest to make sure the event could be held safely. “It's a testament to how much people value this new tradition that people look forward to every year,” she said.

As in years past, local Boy Scouts will press apples on antique cider presses and give out tastes. Dinihanian's Farm Market is donating 1,000 pounds of apples for pressing. They will also provide cider and pumpkins for purchase.

Those attending can enjoy live music and crafts and find out about local history. Food for sale includes barbecued sandwiches, apple crunch and ice cream, and homemade jams and bread.

Parking is available after 1 p.m. in the Cedar Mill Bible Church lot, 12208 N.W. Cornell Road. Information: cedarmill.org/ciderfestival or call 503-803-1813.

—Cindy Hudson,
cm-hudson@comcast.net

Winkelman Park to provide space for athletes, dogs

Bond measure-funded work under way at donated 20-acre property

By SHANNON O. WELLS
The Times

In a way, the sublimely pastoral landscape along Southwest 175th Avenue near Cooper Mountain makes the development of public green space seem a bit superfluous.

But when construction wraps up on the first phase of development at the new 20-acre Paul and Verna Winkelman Park, lovers of nature, athletics — not to mention happy, healthy dogs — will likely rejoice.

The approximately \$1.2 million Tualatin Hills Park and Recreation District project is transforming the sloping former family homestead into a multi-use area. Key features include a large athletic field, gravel walking trail around the field perimeter and 2-acre fenced dog park, including a bark-chip lined winter paddock and parking lot.

Lead contractor Goodfellows Bros. Inc. created the 360-foot by 260-foot sports field by making an approximately 20-foot cut at the top of the property's steep slope. The excavated

"The kids will feel like they're playing on top of the world. It's beautiful."

— Steve Gulgren,
THPRD
superintendent of
planning and
development



TIMES PHOTO: JAIME VALDEZ

Steve Gulgren, the Tualatin Hills Park and Recreation District superintendent of planning, stops to assess progress in the development of Paul & Verna Winkelman Park located near Cooper Mountain.

soil was used to shore up the south end of the grass-seeded expanse. A 10-foot fence will help keep athletes from having to scramble down the resulting embankment when soccer balls go astray.

"The kids will feel like they're playing on top of the world. It's beautiful," said Steve Gulgren, the park district's superintendent of planning and development. "The field is surrounded by trees. It's really gorgeous."

Along with a \$3 million renovation of Evelyn Schiffer Park near down-

town Beaverton, Winkelman Park is one of several current district projects funded largely through the \$100 million THPRD bond measure local voters approved in 2008. Approximately \$547,000 of the Winkelman project was earmarked from bond measure funds with about \$282,000 coming from systems development charges, one-time fees paid by commercial developers to cover public infrastructure improvements.

Like with Schiffer Park, which the Evelyn Schiffer family donated to the

district in 1974, a local family donated land to the district for public enjoyment. Longtime Cooper Mountain residents the late Paul and Verna Winkelman passed along their family homestead and farm to the district in 1998. Aerial photographs indicate much of the property was farmed, with the exception of its southwestern corner, which is occupied by the new park.

The one-story Winkelman house still stands and is occupied by a family who rents the residence from the park district.

Completed in 2010, the park's master plan outlines amenities, including a multi-use athletic field, dog park, restrooms, picnic shelters, community gardens, adequate parking and a loop trail around the park that will connect with a future regional trail heading to nearby Cooper Mountain Nature Park.

Phase one of renovations will focus on those first few items, with the approximately \$2 million second phase to include community gardens, shelters and the nature park trail connection. At this point, the second phase is not funded, so no timeline for its implementation has been set, said Bob Wayt, park district spokesman.

Significant progress is being made in the first phase, however. The fenced, wood-chipped dog park on the park's east side will be open for use this coming winter. The open grassy area, where contractors built a flat knoll to set off the steep slope, will not open until the turf matures, likely in the spring.

"You can imagine standing up here and throwing a ball down there to a dog," Gulgren observed from atop the fledgling dog park. "The dog will get tired in a hurry."

Like with the dog park, the seeded grass on the athletic field will not be ready for sustained use until late summer or fall 2013.

When it opens, it won't be a moment too soon.

"We don't have enough fields (in the district) to accommodate all the athletes who want to play," Wayt said.

Gulgren said it will be worth the wait. "This is really going to be a nice community park."

Boardwalk, skate park part of Schiffler Park upgrades



TIMES PHOTO/JAIME VALDEZ

Gery Keck, project manager with Tualatin Hills Park & Recreation District, shows THPRD Director of Communications Bob Wayt the progress on renovations to Evelyn Schiffler Memorial Park off Erickson Avenue. Much of the funding for the redeveloped park is from a \$100 million bond measure voters approved in 2008.

\$3.65 million project funded through 2008 bond measure

By SHANNON O. WELLS
The Times

What do skateboarders, gardeners and admirers of waterfowl in Beaverton have in common?

By the end of the year, they will share a new place to skate, plant and commune with nature right in the heart of the city.

Commenced in March, extensive renovations to Evelyn Schiffler Park are well under way. If all goes well, neighbors

and visitors by December will be able to enjoy a state-of-the-art contoured skate park, a 20-plot community garden area and a 250-foot boardwalk leading through a 2.4-acre wetland area.

Those are just the more prominent improvements being made to the park, which is accessed through Southwest Erickson and Bonnie Brae Avenue and Berthold streets. The \$3 million project will also include two wooden pavilions — one 40-feet in diameter and another 20 feet; two half-court basketball hoops, including an 8-foot hoop for kids; two playground areas with elaborate new equipment; a memorial garden area; and additional

parking off the side streets.

The Schiffler Park upgrades — along with another in-progress renovation at the donated Paul and Verna Winkelman Park on Cooper Mountain (see accompanying story) — is among several Tualatin Hills Park and Recreation District neighborhood and community park projects funded primarily through a \$100 million bond measure district voters passed in 2008.

Surveying progress on the park — which has been closed to the public since work started last spring — on a recent crisp, sunny fall morning, Gary Keck, park district bond planning

See UPGRADE / Page A7

Upgrade: Input provided

■ From page A1

manager, said the green space, established as a district community park in 1974, had gotten "worn down, out of date."

Despite the long closure during the entire, sun-soaked summer of 2012, Keck said most neighbors he's heard from indicate the extensive improvements will be more than worth the wait.

"This is a 10-acre park, with a lot of elements. They're all excited," he said of neighbors and other regular park users. "They've seen how we've been working out here since March. When they see us out here making progress, (neighbors) know the workers are doing what they can to make a better facility."

Local residents provided significant input into the park's master planning process through a series of open houses.

Comprising 20 plots of 12 square feet and four plots in raised planters, the community gardens will help fulfill what district leaders call a steadily growing clamor for public planting space.

"There is quite a demand in the district for community gardens," said Bob Wayt, park district spokesman. "Bringing another one on will help us meet the demand."

Near the garden area, the larger of the two new pavilions is being built in one of the newer

sections of the park, a .71-acre parcel the district purchased from Metro regional government in 2007. Funding for the pavilions came through a state water conservation grant, Keck said.

The park's upgraded gravel pathway winds past most of the park's new and improved features, including three triangle-shaped decks that serve as viewing platforms along the boardwalk. The contoured basins in the low-slung wetland were designed to provide bird and wildlife habitat while slowing and filtering runoff water.

"We want it to hold water and slow it down before it goes gushing into the city drainage system," Keck said.

Those looking for more exciting pursuits than viewing birds and nature should find ample stimulation at the newly constructed skate spot. Designed with the input of local skateboarding enthusiasts and built by Lincoln City-based Dreamland Skateparks the roundly contoured concrete structure comes complete with metal rails, steps and ramps for shredders of all ages to enjoy.

"They came in and built this and did a really good job," Keck said.

When the remaining projects are completed, Wayt said the park should be a crown jewel of Central Beaverton.

"Those who walk this park are going to be really pleased what they see," he said.

Cedar Mill



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PEOPLE IN THE NEWS

Parks recognition

Joe Blowers, president of the Tualatin Hills Park & Recreation District's Board of Directors, accepts an award recognizing his natural-resources work from Stephanie Redman, executive director of Oregon Recreation & Park Association, at the park district's Oct. 1 board meeting. Besides Blowers, the statewide association gave awards to Leslie Mundt, a program coordinator in the district's sports department; the district's design team for the Elsie Stuhr Center makeover; and the aquatics department for excellence in programming.

TUALATIN HILLS PARK & RECREATION DISTRICT



Fall Festival raises funds, offers fun

Pumpkin painting, bingo, a magic show, cookie decorating and more will take over the Cedar Hills Recreation Center during its Fall Festival from 11 a.m. to 4 p.m. Saturday, Oct. 20.

Bevin Bledsoe, event coordinator, said there's something for everybody at this annual event that she described as a "great way for us to bring the community together."— The festival is also a fundraiser for the center, and Bledsoe said funds raised will go toward new equipment in the cardio room.

BJ the Clown will be on site from 1 to 3 p.m., and corn dogs, Polish dogs and other food will be available for purchase. Bledsoe said an on-site espresso cart is a new feature this year.

The festival will be held rain or shine. Entrance is free for those under 2, and \$2.50 for everyone else, up to \$10 per family. The center is at 11640 S.W. Park Way. Information: 503-629-6340 or www.thprd.org

— Cindy Hudson,
cm-hudson@comcast.net