



Administration Office  
503/645-6433  
Fax 503/629-6301

**Board of Directors Regular Meeting  
Wednesday, November 9, 2022**

**5:30 pm Executive Session  
6:30 pm Regular Meeting**

**AGENDA**

- 5:30 PM 1. Executive Session\*
- A. Personnel
  - B. Legal
  - C. Land
- 6:30 PM 2. Call Regular Meeting to Order
- 6:35 PM 3. Action Resulting from Executive Session
- 6:40 PM 4. Audience Time\*\*
- 6:45 PM 5. Board Time
- 6:55 PM 6. Consent Agenda\*\*\*
- A. [Approve: Minutes of September 14, 2022 Regular Board Meeting](#)
  - B. [Approve: Minutes of October 12, 2022 Regular Board Meeting](#)
  - C. [Approve: Monthly Bills](#)
  - D. [Approve: Monthly Financial Statements](#)
  - E. [Award: Garden Home Recreation Center Boiler Replacement Project](#)
7. Unfinished Business
- A. [Update: Operations Update](#)
  - B. [Approve: Abbey Creek Park Phase 2 Preferred Concept Plan](#)
  - C. [Approve: Board Values & FY 2023/24 Budget Priorities](#)
- 7:00 PM
- 8:00 PM 8. New Business
- A. [Approve: 2023 Legislative Platform](#)
- 8:30 PM 9. Adjourn

**The THPRD Board of Director's November 9, 2022 Regular Meeting will be conducted electronically. Live streaming of this meeting will be available at <https://youtu.be/a6sh0XB7IGA> and also posted on the district's website at [www.thprd.org](http://www.thprd.org)**

**\*Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District.

**\*\* Audience Time / Public Testimony:** Testimony is being accepted for this meeting via email (written) or virtually via MS Teams (spoken).

If you wish to submit written testimony via email, please do so by 3 pm the day of the meeting to [boardofdirectors@thprd.org](mailto:boardofdirectors@thprd.org). Testimony received by the deadline will be read into the record during the applicable agenda item, or Audience Time, with a 3-minute time limit. Testimony received regarding work session topics will be read during Audience Time.

If you wish to speak during the virtual meeting, please sign up by emailing [boardofdirectors@thprd.org](mailto:boardofdirectors@thprd.org) by 3 pm the day of the meeting with your name, email address, phone number and testimony topic. You will be provided additional instructions and a link to access the meeting. Testimony will be taken with a 3-

minute time limit during the applicable agenda item, or Audience Time. Testimony received regarding work session topics will be taken during Audience Time.

**\*\*\*Consent Agenda:** Testimony regarding an item on the Consent Agenda will be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a board member request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

In compliance with the Americans with Disabilities Act (ADA), this material in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



# MEMORANDUM

**DATE:** November 2, 2022  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** Information Regarding the November 9, 2022 Board of Directors Meeting

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## Agenda Item #6 – Consent Agenda

Attached please find the following consent agenda items for your review and approval:

- A. [Approve: Minutes of September 14, 2022 Regular Board Meeting](#)
- B. [Approve: Minutes of October 12, 2022 Regular Board Meeting](#)
- C. [Approve: Monthly Bills](#)
- D. [Approve: Monthly Financial Statements](#)
- E. [Award: Garden Home Recreation Center Boiler Replacement Project](#)

## Agenda Item #7 – Unfinished Business

### A. [Operations Update](#)

Attached please find a memo reporting that Aisha Panas, Recreation Services director, and Jared Isaksen, Finance Services director/CFO, will be at your meeting to provide an operations update.

### B. [Abbey Creek Park Phase 2 Preferred Concept Plan](#)

Attached please find a memo reporting that Tim Bonnin, Interim Design & Development manager, will be at your meeting to present an overview of preferred concept plan for Abbey Creek Phase 2.

**Action Requested:** Board of directors' approval of the preferred concept plan for Abbey Creek Neighborhood Park Phase 2.

### C. [Board Values & FY 2023/24 Budget Priorities](#)

Attached please find proposed Board Values & FY 2023/24 Budget Priorities resulting from the board's discussion at your October 26, 2022 retreat.

**Action Requested:** Board of directors' approval of the Board Values & FY 2023/24 Budget Priorities.

## Agenda Item #8 – New Business

### A. [2023 Legislative Platform](#)

Attached please find a memo reporting that Aisha Panas, Recreation Services director, and Kylie Grunow, consultant with Meriwether Strategies, will be at your meeting to present an overview of a proposed legislative platform.

## Other Packet Enclosures

- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)



## Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically on Wednesday, September 14, 2022. Work Session 5:15 pm; Executive Session 6:15 pm; Regular Meeting 7:30 pm.

Present:

Felicita Monteblanco	President/Director
Barbie Minor	Secretary/Director
Alfredo Moreno	Secretary Pro-Tempore/Director
Heidi Edwards	Director
Tya Ping	Director
Doug Menke	General Manager

### Agenda Item #1 – Work Session: Disability Justice

A Work Session of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Wednesday, September 14, 2022, at 5:15 pm.

President Monteblanco introduced consultant Cory Lira to provide the board an introductory workshop on the topic of Disability Justice.

Cory provided a detailed PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Brief History of Disability Justice
- Core Concepts of Disability Justice
- 10 Principles of Disability Justice
- Strategies & Practices
- Creating More Accessible Spaces
- Practicing Disability Justice and Combating Ableism

Cory concluded the presentation by providing a list of resources to learn more about Disability Justice and offered to answer any questions the board may have.

President Monteblanco expressed gratitude for the resources Cory provided for the district's consideration in taking its next steps on this important topic. She acknowledged the beginning of her journey in learning about Disability Justice and hopes that the board members are open to learning more, noting that the board's conversation regarding values and priorities will be taking place at their retreat next month and that this topic may inspire some of the dialogue. One of her takeaways from this evening's presentation is that she has a lot of work to do regarding the language she uses, and that she commits to learning more.

Tya Ping thanked Cory for the helpful information and particularly liked the suggestion of forming an access committee. She asked how an organization ensures that all voices and viewpoints are represented on a committee dealing with such a vast subject and wide variety of needs?

- ✓ Cory explained that she would dissuade an organization from thinking that a committee will have all of the answers; instead, she would recommend bringing people together who have both the lived experience and the ability to be good thought partners for the work being done. It's not always about having the answer, but having the time, resources and

space to explore the topic together and thinking through all of the angles with intentionality.

President Monteblanco thanked Cory for the informative presentation and asked her fellow board members to let General Manager Doug Menke or herself know if this topic is something that they would like to learn more about.

### **Agenda Item #2 – Executive Session (A) Legal (B) Personnel (C) Land**

President Felicita Monteblanco called executive session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to carry out labor negotiations,
- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held under authority of ORS 192.660(2)(d)(e) and (h).

President Monteblanco noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

### **Agenda Item #3 – Call Regular Meeting to Order**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Wednesday, September 14, 2022, at 7:30 pm.

### **Agenda Item #4 – Action Resulting from Executive Session**

There was no action resulting from Executive Session.

### **Agenda Item #5 – National Hispanic Heritage Month**

The board members read into the record a proclamation declaring September as National Hispanic Heritage Month, in English. Lulú Ballesteros, cultural inclusion coordinator, then read the same proclamation in Spanish. President Monteblanco provided a brief overview of the activities and events THPRD is hosting in honor of National Hispanic Heritage Month.

### **Agenda Item #6 – Public Hearing: First Reading of Ordinance 2022-01 for the Purpose of Amending District Compiled Policies Chapter 7 – District Regulations**

#### **A. Open Hearing**

President Monteblanco opened the public hearing to conduct the first reading of Ordinance 2022-01 for the Purpose of Amending District Compiled Policies Chapter 7 – District Regulations.

#### **B. Staff Report**

Mark Pierce, Safety Services manager, provided a brief overview of the memo included within the board of directors' information packet and proposed amendments to District Compiled Policies (DCP) Chapter 7 – District Regulations. The amendments being proposed this evening are to bring the district's general regulations into compliance with state law, better reflect current district practices, include more welcoming and inclusive language, and include new regulations around the use of E-vehicles on district property. Any edits requested by the board this evening will be brought back for board review at the second reading of the ordinance, currently scheduled for the October regular meeting. Mark offered to answer any questions the board may have.

President Monteblanco asked for additional information regarding E-bicycles in reference to section 7.08, Vehicles and Watercraft, and the proposed amendment that the use of E-bicycles be limited to the Class I type. Is this class of E-bicycle generally more accessible to the public?

- ✓ Mark noted that the intent in starting with Class I E-bicycles is that the current district regulations limit bicycles to human-powered only, and Class I E-bicycles are the first step up from that in that they require human power to activate the motor, which isn't necessarily the case for Class II and Class III E-bicycles. He confirmed that Class I E-bicycles are much more reasonable in price and that this is likely what drives their overwhelming popularity when compared to the other classes of E-bicycles. A Class III E-bicycle is essentially a small motorcycle.

Felicitia acknowledged the public feedback that the district has received on this topic in the past and noted that she is happy to see the district taking this step.

Tya Ping referenced section 7.02 General Use of District Property, in particular section H that would prohibit someone to "wash any clothing in a shower or sink on district property." She expressed concern with the impact this could have on someone who needs access to such facilities for accidents, such as spills on children's clothing. She suggested rephrasing the statement as prohibiting doing laundry instead in order to provide more flexibility.

- ✓ Mark confirmed that this section would be updated as suggested.

Tya referenced section 7.13, Assemblies/Meetings, and asked how an "assembly" is defined in this circumstance. She expressed concern that the language as proposed gives the impression that people aren't allowed to gather on district property, such as in a park for a small prayer group or birthday party, and that it goes against the district's desire to be open and welcoming to all. Is there a way to better define what size of group would be subject to this rule?

- ✓ General Manager Doug Menke explained that the term "assembly" implies a much more formal and organized group whose impromptu gathering could create an impact on other park users, not birthday parties and other smaller gatherings.
- ✓ Holly Thompson, Communications director, expressed agreement with Doug's comment and appreciation for the spirit behind Tya's question, noting that the intent of this section is toward large religious and political gatherings that could happen without prior district knowledge or authorization. She also described the district's future plans for making it easier and more accessible for the public to reserve park spaces in general.

Tya described a problematic scenario where a member of the public misinterprets this clause and uses it to confront a group of people using a park site. While district staff might understand the intent behind this regulation, she is more concerned about the public's interpretation and wonders if it can be clarified in some manner.

- ✓ Holly offered that revised language would be proposed for the board's consideration at their second reading next month.

Alfredo Moreno inquired whether this regulation can be defended legally.

- ✓ Doug and Mark confirmed this, noting that the section is a fine balance meant to regulate the meeting itself on district property, not freedom of speech or freedom of religion.

### **C. Public Comment**

There was no public comment received.

### **D. Board Discussion**

There was no additional board discussion.

### **E. Close Hearing**

President Montebianco closed the public hearing.

### **F. Board Action**

**Heidi Edwards moved that the board of directors approve the first reading of Ordinance 2022-01 by title only and considering the friendly amendments. Tya Ping seconded the motion. Roll call proceeded as follows:**

**Alfredo Moreno**                    **Yes**  
**Barbie Minor**                    **Yes**  
**Tya Ping**                            **Yes**  
**Heidi Edwards**                   **Yes**  
**Felicita Monteblanco**           **Yes**

**The motion was UNANIMOUSLY APPROVED.**

President Monteblanco read the ordinance title into the record: Ordinance No. 2022-01 of the Tualatin Hills Park & Recreation District, Oregon: An Ordinance Amending District Compiled Policies, Chapter 7, to Update District General Regulations.

**Agenda Item #7 – Public Hearing: First Reading of Ordinance 2022-02 for the Purpose of Amending District Compiled Policies Chapter 8 – District Property**

**A. Open Hearing**

President Monteblanco opened the public hearing to conduct the first reading of Ordinance 2022-02 for the Purpose of Amending District Compiled Policies Chapter 8 – District Property.

**B. Staff Report**

Aisha Panas, Park Services director, and Julie Rocha, Sports & Inclusion director, provided a brief overview of the memo included within the board of directors’ information packet and proposed amendments to District Compiled Policies (DCP) Chapter 8 – District Property. The amendments being proposed this evening include two new sections, Acquisition of District Property and Disposal of Surplus District Land, as well as the transfer of the district’s Affiliate and Athletic Facility Use Policy from DCP Chapter 7 to DCP Chapter 8, and various edits throughout the other sections as reflected within the redline document provided. Aisha and Julie offered to answer any questions the board may have.

**C. Public Comment**

There was no public comment received.

**D. Board Discussion**

President Monteblanco expressed support for the language changes made within the policy and affordable housing acknowledgements.

**E. Close Hearing**

President Monteblanco closed the public hearing.

**F. Board Action**

**Alfredo Moreno moved that the board of directors approve the first reading of Ordinance 2022-02 by title only. Tya Ping seconded the motion. Roll call proceeded as follows:**

**Barbie Minor**                    **Yes**  
**Heidi Edwards**                   **Yes**  
**Tya Ping**                            **Yes**  
**Alfredo Moreno**                   **Yes**  
**Felicita Monteblanco**           **Yes**

**The motion was UNANIMOUSLY APPROVED.**

President Monteblanco read the ordinance title into the record: Ordinance No. 2022-02 of the Tualatin Hills Park & Recreation District, Oregon: An Ordinance Amending District Compiled Policies, Chapter 8, to Update District Property Regulations.

**Agenda Item #9 – Board Time (taken out of order)**

**A. Committee Liaisons Updates**

Tya Ping provided the following updates and comments during board time:

- ✓ Will be assuming the role of board liaison for the Nature & Trails Advisory Committee.
- ✓ Attended a gathering of elected officials to meet the new superintendent for Beaverton School District, during which the focus was building intergovernmental partnerships.

Heidi Edwards provided the following updates and comments during board time:

- ✓ Also attended the gathering referenced by Tya, noting that she would like to see another joint board meeting scheduled with the Beaverton School District board.
- ✓ Attended the Tualatin Hills Park Foundation's annual meeting and recognized the work of the foundation and its executive director, Eileen Kravetz.
- ✓ Meetings coming up include the district's Audit Committee, Fiduciary Committee, and the Washington County Preschool for All Taskforce.
- ✓ Encouraged continued participation in Welcoming Week which is taking place now, noting that she will be attending the grand opening celebration of Parivar Park tomorrow.

Alfredo Moreno provided the following updates and comments during board time:

- ✓ Also attended the Tualatin Hills Park Foundation's annual meeting and recognized the impactful stories heard from those who have benefited from the foundation and community's support of the district's financial assistance program.
- ✓ Recognized the volunteers serving on the Parks & Facilities Advisory Committee and their work in developing a variety of concepts for potential Challenge Grant funding.

President Monteblanco provided the following updates and comments during board time:

- ✓ Along with General Manager Doug Menke, met with Stuart Wells, the new Executive Director for Portland Audubon.
- ✓ Also with Doug, met with David Martinez, the new Assistant County Administrator for Washington County, whose areas of oversight include their parks department.

**Agenda Item #8 – Audience Time** (*taken out of order*)

John Gillingham, 14956 NW Fawnlily Drive, Portland, is before the board of directors this evening regarding his request for an easement on district property in order to install solar panels, which was denied by the General Manager. Mr. Gillingham referenced his email to the board of directors received this afternoon, a copy of which was entered into the record, noting that it contains the substance of his argument with the additional knowledge he has gained regarding the district's procedures for analyzing easement requests. He stated that he is adamant about doing what he can about climate change and believes he is supported by the State of Oregon and the U.S. government in this regard in terms of the resources going into trying to generate energy by solar panels. He is mindful that the district is the steward of park property and that easements are given sparingly when it benefits the community and is not a detriment to THPRD. He referenced the photos and commentary contained within his email describing his request for an easement eight feet outside of his property line onto district property which would be utilized for solar panels so that he can continue in his quest for a net zero carbon footprint. He described the other investments he has made in his home and vehicle in moving toward this goal.

- ✓ President Monteblanco thanked Mr. Gillingham for his testimony this evening, noting that General Manager Doug Menke has kept her informed regarding this request. While the board is in alignment with Mr. Gillingham's values of addressing climate change and working to mitigate our impacts as organizations and individuals, the easement being requested would be on public land for a private benefit and she is in full support of the General Manager's decision to deny the easement.

Mr. Gillingham requested that the board review his email for his argument against this request constituting private use of public land.



- ✓ President Monteblanco committed to re-reading his email, as will her fellow board members, and that they will reach out if there is a change in the decision. However, at this point, the General Manager has the board's support in the decision he has issued.

### **Agenda Item #10 – Consent Agenda**

**Barbie Minor moved that the board of directors approve consent agenda items (A) Minutes of August 10, 2022 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, and (D) Resolution Authorizing Application to Land & Water Conservation Fund. Heidi Edwards seconded the motion. Roll call proceeded as follows:**

<b>Tya Ping</b>	<b>Yes</b>
<b>Alfredo Moreno</b>	<b>Yes</b>
<b>Barbie Minor</b>	<b>Yes</b>
<b>Heidi Edwards</b>	<b>Yes</b>
<b>Felicita Monteblanco</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

### **Agenda Item #11 – Unfinished Business**

#### **A. Comprehensive Plan Update**

As stated in the memo included within the board of director's information packet, a comprehensive plan (comp plan) is a high-level policy document that helps jurisdictions operationalize their community's vision and address complex issues over a longer period, usually 20 years. The board adopted the district's last comp plan in November 2006 and a subsequent update to that plan was adopted in July 2013. With adoption of the district's Vision Action Plan (VAP) in September 2020, the 2013 comp plan update nearing the end of its useful life, and the district kicking off its Commission for Accreditation of Park and Recreation Agencies reaccreditation process, staff began planning for a new 2022 comp plan. Updates on this project were previously provided at the board's January and May 2022 meetings. For this evening's update, staff are seeking board feedback on two questions resulting from the 2022 Level of Service (LOS) update study. Board feedback will be incorporated into the comp plan's policies and recommendations sections, informing staff on what should be incorporated into future LOS analyses and how staff should seek to balance conservation and recreation through internal development review processes.

Aisha Panas, Park Services director, and Peter Swinton, urban planner, provided a detailed overview of the comp plan update effort currently underway, via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- 2022 Comprehensive Plan Structure
- Geo-Referenced Amenities Standards Process (GRASP) LOS
  - Helps THPRD benchmark how well we serve our patrons and where our gaps are
  - Assesses quality, quantity, and accessibility of parks and park amenities
- Changes in Neighborhood LOS
- Changes in Community LOS
  - Changes in the analysis of Community Parks LOS were made in order to make the analysis more complete and robust
- How LOS Is Used
  - Benchmarks district amenities against standards
  - Identifies land acquisition & park development priorities
  - Informs Internal Design Team process
- Two questions resulting from the 2022 LOS update study:
  - What should THPRD consider when studying LOS in the future?
  - What should staff consider when weighing development priorities to balance conservation and recreation needs according to 2022 comp plan goals?
- Comp Plan Goals

- Welcoming and Inclusive
- Play for Everyone
- Accessible and Safe
- Environmental Stewardship
- Diversity, Equity, Inclusion & Access
- Technology & Innovation
- Financial Sustainability

- Planning Timeline

Aisha and Peter offered to answer any questions the board may have and invited feedback regarding the two questions previously referenced.

Tya Ping asked for confirmation that the LOS data is in relation to our outdoor park sites only, not our indoor facilities like recreation centers.

- ✓ Peter confirmed this.

Barbie Minor inquired whether there was a change in how Neighborhood LOS was analyzed, too.

- ✓ Peter replied that there wasn't, which helps to provide consistent, comparable data over the past decade or so for this category.

Barbie described how she would like to see census data overlayed and taken into consideration when analyzing the LOS, in helping to determine how the district is living out its values by serving communities that have been historically underrepresented. And when we're looking at this information, being mindful by taking into account access to transportation and access for those experiencing disabilities. She would like to see more information that helps bridge the gap between data-driven information and the district's values.

- ✓ Aisha noted that similar feedback was provided at a recent Parks & Facilities Advisory Committee meeting, including ideas around demographics and population density.

President Montebianco expressed agreement with Barbie's comments, adding that the next time the district has a choice between multiple sites and which to develop, she would like to know the socioeconomic levels and racial data of those communities in order to better understand which communities have been underinvested in. She referenced a study conducted by Portland State University on the prevalence of tree canopy resulting in cooler temperatures and which neighborhoods are receiving that important investment as the climate continues to warm.

Heidi Edwards expressed agreement with the previous comments, adding that data around where our Title I schools are located could be another layer of information for consideration. She would also like to better understand how access to public transit influences our current park usage, and whether we could partner with TriMet or other transit agencies to make our sites more accessible.

- ✓ Felicita agreed, noting that building a relationship with TriMet is an area in which the board could also assist.

Tya expressed agreement with the previous comments and suggested that the district also develop a LOS analysis for the following areas: tree canopy/green space/natural area availability in order to determine whether there is sufficient wildlife habitat throughout the district; safe bicycle access to district sites; and a LOS analysis specifically for recreation centers to assist in the district's future planning efforts, including land acquisition of larger sites.

Alfredo Moreno referred to the lower LOS reflected on the maps along the district's eastern boundary and asked if this is due to that area's close proximity to Portland Parks & Recreation sites on the other side of our boundary.

- ✓ Peter explained that the LOS analysis doesn't currently look at parks that are outside of the district's service area.

- ✓ General Manager Doug Menke added that there are several perspectives to take into consideration regarding the district's service area versus actual participants in the tax base. THPRD has large gaps between these two factors in some areas and it can be a difficult discussion regarding prioritization and whether investments should be made to serve current taxpayers or areas that hopefully have future taxpayers.

Alfredo expressed agreement with the board's previous comments and emphasized the need to better understand the socioeconomic data, including walkability to district sites for areas of low-income housing versus neighborhoods that typically have backyards, and prioritizing those who could benefit the most.

President Monteblanco invited any additional staff comments or questions.

- ✓ Aisha explained how demographic information is taken into consideration in weighing development priorities when there are a number of undeveloped sites from which to select. What has held the district back in applying that same information to the acquisition of land is due to land acquisitions being so opportunistic. She agreed that when there are choices between land parcels to purchase, consideration of demographic information is absolutely valid. District staff will give this area additional thought and consideration.

Heidi added that she appreciates the helpful information the GRASP maps demonstrate and believes that there would be a benefit in showing this information to the community.

- ✓ Aisha noted that, as authorized by the board through approval of the FY2022-23 Budget, the district will be recruiting for a park resource analyst who will take all of the information gathered through this latest update and expand upon it. Examples include a recreation facility LOS as described by board member Ping, and additional analysis of where specific amenities are located across the district, such as pickleball courts. This information will help the district make more informed decisions regarding where specific amenities need to be provided.

Tya referenced Alfredo's comments about the areas of THPRD that border other park providers and expressed a preference that park sites of those other providers be considered when determining LOS. She explained that if an area already has access to three recreation facilities, whether all three are ours or not, the district could then be able to determine whether funding would be better spent on purchasing a larger site elsewhere that doesn't have any actual access.

- ✓ Aisha agreed that this could be further analyzed and taken into consideration, as could parcellation as referenced by board member Moreno in terms of access to backyards.

## **B. General Manager's Report**

The following presentations were provided as listed within the General Manager's Report included in the board of directors' information packet:

- Affordable Housing Update
  - Peter Swinton, urban planner, provided an update on the affordable housing waivers issued in FY2021-22, as well as anticipated waivers for the next two years, via a PowerPoint presentation, a copy of which was entered into the record.
- FY2021-22 Annual Grant Report
  - Gery Keck, Planning manager, provided an overview of the FY2021-22 Annual Grant Report that was included within the board of director's information packet, via a PowerPoint presentation, a copy of which was entered into the record.
- Welcoming Week
  - Lulú Ballesteros, cultural inclusion coordinator, and Karin Madsen, community events specialist, provided an overview of the district's participation in Welcoming Week, via a PowerPoint presentation, a copy of which was entered into the record.

Doug and the presenters offered to answer any questions the board may have.

The board members expressed comments of gratitude for these important programs and initiatives and their positive impacts on the community.

**Agenda Item #12 – New Business**

**A. Resolution Supporting Beaverton School District Local Option Levy**

President Felicita Monteblanco introduced a resolution in support of Beaverton School District’s Local Option Levy renewal proposed for the November 2022 ballot. She noted that the board’s support of this levy is in strong alignment with its values of partnership, and supporting teachers and students.

**Heidi Edwards moved that the board of directors approve Resolution 2022-13, supporting passage of the Beaverton School District local option levy renewal this November. Barbie Minor seconded the motion. Roll call proceeded as follows:**

<b>Tya Ping</b>	<b>Yes</b>
<b>Alfredo Moreno</b>	<b>Yes</b>
<b>Barbie Minor</b>	<b>Yes</b>
<b>Heidi Edwards</b>	<b>Yes</b>
<b>Felicita Monteblanco</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

**Agenda Item #13 – Adjourn**

There being no further business, the meeting was adjourned at 9:20 pm.

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Felicita Monteblanco, President

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Barbie Minor, Secretary

Recording Secretary,  
Jessica Collins



## Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically on Wednesday, October 12, 2022. Work Session 5:15 pm; Executive Session 6:15 pm; Regular Meeting 7:30 pm.

Present:

Felicita Monteblanco	President/Director
Barbie Minor	Secretary/Director
Alfredo Moreno	Secretary Pro-Tempore/Director
Tya Ping	Director
Doug Menke	General Manager

Absent:

Heidi Edwards	Director
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### Agenda Item #1 – Work Session: Legislative Preparation

A Work Session of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Wednesday, October 12, 2022, at 5:15 pm.

President Monteblanco introduced Kylie Grunow, consultant with Meriwether Strategies, to provide an overview of the legislative process, noting that the board has learned much over the past year about engaging with the legislature through the work done to secure American Rescue Plan Act (ARPA) funds for new restrooms within the district. The success of this effort was due in part to the relationships already in place, the fact that our legislators understood and were aware of the district’s Vision Action Plan, and being ready for such an opportunity. We want to continue to be ready for such opportunities, whether on a proactive or reactive basis, and having a basic understanding of the legislative process is critical to this effort.

Kylie, along with President Monteblanco, provided a detailed PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Legislative Process
  - How an idea becomes law
- Long vs. Short Sessions
- Interim & Session Timelines
- Impacting Change
  - THPRD board impact points – 10 steps:
    - Know the issue
    - Know the process
    - Know the bill
    - Know the legislators
    - Monitor process
    - Contact legislators
    - Meet with legislators
    - Testify at hearing
    - Multiply message
    - Thank legislators
- New Senate Districts per Redistricting

- New Representative Districts per Redistricting
- Making the Ask
  - You know the district: you know your community and you likely know your legislators
  - Legislators want to hear from you: you are educating them and giving them an opportunity to support their district and their constituents
  - Bills will be passed and funds will be allocated: give legislators the chance to support THPRD
- Next Steps
  - THPRD 2023 Platform
    - Review and update in November
    - Focus on unique position, organizational values, shared constituencies, complementary services
  - THPRD Lobby Day
    - Early in legislative session - February?
  - Session/Bill Updates
    - Identify bills, monitor, report
    - Regular intervals
    - Work with partners/stakeholders (ORPA, SDAO, etc.)

President Monteblanco concluded the presentation by stressing the importance of board members building relationships with our legislators, noting that it is a critical role for board members that district staff can't play. President Monteblanco and Kylie offered to answer any questions the board may have.

Barbie Minor inquired about other ways in which the board members can build relationships with their legislators and show advocacy going beyond what THPRD directly needs.

- ✓ Kylie replied that she monitors other legislator's bills and will reach out to the board with opportunities to provide support when and where it's possible. She noted that all of our legislators, except for those that will be newly elected, have had contact with THPRD which makes it more accessible for board members to reach out to them for the first time. We also work to be a good partner to other organizations and associations.
- ✓ Felicita added that, as the legislative season progresses, board members may learn of other bills that speak to them on an individual basis that might not have a connection to THPRD. She encouraged board members to exercise their first amendment rights in these cases, which also helps build their skills for THPRD-specific advocacy.

Alfredo Moreno asked what events the district has held in the past that have attracted legislative attendance.

- ✓ Kylie replied that ribbon cuttings and grand openings tend to be popular.
- ✓ Aisha Panas, Park Services director, described a past event where the district invited all of the state senators and representatives within our district to Mt. View Champions Park as an opportunity to meet district board members and staff and to talk about the goals and activities of THPRD. We've also provided tours to elected officials of district parks and facilities. Some of the outreach has been spurred by the district's regular updates sent to its legislators, which staff is committed to doing more of in the future.
- ✓ General Manager Doug Menke noted that seldom is there a legislator living within THPRD boundaries who doesn't have a personal touch point with THPRD, which lends itself to the opportunity to build these relationships.
- ✓ President Monteblanco suggested that board members consider taking legislators for a walking meeting through one of our park sites.

Tya Ping referenced the ARPA funding opportunity that the board lobbied for and asked how often such opportunities arise or whether this was a unique circumstance.

- ✓ Kylie replied that the amount and rapid timeline for the ARPA funding was unique and similar opportunities will be rare; however, she described the budget allocations that happen during the long session only, including the budget reconciliation bill, which provide an opportunity for the district to identify a critical funding need. For those types of funding asks it is important to have much of the planning work done and matching funds identified.
- ✓ Felicita noted that childcare bills are anticipated for this year's legislative season, some of which could impact THPRD in terms of funding or staff training. These bills could be good areas for board members to advocate.
- ✓ Aisha added that ongoing funding for the district is an area for focus, as well, such as by ensuring that there is funding for the Local Government Grant Program and preserving park system development charges.
- ✓ Doug agreed that while situations like the ARPA funding will seldom occur, the real challenge is in protecting current revenue streams as well as advocating for larger blocks of funding allocated to grants that the district can then pursue. He described the need to continue stressing that special districts be identified as funding recipients, which was not the case for the ARPA funding.
- ✓ Kylie agreed, noting that this is a key area to monitor and partner with agencies like Special Districts Association of Oregon.

Barbie asked about the board's collective ability to support legislation that speaks to their values.

- ✓ Kylie described the past practice of submitting support letters signed by the full board.
- ✓ Doug added that it is a fluid process and sometimes only the board president will sign if time is too short to get authorization from the full board.

President Monteblanco thanked Kylie for the informative presentation and invited her fellow board members to email with any additional questions.

- ✓ Kylie requested that the board members please pass along to her any knowledge they might have regarding bills under discussion and any special relationships or connections that the board members might have with legislators.

## **Agenda Item #2 – Executive Session (A) Personnel (B) Land**

President Felicita Monteblanco called executive session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to carry out labor negotiations, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held under authority of ORS 192.660(2)(d) and (e).

President Monteblanco noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

## **Agenda Item #3 – Call Regular Meeting to Order**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Wednesday, October 12, 2022, at 7:30 pm.

## **Agenda Item #4 – Action Resulting from Executive Session**

There was no action resulting from Executive Session.

## **Agenda Item #5 – National Native American Heritage Month & Indigenous Peoples' Day**

The board members read into the record a proclamation for National Native American Heritage Month & Indigenous Peoples' Day.

**Agenda Item #6 – Washington County Department of Housing Services**

Alex Devin, Washington County's Supportive Housing Services (SHS) Services Network Administrator, provided a detailed overview of the Department of Housing Service's SHS program, including the program's first year outcomes and progress, via a PowerPoint presentation, a copy of which was entered into the record. The SHS program is a housing-first approach to addressing homelessness by removing barriers and aligning resources with the support of a wide array of crucial community partners. At the conclusion of the presentation, Alex offered to answer any questions the board may have.

Barbie Minor expressed gratitude for this important program and inquired how hiring staff, which has been a challenge experienced across industries, is impacting their work.

- ✓ Alex described their methods used in attracting staff, which include providing a living wage and focusing on training those who are passionate about this work rather than instituting higher education requirements. He described the different trainings they offer, such as a training bootcamp and online training academy, noting that they are building up all of the resources they can to help give those who want to do this work the tools to succeed.

Barbie asked for an overview of the wraparound services SHS helps participants access.

- ✓ Alex described how SHS helps participants access existing programs through a partnership with Health and Human Services so that rehousing dollars are not spent on some of the behavioral health services that are needed. They have also made some adjustments to the assessment requirements in order to not be so overwhelming for participants, which helps connect participants to a variety of community partners, such as workforce training programs. The ultimate goal for SHS is that once a participant is in housing they don't have a reason to leave.

President Montebianco thanked Alex for the informative presentation, noting that affordable housing is an issue THPRD and its board members care deeply about. She added that she serves on the SHS Bond Oversight Committee and is impressed with the work that has been done by a variety of partners. The board is looking forward to hearing an update on the program in a year and staying engaged in this effort.

**Agenda Item #7 – Public Hearing: Second Reading of Ordinance 2022-01 for the Purpose of Amending District Compiled Policies Chapter 7 – District Regulations**

**A. Open Hearing**

President Montebianco opened the public hearing to conduct the second reading of Ordinance 2022-01 for the Purpose of Amending District Compiled Policies Chapter 7 – District Regulations.

**B. Staff Report**

Mark Pierce, Safety Services manager, provided a brief overview of the memo included within the board of directors' information packet and the proposed amendments to District Compiled Policies Chapter 7, District Regulations, updated to reflect the board's feedback provided at last month's public hearing.

**C. Public Comment**

There was no public comment received.

**D. Board Discussion**

There was no board discussion.

**E. Close Hearing**



President Monteblanco closed the public hearing.

**F. Board Action**

**Tya Ping moved that the board of directors approve the second reading of Ordinance 2022-01 by title only. Barbie Minor seconded the motion. Roll call proceeded as follows:**

<b>Alfredo Moreno</b>	<b>Yes</b>
<b>Barbie Minor</b>	<b>Yes</b>
<b>Tya Ping</b>	<b>Yes</b>
<b>Felicita Monteblanco</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

President Monteblanco read the ordinance title into the record: Ordinance No. 2022-01 of the Tualatin Hills Park & Recreation District, Oregon: An Ordinance Amending District Compiled Policies, Chapter 7, to Update District General Regulations.

**Tya Ping moved that the board of directors adopt Ordinance 2022-01 Amending District Compiled Policies Chapter 7 – District Regulations. Barbie Minor seconded the motion.**

**Roll call proceeded as follows:**

<b>Alfredo Moreno</b>	<b>Yes</b>
<b>Barbie Minor</b>	<b>Yes</b>
<b>Tya Ping</b>	<b>Yes</b>
<b>Felicita Monteblanco</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

**Agenda Item #8 – Public Hearing: Second Reading of Ordinance 2022-02 for the Purpose of Amending District Compiled Policies Chapter 8 – District Property**

**A. Open Hearing**

President Monteblanco opened the public hearing to conduct the second reading of Ordinance 2022-02 for the Purpose of Amending District Compiled Policies Chapter 8 – District Property.

**B. Staff Report**

Julie Rocha, Sports & Inclusion director, provided a brief overview of the memo included within the board of directors’ information packet, noting that no further adjustments have been included since the board’s first review of the proposed amendments at last month’s public hearing.

**C. Public Comment**

There was no public comment received.

**D. Board Discussion**

There was no board discussion.

**E. Close Hearing**

President Monteblanco closed the public hearing.

**F. Board Action**

**Alfredo Moreno moved that the board of directors approve the second reading of Ordinance 2022-02 by title only. Tya Ping seconded the motion. Roll call proceeded as follows:**

<b>Barbie Minor</b>	<b>Yes</b>
<b>Tya Ping</b>	<b>Yes</b>
<b>Alfredo Moreno</b>	<b>Yes</b>
<b>Felicita Monteblanco</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

President Monteblanco read the ordinance title into the record: Ordinance No. 2022-02 of the Tualatin Hills Park & Recreation District, Oregon: An Ordinance Amending District Compiled Policies, Chapter 8, to Update District Property Regulations.

**Alfredo Moreno moved that the board of directors adopt Ordinance 2022-02 Amending District Compiled Policies Chapter 8 – District Property. Tya Ping seconded the motion. Roll call proceeded as follows:**

<b>Barbie Minor</b>	<b>Yes</b>
<b>Tya Ping</b>	<b>Yes</b>
<b>Alfredo Moreno</b>	<b>Yes</b>
<b>Felicita Monteblanco</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

#### **Agenda Item #9 – Audience Time**

There was no public comment received during Audience Time.

#### **Agenda Item #10 – Board Time**

##### **A. Committee Liaisons Updates**

Barbie Minor provided the following updates and comments during board time:

- ✓ Along with fellow board members Felicita Monteblanco and Tya Ping, and elected leaders from the City of Beaverton, visited Bend Parks & Recreation District to take a tour of some of their parks and facilities, garner new ideas and share best practices.
- ✓ Hosted elected leaders last week to meet with Congresswoman Suzanne Bonamici to learn when and how to best engage with the congresswoman and leverage future funding opportunities via congressional spending, which is a fast-moving process.
- ✓ Discussion topics at the most recent Programs & Events Advisory Committee meeting included Welcoming Week, the RISE volunteer program, and a committee review of the draft welcome packet.

Tya Ping provided the following updates and comments during board time:

- ✓ Also attended the visit to Bend Parks & Recreation District as referenced by Barbie and enjoyed the intergovernmental relationship building that resulted from their time together.
- ✓ Has been reaching out to elected officials regarding the importance of Cooper Mountain Nature Park and offering tours of the site.
- ✓ Attended the most recent Nature & Trails Advisory Committee meeting, during which discussion topics included the development of a climate change package, and information regarding a new invasive species, the emerald ash borer's arrival to Oregon.
- ✓ Referenced the current recruitment efforts for the district's advisory committees and budget committee and encouraged the public to apply.

Alfredo Moreno provided the following updates and comments during board time:

- ✓ Attended the most recent Parks & Facilities Advisory Committee meeting during which discussion topics included brainstorming project ideas for the Challenge Grant program.
- ✓ Met with Eileen Kravetz, Executive Director for the Tualatin Hills Park Foundation (THPF), and discussed ways the foundation can deepen its work and amplify the great, real-life stories of THPRD's impact on the community with the funding provided by the foundation.
- ✓ Recognized the passing of former THPRD and THPF volunteer, Frank Angelo, noting that he was exceedingly generous with his knowledge, time and warmth.

President Monteblanco provided the following updates and comments during board time:

- ✓ Currently working on the board's retreat agenda with General Manager Doug Menke and facilitator Thomas Bruner, including a skill/team-building exercise.
- ✓ Along with Doug, met with the new Barnes Elementary School principal, Dr. Edgar Solares, regarding afterschool care needs.
- ✓ Provided a brief overview of the activities and events THPRD is hosting in honor of National Native American Heritage Month & Indigenous Peoples' Day.

**Agenda Item #11 – Consent Agenda**

**Barbie Minor moved that the board of directors approve consent agenda items (A) Monthly Bills and (B) Monthly Financial Statement. Tya Ping seconded the motion. Roll call proceeded as follows:**

<b>Alfredo Moreno</b>	<b>Yes</b>
<b>Tya Ping</b>	<b>Yes</b>
<b>Barbie Minor</b>	<b>Yes</b>
<b>Felicita Monteblanco</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

**Agenda Item #12 – Unfinished Business**

**A. Comprehensive Plan Update**

As stated in the memo included within the board of director's information packet, a comprehensive plan (comp plan) is a high-level policy document that helps jurisdictions operationalize their community's vision and address complex issues over a longer period, usually 20 years. The board adopted the district's last comp plan in November 2006 and a subsequent update was adopted in July 2013. With adoption of the district's Vision Action Plan (VAP) in September 2020, the 2013 comp plan update nearing the end of its useful life, and the district kicking off its Commission for Accreditation of Park and Recreation Agencies reaccreditation process, staff began planning for a new 2022 comp plan. Updates on this project were previously provided at the board's January, May and September 2022 meetings. For this evening's update, staff are seeking board feedback on two questions related to the draft recommendations from the 2022 comp plan. A revised version of Attachment 1, Draft Comprehensive Plan Recommendations, was provided as a handout, a copy of which was entered into the record. Board feedback will be incorporated into the comp plan's recommendations, informing how staff will approach plan recommendations within future district strategic and functional plans and implement recommendations within agency and departmental practice.

Aisha Panas, Park Services director, and Peter Swinton, urban planner, provided a detailed overview of the comp plan update effort currently underway, via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- 2022 Comprehensive Plan Structure
- Recommendations by Goal
  - Draft recommendations are categorized according to the comp plan's seven goals
- Comp Plan Goals
  - Welcoming and Inclusive
  - Play for Everyone
  - Accessible and Safe
  - Environmental Stewardship
  - Diversity, Equity, Inclusion & Access
  - Technology & Innovation
  - Financial Sustainability
- Two Questions for Board Consideration:
  - Should any of the draft recommendations be consolidated or removed?
  - What recommendations integral to realizing the district's vision and comp plan goals are missing?

- Strategic Plan Integration
  - Recommendations become projects
  - Applies objectives, guiding principles, and actions
  - Allocates resources
- Planning Timeline

Aisha and Peter offered to answer any questions the board may have and invited feedback regarding the two questions previously referenced.

President Monteblanco expressed support for the recommendations around updating the district's registration system and reviewing the district's resource allocation model, noting that she is excited to see this effort move forward.

Barbie Minor inquired how the district's work in serving people experiencing disabilities is addressed within the recommendations, such as through the development of a park amenities standards analysis or within the Diversity, Equity, Inclusion, and Access goal area.

- ✓ Aisha explained how there will be some themes, such as serving people experiencing disabilities, that will be seen throughout a variety of the goal areas, which in this case would be applicable to Welcoming and Inclusive, Play for Everyone, Accessible and Safe, and Diversity, Equity, Inclusion & Access.
- ✓ Peter added that a lot of this work is captured via the action items contained within the VAP. While the recommendations are purposefully broad and expansive in their scope, when they are viewed through a strategic or functional plan lens, they would be broken out into more discreet projects addressing specific VAP action items and making progress in those more targeted areas.

Tya Ping expressed support for the recommendations as presented, noting that she appreciates that some of the recommendations listed could be applicable to multiple goal areas.

President Monteblanco asked if the comp plan is intended as an internal document.

- ✓ Aisha replied that it serves as a road map for the entire THPRD community. The community provided feedback through development of the VAP of how they wanted the district to look, and this is the strategy plan for how we get to that point.

Tya referenced the action items contained within the VAP and asked whether any crosschecking is being performed through the development of the comp plan update to ensure that it contains those action items.

- ✓ Aisha described the staff discussion thus far regarding how to best crosscheck the action items contained within the VAP, noting that some are already being operationalized. She described how the action items pertaining to desired park amenities were taken into consideration through the concept planning process for La Raíz Park.

President Monteblanco inquired what the district is committing to in terms of incorporating "an equity lens into all district processes" as stated in Recommendation #13, adding that the language doesn't seem strong enough. She wants to see the district be bold and hold itself accountable but is struggling for the appropriate phraseology.

- ✓ Aisha acknowledged that this is a big and ambitious recommendation and agreed that as-is it doesn't represent the level of detail desired. The intent was that it would become more flushed out once addressed via the strategic planning process. She described the various ways THPRD is already incorporating this work into so many facets of its operations, noting that while there is more work to do in this area, staff wanted to start the discussion with this recommendation so that people understood that this is a key value for the district. She welcomed any ideas or suggestions regarding how to approach this recommendation.

Felicita agreed, noting that the needs are clear for Recommendation #14, *Continue investing in training opportunities for all district staff to enhance DEIA efforts and engagement with the community*, but that Recommendation #14 is not as evident.

- ✓ Tya added that community engagement and relationship building is an important component in that the equity lens is not going to come from ourselves, but through a commitment to learning from and letting our community partners lead us in that development. She suggested that a bold statement could be committing to ensuring that everyone is at the table for this discussion and building the relationships to make sure the district is hearing from and representing the entirety of our community.

## **B. General Manager's Report**

The following presentation was provided as listed within the General Manager's Report included in the board of directors' information packet:

- Recreation Services Programming Overview
  - Ann Johnson, center supervisor, and Emily Kent, center supervisor, provided a recap of summer 2022, including highlights of camps, classes, special events, and program evaluations, via a PowerPoint presentation, a copy of which was entered into the record.

Doug and the presenters offered to answer any questions the board may have.

The board members thanked district staff for their efforts in developing and operating these important programs.

## **Agenda Item #13 – Adjourn**

There being no further business, the meeting was adjourned at 9:05 pm.

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Felicita Monteblanco, President

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Barbie Minor, Secretary

Recording Secretary,  
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
317031	9/7/2022	LEE, CAROLYN J <b>Advertising</b>	1,250.00 <b>\$ 1,250.00</b>
ACH	9/7/2022	DAVID EVANS & ASSOCIATES INC <b>Capital Outlay - ADA Projects</b>	3,713.45 <b>\$ 3,713.45</b>
ACH	9/14/2022	NATIVE ECOSYSTEMS NW LLC	1,379.63
ACH	9/14/2022	SCHOLLS VALLEY NATIVE NURSERY	8,057.00
317127	9/28/2022	PACIFIC NW NATIVES LLC <b>Capital Outlay - Bond - Natural Resources Projects</b>	4,200.00 <b>\$ 13,636.63</b>
89098	9/6/2022	SUPPLYHOUSE.COM	3,113.55
89130	9/6/2022	CASCADE ENTRY SOLUTIONS	2,500.00
ACH	9/7/2022	CEDAR MILL CONSTRUCTION CO LLC	6,943.00
317113	9/28/2022	GRIFFITH ROOFING COMPANY	193,946.30
317125	9/28/2022	NW OFFICE INTERIORS INC <b>Capital Outlay - Building Replacements</b>	2,248.25 <b>\$ 208,751.10</b>
ACH	9/7/2022	CDW GOVERNMENT INC <b>Capital Outlay - Information Technology Replacement</b>	28,186.75 <b>\$ 28,186.75</b>
ACH	9/14/2022	3J CONSULTING INC <b>Capital Outlay - Park &amp; Trail Improvements</b>	16,357.00 <b>\$ 16,357.00</b>
317011	9/7/2022	2.INK STUDIO	2,030.00
317053	9/14/2022	2.INK STUDIO <b>Capital Outlay - SDC - Park Development/Improvement</b>	2,952.80 <b>\$ 4,982.80</b>
317135	9/28/2022	SCHNITZER PROPERTIES LLC <b>Debt Service-Interest</b>	431.28 <b>\$ 431.28</b>
317135	9/28/2022	SCHNITZER PROPERTIES LLC <b>Debt Service-Principal</b>	3,786.00 <b>\$ 3,786.00</b>
89017	9/6/2022	PORTLAND GENERAL ELECTRIC	8,051.26
317036	9/7/2022	PORTLAND GENERAL ELECTRIC	2,560.69
ACH	9/28/2022	PORTLAND GENERAL ELECTRIC <b>Electricity</b>	48,004.11 <b>\$ 58,616.06</b>
317006	9/1/2022	KAISER FOUNDATION HEALTH PLAN	242,238.74
317007	9/1/2022	MODA HEALTH PLAN INC	24,629.92
317008	9/1/2022	UNUM LIFE INSURANCE - LTC COMPANY OF AMERICA	10,545.17
317010	9/1/2022	UNUM LIFE INSURANCE - LTC COMPANY OF AMERICA <b>Employee Benefits</b>	1,911.50 <b>\$ 279,325.33</b>

Check #	Check Date	Vendor Name	Check Amount
317097	9/15/2022	US BANK FBO: THPRD RETIREMENT PLAN	13,211.85
ACH	9/15/2022	MISSIONSQUARE RETIREMENT	46,495.49
ACH	9/15/2022	OREGON DEPARTMENT OF JUSTICE	1,590.55
317155	9/30/2022	PACIFICSOURCE ADMINISTRATORS INC	8,056.79
317158	9/30/2022	US BANK FBO: THPRD RETIREMENT PLAN	12,233.14
ACH	9/30/2022	MISSIONSQUARE RETIREMENT	46,561.04
ACH	9/30/2022	OREGON DEPARTMENT OF JUSTICE	1,590.55
		<b>Employee Deductions</b>	<b>\$ 129,739.41</b>
ACH	9/28/2022	NORTHWEST NATURAL GAS COMPANY	14,362.97
		<b>Heat</b>	<b>\$ 14,362.97</b>
ACH	9/7/2022	PORTLAND ENERGY BASKETBALL LLC	3,380.00
		<b>Instructional Services</b>	<b>\$ 3,380.00</b>
88966	9/6/2022	AMAZON.COM	29.16
88980	9/6/2022	REXIUS FOREST BY PRODUCTS INC	3,000.00
88988	9/6/2022	PACIFIC CORRUGATED PIPE	2,899.26
89000	9/6/2022	CANTEL SWEEPING	1,287.50
89003	9/6/2022	BEAVERTON AUTO PARTS	1,947.53
89032	9/6/2022	COAST PAVEMENT SERVICES INC	7,062.11
89033	9/6/2022	UNITED SITE SERVICES	4,758.50
89034	9/6/2022	TURF STAR WESTERN	3,368.58
89043	9/6/2022	PACIFIC SPORTS TURF INC	5,619.00
89066	9/6/2022	GUARANTEED PEST CONTROL SERVICE CO INC	2,187.00
89088	9/6/2022	WASTE MANAGEMENT OF OREGON INC	998.55
89106	9/6/2022	AMAZON.COM	320.28
89119	9/6/2022	POOL & SPA HOUSE INC	1,410.18
89133	9/6/2022	SAVATREE, LLC	10,114.00
89138	9/6/2022	AIRGAS NORPAC INC	2,094.59
89140	9/6/2022	AMAZON.COM	129.83
89145	9/6/2022	AMAZON.COM	37.99
89153	9/6/2022	AMAZON.COM	440.42
89170	9/6/2022	AMAZON.COM	453.66
89190	9/6/2022	AMAZON.COM	256.07
89200	9/6/2022	HORIZON DISTRIBUTORS INC	147.14
89211	9/6/2022	RMS PUMP INC	5,582.00
317017	9/7/2022	DANEAL CONSTRUCTION INC	9,734.00
317044	9/7/2022	TOM STEVENS BOILER REPAIR INC	1,500.00
317076	9/14/2022	RELIABLE FENCE & CONSTRUCTION INC	1,495.00
ACH	9/14/2022	HYDRO CLEAN ENVIRONMENTAL LLC	5,700.00
ACH	9/14/2022	ASH CREEK FOREST MANAGEMENT LLC	5,484.60
317106	9/28/2022	DICK'S EVERGREEN FENCE & DECK INC	3,450.00
ACH	9/28/2022	CASCADIAN LANDSCAPERS INC	4,065.00
		<b>Maintenance Services</b>	<b>\$ 85,571.95</b>

Check #	Check Date	Vendor Name	Check Amount
88964	9/6/2022	HOME DEPOT CREDIT SERVICES	5,023.65
88966	9/6/2022	AMAZON.COM	273.78
89006	9/6/2022	AMAZON.COM	204.82
89019	9/6/2022	HYDER GRAPHICS	1,048.60
89039	9/6/2022	OFFICE DEPOT INC	196.27
89056	9/6/2022	CONREY ELECTRIC INC	1,373.25
89066	9/6/2022	GUARANTEED PEST CONTROL SERVICE CO INC	170.00
89094	9/6/2022	WILBUR ELLIS COMPANY	12,106.57
89097	9/6/2022	GRAINGER	935.56
89106	9/6/2022	AMAZON.COM	501.85
89112	9/6/2022	KNIFE RIVER	1,000.00
89119	9/6/2022	POOL & SPA HOUSE INC	4,354.71
89120	9/6/2022	AMAZON.COM	215.38
89138	9/6/2022	AIRGAS NORPAC INC	15,398.66
89140	9/6/2022	AMAZON.COM	364.65
89153	9/6/2022	AMAZON.COM	457.42
89158	9/6/2022	VALLEY ATHLETICS	865.00
89170	9/6/2022	AMAZON.COM	350.19
89185	9/6/2022	IMPACT SIGN COMPANY	1,050.00
89186	9/6/2022	NEPTUNE-BENSON	1,173.50
89190	9/6/2022	AMAZON.COM	104.37
89192	9/6/2022	JB INSTANT LAWN INC	1,650.00
89198	9/6/2022	BSN SPORTS	1,327.13
89200	9/6/2022	HORIZON DISTRIBUTORS INC	340.82
89208	9/6/2022	EWING IRRIGATION PRODUCTS INC	5,673.48
317050	9/7/2022	WALTER E NELSON COMPANY	4,146.90
317091	9/14/2022	WALTER E NELSON COMPANY	4,817.94
317150	9/28/2022	WALTER E NELSON COMPANY	4,873.53
		<b>Maintenance Supplies</b>	<b>\$ 69,998.03</b>
88970	9/6/2022	AT&T MOBILITY	739.70
88975	9/6/2022	RICOH USA INC	467.81
89036	9/6/2022	METRO	12.00
89039	9/6/2022	OFFICE DEPOT INC	33.29
89064	9/6/2022	AMERICAN SOCIETY OF COMPOSERS AUTHORS & PUBLISHERS	2,578.17
89137	9/6/2022	CDW GOVERNMENT INC	671.48
89161	9/6/2022	COMCAST CABLE	99,786.71
89213	9/6/2022	MSDS ONLINE INC	2,999.00
ACH	9/28/2022	TYLER TECHNOLOGIES INC	216,325.00
317155	9/30/2022	PACIFICSOURCE ADMINISTRATORS INC	718.50
		<b>Materials &amp; Services</b>	<b>\$ 324,331.66</b>
88966	9/6/2022	AMAZON.COM	319.10
88970	9/6/2022	AT&T MOBILITY	172.92
88975	9/6/2022	RICOH USA INC	2,149.96
88976	9/6/2022	DELL MARKETING L P	2,869.84
88995	9/6/2022	WALMART	34.19
89006	9/6/2022	AMAZON.COM	65.37
89029	9/6/2022	FRED MEYER	137.60



Check #	Check Date	Vendor Name	Check Amount
89036	9/6/2022	METRO	24.00
89039	9/6/2022	OFFICE DEPOT INC	1,683.86
89049	9/6/2022	SAFEWAY STORES	30.98
89097	9/6/2022	GRAINGER	411.00
89106	9/6/2022	AMAZON.COM	45.94
89120	9/6/2022	AMAZON.COM	296.61
89140	9/6/2022	AMAZON.COM	535.59
89145	9/6/2022	AMAZON.COM	59.92
89153	9/6/2022	AMAZON.COM	342.09
89161	9/6/2022	COMCAST CABLE	5.30
89170	9/6/2022	AMAZON.COM	119.66
89190	9/6/2022	AMAZON.COM	96.40
		<b>Office Supplies</b>	<b>\$ 9,400.33</b>
89185	9/6/2022	IMPACT SIGN COMPANY	525.00
ACH	9/28/2022	LITHTEX INC	3,595.00
		<b>Printing &amp; Publication</b>	<b>\$ 4,120.00</b>
89029	9/6/2022	FRED MEYER	17.28
317022	9/7/2022	GRUNOW, KYLIE	1,500.00
317037	9/7/2022	PROVIDENCE HEALTH & SERVICES OREGON	2,384.55
317046	9/7/2022	TRUCKER HUSS A PROFESSIONAL CORPORATION	13,552.50
317047	9/7/2022	TRUCKER HUSS A PROFESSIONAL CORPORATION	2,362.50
317048	9/7/2022	TRUCKER HUSS A PROFESSIONAL CORPORATION	5,715.00
317049	9/7/2022	TRUPP HR INC	5,337.50
ACH	9/7/2022	SMITH DAWSON & ANDREWS	3,000.00
317090	9/14/2022	VENEZUELAS VOICE IN OREGON	2,000.00
317107	9/28/2022	ELEVATE TECHNOLOGY GROUP	2,925.00
317130	9/28/2022	PROTHMAN COMPANY	10,000.00
317146	9/28/2022	TRUCKER HUSS A PROFESSIONAL CORPORATION	6,300.00
		<b>Professional Services</b>	<b>\$ 55,094.33</b>
88963	9/6/2022	PICKELBALL CENTRAL	1,276.17
88964	9/6/2022	HOME DEPOT CREDIT SERVICES	710.43
88966	9/6/2022	AMAZON.COM	1,139.90
88975	9/6/2022	RICOH USA INC	162.96
88979	9/6/2022	IFLY	1,169.74
88995	9/6/2022	WALMART	1,128.32
89006	9/6/2022	AMAZON.COM	715.68
89019	9/6/2022	HYDER GRAPHICS	7,178.52
89020	9/6/2022	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	1,590.00
89025	9/6/2022	FIRST STUDENT INC	43,376.50
89029	9/6/2022	FRED MEYER	2,295.01
89033	9/6/2022	UNITED SITE SERVICES	256.67
89036	9/6/2022	METRO	1,785.00
89039	9/6/2022	OFFICE DEPOT INC	312.96
89049	9/6/2022	SAFEWAY STORES	986.18
89078	9/6/2022	BEST BUY BUSINESS ADVANTAGE ACCOUNT	1,221.92
89097	9/6/2022	GRAINGER	884.80

Check #	Check Date	Vendor Name	Check Amount
89103	9/6/2022	FITNESS EQUIPMENT SPECIALIST	1,252.36
89106	9/6/2022	AMAZON.COM	566.63
89108	9/6/2022	OREGON MUSEUM OF SCIENCE AND INDUSTRY	2,219.00
89118	9/6/2022	ULINE	2,152.86
89120	9/6/2022	AMAZON.COM	568.35
89131	9/6/2022	SUPERPLAY	3,348.00
89140	9/6/2022	AMAZON.COM	1,317.99
89145	9/6/2022	AMAZON.COM	1,307.23
89147	9/6/2022	PORTLAND GOAT PARTIES	1,130.00
89151	9/6/2022	SOUTHERN ALUMINUM MANUFACTURING INC	4,413.00
89153	9/6/2022	AMAZON.COM	906.73
89158	9/6/2022	VALLEY ATHLETICS	1,060.35
89161	9/6/2022	COMCAST CABLE	31.74
89170	9/6/2022	AMAZON.COM	190.66
89190	9/6/2022	AMAZON.COM	907.39
89200	9/6/2022	HORIZON DISTRIBUTORS INC	346.16
89215	9/6/2022	GO GRIT	7,782.00
ACH	9/7/2022	PENHOLLOW PROMOTIONS LLC	2,000.00
ACH	9/28/2022	OREGON FENCING ALLIANCE	5,600.00
		<b>Program Supplies</b>	<b>\$ 103,291.21</b>
89088	9/6/2022	WASTE MANAGEMENT OF OREGON INC	6,172.98
89222	9/6/2022	PRIDE DISPOSAL COMPANY	1,331.99
		<b>Refuse Services</b>	<b>\$ 7,504.97</b>
88975	9/6/2022	RICOH USA INC	3,635.20
		<b>Rental Equipment</b>	<b>\$ 3,635.20</b>
89039	9/6/2022	OFFICE DEPOT INC	529.98
89118	9/6/2022	ULINE	695.28
89140	9/6/2022	AMAZON.COM	391.84
89145	9/6/2022	AMAZON.COM	100.49
		<b>Small Furniture &amp; Equipment</b>	<b>\$ 1,717.59</b>
88985	9/6/2022	FERTTIE'S BBQ	1,045.35
89006	9/6/2022	AMAZON.COM	250.93
89029	9/6/2022	FRED MEYER	411.45
89049	9/6/2022	SAFEWAY STORES	39.96
89099	9/6/2022	ROPP, JASON	1,520.00
89120	9/6/2022	AMAZON.COM	288.97
89132	9/6/2022	PORTLAND PRODUCTIONS	2,340.00
89137	9/6/2022	CDW GOVERNMENT INC	72.32
89145	9/6/2022	AMAZON.COM	187.26
89232	9/6/2022	BUFFER - SOCIAL MEDIA	1,010.00
ACH	9/7/2022	TRUVIEW BSI LLC	1,621.75
ACH	9/28/2022	ESRI INC	13,100.00
		<b>Technical Services</b>	<b>\$ 21,887.99</b>

Check #	Check Date	Vendor Name	Check Amount
89200	9/6/2022	HORIZON DISTRIBUTORS INC	200.00
		<b>Technical Training</b>	<b>\$ 200.00</b>
88969	9/6/2022	ALLSTREAM BUSINESS US	6,075.01
88970	9/6/2022	AT&T MOBILITY	8,604.22
		<b>Telecommunications</b>	<b>\$ 14,679.23</b>
317013	9/7/2022	CARSON OIL INC	4,756.05
317089	9/14/2022	TUALATIN VALLEY WATER DISTRICT	9,694.29
317103	9/28/2022	CARSON OIL INC	4,085.87
317147	9/28/2022	TUALATIN VALLEY WATER DISTRICT	7,459.69
		<b>Vehicle Gas &amp; Oil</b>	<b>\$ 25,995.90</b>
88978	9/6/2022	TUALATIN VALLEY WATER DISTRICT	27,172.04
89018	9/6/2022	BEAVERTON , CITY OF	8,431.95
89055	9/6/2022	BEAVERTON , CITY OF	8,478.46
89089	9/6/2022	WEST SLOPE WATER DISTRICT	1,672.33
89110	9/6/2022	BEAVERTON , CITY OF	8,301.60
89125	9/6/2022	BEAVERTON , CITY OF	9,418.09
		<b>Water &amp; Sewer</b>	<b>\$ 63,474.47</b>
88976	9/6/2022	DELL MARKETING L P	6,544.63
89137	9/6/2022	CDW GOVERNMENT INC	5,334.27
89145	9/6/2022	AMAZON.COM	798.92
		<b>Workstations/Notebooks</b>	<b>\$ 12,677.82</b>
<b>Grand Total</b>			<b>\$ 1,570,099.46</b>



## Tualatin Hills Park & Recreation District

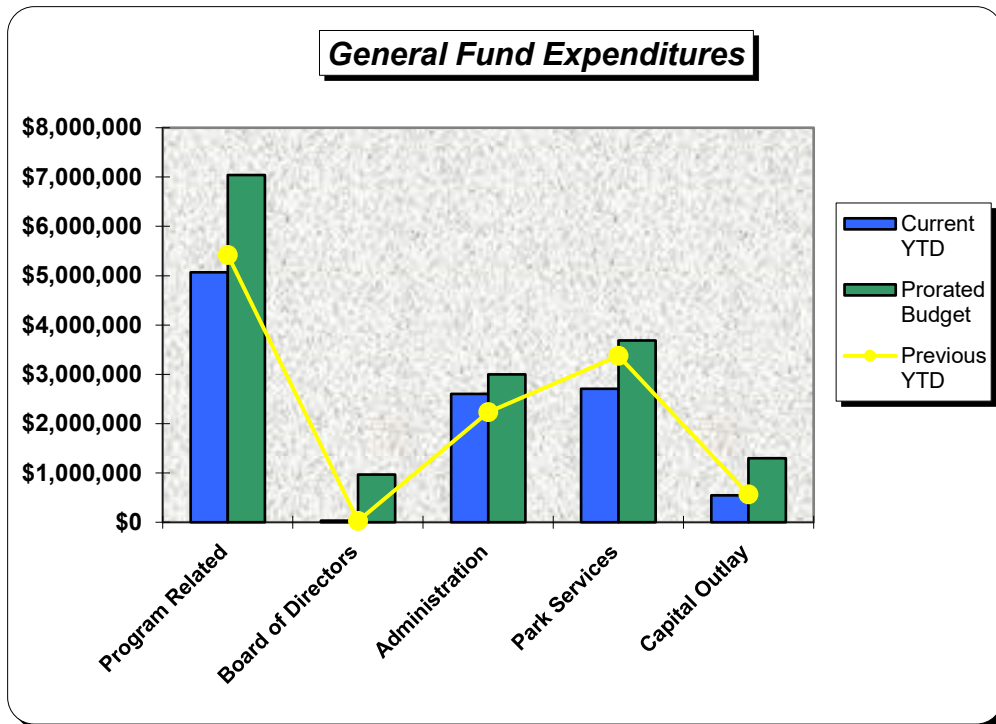
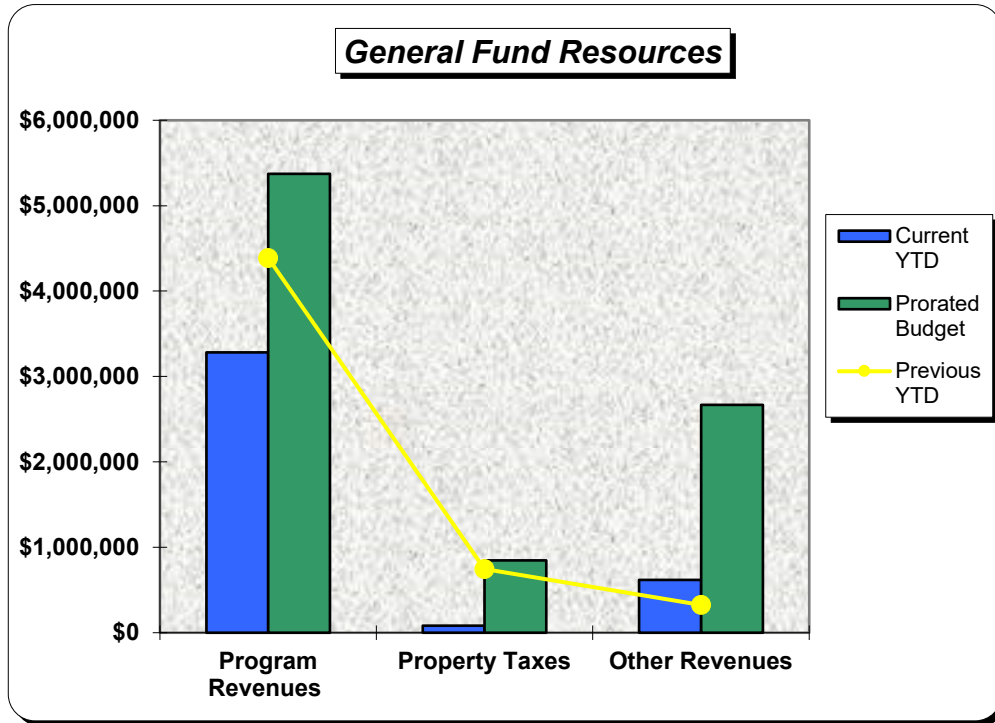
General Fund Financial Summary  
September, 2022

	<b>ACTUAL</b>		<b>BUDGET</b>		
	<b>Current Month</b>	<b>Year to Date</b>	<b>Year to Date</b>	<b>% YTD Actual to Budget</b>	<b>Full Fiscal Year</b>
<b>Program Resources:</b>					
Aquatic Centers	\$ 81,733	\$ 791,373	\$ 1,306,817	60.6%	\$ 3,636,336
Tennis Center	51,095	219,865	301,690	72.9%	1,240,987
Recreation Program	203,410	1,374,820	2,557,102	53.8%	5,928,337
Sports & Inclusion Services	96,938	897,678	1,208,782	74.3%	3,845,977
<b>Total Program Resources</b>	<b>433,176</b>	<b>3,283,736</b>	<b>5,374,392</b>	<b>61.1%</b>	<b>14,651,637</b>
<b>Other Resources:</b>					
Property Taxes	84,042	84,042	847,996	9.9%	37,713,799
Interest Income	35,444	97,995	20,307	482.6%	150,000
Facility Rentals/Sponsorships	29,836	103,786	79,372	130.8%	563,150
Grants	-	367,518	2,428,455	15.1%	13,412,098
Miscellaneous Income	17,597	49,797	141,250	35.3%	565,000
<b>Total Other Resources</b>	<b>166,918</b>	<b>703,139</b>	<b>3,517,380</b>	<b>20.0%</b>	<b>52,404,047</b>
<b>Total Resources</b>	<b>\$ 600,094</b>	<b>\$ 3,986,875</b>	<b>\$ 8,891,772</b>	<b>44.8%</b>	<b>\$ 67,055,684</b>
<b>Program Expenditures:</b>					
Recreation Administration	74,417	197,766	144,422	136.9%	880,670
Aquatic Centers	354,962	987,569	1,612,547	61.2%	6,849,140
Tennis Center	77,545	249,718	262,139	95.3%	1,185,155
Recreation Centers	674,597	2,241,632	3,267,124	68.6%	11,385,764
Sports & Inclusion Services	374,894	1,390,616	1,756,647	79.2%	6,907,808
<b>Total Program Related Expenditures</b>	<b>1,556,414</b>	<b>5,067,300</b>	<b>7,042,878</b>	<b>71.9%</b>	<b>27,208,537</b>
<b>General Government Expenditures:</b>					
Board of Directors	25,310	34,452	968,356	3.6%	10,818,028
Administration	897,813	2,599,718	2,997,519	86.7%	12,563,467
Park Services	964,088	2,707,713	3,683,207	73.5%	15,223,571
Capital Outlay	450,242	543,301	1,296,818	41.9%	17,513,781
Contingency/Capital Replacement Reserve/Transfer Out	-	-	-	0.0%	350,000
<b>Total Other Expenditures:</b>	<b>2,337,454</b>	<b>5,885,184</b>	<b>8,945,900</b>	<b>65.8%</b>	<b>56,468,847</b>
<b>Total Expenditures</b>	<b>\$ 3,893,868</b>	<b>\$ 10,952,484</b>	<b>\$ 15,988,778</b>	<b>68.5%</b>	<b>\$ 83,677,384</b>
<b>Revenues over (under) Expenditures</b>	<b>\$ (3,293,774)</b>	<b>\$ (6,965,609)</b>	<b>\$ (7,097,006)</b>	<b>98.1%</b>	<b>\$ (16,621,700)</b>
<b>Beginning Cash on Hand</b>		25,472,313	16,621,700	153.2%	16,621,700
<b>Ending Cash on Hand</b>		\$ 18,506,703	\$ 9,524,694		\$ -

# Tualatin Hills Park and Recreation District

## General Fund Financial Summary

September, 2022





# MEMORANDUM

**DATE:** October 21, 2022  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Park Services Director  
**RE** **Garden Home Recreation Center Boiler Replacement Contract**

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## Introduction

Staff is seeking board of directors' approval of the lowest responsible bid for the Garden Home Recreation Center Boiler Replacement construction contract, and authorization to execute a contract with Tom Stevens Boiler Repair, Inc., for the amount of \$212,000.

## Background

Garden Home Recreation Center was constructed in 1911, with subsequent building expansions through the 1970s. Two cast iron boilers were the primary source of heat until air conditioning units with heat pumps became a better means to directly cool and heat specific rooms of the facility. Both boilers are located side by side in the boiler room, but one has since been decommissioned and remains in place. The functioning boiler identified for replacement is still integral to heating certain parts of the facility today. The project was bid to replace the functioning boiler and, as a bid alternative, remove and recycle the decommissioned boiler. The project is identified in the approved FY 2022/23 General Fund Capital Projects budget in the amount of \$231,000.

The boiler replacement project was publicly advertised for bid on September 30, 2022. Bid packets were sent to 11 contractors including four MWESB companies. The bid opening was on October 20, 2022, and the district received three responsive bids. The lowest responsive and responsible bid came from Tom Stevens Boiler Repair, Inc., with a base bid in the amount of \$200,000 and a bid add alternate of \$12,000 to remove and recycle the decommissioned boiler. Removing the decommissioned boiler will allow more space to safely access the new replacement boiler from all sides and free up more space in the boiler room for maintenance storage. Staff recommends accepting the bid alternate for the decommissioned boiler for the total bid amount of \$212,000, which is within the project budget.

The total hard cost is \$212,000, plus the project soft cost expenses of \$600, and the project contingency of \$15,945, for a total project cost of \$228,545. Based on the approved FY 2022/23 General Fund Capital Projects budget, the total project cost is within the project budget with a surplus of \$2,455. Project savings will be available for assisting with other capital projects. The project contingency was lowered to 7.5% for the construction phase, which is our standard practice at bid award.

**Garden Home Recreation Center Boiler Replacement Budget Information**

<b>Budget Item</b>	<b>Current Project Cost</b>
Construction	\$212,000  Includes: <ul style="list-style-type: none"> <li>• \$200,000 (<i>lowest responsible bid amount</i>)</li> <li>+ \$12,000 (<i>bid alternate</i>)</li> </ul>
Contingency	\$15,945
Soft costs	\$600
Total project cost	\$228,545
Project budget variance (over) under	\$2,455

Miscellaneous trade permits for plumbing and electrical work are the general contractor's responsibility. Notice to Proceed is expected to be issued in late November to order the new boiler which is expected to take four to six months to procure. Once the boiler arrives it will be scheduled for installation in summer 2023.

Included in this memo for additional reference are three informational documents, a vicinity map (Attachment A), an aerial map (Attachment B), project location (Attachment C) and project exhibit (Attachment D).

**Proposal Request**

Staff is seeking board of directors' approval of the lowest responsible total bid of \$212,000 from Tom Stevens Boiler Repair, Inc. for the Garden Home Recreation Center Boiler replacement.

**Garden Home Recreation Center Boiler Replacement Funding Chart**

<b>Funding Sources</b>	<b>Amount</b>
FY 22/23 CP GHRC Boiler Replacement	<u>+\$231,000</u>
Total Project Funding	\$231,000

**Outcomes of Proposal**

Garden Home Recreation Center has programs for all ages that range from youth sports to adult fitness and includes the Garden Home Community Library with access to a county-wide collection of books, movies, music, and games. Prioritizing capital funds for the boiler replacement demonstrates the district's commitment to sustainability through its care and stewardship of our recreation facilities.

In the district's efforts to encourage a fair and diverse workforce, staff researched, contacted, and invited businesses certified with the State's Certification Office for Business Inclusion and Diversity (COBID) and Oregon Association of Minority Entrepreneurs (OAME) to bid on this project. Tom Stevens Boiler Repair, Inc. has 30-years of boiler repair experience in Oregon and Washington and is a family-owned business located in Damascus, Oregon, and does not identify as a minority owned business and will self-perform all work for this project.

The project improvements do not affect the cost of existing maintenance operations.

**Public Engagement**

Public engagement is not considered in the solicitation of public improvement contracts and the work will have no impact to the use of the facility.

The boiler replacement of Garden Home Recreation Center aligns with the district's Vision Action Plan to provide a safe and accessible facility for community members to enjoy.

**Action Requested**

Board of directors' approval of the following items:

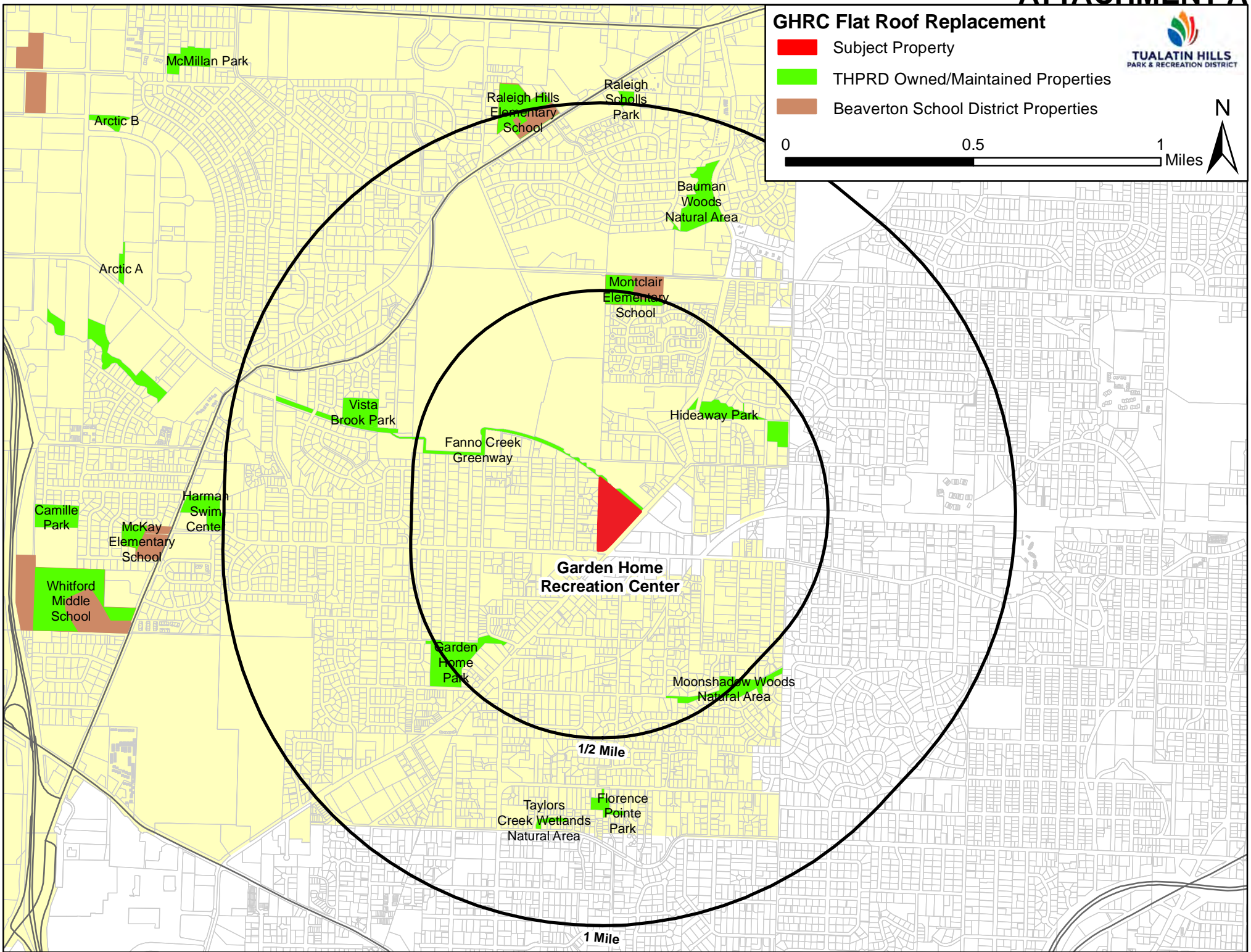
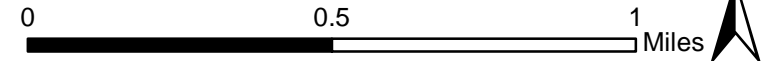
1. Approval to award the contract to Tom Stevens Boiler Repair, Inc., the lowest responsible bidder, for the total bid of \$212,000; and,
2. Authorization for the general manager or designee to execute the contract.





## GHRC Flat Roof Replacement

- Subject Property
- THPRD Owned/Maintained Properties
- Beaverton School District Properties



**Garden Home Recreation Center**


1/2 Mile

1 Mile

### GHRC Boiler Replacement

Taxlot: 1S124DB01800

Acreage: 7.35 ac

 Subject Property

0 100 200 Feet

1:2,000



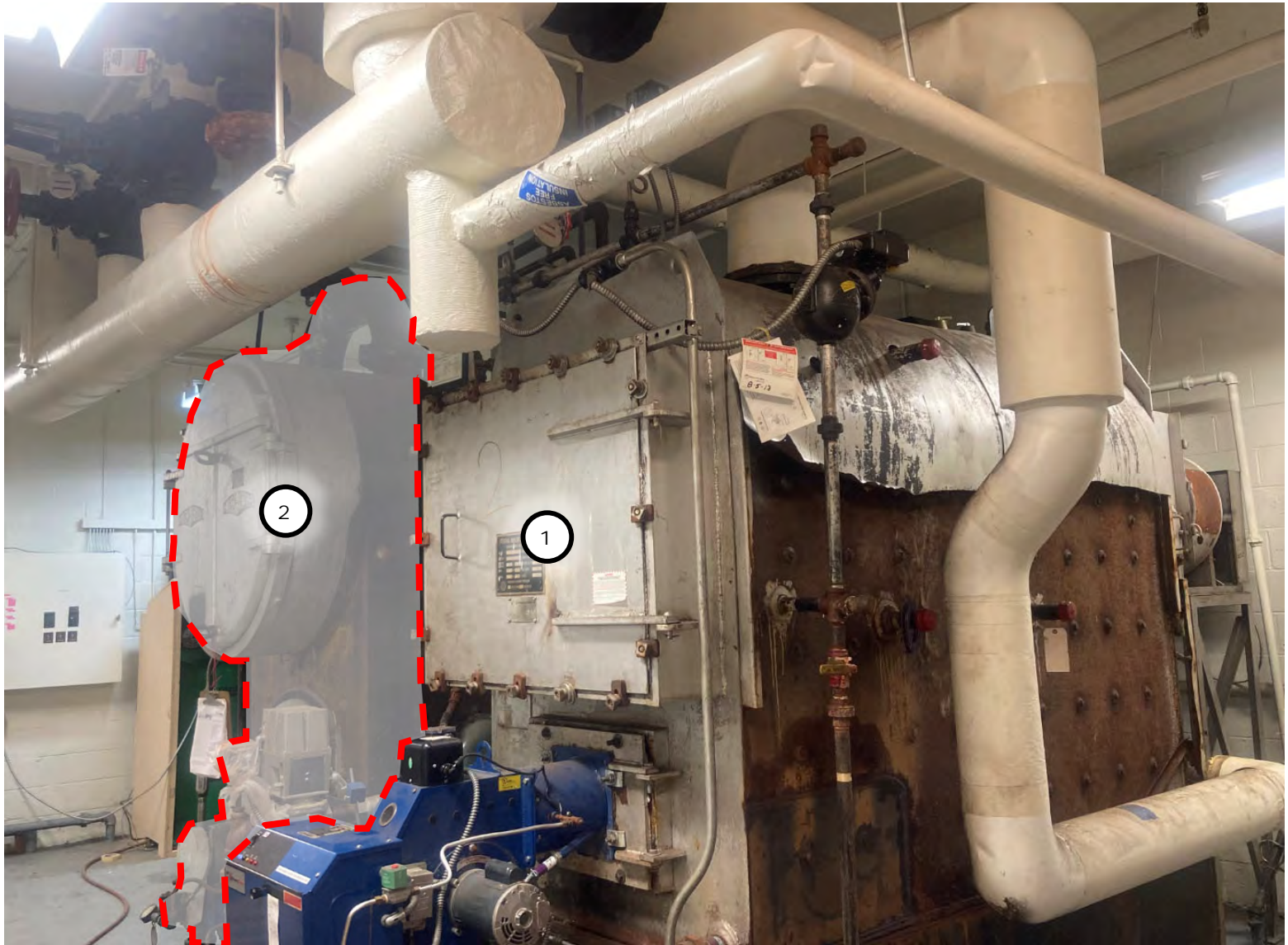
**TUALATIN HILLS**  
PARK & RECREATION DISTRICT



Map Created: 9/24/22







1. Primary boiler to be removed and replaced with Smith Series 19HE cast iron boiler or approved equal.
2. Decommissioned boiler to be removed and recycled as a bid alternate.

## Boiler Replacement



# MEMORANDUM

**DATE:** October 26, 2022  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Park Services Director  
**RE:** **Operations Update**

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## **Introduction**

Tualatin Hills Park & Recreation District staff continue to work within a revised spending plan model in order to best manage expenditures in an environment in which lower overall revenue is expected. The district has experienced dramatic shifts in programming and operational levels due to the COVID-19 pandemic, and staff have successfully managed the resulting challenges by working within a revised spending plan over the last several fiscal years.

At the November 9 meeting, staff will share an operations update with the board of directors, including a recap of the last quarter, upcoming events and programs, and planned reopening dates for facilities.

## **Action Requested**

No formal action is being requested at this time; informational update only.



[7B]

# MEMORANDUM

**DATE:** October 20, 2022  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Park Services Director  
**RE:** **Abbey Creek Park Phase 2 Preferred Concept Plan**

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## Introduction

Staff are seeking board of directors' approval of the preferred concept plan for NWQ5 Abbey Creek Neighborhood Park Phase 2. THPRD hired 2.ink Studio to provide professional consulting services for the design of the Abbey Creek Neighborhood Park Phase 2 project. With 2.ink Studio's assistance, the planned public engagement process led to the preferred concept plan that builds upon the success of Abbey Creek Park Phase 1 and reflects on conversations with the community. The overall public response has been positive with one neighbor stating, "Love the loop path, and that it adds a space for both teens and toddlers!!"

## Background

Abbey Creek Park Phase 1 and its new play area was open to the public in November 2019. This initial phase of design activated the site for new homeowners with an accessible pathway to a play area, picnic table, bench and drinking fountain. Funding to complete the final phase of the park is identified as NWQ5 Abbey Creek Park Phase 2 project on the System Development Charge (SDC) 5-Year Capital Improvement Projects (CIP) list with SDC funds designated in the 2021/2022 budget to begin the concept planning work.

Staff began the community engagement process for the second phase of the Abbey Creek Park concept plan in April 2022 by introducing the project at a virtual community meeting. A park design survey was posted online and on the project webpage to gather the community's ideas and suggestions. Information from the initial outreach and internal design team discussions were transformed into three layout options with various amenity types and locations, as well as image boards to be presented at an in-person neighborhood workshop. With the assistance of the district's community events team, the workshop was held at the park in conjunction with the Family Fun Night event. This exciting event drew more than 700 community members to participate in activities, socialize with neighbors, and share their ideas on the future park design. Ideas and votes were collected for each design option, then analyzed and transformed into a preliminary concept plan for review with the internal design team, management, and the Parks & Facilities Advisory Committee.

The preliminary concept plan was presented at a virtual community meeting this past October and reflects the interests heard through the engagement process such as an expanded play area, picnic shelter gathering space, teen area, loop path, open lawn, shade, and additional site furnishings. The teen area space did prompt a conversation with community members who favor a basketball and tennis courts at this site. Based on the availability of sport courts within walking distance of Abbey Creek Park, site limitations and amenities appropriate for a neighborhood park, the teen area was deemed a suitable option to provide an active space for teens who don't necessarily play sports. Community members will have an opportunity to finalize the activities of the teen area in an upcoming survey.

The approved budget amount for the Abbey Creek Park Phase 2 project is \$1,459,000. A concept plan-level construction cost estimate prepared by DCW Cost Management identifies the anticipated construction cost will exceed the project budget. The construction cost estimate of \$1,236,457 includes all the proposed amenities and cost escalations until 2024 construction. This cost, along with the soft costs of \$342,500 and project contingency of \$236,843, changes the total project cost to \$1,815,800 and creates a project shortfall of \$356,800. Staff believes the cost increases are primarily due to increased material and labor costs, and the current bidding environment. However, as the project progresses through design the actual costs will become more apparent, and the overall estimated construction cost should decrease. Project contingency will also decrease by half from \$236,843 to \$118,421.50 at the time of construction. This savings of \$118,422 will be transferred back into the project to cover construction cost. Efforts are now being made to seek additional funds through an upcoming grant opportunity. Staff are submitting a grant application to the Land & Water Conservation Fund Grant Program to cover the project budget shortfall. If necessary, staff will seek additional SDC funding to cover the budget shortfall at the time of construction award.

Included in this memo for additional reference is a vicinity map (Exhibit A) and aerial map (Exhibit B).

### **Proposal Request**

Board of directors' approval of the preferred concept plan for Abbey Creek Park Phase 2 (Exhibit C).

### **Outcomes of Proposal**

The preferred concept plan fulfills a district goal to deliver a new neighborhood park to an underserved area. The design builds upon the existing amenities from the phase 1 development and conversations with the community. Once built, the proposed neighborhood park will provide a space for the surrounding community to gather and recreate.

The estimated project cost for the preferred concept plan exceeds the project budget and may require additional funds to complete the project.

The annual incremental district maintenance cost increase of the preferred neighborhood park improvements is estimated at \$4,611. In addition, the annual impact for future capital replacement is estimated at \$8,451.

### **Public Engagement**

Community engagement began in April 2022 with an announcement on the Abbey Creek Park webpage to participate in the second phase of park development. Shortly after the announcement, a virtual community presentation provided an overview of the new park project, development timeline, and key points of the district's Vision Action Plan. In May 2022, a public survey was posted to gather feedback on preferred activities of the new park in addition to the existing amenities. The 65 responses received were used to create three layout options for the park. These options were shared at the Family Fun Night event at the park in June 2022, which was attended by over 700 community members. A preferred concept plan was presented at the final virtual community meeting on October 5, 2022, and recorded on YouTube for those unable to attend. Comments were collected during this meeting and in an online survey, which received 47 responses.

Each community engagement opportunity was promoted through multiple outlets, including the park webpage, postcard mailers, social media, the THPRD main page and events calendar, site signage, the project's community email listserv, and CPO 7 meetings.

- Virtual community presentation
  - Date/Time: Thursday, April 21 at 6:00pm
  - Recording of presentation posted to THPRD YouTube
- Community survey on park activities
  - Date/Time: Start Monday, May 16 – End Wednesday, June 8
  - Languages: Survey offered in English & Spanish
  - Responses: Received 65 total responses
- Family Fun Night community event and workshop:
  - Date/Time: Wednesday, June 29 at 6:00pm
  - Attendance: Approximately 700 people
- Community survey on layout and amenity options
  - Date/Time: Start Wednesday, September 21 – End Monday, October 17
  - Languages: Survey offered in English & Spanish
  - Responses: Received 47 total responses
- Virtual Community Review Meeting
  - Date/Time: Wednesday, October 5 at 6:00pm
  - Recording of presentation posted to THPRD YouTube

**Action Requested**

Board of directors' approval of the preferred concept plan for Abbey Creek Neighborhood Park Phase 2.







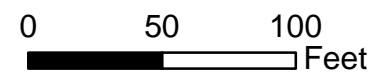
**ABBEY CREEK PARK**

Taxlot: 1N118AD15900

Acreage: 1.31 Acres

Subject Property

THPRD Property



ANITA

BLESSING

BANEBERRY

170TH

ERNST

# ABBHEY CREEK PARK PHASE 2 PREFERRED CONCEPT



## LEGEND

- 1. Existing Play
- 2. Existing Path
- 3. Existing Tree
- 4. Lawn
- 5. Loop Path
- 6. Stair Connection
- 7. Open Field
- 8. Flexible Shelter w/ Movable Picnic Tables
- 9. Teen Zone
- 10. Proposed Shade Trees
- 11. Toddler Playground
- 12. Planted Swale
- 13. Bike Racks
- 14. Screening Planting
- 15. Bench
- 16. Shade Sail
- 17. Tiered Seating
- 18. Grass Berm



[7C]

# MEMORANDUM

**DATE:** October 26, 2022  
**TO:** Doug Menke, General Manager  
**FROM:** Holly Thompson, Communications Director  
**RE:** **Board Values & FY 2023/24 Budget Priorities**

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At the November board meeting, the board will continue their discussion of the district's values and budget priorities for the next fiscal year (FY23-24). The purpose of this discussion is to complete the board's conversation from their October retreat and finalize the values and priorities guiding staff's work for the upcoming fiscal year.

Communications Director Holly Thompson will start the discussion by presenting the work of the management team (attached) to draft the updated values and priorities based on the input the board provided at their October retreat.

**Action Requested**

Board of directors' approval of the Board Values & FY 2023/24 Budget Priorities.



# THPRD Values and Budget Priorities FY 23-24

## Values

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*These are the organizational values, confirmed by our board of directors, that guide and inform our policy making and the daily direction of our work. Our values are enduring and stay with us year after year and are not likely to change often.*

### **Leading with Equity with special attention to Racial Equity**

THPRD values all dimensions of equity including ability, age, ethnicity, gender, race, sexual orientation, and other identities. We see it as an essential core value that we prioritize all aspects of equity. A commitment to equity means looking at individuals' needs and understanding that people need different things to achieve equitable outcomes. THPRD recognizes that to achieve meaningful equity we must prioritize investments in activities to reach those most marginalized, therefore we support a comprehensive investment in equitable outcomes for the most impacted people and at this time, due to disparate impacts, a special focus on activities to advance racial equity is an important component of our overall equity strategies.

### **Environmental Stewardship**

THPRD values the environment and demonstrates this through how we acquire, plan for, and maintain lands. Environmental stewardship extends to the way we build and maintain our facilities, and the practices we use to procure goods and services. THPRD is committed to protecting and improving the environment and to hold ourselves accountable to reducing our carbon footprint and addressing climate change. We commit to continuing to be an active ally and leader on environmental education, natural resource protection, and by adopting practices that uphold environmental stewardship, to ensure we pass on a healthy environment to future generations.

### **Commitment to Community Vision**

We are committed to honoring and realizing the community feedback captured through the district's visioning process and see this work as foundational to our ongoing community engagement work. We will integrate the visioning feedback into our planning and operational efforts to honor the four visioning goals to be Welcoming and Inclusive, provide Play for Everyone, to be Accessible and Safe, and to practice Environmental Stewardship. The community vision serves as a beacon to illuminate our ongoing community engagement efforts, infused with a deep commitment to actively engage underserved and historically marginalized voices.

## Budget Priorities

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*Confirmed by the Board of Directors once a year, the budget priorities are more fluid than our values and may fluctuate annually depending upon the needs, priorities, and unique circumstances of each fiscal year. The budget priorities are set in the fall, so staff can begin preparing the next fiscal year budget, informed by these priorities and our organizational values.*

*These are the confirmed budget priorities for developing the FY 23-24 budget. It is important to note, district leadership has committed to selecting only three priorities each year. Important work happens across the district in many different fields of expertise. Because something is not listed as a budget priority, it does not diminish the importance of other vital work occurring throughout the district.*

**Invest in our Employees and Technology.** We are committed to attracting and retaining exceptional employees and prioritizing employee professional development, support, and well-being. We must also ensure we are investing in technology to operate more efficiently, stay current, provide staff the tools they need to be effective, and to provide improved customer service to THPRD patrons.

**Focus on Strengthening Programming Opportunities.** We will continue to focus on strengthening and innovating programming options that have been challenged due to the pandemic, staffing levels, and changes in public participation. As we expand program offerings, we will continue to work to break down barriers and actively welcome historically underserved and marginalized people. We will continue to provide FREE programming and expand our efforts through grant-supported partnerships, community events, and broaden our financial aid services.

**Develop Sustainable Operating and Financial Models for the Future.** We are committed to ensuring that we can continue to offer programs, facilities, parks, and trails that meet the needs of our community while ensuring that we can sustainably care for and maintain our offerings and spaces in the long term.



[8A]

# MEMORANDUM

**DATE:** October 25, 2022  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Park Services Director  
**RE** **2023 Legislative Platform**

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The Oregon Legislative Assembly will convene for the 2023 Legislative Session on Tuesday, January 17, 2023. As we enter the session, bills will be tracked both by the park district and through the legislative committees for Oregon Recreation and Park Association and Special Districts Association of Oregon. A draft 2023 Legislative Platform (attached) has been developed for the board's review and is intended to guide THPRD's legislative consultant in engaging on topics of interest to the district during the session. Aisha Panas, Park Services Director, and Kylie Grunow with Meriwether Strategies, the district's lobbyist, will attend the November 9 board meeting to present the draft legislative platform and seek board consensus on high priority items for the coming session.

**Action Requested**

Board discussion and concurrence on positions for legislative topics of interest.



## THPRD 2023 State Legislative Platform

THPRD is a special park and recreation service district funded primarily by property taxes and program fees. Its service area spans the City of Beaverton and many unincorporated areas of eastern Washington County, including Aloha, North Bethany, and Cooper Mountain. The district has won numerous awards for the quality of its programs, facilities, and financial management.

THPRD's mission is to provide natural areas, high-quality park and recreational facilities, programs, services and natural areas that meet the needs of the diverse communities it serves. It strives to provide all individuals the opportunity to play, learn, and explore, and all employees and volunteers the opportunity to further the district's mission. They do this by removing barriers to participation, fostering an inclusive culture, and offering programs that celebrate the district's diverse population. As it seeks to fulfill this mission, THPRD has identified the following policy positions as critical to ensuring our success.



### Local Agency Control & Authority

- Maintain local agency control and authority to implement statewide policies within the context of agency and community needs.
- Request careful consideration of the full impact of mandates on park and recreation agencies and services, especially unfunded mandates.

### Equitable Access to Parks and Recreation

- Advance efforts for equitable, affordable, culturally-relevant, inclusive, developmentally appropriate, safe, and community-led social supports for our community, including preschool and afterschool care.
- Seek opportunities to direct funding of social supports that align with our mission and values to further the Access for All initiative.

### System Development Charges (SDCs)

- Partner to proactively address our region's needs for affordable housing through locally designed efforts that apply to all cost impacts.
- Build upon tools and policies developed by THPRD, and maintain local agency autonomy on policy decisions regarding local SDC resources.
- Preserve ability to utilize SDCs to ensure that new growth is financially self-sustaining.

### Climate Adaptation and Community Resiliency

- Ensure that our planning and development efforts address climate change and resiliency in parks, facilities, and operations. Prioritize cybersecurity efforts and emergency management practices and coordination.
- Provide and partner with other agencies to offer essential services and spaces to serve as hubs for resources and refuge.

### State Funding for Parks & Recreation and Trails

- Preserve and enhance funding levels for Local Government Grant, State Parks & Recreation Department, and other programs.
- Prioritize parks & recreation in funding decisions by Connect Oregon and maintain ownership of decision-making.

# Tualatin Hills Park and Recreation District

## Monthly Capital Project Report

### Estimated Cost vs. Budget

#### Through 09/30/2022

**KEY**

Budget Estimate based on original budget - not started and/or no basis for change  
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year  
 Award Estimate based on Contract Award amount or quote price estimates  
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under	
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
<b>GENERAL FUND</b>												
<b>CAPITAL OUTLAY DIVISION</b>												
<b>CARRY FORWARD PROJECTS</b>												
Financial Software	803,958	300,000	250,000	1,053,958	550,000	453,751	2,259	547,741	Award	1,003,751	550,000	-
Roof Repairs and Analysis	115,000	101,000	98,000	213,000	199,000	14,038	4,808	194,154	Award	213,000	198,962	38
Boiler- Cedar Hills Rec Ctr	188,000	179,000	-	188,000	179,000	155,254	-	32,746	Award	188,000	32,746	146,254
Pool Tank (CRAC)	2,318,723	54,700	-	2,318,723	54,700	2,295,140	17,666	5,917	Award	2,318,723	23,583	31,117
ADA Improvements	25,000	25,000	-	25,000	25,000	5,514	-	19,486	Award	25,000	19,486	5,514
Irrigation Systems (HMT)	47,500	14,000	-	47,500	14,000	30,802	-	14,000	Budget	44,802	14,000	-
Roof Repairs - FCSC	120,000	120,000	134,000	254,000	254,000	20,830	-	233,170	Budget	254,000	233,170	20,830
ADA Imprvmnt - Picnic area	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
ADA Imprvmnt - Facility access	75,000	75,000	-	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-
ADA Imprvmnt - Harman Swim	375,000	375,000	-	375,000	375,000	201,560	10,391	163,048	Award	375,000	173,440	201,560
Security Cameras	-	28,000	-	28,000	28,000	-	-	28,000	Award	28,000	28,000	-
<b>TOTAL CARRYOVER PROJECTS</b>	<b>4,118,181</b>	<b>1,321,700</b>	<b>482,000</b>	<b>4,628,181</b>	<b>1,803,700</b>	<b>3,176,890</b>	<b>35,124</b>	<b>1,363,262</b>		<b>4,575,276</b>	<b>1,398,386</b>	<b>405,314</b>
<b>ATHLETIC FACILITY REPLACEMENT</b>												
Athl Field Poles-Light Rplc	-	-	-	-	-	-	8,250	-	Unbudgeted	8,250	8,250	(8,250)
Air Structure Repairs	-	-	15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Resurface tennis courts	-	-	120,000	120,000	120,000	-	-	120,000	Budget	120,000	120,000	-
<b>TOTAL ATHLETIC FACILITY REPLACEMENT</b>			<b>135,000</b>	<b>135,000</b>	<b>135,000</b>		<b>8,250</b>	<b>135,000</b>		<b>135,000</b>	<b>135,000</b>	<b>-</b>
<b>PARK AND TRAIL REPLACEMENTS</b>												
Playground Components	-	-	20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
Complete project close-out for bridge replacement - Commonwealth Lake	-	-	15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Asphalt Pathway Repairs - Kaiser, Stoller, Summercrest and Waterhouse/Schlottman	-	-	285,800	285,800	285,800	-	-	285,800	Budget	285,800	285,800	-
Repair concrete sidewalk - Wonderland Park	-	-	44,000	44,000	44,000	-	-	44,000	Budget	44,000	44,000	-
Engineering Study to repair sinkhole at Schlottman Creek Greenway	-	-	10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Replace (3) drinking fountains - HMT Complex	-	-	30,000	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-
<b>TOTAL PARK AND TRAIL REPLACEMENTS</b>			<b>404,800</b>	<b>404,800</b>	<b>404,800</b>			<b>404,800</b>		<b>404,800</b>	<b>404,800</b>	<b>-</b>
<b>PARK AND TRAIL IMPROVEMENTS</b>												
Memorial Benches	-	-	25,000	25,000	25,000	-	2,221	22,779	Budget	25,000	25,000	-
Waterhouse Trail Crosswalk	-	-	25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-
Community Garden expansion	-	-	35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-
Beaverton Ck Trl CONSTR Match	-	-	250,000	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-
<b>Subtotal Park and Trail Improvements</b>			<b>335,000</b>	<b>335,000</b>	<b>335,000</b>		<b>2,221</b>	<b>332,779</b>		<b>335,000</b>	<b>335,000</b>	<b>-</b>
<b>Grant Funded Projects</b>												
Security Upgrades	-	-	10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Long Range Antennas	-	-	50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
Electric Vehicle Charging Stations and Electric Vehicles	-	-	400,000	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-
Raleigh Park Creek Improvements (Tualatin River Environmental Enhancement grant)	-	-	98,423	98,423	98,423	-	-	98,423	Budget	98,423	98,423	-
Raleigh Park Stream Enhancement (CWS grant)	-	-	70,000	70,000	70,000	-	-	70,000	Budget	70,000	70,000	-
Fanno Creek Regional Trail Improvements (Lottery bond proceeds)	-	-	2,145,358	2,145,358	2,145,358	-	-	2,145,358	Budget	2,145,358	2,145,358	-
Coronavirus State Fiscal Recovery Funding - THPRD - Permanent Restroom	-	-	500,000	500,000	500,000	-	6,759	493,241	Award	500,000	500,000	-
Coronavirus State Fiscal Recovery Funding - WaCo - Permanent Restrooms	-	-	1,400,000	1,400,000	1,400,000	-	63,695	1,336,305	Award	1,400,000	1,400,000	-
THPRD Permanent Restrooms	-	-	-	-	-	-	4,719	1,731	Award	6,450	6,450	(6,450)
Howard M. Terpenning Complex Improvements (EDA grant)	-	-	5,000,000	5,000,000	5,000,000	-	-	5,000,000	Budget	5,000,000	5,000,000	-
La Raiz - Engineering & Construction (SDC Baker Loop)	-	-	750,000	750,000	750,000	-	-	750,000	Budget	750,000	750,000	-
Westside Trail Bridge - Design & Engineering (Metro Parks & Nature Bond)	-	-	1,907,500	1,907,500	1,907,500	-	-	1,907,500	Budget	1,907,500	1,907,500	-
Westside Trail Bridge - Design & Engineering (MSTIP grant)	-	-	600,000	600,000	600,000	-	-	600,000	Budget	600,000	600,000	-
<b>Subtotal Park and Trail Improvements (Grant Funded)</b>			<b>12,931,281</b>	<b>12,931,281</b>	<b>12,931,281</b>		<b>75,173</b>	<b>12,862,558</b>		<b>12,937,731</b>	<b>12,937,731</b>	<b>(6,450)</b>
<b>TOTAL PARK AND TRAIL IMPROVEMENTS</b>			<b>13,266,281</b>	<b>13,266,281</b>	<b>13,266,281</b>		<b>77,394</b>	<b>13,195,337</b>		<b>13,272,731</b>	<b>13,272,731</b>	<b>(6,450)</b>
<b>FACILITY CHALLENGE GRANTS</b>												
Program Facility Challenge Grants	-	-	20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
<b>TOTAL FACILITY CHALLENGE GRANTS</b>			<b>20,000</b>	<b>20,000</b>	<b>20,000</b>			<b>20,000</b>		<b>20,000</b>	<b>20,000</b>	<b>-</b>



**Tualatin Hills Park and Recreation District**

**Monthly Capital Project Report**

**Estimated Cost vs. Budget**

**Through 09/30/2022**

**KEY**

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<b>BUILDING REPLACEMENTS</b>												
Cardio and Weight Equipment			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-
Emergency Repairs	100,000		100,000	100,000	100,000	-	21,877	78,123	Budget	100,000	100,000	-
Space Pln Impl & furniture	200,000		200,000	200,000	200,000	-	2,248	197,752	Budget	200,000	200,000	-
Court Lamps	4,000		4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-
Parking Lot Repair CHRC	15,000		15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
North Parking Lot HMT Grt Mtch	405,000		405,000	405,000	405,000	-	-	405,000	Budget	405,000	405,000	-
Parking Lot Repair RSC	10,000		10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Fencing	5,000		5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-
Replace mixing valves - Aloha Swim Center	8,000		8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-
Repair skim gutter line - Beaverton Swim Center	6,000		6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Dive stand replace/repair - Harman Swim Center	3,000		3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-
Lane line reel - HMT Aquatic Center	3,500		3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-
Dive board reconditioning / replacement - HMT Aquatic Center	10,000		10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Glycol pump - Harman Swim Center	3,000		3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-
Replace filter pit valves (2) - Harman Swim Center	11,500		11,500	11,500	11,500	-	5,253	6,247	Award	11,500	11,500	-
BECSys5 water chemistry controls - Aquatic Center	9,000		9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-
Replace pump motor - Raleigh Swim Center	3,500		3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-
Replace pump motor - Somerset West Swim Center	3,500		3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-
Design mechanical dive board lift control - HMT Aquatic Center	5,500		5,500	5,500	5,500	-	-	5,500	Budget	5,500	5,500	-
Boiler piping - Aloha Swim Center	8,000		8,000	8,000	8,000	-	5,156	2,844	Award	8,000	8,000	-
Replace water heater - Raleigh Swim Center	16,000		16,000	16,000	16,000	-	-	16,000	Budget	16,000	16,000	-
Domestic hot water heater - Beaverton Swim Center	15,000		15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Replace pumps Raypac, Thermal Solutions (2) - Elsie Stuhr Center	2,000		2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-
Replace lobby carpet - Beaverton Swim Center	5,000		5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-
Replace carpet in Beaver Den -Nature Center	4,700		4,700	4,700	4,700	-	-	4,700	Budget	4,700	4,700	-
Roof leak repair - HMT Athletic Center	30,000		30,000	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-
Flat roof replacement - Garden Home Recreation Center	250,000		250,000	250,000	250,000	-	390,958	226,257	Award	617,215	617,215	(367,215)
Clean and treat roof - Garden Home Recreation Center	4,500		4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-
Clean and treat roof (stables, outbuildings) - Jenkins Estate	15,000		15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Ergonomic Equipment/Fixtures	6,000		6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Replace main entry doors - Cedar Hills Recreation Center	6,000		6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Replace Welding Shop garage door	7,200		7,200	7,200	7,200	-	-	7,200	Budget	7,200	7,200	-
Boiler replacement - Garden Home Recreation Center	231,000		231,000	231,000	231,000	-	-	231,000	Budget	231,000	231,000	-
Window AC units (2) - Beaverton Swim Center	2,500		2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-
West air handler bearings - Beaverton Swim Center	10,000		10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Replacement of office AC split system - Beaverton Swim Center	12,000		12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-
AC window unit replacement - Cedar Hills Recreation Center	14,000		14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-
Window AC units (4) - Garden Home Recreation Center	10,000		10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Replace heat exchanger - Sunset Swim Center	13,000		13,000	13,000	13,000	-	-	13,000	Budget	13,000	13,000	-
Furnace at Stables (crawlspce) - Jenkins Estate	8,600		8,600	8,600	8,600	-	-	8,600	Budget	8,600	8,600	-
<b>TOTAL BUILDING REPLACEMENTS</b>	<b>1,516,000</b>	<b>1,321,700</b>	<b>16,192,081</b>	<b>20,338,262</b>	<b>17,513,781</b>	<b>-</b>	<b>425,493</b>	<b>1,457,722</b>	<b>-</b>	<b>1,883,215</b>	<b>1,883,215</b>	<b>(367,215)</b>
<b>BUILDING IMPROVEMENTS</b>												
Electric Fleet Infrastructure			145,000	145,000	145,000	-	-	145,000	Budget	145,000	145,000	-
Rust degradation Athletic Ctr	2,000		2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-
Seal off gate valve in mechanical room	2,500		2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-
Mechanical room upgrades	5,500		5,500	5,500	5,500	-	-	5,500	Budget	5,500	5,500	-
Exterior Facility Paint	80,000		80,000	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-
Repaint window sills	6,000		6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
<b>TOTAL BUILDING IMPROVEMENTS</b>	<b>241,000</b>	<b>241,000</b>	<b>241,000</b>	<b>241,000</b>	<b>241,000</b>	<b>-</b>	<b>-</b>	<b>241,000</b>	<b>-</b>	<b>241,000</b>	<b>241,000</b>	<b>-</b>
<b>ADA IMPROVEMENTS</b>												
Waterhouse Trail ADA curb cuts - Washington County Project			120,000	120,000	120,000	-	-	120,000	Budget	120,000	120,000	-
ADA stairs - Aloha Swim Center			7,000	7,000	7,000	-	-	7,000	Budget	7,000	7,000	-
<b>TOTAL ADA PROJECTS</b>	<b>127,000</b>	<b>127,000</b>	<b>127,000</b>	<b>127,000</b>	<b>127,000</b>	<b>-</b>	<b>-</b>	<b>127,000</b>	<b>-</b>	<b>127,000</b>	<b>127,000</b>	<b>-</b>
<b>TOTAL CAPITAL OUTLAY DIVISION</b>	<b>4,118,181</b>	<b>1,321,700</b>	<b>16,192,081</b>	<b>20,338,262</b>	<b>17,513,781</b>	<b>3,176,890</b>	<b>543,301</b>	<b>16,944,121</b>	<b>20,659,022</b>	<b>17,482,132</b>	<b>31,649</b>	<b>-</b>

**Tualatin Hills Park and Recreation District**

**Monthly Capital Project Report**

**Estimated Cost vs. Budget**

**Through 09/30/2022**

**KEY**

Budget

Estimate based on original budget - not started and/or no basis for change

Deferred

Some or all of Project has been eliminated to reduce overall capital costs for year

Award

Estimate based on Contract Award amount or quote price estimates

Complete

Project completed - no additional estimated costs to complete.

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under	
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
<b>INFORMATION SERVICES DEPARTMENT</b>												
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>												
Workstations/Notebooks			100,000	100,000	100,000	-	16,108	83,892	Award	100,000	100,000	-
Large Format Printer			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
LAN/WAN Replcmnt			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
AED Defibrillators			9,000	9,000	9,000	-	8,052	948	Award	9,000	9,000	-
Security Cameras			45,000	45,000	45,000	-	7,400	37,600	Budget	45,000	45,000	-
Key Card Readers			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Server Replacements			50,000	50,000	50,000	-	49,478	522	Award	50,000	50,000	-
Switches			50,000	50,000	50,000	-	50,000	-	Complete	50,000	50,000	-
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			285,000	285,000	285,000	-	131,038	153,962		285,000	285,000	-
<b>TOTAL INFORMATION SYSTEMS DEPARTMENT</b>			<b>285,000</b>	<b>285,000</b>	<b>285,000</b>	<b>-</b>	<b>131,038</b>	<b>153,962</b>		<b>285,000</b>	<b>285,000</b>	<b>-</b>
<b>MAINTENANCE DEPARTMENT</b>												
<u>FLEET REPLACEMENTS</u>												
Brush Cutter			3,680	3,680	3,680	-	-	3,680	Budget	3,680	3,680	-
Carpet Extractor			7,000	7,000	7,000	-	-	7,000	Award	7,000	7,000	-
Pressure jet			8,500	8,500	8,500	-	-	8,500	Budget	8,500	8,500	-
Cordless Bckpck Eq Chgr Bttry			11,500	11,500	11,500	-	2,232	11,138	Award	13,370	13,370	(1,870)
Small Tractor			30,000	30,000	30,000	-	-	30,073	Award	30,073	30,073	(73)
eWorkman Utility Vehicles (2)			35,000	35,000	35,000	-	-	35,000	Award	35,000	35,000	-
Full-size van			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
Full-size van			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
Auto scrubber			17,000	17,000	17,000	-	13,185	3,815	Award	17,000	17,000	-
Indoor sport court cleaner			17,000	17,000	17,000	-	17,485	-	Complete	17,485	17,485	(485)
Trash compactor			55,000	55,000	55,000	-	45,794	9,206	Award	55,000	55,000	-
TOTAL FLEET REPLACEMENTS			284,680	284,680	284,680	-	78,696	208,412	-	287,108	287,108	(2,428)
<b>TOTAL MAINTENANCE DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>284,680</b>	<b>284,680</b>	<b>284,680</b>	<b>-</b>	<b>78,696</b>	<b>208,412</b>		<b>287,108</b>	<b>287,108</b>	<b>(2,428)</b>
<b>GRAND TOTAL GENERAL FUND</b>	<b>4,118,181</b>	<b>1,321,700</b>	<b>16,761,761</b>	<b>20,907,942</b>	<b>18,083,461</b>	<b>3,176,890</b>	<b>753,035</b>	<b>17,306,495</b>		<b>21,231,130</b>	<b>18,054,240</b>	<b>29,221</b>

# Tualatin Hills Park and Recreation District

## Monthly Capital Project Report

### Estimated Cost vs. Budget

Through 09/30/2022

**KEY**

Budget Estimate based on original budget - not started and/or no basis for change  
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year  
 Award Estimate based on Contract Award amount or quote price estimates  
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under	
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
<b>SDC FUND</b>												
<b>LAND ACQUISITION -CARRYOVER PROJECTS</b>												
Land Acq - N. Bethany Comm Pk	5,715,800	5,673,035		5,715,800	5,673,035	-	-	5,673,035	Budget	5,673,035	5,673,035	-
Subtotal Land Acq-N Bethany Comm Pk	5,715,800	5,673,035	-	5,715,800	5,673,035	-	-	5,673,035		5,673,035	5,673,035	-
Land Acq - N Bethany Trails	1,189,500	1,125,500		1,189,500	1,125,500		99,324	1,026,176	Budget	1,125,500	1,125,500	-
Subtotal Land Acq-N Bethany Trails	1,189,500	1,125,500	-	1,189,500	1,125,500	-	99,324	1,026,176		1,125,500	1,125,500	-
Land Acq - Bonny Slope West Neighborhood Park	1,500,000	1,500,000	-	1,500,000	1,500,000	-	-	1,500,000	Budget	1,500,000	1,500,000	-
Subtotal Land Acq-Bonny Slope West Neighborhood Park	1,500,000	1,500,000	-	1,500,000	1,500,000	-	-	1,500,000		1,500,000	1,500,000	-
Land Acq - Bonny Slope West Trails	250,000	250,000		250,000	250,000	-	-	250,000	Budget	250,000	250,000	-
Subtotal Land Acq-Bonny Slope West Trails	250,000	250,000	-	250,000	250,000	-	-	250,000		250,000	250,000	-
Land Acq - S Cooper Mtn Trail	1,379,000	1,379,000		1,379,000	1,379,000	-	538	1,378,462	Budget	1,379,000	1,379,000	-
Subtotal S Cooper Mtn Trail	1,379,000	1,379,000	-	1,379,000	1,379,000	-	538	1,378,462		1,379,000	1,379,000	-
Land Acq - S Cooper Mtn Nat Ar	846,000	846,000	-	846,000	846,000	-	-	846,000	Budget	846,000	846,000	-
Subtotal S Cooper Mtn Nat Ar	846,000	846,000	-	846,000	846,000	-	-	846,000		846,000	846,000	-
Land Acq - Neighborhood Parks - S Cooper Mtn	8,449,000	8,449,000		8,449,000	8,449,000		6,378	8,442,622	Budget	8,449,000	8,449,000	-
Subtotal Neighbohood Parks - S Cooper Mtn	8,449,000	8,449,000	-	8,449,000	8,449,000	-	6,378	8,442,622		8,449,000	8,449,000	-
Land Acq - Neighborhood Parks - Infill Areas	2,452,740	3,395,990		2,452,740	3,395,990		-	3,395,990	Budget	3,395,990	3,395,990	-
Sub total Neighborhood Parks Infill Areas	2,452,740	3,395,990	-	2,452,740	3,395,990	-	-	3,395,990		3,395,990	3,395,990	-
<b>TOTAL LAND ACQUISITION</b>	<b>21,782,040</b>	<b>22,618,525</b>	<b>-</b>	<b>21,782,040</b>	<b>22,618,525</b>	<b>-</b>	<b>106,241</b>	<b>22,512,284</b>	<b>-</b>	<b>22,618,525</b>	<b>22,618,525</b>	<b>-</b>
Professional Services	-	-	100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-
MTIP Grnt Mtch-Wstsde Trl #18	3,459,820	425,000	-	3,459,820	425,000	3,928,513	-	425,000	Budget	4,353,513	425,000	-
Natural Area Concept Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Award	100,000	100,000	-
Building Expansion (TBD)	995,000	995,000	-	995,000	995,000	-	-	995,000	Budget	995,000	995,000	-
N.Bethany Pk & Trl/Prj Mgmt	141,000	50,000	-	141,000	50,000	270,303	10,506	39,494	Budget	320,303	50,000	-
Nghbd Pk Miller Rd SWQ-5	992,200	867,505	-	992,200	867,505	4,063	-	867,505	Budget	871,568	867,505	-
S Cooper Mtn Pk & Tr Dev-PM	50,000	50,000	-	50,000	50,000	15,474	2,074	47,926	Award	65,474	50,000	-
NW Quad New Nghbd Pk Dev	2,320,000	8,000	-	2,320,000	8,000	1,502,800	-	8,000	Budget	1,510,800	8,000	-
NB Park & Trail Improvements	338,000	120,000	-	338,000	120,000	167,519	-	120,000	Award	287,519	120,000	-
RFFA Actv TPRM-Wsd Trl Hy26	215,000	54,779	-	215,000	54,779	339,130	-	54,779	Award	393,909	54,779	-
New Amenities in existing park	196,000	139,122	30,878	226,878	170,000	32,105	85	169,915	Budget	202,105	170,000	-
Cedar Hills Pk-addtl bond fdg	365,000	357,603	-	365,000	357,603	60,055	2,603	355,000	Award	417,658	357,603	-
Nghbd Pk DP Hghlnd Pk NWQ-6	420,000	10,000	-	420,000	10,000	143,943	-	12,496	Award	156,439	12,496	(2,496)
Nghbd Pk CNSTR Hghlnd Pk NWQ-6	1,620,000	300,000	-	1,620,000	300,000	1,025,226	-	300,000	Budget	1,325,226	300,000	-
Nghbd Pk Lombard Baker SEQ-2	619,125	477,081	1,470,875	2,090,000	1,947,956	235,169	66,714	1,788,116	Award	2,090,000	1,854,831	93,125
Trl Dev MP-155th Ave Wetlands	500,000	448,390	-	500,000	448,390	105,219	-	448,390	Award	553,609	448,390	-
FannoCrkTrl Seg5- Scholls-92nd	250,000	247,844	7,156	257,156	255,000	2,560	-	254,596	Budget	257,156	254,596	404
MVCP Sport Court-Add'l Funding	400,000	400,000	227,300	627,300	627,300	-	-	627,300	Award	627,300	627,300	-
N Johnson Crk Trl MP-PM	40,000	39,953	-	40,000	39,953	47	-	39,953	Budget	40,000	39,953	0
Nat Area Public Access D&D-PM	500,000	500,000	-	500,000	500,000	-	-	500,000	Award	500,000	500,000	-
Nghbd Pk Abbey Crk Ph2 NWQ-5	69,200	67,200	431,900	501,100	499,100	9,577	6,352	485,171	Award	501,100	491,523	7,577
Nghbd Pk Pointer Rd NEQ-3	135,100	129,154	668,600	803,700	797,754	6,277	726	796,697	Budget	803,700	797,423	331
Regional Trl Dev - WST 14	1,601,900	1,601,900	-	1,601,900	1,601,900	-	-	1,601,900	Budget	1,601,900	1,601,900	-
Downtown planning	50,000	47,000	18,000	68,000	65,000	37,500	-	30,500	Budget	68,000	30,500	34,500
Cooper Mountain Planning	15,000	15,000	-	15,000	15,000	15,000	-	-	Budget	15,000	-	15,000
Subtotal Development/Improvements Carryover	15,392,345	7,450,531	2,954,709	18,347,054	10,405,240	7,900,481	89,060	10,167,740	-	18,157,280	10,256,799	148,441

**Tualatin Hills Park and Recreation District**

**Monthly Capital Project Report**

**Estimated Cost vs. Budget**

**Through 09/30/2022**

**KEY**  
 Budget Estimate based on original budget - not started and/or no basis for change  
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Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under	
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
<b>DEVELOPMENT/IMPROVEMENTS</b>												
MTIPBvtn Crk Trl Land AcqROW	-	-	-	-	-	-	1,775	-	Budget	1,775	1,775	(1,775)
New Regional Trail Development - Westside Trail #14, #16-#18	-	-	20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
RFFA Grant Match - Beaverton Creek Trail Engineering and Construction	-	-	510,800	510,800	510,800	79	353	510,368	Budget	510,800	510,721	79
Beaverton Creek Trail Engineering and Construction	-	-	1,775,884	1,775,884	1,775,884	-	-	1,775,884	Budget	1,775,884	1,775,884	-
Metro Bond Trails Competitive Grant Match - Westside Trail Bridge	-	-	217,500	217,500	217,500	-	-	217,500	Budget	217,500	217,500	-
EDA Grant Matching - HMT Complex Improvements	-	-	1,397,954	1,397,954	1,397,954	-	-	1,397,954	Budget	1,397,954	1,397,954	-
<b>TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS</b>	<b>-</b>	<b>-</b>	<b>3,922,138</b>	<b>3,922,138</b>	<b>3,922,138</b>	<b>79</b>	<b>2,128</b>	<b>3,921,706</b>	<b>-</b>	<b>3,923,913</b>	<b>3,923,834</b>	<b>(1,696)</b>
<b>UNDESIGNATED PROJECTS</b>												
Undesignated Projects	-	-	13,589,196	13,589,196	13,589,196	-	-	13,589,196	Budget	13,589,196	13,589,196	-
<b>TOTAL UNDESIGNATED PROJECTS</b>	<b>-</b>	<b>-</b>	<b>13,589,196</b>	<b>13,589,196</b>	<b>13,589,196</b>	<b>-</b>	<b>-</b>	<b>13,589,196</b>	<b>-</b>	<b>13,589,196</b>	<b>13,589,196</b>	<b>-</b>
<b>GRAND TOTAL SDC FUND</b>	<b>37,174,385</b>	<b>30,069,056</b>	<b>20,466,043</b>	<b>57,640,428</b>	<b>50,535,099</b>	<b>7,900,560</b>	<b>197,429</b>	<b>50,190,925</b>	<b>-</b>	<b>58,288,914</b>	<b>50,388,354</b>	<b>146,745</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 09/30/2022**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b>BOND CAPITAL PROJECTS FUND</b>														
<b><u>New Neighborhood Parks Development</u></b>														
SE	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
	<b>Sub-total New Neighborhood Parks Development</b>	<b>4,883,950</b>	<b>130,968</b>	<b>5,014,918</b>	<b>5,188,093</b>	<b>-</b>	<b>5,188,093</b>	<b>-</b>		<b>5,188,093</b>	<b>(173,175)</b>	<b>-3.5%</b>	<b>103.5%</b>	<b>100.0%</b>
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	173,175	173,175	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
	<b>Total New Neighborhood Parks Development</b>	<b>4,883,950</b>	<b>304,143</b>	<b>5,188,093</b>	<b>5,188,093</b>	<b>-</b>	<b>5,188,093</b>	<b>-</b>		<b>5,188,093</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>Renovate &amp; Redevelop Neighborhood Parks</u></b>														
NE	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	Somerset West Park	1,028,200	120,124	1,148,324	1,528,550	-	1,528,550	-	Complete	1,528,550	(380,226)	-33.1%	133.1%	100.0%
NW	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	Vista Brook Park	514,100	20,504	534,604	729,590	-	729,590	-	Complete	729,590	(194,986)	-36.5%	136.5%	100.0%
	<b>Sub-total Renovate &amp; Redevelop Neighborhood Parks</b>	<b>3,727,213</b>	<b>220,296</b>	<b>3,947,509</b>	<b>4,367,063</b>	<b>-</b>	<b>4,367,063</b>	<b>-</b>		<b>4,367,063</b>	<b>(419,554)</b>	<b>-10.6%</b>	<b>110.6%</b>	<b>100.0%</b>
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	419,554	419,554	-	-	-	-	N/A	-	419,554	n/a	n/a	n/a
	<b>Total Renovate &amp; Redevelop Neighborhood Parks</b>	<b>3,727,213</b>	<b>639,850</b>	<b>4,367,063</b>	<b>4,367,063</b>	<b>-</b>	<b>4,367,063</b>	<b>-</b>		<b>4,367,063</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>New Neighborhood Parks Land Acquisition</u></b>														
NW	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	33,466	1,533,466	2,119,940	-	2,119,940	-	Complete	2,119,940	(586,474)	-38.2%	138.2%	100.0%
SW	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	New Neighborhood Park - Undesignated	-	-	-	-	-	-	-	Reallocated	-	-	-100.0%	n/a	0.0%
	<b>Sub-total New Neighborhood Parks</b>	<b>9,000,000</b>	<b>154,120</b>	<b>9,154,120</b>	<b>11,524,740</b>	<b>-</b>	<b>11,524,740</b>	<b>-</b>		<b>11,524,740</b>	<b>(2,370,620)</b>	<b>-25.9%</b>	<b>125.9%</b>	<b>100.0%</b>
	Authorized Use of Savings from New Community Park													
UND	Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
	Authorized Use of Savings from Community Center /													
UND	Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
	<b>Total New Neighborhood Parks</b>	<b>9,000,000</b>	<b>2,524,740</b>	<b>11,524,740</b>	<b>11,524,740</b>	<b>-</b>	<b>11,524,740</b>	<b>-</b>		<b>11,524,740</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

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Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b><u>New Community Park Development</u></b>														
SW	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,594,517	-	10,594,517	75,726	Complete	10,670,243	(2,614,780)	-32.5%	131.5%	99.3%
	<b>Sub-total New Community Park Development</b>	7,711,500	343,963	8,055,463	10,594,517	-	10,594,517	75,726		10,670,243	(2,614,780)	-32.5%	131.5%	99.3%
UND	Authorized use of savings from Bond Facility Rehabilitation category		1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND	Authorized use of savings from Bond Administration (Issuance) category		930,529	930,529	-	-	-	-	N/A	-	930,529	n/a	n/a	n/a
UND	Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
	<b>Total New Community Park Development</b>	7,711,500	2,958,743	10,670,243	10,594,517	-	10,594,517	75,726		10,670,243	-	0.0%	99.3%	99.3%
<b><u>New Community Park Land Acquisition</u></b>														
NE	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
	<b>Sub-total New Community Park</b>	10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
	<b>Total New Community Park</b>	10,000,000	(1,522,864)	8,477,136	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	100.0%	100.0%
<b><u>Renovate and Redevelop Community Parks</u></b>														
NE	Cedar Hills Park & Athletic Field	6,194,905	449,392	6,644,297	7,684,215	-	7,684,215	-	Complete	7,684,316	(1,040,019)	-15.7%	115.7%	100.0%
SE	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
	<b>Total Renovate and Redevelop Community Parks</b>	9,793,605	523,795	10,317,400	10,317,299	-	10,317,299	-		10,317,400	-	0.0%	100.0%	100.0%
<b><u>Natural Area Preservation - Restoration</u></b>														
NE	Roger Tilbury Memorial Park	30,846	1,872	32,718	36,450	-	36,450	-	Complete	36,450	(3,732)	-11.4%	111.4%	100.0%
NE	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%
NE	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%
NW	NE/Bethany Meadows Trail Habitat Connection	246,768	16,178	262,946	-	-	-	-	On Hold	-	262,946	100.0%	0.0%	0.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%
NW	Allenbach Acres Park	41,128	2,318	43,446	10,217	-	10,217	-	Complete	10,217	33,229	76.5%	23.5%	100.0%
NW	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%
NE	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%
NW	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%
SE	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%
SE	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%
SE	Greenway Park/Koll Center	61,692	2,316	64,008	56,727	-	56,727	-	Complete	56,727	7,281	11.4%	88.6%	100.0%
SE	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	Fanno Creek Park	162,456	6,736	169,192	65,185	-	65,185	-	Complete	65,185	104,007	61.5%	38.5%	100.0%
SE	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%
SW	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	Hyland Forest Park	71,974	1,342	73,316	65,521	-	65,521	-	Complete	65,521	7,795	10.6%	89.4%	100.0%
SW	Cooper Mountain	205,640	13,479	219,119	14	-	14	-	On Hold	14	219,105	100.0%	0.0%	100.0%
SW	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	Lowami Hart Woods	287,896	9,345	297,241	130,125	-	130,125	-	Complete	130,125	167,116	56.2%	43.8%	100.0%
SW	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	Mt Williams Park	102,820	9,269	112,089	52,362	-	52,362	-	Complete	52,362	59,727	53.3%	46.7%	100.0%

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Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)							
SW	Jenkins Estate	154,230	3,365	157,595	139,041	-	139,041	-	Complete	139,041	18,554	11.8%	88.2%	100.0%
SW	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	Morrison Woods	61,692	4,042	65,734	0	-	0	-	Cancelled	0	65,734	100.0%	0.0%	100.0%
UND	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%
NW	Beaverton Creek Trail	61,692	4,043	65,735	-	-	-	-	On Hold	-	65,735	100.0%	0.0%	0.0%
NW	Bethany Wetlands/Bronson Creek	41,128	2,695	43,823	-	-	-	-	On Hold	-	43,823	100.0%	0.0%	0.0%
NW	Bluegrass Downs Park	15,423	1,010	16,433	-	-	-	-	On Hold	-	16,433	100.0%	0.0%	0.0%
NW	Crystal Creek	41,128	2,696	43,824	-	-	-	-	On Hold	-	43,824	100.0%	0.0%	0.0%
UND	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	-	(865,000)	100.0%	0.0%	0.0%
SE	Hyland Woods Phase 2	-	77,120	77,120	65,453	-	65,453	-	Complete	65,453	11,667	15.1%	84.9%	100.0%
SW	Jenkins Estate Phase 2	-	131,457	131,457	67,754	-	67,754	-	Complete	67,754	63,703	48.5%	51.5%	100.0%
NW	Somerset	-	161,030	161,030	161,030	-	161,030	-	Complete	161,030	-	0.0%	100.0%	100.0%
NW	Rock Creek Greenway	-	167,501	167,501	150,152	-	150,152	-	Complete	150,152	17,349	10.4%	89.6%	100.0%
NW	Whispering Woods Phase 2	-	102,661	102,661	97,000	-	97,000	-	Complete	97,000	5,661	5.5%	94.5%	100.0%
SE	Raleigh Park	-	118,187	118,187	88,489	6,080	94,569	171,786	Site Prep	266,355	(148,168)	-125.4%	80.0%	35.5%
NE	Bannister Creek Greenway/NE Park	-	80,798	80,798	32,552	1,568	34,120	46,678	Site Prep	80,798	-	0.0%	42.2%	42.2%
NW	Beaverton Creek Greenway Duncan	-	20,607	20,607	-	-	-	-	Cancelled	-	20,607	100.0%	0.0%	0.0%
SE	Church of Nazarene	-	30,718	30,718	14,121	-	14,121	-	Complete	14,121	16,597	54.0%	46.0%	100.0%
SW	Lilly K. Johnson Woods	-	30,722	30,722	37,132	-	37,132	-	Complete	37,132	(6,410)	-20.9%	120.9%	100.0%
UND	Restoration of new properties to be acquired	643,023	41,096	684,119	976	-	976	6,196	On Hold	7,172	676,947	99.0%	0.1%	13.6%
UND	Reallocation of project savings to new project budgets	-	(1,570,245)	(1,570,245)	-	-	-	-	Reallocation	-	(1,570,245)	100.0%	0.0%	0.0%
NE	NE Quadrant Property(Findley)	-	471,984	471,984	47,213	22,998	70,211	401,773	Site Prep	471,984	-	0.0%	14.9%	14.9%
NE	N. Johnson Greenway (Peterkort)	-	262,760	262,760	-	-	-	-	Cancelled	-	262,760	100.0%	0.0%	0.0%
NE	Commonwealth Lake Park	-	62,932	62,932	4,519	1,380	5,898	57,034	Budget	62,932	-	0.0%	9.4%	9.4%
SW	155th Wetlands	-	26,060	26,060	22,951	-	22,951	-	Complete	22,951	3,109	11.9%	88.1%	100.0%
SW	Bronson Creek New Properties	-	104,887	104,887	-	-	-	104,887	Budget	104,887	-	0.0%	0.0%	0.0%
SE	Fanno Creek Greenway	-	83,909	83,909	80,114	-	80,114	-	Complete	80,114	3,795	4.5%	95.5%	100.0%
NW	HMT north woods and stream	-	52,176	52,176	25,720	2,640	28,360	23,816	Site Prep	52,176	-	0.0%	54.4%	54.4%
NE	Cedar Mill Creek Greenway	-	31,260	31,260	21,820	-	21,820	9,440	Site Prep	31,260	-	0.0%	69.8%	69.8%
SW	Fir Grove Park	-	25,908	25,908	22,594	-	22,594	3,314	Site Prep	25,908	-	0.0%	87.2%	87.2%
SW	HL Cain Wetlands	-	25,989	25,989	23,275	-	23,275	2,714	Site Prep	25,989	-	0.0%	89.6%	89.6%
NW	Bronson Creek Park	-	26,191	26,191	7,359	3,816	11,174	15,017	Site Prep	26,191	-	0.0%	42.7%	42.7%
SE	Center Street Wetlands Area	-	20,939	20,939	11,167	830	11,997	8,942	Site Prep	20,939	-	0.0%	57.3%	57.3%
SW	Tallac Terrace Park	-	10,511	10,511	-	-	-	-	Cancelled	-	10,511	100.0%	0.0%	0.0%
NE	Forest Hills Park	-	10,462	10,462	2,594	500	3,094	7,368	Site Prep	10,462	-	0.0%	29.6%	29.6%
UND	Arborist/Tree Management	-	297,824	297,824	154,216	-	154,216	117,743	Site Prep	271,959	25,865	8.7%	51.8%	56.7%
NW	North Bethany Greenway	-	26,131	26,131	10,905	2,100	13,005	13,126	Site Prep	26,131	-	0.0%	49.8%	49.8%
NW	Willow Creek Greenway II	-	26,031	26,031	30,221	-	30,221	1,706	Complete	31,927	(5,896)	-22.6%	116.1%	94.7%
NW	Westside Trail Segment 18	-	26,221	26,221	475	-	475	25,746	Budget	26,221	-	0.0%	1.8%	1.8%
SW	Westside Trail- Burntwood area	-	25,813	25,813	23,939	-	23,939	-	Complete	23,939	1,874	7.3%	92.7%	100.0%
NW	Waterhouse Trail	-	26,207	26,207	3,404	804	4,208	21,999	Site Prep	26,207	-	0.0%	16.1%	16.1%
<b>Sub-total Natural Area Restoration</b>		<b>3,762,901</b>	<b>293,026</b>	<b>4,055,927</b>	<b>2,674,819</b>	<b>42,715</b>	<b>2,717,534</b>	<b>1,338,393</b>		<b>3,756,820</b>	<b>299,107</b>	<b>7.4%</b>	<b>67.0%</b>	<b>72.3%</b>
Authorized Use of Savings for Natural Area Preservation -														
UND	Land Acquisition	-	(299,107)	(299,107)	-	-	-	(299,107)	N/A	-	(299,107)	n/a	n/a	n/a
<b>Total Natural Area Restoration</b>		<b>3,762,901</b>	<b>(6,081)</b>	<b>3,756,820</b>	<b>2,674,819</b>	<b>42,715</b>	<b>2,717,534</b>	<b>1,039,286</b>		<b>3,756,820</b>	<b>-</b>	<b>0.0%</b>	<b>72.3%</b>	<b>72.3%</b>
<b>Natural Area Preservation - Land Acquisition</b>														
UND	Natural Area Acquisitions	8,400,000	447,583	8,847,583	9,146,690	-	9,146,690	-	Budget	9,146,690	(299,107)	-3.4%	103.4%	100.0%
<b>Sub-total Natural Area Preservation - Land Acquisition</b>		<b>8,400,000</b>	<b>447,583</b>	<b>8,847,583</b>	<b>9,146,690</b>	<b>-</b>	<b>9,146,690</b>	<b>-</b>		<b>9,146,690</b>	<b>(299,107)</b>	<b>-3.4%</b>	<b>103.4%</b>	<b>100.0%</b>
Authorized Use of Savings from Natural Area Restoration														
UND		-	299,107	299,107	-	-	-	-	N/A	-	299,107	n/a	n/a	n/a
<b>Total Natural Area Preservation - Land Acquisition</b>		<b>8,400,000</b>	<b>746,690</b>	<b>9,146,690</b>	<b>9,146,690</b>	<b>-</b>	<b>9,146,690</b>	<b>-</b>		<b>9,146,690</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

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Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b><u>New Linear Park and Trail Development</u></b>														
SW	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%
NE	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%
NW	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,394,637	-	4,394,637	-	Complete	4,394,637	(511,651)	-13.2%	113.2%	100.0%
NW	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	103,949	2,365,989	1,743,667	-	1,743,667	-	Complete	1,743,667	622,322	26.3%	73.7%	100.0%
UND	Miscellaneous Natural Trails	100,000	8,837	108,837	30,394	-	30,394	78,443	Budget	108,837	-	0.0%	27.9%	100.0%
NW	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%
NE	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	412,424	-	412,424	-	Complete	412,424	(140,577)	-51.7%	151.7%	100.0%
SW	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%
NW	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,055,589	-	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%
	<b>Sub-total New Linear Park and Trail Development</b>	<b>15,060,310</b>	<b>445,044</b>	<b>15,505,354</b>	<b>14,739,266</b>	<b>-</b>	<b>14,739,266</b>	<b>78,443</b>		<b>14,817,709</b>	<b>687,645</b>	<b>4.4%</b>	<b>95.1%</b>	<b>99.5%</b>
UND	Authorized Use of Savings for Multi-field/Multi-purpose Athletic Field Development	-	(687,645)	(687,645)	-	-	-	-	N/A	-	(687,645)	n/a	n/a	n/a
	<b>Total New Linear Park and Trail Development</b>	<b>15,060,310</b>	<b>(242,601)</b>	<b>14,817,709</b>	<b>14,739,266</b>	<b>-</b>	<b>14,739,266</b>	<b>78,443</b>		<b>14,817,709</b>	<b>-</b>	<b>0.0%</b>	<b>99.5%</b>	<b>99.5%</b>
<b><u>New Linear Park and Trail Land Acquisition</u></b>														
UND	New Linear Park and Trail Acquisitions	1,200,000	23,401	1,223,401	1,222,206	-	1,222,206	1,195	Budget	1,223,401	-	0.0%	99.9%	99.9%
	<b>Total New Linear Park and Trail Land Acquisition</b>	<b>1,200,000</b>	<b>23,401</b>	<b>1,223,401</b>	<b>1,222,206</b>	<b>-</b>	<b>1,222,206</b>	<b>1,195</b>		<b>1,223,401</b>	<b>-</b>	<b>0.0%</b>	<b>99.9%</b>	<b>99.9%</b>
<b><u>Multi-field/Multi-purpose Athletic Field Development</u></b>														
SW	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%
SE	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%
NW	New Fields in NW Quadrant - Living Hope	514,100	77,969	592,069	1,175,521	-	1,175,521	81,540	Award	1,257,061	(664,992)	-112.3%	198.5%	93.5%
NE	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%
SW	New Fields in SW Quadrant - MVCP	514,100	59,494	573,594	114,647	-	114,647	458,947	Budget	573,594	-	0.0%	20.0%	20.0%
SE	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	548,917	-	548,917	-	Complete	548,917	(14,984)	-2.8%	102.8%	100.0%
	<b>Sub-total Multi-field/Multi-purpose Athletic Field Dev.</b>	<b>3,084,600</b>	<b>210,872</b>	<b>3,295,472</b>	<b>3,716,261</b>	<b>-</b>	<b>3,716,261</b>	<b>540,487</b>		<b>4,256,748</b>	<b>(961,276)</b>	<b>-29.2%</b>	<b>112.8%</b>	<b>87.3%</b>
UND	Authorized Use of Savings from New Linear Park and Trail Development category	-	687,645	687,645	-	-	-	-	N/A	-	687,645	n/a	n/a	n/a
UND	Authorized Use of Savings from Facility Rehabilitation category	-	244,609	244,609	-	-	-	-	N/A	-	244,609	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	29,022	29,022	-	-	-	-	N/A	-	29,022	n/a	n/a	n/a
	<b>Total Multi-field/Multi-purpose Athletic Field Dev.</b>	<b>3,084,600</b>	<b>1,172,148</b>	<b>4,256,748</b>	<b>3,716,261</b>	<b>-</b>	<b>3,716,261</b>	<b>540,487</b>		<b>4,256,748</b>	<b>-</b>	<b>0.0%</b>	<b>87.3%</b>	<b>87.3%</b>
<b><u>Deferred Park Maintenance Replacements</u></b>														
UND	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%
NW	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%
SW	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%
SW	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%
SE	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%
NE	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%
UND	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%
SW	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%
NE	Permeable Parking Lot at Sunset Swim Center	160,914	2,614	163,528	512,435	-	512,435	-	Complete	512,435	(348,907)	-213.4%	313.4%	100.0%
	<b>Sub-total Deferred Park Maintenance Replacements</b>	<b>1,451,515</b>	<b>9,840</b>	<b>1,461,355</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>		<b>1,832,474</b>	<b>(371,119)</b>	<b>-25.4%</b>	<b>125.4%</b>	<b>100.0%</b>
UND	Authorized Use of Savings from Facility Expansion & Improvements Category	-	200,634	200,634	-	-	-	-	N/A	-	200,634	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	170,485	170,485	-	-	-	-	N/A	-	170,485	n/a	n/a	n/a
	<b>Total Deferred Park Maintenance Replacements</b>	<b>1,451,515</b>	<b>380,959</b>	<b>1,832,474</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>		<b>1,832,474</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>



**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 09/30/2022**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b>Facility Rehabilitation</b>														
UND	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	115,484	-	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	Structural Upgrades at Beaverton Swim Center	1,447,363	37,353	1,484,716	820,440	-	820,440	-	Complete	820,440	664,276	44.7%	55.3%	100.0%
NE	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,762	-	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	Auto Gas Meter Shut Off Valves at All Facilities	-	275	275	17,368	-	17,368	-	Complete	17,368	(17,093)	100.0%	0.0%	100.0%
<b>Sub-total Facility Rehabilitation</b>		<b>6,227,732</b>	<b>132,222</b>	<b>6,359,954</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>1,544,609</b>	<b>24.3%</b>	<b>75.7%</b>	<b>100.0%</b>
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
<b>Sub-total Facility Rehabilitation</b>		<b>6,227,732</b>	<b>(1,167,778)</b>	<b>5,059,954</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>244,609</b>	<b>4.8%</b>	<b>n/a</b>	<b>n/a</b>
UND	Authorized Use of Savings for Multi-field/Multi-purpose Athletic Field Development	-	(244,609)	(244,609)	-	-	-	-	N/A	-	(244,609)	n/a	n/a	n/a
<b>Total Facility Rehabilitation</b>		<b>6,227,732</b>	<b>(1,412,387)</b>	<b>4,815,345</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>Facility Expansion and Improvements</b>														
SE	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%
SW	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
<b>Sub-total Facility Expansion and Improvements</b>		<b>8,218,478</b>	<b>117,557</b>	<b>8,336,035</b>	<b>8,135,401</b>	<b>-</b>	<b>8,135,401</b>	<b>-</b>		<b>8,135,401</b>	<b>200,634</b>	<b>2.4%</b>	<b>97.6%</b>	<b>100.0%</b>
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(200,634)	(200,634)	-	-	-	-	N/A	-	(200,634)	n/a	n/a	n/a
<b>Total Facility Expansion and Improvements</b>		<b>8,218,478</b>	<b>(83,077)</b>	<b>8,135,401</b>	<b>8,135,401</b>	<b>-</b>	<b>8,135,401</b>	<b>-</b>		<b>8,135,401</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>ADA/Access Improvements</b>														
NW	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%
UND	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
NW	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
<b>Sub-total ADA/Access Improvements</b>		<b>1,028,196</b>	<b>24,461</b>	<b>1,052,657</b>	<b>1,242,547</b>	<b>-</b>	<b>1,242,547</b>	<b>-</b>		<b>1,242,547</b>	<b>(189,890)</b>	<b>-18.0%</b>	<b>118.0%</b>	<b>100.0%</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 09/30/2022**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
	<b>Total ADA/Access Improvements</b>	<b>1,028,196</b>	<b>214,351</b>	<b>1,242,547</b>	<b>1,242,547</b>	<b>-</b>	<b>1,242,547</b>	<b>-</b>		<b>1,242,547</b>	<b>-</b>		<b>100.0%</b>	<b>100.0%</b>
	<b>Community Center Land Acquisition</b>													
UND	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
UND	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
	<b>Sub-total Community Center Land Acquisition</b>	<b>5,000,000</b>	<b>105,974</b>	<b>5,105,974</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>		<b>4,006,624</b>	<b>1,099,350</b>	<b>21.5%</b>	<b>78.5%</b>	<b>100.0%</b>
UND	Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
UND	Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
	<b>Total Community Center Land Acquisition</b>	<b>5,000,000</b>	<b>(993,376)</b>	<b>4,006,624</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>		<b>4,006,624</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
	<b>Bond Administration Costs</b>													
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM	Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	100.0%	0.0%	0.0%
ADM	FY2021-2022 Interest Actual	-	13,327	13,327	-	-	-	-	Complete	-	13,327	100.0%	0.0%	0.0%
ADM	FY2022-2023 Interest Budget	-	8,000	8,000	-	-	-	-	Budget	-	8,000	100.0%	0.0%	0.0%
	<b>Sub-total Bond Administration Costs</b>	<b>1,450,000</b>	<b>1,337,934</b>	<b>2,787,934</b>	<b>504,372</b>	<b>-</b>	<b>504,372</b>	<b>37,325</b>		<b>541,697</b>	<b>2,246,237</b>	<b>80.6%</b>	<b>18.1%</b>	<b>93.1%</b>
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(170,485)	(170,485)	-	-	-	-	N/A	-	(170,485)	n/a	n/a	n/a
UND	Authorized Use of Savings for New Neighborhood Parks Development Category	-	(173,175)	(173,175)	-	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(930,529)	(930,529)	-	-	-	-	N/A	-	(930,529)	n/a	n/a	n/a
UND	Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
UND	Authorized Use of Savings for Renovate & Redevelop Neighborhood Parks	-	(419,554)	(419,554)	-	-	-	-	N/A	-	(419,554)	n/a	n/a	n/a
UND	Authorized Use of Savings for Multi-field/ Multi-purpose Athletic Field Dev.	-	(29,022)	(29,022)	-	-	-	-	N/A	-	(29,022)	n/a	n/a	n/a
	<b>Total Bond Administration Costs</b>	<b>1,450,000</b>	<b>(574,722)</b>	<b>875,278</b>	<b>504,372</b>	<b>-</b>	<b>504,372</b>	<b>37,325</b>		<b>541,697</b>	<b>333,581</b>	<b>38.1%</b>	<b>57.6%</b>	<b>93.1%</b>
	<b>Grand Total</b>	<b>100,000,000</b>	<b>4,653,713</b>	<b>104,653,713</b>	<b>102,504,853</b>	<b>42,715</b>	<b>102,547,568</b>	<b>1,772,463</b>		<b>104,320,131</b>	<b>333,581</b>	<b>0.3%</b>	<b>98.0%</b>	<b>98.3%</b>

**THPRD Bond Capital Program**  
**Funds Reprogramming Analysis - Based on Category Transfer Eligibility**  
**As of 09/30/2022**

	Category (Over) Under Budget
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center/Park	-
	-
	-
Nat Res: Restoration	-
Acquisition	-
	-
	-
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	-
New Community Park Dev	-
Community Park Renov	-
New Linear Parks and Trails	-
Athletic Field Development	-
Deferred Park Maint Replace	-
Facility Rehabilitation	-
ADA	-
Facility Expansion	-
Bond Admin Costs	333,581
	333,581
	333,581
<b>Grand Total</b>	<b>333,581</b>



**MEMORANDUM**

Date: October 25, 2022  
 To: Board of Directors  
 From: Jared Isaksen, Finance Services Director / CFO  
 Re: **System Development Report for September 2022**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 2.6% handling fee for collections through September 2022. This report includes information for the program for fiscal year to date.

Current Rate per Unit		With 2.6% Discount	Current Rate per Unit		With 2.6% Discount
<b>Single Family</b>			<b>Multi-Family</b>		
North Bethany	\$ 14,043.00	\$ 13,677.88	North Bethany	\$ 10,533.00	\$ 10,259.14
Bonny Slope West	11,787.00	11,480.54	Bonny Slope West	8,840.00	8,610.16
South Cooper			South Cooper		
Mountain	11,787.00	11,480.54	Mountain	8,840.00	8,610.16
Other	11,787.00	11,480.54	Other	8,840.00	8,610.16
<b>Accessory Dwelling</b>			<b>Senior Housing</b>		
North Bethany	5,712.00	5,563.49	North Bethany	7,860.00	7,655.64
Other	4,794.00	4,669.36	Other	6,597.00	6,425.48
<b>Non-residential</b>					
Other	466.00	453.88			

<b>City of Beaverton Collection of SDCs</b>		<b>Gross Receipts</b>	<b>Collection Fee</b>	<b>Net Revenue</b>
270	Multi-Family Units	2,386,800.00	62,056.80	2,324,743.20
100	Senior Living	673,777.00	17,518.20	656,258.80
-	Non-residential	28,579.78	743.07	27,836.71
<b>373</b>		<b>\$ 3,124,517.79</b>	<b>\$ 81,237.46</b>	<b>\$ 3,043,280.33</b>

<b>Washington County Collection of SDCs</b>		<b>Gross Receipts</b>	<b>Collection Fee</b>	<b>Net Revenue</b>
55	Single Family Units	\$ 753,232.39	\$ 19,166.41	\$ 734,065.98
(4)	Less SFR Credits	(58,742.34)	(1,228.62)	(57,513.72)
7	Accessory Dwelling Units	36,788.03	876.25	35,911.78
<b>58</b>		<b>\$ 731,278.08</b>	<b>\$ 18,814.04</b>	<b>\$ 712,464.04</b>

<b>Recap by Agency</b>		<b>Percent</b>	<b>Gross Receipts</b>	<b>Collection Fee</b>	<b>Net Revenue</b>
373	City of Beaverton	81.03%	\$ 3,124,517.79	\$ 81,237.46	\$ 3,043,280.33
58	Washington County	18.97%	731,278.08	18,814.04	712,464.04
<b>431</b>		<b>100.00%</b>	<b>\$ 3,855,795.87</b>	<b>\$ 100,051.50</b>	<b>\$ 3,755,744.37</b>

System Development Charge Report, September 2022

**Recap by Dwelling**

	<u>Single Family</u>	<u>Multi-Family</u>	<u>ADU</u>	<u>Senior Living</u>	<u>Total</u>
City of Beaverton	3	270	-	100	373
Washington County	51	-	7	-	58
	<b>54</b>	<b>270</b>	<b>7</b>	<b>100</b>	<b>431</b>

**Total Receipts Fiscal Year to Date**

Gross Receipts	\$	3,855,795.87	
Collection Fees		(100,051.50)	
	\$	3,755,744.37	
Grants & Others	\$	-	
Interest	\$	110,279.40	\$ 3,866,023.77

**Total Payments Fiscal Year to Date**

Refunds	\$	-	
Administrative Costs		(100.00)	
Project Costs -- Development		(91,187.66)	
Project Costs -- Land Acquisition		(106,241.17)	(197,528.83)
	\$		<b>3,668,494.94</b>

Beginning Balance 7/1/22			36,980,270.56
<b>Current Balance</b>			<b>\$ 40,648,765.50</b>

**Recap by Month, FY 2022/23**

	<u>Net Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
July	\$ 3,286,080.35	\$ (159,300.90)	\$ 26,931.58	\$ 3,153,711.03
August	469,564.02	(17,549.90)	37,986.25	490,000.37
September	-	(20,578.03)	45,361.57	24,783.54
October	-	-	-	-
November	-	-	-	-
December	-	-	-	-
January	-	-	-	-
February	-	-	-	-
March	-	-	-	-
April	-	-	-	-
May	-	-	-	-
June	-	-	-	-
	<b>\$ 3,755,644.37</b>	<b>\$ (197,428.83)</b>	<b>\$ 110,279.40</b>	<b>\$ 3,668,494.94</b>

Beginning Balance 7/1/22				36,980,270.56
<b>Current Balance</b>				<b>\$ 40,648,765.50</b>

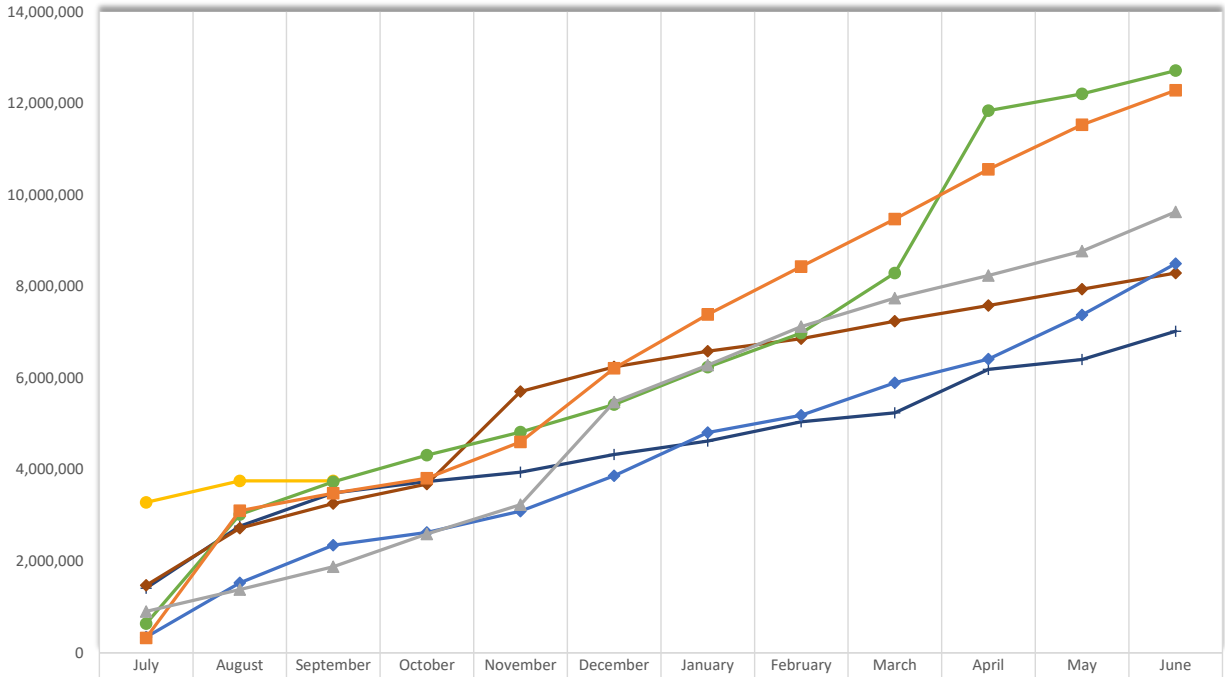
**Recap by Month, by Unit**

	<u>Single Family</u>	<u>Multi-Family</u>	<u>Senior Living</u>	<u>ADU</u>	<u>Total Units</u>
July	21	270	100	3	394
August	33	-	-	4	37
September	-	-	-	-	-
October	-	-	-	-	-
November	-	-	-	-	-
December	-	-	-	-	-
January	-	-	-	-	-
February	-	-	-	-	-
March	-	-	-	-	-
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
	<b>54</b>	<b>270</b>	<b>100</b>	<b>7</b>	<b>431</b>

**Affordable Housing Waivers**

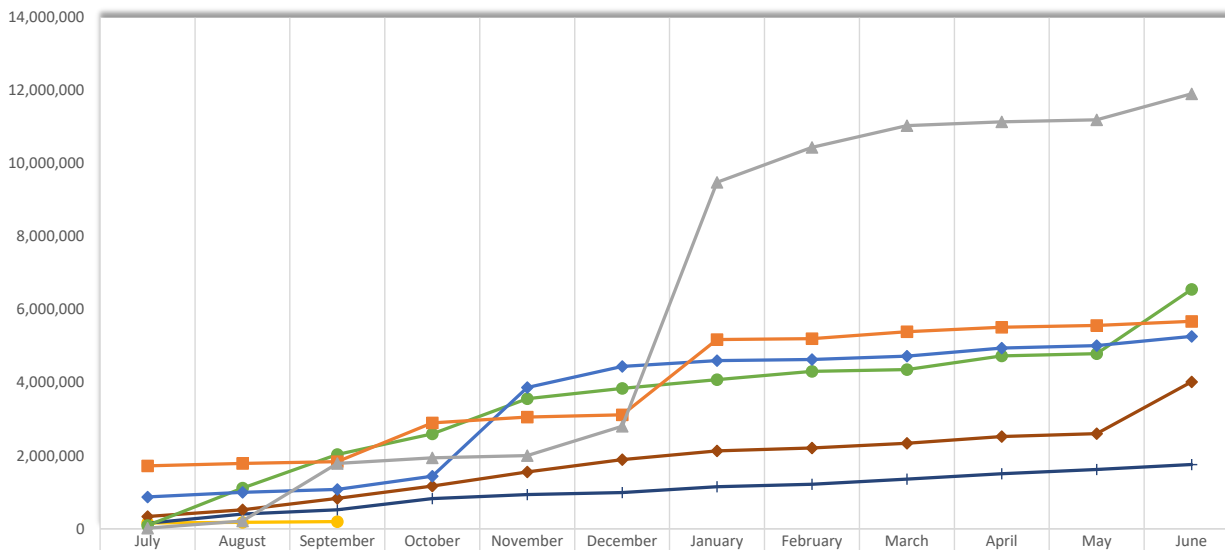
	<u># 100%</u>	<u>Value</u>	<u># 50%</u>	<u>Value</u>	<u>Total Value</u>
September	-	-	-	-	-
Total through 09/2022	-	\$ -	-	\$ -	\$ -

### SDC NET RECEIPTS



	July	August	September	October	November	December	January	February	March	April	May	June
2022/23	3,286,080	3,755,644	3,755,644									
2021/22	1,411,759	2,764,286	3,488,116	3,740,257	3,947,333	4,331,144	4,624,587	5,045,186	5,240,197	6,188,607	6,407,442	7,024,475
2020/21	1,474,029	2,722,280	3,260,794	3,686,034	5,704,359	6,244,594	6,586,554	6,863,509	7,242,545	7,585,365	7,941,664	8,295,053
2019/20	638,062	3,022,394	3,733,680	4,316,119	4,822,899	5,422,459	6,239,824	6,982,430	8,296,568	11,843,150	12,208,515	12,716,582
2018/19	342,858	1,526,692	2,350,386	2,629,308	3,092,119	3,868,051	4,809,035	5,188,855	5,895,483	6,416,413	7,378,531	8,500,335
2017/18	326,031	3,101,921	3,483,829	3,811,088	4,606,202	6,214,455	7,389,329	8,435,744	9,474,756	10,559,729	11,531,646	12,287,676
2016/17	903,889	1,379,228	1,878,472	2,593,985	3,237,143	5,477,462	6,284,722	7,127,328	7,748,639	8,238,832	8,775,911	9,631,363

### SDC EXPENDITURES



	July	August	September	October	November	December	January	February	March	April	May	June
2022/23	159,301	176,851	197,429									
2021/22	152,827	403,143	519,003	825,806	939,875	994,203	1,153,184	1,218,951	1,358,790	1,511,047	1,626,926	1,761,170
2020/21	336,745	523,316	836,028	1,170,934	1,557,126	1,895,527	2,135,489	2,216,234	2,340,813	2,524,848	2,606,885	4,026,474
2019/20	90,850	1,117,938	2,033,035	2,599,511	3,566,694	3,844,435	4,082,474	4,311,955	4,361,775	4,734,014	4,796,361	6,557,239
2018/19	872,928	999,047	1,078,920	1,442,729	3,867,881	4,445,802	4,609,342	4,637,284	4,731,854	4,950,818	5,014,841	5,270,778
2017/18	1,724,189	1,789,956	1,841,475	2,898,204	3,062,924	3,123,925	5,183,213	5,210,292	5,399,850	5,524,037	5,573,045	5,683,260
2016/17	17,397	216,457	1,791,314	1,940,738	2,004,685	2,809,485	9,492,291	10,448,244	11,040,465	11,150,105	11,201,202	11,915,292