



Administration Office  
503/645-6433  
Fax 503/629-6301

**Board of Directors Regular Meeting  
October 5, 2009  
6:30 p.m. Executive Session; 7:00 p.m. Regular Meeting  
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room  
15707 SW Walker Road, Beaverton**

**AGENDA**

- 6:30 PM 1. Executive Session\*
- A. Legal
  - B. Personnel
  - C. Land
- 7:00 PM 2. Call Regular Meeting to Order
- 7:05 PM 3. Action Resulting from Executive Session
- 7:10 PM 4. Public Hearing: Request for Exemption from Competitive Procurement Process for Splash Pad Equipment
- A. Open Hearing
  - B. Staff Report
  - C. Public Comment\*
  - D. Board Discussion
  - E. Close Hearing
  - F. Board Action
- 7:25 PM 5. Audience Time\*\*
- 7:30 PM 6. Board Time
- 7:35 PM 7. Consent Agenda\*\*\*
- A. Approve: Minutes of August 24, 2009 Regular Meeting
  - B. Approve: Monthly Bills
  - C. Approve: Monthly Financial Statement
  - D. Appoint: Trails Advisory Committee Member
  - E. Award: Athletic Center HVAC Improvements
  - F. Approve: Resolution Initiating Condemnation of a Property for the Fanno Creek Trail Project
  - G. Approve: Service District Initiated Annexation Resolution
  - H. Approve: Resolution for Annexation of Properties per Washington County Ordinance 624 and in Accordance with ORS 198.857(2)
  - I. Approve: Land and Water Conservation Fund Grant Application Resolution
- 7:40 PM 8. Unfinished Business
- A. Update: Bond Program
  - B. Approve: Advisory Committee Structure
  - C. Information: General Manager's Report
- 8:15 PM 9. New Business
- A. Update: Athletic Fields Inventory
- 8:30 PM 10. Adjourn

**\*Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park and Recreation District. **\*\* Audience Time/Public Comment:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. **\*\*\*Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular consent agenda item. The issue separately discussed will be voted on separately. In compliance with the American with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



## MEMO

**DATE:** September 30, 2009  
**TO:** The Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** Information Regarding the October 5, 2009 Board of Directors Meeting

### **Agenda Item #4 – Public Hearing: Request for Exemption from Competitive Procurement Process for Splash Pad Equipment**

Enclosed please find a memo from Hal Bergsma, Director of Planning, regarding the public hearing to be held in order to seek exemption from the Public Bidding process for the selection of a splash pad system supplier, in accordance with the State of Oregon exemption process (also called the “special procurement” process) pursuant to ORS 279B.085. Hal will be at your meeting to provide an overview of the memo and to answer any questions the Board of Directors may have.

**Action Requested:** Board of Directors, acting as the Local Contract Review Board, approval of the findings and authorization to exempt from competitive bidding a supplier for splash pad equipment and services for two upcoming splash pad projects within the next five years, in accordance with the State of Oregon competitive bidding requirements outlined in ORS 279B.085.

In addition, approve a “brand name” specification pursuant to ORS 279B.215(2) to permit the resulting supplier to be exclusively included as the splash pad systems provider in future construction contracts.

Finally, authorize the General Manager or his designee to negotiate and execute an agreement with the resulting supplier.

### **Agenda Item #7 – Consent Agenda**

Attached please find Consent Agenda items #7A-I for your review and approval.

**Action Requested:** Approve Consent Agenda Items #7A-I as submitted:

- A. Approve: Minutes of August 24, 2009 Regular Meeting
- B. Approve: Monthly Bills
- C. Approve: Monthly Financial Statement
- D. Appoint: Trails Advisory Committee Member
- E. Award: Athletic Center HVAC Improvements
- F. Approve: Resolution Initiating Condemnation of a Property for the Fanno Creek Trail Project

- G. **Approve: Service District Initiated Annexation Resolution**
- H. **Approve: Resolution for Annexation of Properties per Washington County Ordinance 624 and in Accordance with ORS 198.857(2)**
- I. **Approve: Land and Water Conservation Fund Grant Application Resolution**

**Agenda Item #8 – Unfinished Business**

**A. Bond Program**

Attached please find a memo from Hal Bergsma, Director of Planning, providing an update regarding recent activities centered around the Bond Program. Hal will be at your meeting to provide an overview of the memo and to answer any questions the Board of Directors may have.

**Action Requested: No action requested. Board information only.**

**B. Advisory Committee Structure**

Attached please find a memo from Lisa Novak, Superintendent of Programs & Special Activities, reporting an update and final recommendation for the structure of Advisory Committees from the Advisory Committee Task Force and staff. Lisa will be at your meeting to provide an overview of the memo and to answer any questions the Board of Directors may have.

**Action Requested: Board of Directors approval of the final recommendations as presented at the October 5, 2009 Regular meeting.**

**C. General Manager's Report**

Attached please find the General Manager's Report for the October 5, 2009 Regular meeting.

**Agenda Item #9 – New Business**

**A. Athletic Fields Inventory**

Attached please find a memo from Jim McElhinny, Director of Park & Recreational Services, reporting that Scott Brucker, Superintendent of Sports, will be at your meeting to provide an overview of the athletic fields inventory and to answer any questions the Board of Directors may have.

**Action Requested: No action requested. Board information only.**

**Other Packet Enclosures**

- Management Report to the Board
- Monthly Capital Report
- Monthly Bond Capital Report
- System Development Charge Report
- Newspaper Articles



[4]

## MEMO

**DATE:** September 15, 2009  
**TO:** Doug Menke, General Manager  
**FROM:** Hal Bergsma, Director of Planning

**RE:** Request for Exemption from Competitive Procurement Process for Splash Pad Equipment

### Summary

Staff requests Board of Directors approval to seek exemption from the Public Bidding process for the selection of a splash pad system supplier, in accordance with the State of Oregon exemption process (also called the "special procurement" process) pursuant to ORS 279B.085. Once a supplier is selected, the District would identify the supplier by name in subsequent splash pad construction contracts.

### Background

The Park District will be installing splash pads in two upcoming bond projects, at the Conestoga Recreation and Aquatic Center and at Cedar Hills Park. Staff has contacted six companies to develop an understanding of what they offer in terms of products, services and warranties. Staff has also interviewed local jurisdictional owners of splash pads to develop an understanding of what works and what has been challenging. It has become apparent that a relationship with one manufacturer will be helpful once the District constructs these new recreational amenities at its facilities.

### Proposal Request

If the Board of Directors authorizes exemption from the Public Bidding process and approves an exemption for these systems, staff will prepare a Request for Proposals (RFP) to issue for competitive solicitation for this contract. The RFP would request submittals that allow staff to evaluate companies on the basis of selected criteria: cost, durability of materials, documented customer service, sustainable features of the company and the system, and any other criteria deemed important. The exemption will permit the District to directly solicit proposals from qualified suppliers of splash pad equipment, as opposed to going through a public solicitation process.

In addition, staff is requesting the Board establish the supplier selected out of the RFP process as the specific supplier to be identified in future construction contracts to build the District's splash pads and related facilities.

Finally, staff is requesting that the Board authorize the General Manager or his designee to negotiate and execute an agreement with the resulting supplier.

## **Findings**

Initial findings to support an exemption for these goods include:

- **Expandability** – The exemption to obtain a splash pad system and the establishment of a “brand name” specification to be used in future splash pad construction contracts will allow the District to easily interchange elements between parks with splash pads creating new opportunities and experiences for users. In addition, the District will be able to easily expand built facilities in the future if desired. Identifying a specific supplier of a splash pad system for all future splash pad construction projects guarantees the interoperability of all splash pad equipment and will save the District money in equipment purchases, training, and future repair and replacement of the systems.
- **Maintenance Familiarity** – Splash pad systems can be challenging to maintain. Using the same product for future splash pads will reduce maintenance costs and simplify maintenance strategies by minimizing staff maintenance training, allowing staff to develop a relationship with one supplier and limiting the number of replacement parts to those of a single vendor. It will also assist staff in tracking product warranties for these systems by having one point of contact and warranty agreement.
- **Product Discount** – The District can negotiate a contract discount for more than one anticipated project. The cost savings would help the District deliver the Bond projects successfully and help with implementation of future projects.
- **Reduced Design Scope** – Having one splash pad supplier will reduce design consultant fees by eliminating the need for future product specifications and product review, and simplifying design options.

Findings to support why it is unlikely that an exemption from competitive bidding would encourage favoritism or diminish the competition for the public contract:

- There are very few local splash pad equipment companies in the region. Due to the limited number of companies available, exemption and a move to sole sourcing will not diminish the competition. These equipment companies are readily identifiable and will be invited by staff to compete for the resulting contract. As mentioned above, staff will issue a RFP to these companies to solicit their proposals. As such, competition for the contract will not be substantially diminished. In addition, the exemption is reasonably expected to result in cost savings to the District. By avoiding the traditional solicitation process, the District will not incur costs related to advertising. Staff time will also be conserved and most efficiently utilized because staff will not have to separate qualified proposals from non-qualified ones.
- For the reasons discussed above, having one splash pad system provider specifically identified in future construction contracts will result in substantial cost savings to the District and will result in the most efficient utilization and allocation of splash pad equipment across various District facilities.

## **Benefits of Proposal**

An exemption from competitive bidding will allow the District to interchange elements between splash park sites as well as negotiate with the supplier for a contracted cost for design and materials. It will allow the District to establish common maintenance, staff

training, warranties and product representation. It will minimize consultant fees and project management costs by familiarizing staff with a system and preparing a set of standard documents and specifications that will serve for multiple bid packages. It will provide the District with the option to easily expand facilities in the future as well.

**Potential Downside of Proposal**

There are no apparent drawbacks to this proposal.

**Action Requested**

Board of Directors, acting as the Local Contract Review Board, approval of the findings and authorization to exempt from competitive bidding a supplier for splash pad equipment and services for two upcoming splash pad projects within the next five years, in accordance with the State of Oregon competitive bidding requirements outlined in ORS 279B.085.

In addition, approve a "brand name" specification pursuant to ORS 279B.215(2) to permit the resulting supplier to be exclusively included as the splash pad systems provider in future construction contracts.

Finally, authorize the General Manager or his designee to negotiate and execute an agreement with the resulting supplier.



## Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Peg Ogilbee Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, August 24, 2009. Executive Session 5:30 p.m.; Regular Meeting 7:30 p.m.

Present:

Larry Pelatt	President/Director
William Kanable	Secretary Pro-Tempore/Director
John Griffiths	Director
Doug Menke	General Manager

Absent:

Bob Scott	Secretary/Director
Joseph Blowers	Director

### **Agenda Item #1 – Executive Session (A) Legal (B) Land**

President, Larry Pelatt, called Executive Session to order for the following purposes:

- To consider information or records that are exempt by law from public inspection, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Executive Session is held pursuant to ORS 192.660(2), which allows the Board to meet in Executive Session to discuss the aforementioned legal and land issues.

President, Larry Pelatt, noted that representatives of the news media and designated staff may attend the Executive Session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to disclose information discussed during the Executive Session. No final action or final decision may be made in Executive Session. At the end of the Executive Session, the Board will return to open session and welcome the audience back into the room.

### **Agenda Item #2 – Call Regular Meeting to Order**

President, Larry Pelatt, called the Regular Meeting to order at 7:40 p.m.

**Agenda Item #3 – Action Resulting from Executive Session**

*There was no action resulting from Executive Session.*

**Agenda Item #4 – Audience Time**

Li-ying Jao, 13885 NW Stonebridge Drive, Portland, is before the Board of Directors this evening regarding an unpleasant confrontation with Park District staff at the Athletic Center. She described how she had dropped off her 11-year-old child at the Center and was later called by the Evening Supervisor and told that a child under 18 years of age must be accompanied by an adult. She stated that according to the Park District’s website, the age limit is 10. She described the rude manner in which she was addressed by the Evening Supervisor and asked for an apology for the poor customer service she and her son had experienced.

- ✓ President, Larry Pelatt, offered the Jao family an opportunity to meet immediately with Jim McElhinny, Director of Park & Recreational Services, and Scott Brucker, Superintendent of Sports, to further discuss the matter. He asked Mrs. Jao to inform the Board either in person or via written correspondence whether the issue has been satisfactorily resolved.

**Agenda Item #6 –Consent Agenda (*taken out of order*)**

**Bill Kanable moved the Board of Directors approve Consent Agenda items (A) Minutes of July 13, 2009 Regular Meeting, (B) Monthly Bills, and (C) Monthly Financial Statement. John Griffiths seconded the motion. Roll call proceeded as follows:**

<b>John Griffiths</b>	<b>Yes</b>
<b>Bill Kanable</b>	<b>Yes</b>
<b>Larry Pelatt</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

**Agenda Item #5 – Board Time**

President, Larry Pelatt, stated that he has received a request from two individual advisory committee members that the Board members make an attempt to attend at least two advisory committee meetings per year. He asked that each Board member select one or two advisory committees and give some thought as to how they would be able to accommodate this request.

- ✓ Doug Menke, General Manager, noted that Park District staff would provide a spreadsheet to the Board noting the various advisory committees’ meeting schedules and locations once the restructuring has been reviewed and considered for approval by the Board of Directors at the October 5, 2009 Regular Board meeting.

Bill Kanable replied that although he is interested in attending such meetings, his schedule is so overextended that it is hard to find the time to fit more meetings in, but that he will try to do so.

- ✓ Larry encouraged the Board members to do the best they can in this request.



## **Agenda Item #7 – Unfinished Business**

### **A. 2008 Bond Measure**

Doug Menke, General Manager, introduced Hal Bergsma, Director of Planning, to provide an overview of the memo included within the Board of Directors information packet.

Hal provided a detailed overview of the memo, which included information on the status of the Architecture and Engineering consultant contracts, land acquisition prioritization, play equipment replacement projects, and a Memorandum of Understanding being negotiated between the Park District and The Trust for Public Land. Hal offered to answer any questions the Board may have.

President, Larry Pelatt, asked whether the play equipment replacement projects are using standard equipment in order to ease the maintenance of the assets and replacement of parts.

- ✓ Hal confirmed this, noting that there are only a few vendors being used and that the parts are reasonably interchangeable.

Bill Kanable asked whether the new play equipment is being publicized as the projects are completed.

- ✓ Doug Menke, General Manager, replied that initial notices will appear on the Park District's website and that small neighborhood dedication events would be planned for the spring.

Bill asked what the approximate life expectancy is of the new play equipment.

- ✓ Dave Chrisman, Superintendent of Maintenance Operations, replied approximately 25 years.

### **B. Energy Savings Performance Contract Technical Energy Audit**

Keith Hobson, Director of Business & Facilities, provided a brief overview of the memo included within the Board of Directors information packet, noting that staff is requesting Board of Directors ratification of the findings of the Technical Energy Audit conducted as the first step in the Energy Savings Performance Contract project, as well as authorization to move forward to the Project Development Plan phase. Keith introduced Cameron Hamilton, Business Development Manager, and Laura Ward, Senior Program Manager, both with McKinstry, the project consultant, to provide an overview of their findings and recommended next steps.

Cameron provided an overview of the progress thus far in the Energy Savings Performance Contract project, including the following information:

- Approximately \$3 million of suggested projects throughout the Park District have been identified that would result in energy savings.
- Final applications have been submitted for projects at three Park District facilities, the Elsie Stuhr Center, Cedar Hills Recreation Center, and Garden

Home Recreation Center, for state energy dollars as provided via the American Recovery and Reinvestment Act. Notification of funding awards is expected within the next few weeks.

- The project list being presented to the Board this evening not only estimates energy savings of almost \$90,000 per year, but will also save approximately 638,000 tons of carbon dioxide from being emitted each year.
- The next phase of the project is the Project Development Plan phase, which includes developing the costing on the projects and financing options.
- This project will be before the Board of Directors again at the November Regular Board meeting.

Cameron offered to answer any questions the Board may have.

- ✓ Hearing none, President, Larry Pelatt, thanked Park District staff and the consultant for the great work on this project.

**Bill Kanable moved the Board of Directors ratify the Technical Energy Audit findings conducted as the first step in the Energy Savings Performance Contract and authorize to move forward with the Project Development Plan phase of the project.**

**John Griffiths seconded the motion. Roll call proceeded as follows:**

<b>John Griffiths</b>	<b>Yes</b>
<b>Bill Kanable</b>	<b>Yes</b>
<b>Larry Pelatt</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

### **C. General Manager's Report**

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- State Energy Program Grants
- Local Government Grant Program Award
- Service Area Deficiencies
- Active Transportation Project Proposals
  - Hal Bergsma, Director of Planning, provided a brief overview of the status of the Park District's Active Transportation Project proposal submission, a segment of the Beaverton Creek Trail, noting that although it was not selected to continue in the process, Park District staff will continue to work with the other jurisdictions involved in this project in order to continue moving it forward to completion.
- Board of Directors Meeting Schedule
- Measure 66 Funds

Doug offered to answer any questions the Board of Directors may have regarding the General Manager's Report.

- ✓ Hearing none, President, Larry Pelatt, requested the staff report for the next agenda item.

## **Agenda Item #8 – New Business**

### **A. Bond Structural Upgrade Projects**

Keith Hobson, Director of Business & Facilities, provided a detailed overview of the memo included within the Board of Directors information packet, noting that the 2008 Bond Measure included \$5 million for structural upgrades to District facilities to improve their seismic performance. An additional \$1.5 million of improvements was included and dedicated solely to the Sunset Swim Center, some of which have been completed. Keith noted that Peterson Structural Engineers, the project consultant, and Park District staff have developed a recommended list of structural upgrade projects proposed for funding for Board approval this evening and provided a detailed overview of the steps taken in developing the list being presented. Keith listed the various materials included within the Board of Directors information packet, which includes a listing of all recommended projects by tier and facility, including projects that would not be funded under tonight's recommendation, as well as a summary of cost by facility, and a memo from Peterson Structural Engineering assessing the impact of the recommendations on a facility by facility basis. Keith noted that with Board approval of the project list presented this evening, staff would develop a master schedule of projects to minimize program impacts and would then, based on that schedule, proceed with the details of the upgrade projects. Keith offered to answer any questions the Board may have.

Bill Kanable expressed support for the weighted tiering process that was used in developing the recommended project list.

President, Larry Pelatt, asked the Board whether there are any projects on the unfunded list that they feel strongly should be moved to the funded list.

- ✓ Bill replied that he would rather not second guess the engineering.
- ✓ John expressed agreement with the list as presented.

Larry commented that one thing to keep in mind is that the proposed improvements are not to ensure that the building survives a seismic event, but rather that enough time would be provided in order to facilitate an evacuation of the building.

**Bill Kanable moved the Board of Directors approve the recommended Building Structural Upgrade Projects list as prepared, to be funded by the Bond Capital Projects Fund. John Griffiths seconded the motion. Roll call proceeded as follows:**

**John Griffiths            Yes**

**Bill Kanable             Yes**

**Larry Pelatt             Yes**

**The motion was UNANIMOUSLY APPROVED.**

Bill Kanable complimented Park District staff and the consultant on this project.

- ✓ Doug Menke, General Manger, noted that there were many meetings among various levels of staff and the consultant team in order to come to the conclusion presented.

**Agenda Item #9 – Adjourn**

There being no further business, the meeting was adjourned at 8:20 p.m.

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Larry Pelatt, President

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Bob Scott, Secretary

Recording Secretary,  
Jessica Collins

Tualatin Hills  
Park & Rec.Accounts Payable  
Over \$1,000August 31, 2009  
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
238241	08/05/09	Atlas Track & Tennis	85,387.64
238265	08/05/09	Exercise Equipment NW, Inc.	3,199.00
238764	08/14/09	Cascade Athletic Supply Co.	4,670.00
238795	08/14/09	Hal's Construction, Inc.	8,390.00
238855	08/14/09	Tualatin Valley Water District	9,127.00
		<b>Capital Outlay-Athletic Facility Replacement</b>	<b>\$ 110,773.64</b>
238803	08/14/09	Interface Engineering, Inc	5,007.49
238895	08/18/09	Interface Engineering, Inc.	1,478.68
		<b>Capital Outlay-Bond-Athletic Center HVAC</b>	<b>\$ 6,486.17</b>
239028	08/25/09	Peterson Structural Engineers	2,273.00
		<b>Capital Outlay-Bond-Structural Upgrades at Multiple Facilities</b>	<b>\$ 2,273.00</b>
238820	08/14/09	Northwest Control Co.	21,929.80
239126	08/31/09	Northwest Control Co.	1,154.20
		<b>Capital Outlay-Building Replacements</b>	<b>\$ 23,084.00</b>
238334	08/05/09	United Pipe & Supply Co., Inc.	7,657.70
238500	08/13/09	Lovett Excavating/Super Rooter	5,250.00
239089	08/27/09	Signature Paving Services, Inc.	6,531.25
		<b>Capital Outlay-Park &amp; Trail Replacements</b>	<b>\$ 19,438.95</b>
238974	08/25/09	BSN Sports	2,959.98
		<b>Capital Outlay-SDC-PCC Rec Complex/Site Amenities</b>	<b>\$ 2,959.98</b>
238216	08/04/09	NRPA Congress Registration	1,442.00
238476	08/11/09	ORPA	6,265.00
		<b>Conferences</b>	<b>\$ 7,707.00</b>
238206	08/04/09	DAS State Procurement Office	2,000.00
		<b>Dues &amp; Memberships</b>	<b>\$ 2,000.00</b>
238230	08/05/09	PGE	25,393.92
238878	08/17/09	PGE	3,475.47
238952	08/25/09	PGE	28,371.47
		<b>Electricity</b>	<b>\$ 57,240.86</b>
238738	08/14/09	Standard Insurance Company	149,149.00
239100	08/31/09	Blue Cross/Blue Shield	172,150.05
239105	08/31/09	MetLife	21,636.60
239107	08/31/09	Standard Insurance Company	2,138.68
239112	08/31/09	UNUM Life Insurance-LTC	1,386.30
239113	08/31/09	Unum Life Insurance-LTD	10,304.69
		<b>Employee Benefits</b>	<b>\$ 356,765.32</b>
238732	08/14/09	Aetna / ING Life Insurance	6,092.66
238736	08/14/09	Manley Services	6,224.55
238739	08/14/09	Standard Insurance Company	25,260.80
238740	08/14/09	Standard Insurance Company	4,078.33
239099	08/31/09	Aetna / ING Life Insurance	6,092.66
239104	08/31/09	Manley Services	7,182.13
239108	08/31/09	Standard Insurance Company	26,321.44
239109	08/31/09	Standard Insurance Company	4,078.33
239111	08/31/09	THPRD - Employee Assn.	6,644.48
		<b>Employee Deductions</b>	<b>\$ 91,975.38</b>
238338	08/05/09	Western Equipment Distributors, Inc.	42,992.43
238862	08/14/09	Western Equipment Distributors, Inc.	169,260.00
		<b>Fleet Capital Replacement</b>	<b>\$ 212,252.43</b>

Tualatin Hills  
Park & Rec.

Accounts Payable  
Over \$1,000

August 31, 2009  
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
239073	08/27/09	Hewlett-Packard Company Foundation Support	4,482.00 \$ 4,482.00
238254	08/05/09	Conoco Phillips Company	1,524.96
238332	08/05/09	Tualatin Valley Water District	11,821.19
239012	08/25/09	Marc Nelson Oil Products, Inc. Gas & Oil (Vehicles)	1,058.64 \$ 14,404.79
238229	08/05/09	NW Natural	20,383.80
238951	08/25/09	NW Natural Heat	15,094.03 \$ 35,477.83
238274	08/05/09	Hewlett-Packard Company Information Services-Capital	18,704.00 \$ 18,704.00
239007	08/25/09	Kronos Incorporated Information Technology Improvement	2,835.00 \$ 2,835.00
238218	08/04/09	Rhythm Of My Heart	5,377.50
238297	08/05/09	NSAOUA	5,200.50
238835	08/14/09	Portland Wiz Kids	3,575.00
238910	08/20/09	Beaverton Volleyball	1,032.00
239037	08/25/09	Rhythm Of My Heart	2,670.00
239129	08/31/09	Portland Wiz Kids Instructional Services	2,170.00 \$ 20,025.00
238366	08/06/09	SDAO	5,955.85
238845	08/14/09	SDAO Insurance	99,187.25 \$ 105,143.10
238245	08/05/09	Beaverton Auto Parts	2,555.65
238286	08/05/09	Les Schwab Central Billing Department	8,038.31
238290	08/05/09	Magneto Power, LLC	1,453.37
238320	08/05/09	Schulz-Clearwater Sanitation	1,978.03
238844	08/14/09	Schulz-Clearwater Sanitation	5,180.47
238985	08/25/09	Dick's Evergreen Fence & Deck	1,090.00
239043	08/25/09	Superior Striping Maintenance Services	7,020.30 \$ 27,316.13
238239	08/05/09	Airgas Nor Pac, Inc.	3,165.63
238253	08/05/09	Coastwide Laboratories	10,206.03
238262	08/05/09	Ernest	1,553.14
238266	08/05/09	Falk Ace Hardware	1,105.06
238278	08/05/09	J.F. Shelton Company	2,327.00
238305	08/05/09	OVS Total Solutions	2,568.80
238310	08/05/09	Pioneer Manufacturing Co.	1,466.85
238337	08/05/09	Waxie Sanitary Supply	1,174.44
238481	08/11/09	Pioneer Manufacturing Co.	3,488.10
238747	08/14/09	Airgas Nor Pac, Inc.	9,347.42
238755	08/14/09	Ash Creek Forest Management	1,750.00
238767	08/14/09	Coastwide Laboratories	4,631.01
238772	08/14/09	Crop Production Services, Inc.	2,595.00
238786	08/14/09	Fazio Bros.	4,533.69
238798	08/14/09	Home Depot Credit Services	7,876.94
238827	08/14/09	OVS Total Solutions	4,139.11
238842	08/14/09	Ron Endicott Trucking, Inc.	7,700.00
238857	08/14/09	United Pipe & Supply Co., Inc.	3,208.57
238859	08/14/09	Univar USA, Inc.	4,854.31
238940	08/20/09	Woodco	3,039.00
238980	08/25/09	Coastwide Laboratories	1,669.77
238988	08/25/09	E-Poly Star, Inc.	2,718.20
239006	08/25/09	Knorr Systems, Inc.	1,373.73

Tualatin Hills  
Park & Rec.

Accounts Payable  
Over \$1,000

August 31, 2009  
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
239076	08/27/09	Knorr Systems, Inc.	1,256.98
239121	08/31/09	Cascade Athletic Supply Co. Maintenance Supplies	1,707.00
			<u>\$ 89,455.78</u>
238506	08/13/09	THP Foundation	2,654.00
239045	08/25/09	THP Foundation	1,967.75
239133	08/31/09	THP Foundation Miscellaneous	4,790.00
			<u>\$ 9,411.75</u>
238345	08/06/09	ASCAP	1,989.25
239058	08/27/09	Aloha Youth Football/Cheerleading	3,275.00
239059	08/27/09	Aloha Youth Soccer Club	1,555.00
239120	08/31/09	Beaverton Youth Cheer Miscellaneous Other Services	1,115.00
			<u>\$ 7,934.25</u>
238300	08/05/09	OfficeMax - A Boise Company	2,833.89
238800	08/14/09	Huser Integrated Technologies	1,700.00
238818	08/14/09	Nolin Enterprises	4,440.00
238822	08/14/09	OfficeMax - A Boise Company	3,059.60
239020	08/25/09	OfficeMax - A Boise Company Office Supplies	1,039.83
			<u>\$ 13,073.32</u>
238372	08/06/09	United States Postal Service Postage	6,000.00
			<u>\$ 6,000.00</u>
238837	08/14/09	Providence Health & Services	1,650.00
238886	08/18/09	Jeri Alcock	1,370.00
238897	08/18/09	OR Dept of State Lands	1,000.00
238969	08/25/09	Beery, Elsnor & Hammond, LLP	8,048.42
239003	08/25/09	JD White Professional Services	6,295.70
			<u>\$ 18,364.12</u>
238222	08/04/09	Synergo	1,100.00
238236	08/05/09	A1 Fresh Impressions	3,182.52
238260	08/05/09	Discount School Supply	1,104.21
238261	08/05/09	ePrint	1,175.04
238268	08/05/09	Food Services of America	4,856.17
238269	08/05/09	Fred Meyer Customer Charges	2,036.37
238270	08/05/09	Grainger	1,346.38
238304	08/05/09	Oriental Trading Co., Inc.	1,288.01
238314	08/05/09	Purchase Advantage Card	1,133.12
238447	08/10/09	C & M Stables	2,537.50
238450	08/11/09	Acorn Naturalists	1,971.42
238744	08/14/09	A1 Fresh Impressions	3,771.88
238775	08/14/09	Discount School Supply	1,094.78
238789	08/14/09	Fred Meyer Customer Charges	1,861.27
238793	08/14/09	Grainger	1,336.84
238797	08/14/09	Head/Penn Racquet Sports	1,986.48
238799	08/14/09	HSBC Business Solutions	9,136.42
238802	08/14/09	Insight Public Sector	2,186.68
238833	08/14/09	Portland Parks and Recreation	1,228.50
238866	08/14/09	Wilson Sporting Goods	1,989.85
238931	08/20/09	Qdoba Mexican Grill	1,000.00
238956	08/25/09	A1 Fresh Impressions	2,716.83
238976	08/25/09	Carolina Biological Supply Co.	1,260.45
238982	08/25/09	Crown Trophy	1,194.55
239033	08/25/09	Portland Parks and Recreation	2,290.50
239115	08/31/09	Adams Refrigerated Trailers	1,052.06
239130	08/31/09	River Drifters Whitewater, Inc. Program Supplies	4,185.00
			<u>\$ 60,022.83</u>
238884	08/17/09	Waste Management of Oregon Refuse Services	6,419.52
			<u>\$ 6,419.52</u>

Tualatin Hills  
Park & Rec.

Accounts Payable  
Over \$1,000

August 31, 2009  
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
238967	08/25/09	Beaverton School District #48	6,134.40
238968	08/25/09	Beaverton School District #48	1,622.40
239086	08/27/09	Ricoh Americas Corporation Rental Equipment	2,665.89
			<u>\$ 10,422.69</u>
238997	08/25/09	Fred Shearer & Sons Rental Facility	8,224.00
			<u>\$ 8,224.00</u>
238907	08/18/09	West Hills Development System Development Charges	4,250.88
			<u>\$ 4,250.88</u>
238208	08/04/09	Endever Tree Service	1,120.00
238217	08/04/09	Odaglas, LLC	2,250.00
238263	08/05/09	ESRI, Inc.	12,921.90
238321	08/05/09	Sound Security, Inc.	8,982.00
238343	08/06/09	Alagad	6,256.50
238777	08/14/09	Endever Tree Service	1,320.00
238906	08/18/09	West Coast Event Productions	1,580.00
238912	08/20/09	Command Prompt, Inc.	1,600.00
238978	08/25/09	Caswell/Hertel Surveyors, Inc	1,284.00
239023	08/25/09	Oregonian Publishing Company	4,351.56
239122	08/31/09	Edwards Enterprises	1,760.00
239138	08/31/09	FastSigns of Beaverton	3,506.00
239142	08/31/09	Stages Northwest, Inc Technical Services	2,350.00
			<u>\$ 49,281.96</u>
238277	08/05/09	Institute for Conflict Management, Inc.	4,930.00
238374	08/06/09	Allan L. Wells Technical Training	1,896.22
			<u>\$ 6,826.22</u>
238228	08/05/09	Nextel Communications	2,495.32
238868	08/17/09	AT&T Mobility	1,159.63
238883	08/17/09	Verizon Northwest, Inc.	2,461.86
238950	08/25/09	Integra Telecom Telecommunications	2,900.74
			<u>\$ 9,017.55</u>
238505	08/13/09	Quality Industrial Refinishers Vehicle/Equipment Services	3,841.91
			<u>\$ 3,841.91</u>
238231	08/05/09	Tualatin Valley Water District	47,574.06
238234	08/05/09	West Slope Water District	1,074.27
238869	08/17/09	City of Beaverton	17,751.29
238881	08/17/09	Tualatin Valley Water District	2,829.90
238946	08/25/09	Clean Water Services	1,805.16
238953	08/25/09	Tualatin Valley Water District	25,792.14
239061	08/27/09	Beaverton School District #48 Water & Sewer	27,448.94
			<u>\$ 124,275.76</u>
		<b>Report Total:</b>	<u><u>\$ 1,548,167.12</u></u>



## Tualatin Hills Park &amp; Recreation District

General Fund Financial Summary  
July, 2009

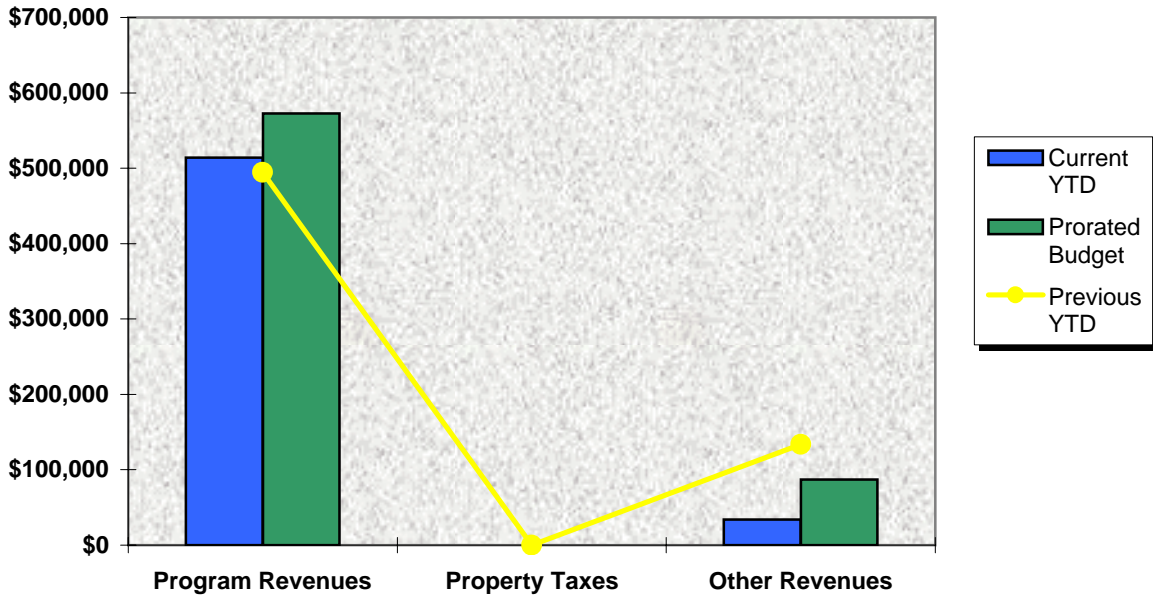
	<b>Current Month</b>	<b>Year to Date</b>	<b>Prorated Budget</b>	<b>% YTD to Prorated Budget</b>	<b>Full Fiscal Year Budget</b>
<b>Program Resources:</b>					
Aquatic Centers	\$ 177,186	\$ 177,186	\$ 160,036	110.7%	\$ 2,500,562
Tennis Center	11,594	11,594	17,668	65.6%	981,575
Recreation Centers & Programs	289,751	289,751	337,655	85.8%	4,562,899
Sports Programs & Field Rentals	23,035	23,035	33,663	68.4%	1,122,100
Nature Park	12,697	12,697	23,650	53.7%	303,210
<b>Total Program Resources</b>	<b>514,263</b>	<b>514,263</b>	<b>572,672</b>	<b>89.8%</b>	<b>9,470,346</b>
<b>Other Resources:</b>					
Property Taxes	-	-	-	0.0%	22,921,506
Interest Income	2,874	2,874	25,875	11.1%	225,000
Facility Rentals/Sponsorships	12,609	12,609	24,165	52.2%	294,700
Grants	600	600	600	100.0%	660,940
Miscellaneous Income	17,757	17,757	36,219	49.0%	3,621,913
<b>Total Other Resources</b>	<b>33,840</b>	<b>33,840</b>	<b>86,860</b>	<b>39.0%</b>	<b>27,724,059</b>
<b>Total Resources</b>	<b>\$ 548,103</b>	<b>\$ 548,103</b>	<b>\$ 659,532</b>	<b>83.1%</b>	<b>\$37,194,405</b>
<b>Program Related Expenditures:</b>					
Parks & Recreation Administration	58,756	58,756	28,665	205.0%	585,005
Aquatic Centers	405,783	405,783	395,810	102.5%	3,502,741
Tennis Center	77,607	77,607	91,431	84.9%	905,256
Recreation Centers	556,591	556,591	604,175	92.1%	4,993,182
Programs & Special Activities	224,385	224,385	246,702	91.0%	1,827,422
Athletic Center & Sports Programs	130,381	130,381	157,667	82.7%	1,695,339
Natural Resources/Nature Park	110,719	110,719	137,114	80.7%	1,344,251
<b>Total Program Related Expenditures</b>	<b>1,564,222</b>	<b>1,564,222</b>	<b>1,661,563</b>	<b>94.1%</b>	<b>14,853,196</b>
<b>General Government Expenditures:</b>					
Board of Directors	3,739	3,739	88,377	4.2%	1,880,364
Administration	146,051	146,051	159,711	91.4%	1,629,700
Business & Facilities	1,533,695	1,533,695	1,596,394	96.1%	15,349,940
Planning	103,868	103,868	94,975	109.4%	1,266,339
Capital Outlay	204,697	204,697	418,093	49.0%	5,806,854
<b>Total Other Expenditures:</b>	<b>1,992,050</b>	<b>1,992,050</b>	<b>2,357,550</b>	<b>84.5%</b>	<b>25,933,197</b>
<b>Total Expenditures</b>	<b>\$ 3,556,272</b>	<b>\$ 3,556,272</b>	<b>\$ 4,019,113</b>	<b>88.5%</b>	<b>\$40,786,393</b>
<b>Revenues over (under) Expenditures</b>	<b>\$(3,008,169)</b>	<b>\$(3,008,169)</b>	<b>\$(3,359,582)</b>	<b>89.5%</b>	<b>\$(3,591,988)</b>
<b>Beginning Cash on Hand</b>		4,295,376	3,591,988	119.6%	3,591,988
<b>Ending Cash on Hand</b>		\$ 1,287,207	\$ 232,406	553.9%	\$ -

# Tualatin Hills Park and Recreation District

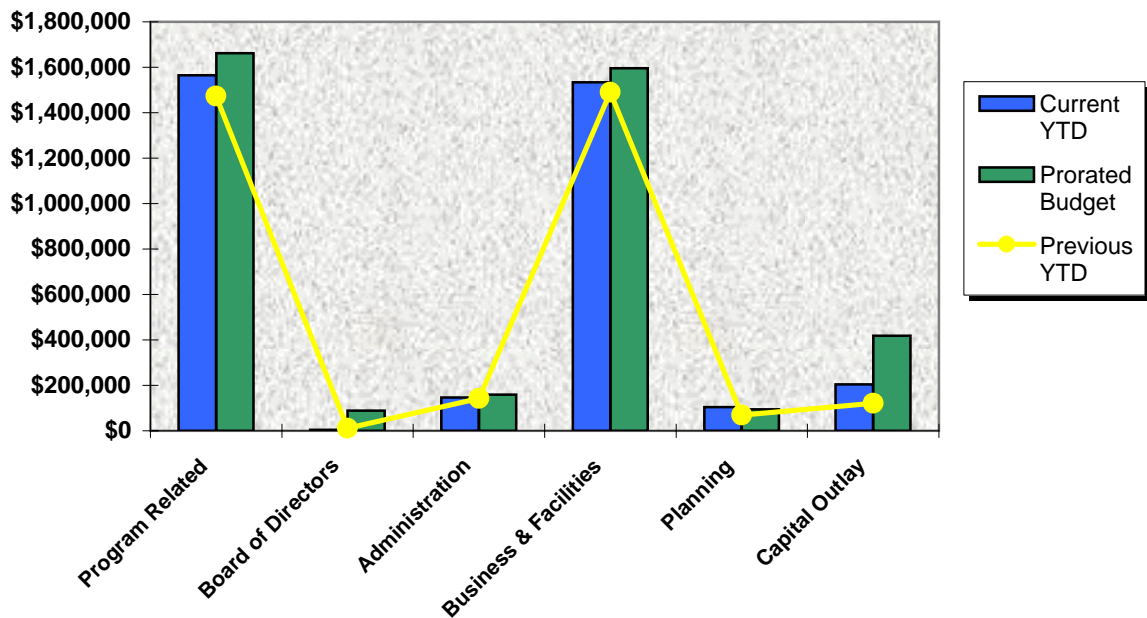
## General Fund Financial Summary

July, 2008

### General Fund Resources



### General Fund Expenditures





[7D]

## MEMO

**DATE:** September 18, 2009  
**TO:** Doug Menke, General Manager  
**FROM:** Hal Bergsma, Director of Planning

**RE:** Trails Advisory Committee Member

### Summary

Staff requests Board of Directors approval of a committee member appointment to the Trails Advisory Committee.

### Background

At their September 15, 2009 meeting, the Trails Advisory Committee accepted the resignation request of Shelly Shott. Shelly was a recently appointed (January 2009) new member of the Committee, but could not continue due to family circumstances and commitments. At the same meeting, the Trails Advisory Committee recommended Board of Directors approval to appoint Susan Hanson to the Committee.

Please note that Susan Hanson's application is attached along with an updated Trails Advisory Committee roster.

### Action Requested

Board of Directors approval to appoint Susan Hanson to the Trails Advisory Committee.





## TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

Name: Susan Hanson	Date: 9/16/09

Advisory Committee you are applying for (you must reside within the Park District boundaries):

Cedar Hills Recreation Center  Garden Home Recreation Center  Stuhr Center  Jenkins Estate  Aquatics   
Conestoga Recreation & Aquatic Facility  Tualatin Hills Nature Park  Athletic Center  Trails

- Please explain your interest in serving on the Advisory Committee: I walk, hike, and bike a lot and I am interested in safe and accessible trails for everyone.
- How long have you lived in the community? 6 years
- Have you served on other volunteer committees? YES  NO  If yes, please explain where, when, and what your responsibilities were:  
Friends of Jackson Bottom (10 yrs ago) - creating curriculum materials for schools  
NW Veg - help create classes (Master Veg & Veg 101) and then register people  
Single Group of my church - leadership committee - planning (past 2 years)  
Potluck chair - plan potluck - (2003-2007)
- Have you or your family participated in any Center or other Recreation District activities?  
What: I use the pool and gym at Conestoga Rec Center  
Yoga classes, nature walks  
When: - Past 6 years  
Where: yoga - at Garden Home + Elsie Stuhr
- Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee: I taught school for 31 years.



[7E]

## MEMO

**DATE:** September 23, 2009  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business & Facilities

**RE:** **Athletic Center HVAC Improvements**

### Summary

Staff is requesting approval to award the contract to provide an air conditioning unit (base bid) and upgraded control system (alternate bid) at the HMT Recreation Complex, Athletic Center, to Collins Mechanical Inc., in the amount of \$285,082.

This project is budgeted in the Bond Capital Projects Fund in the amount of \$500,000.

### Background

The HMT Athletic Center HVAC system, currently provides heat to all occupied space (60,768 square feet) and cooling only to the upper level staff offices, lobby, conference room, lower level classroom, and sports storage rooms. The six court, gymnasium, is not cooled.

In November of 2008, voters approved a \$100 million capital bond that included \$500,000 for Athletic Center Air Conditioning.

In May of 2009, staff retained the services of Interface Engineering to evaluate the current space requirements and provide a design for installation of the new air conditioning system.

The current space heating system utilizes five large, overhead air handlers that circulate warm air throughout the gymnasium. These units can also be used to circulate cool air throughout the gymnasium, with the addition of cooling coil installations, at each unit. Liquid coolant will be generated by a 140-ton chiller, located within a fenced, concrete pad, adjacent to the exterior wall, at the southeast corner of the building's landscape berm. In addition to the new cooling coils and chiller, a cooling plumbing circuit will be installed on the ceiling, above the running track, adjacent to existing warm water plumbing circuit. The plumbing circuit supplies coolant to each of the five air handlers. This is the standard air conditioning system used at other District facilities and similar commercial or industrial facilities, and it provides dehumidification through chilling the air.

The unit is capable of 75 degree cooling during normal summer load running at full capacity. The design intent was to provide normal interior cooling of 80 degrees, when the

gymnasium is fully occupied. The excess capacity will provide cooling during unseasonably warm temperatures, and will also allow staff to operate the system at less than full capacity for efficiency.

In addition to the air conditioning cooling system, staff requested an alternate bid to upgrade the building's control system, which is outdated. An upgraded control system improves our ability to monitor, track and schedule and can be accessed from remote locations using a Web Browser Control Interface.

The bid opening to provide and install the air conditioning system was held Thursday, September 17, 2009. Four bids were received, with Collins Mechanical Inc., submitting the low base bid of \$271,797.

Complete bid results are as follows:

<b>Contractor</b>	<b>Base Bid</b>	<b>Alternate Bid</b>
Collins Mechanical Inc.	\$271,797	\$13,285
Hydro Temp Mechanical	\$294,400	\$12,200
Temp Control Mechanical	\$303,238	\$19,363
American Heating Inc.	\$335,918	\$13,700

### **Proposal Request**

Staff is requesting approval to award the contract for the base bid and the alternate bid to the low bidder and proceed forward with the project.

Staff conducted reference checks of the proposed contractor, focusing on related experience in the technical areas required to complete the project and on the quality and performance of similar projects. Collins Mechanical has successfully performed recent work at Portland Community College Rock Creek, City of Portland, Multnomah County and Clark College, Vancouver.

Staff is satisfied that the contractor has sufficient prior work experience in the technical areas required for this project and that the quality of performance meets accepted standards.

The proposed work schedule follows:

Award Bid	October 2009
Pre-Construction Meeting	October 2009
Construction Begins	October/November 2009
Construction Ends	January 29, 2009
System Operational	February 2009

### **Benefits of Proposal**

The proposal satisfies a commitment to voters per the 2008 Capital Bond Program. In addition, an air conditioning system improves air quality and patron comfort. Improved air quality and lower temperatures also contribute to patron safety during periods of extreme heat and intense play. Air conditioning also expands opportunities to schedule events, which might not be practical during extreme summer heat.

Approval of this bid also provides budget savings of approximate \$170,000. The total bond fund budget for this project is \$500,000. The costs for this project include \$25,000 of design costs already incurred, an estimated \$20,000 to upgrade the electrical transformer to handle increased load, and the requested contract of approximately \$285,000.

**Potential Downside of Proposal**

The time required to install the system may be an occasional inconvenience to patrons. Although the facility will remain open during construction, selected basketball courts and the running track, will require temporary closures to coincide with overhead pipe installations.

**Operations Cost**

Additional energy consumption (electricity) is expected to cost approximately \$9,000 per year, based on cooling at 80 degrees, approximately 1,000 hours per year.

**Action Requested**

Board of Directors approval to award the contract for the installation of the air conditioning system, including the control system upgrade (bid alternate) at the HMT Recreation Complex Athletic Center to Collins Mechanical Inc., in the amount of \$285,082 (base bid \$271,797 and controls upgrade bid alternate, \$13,285).





[7F]

## MEMO

**DATE:** September 23, 2009  
**TO:** Doug Menke, General Manager  
**FROM:** Hal Bergsma, Director of Planning

**RE:** Resolution Initiating Condemnation of a Property for the Fanno Creek Trail Project

### Summary

Attached is a proposed resolution prepared by Beery Elsner Hammond and staff pertaining to the initiation of condemnation of a needed portion of a property along the route of the Fanno Creek Trail. The portion of property of interest is located at 10030 SW Allen Boulevard. Staff would like the Board of Directors to adopt the resolution at their October 5, 2009 meeting to enable the District to initiate review of the trail development project by the City of Beaverton. If development review is not initiated by mid-October, the District will be unable to start trail construction by early June 2010 so as to complete the trail by the end of the summer of 2010.

### Background

Under the City of Beaverton Development Code, a development application must be signed by all affected property owners with the following exception from Section 50.05:

1. *An application subject to a Type 1, Type 2, or Type 3 procedure may be filed by:*
  - C. *Public agencies that own the property or have passed a resolution declaring that they intend to exercise their statutory authority to condemn the property.*

Staff has two development applications (for design review and tree removal) ready to submit to the City, but is unable to complete them because they have not been signed by the owner of the subject property. Additionally, an application to partition the portion of the property needed for the trail was approved over two years ago, but expired because it was not recorded by the owner. Therefore, a new partition application must be filed with the City and processed before the beginning of construction. The owner of the subject property has been unwilling to sign this application as well.

Staff has been in recent contact with the property owner's representative. He has been sympathetic with the District's situation, but until recently said the owner is unable to sign the necessary development applications due to the terms of the lease with their tenant.

The owner was concerned that seeking the tenant's approval to sign the applications at this point may adversely impact the existing lease. A few days ago, the owner's representative confirmed, however, that the tenant's approval still must be received before the owner can sign the applications. As a result, there continues to be uncertainty about when the property owner will be able to sign the applications.

The adoption of the resolution by the Board in this case is based on the City of Beaverton's code requirement that a public agency take this formal step before the agency may file a land use application. The resolution is the first step in a statutory process, and negotiations typically continue uninterrupted following passage of such a resolution by the governing body of the public agency.

### **Proposal Request**

To expedite the processing of development applications by the City of Beaverton, staff requests Board approval of the accompanying resolution declaring the need to acquire the subject property so as to construct and complete the Fanno Creek Trail project. Although passage of the resolution would also allow the District to initiate a process to condemn part of the subject property needed for the trail, it is not staff's intent to do so immediately. Rather, staff intends to work with the property owner to attain a willing sale prior to the start of trail construction in June of 2010. Furthermore, if the property owner receives approval from the tenant to sign the necessary applications prior to their submission to the City in the middle of October, this resolution will not be used to complete the applications.

### **Benefits of Proposal**

Approval of the proposed resolution would allow staff to submit complete development applications for the project to the City of Beaverton by mid-October. It is anticipated that the City will complete their review of the applications and approve them by early 2010, allowing staff to then update their plans to address City conditions of approval and obtain necessary site development and erosion control permits by March, solicit bids for trail construction and select a contractor by May, begin construction in early June and complete the project by the end of summer 2010. Since construction is along a stream and generally must occur during the summer, if the described process is not initiated by mid-October it is unlikely the project can be completed in 2010.

### **Potential Downside of Proposal**

It is staff's intent to continue to work with the property owner's representative to achieve a willing sale after the resolution is approved. There is a slight risk that the Board's action to initiate the condemnation process may adversely affect relations with the owner of the subject property, making negotiations more difficult. However, staff has explained that the passage of the resolution is necessitated purely by the timing of the project and the need to get the land use applications underway.

### **Action Requested**

Board of Directors approval of and the Board President's signature on Resolution No. 2009-17.

## RESOLUTION NO. 2009-17

### TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

A RESOLUTION DECLARING THE NEED TO ACQUIRE PROPERTY, BY CONDEMNATION IF NECESSARY, FOR THE PURPOSE OF CONSTRUCTING AND COMPLETING A SEGMENT OF THE FANNO CREEK GREENWAY REGIONAL TRAIL.

**a.** The Tualatin Hills Park & Recreation District (District) is authorized by state statute “[t]o construct, reconstruct, alter, enlarge, operate and maintain such lakes, parks, recreation grounds and buildings as, in the judgment of the district board, are necessary or proper, and for this purpose to acquire by lease, purchase, gift, devise, condemnation proceedings or otherwise such real and personal property and rights of way, either within or without the limits of the district as, in the judgment of the board, are necessary or proper, and to pay for and hold the same.” ORS 266.410(3);

**b.** State statute provides that “[t]he resolution or ordinance of a public condemner is presumptive evidence of the public necessity of the proposed use, that the property is necessary therefor and that the proposed use, improvement or project is planned or located in a manner which will be most compatible with the greatest public good and the least private injury.” ORS 35.235(2); and

**c.** Despite on-going efforts of District staff, District has been unable to acquire fee simple title to or an easement over one of the several properties along the planned route of a segment of the Fanno Creek Greenway Trail, thereby potentially delaying the scheduled completion of a trail project that has been long anticipated by the community. Acquisition of needed easements or land is complete or almost complete for all other properties along the trail route.

### THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES:

**Section 1.** The District Board does hereby find and declare that there is needed and required to allow timely completion of a long-planned segment of the Fanno Creek Regional Trail, the District’s acquisition of the following property interests: those sections of the property located at 10030 SW Allen Blvd. in Beaverton, Oregon (TL 1S123BA01000) as shown on attached Exhibit A (Property) or a permanent easement of at least twenty (20) feet in width and a construction easement of at least sixty (60) feet in width, including the width of the permanent easement, as shown on attached Exhibit B.

**Section 2.** The Property is required and is being taken as necessary in the public interest and the improvements to the Property will be planned, designed, located, and constructed in a manner that will be most compatible with the greatest public benefit and the least private injury.

**Section 3.** The District General Manager is authorized to attempt to agree with the owners and other persons in interest of the Property as to the compensation to be paid for its appropriation and, in the event that no satisfactory agreement can be reached, proceedings as may be necessary to possess and acquire the Property are authorized to the extent provided by law.

**Section 4.** This resolution takes effect immediately upon approval by the Board.

BOARD OF DIRECTORS APPROVAL: October 5<sup>th</sup>, 2009

\_\_\_\_\_  
Larry Pelatt, Board President

\_\_\_\_\_  
Bob Scott, Board Secretary

Adoption and date attested by:

\_\_\_\_\_  
Jessica Collins, Recording Secretary

# Tualatin Hills Park & Recreation District

Fanno Creek Trail - SW 105th Avenue to Scholls Ferry Road Segment  
10030 SW Allen Boulevard  
Exhibit A

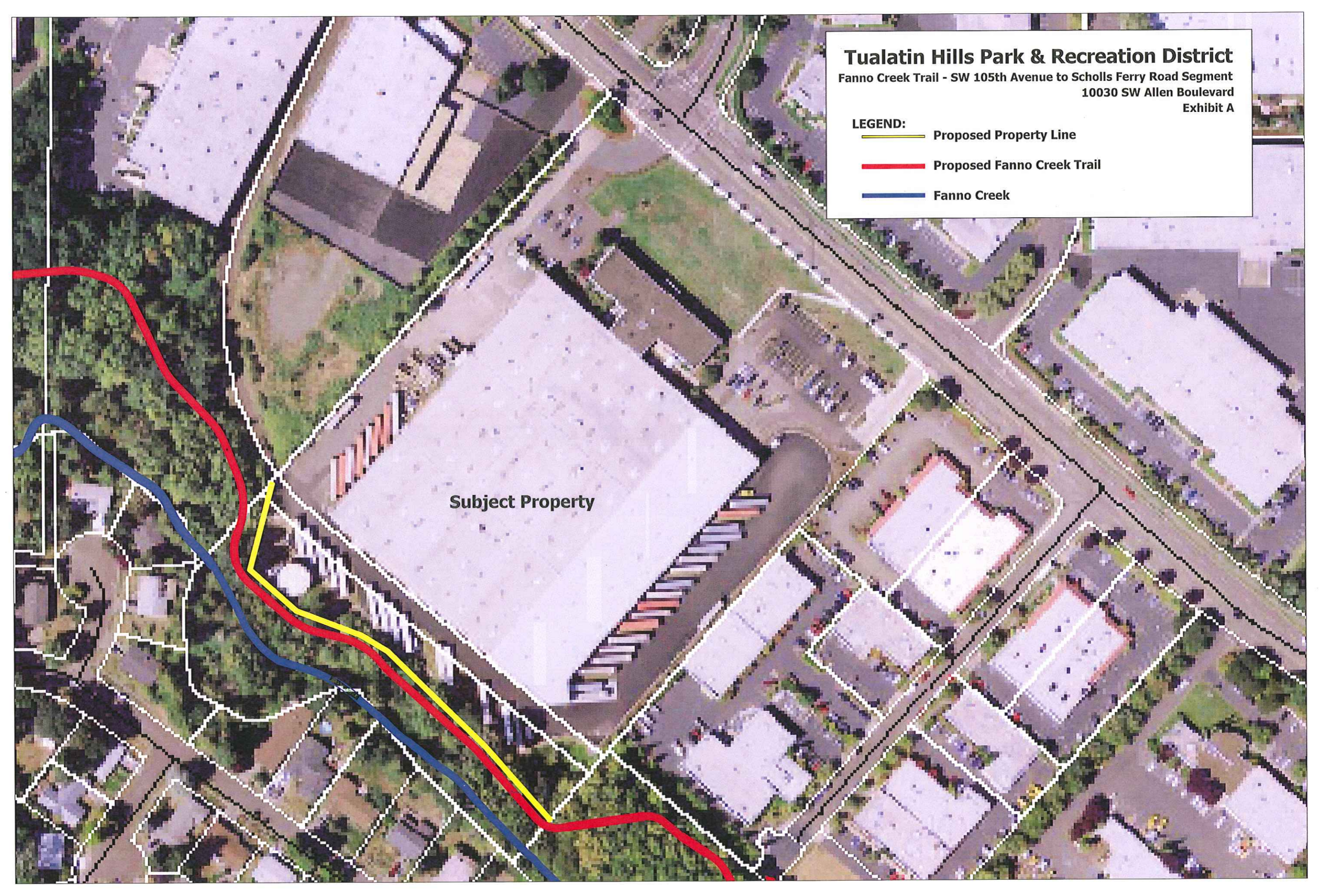
**LEGEND:**

 Proposed Property Line

 Proposed Fanno Creek Trail

 Fanno Creek

**Subject Property**



# Tualatin Hills Park & Recreation District

Fanno Creek Trail - SW 105th Avenue to Scholls Ferry Road Segment  
10030 SW Allen Boulevard  
Exhibit B

## LEGEND:

- Temporary Construction Easement - 60' Wide
- Permanent Trail Easement - 20' Wide
- Proposed Fanno Creek Trail
- Fanno Creek

Subject Property





[7G]

## MEMO

**DATE:** September 23, 2009  
**TO:** Doug Menke, General Manager  
**FROM:** Hal Bergsma, Director of Planning  
**RE:** Service District Initiated Annexation Resolution

### Summary

Staff seeks the Board of Directors approval and signatures for the Service District Initiated Annexation (Voluntary Annexation Program) Resolution. Upon approval and signatures, Park District staff and the project consultant will submit the annexation application packet to Washington County for processing.

### Background

In 2005, the Park District began a Service District Initiated Annexation process, which is also known as the Voluntary Annexation Program. The program is a “willing” annexation program offered to all property owners in the Park District’s ultimate service boundary whose property is not currently within the Park District, providing them the opportunity to voluntarily annex into the Park District. The Park District has offered the program for the last four years. In 2005, 128 property owners applied for annexation into the Park District. In 2006, 23 property owners applied, in 2007, 47 property owners applied and in 2008, another 23 property owners applied. Therefore, 221 properties have been annexed into the Park District during the first four years that the program has been available.

This is the fifth consecutive year that the Park District has offered a Service District Initiated Annexation (Voluntary Annexation Program #5). For the 2009 Service District Initiated Annexation Program, approximately 6,000 invitations were mailed to owners of properties that are in the Park District’s ultimate service boundary, but are not currently within the Park District. The application period ended on September 4, 2009 and the last day to withdraw a previously submitted application was set for September 18, 2009. The Annexation Program was advertised in the local Citizen Participation Organizations’ newsletters and was highlighted in the local newspapers. The main component of the Service District Initiated Annexation Program is the offer by the Park District to pay for all of the annexation fees, mapping services, etc., assessed by Washington County and other agencies. In addition, this year’s program also included an incentive. The District offered a \$200 credit to match the first \$200 members of a newly annexed household would spend on Park District programs.

Due to the complexity of the process, staff again hired a consultant to aid in the preparation of the documents and applications necessary to process annexations under the

Service District Initiated Annexation Program with Washington County. The consultant has started preparing the necessary documents and applications to submit with the Board of Directors approved resolution to Washington County.

**Proposal Request**

At the end of the withdrawal period on September 18, 2009, 22 annexation applications had been returned to the Park District from property owners who “willingly” requested annexation of their properties to the Park District (see attached Exhibits A & B). These 22 property owners account for an additional 4.18 acres that will be added to the District. Park District legal counsel Beery, Elsner & Hammond, LLP has reviewed and approved the resolution for signatures.

**Benefits of Proposal**

The most important benefit regarding this proposal is the addition of 22 new properties and 4.18 acres to the Park District.

**Potential Downside of Proposal**

There is no apparent downside to this proposal.

**Action Requested**

Board of Directors approval of the Service District Initiated Annexation resolution (Resolution #2009-18) authorizing annexation of 22 new properties to the Park District. In addition, authorize staff to work with the consultant to submit the Service District Initiated Annexation application packet to Washington County for processing and approval.



**RESOLUTION NO. 2009-18**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE TUALATIN HILLS PARK & RECREATION DISTRICT  
APPROVING PETITIONS FOR ANNEXATION TO THE DISTRICT**

**WHEREAS**, ORS 198.850(3) authorizes initiation of annexation to the District by Resolution of the Board of Directors; and

**WHEREAS**, the District Board directed staff to review the District boundaries and determine whether property owners wish to voluntarily sign annexation petitions requesting annexation of their property to the District; and

**WHEREAS**, the owners of 22 properties responded favorably and have signed petitions for annexation of their properties to the District, which petitions are on file in the District Administrative Offices; and

**WHEREAS**, ORS 198.850(1) provides that such annexations must be approved by the District Board and then forwarded to Washington County for processing; and

**WHEREAS**, the District Board finds that the proposed annexations comply with the District Comprehensive Plan, the Washington County Comprehensive Plan, and intergovernmental service and cooperation agreements as required by ORS 198.850(3); and

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE  
TUALATIN HILLS PARK & RECREATION DISTRICT:**

Section 1. The proposed annexation of the properties listed on the attached Exhibit A and depicted on the attached Exhibit B is hereby approved.

Section 2. The District staff is hereby authorized and directed to submit this Resolution together with Exhibits A & B and the signed petitions for annexation from affected property owners to Washington County for processing in accordance with ORS 198.850(2).

Section 3. The proposed annexation is supported by signed petitions from all of the owners of all land in the territory proposed to be annexed as required by ORS 198.855, and therefore an election is not required prior to annexation of the affected properties to the District. The District Board requests that the Washington County Board of Commissioners approved the annexation following a public hearing and declare the affected property annexed to the District.

Section 4. This Resolution shall be effective immediately upon its adoption by the Board.

**RESOLUTION NO. 2009-18**

Adopted by the Board of Directors this 5<sup>th</sup> day of October 2009.

TUALATIN HILLS PARK & RECREATION  
DISTRICT

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Larry Pelatt, Board President

---

Bob Scott, Board Secretary

Adoption and date attested by:

---

Jessica Collins, Recording Secretary



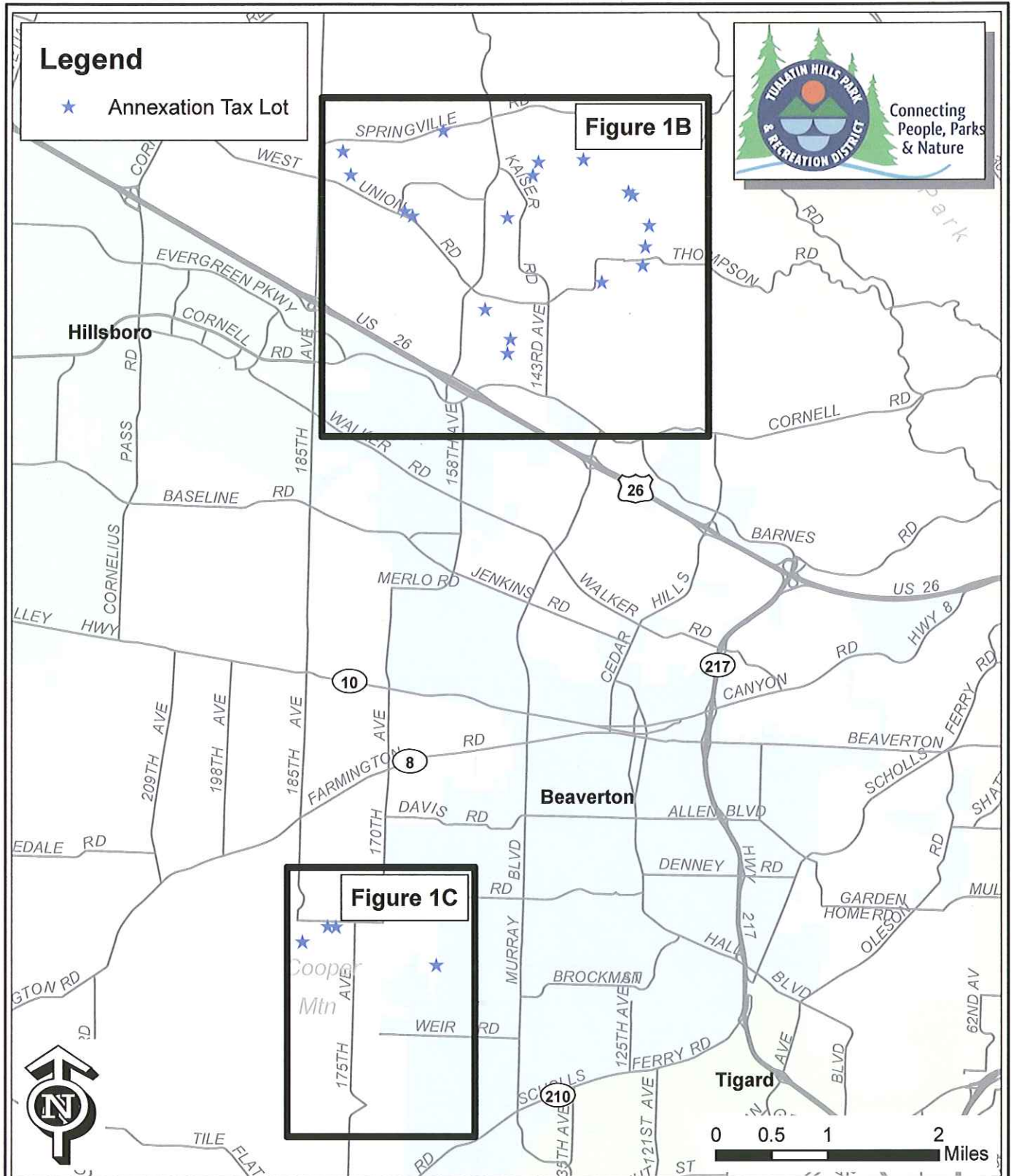
## 2009 Tualatin Hills Park and Recreation District Voluntary Annexation

# EXHIBIT A

#	Owner	Taxlot ID	Tax Parcel #	Legal	Assessed Value	Acres	Site Address	City	State	Zip
1	David & Valerie Arneson	1N120AA04700	R2073649	Wismer Ridge No. 2, Lot 61	\$ 300,600	0.18	5711 NW 146th Ave	Portland	OR	97229
2	Dain & Caroline Bussewitz	1N128AB03900	R2102787	Willow Creek Heights, Lot 34	\$ 240,160	0.11	3579 NW Talamore Terrace	Portland	OR	97229
3	John & Dawn Batdorf	1N120AD01800	R2044664	Bethany View Estates, Lot 20	\$ 248,780	0.19	14695 NW Applegate Lane	Portland	OR	97229
4	Valerie Stewart	1S129BC05100	R2036890	Satterberg Heights, Lot 46	\$ 226,790	0.15	8726 SW Wakkila Terrace	Beaverton	OR	97007
5	Prachi & Sooraj Karnik	1N121DA07100	R2122225	Bauer Highlands No. 3, Lot 255	\$ 236,220	0.07	4645 NW 125th Avenue	Portland	OR	97229
6	David & Lynn Morley	1S130BB04300	R0975975	Fallatin No. 3, Lot 81	\$ 161,930	0.14	8375 SW 184th Loop	Aloha	OR	97007
7	John & Elissa Morris	1N129BD00500	R0604260	Oak Hill No. 7, Lot 345	\$ 222,550	0.21	15360 NW Perimeter Drive	Beaverton	OR	97006
8	Peter & Patrice DeGraff	1S130BA00700	R2081064	Stonebrook, Lot 7	\$ 217,090	0.13	17874 SW Bryan Way	Beaverton	OR	97007
9	Meenakshi & Sharad Mishra	1N119DA00800	R2046664	Stoller Farms, Lot 81	\$ 209,530	0.14	16938 NW Stoller Drive	Portland	OR	97229
10	Richa & Sham S. Gautam	1N121AD00200	R2120136	Bannister Creek Park, Lot 2	\$ 263,840	0.11	12969 NW Hamel Drive	Portland	OR	97229
11	Sunil & Raksha Bhardwaj	1N128AA03300	R2054932	Bauer Creek Estates, Lot 29	\$ 350,970	0.22	3925 NW Starview Place	Portland	OR	97229
12	Jennifer & Paul Sawyer	1N119DA08300	R2063453	Stoller Farms No. 2, Lot 156	\$ 224,740	0.14	4691 NW Buckboard Drive	Portland	OR	97229
13	Erik & Donna Voldengen	1N121BA00600	R0593897	Dogwood Park, Lot 6	\$ 239,040	1.03	13785 NW Greenwood Drive	Portland	OR	97229
14	Steven Levine & Constance Brenner	1N120DB71401	R2149461	Central Parc at Bethany Condominiums, Unit 1401, Building 14	\$ 103,110	0.00	15066 NW Central Drive, #1401	Portland	OR	97229
15	Elizabeth & Andy Bedford	1N129DC05800	R0608612	Oak Hill No. 2, Lot 49	\$ 214,740	0.24	15040 NW Oakhills Drive	Beaverton	OR	97006
16	Chinna Babu Prudvi & Sreedevi Pitta	1N119BC02200	R2005033	Deerfield, Lot 13	\$ 172,240	0.13	17924 NW Deerfield Drive	Portland	OR	97229
17	Debra & James Gisler	1N119BB04300	R2014211	Deerfield No. 2, Lot 167	\$ 204,100	0.18	18074 NW Chemeketa Lane	Portland	OR	97229
18	Susannah R. Axelrod & William R. Gillispie	1N121DD23400	R2104582	Bauer Highlands, Lot 137	\$ 313,910	0.18	4246 NW 126th Avenue	Portland	OR	97229
19	Eric A. Kusse & Ann V. Tu	1N121AD01400	R2120148	Bannister Creek Park, Lot 14	\$ 298,270	0.13	12904 NW Hamel Drive	Portland	OR	97229
20	Joseph F. La Duca & Sharan A. Hams-La Duca	1S130BA03100	R2081090	Stonebrook, Lot 31	\$ 200,440	0.17	17815 SW Bryan Way	Beaverton	OR	97007
21	Mary & Carl Fabian	1N129DA16600	R0608541	Oak Hill No. 2, Lot 101	\$ 211,590	0.18	15030 NW Oakmont Loop	Beaverton	OR	97006
22	Gregory & Lois Russo	1N117CC02800	R2076799	Karina Estates, Lot 1	\$ 190,020	0.15	6198 NW Sickle Terrace	Portland	OR	97229

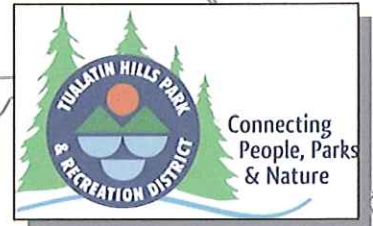
**\$ 5,050,660    4.18**

# EXHIBIT B



## Legend

★ Annexation Tax Lot



**Figure 1B**

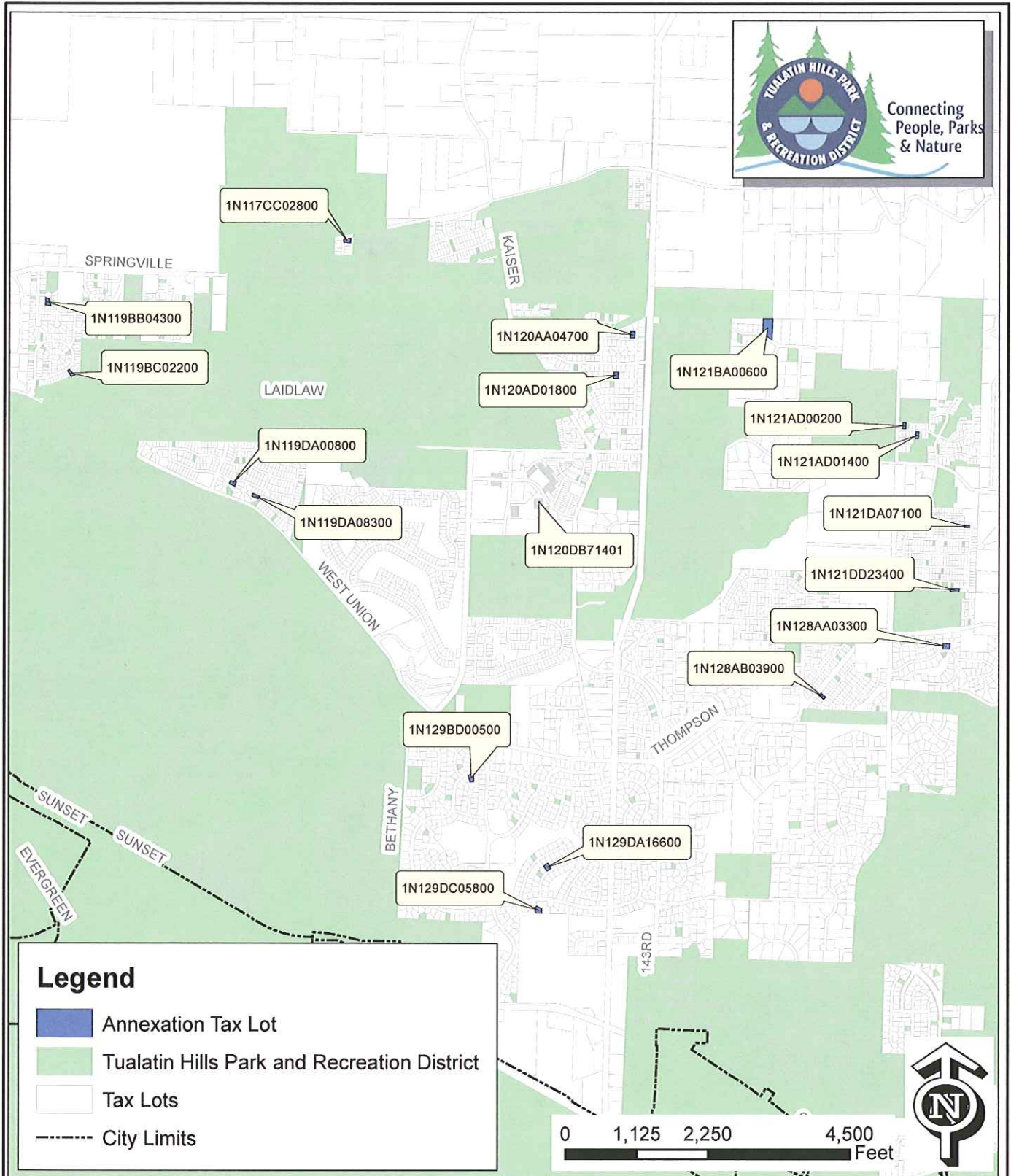
**Figure 1C**

PREPARED BY:  
 ED MURPHY & ASSOCIATES  
 9875 SW MURDOCK STREET  
 TIGARD, OREGON 97224  
 PHONE: 503.624.4625  
 FAX: 503.968.1674

## Figure 1A: Annexation Tax Lots Tualatin Hills Park and Recreation District Annexation Washington County, Oregon

Source:  
 Metro Data Resource Center, RLIS Lite Data Disc, May 2009.

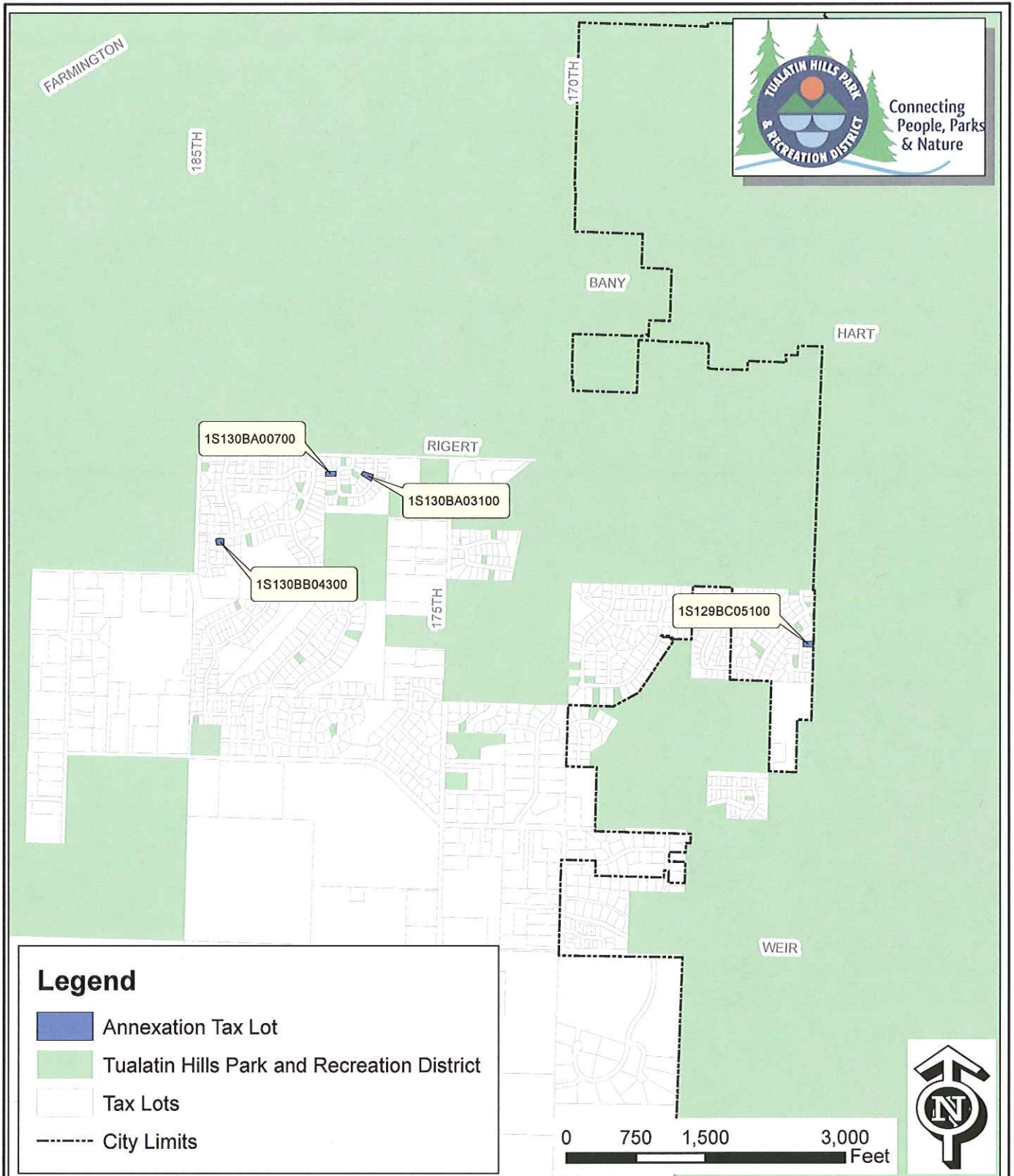
Date:  
 09/21/2009  
 Scale:  
 1 in. = 1.25 mi.  
 Project #:  
 N0006  
 Drawn By: CEB



PREPARED BY:  
 ED MURPHY & ASSOCIATES  
 9875 SW MURDOCK STREET  
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 FAX: 503.968.1674

**Figure 1B: Annexation Tax Lots**  
**Tualatin Hills Park and Recreation District**  
**Annexation**  
**Washington County, Oregon**  
Source:  
Metro Data Resource Center, RLIS Lite Data Disc, May 2009.

Date:  
 09/21/2009  
 Scale:  
 1 in. = 2,200 ft.  
 Project #:  
 N0006  
 Drawn By: CEB



PREPARED BY:  
 ED MURPHY & ASSOCIATES  
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 TIGARD, OREGON 97224  
 PHONE: 503.624.4625  
 FAX: 503.968.1674

**Figure 1C: Annexation Tax Lots**  
**Tualatin Hills Park and Recreation District**  
**Annexation**  
**Washington County, Oregon**

Source:  
 Metro Data Resource Center, RLIS Lite Data Disc, May 2009

Date:  
 09/21/2009  
 Scale:  
 1 in. = 1,500 ft.  
 Project #:  
 N0006  
 Drawn By: CEB



[7H]

## MEMO

**DATE:** September 23, 2009  
**TO:** Doug Menke, General Manager  
**FROM:** Hal Bergsma, Director of Planning

**RE:** Resolution for Annexation of Properties Per Washington County Ordinance 624 in Accordance with ORS 198.857(2)

### Summary

Staff is seeking Board of Directors approval of a blanket resolution for the purpose of approving the future annexation of properties to the Park District during 2009 per ORS 198.857 pursuant to Washington County Ordinance 624.

### Background

ORS 198.857(2) states:

*(2) When the owner of a parcel of land wants to annex that land to a district, the owner may file an annexation petition with the county board. The petition shall declare that the petition is filed pursuant to this section, state the name of the affected district and all affected counties, indicate the principal Act of the affected district and be signed by the owner of the parcel of land. Before the petition is filed with the county board, the petition must be approved by indorsement thereon by the board of the affected district and by any other agency also required by the principal Act to indorse or approve the petition.*

In August of 2004, the Washington County Board of Commissioners adopted Ordinance 624. The key provision of that ordinance requires new development<sup>1</sup> on property that is not addressed by an urban service agreement or located in a park and recreation district to annex to a park district:

- When a park district has been identified as the long-term service provider to the area the development is located in, and
- When the proposed development is subject to a development application (e.g., a subdivision). The new development would also be subject to the park district's park SDC upon annexation.

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<sup>1</sup> New development means development where a land use application must be submitted, such as a new subdivision or commercial building. New development does not include the construction of a single family residence on a vacant lot or a lot that has received preliminary land use approval and the expansion or alteration of an existing single family home.

As part of this Ordinance, the Tualatin Hills Park & Recreation District was established as the park and recreation service provider for the portion of the urban unincorporated area of the county between the Hillsboro, Portland and Tigard urban service boundaries for which the District has adopted a Park Master Plan. Ordinance 624 amended the County Community Development Code to include a requirement that all new development in that area annex to the Park District. Typically, the developer will have to show compliance with this requirement before the County will record the plat or issue building permits.

Since obtaining an endorsement from the Park District is a statutory requirement for annexation, staff worked previously with Park District Attorney Pam Beery to identify a process that would endorse annexation of all properties pursuant to Ordinance 624 for one calendar year, instead of individually on a project-by-project basis. This process has been previously completed and adopted by the Board in 2008 and 2009.

**Proposal Request**

This resolution will endorse the annexation of all such properties to the Park District during 2010 so developers will be able to promptly comply with the terms of the County's land use decision process. Park District legal counsel has reviewed and approved the attached resolution.

**Benefits of Proposal**

By approving the blanket resolution for the purpose of approving the future annexation of properties to the Park District, per Ordinance 624, the Park District will not have to process the endorsement of annexation for each development on a project-by-project basis. The resolution will endorse annexation of all properties for an entire calendar year.

**Potential Downside of Proposal**

There does not appear to be any downside to this proposal.

**Action Requested**

Board of Directors approval of and signature on a blanket resolution (Resolution 2009-19) for the purpose of approving future annexation of properties in Washington County, per Ordinance 624, during 2010. Additionally, the Board of Directors authorizes staff to submit the resolution to Washington County for processing.



**RESOLUTION NO. 2009-19**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
TUALATIN HILLS PARK & RECREATION DISTRICT  
APPROVING ANNEXATIONS OF PROPERTY TO THE DISTRICT IN 2010  
(Ordinance 624 Annexation).**

WHEREAS, Washington County adopted Ordinance No. 624 in August, 2004, amending the Washington County Comprehensive Framework Plan for the Urban Area and the Community Development Code to recognize the Tualatin Hills Park & Recreation District (“District”) as the long term park and recreation service provider in part of urban unincorporated Washington County; and

WHEREAS, Ordinance No. 624 requires developing properties in the area served by the District to annex to the District as a condition of any development approval; and

WHEREAS, ORS 198.857(2) requires that proposed annexations to the District be approved by the District Board; and

WHEREAS, it is anticipated that properties will be seeking development approval in 2010, and will thus be subject to the application of Ordinance 624 and ORS 198.857(2); and

WHEREAS, the District Board wishes to express its formal approval of annexations proposed in 2010 and to file the approval in the form of this Resolution with the Washington County Board of Commissioners for consideration at hearings during 2010.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE  
TUALATIN HILLS PARK & RECREATION DISTRICT:**

Section 1. The Board hereby approves the proposed annexation of properties to the District during 2010 pursuant to Washington County Ordinance No. 624.

Section 2. The District staff is hereby authorized and directed to file this Resolution and Exhibits with the Washington County Board of Commissioners.

Section 3. This Resolution shall be effective immediately upon its adoption by the Board.

Adopted this 5<sup>th</sup> day of October, 2009.

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Larry Pelatt, Board President

---

Bob Scott, Board Secretary

Adoption and date attested by:

---

Jessica Collins, Recording Secretary



[71]

## MEMO

**DATE:** September 23, 2009  
**TO:** Doug Menke, General Manager  
**FROM:** Hal Bergsma, Director of Planning

**RE:** Land and Water Conservation Fund Grant Application Resolution

### Summary

The Oregon Parks and Recreation Department (OPRD) is accepting applications for the 2009 Land and Water Conservation Fund (LWCF) Grant Program. Applications are due by November 2, 2009. Staff is recommending that the Park District apply for this grant to design and construct a new picnic pavilion in Greenway Park.

### Background

Grant proposals may include land acquisition, park development, and/or rehabilitation of existing facilities. Eligible park development projects include outdoor recreation activities and supporting facilities needed by the public, such as picnic shelters and pavilions. The Park District currently has a very small number of picnic shelters/pavilions throughout the District's service area and, therefore, staff believes the installation of a picnic pavilion in Greenway Park is a strong candidate for 2009 LWCF assistance.

### Proposal Request

Staff is anticipating the total project cost for construction and minor design for this project to be approximately \$100,000. This number includes the picnic pavilion, site prep work, connection to utilities (water, electricity), design/engineering, amenities (BBQ grill, drinking fountain), permitting, and a 20% contingency. The proposed pavilion will have a concrete surface and will be a steel structure approximately 30' x 40' in size and will be designed to blend in with the existing natural character of Greenway Park. The picnic pavilion is proposed to be located in the northwestern portion of the park, near the Parkview Loop/Murphy Lane access. The proposed pavilion location is also along the Regional Fanno Creek Trail (see attached vicinity and aerial maps).

LWCF funds are federal funds from the National Park Service (NPS) and are administered by the OPRD. Grants require a 50% match in funding from the sponsoring agency. Staff is recommending submitting a grant application for \$50,000, which is 50% of the total estimated project cost. Staff is proposing that the LWCF grant amount of \$50,000 be initially funded from the FY 2010-11 General Fund. This amount would be reimbursed at the completion of the project. The Park District's financial responsibility is estimated at \$50,000, which is 50% of the total estimated project cost. The District's matching

amount of \$50,000 would be funded from the Undesignated SDC Fund. The District's legal counsel, Beery, Elsner & Hammond, has reviewed and approved the resolution.

**Benefits of Proposal**

With a successful award of LWCF funds, the Park District will receive 50% of the estimated project cost. A new picnic pavilion located in Greenway Park will improve patron accessibility to picnicking opportunities in the park and will provide potential revenues to the Park District from pavilion rentals.

**Potential Downside of Proposal**

With a successful grant application, appropriation of additional funds from the FY 2010-11 General Fund and the Undesignated SDC Fund will be required to complete the project for reimbursement and to fulfill the local match requirements. The project will include site prep work that could temporarily disrupt patron use in Greenway Park and the Fanno Creek Trail.

**Maintenance Impact**

The impact to maintenance costs should be minimal. This area of Greenway Park currently receives regular and routine maintenance and the new picnic pavilion can be easily included in this service.

**Action Requested**

Board of Directors approval and signature of Resolution No. 2009-20 to apply for a 2009 Land and Water Conservation Fund (LWCF) Grant for the design and installation of a picnic pavilion in Greenway Park.

**RESOLUTION NO. 2009-20**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TUALATIN HILLS  
PARK & RECREATION DISTRICT  
AUTHORIZING APPLICATION FOR THE  
2009 LAND AND WATER CONSERVATION FUND GRANT PROGRAM  
FOR A PICNIC PAVILION IN GREENWAY PARK**

**WHEREAS**, federal funds are available through the National Park Service and administered by the Oregon Parks and Recreation Department for the 2009 Land and Water Conservation Fund Grant Program for park projects; and

**WHEREAS**, the Tualatin Hills Park & Recreation District (THPRD) is a local government agency/special service district that is eligible to receive said federal grant funds; and

**WHEREAS**, the design and installation of a picnic pavilion in Greenway Park is a high priority project that would meet local needs identified in THPRD's Comprehensive Plan; the Oregon State Comprehensive Outdoor Recreation Plan (SCORP); and the Oregon Statewide Planning Goals and Objectives for recreation.

**LET IT HEREBY BE RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, that:**

THPRD staff is authorized to submit an application to the Oregon Parks and Recreation Department for assistance in funding the design and installation of a picnic pavilion in Greenway Park.

Approved by the Tualatin Hills Park & Recreation District Board of Directors this 5<sup>th</sup> day of October 2009.

\_\_\_\_\_  
Larry Pelatt, Board President

\_\_\_\_\_  
Bob Scott, Board Secretary

Adoption and date attested by:

\_\_\_\_\_  
Jessica Collins, Recording Secretary



Fanno Farmhouse

Proposed Picnic Pavilion Location

Greenway Park

Koll Center Wetlands

Beaverton

Greenway Park  
209 Land and Water Conservation Fund





GREENWAY

MURPHY

PARKVIEW

TUCKERWOOD

Greenway Park

Proposed Picnic Pavilion Location

Greenway Park  
2009 Land and Water Conservation Fund





[8A]

## MEMO

**DATE:** September 23, 2009  
**TO:** Doug Menke, General Manager  
**FROM:** Hal Bergsma, Director of Planning

**RE:** Bond Program

The information and discussion in this memo adds to that which has been provided to the Board at previous meetings relating to implementation of the Bond Program. Topics addressed include architecture and engineering contracts status, the status of the land acquisition prioritization process, work on a memorandum of understanding clarifying the relationship of the District and The Trust for Public Land in land acquisition efforts, the recently created page on the District's web site about bond projects, a newsletter and questionnaire prepared to obtain patron input on the redevelopment of Schiffler Park, building seismic, structural upgrades, play equipment replacement schedules, and an update on the Parks Bond Citizen Oversight Committee.

### Architecture and Engineering Contracts Status

The Planning & Development Department has completed architecture and engineering contract negotiations for nine of the first 16 scheduled bond projects. Staff anticipates executing the remaining contracts for the outstanding projects by the end of October. Currently, seven of the 16 bond project schedules have been accelerated from the original timeline. Staff has also completed six project kick-off meetings with contractors.

### Land Acquisition Prioritization

On September 14, 2009, the Board of Directors completed their third and last Executive Session to review and prioritize potential land acquisitions using bond funds. Each session lasted approximately two hours. During Executive Session at the July Board of Directors meeting, staff presented information and received the Board's guidance on larger and more time sensitive acquisition targets, including potential sites for a community park site in the District's northeast quadrant and a community center site in the southwest quadrant. In the Executive Session portion of the August meeting, the Board and staff discussed potential acquisition targets for neighborhood park sites, natural areas and linear parks/trails in the northern half of the District. At a special Executive Session meeting on September 14, the discussion focused on acquisition targets in the southern half of the District. As a result of these discussions, staff now has Board guidance on priority acquisition targets to pursue and explore.

Staff has been and will continue to contact the owners of targeted properties to determine their interest in selling to the District. The initial emphasis will be on properties that need to

be acquired in the near term to allow certain capital projects to proceed. Staff will also be working with The Trust for Public Land to determine acquisition efforts for which they might take the lead.

### **THPRD/TPL Memorandum of Understanding**

As reported in the update for the August Board meeting, staff has been working with The Trust for Public Land (TPL) staff in drafting a memorandum of understanding (MOU) to clarify our respective roles in land acquisition efforts. A draft suggested by the District called for individual acquisition plans agreed to by both parties for each acquisition effort for which TPL would have the lead. District staff recently drafted a template acquisition plan for a specific acquisition effort proposed to involve TPL. TPL is reviewing the draft. Staff hopes to have final agreement on the MOU and an acquisition plan template in October.

### **Bond Project Page on the District Web Site**

In August, staff unveiled a page on the District's web site providing information on the status of the various bond projects, [www.thprd.org/bondprojects/home.cfm](http://www.thprd.org/bondprojects/home.cfm). From there, one can click on four different interactive maps detailing work planned in the four quadrants of the District. By clicking on the Master Schedule link, one can review the individual projects, including work timeline, photos, and how one can voice his/her thoughts or concerns.

### **Schiffler Park Community Questionnaire**

One of the first capital projects underway is redevelopment of Schiffler Park. To gain understanding of how patrons use the park now and improvements they would like to see, project staff have prepared a questionnaire that has been distributed in the community and linked to the bond project web page. The questionnaire and an accompanying newsletter were mailed to over 750 addresses. Both English and Spanish language versions were sent.

The address list included properties around the park as well as individuals and groups who have shown interest in the past several months including members of the Park Watch and the Neighborhood Association Committee (NAC) for the area. Notices have been posted in the park and laundry rooms of nearby apartment buildings to inform about the online questionnaire.

The results will be summarized and made available online and in the public meetings to prepare a master plan. Current results indicate a strong preference for a green, passive park, which is understandable given the proximity of residences on most of the park perimeter. The most popular use is walking and jogging, and the most popular feature is the park path system. Of the optional improvements listed, the highest ratings go to wetland and native plantings, a restroom, more shade trees and ornamental plantings, park furniture (especially benches), a new play area, and a community garden.

### **Building Seismic, Structural Upgrades**

With the Board approval of the recommended project list in August, staff is now working with our consulting engineer to develop scheduling criteria. Scheduling considerations include length of time to complete, impact on current services, partial or full closure



requirements, timing of other facility projects (such as Energy Savings projects), sequence of work and acceptable facility closure levels. Staff will review and finalize criteria by the end of September. Upon completion of the criteria, an extended project schedule will be developed based on the schedule criteria and program staff inputs.

### **Play Equipment Replacement Schedules**

Play equipment will be replaced at eleven park sites with work commencing this fall. Planning and Maintenance staff have coordinated an installation schedule that will begin in November and continue through April. Equipment selections are complete and equipment orders are now being processed. Equipment will be secured and stored prior to installation.

Planning staff is currently taking quotes for selection of installation contractors. Upon selection of the installation contractors, Maintenance staff will provide project oversight. The Waterhouse, Murrayhill Powerlines and Summercrest Parks are expected to be the first sites for installations.

### **Bond Oversight Committee**

The Parks Bond Citizen Oversight Committee held their second meeting on September 24, 2009. Staff presented status updates to the committee for all major bond capital program categories. The bulk of the meeting was spent reviewing policy alternatives for questions raised at the preceding meeting. These policy questions were in the areas of Cash Flow, Project Budgeting, and Land Valuation. The committee reviewed alternatives for these policy questions against multiple criteria, and reached consensus recommendations on all policy questions. The bond program policy recommendations have been summarized and are being circulated to the Oversight Committee for review, and staff will provide them to the Board of Directors in the near future.



[8B]

## MEMO

**DATE:** September 25, 2009  
**TO:** Doug Menke, General Manager  
Jim McElhinny, Director of Park & Recreational Services  
**FROM:** Lisa Novak, Superintendent of Programs & Special Activities  
**RE:** Advisory Committee Structure

### Summary

This memo provides an update and final recommendation for the structure of Advisory Committees from the Advisory Committee Task Force and staff.

### Background

At their December 8, 2008 meeting, the Board of Directors authorized the General Manager to create a Task Force to review the current structure of the Park District's Advisory Committees and provide recommendations to the Board on their future purpose and functionality.

The Advisory Committee Task Force was composed of current Advisory Committee members and THPRD staff. A complete roster is attached (Attachment A). The Task Force held three meetings, February 19, 2009, March 18, 2009, and July 30, 2009. Key discussion points and recommendations from the first two Task Force meetings were presented to the Board at their May 26, 2009 meeting, and are attached (Attachment B).

### Overview of July 30, 2009 Task Force Meeting

#### **Broad Based Advisory Committee Structure**

At their July 30, 2009 meeting, the Advisory Committee Task Force reviewed and discussed the proposed Advisory Committee structure for the Park District (Attachment C).

#### **By-Laws/Guidelines/Scope of Work**

The Task Force reviewed the current Advisory Committee By-Laws/Guidelines and recommended minor revisions to them for use by the broad based Advisory Committees. The revised By-Laws/Guidelines Template document is attached (Attachment D). The broad based Advisory Committee's scope of work varies and is attached (Attachment E).

#### **Friends Group Charge**

The Task Force also reviewed the Friends of John Quincy Adams Young purpose and guidelines and determined that this document would serve as a template for other Friends groups. Members agreed that Friends groups should focus on specific projects such as fundraising or special events, and that the appropriate Center Supervisor should be the

staff liaison to Friends groups. The charge for the Friends of John Quincy Adams Young House is attached as a sample charge (Attachment F).

### **Foundation Accounts/Challenge Grant Funds**

The Task Force discussed Foundation accounts, and it was the consensus of the group that Friends groups, if formed, should retain existing fund balances in their Park Foundation account. If a Friends group were not formed for a particular facility/program area, existing fund balances would be retained in the Park Foundation and addressed at a later time.

Advisory Committees that are retaining the same basic structure, such as the Trails, Sports, Aquatics, Historic Facilities and Elsie Stuhr Center Advisory Committees, would maintain their existing fund balances in their Park Foundation account.

The Task Force all agreed that having Friends groups and broad based Advisory Committees eligible for \$7,500 each in Challenge Grant funds in fiscal year 2010/11 would be a positive step in this process. This increase in available funds would be contingent on approval of funds to be proposed in the 2010/11 budget process.

### **Transition**

It was the consensus of Task Force members that final meetings for existing Advisory Committees could be held in November. Current committee members would be asked if there is interest in forming a Friends group. If interest is shown, a Friends group charge would be drafted with assistance from staff, and the Friends group would begin recruitment of members.

The Park District would begin advertising for the broad based Advisory Committee members in November. Current Advisory Committee members would be eligible to apply for the broad based Advisory Committees, and with approval from the Board, serve a two-year term with the new committee. Individuals would be eligible to serve on Friends groups and Advisory Committees concurrently. Committees would begin meeting in 2010 as their membership warrants.

### **Final Recommendation**

Based on direction from the Board of Directors, at the June 22, 2009 meeting, to proceed with the restructuring of Park District Advisory Committees, the Advisory Committee Task Force and staff recommend the following:

1. Approval of the new broad based Advisory Committee Structure (Attachment C).
2. Approval of the revised Advisory Committee By-Laws/Guidelines Template (Attachment D),
3. Authorization to form Friends Groups as requested.
4. Authorization to advertise for broad based Advisory Committee members, beginning in November 2009.

### **Action Requested**

Board of Directors approval of final recommendations listed above.



# Tualatin Hills Park & Recreation District ADVISORY COMMITTEE TASK FORCE

ATTACHMENT A

<i>Task Force Member</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Advisory Affiliation</i>
Kevin Hoover	[REDACTED]	[REDACTED]	[REDACTED]	Tualatin Hills Nature Park
Rod Coles (Alternate)	[REDACTED]	[REDACTED]	[REDACTED]	Tualatin Hills Nature Park
Janet Allison	[REDACTED]	[REDACTED]	[REDACTED]	Athletic Center
Julia Kegg	[REDACTED]	[REDACTED]	[REDACTED]	Aquatics
Scott Heaston	[REDACTED]	[REDACTED]	[REDACTED]	Cedar Hills Recreation Center
Jan Regnier	[REDACTED]	[REDACTED]	[REDACTED]	Jenkins Estate
Norm Vaillancourt	[REDACTED]	[REDACTED]	[REDACTED]	Stuhr Center
Judi Graeper	[REDACTED]	[REDACTED]	[REDACTED]	Garden Home Recreation Center
Kevin Apperson	[REDACTED]	[REDACTED]	[REDACTED]	Trails
<i>Staff</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Advisory Affiliation</i>
Lynda Myers Center Supervisor	8005 SW Grabhorn Road Aloha, OR 97007	503/629.6355	lmyers@thprd.com	Jenkins Estate
Lisa Novak Supt. Prog. & Spec Act.	15707 SW Walker Road Beaverton, OR 97006	503/645.6433	lnovak@thprd.com	Jenkins Estate, Tennis Center, Stuhr Center
Debbie Schoen Center Supervisor	11640 SW Park Way Portland, OR 97225	503/629.6340	dschoen@thprd.com	Cedar Hills Recreation Center
Eric Owens Supt. Recreation	15707 SW Walker Road Beaverton, OR 97006	503/645.6433	eowens@thprd.com	Conestoga Recreation & Aquatic Center, Cedar Hills & Garden Home Recreation Centers
Sharon Hoffmeister Supt. Aquatics	15707 SW Walker Road Beaverton, OR 97006	503/645.6433	shoffmei@thprd.com	Aquatics



MEMO

**DATE:** May 26, 2009  
**TO:** Doug Menke, General Manager  
**FROM:** Jim McElhinny, Director of Park & Recreation Services  
**RE:** Advisory Committee Structure

**Summary**

This memo provides a summary of the Advisory Committee Task Force's recommendations regarding the structure of the Park District's existing Advisory Committees. Additionally, staff's perspective on broad-based Advisory Committees is included, as well as a transition plan for the committees. The Board's input is respectfully requested prior to a final recommendation to be brought to the Board in July/August.

**Background**

At their December 8, 2008 meeting, the Board of Directors authorized the General Manager to create a Task Force to review the current structure of the Park District's Advisory Committees and provide recommendations to the Board on their future purpose and functionality.

A specific action called out in the 2006 THPRD Comprehensive Plan is to:

*"Consider evaluating the Park District advisory committee structure, roles, responsibilities and procedures to ensure that the committees continue to provide comprehensive, balanced guidance in an efficient and effective manner".*

The Advisory Committee Task Force was composed of current Advisory Committee members and THPRD staff. A complete roster is attached. The Task Force held two meetings -- February 18, 2009 and March 18, 2009. Key discussion points and recommendations are included in this document.

**Task Force Meetings**

The first Task Force meeting held on February 18 included a report from each Advisory Committee regarding their interests, activities, fundraising and any concerns. Some Advisory Committee representatives would like to develop a stronger connection to the Board; they believe the District could help them achieve this goal by rotating monthly Board meetings among various THPRD facilities.

There was discussion regarding areas/users of THPRD that are currently not represented by Advisory Committees. Identified were youth, general park users, natural areas, and the disabled. Task Force members agreed that youth were difficult to recruit and retain, and recommended that youth representatives be appointed to appropriate Advisory Committees if desired, rather than establishing a separate Youth Advisory Committee.

The Task Force agreed that it was beneficial to meet collectively once a year to share information. They would like to continue that practice.

The second Task Force meeting was held on March 18. The Task Force discussed the existing By-Laws/Guidelines that are in use (attached). Members felt that the By-Laws were adequate for their needs and did not require changes. In particular, members wanted to retain flexibility in the number of members that serve on each committee. Task Force members also felt strongly that term limits should not be imposed; retention of members for several years is important for continuity, education, and completion of goals and objectives and projects.

Members discussed fundraising in detail. Some Advisory Committees enjoy fundraising and see it as a major focus area, whereas other committees view it as a chore. The Task Force discussed the Challenge Grant program at length. The majority of Advisory Committees are required to match the \$5,000 that is offered to them each year for projects, but a few are not required to match those dollars. The Task Force would like the Challenge Grant program to be consistent by including in-kind work as a means of qualifying as matching funds.

The Task Force analyzed current and proposed Advisory Committees, and recommendations are listed below. Several Advisory Committees felt strongly that they should not be combined with other committees into a broad committee (examples: a Recreation Advisory Committee, or a Natural Resources Advisory Committee). Most of the existing committees have a strong connection to their respective facilities and are concerned that recruitment and retention would become even more difficult if broad committees were established.

#### **Recommendations from the Task Force**

1. Retain the existing By-Laws/Guidelines for Advisory Committees.
2. Rotate Board meetings to various Park District facilities on a regular basis.
3. Establish Board member liaisons to each of the Advisory Committees. Ask the Board member liaisons to attend two Advisory Committee meetings a year. Discontinue annual Advisory Committee presentations to the Board of Directors.
4. Establish a new Parks Advisory Committee. This committee would include members from each quadrant of the Park District and would focus on issues related to parks.
5. The following Advisory Committees would remain the same: Nature Park, Jenkins Estate, Cedar Hills, Conestoga, Garden Home, and Trails.
6. The Stuhr Center Advisory Committee would review senior programs for the Stuhr Center and other facilities in the Park District.
7. The Aquatics Advisory Committee would move the aquatic clubs from the Advisory Committee to a new Aquatic Club Steering Committee. This committee would meet quarterly or as needed. The Superintendent of Aquatics would be the ex-officio staff representative on this committee. The Aquatics Advisory Committee would continue to function with members representing the various Park District swim centers.

8. The Athletic Center Advisory Committee would encompass all sports offered in the Park District, including tennis. The committee would have a new youth and tennis representative. A proposed name for this group was "Sports Advisory Committee".
9. The Park District should consider forming task forces in the following areas as needed: Cultural Arts and Special Events, and Youth Services.
10. Make the Challenge Grant Program equitable for all Advisory Committees.

**Staff Perspective - Broad-based Advisory Committees and Friends Groups**

Based on discussions with Management and previous input received from members of the Board of Directors, it is staff's perspective that in order to provide balanced, comprehensive guidance to the Park District now and in the future as indicated in the Comprehensive Plan, Advisory Committees may need to be further restructured and refined.

Restructured broad-based Advisory Committees could be formed from existing committees, offering members the opportunity to transition to the new broad-based committees or form Friends Groups that focus on a specific facility or purpose, such as fundraising.

Broad-based committees would gather input from the public and advise the Park District on programs and activities, and assist with the follow-through in the Comprehensive Planning process.

Currently, passive park users are not represented on any Advisory Committee. The formation of a Parks Advisory Committee with geographic representation would provide the Park District with important information and input.

Combining the Nature Park Advisory Committee with Cooper Mountain Nature Park and other Park District natural areas to form a Natural Resources Advisory Committee would provide complete cohesive coverage of all natural resource areas and environmental education programs. The current Nature Park Advisory Committee is not interested in a broad-based committee at this time. The Nature Park Advisory Committee members would have the option to transition to the new Natural Resources Advisory Committee or form a Nature Park Friends Group.

Combining the Advisory Committees of the three community recreation centers (Cedar Hills, Garden Home and Conestoga) into a Recreation Advisory Committee would create a broader scope and provide opportunities for creative programming and sharing of information and resources. A percentage of existing members on the three community recreation center committees would have the option to transition to the Recreation Advisory Committee, or form Friends Groups for their respective facilities.

Retaining the Stuhr Center Advisory Committee is important for senior input. Broadening the scope of this existing committee to also look at all Park District senior programs would provide additional benefit. Enlarging this committee's membership should be considered in order to gain additional perspectives.

The Jenkins Estate Advisory Committee currently reviews all Park District historic properties, including the John Quincy Adams Young House and the Fanno House. Retention of this committee provides coverage for the Park District's historic sites.

The Trails Advisory Committee provides broad geographic and agency representation for Park District trails. This committee is an important resource as the District continues to implement the Trails Master Plan.

The Aquatics Advisory Committee and Sports Advisory Committee (former Athletic Center Advisory Committee) as proposed by the Advisory Committee Task Force, provide important information and guidance to the Park District. The Aquatics Advisory Committee may consider having a representative on the Aquatic Clubs Steering Committee.

Consideration could also be given to a youth representative on each of the Advisory Committees.

### **Transition**

Existing Advisory Committees would transition into the recommended broad-based Advisory Committees in October 2009. Positions for the new committees would be advertised beginning in July. A percentage of current committee members would be eligible to transfer or apply for the new committees. Friends Groups could be formed from existing Advisory Committee members and/or other interested individuals.

### **Challenge Grant Program**

Broad-based Advisory Committees would be eligible to utilize the Challenge Grant program for projects and be allowed to use grant money or volunteer time as a match for the Challenge Grant program. Friends Groups would also be able to apply for Challenge Grants, working through the broad-based Advisory Committees. Existing Advisory Committee funds would be retained by the appropriate broad-based Advisory Committee, or Friends Group if one is formed, to be used specifically for the facility or program that raised the funds.

### **Summary of Staff Perspective**

The nine existing Advisory Committees are:

- Aquatics Advisory Committee
- Athletic Center Advisory Committee
- Cedar Hills Advisory Committee
- Conestoga Advisory Committee
- Elsie Stuhr Center Advisory Committee
- Garden Home Advisory Committee
- Jenkins Estate Advisory Committee
- Nature Park Advisory Committee
- Trails Advisory Committee

Staff recommends transitioning the existing Advisory Committees into broad-based committees that would gather input from the public and advise on Park District programs and activities. They would also assist with follow-through in the Comprehensive Planning process and continue to utilize the Challenge Grant program for projects.

The eight broad-based Advisory Committees would be:

- Aquatics Advisory Committee
- Parks Advisory Committee



- Elsie Stuhr Center (Senior Adult Services) Advisory Committee
- Historic Facilities Advisory Committee
- Natural Resources Advisory Committee
- Recreation Advisory Committee
- Sports Advisory Committee
- Trails Advisory Committee

Please find attached a chart reflecting the staff recommended Advisory Committee structure transition.

Friends Groups could be formed to focus on fund raising for a specific facility. Charge details will need to be developed acknowledging logistics of membership and other items to be addressed. The intent should also be noted that Friends Groups would not be appointed by the Board of Directors and thereby would not be formerly attached to the Board. Friends Groups may include:

- Cedar Hills Friends Group
- Conestoga Friends Group
- Garden Home Friends Group
- Nature Park Friends Group

**Next Steps**

Following Board of Directors input at the June 22, 2009 Board meeting, staff will refine the recommendations, including Committee and Friends Group “Charge” templates. The Advisory Committee Task Force will reconvene if needed and it will be staff’s intent to present final recommendations to the Board of Directors at their July/August meeting.



# THPRD Advisory Committee Structure

## ATTACHMENT C

Existing THPRD Advisory Committees	Broad-Based Advisory Committees	Potential Friends Groups/ Steering Committees
Athletic Center Advisory Committee	Sports Advisory Committee	
Aquatics Advisory Committee	Aquatics Advisory Committee	Aquatic Clubs Steering Committee
Cedar Hills Recreation Center Advisory Committee	Recreation Advisory Committee	Friends of Cedar Hills Recreation Center
Conestoga Recreation & Aquatic Center Advisory Committee		Friends of Conestoga Recreation & Aquatic Center
Garden Home Recreation Center Advisory Committee		Friends of Garden Home Recreation Center
Elsie Stuhr Center Advisory Committee	Elsie Stuhr Center Advisory Committee	
Jenkins Estate Advisory Committee	Historic Facilities Advisory Committee	
Nature Park Advisory Committee	Natural Resources Advisory Committee	Friends of the Nature Park
Trails Advisory Committee	Trails Advisory Committee	
	Parks Advisory Committee	

# TUALATIN HILLS PARK & RECREATION DISTRICT



## ADVISORY COMMITTEE BY-LAWS/GUIDELINES TEMPLATE

The Tualatin Hills Park & Recreation District Board of Directors has given members of the \_\_\_\_\_ Advisory Committee the following charge:

The purpose of the Advisory Committee is to receive public input and offer suggestions or recommendations regarding the operation of the \_\_\_\_\_ to Tualatin Hills Park & Recreation District.

In pursuit of the above charge, members of the \_\_\_\_\_ Advisory Committee will be guided by the following by-laws/guidelines.

- The Advisory Committee shall consist of 7-12 members who reside within Park District boundaries selected from a review of applications by the Tualatin Hills Park & Recreation District Board of Directors. Permanent members include the Tualatin Hills Park & Recreation District Superintendent of \_\_\_\_\_, and may include Center Supervisors.
- Officers will include Chairperson, Vice Chairperson and Secretary. These positions shall be elected by the Committee members and will serve two-year terms.
- Terms of membership shall be two-years with membership transfer to occur in August. \_\_\_\_\_ of the \_\_\_\_\_ original members shall choose to terminate their membership during odd years, and the remaining original members shall terminate their membership during even years. Members may serve additional terms upon Park District Board of Director approval.
- Any member of the Advisory Committee not wishing to complete his/her full term shall notify the Committee in writing to allow adequate time to find a suitable replacement. The Park District Board of Directors will approve replacement member(s).
- Meetings shall be scheduled on a minimum of a quarterly basis. Failure to meet on a minimum basis is subject to review by the Park District's Board of Directors.
- Any member who does not attend three or more regularly scheduled meetings in a given year may be asked to present to the Advisory Committee in writing just cause of such absence. Members of the Advisory Committee shall decide if any action is necessary. If the Chairperson recommends removal from the Committee, the Park District Board of Directors shall make the final decision.
- Members of the Committee shall be available to assist at special functions, and upon request, speak to the public to help maintain contact with the community at large.
- Any fundraising performed by the Advisory Committee shall be in compliance with all state and local laws. All funds shall be used to better the programs or facilities of the \_\_\_\_\_. Funds shall be secured in the Tualatin Hills Park Foundation.
- All Advisory Committee action shall be in accordance to and consistent with Tualatin Hills Park & Recreation District policy and procedures.
- Only community Advisory Committee members shall have voting privileges with regard to Committee action.
- THPRD Superintendents and Center Supervisors shall be non-voting members, and their presence will not constitute a quorum.



## **ADVISORY COMMITTEES SCOPE OF WORK**

### **Natural Resources Advisory Committee**

The Natural Resources Advisory Committee will advise on the management of natural resource areas, environmental education, and trails in natural areas within THPRD including the Tualatin Hills Nature Park and the Cooper Mountain Nature Park.

### **Sports Advisory Committee**

The Sports Advisory Committee will advise on the operation of athletic fields, sports programs, (including affiliated groups), the Tualatin Hills Tennis Center and outlying tennis courts, and other sports venues within THPRD.

### **Aquatics Advisory Committee**

The Aquatics Advisory Committee will advise on the operation and development of classes, programs, and special events for the eight swim centers within THPRD.

### **Recreation Advisory Committee**

The Recreation Advisory Committee will advise on the operation and development of classes, programs, and special events for the Cedar Hills Recreation Center, Garden Home Recreation Center and Conestoga Recreation & Aquatic Center (dry operations only).

### **Elsie Stuhr Center Advisory Committee**

The Elsie Stuhr Center Advisory Committee will advise on the operation and the development of classes, programs and special events for seniors at the Elsie Stuhr Center, and for like senior programs at other facilities within THPRD.

### **Historic Facilities**

The Historic Facilities Advisory Committee will advise on the operation and development of programs, special events, improvements, and interpretive and education programs for the facilities and grounds for the Jenkins Estate, John Quincy Adams Young House and the Fanno Farmhouse.

### **Trails Advisory Committee**

The Trails Advisory Committee will utilize the Trails Master Plan to advise for the advocacy, planning, connection, development, public outreach, and management of all trail systems owned and managed by THPRD.

### **Parks Advisory Committee**

The Parks Advisory Committee will look at issues related to use, management and operation and development of parks within THPRD.

# TUALATIN HILLS PARK & RECREATION DISTRICT

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## FRIENDS OF THE JOHN QUINCY ADAMS YOUNG HOUSE

### Purpose

The purpose of the Friends of the John Quincy Adams Young House is to raise funds for the restoration and rehabilitation of the John Quincy Adams Young House.

- The Friends shall be open to any individual with an interest in the restoration and rehabilitation of the John Quincy Adams Young House.
- Officers of the Friends shall be Chairperson, Vice-Chairperson and Secretary. The Friends, at their first meeting, shall elect these positions.
- The Friends shall meet on a regular basis as determined by the Friends at their first meeting.
- Funds raised shall be secured in an account, which will be managed by the Tualatin Hills Park Foundation. All funds raised will be designated specifically for the restoration and rehabilitation of the John Quincy Adams Young House.
- Any fundraising activities performed by the Friends shall be in compliance with all state and local laws.
- The friends shall provide a quarterly report on their activities to the Tualatin Hills Park and Recreation District.



[8C]

## MEMO

**DATE:** September 17, 2009  
**TO:** The Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** General Manager's Report for October 5, 2009

### **PARK(ing) Day**

PARK(ing) Day is an annual, one-day, global event where artists, activists, and citizens collaborate to temporarily transform metered parking spots into "PARK(ing)" spaces: temporary public parks. THPRD participated in this event on Saturday, September 19 by transforming two parking spaces along the edge of the Beaverton Farmers Market in downtown Beaverton into interim park space.

### **Concert in the Park Recap**

THPRD's 2009 Concert and Theatre in the Park summer performance series featured nine music shows and, for the first time, four dramatic plays. Total attendance for the series was about 7,500 patrons at 12 unique park sites. Weather presented a special challenge, forcing two concerts to be rescheduled (one due to wet conditions, the other due to heat). Even so, enthusiasm for the series was high, as evidenced by hundreds of die-hard fans sitting through continuous light rain for two hours as Curtis Salgado performed August 11 at Carolwood Park. Information about the District was made available at every series event, and THPRD's Nature Mobile, Rec Mobile and Community Schools Program were there to provide patrons with games, activities and information about local resources. Volunteers again played an integral role in the success of the series. Nearly 65 volunteers, working in teams or as individuals, provided 795 hours of time valued at more than \$16,000. The series also provided a positive venue for more than two dozen businesses, agencies and other partners to show their community support.

### **Aging Facilities Study**

Despite multiple contacts, staff has been unsuccessful in efforts to locate a consultant who is able to conduct a comprehensive Aging Facilities Study for the District. Staff has researched a comparable study done by the Portland Public School District and we believe we can apply much of their methodology to our study. Under their methodology, existing facilities were assessed against a standard for facility needs to meet their educational purpose. When the cost to upgrade an existing facility exceeded a certain percentage of the cost to replace the facility, that facility was deemed expendable. The challenge we have in applying this approach is that schools have a fairly easily defined facility standard whereas recreational facilities do not.

With the current work on structural upgrades and energy efficiency upgrades to our facilities, there are only a few District facilities that are of concern for future needs and investment. As

such, the current concept is to contract with an architecture firm to see if an "ideal" recreation center could be conceptualized along with the cost to build such a structure. With this template determined, we could compare our older facilities to develop a list of what work would need to be done to conform the current structure to the "ideal" template. The District would then need to determine its own acceptable repair versus replace percentage.

We are also exploring the use of a pricing tool available on-line through Design Cost Data that was recommended by Peter Foster, Planning as a starting point to explore the cost to build a new "ideal" recreation facility.

### **Mid-Block Trail Crossings Update**

In the General Manager's report for your May meeting, it was noted that staff intended to prepare a position paper addressing the issue of trails crossing major streets at mid-block locations. At that time, staff hoped to have a draft position paper for your consideration at your August meeting. Due to the time constraints, staff now intends to work with the Trails Advisory Committee (TAC) to prepare a review draft in advance of your November meeting. The TAC will review the draft at their October meeting.

Despite the delay in drafting the position paper, there is progress to report on this issue. Using funds from a State Transportation Growth Management grant, Washington County had a consulting firm, Parametrix, prepare proposed criteria for evaluating whether to allow mid-block trail crossings and how they might be designed to fit different situations. Staff and the TAC reviewed the draft criteria and provided comments to County staff in June. County staff involved with the project met with the TAC at their September meeting to discuss the project's status. Hal Bergsma and Steve Gulgren also attended. Although the TAC and THPRD staff had some questions and concerns about the proposed criteria, support was expressed for the idea of establishing review criteria. According to County staff, the final consultant report and recommendations should be completed soon and then the Washington County Board of Commissioners will be asked to approve the proposed mid-block crossings review process and criteria. Staff will continue to work with County staff on this matter.

### **North Bethany Parks/Open Space Working Group Meeting**

On September 11, 2009, staff convened a meeting at the Nature Park of developer and property owner representatives as well as representatives of Washington County and Clean Water Services to discuss acquisition and development of parks and open space in the North Bethany urban growth boundary expansion area. The agenda included highlighting THPRD and other concerns about the process (several of which are being addressed by Washington County) and then discussing possible solutions including other sources of funding and phasing. At the end, participants generally viewed the meeting as productive. Staff will continue to work with the other parties as the North Bethany planning process continues, focusing on implementation issues.

### **The Intertwine**

I have, along with key staff, been meeting with other community members to further initiate The Intertwine program. The Board will recall that this group includes public agencies, private businesses and citizen groups with the common goal of creating an "ever growing network of integrated parks, trails and natural areas that will one day soon be the world's greatest system of its kind."

Currently, we are finalizing a structure and organizational format for the group. As a part of a preliminary conceptual look at how the organization might look, conversation has focused on a core leadership group that would include park and recreation directors, like myself, corporate leaders, and representatives of citizen groups. While nothing is finalized, I believe this will be a good opportunity for relationship building with the goal of future public and private partnerships involving the Park District and other entities.

Recently an Intertwine website went live and can be found at [www.theintertwine.org](http://www.theintertwine.org). I would encourage you to visit the site to learn more about the Intertwine.

We recently received a request from the Intertwine to send a letter to our Congressional delegation for more federal funding for more programs like this. I will have a copy of the request placed at your seats at your meeting for your review and consideration. It will be my recommendation that we send such a letter.

### **Measure 66 Re-authorization**

As the Board is aware, Oregon voters in 1998 approved Ballot Measure 66 which dedicated 15% of net Lottery profits to go to support parks, open space, natural areas, salmon, habitat enhancement and outdoor recreation. Of the 15%, 7 ½ % was designated to go to parks, recreation and open space (to be managed by the Oregon Parks and Recreation Department [OPRD]) and 7 ½ % was designated to go to salmon recovery, wildlife habitat enhancement and natural area restoration and enhancement. This measure helped create the Local Government Grant Program that is administered by OPRD and has been a benefit to local park providers including our Park District.

The measure is scheduled to sunset in 2014 unless it is re-authorized by the voters. Along with key staff, I have been an active participant in meetings regarding placing a permanent constitutional re-authorization of the Measure on the November 2010 ballot. This effort is being lead by The Trust for Public Land, The Nature Conservancy and The Defenders of Wildlife. At this time, both the Oregon Recreation and Park Association and The Intertwine Coalition have been active participants in the discussions, which have included staff and myself. It is anticipated that an initial signature gathering will begin this month with Measure language going to the Secretary of State's office for approval in January. I will keep the Board informed as to the progress of this effort as time goes on.

### **NRPA Urban Park Summit**

The National Recreation and Park Association (NRPA) hosted an invitation-only "Urban Park Summit" on September 22, 2009; in Washington, D.C. The purpose of the meeting was to increase awareness of the needs of urban parks, and to explore the potential for new or revitalized legislation that can provide funding to urban parks. Invitees included key federal officials from the White House, representatives of cabinet level agencies, several city mayors, Members of Congress, and a core group of urban directors. As the Board is aware, I attended the Summit as a part of the core group of Urban Directors.

### **January Board of Directors Meeting**

Due to the timing of the holidays, it is recommended that the January Board of Directors meeting be held on Monday, January 11, 2010.





[9A]

## MEMO

**DATE:** September 29, 2009  
**TO:** Doug Menke, General Manager  
**FROM:** Jim McElhinny, Director of Park & Recreational Services

**RE:** Athletic Fields Inventory

Attached please find the Athletic Field Inventory Overview that was provided to the Board of Directors via e-mail on July 20, 2009. This overview was in response to a Board request for additional information from their July 13, 2009 meeting.

Scott Brucker, Superintendent of Sports, will be at the Board of Directors October 5, 2009 meeting to provide the Board with an update of the Inventory Overview to reflect the current status of fields for the Boards information.

### Action Requested

No action requested. Board information only.



Administration Office  
503/645-6433  
Fax 503/629-6301

## MEMO

**DATE:** July 20, 2009  
**TO:** Jim McElhinny, Director of Park and Recreational Services  
**FROM:** Scott Brucker, Superintendent of Sports

**RE:** **Athletic Fields Inventory Overview**

Annually staff inventories athletic fields that are available for use in the coming year and identifies those fields that are considered out of play. The inventory of out of play fields provides a current and on-going list of athletic fields that are not available for use in a particular season or for a particular sport. This inventory assists with updating current available field hours by season and sport for the allocation process with Park District programs and affiliated user groups.

The term "out of play" denotes the loss of available hours necessary to be made up through scheduling changes, allocation changes or field use changes. Not all of the listed fields will be out of play for an entire year; some will be out of play for only one sport season, while others will be out of play for an entire year or lost indefinitely. The reasons for a field being listed as out of play can be as simple as a turf renovation project (McKinley Elementary School), as difficult to overcome as a portable classroom placement (Chehalem Elementary School), or a school expansion eliminating use of fields permanently (Hiteon Elementary School).

- ❑ **FY 2006-07 Number of Fields Available: 300**
  - During FY 2006-07, the Park District maintained an inventory of 300 athletic fields (173 football/soccer/lacrosse fields and 127 baseball/softball fields), the majority of them being multiple use sites with overlapping fields.
- ❑ **Current Number of Fields Available To-Date: 266**
  - As of July 1, 2009, there are 34 individual athletic fields that are out of play from the FY 2006-07 inventory.
  - Since FY 2006-07, 11 fields have been permanently lost due to school and related facility expansions. (Examples: C.E. Mason School, Barnes, Hiteon and Raleigh Hills Elementary Schools, and church sites St. Pius and St. Cecilia.

- 23 fields are currently listed as out of play that have the potential to return to the available inventory for allocation and use.
  - 8 fields are expected to return to the inventory of available fields during FY 2009-10.
  - 5 fields are expected to return to the inventory of available fields during FY 2010-11.
  - It is unknown if or when the 10 remaining out of play fields (due to portable classroom placement) will return to the inventory of available fields.
- **FY 2010-11 Number of Fields Expected to be Available: 279**
  - Staff anticipates an available inventory of 279 fields by the end of FY 2010-11, a net loss of 21 fields during the five-year period between FY 2006-07 and FY 2010-11.



## Management Report to the Board October 5, 2009

### Administration

*Hal Bergsma, Director of Planning*

*Jessica Collins, Executive Assistant*

*Keith Hobson, Director of Business & Facilities*

*Jim McElhinny, Director of Park & Recreational Services*

*Bob Wayt, Director of Communications & Development*

1. Fall registration kicked off on Saturday, September 12, with solid results. Class enrollment was up slightly this fall compared to early returns from a year ago, including a 2 percent increase in online participation. Nearly 19,500 class slots were filled over the first four days of registration this year, compared to 18,120 in 2008. Total revenue increased by more than \$20,000 – from \$652,351 in 2008 to \$672,588 in 2009.
2. In recognition of the growing Latino community within Park District boundaries, THPRD has hired a bilingual office tech to assist Spanish speakers. Kylie Bayer, an eight-year District employee, is now working at the Administration Office. In addition to bilingual service, one of her key responsibilities is to administer the Family Assistance Program.
3. The Fall 2009 District Newsletter has been sent out to residents across the District. A message from General Manager Doug Menke headlined the newsletter. His message focused on the benefits of ending direct-mail delivery of future winter-spring and fall activities guides beginning with the Winter-Spring 2010 edition. The newsletter also provided five helpful tips for those wanting to get more out of their experience with THPRD, a story on the Greenway Park restoration project, a bond measure update and a look at some interesting classes available at Cooper Mountain this fall. Finally, there was an update on THPRD's new Nature Mobile and Community Schools programs.

### Aquatics

*Sharon Hoffmeister, Superintendent of Aquatic Program Services*

1. The Aquatics Department is releasing our new Learn To Swim program this Fall. The American Red Cross has updated its Water Safety Instructor program. All Park District swim instructors have been recertified to the new course. The Aquatics Department staff have developed new skill progression levels to coincide with the new Water Safety Instructor Program. All staff have been through training for the new skill progressions prior to the start of fall classes.

2. The Beaverton Staff Talent Show (on August 27) was another great success. We had 150 spectators at the daytime show and 110 spectators at the evening show. We collected 410 pounds of food and \$50 in cash donations for the Washington County Food Bank. Thirty staff members participated in this year's event.
3. The Aquatic Center will be hosting two more Dive-In Movie Nights this year. The first one is scheduled for Friday, October 30 featuring *Jaws*. Coming up December 18, the Dive-in Movie featured will be *Polar Express*. These should be great fun for everyone!

### **Maintenance**

*Dave Chrisman, Superintendent of Maintenance Operations*

1. Athletic fields staff recently attended the International Northwest Parks and Recreation Conference in Tacoma, Washington. THPRD will host this conference in Beaverton, in September 2010. Most delegates work in the operations side of parks and recreation and are from Washington, Oregon, Idaho and British Columbia.
2. Staff recently acquired a synthetic turf magnet, used to sweep and remove foreign debris from the synthetic athletic fields. Staff were surprised with the amount of bobby pins, earrings, cleats and other objects that were collected during the first sweep. Staff will make this a regular operation on all of our synthetic fields. The magnet is pulled behind a utility vehicle and can be easily transported between fields.
3. Parks crews are entering the final weeks of the mowing season. As mowing winds down for the season, staff will transition to leaf collection, pruning, landscape maintenance and other repair projects. Staff will also decommission and winterize irrigation systems and drinking fountains prior to the winter season.
4. During the summer, staff made significant progress collecting, organizing and creating master sets of plans and drawings for all buildings. This has been an ongoing process during recent years. With the assistance of a summer intern and the Planning & Development Department, master drawings are now complete and under print for all building sites. Staff will continue with this effort for all park sites and are revising our internal controls for filing, updating and accessing all building drawings.

### **Natural Resources & Trails Management**

*Bruce Barbarasch, Superintendent of Natural Resources & Trails Management*

1. Bug Fest. The Interpretive Center's annual celebration of invertebrates was a huge success on August 29. More than 950 people caught bugs, enjoyed art projects, or studied dragonflies, making this the largest event ever.
2. Bond Projects. Natural Resources staff have been working with Planning staff on land acquisition assessments as well as a wetland mitigation strategy for development projects.

3. Murrayhill Restoration. Staff treated blackberries in the first phase of the project and plan to begin planting this winter. Clearing of the second phase is planned to begin in October.
4. Volunteer Report. Three hundred thirty volunteers worked in six different parks over the last month, including Greenway, Morrison Woods, Summercrest, Pioneer, Murrayhill, and Tualatin Hills Nature Parks. They removed approximately 32 cubic yards of weeds, participated in the Tualatin Hills Nature Park Advisory Committee, Nature Education Programs, Park Watch, Eagle Scout projects or as AmeriCorps LINKS interns. Together our volunteers contributed approximately 3,000 hours of time, valued at approximately \$53,000.

### **Planning & Development**

*Steve Gulgren, Superintendent of Planning & Development*

1. Winkelman Park. The contractor has completed all of the major construction work relating to the temporary gravel parking lot project. Project close out and minor punch list items still need to be addressed and should be completed by the end of September or the first week of October. At that time, the project will be complete and the site will be open.
2. Progress Ridge Park/ODF&W Grant Application. The former quarry (now a lake) and Polygon project has been transferred to and has been maintained by the District now, for a couple of years. Staff has worked closely with Gramor Development over the past year or so to collaborate on an SDC project to further enhance the lake in conjunction with their development of adjacent property to the east and south. One component of the SDC project with Gramor stipulates, that they will be installing a 12' x 12' dock in the 12-acre lake for fishing and other water based recreational opportunities. Staff has re-applied for an Oregon Department of Fish & Wildlife (ODF&W) grant seeking funding for \$18,000 which would be combined with Gramor's dock project to install a larger dock, 10' x 30'. The ODF&W will review the grant applications at their quarterly meeting in mid-November and staff hopes to hear a positive response regarding the grant award by mid-December.

### **Programs & Special Activities**

*Lisa Novak, Superintendent of Programs & Special Activities*

1. Department staff coordinated Hike 'n' Bike – a Park Foundation fundraising event. Approximately 320 participants registered for walking and biking events including a 65-mile bike ride. Highlights included a lunch provided by sponsors, ice cream provided by sponsors, and musical entertainment. Almost \$10,000 was raised through sponsorship, registration fees and donations to benefit the planned Champions Too! Sports Field.
2. The Tennis Center air structures will be set up the week of September 28. Weather permitting; both structures will be operational by Friday afternoon, October 2.
3. New carpet was installed in the Tennis Center on August 31. All furniture has been washed and/or dusted.

4. The Stuhr Center's Annual Harvest Bazaar, held on September 11-12, was a huge success once again this year.
5. Camp Rivendale rentals at the Jenkins Estate remain high during the month of September, and Fanno House social rentals are up from last year. Jenkins Estate staff is busy preparing for Painter's Showcase October 9-12, and Spooktacular October 31.

### **Recreation**

*Eric Owens, Superintendent of Recreation*

1. Cedar Hills Recreation Center recently was certified as an Eco-Healthy Childcare Program. The program helps childcare settings be healthy, safe and green. The Oregon Environmental Council supports childcare providers to make simple choices that benefit the health and well being of all children in their care. The Council has a wealth of resources available to help maintain an Eco-Healthy facility.
2. The Rec Mobile concluded a very successful summer. Nearly 3,800 children participated in the summer drop-in program compared to approximately 1,600 in 2008. This increase was partly due to the addition of the new Rec Mobile that was a donation from Nike. Also, the partnership that was developed with the Beaverton School District to send the Rec Mobile to sites that offered the Federal lunch program had a significant positive impact on attendance figures.
3. The Community School Program is starting to gain momentum and will hopefully continue to grow as it progresses through the year. Staff has set up a number of new programs and hired new instructors. Currently, there are 17 classes with 286 participants enrolled. Staff continues to develop a very strong partnership with the five schools and has received outstanding support from Beaverton School District staff.

### **Security Operations**

*Mike Janin, Superintendent of Security Operations*

1. Security Operations staff met with the Beaverton School District Campus Safety Monitors at their kickoff meeting for the 2009-2010 school year on August 25. We discussed THPRD properties that are adjacent to Beaverton schools, THPRD Rules and Regulations, and the cooperative and joint efforts of the Park District and schools working together.
2. During September 14 through October 9, staff is swapping out all of our old Nextel phones throughout the District. Nextel is upgrading all 166 Nextel phones to a ("state of the art") rugged i580. All personnel and facilities that are assigned a Nextel phone will have each and every contact number. This is important to maintain a successful communication plan. Even better news, the swap out of the Nextel phones is at no cost to the District.

## **Sports**

*Scott Brucker, Superintendent of Sports*

1. Beaverton School District: Staff held the first joint work session with the Beaverton School District staff to develop an operational manual. Work sessions are planned each month with a targeted date of March 2010 to develop a draft manual ready for review.
2. Fields: Barnes Elementary School and Hiteon Elementary School athletic fields have been accepted by Park District staff, following school expansions by the Beaverton School District. The baseball fields at both sites will be playable in Spring 2010 and the soccer fields will be playable in Fall 2010. Both locations will be fully irrigated; however, the number of fields available at each site is less than prior to the school expansions.

## **Business Services**

*Cathy Brucker, Finance Manager*

*Nancy Hartman-Noye, Human Resources Manager*

*Mark Hokkanen, Risk and Contract Manager*

*Ann Mackiernan, Operations Analysis Manager*

*Phil Young, Information Services Manager*

1. The District's Energy Savings Performance Contractor, McKinstry, has begun work on the Project Development Plan and anticipates presenting their results to the Board of Directors at the November 2, 2009 meeting.
2. The Operations Analyst is assisting the park maintenance group in the development of a procedure to control and report chemical tracking of pesticides. This tracking is required for pesticide handling certification.
3. The District is engaging with a commercial real estate firm, Colliers International, to identify a new Maintenance Operations facility or potential land to support the construction of the facility. This will be a more active level of acquisition activity from the previous years, and is based on the Board's previous approval to pursue this action based on the recommendations noted in the Maintenance Facility Relocation Analysis. The agreement with Collier International will be an exclusive agreement, but provides the District the right to terminate at any time.
4. A professional level training component has been added to the existing training line-up for supervisory level employees. In response to the results of the team development survey conducted earlier this year and skill development needs identified by the Management Team, this year's series will focus on enhancing workplace communications. Six supervisor training sessions have been scheduled October- December. Areas of concentration will include: enhancing verbal and written communication, conflict resolution, and performance management tips for coaching and motivating staff. General training sessions, for all staff, will resume February 2010.
5. The District's audit firm, Talbot, Korvola and Warwick, has completed the interim fieldwork for the close of the 2008/09 fiscal year. The audit team worked with



District staff to fully test the financial internal controls, and ensure systems and procedures are adequate to safeguard the District's assets. The auditors will be returning for final fieldwork in October, with reports available to the Board by December.

6. Information Services staff has completed the conversion of the THPRD phone system to Integra from Verizon. The final lines were moved on August 18. The new phone lines worked perfectly on the opening day of Fall Registration, September 12.
7. In-District Fall Registration opened on September 12. Information Services staff has spent a considerable amount of time since Summer registration working on making our public web site as fast as possible. All the performance data from registration day showed that the public web site was more than capable of handling the load that was put on it. The speed improvements also improved phone in registration. With the computer system working faster, the operators were able to process 100 more invoices in the first two hours.

### Calendar of Upcoming Meetings & Events

<b>October</b>						
<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				<b>1</b> <small>Aquatics Advisory Committee Meeting 7pm Dryland</small>	<b>2</b>	<b>3</b> <small>Native Plant Sale @ Nature Park</small>
<b>4</b>	<b>5</b> <small>BOARD MEETING</small>	<b>6</b>	<b>7</b>	<b>8</b> <small>Painters Showcase @ Jenkins Estate Nature Park Advisory Committee Meeting 7pm</small>	<b>9</b> <small>Painters Showcase @ Jenkins Estate</small>	<b>10</b> <small>Painters Showcase @ Jenkins Estate</small>
<b>11</b> <small>Painters Showcase @ Jenkins Estate</small>	<b>12</b> <small>Stuhr Center Advisory Committee Meeting 10am</small>	<b>13</b>	<b>14</b> <small>Garden Home RC Advisory Committee Meeting 10:30am</small>	<b>15</b> <small>Athletic Center Advisory Committee Meeting 4:30pm Cedar Hills RC Advisory Committee Meeting 6pm</small>	<b>16</b> <small>Tualatin Hills Swim Club Fall Open Meet @ Aquatic Center (600 ppl)</small>	<b>17</b> <small>Tualatin Hills Swim Club Fall Open Meet @ Aquatic Center (600 ppl) Fall Festival @ Cedar Hills Recreation Center</small>
<b>18</b> <small>Tualatin Hills Swim Club Fall Open Meet @ Aquatic Center (600 ppl) Cedar Mill Cider Festival @ JQAY House</small>	<b>19</b>	<b>20</b> <small>Conestoga Advisory Committee Meeting 7pm Trails Advisory Committee Meeting 7pm @ Stuhr Center Jenkins Estate Advisory Committee Meeting 1pm</small>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b> <small>October Moon Festival @ Garden Home Recreation Center</small>
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b> <small>Pumpkin Fest @ Conestoga Dive-In Movie @ Aquatic Center</small>	<b>31</b> <small>Spooktacular @ Jenkins Estate</small>

\* Please note that only athletic events expecting 500 or more attendees are listed \*

# November

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b>	<b>2</b> BOARD MEETING	<b>3</b>	<b>4</b>	<b>5</b> Aquatics Advisory Committee Meeting 7pm Dryland	<b>6</b>	<b>7</b> Newt Day @ Nature Park
<b>8</b>	<b>9</b> Stuhr Center Advisory Committee Meeting 10am	<b>10</b>	<b>11</b> HOLIDAY Garden Home RC Advisory Committee Meeting 10:30am	<b>12</b> Nature Park Advisory Committee Meeting 7pm	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b> Conestoga Advisory Committee Meeting 7pm Trails Advisory Committee Meeting 7pm @ Stuhr Center Jenkins Estate Advisory Committee Meeting 1pm	<b>18</b>	<b>19</b> Athletic Center Advisory Committee Meeting 4:30pm Cedar Hills RC Advisory Committee Meeting 6pm	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b> HOLIDAY	<b>27</b> HOLIDAY	<b>28</b>
<b>29</b>	<b>30</b>					

2009

\* Please note that only athletic events expecting 500 or more attendees are listed \*

# December

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<b>1</b>	<b>2</b> Jenkins Estate Holiday Tea	<b>3</b> Aquatics Advisory Committee Meeting 7pm Dryland	<b>4</b>	<b>5</b> Jenkins Estate Holiday Tea
<b>6</b> Holiday Bazaar @ Garden Home RC	<b>7</b> BOARD MEETING	<b>8</b> Jenkins Estate Holiday Tea	<b>9</b> Garden Home RC Advisory Committee Meeting 10:30am	<b>10</b> Nature Park Advisory Committee Meeting 7pm	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b> Stuhr Center Advisory Committee Meeting 10am	<b>15</b> Conestoga Advisory Committee Meeting 7pm Trails Advisory Committee Meeting 7pm @ Stuhr Center Jenkins Estate Advisory Committee Meeting 1pm	<b>16</b>	<b>17</b> Athletic Center Advisory Committee Meeting 4:30pm Cedar Hills RC Advisory Committee Meeting 6pm	<b>18</b> USTA/PNW Challenger Tourn. @ Tennis Center (500 ppl) Dive-In Movie @ Aquatic Center	<b>19</b> USTA/PNW Challenger Tourn. @ Tennis Center (500 ppl)
<b>20</b> USTA/PNW Challenger Tourn. @ Tennis Center (500 ppl)	<b>21</b> USTA/PNW Challenger Tourn. @ Tennis Center (500 ppl)	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b> HOLIDAY	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>		

2009

\* Please note that only athletic events expecting 500 or more attendees are listed \*

**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 07/31/09**

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>GENERAL FUND</b>													
<b>CAPITAL OUTLAY DIVISION</b>													
<b>CARRY FORWARD PROJECTS</b>													
Off-leash Dog Park Construction	15,000	15,000	35,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Land Acquisition- Jenkins Estate Right of Way	90,000	90,000	-	90,000	90,000	-	-	90,000	Budget	90,000	90,000	-	-
John Quincy Adams Young House Renovation	100,000	5,000	-	100,000	5,000	85,687	-	5,000	Budget	90,687	5,000	9,313	-
Stuhr Center- Bequest Funded Project	75,000	63,000	-	75,000	63,000	6,443	-	63,000	Budget	69,443	63,000	5,557	-
GIS Development	40,000	35,362	(4,492)	35,508	30,870	7,036	-	30,870	Budget	37,906	30,870	(2,398)	-
Server Replacement	-	-	4,492	4,492	4,492	-	-	4,492	Award	4,492	4,492	-	-
Board/Conference Room-Audio	8,000	6,500	-	8,000	6,500	1,073	-	6,500	Budget	7,573	6,500	427	-
Software Upgrades	25,000	25,000	-	25,000	25,000	6,420	-	25,000	Budget	31,420	25,000	(6,420)	-
Challenge Grant Competitive Fund	30,000	30,000	-	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-	-
John Marty Park Community Garden	14,750	5,700	2,000	16,750	7,700	15,016	-	7,700	Budget	22,716	7,700	(5,966)	-
HMT Administration Center Front Office Remodel	15,000	5,530	70,000	85,000	75,530	7,576	-	75,530	Budget	83,106	75,530	1,894	-
BMX Park Maintenance	3,000	3,000	-	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Performance Contract Energy Efficiency Improvements	14,500	14,500	-	14,500	14,500	-	-	14,500	Budget	14,500	14,500	-	-
Barnes School Field Irrigation Restoration	35,000	35,000	-	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
Tennis Center Roof Overlay Panels	20,000	14,500	-	20,000	14,500	5,500	-	14,500	Budget	20,000	14,500	-	-
Conestoga Recreation & Aquatic Center Rewire Underwater	47,000	46,406	-	47,000	46,406	4,447	-	46,406	Budget	50,853	46,406	(3,853)	-
Athletic Field Turf Renovation	100,000	95,000	-	100,000	95,000	3,244	-	95,000	Budget	98,244	95,000	1,756	-
Tennis Court Resurface/Overlay	67,490	67,490	-	67,490	67,490	67,488	-	-	Complete	67,488	-	2	67,490
Large Rotary Mower	50,000	50,000	36,000	86,000	86,000	-	82,293	-	Complete	82,293	82,293	3,707	3,707
<b>TOTAL CARRYOVER PROJECTS</b>	<b>749,740</b>	<b>606,988</b>	<b>143,000</b>	<b>892,740</b>	<b>749,988</b>	<b>209,930</b>	<b>82,293</b>	<b>596,498</b>		<b>888,721</b>	<b>678,791</b>	<b>4,019</b>	<b>71,197</b>
<b>ATHLETIC FACILITY REPLACEMENT</b>													
Resurface Tennis Courts (5 Sites)			90,307	90,307	90,307	-	90,308	-	Complete	90,308	90,308	(1)	(1)
Long Jump Court Resurface			2,000	2,000	2,000	-	1,998	-	Complete	1,998	1,998	2	2
Athletic Facility Fence Repair			8,300	8,300	8,300	-	-	8,300	Budget	8,300	8,300	-	-
Baseball/Softball Backstop Replacement (1 Site)			3,456	3,456	3,456	-	-	3,456	Budget	3,456	3,456	-	-
Basketball Asphalt Pads (2 Sites)			16,000	16,000	16,000	-	6,392	6,764	Budget	13,156	13,156	2,844	2,844
Install Bleacher Backs & Rails			6,600	6,600	6,600	-	-	6,600	Budget	6,600	6,600	-	-
Athletic Field Lamps & Ballasts			16,500	16,500	16,500	-	-	16,500	Budget	16,500	16,500	-	-
Garden Home Recreation Center Weight Room Equipment			9,000	9,000	9,000	-	3,199	5,801	Budget	9,000	9,000	-	-
<b>TOTAL ATHLETIC FACILITY REPLACEMENT</b>			<b>152,163</b>	<b>152,163</b>	<b>152,163</b>	<b>-</b>	<b>101,897</b>	<b>47,421</b>		<b>149,318</b>	<b>149,318</b>	<b>2,845</b>	<b>2,845</b>
<b>ATHLETIC FACILITY IMPROVEMENT</b>													
Baseball/Softball Field Netting (various sites)			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Synthetic Turf Magnet			3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-	-
Lost Park Water Meter			10,000	10,000	10,000	-	9,127	-	Complete	9,127	9,127	873	873
Sunset Park Asphalt & Drainage Improvement			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Garden Home Park Drainage Completion			50,171	50,171	50,171	-	364	49,807	Budget	50,171	50,171	-	-
PCC Recreation Complex Boomless Spray System Support			3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-	-
Cedar Hills Recreation Center Volleyball Standards			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
<b>TOTAL ATHLETIC FACILITY IMPROVEMENT</b>			<b>80,671</b>	<b>80,671</b>	<b>80,671</b>	<b>-</b>	<b>9,491</b>	<b>70,307</b>		<b>79,798</b>	<b>79,798</b>	<b>873</b>	<b>873</b>
<b>PARK AND TRAIL REPLACEMENTS</b>													
Drinking Fountains (3 Sites)			19,000	19,000	19,000	-	-	19,000	Budget	19,000	19,000	-	-
Irrigation (3 Sites)			70,000	70,000	70,000	-	11,016	58,984	Budget	70,000	70,000	-	-
Signage (Signage Master Plan Project)			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Fanno Farm House Fence Replacement			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Forest Hills Park Tables & Benches			1,810	1,810	1,810	-	-	1,810	Budget	1,810	1,810	-	-
Jenkins Estate Well & Stable Septic System			28,000	28,000	28,000	-	-	28,000	Budget	28,000	28,000	-	-
Concrete Sidewalk Repair (11 Sites)			87,500	87,500	87,500	-	-	87,500	Budget	87,500	87,500	-	-
Asphalt Path Replacement & Repair (11 Sites)			177,000	177,000	177,000	-	-	177,000	Budget	177,000	177,000	-	-
Waterhouse Bridge Repair			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
Hiteon Park Play Structure			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
<b>TOTAL PARK AND TRAIL REPLACEMENTS</b>			<b>538,310</b>	<b>538,310</b>	<b>538,310</b>	<b>-</b>	<b>11,016</b>	<b>527,294</b>		<b>538,310</b>	<b>538,310</b>	<b>-</b>	<b>-</b>

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b><u>PARK AND TRAIL IMPROVEMENTS</u></b>													
Memorial Benches			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
Bethany Lake Community Garden Expansion			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Future Community Garden			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
RTP Grant - Fanno Creek Trail Bridge			48,000	48,000	48,000	-	-	48,000	Budget	48,000	48,000	-	-
MTIP Grant - Fanno Creek Trail/Hall Crossing			359,000	359,000	359,000	-	-	359,000	Budget	359,000	359,000	-	-
LGGP Grant - PCC Recreation Complex Restrooms			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
<b>TOTAL PARK AND TRAIL IMPROVEMENTS</b>			<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>-</b>	<b>-</b>	<b>500,000</b>		<b>500,000</b>	<b>500,000</b>	<b>-</b>	<b>-</b>
<b><u>CHALLENGE GRANTS</u></b>													
Challenge Grants			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
<b>TOTAL CHALLENGE GRANTS</b>			<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>-</b>	<b>-</b>	<b>75,000</b>		<b>75,000</b>	<b>75,000</b>	<b>-</b>	<b>-</b>
<b><u>BUILDING REPLACEMENTS</u></b>													
Harman Swim Center Filter Pit Sump Pump			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Chemtrol Units (2 Pools)			4,400	4,400	4,400	-	-	4,400	Budget	4,400	4,400	-	-
Raleigh Swim Center Skim Gutter Valve			1,000	1,000	1,000	-	-	1,000	Budget	1,000	1,000	-	-
Raleigh Swim Center Main Drain Valve			1,000	1,000	1,000	-	-	1,000	Budget	1,000	1,000	-	-
Beaverton Swim Center Circulation Pump			4,400	4,400	4,400	-	-	4,400	Budget	4,400	4,400	-	-
Jenkins Estate Pump House Re-roof			18,000	18,000	18,000	-	-	18,000	Budget	18,000	18,000	-	-
Jenkins Estate Gate House Re-roof			22,000	22,000	22,000	-	-	22,000	Budget	22,000	22,000	-	-
Conestoga Recreation & Aquatic Center Gym Roof Cap			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Dryland Training Center Roof			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Aloha Swim Center Metal Roof Coat			18,000	18,000	18,000	-	-	18,000	Budget	18,000	18,000	-	-
Windows & Doors (9 Sites)			35,931	35,931	35,931	-	-	35,931	Budget	35,931	35,931	-	-
Beaverton Swim Center Shower Room Wall Tile			16,000	16,000	16,000	-	-	16,000	Budget	16,000	16,000	-	-
Aquatic Swim Center North Windows Recaulk			16,000	16,000	16,000	-	-	16,000	Budget	16,000	16,000	-	-
Cedar Hills Recreation Center Tile (Room 2 & 3)			38,000	38,000	38,000	-	-	38,000	Budget	38,000	38,000	-	-
Garden Home Recreation Center Tile Floor			7,500	7,500	7,500	-	-	7,500	Budget	7,500	7,500	-	-
Athletic Center Floor Study			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
Wood Floor Resurface (4 Sites)			21,150	21,150	21,150	-	-	17,348	Award	17,348	17,348	3,802	3,802
Carpets (4 Sites)			33,226	33,226	33,226	-	-	33,226	Budget	33,226	33,226	-	-
Cedar Hills Recreation Center Lower R/R Vinyl Floor			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Aloha Swim Center Non-Skid Floor (Pool Deck)			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Exterior Painting (4 Sites)			10,200	10,200	10,200	-	-	10,200	Budget	10,200	10,200	-	-
Garden Home Recreation Center Tile Floor (Room 15)			7,000	7,000	7,000	-	-	7,000	Budget	7,000	7,000	-	-
Cedar Hills Recreation Center Lighting Shower Rooms			1,000	1,000	1,000	-	-	1,000	Budget	1,000	1,000	-	-
Cedar Hills Recreation Center Lights (Rooms C1 & D, Lwr Hall)			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Somerset West Swim Center Interior Light Fixtures			1,320	1,320	1,320	-	-	1,320	Budget	1,320	1,320	-	-
Athletic Center Pathway Light Fixtures			23,000	23,000	23,000	-	-	23,000	Budget	23,000	23,000	-	-
HMT Administration Center Skylight (Front Entry)			38,000	38,000	38,000	-	-	38,000	Budget	38,000	38,000	-	-
Garden Home Recreation Center Beams (Front Entry)			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Window Shades & Blinds (4 Sites)			43,045	43,045	43,045	-	-	43,045	Budget	43,045	43,045	-	-
Sunset Swim Center Window Shades			12,500	12,500	12,500	-	-	12,500	Budget	12,500	12,500	-	-
Athletic Center Gym Divider Curtains ( 5)			38,000	38,000	38,000	-	-	38,000	Budget	38,000	38,000	-	-
Locker Light Fixtures (2 Sites)			14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-	-
Jenkins Estate Main House Dishwasher			3,700	3,700	3,700	-	-	3,700	Budget	3,700	3,700	-	-
Garden Home Recreation Center Light Fixtures (Rm 8)			2,600	2,600	2,600	-	-	2,600	Budget	2,600	2,600	-	-
Supply Fan Motor (2 Sites)			9,500	9,500	9,500	-	-	9,500	Budget	9,500	9,500	-	-
Aloha Swim Center Balcony Fans			2,200	2,200	2,200	-	-	2,200	Budget	2,200	2,200	-	-
Exhaust Fans (4 Sites)			13,500	13,500	13,500	-	-	13,500	Budget	13,500	13,500	-	-
HMT Administration Center Condensing Unit (Server Room)			8,500	8,500	8,500	-	-	8,500	Budget	8,500	8,500	-	-
Stuhr Center HVAC Ductwork Cleaning			11,500	11,500	11,500	-	-	11,500	Budget	11,500	11,500	-	-
Jenkins Estate Water Tower Heater			1,150	1,150	1,150	-	-	1,150	Budget	1,150	1,150	-	-
Garden Home Recreation Center Heat Pump (Library)			18,000	18,000	18,000	-	-	18,000	Budget	18,000	18,000	-	-
Schlottman House Heat Pump Units (2 each)			13,000	13,000	13,000	-	-	13,000	Budget	13,000	13,000	-	-
Cedar Hill Recreation Center (2) drinking fountains			4,000	4,000	4,000	-	-	3,954	Award	3,954	3,954	46	46
Jenkins Estate Stable Water Heater			1,000	1,000	1,000	-	-	1,000	Budget	1,000	1,000	-	-
Harman Swim Center ADA Drinking Fountain			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Stuhr Center Garbage Disposal (Kitchen)			2,600	2,600	2,600	-	-	2,600	Budget	2,600	2,600	-	-

**Tualatin Hills Park and Recreation District**  
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**Through 07/31/09**

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>BUILDING REPLACEMENTS (continued)</b>													
Harman Swim Center Holding Tank (Domestic)			32,000	32,000	32,000	-	-	32,000	Budget	32,000	32,000	-	-
Garden Home Recreation Center Batteries Emergency Light System			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
Raleigh Swim Center Security Fence			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Beaverton Swim Center Furnace			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Jenkins Estate Gate House Furnace			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Tennis Center Indoor Court Relamp			4,300	4,300	4,300	-	-	4,300	Budget	4,300	4,300	-	-
Tennis Center East Air Structure Relamp			1,300	1,300	1,300	-	-	1,300	Budget	1,300	1,300	-	-
<b>TOTAL BUILDING REPLACEMENTS</b>			<b>688,522</b>	<b>688,522</b>	<b>688,522</b>	<b>-</b>	<b>-</b>	<b>684,674</b>		<b>684,674</b>	<b>684,674</b>	<b>3,848</b>	<b>3,848</b>
<b>BUILDING IMPROVEMENTS</b>													
Asbestos Abatement (2 Sites)			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
Chemical Storage Sheds (3 Sites)			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Aluminum Folding Tables for Special Events			3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-	-
Nature Park Interpretative Center Office Furniture			1,000	1,000	1,000	-	-	1,000	Budget	1,000	1,000	-	-
Jenkins Estate Enclosed Metal Dish Storage Cabinets			2,700	2,700	2,700	-	-	2,700	Budget	2,700	2,700	-	-
<b>TOTAL BUILDING IMPROVEMENTS</b>			<b>21,200</b>	<b>21,200</b>	<b>21,200</b>	<b>-</b>	<b>-</b>	<b>21,200</b>		<b>21,200</b>	<b>21,200</b>	<b>-</b>	<b>-</b>
<b>ENERGY SAVINGS PERFORMANCE CONTRACT</b>													
Energy Saving Improvements			3,000,000	3,000,000	3,000,000	-	-	3,000,000	Budget	3,000,000	3,000,000	-	-
<b>TOTAL ENERGY SAVINGS PERFORMANCE CONTRACT</b>			<b>3,000,000</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>-</b>	<b>-</b>	<b>3,000,000</b>		<b>3,000,000</b>	<b>3,000,000</b>	<b>-</b>	<b>-</b>
<b>ADA PROJECTS</b>													
Garden Home Recreation Center ADA Accessible Indoor Play			1,000	1,000	1,000	-	-	1,000	Budget	1,000	1,000	-	-
<b>TOTAL ADA PROJECTS</b>			<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>	<b>-</b>	<b>1,000</b>		<b>1,000</b>	<b>1,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL CAPITAL OUTLAY DIVISION</b>	<b>749,740</b>	<b>606,988</b>	<b>5,199,866</b>	<b>5,949,606</b>	<b>5,806,854</b>	<b>209,930</b>	<b>204,697</b>	<b>5,523,394</b>	<b>-</b>	<b>5,938,021</b>	<b>5,728,091</b>	<b>11,585</b>	<b>78,763</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 07/31/09**

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>INFORMATION SERVICES DEPARTMENT</b>													
Workstations			65,000	65,000	65,000	-	-	65,000	Budget	65,000	65,000	-	-
Servers (Kronos, CRA, Unity, (3) Telephone)			35,000	35,000	35,000	-	18,704	16,296	Budget	35,000	35,000	-	-
LAN/WAN equipment			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
Printers/network printers			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
FAX- IP based solution			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Software- Misc. Applications, Development & Network			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Computer Workstation & Telephone for Front Desk			3,400	3,400	3,400	-	-	3,400	Budget	3,400	3,400	-	-
Computer Workstation for Athletic Center			500	500	500	-	-	500	Budget	500	500	-	-
Selectron Upgrade			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Kronos Update			26,760	26,760	26,760	-	-	26,760	Budget	26,760	26,760	-	-
<b>TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS</b>			<b>197,660</b>	<b>197,660</b>	<b>197,660</b>	<b>-</b>	<b>18,704</b>	<b>178,956</b>		<b>197,660</b>	<b>197,660</b>	<b>-</b>	<b>-</b>
<b>TOTAL INFORMATION SYSTEMS DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>197,660</b>	<b>197,660</b>	<b>197,660</b>	<b>-</b>	<b>18,704</b>	<b>178,956</b>		<b>197,660</b>	<b>197,660</b>	<b>-</b>	<b>-</b>
<b>MAINTENANCE DEPARTMENT</b>													
<b>BUILDING EQUIPMENT REPLACEMENT</b>													
Conestoga Recreation/Aquatic Center Pressure Washer			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
Stuhr Center Pressure Washer			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
Somerset West Swim Center Vacuum			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
Conestoga Recreation/Aquatic Center Carpet Extractor			1,800	1,800	1,800	-	-	1,800	Budget	1,800	1,800	-	-
Garden Home Recreation Center Propane Floor Buffer			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Sunset Swim Center Ladder (Upper Roof Access)			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Conestoga Recreation/Aquatic Center Water Feature Remote Control			1,600	1,600	1,600	-	-	1,600	Budget	1,600	1,600	-	-
Conestoga Recreation/Aquatic Center One-Man Lift			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
Athletic Center Pressure Washer			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
<b>TOTAL BUILDING EQUIPMENT REPLACEMENT</b>			<b>24,900</b>	<b>24,900</b>	<b>24,900</b>	<b>-</b>	<b>-</b>	<b>24,900</b>		<b>24,900</b>	<b>24,900</b>	<b>-</b>	<b>-</b>
<b>FLEET REPLACEMENTS</b>													
Utility Vehicles (3) Electric Gators			30,000	30,000	30,000	-	19,976	10,024	Budget	30,000	30,000	-	-
Bunker Rake			9,500	9,500	9,500	-	-	9,500	Budget	9,500	9,500	-	-
Aerator / Seeder			13,500	13,500	13,500	-	-	13,500	Budget	13,500	13,500	-	-
Large Rotary Mower			86,000	86,000	86,000	-	82,293	-	Complete	82,293	82,293	3,707	3,707
Trim Rotary Mowers (2)			22,000	22,000	22,000	-	-	23,577	Award	23,577	23,577	(1,577)	(1,577)
Utility Vehicle Toro 3300D Workman			22,000	22,000	22,000	-	19,219	-	Complete	19,219	19,219	2,781	2,781
Full Size Pickups (4)			79,000	79,000	79,000	-	-	79,000	Budget	79,000	79,000	-	-
Compact Pickups (3)			42,000	42,000	42,000	-	-	42,000	Budget	42,000	42,000	-	-
Spreader			4,000	4,000	4,000	-	3,611	-	Complete	3,611	3,611	389	389
15-passenger van			25,500	25,500	25,500	-	-	25,500	Budget	25,500	25,500	-	-
Blower			7,200	7,200	7,200	-	-	6,325	Award	6,325	6,325	875	875
<b>TOTAL FLEET REPLACEMENTS</b>			<b>340,700</b>	<b>340,700</b>	<b>340,700</b>	<b>-</b>	<b>125,099</b>	<b>209,426</b>		<b>334,525</b>	<b>334,525</b>	<b>6,175</b>	<b>6,175</b>
<b>TOTAL MAINTENANCE DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>365,600</b>	<b>365,600</b>	<b>365,600</b>	<b>-</b>	<b>125,099</b>	<b>234,326</b>		<b>359,425</b>	<b>359,425</b>	<b>6,175</b>	<b>6,175</b>
<b>GRAND TOTAL GENERAL FUND</b>	<b>749,740</b>	<b>606,988</b>	<b>5,763,126</b>	<b>6,512,866</b>	<b>6,370,114</b>	<b>209,930</b>	<b>348,500</b>	<b>5,936,676</b>	<b>-</b>	<b>6,495,106</b>	<b>6,285,176</b>	<b>17,760</b>	<b>84,938</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 07/31/09**

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>SDC FUND</b>													
<u>LAND ACQUISITION</u>													
Land Acquisition (FY 09)	335,000	335,000	-	335,000	335,000	-	-	335,000	Budget	335,000	335,000	-	-
Land Acquisition (FY 10)	-	-	150,000	150,000	150,000	-	-	150,000	Budget	150,000	150,000	-	-
Bonny Slope/BSL Land Acquisition	-	-	350,000	350,000	350,000	-	-	350,000	Budget	350,000	350,000	-	-
<b>TOTAL LAND ACQUISITION</b>	<b>335,000</b>	<b>335,000</b>	<b>500,000</b>	<b>835,000</b>	<b>835,000</b>	<b>-</b>	<b>-</b>	<b>835,000</b>	<b>-</b>	<b>835,000</b>	<b>835,000</b>	<b>-</b>	<b>-</b>
<u>IMPROVEMENT/DEVELOPMENT PROJECTS</u>													
Beaverton Powerline Trail Segments 7-11	802,500	-	-	802,500	-	469,227	181	(181)	Budget	469,227	-	333,273	-
Synthetic Turf Field Matching Funds	800,000	600,000	-	800,000	600,000	200,000	-	600,000	Budget	800,000	600,000	-	-
Fanno Creek Trail	1,311,950	1,261,950	-	1,311,950	1,261,950	223,128	67	1,261,883	Budget	1,485,078	1,261,950	(173,128)	-
MTIP Grant Match for Westside Trail	40,000	40,000	-	40,000	40,000	283	-	40,000	Budget	40,283	40,000	(283)	-
Winkleman Park Initial Site Improvements	-	-	70,000	70,000	70,000	-	1,122	68,878	Budget	70,000	70,000	-	-
Bonny Slope/BSL Trail Development	175,000	175,000	-	175,000	175,000	47	-	175,000	Budget	175,047	175,000	(47)	-
LWCF Grant Match/Schiffler Park Pavillion	40,000	40,000	10,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Jackie Husen Park Construction	190,844	190,844	-	190,844	190,844	-	-	190,844	Budget	190,844	190,844	-	-
PCC Rec Complex Site Amenities	-	-	72,000	72,000	72,000	-	930	71,070	Budget	72,000	72,000	-	-
MTIP Grant Match-Fanno Creek Trail/Hall Blvd Crossing	-	-	41,000	41,000	41,000	-	-	41,000	Budget	41,000	41,000	-	-
LGGP Grant Match-PCC Restroom	-	-	35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
RTP Grant Match-Fanno Creek Bridge	-	-	12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
Winkleman Park Master Plan	-	-	100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Undesignated Projects	-	-	3,151,965	3,151,965	3,151,965	-	-	-	Budget	-	-	3,151,965	3,151,965
<b>TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS</b>	<b>3,360,294</b>	<b>2,307,794</b>	<b>3,491,965</b>	<b>6,852,259</b>	<b>5,799,759</b>	<b>892,685</b>	<b>2,300</b>	<b>2,645,494</b>	<b>-</b>	<b>3,540,479</b>	<b>2,647,794</b>	<b>3,311,780</b>	<b>3,151,965</b>
<b>Total - SDC Fund</b>	<b>3,695,294</b>	<b>2,642,794</b>	<b>3,991,965</b>	<b>7,687,259</b>	<b>6,634,759</b>	<b>892,685</b>	<b>2,300</b>	<b>3,480,494</b>		<b>4,375,479</b>	<b>3,482,794</b>	<b>3,311,780</b>	<b>3,151,965</b>

**KEY**  
 Budget Estimate based on original budget - not started and/or no basis for change  
 Reallocated Project Scope has been reduced to provide funding for another project  
 Award Estimate based on Contract Award amount or quote price estimates  
 Complete Project completed - no additional estimated costs to complete.

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**Through 07/31/09**

Description	Project Budget			Project Expenditures		Estimated Cost to Complete	Project Cumulative	Est. Cost (Over) Under Budget
	Initial Project Budget	Adjustments	Current Project Budget	Expended Prior Years	Expended Year-to-Date			
	(1)	(2)	(1+2)	(4)	(5)			
<b>BOND CAPITAL PROJECTS FUND</b>								
<u>LAND ACQUISITION</u>								
New Neighborhood Park	1,500,000	-	1,500,000	-	-	1,500,000	1,500,000	-
New Neighborhood Park	1,500,000	-	1,500,000	-	-	1,500,000	1,500,000	-
New Neighborhood Park	1,500,000	-	1,500,000	-	-	1,500,000	1,500,000	-
New Neighborhood Park	1,500,000	-	1,500,000	-	-	1,500,000	1,500,000	-
New Neighborhood Park	1,500,000	-	1,500,000	-	-	1,500,000	1,500,000	-
New Neighborhood Park	1,500,000	-	1,500,000	-	-	1,500,000	1,500,000	-
New Community Park	10,000,000	-	10,000,000	-	-	10,000,000	10,000,000	-
Natural Area Acquisitions	8,400,000	-	8,400,000	-	-	8,400,000	8,400,000	-
New Linear Park and Trail Acquisitions	1,200,000	-	1,200,000	-	-	1,200,000	1,200,000	-
Community Center Site Acquisition	5,000,000	-	5,000,000	-	-	5,000,000	5,000,000	-
<b>TOTAL LAND ACQUISITION</b>	<b>33,600,000</b>	<b>-</b>	<b>33,600,000</b>	<b>-</b>	<b>-</b>	<b>33,600,000</b>	<b>33,600,000</b>	<b>-</b>
<u>NEW/REDEVELOPED NEIGHBORHOOD PARKS</u>								
AM Kennedy Park	1,285,250	-	1,285,250	2,072	1,243	1,281,935	1,285,250	-
Barsotti Park	1,285,250	-	1,285,250	-	-	1,285,250	1,285,250	-
Kaiser Ridge Park	771,150	-	771,150	-	-	771,150	771,150	-
Roy Dancer Park	771,150	-	771,150	-	-	771,150	771,150	-
Roger Tilbury Memorial Park	771,150	-	771,150	-	-	771,150	771,150	-
Cedar Mill Park	1,125,879	-	1,125,879	-	-	1,125,879	1,125,879	-
Camille Park	514,100	-	514,100	-	-	514,100	514,100	-
Somerset West Park	1,028,200	-	1,028,200	-	-	1,028,200	1,028,200	-
Pioneer Park	514,100	-	514,100	-	-	514,100	514,100	-
Vista Brook Park	514,100	-	514,100	-	-	514,100	514,100	-
Westside Waterhouse Trail Connection	1,542,300	-	1,542,300	974	1,541	1,539,785	1,542,300	-
Nature Park Old Wagon Trail	359,870	-	359,870	223	249	359,398	359,870	-
NE Quadrant Trail - Bluffs	257,050	-	257,050	951	-	256,099	257,050	-
<b>TOTAL NEW/REDEVELOPED NEIGHBORHOOD PARKS</b>	<b>10,739,549</b>	<b>-</b>	<b>10,739,549</b>	<b>4,220</b>	<b>3,033</b>	<b>10,732,296</b>	<b>10,739,549</b>	<b>-</b>
<u>NEW/REDEVELOPED COMMUNITY PARKS</u>								
SW Community Park	7,711,500	-	7,711,500	-	-	7,711,500	7,711,500	-
Cedar Hills Park	6,194,905	-	6,194,905	2,346	392	6,192,167	6,194,905	-
Schiffler Park	3,598,700	-	3,598,700	2,477	763	3,595,460	3,598,700	-
<b>TOTAL NEW/REDEVELOPED COMMUNITY PARKS</b>	<b>17,505,105</b>	<b>-</b>	<b>17,505,105</b>	<b>4,823</b>	<b>1,155</b>	<b>17,499,127</b>	<b>17,505,105</b>	<b>-</b>
<u>TRAILS/LINEAR PARKS</u>								
Westside Trail Segments 1, 4, & 7	4,267,030	-	4,267,030	1,334	256	4,265,440	4,267,030	-
Jordan/Jackie Husen Park	1,645,120	-	1,645,120	1,508	162	1,643,450	1,645,120	-
Lowami Hart Woods Park	822,560	-	822,560	1,708	675	820,177	822,560	-
Rock Creek & North Bethany Trails	2,262,040	-	2,262,040	1,273	2,286	2,258,481	2,262,040	-
Waterhouse Trail Segments 1, 5 and West Spur	3,804,340	-	3,804,340	3,273	586	3,800,481	3,804,340	-
<b>TOTAL TRAILS/LINEAR PARKS</b>	<b>12,801,090</b>	<b>-</b>	<b>12,801,090</b>	<b>9,096</b>	<b>3,965</b>	<b>12,788,029</b>	<b>12,801,090</b>	<b>-</b>
<u>YOUTH ATHLETIC FIELDS</u>								
Winkleman Park	514,100	-	514,100	394	85	513,621	514,100	-
Meadow Waye Park	514,100	-	514,100	1,504	435	512,161	514,100	-
New Fields in NW Quadrant	514,100	-	514,100	-	-	514,100	514,100	-
New Fields in NE Quadrant	514,100	-	514,100	-	-	514,100	514,100	-
New Fields in SW Quadrant	514,100	-	514,100	-	-	514,100	514,100	-
New Fields in SE Quadrant	514,100	-	514,100	-	-	514,100	514,100	-
<b>TOTAL YOUTH ATHLETIC FIELDS</b>	<b>3,084,600</b>	<b>-</b>	<b>3,084,600</b>	<b>1,898</b>	<b>520</b>	<b>3,082,182</b>	<b>3,084,600</b>	<b>-</b>



**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 07/31/09**

Description	Project Budget			Project Expenditures			Project Cumulative (4+5+6)	Est. Cost (Over) Under Budget (3-7)
	Initial Project Budget	Adjustments	Current Project Budget	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete		
	(1)	(2)	(1+2)	(4)	(5)	(6)		
<b>FACILITY EXPANSIONS AND IMPROVEMENTS</b>								
Structural Upgrades at several facilities	5,141,000	-	5,141,000	93,819	61	5,047,120	5,141,000	-
Sunset Swim Center Structural Upgrades and parking lot	1,135,133	-	1,135,133	-	-	1,135,133	1,135,133	-
Sunset Swim Center Air Handling Tunnel/Pool Tank	514,100	-	514,100	285,918	-	-	285,918	228,182
Elsie Stuhr Center Expansion	1,542,300	-	1,542,300	3,225	1,024	1,538,051	1,542,300	-
Conestoga Recreation & Aquatic Center Expansion	5,449,460	-	5,449,460	5,506	1,078	5,442,876	5,449,460	-
Aloha ADA Dressing Rooms	123,384	-	123,384	74	349	122,961	123,384	-
Aquatics Center ADA Dressing Rooms	133,666	-	133,666	215	172	133,279	133,666	-
Athletic Center HVAC Upgrades	514,100	-	514,100	5,007	-	352,748	357,755	156,345
HMT ADA Parking and other site improvement	950,057	-	950,057	-	81	949,976	950,057	-
ADA Improvements - numerous sites	293,037	-	293,037	-	-	293,037	293,037	-
<b>TOTAL FACILITY EXPANSION AND IMPROV.</b>	<b>15,796,237</b>	<b>-</b>	<b>15,796,237</b>	<b>393,764</b>	<b>2,765</b>	<b>15,015,181</b>	<b>15,411,710</b>	<b>384,527</b>
<b>REPLACEMENTS AND IMPROVEMENTS</b>								
Play Structure Replacements at 11 sites	810,219	-	810,219	3,788	1,302	805,129	810,219	-
Bridge/Boardwalk Replacements at 6 sites	244,712	-	244,712	-	-	244,712	244,712	-
Irrigation Replacement at Roxbury Park	49,354	-	49,354	-	-	49,354	49,354	-
Pedestrian Path Replacement at 3 sites	116,188	-	116,188	-	-	116,188	116,188	-
<b>TOTAL REPLACEMENTS AND IMPROVEMENTS</b>	<b>1,220,473</b>	<b>-</b>	<b>1,220,473</b>	<b>3,788</b>	<b>1,302</b>	<b>1,215,383</b>	<b>1,220,473</b>	<b>-</b>
<b>NATURAL RESOURCES PROJECTS</b>								
Roger Tilbury Memorial Park	30,846	-	30,846	-	-	30,846	30,846	-
Cedar Mill Park	30,846	-	30,846	-	-	30,846	30,846	-
Jordan/Jackie Husen Park	308,460	-	308,460	-	-	308,460	308,460	-
NE/Bethany Meadows Trail Habitat Connection	246,768	-	246,768	-	-	246,768	246,768	-
Kaiser Ridge Park	10,282	-	10,282	-	-	10,282	10,282	-
Allenbach Acres Park	41,128	-	41,128	-	-	41,128	41,128	-
Crystal Creek Park	246,768	-	246,768	-	-	246,768	246,768	-
Foothills Park	61,692	-	61,692	-	-	61,692	61,692	-
Commonwealth Lake Park	41,128	-	41,128	-	-	41,128	41,128	-
Nature Park	30,846	-	30,846	-	-	30,846	30,846	-
Pioneer Park	10,282	-	10,282	-	-	10,282	10,282	-
Whispering Woods Park	51,410	-	51,410	-	-	51,410	51,410	-
Willow Creek Nature Park	20,564	-	20,564	-	-	20,564	20,564	-
AM Kennedy Park	30,846	-	30,846	-	-	30,846	30,846	-
Camille Park	77,115	-	77,115	-	-	77,115	77,115	-
Vista Brook Park	20,564	-	20,564	-	-	20,564	20,564	-
Greenway Park/Koll Center	61,692	-	61,692	-	-	61,692	61,692	-
Bauman Park	82,256	-	82,256	-	-	82,256	82,256	-
Fanno Creek Park	162,456	-	162,456	-	-	162,456	162,456	-
Hideaway Park	41,128	-	41,128	-	-	41,128	41,128	-
Murrayhill Park	61,692	-	61,692	-	-	61,692	61,692	-
Hyland Forest Park	71,974	-	71,974	-	-	71,974	71,974	-
Cooper Mountain Area	205,640	-	205,640	-	-	205,640	205,640	-
Winkleman Park	10,282	-	10,282	-	-	10,282	10,282	-
Lowami Hart Woods Park	287,896	-	287,896	-	-	287,896	287,896	-
Rosa/Hazeldale Parks	28,790	-	28,790	-	-	28,790	28,790	-
Mt Williams Park	102,820	-	102,820	-	-	102,820	102,820	-
Jenkins Estate	154,230	-	154,230	-	-	154,230	154,230	-
Summercrest Park	10,282	-	10,282	-	-	10,282	10,282	-
Morrison Woods Park	61,692	-	61,692	-	-	61,692	61,692	-
Interpretive Sign Network	339,306	-	339,306	-	-	339,306	339,306	-
Beaverton Creek Trail	61,692	-	61,692	-	-	61,692	61,692	-

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 07/31/09**

Description	Project Budget			Project Expenditures		Estimated Cost to Complete	Project Cumulative	Est. Cost (Over) Under Budget
	Initial Project Budget	Adjustments	Current Project Budget	Expended Prior Years	Expended Year-to-Date			
	(1)	(2)	(1+2)	(4)	(5)			
Bethany Wetlands Park	41,128	-	41,128	-	-	41,128	41,128	-
Bluegrass Downs Park	15,423	-	15,423	-	-	15,423	15,423	-
Restoration of new properties to be acquired	643,022	-	643,022	-	-	643,022	643,022	-
<b>TOTAL NATURAL RESOURCES PROJECTS</b>	<b>3,702,946</b>	<b>-</b>	<b>3,702,946</b>	<b>-</b>	<b>-</b>	<b>3,702,946</b>	<b>3,702,946</b>	<b>-</b>
<b>BOND ADMINISTRATION COSTS</b>								
Debt Issuance Costs	1,493,000	-	1,493,000	516,987	-	976,013	1,493,000	-
Technology Needs	18,330	-	18,330	20,597	-	(2,267)	18,330	-
Office Furniture	7,150	-	7,150	3,642	335	3,173	7,150	-
Consultant Costs	31,520	-	31,520	-	-	31,520	31,520	-
	1,550,000	-	1,550,000	541,226	335	1,008,439	1,550,000	-
<b>TOTAL BOND CAPITAL PROJECTS FUND</b>	<b>100,000,000</b>	<b>-</b>	<b>100,000,000</b>	<b>958,815</b>	<b>13,075</b>	<b>98,643,583</b>	<b>99,615,473</b>	<b>384,527</b>



**MEMORANDUM**

Date: September 21, 2009  
 To: Board of Directors  
 From: Keith Hobson, Director of Business and Facilities  
 Re: **System Development Charge Report for June, 2009**

Below please find the various categories for System Development Charges, i.e., Single Family, Multiple Family, Manufactured Housing Unit, and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through June, 2009.

<b>Type of Dwelling Unit</b>	<b>Current SDC per Type of Dwelling Unit</b>
Single Family	\$6,888.00 with 1.6% discount = \$6,777.79
Multi-Family	\$5,150.00 with 1.6% discount = \$5,067.60
Non-residential	\$179.00 with 1.6% discount = \$176.14

<b><u>City of Beaverton Collection of SDCs</u></b>		<b><u>Receipts</u></b>	<b><u>Collection Fee</u></b>	<b><u>Total Revenue</u></b>
2,384	Single Family Units	\$5,795,346.55	\$176,779.90	\$5,972,126.45
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,399	Multi-family Units	\$2,624,822.68	\$80,892.66	\$2,705,715.34
0	Less Multi-family credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
<u>177</u>	Non-residential	<u>\$381,634.87</u>	<u>\$11,403.45</u>	<u>\$393,038.32</u>
<b><u>3,975</u></b>		<b><u>\$8,801,182.90</u></b>	<b><u>\$269,068.10</u></b>	<b><u>\$9,070,251.01</u></b>

<b><u>Washington County Collection of SDCs</u></b>		<b><u>Receipts</u></b>	<b><u>Collection Fee</u></b>	<b><u>Total Revenue</u></b>
5,858	Single Family Units	\$13,966,000.68	\$417,390.58	\$14,383,391.26
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
1,796	Multi-family Units	\$3,663,878.09	\$110,290.65	\$3,774,168.74
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
<u>77</u>	Non-residential	<u>\$235,395.91</u>	<u>\$6,433.66</u>	<u>\$241,829.57</u>
<b><u>7,407</u></b>		<b><u>\$17,194,402.46</u></b>	<b><u>\$513,366.26</u></b>	<b><u>\$17,707,768.72</u></b>

<b><u>Recap by Agency</u></b>		<b><u>Percent</u></b>	<b><u>Receipts</u></b>	<b><u>Collection Fee</u></b>	<b><u>Total Revenue</u></b>
3,975	City of Beaverton	33.87%	\$8,801,182.90	\$269,068.10	\$9,070,251.01
<u>7,407</u>	Washington County	<u>66.13%</u>	<u>\$17,194,402.46</u>	<u>\$513,366.26</u>	<u>\$17,707,768.72</u>
<b><u>11,382</u></b>		<b><u>100.00%</u></b>	<b><u>\$25,995,585.36</u></b>	<b><u>\$782,434.36</u></b>	<b><u>\$26,778,019.73</u></b>

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,399	1,399	177	3,975
Washington County	<u>5,558</u>	<u>1,772</u>	<u>77</u>	<u>7,407</u>
	<u>7,957</u>	<u>3,171</u>	<u>254</u>	<u>11,382</u>

**Total Receipts to Date** **\$26,581,982.54**

**Total Payments to Date**

Refunds	(\$1,860,363.25)	
Administrative Costs	(\$18.65)	
Project Costs -- Development	(\$15,687,691.44)	
<u>Project Costs -- Land Acquisition</u>	<u>(\$5,991,928.74)</u>	<b><u>(\$23,540,002.08)</u></b>
		<b><u>\$3,041,980.46</u></b>

<u>Recap by Month, FY 2008-09</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2008 (1)	\$24,766,077.37	(\$22,500,136.23)	\$1,868,611.51	\$4,134,552.65
July	\$197,152.49	\$488,525.60	\$9,909.81	\$695,587.90
August	\$197,464.19	(\$63,639.56)	\$11,759.66	\$145,584.29
September	\$104,210.18	(\$29,198.68)	\$10,425.09	\$85,436.59
October	\$96,674.65	(\$61,067.09)	\$9,564.90	\$45,172.46
November	\$47,961.84	(\$49,319.92)	\$9,070.10	\$7,712.02
December	\$57,907.98	(\$636,145.08)	\$7,163.00	(\$571,074.10)
January	\$111,254.69	(\$8,882.45)	\$6,339.44	\$108,711.68
February	\$63,427.53	(\$219,724.85)	\$4,747.96	(\$151,549.36)
March	\$129,402.77	(\$91,913.47)	\$4,746.91	\$42,236.21
April	\$464,888.10	(\$24,764.35)	\$3,888.94	\$444,012.69
May	\$118,917.46	(\$199,181.55)	\$3,662.56	(\$76,601.53)
June	\$226,643.29	(\$144,554.45)	\$3,580.79	\$85,669.63
	<b><u>\$26,581,982.54</u></b>	<b><u>(\$23,540,002.08)</u></b>	<b><u>\$1,953,470.67</u></b>	<b><u>\$4,995,451.13</u></b>

(1) Net of \$667,828.98 of SDC Credits awarded for park development projects.

Projected SDC receipts through June 30, 2008 per the budget were \$24,321,481. Actual receipts were \$23,692,502. This fiscal year's projected total receipts per the budget are \$3,316,596.

**Tualatin Hills Park and Recreation District**

**Systems Development Charge - Monthly Accounting, Year-to-Date FY 2008-09**

**City of Beaverton Collection of S.D.C.'s**

	Unit Rate	Revenue	Collection Fee	Total
607 Single Family Units	1,891.50	1,147,194.75	35,480.25	1,182,675.00
138 Single Family Units	2,102.96	290,208.48	8,975.52	299,184.00
327 Single Family Units	2,203.84	720,655.68	22,288.32	742,944.00
15 Single Family Units	489.09	7,336.35	221.45	7,557.80
331 Single Family Units	2,327.03	770,250.47	23,818.53	794,069.00
205 Single Family Units	2,457.01	503,687.05	15,577.95	519,265.00
281 Single Family Units	2,638.40	741,390.40	22,929.60	764,320.00
303 Single Family Units	2,891.57	876,145.71	27,097.29	903,243.00
167 Single Family Units	3,466.78	578,952.26	17,905.74	596,858.00
25 Single Family Units	6,674.47	166,861.75	2,706.70	169,568.45
7 Single Family Units	6,777.79	47,444.53	759.71	48,204.24
464 Multi-family Units	1,454.03	674,669.92	20,866.08	695,536.00
0 Multi-family Units	1,616.99	0.00	0.00	0.00
0 Less Credits		(7,957.55)	(229.36)	(8,186.91)
110 Multi-family Units	1,694.59	186,404.90	5,765.10	192,170.00
74 Multi-family Units	1,789.65	132,434.10	4,095.90	136,530.00
245 Multi-family Units	1,889.56	462,942.20	14,317.80	477,260.00
68 Multi-family Units	2,029.24	137,988.32	4,267.68	142,256.00
332 Multi-family Units	2,224.21	738,437.72	22,838.28	761,276.00
0 Multi-family Units	2,445.37	0.00	0.00	0.00
102 Multi-family Units	2,666.53	271,986.06	8,411.94	280,398.00
4 Multi-family Units	4,989.86	19,959.46	329.88	20,289.34
0 Multi-family Units	5,067.60	0.00	0.00	0.00
177 Non-residential	Various	381,634.87	11,403.45	393,038.32
<b>3,982</b>	<b>Total</b>	<b>8,848,627.43</b>	<b>269,827.81</b>	<b>9,118,455.24</b>

Improvement Fee (1)	Reimbursement Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee
1,048,032.00	27,282.50	107,350.50	1,182,675.00
265,123.05	6,904.25	27,156.70	299,184.00
658,362.68	17,144.86	67,436.46	742,944.00
	6,697.37	174.41	7,557.80
703,667.30	18,324.67	72,077.03	794,069.00
460,148.68	11,983.04	47,133.28	519,265.00
677,305.11	17,638.15	69,376.74	764,320.00
800,412.26	20,844.07	81,886.68	903,243.00
528,908.01	13,773.65	54,176.34	596,858.00
150,263.73	3,913.15	15,391.55	169,568.45
42,716.37	1,112.43	4,375.43	48,204.24
545,663.32	86,768.81	63,103.87	695,536.00
	0.00	0.00	0.00
(6,422.81)	(1,021.33)	(742.77)	(8,186.91)
150,761.60	23,973.40	17,435.00	192,170.00
107,110.79	17,032.25	12,386.96	136,530.00
374,420.99	59,538.66	43,300.36	477,260.00
111,602.97	17,746.58	12,906.45	142,256.00
597,237.68	94,969.95	69,068.35	761,276.00
	0.00	0.00	0.00
219,978.41	34,979.93	25,439.66	280,398.00
15,917.39	2,531.12	1,840.79	20,289.34
	0.00	0.00	0.00
357,311.15	0.00	35,727.17	393,038.32
<b>7,815,218.05</b>	<b>475,624.55</b>	<b>827,612.57</b>	<b>9,118,455.25</b>

**Washington County Collection of S.D.C.'s Revenue**

	Unit Rate	Revenue	Collection Fee	Total
1,916 Single Family Units	1,891.50	3,624,114.00	112,086.00	3,736,200.00
(91) Less SFR Credits	1,891.50	(172,126.50)	(5,323.50)	(177,450.00)
351 Single Family Units	2,102.96	738,138.96	22,829.04	760,968.00
(91) Less SFR Credits	2,102.96	(191,369.36)	(5,918.64)	(197,288.00)
741 Single Family Units	2,203.84	1,633,036.71	50,515.29	1,683,552.00
(118) Less SFR Credits	2,203.84	(260,053.12)	(8,042.88)	(268,096.00)
714 Single Family Units	2,327.03	1,661,582.84	51,294.16	1,712,877.00
732 Single Family Units	2,457.01	1,798,531.32	55,624.68	1,854,156.00
528 Single Family Units	2,638.40	1,393,075.20	43,084.80	1,436,160.00
324 Single Family Units	2,981.57	936,868.68	28,975.32	965,844.00
346 Single Family Units	3,466.78	1,199,505.88	37,098.12	1,236,604.00
147 Single Family Units	6,674.47	981,147.09	15,883.17	997,030.26
59 Single Family Units	6,777.79	399,889.61	6,404.95	406,294.56
117 Multi-family Units	1,454.03	169,830.51	5,552.49	175,383.00
41 Multi-family Units	1,616.99	66,296.59	2,050.41	68,347.00
68 Multi-family Units	1,694.59	115,232.12	3,563.88	118,796.00
194 Multi-family Units	1,789.65	347,192.10	10,737.90	357,930.00
(24) Less MFR Credits	1,789.65	(47,323.24)	(1,463.61)	(48,786.85)
508 Multi-family Units	1,889.56	959,896.48	29,687.52	989,584.00
563 Multi-family Units	2,029.24	1,142,101.28	35,322.58	1,177,423.86
139 Multi-family Units	2,224.21	309,165.19	9,561.81	318,727.00
118 Multi-family Units	2,666.53	314,650.54	9,731.46	324,382.00
48 Multi-family Units	4,989.86	239,513.28	4,082.60	243,595.88
12 Multi-family Units	5,067.60	60,811.20	973.68	61,784.88
0 Manufactured Housing	1,483.13	0.00	0.00	0.00
0 Manufactured Housing	2,039.91	0.00	0.00	0.00
32 Manufactured Housing	2,445.37	78,251.84	2,420.16	80,672.00
77 Non-residential	Various	235,395.91	6,433.66	241,829.57
<b>7,451</b>	<b>Total</b>	<b>17,733,355.11</b>	<b>523,165.05</b>	<b>18,256,520.16</b>

Improvement Fee (1)	Reimbursement Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee
3,310,848.00	86,220.00	339,132.00	3,736,200.00
(177,450.00)	0.00	0.00	(177,450.00)
674,334.72	17,560.80	69,072.48	760,968.00
(174,827.52)	(4,552.90)	(17,907.68)	(197,288.00)
1,491,886.08	38,851.20	152,814.72	1,683,552.00
(237,574.30)	(6,186.83)	(24,334.87)	(268,096.00)
1,517,872.54	39,527.93	155,476.53	1,712,877.00
1,643,067.47	42,788.30	168,300.23	1,854,156.00
1,272,658.71	33,142.16	130,359.13	1,436,160.00
855,886.36	22,288.73	87,668.85	965,844.00
1,095,821.38	28,537.09	112,245.53	1,236,604.00
883,522.20	23,008.70	90,499.36	997,030.26
360,039.50	9,376.24	36,878.83	406,294.56
137,591.83	21,879.20	15,911.97	175,383.00
53,619.73	8,526.36	6,200.91	68,347.00
93,198.08	14,819.92	10,778.00	118,796.00
280,803.97	44,652.13	32,473.90	357,930.00
(38,274.36)	(6,086.21)	(4,426.28)	(48,786.85)
776,350.46	123,451.60	89,781.94	989,584.00
923,714.97	146,884.81	106,819.67	1,177,423.86
250,048.36	39,761.51	28,917.10	318,727.00
254,484.83	40,466.98	29,430.19	324,382.00
194,732.47	26,761.16	22,102.21	243,595.88
48,471.48	7,707.72	5,605.56	61,784.88
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
66,532.38	6,805.81	7,333.81	80,672.00
218,962.37	884.80	21,882.40	241,829.57
<b>15,776,321.71</b>	<b>807,077.31</b>	<b>1,673,116.49</b>	<b>18,256,520.16</b>

**Recap by Agency**

	Revenue	Collection Fee	Total	Percent
City of Beaverton	8,848,627.43	269,827.81	9,118,455.24	33.31%
Washington County	17,733,355.11	523,165.05	18,256,520.16	66.69%
<b>Total</b>	<b>26,581,982.54</b>	<b>792,992.86</b>	<b>27,374,975.40</b>	

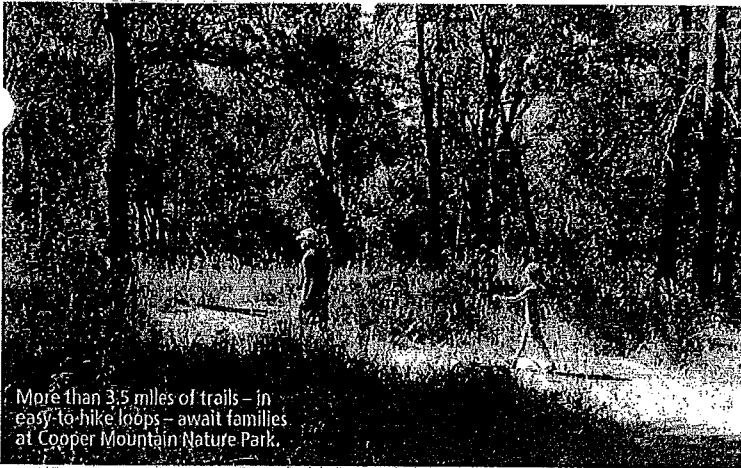
Improvement Fee (1)	Reimbursement Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee
7,815,218.05	475,624.55	827,612.57	9,118,455.24
15,776,321.71	807,077.31	1,673,116.49	18,256,520.16
<b>23,591,539.76</b>	<b>1,282,701.86</b>	<b>2,500,729.06</b>	<b>27,374,975.40</b>

<b>Add</b>	Allocation of interest earned		1,953,470.67	
	Grant rec'd (Wa Cty) & Coparans pledge		24,000.00	
<b>Less</b>	SDC Credits for Land Donation Paid in Cash		(1,215,149.84)	
	Refunds of SFR Fees Collected in Error		(645,213.41)	
	Administrative Costs Paid		(18.65)	
	Collection Fees paid to City and County		(792,992.87)	

Project Costs			
Inger Land Acquisition	(690,517.55)		(690,517.55)
Husen Land Acquisition	(448,254.93)		(448,254.93)
Fanno Trail Matching	(252,734.30)		(252,734.30)
Stover/JQAY Acquisition	(164,160.04)		(164,160.04)
PGE Land Acquisition	(3,500.00)		(3,500.00)
Rock Creek/Bethany	(775,329.38)		(775,329.38)
Camp Rivendale	(628,794.95)		(628,794.95)
Conestoga Play Structure	(27,951.70)		(27,951.70)
Synthetic Turf Project	(315,242.42)		(315,242.42)
Stuhr Building Expansion	(148,261.65)		(148,261.65)
Bluffs Park Development	(107,645.65)		(107,645.65)
Foege Park Development	(130,871.23)		(130,871.23)
Kelvin Land Acquisition	(46,448.00)		(46,448.00)
Beaverton Pwrln Trail	(482,897.05)		(482,897.05)
Kaiser Woods	(1,016,829.86)		(1,016,829.86)
PCC Athletic Fields MP & Construction	(9,441,273.50)		(9,441,273.50)
Synthetic Turf Field 2	(531,551.57)		(531,551.57)
Winkleman Land Acquisition	(27,000.00)		(27,000.00)
BSD Synth Turf Field Matching Funds	(200,000.00)		(200,000.00)
Nature Park Infrastructure	(98,362.62)		(98,362.62)
HMT Play Structure Phase II	(135,277.74)		(135,277.74)
Other Land Acquisition (thru FY07)	(627,196.85)		(627,196.85)
Novice Skate Park	(209,707.59)		(209,707.59)
CRA Backyard Master Plan	(103,987.26)		(103,987.26)
Mt. Williams Land Acquisition	(1,600,220.00)		(1,600,220.00)
Tennis Air Structure	(528,651.17)		(528,651.17)
Lowami Hart Woods Phase I	(88,366.77)		(88,366.77)
Garden Home Parking Lot Expansion	(300,050.89)		(300,050.89)
Aloha Park School Fields Restoration	(107,196.50)		(107,196.50)
Old Wagon Trail Rplcmnt Design	(33,927.72)		(33,927.72)
Land Acquisition (thru FY08)	(42,816.52)		(42,816.52)
Rystadt Property Acquisition	(88,001.85)		(88,001.85)
March Property Acquisition	(932,569.52)		(932,569.52)
Brady Property Acquisition	(355,708.77)		(355,708.77)
Nopper/Turner Property Acquisition	(268,913.36)		(268,913.36)
Winkleman Park Initial Site Imp.	(22,213.52)		(22,213.52)
Land Acquisition (thru FY09)	(1,742.21)		(1,742.21)
Young House & Property	(5,000.00)		(5,000.00)
Bonny Slope/BSL Land Acquisition	(191,075.81)		(191,075.81)
Winchester Land Purchase	(522,803.32)		(522,803.32)
MTIP Grant/Westside Trail	(283.20)		(283.20)
TE Grant Match/Westside Trail	(283.20)		(283.20)

**Total SDC Fund Cash Increase (Decrease) 4,995,451.13**

**2,212,478.11 1,397,783.81 1,361,184.67 4,995,451.13**



More than 3.5 miles of trails – in easy-to-hike loop; – await families at Cooper Mountain Nature Park.



By Emily Puro

The cheerful red Nature House greets visitors to Cooper Mountain.

PHOTOS COURTESY OF COOPER MOUNTAIN NATURE PARK

# Cooper Mountain Nature Park

As soon as you step out of your car at Cooper Mountain Nature Park, which opened in Beaverton on June 27, you'll see many of the features that make Metro's latest natural area so special. Just off the parking lot, beyond the Nature House and the children's play area, lie expansive views of the Chehalem Mountains and Tualatin River Valley. With the area's rich diversity of landscapes sprinkled throughout the 230-acre nature park, much awaits discovery here on your next family outing.

## A variety of ecosystems

An interpretive sign outside the Nature House explains the diversity of habitats in Cooper Mountain. "Thick and thin soils atop cracked basalt form patchwork patterns here," the sign reads, "wet and dry, forest and prairie, fir and oak." The diversity extends to the park's wildlife as well, with a number of rare and endangered species including the Western gray squirrel, the Western bluebird and the red-legged frog.

With three and a half miles of trails designed as a series of loops – with cool names like Little Prairie, Blacktail and Larkspur – you'll wander through sunny prairies covered with grass and small conifers; lush, shady forests dense with fir trees and ferns; and rolling groves of rare Oregon white oaks.

The clusters of white oaks are exceptional, says Metro's communications coordinator Heather Kent, because they "aren't very common in the Willamette Valley any more." Most of the valley's densely populated oak groves have been developed into farmland, Kent explains. "When you drive through the valley, especially as you head south, you see some of these big, huge old oak trees that are on the old farmlands throughout the valley," she says, "but these big areas that are really just oak habitat are quite unusual."

The park also is home to a variety of native grasses and wildflowers. "I think we have more than 40 or 50 different types of wildflowers that we've identified up there," says Kent. The wildflowers are short lived for the most part, so if you visit the park often, you could be rewarded with a new flowery landscape every time.

## A brief history of Cooper Mountain

Land acquisition for Cooper Mountain Nature Park began in 1997

## Metro's Latest Offering Educates and Entertains

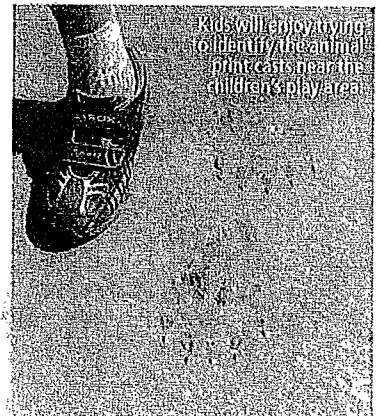
and continued until the entire 230-acre plot was under Metro's protection. A comprehensive restoration effort included "removing invasive species,

restoring native grasses and wildflowers, planting more than 110,000 trees and shrubs, enhancing the oak woodlands and improving the small quarry pond," according to information on Metro's Web site. Development of the park has been funded by a voter-approved bond that also funded Mount Talbert Nature Park in Clackamas County, which opened in 2008, and Graham Oaks Nature Park in Wilsonville, slated to open in 2010. The Tualatin Hills Park & Recreation District (THPRD) is partnering with Metro to provide ongoing management of Cooper Mountain Nature Park, including maintenance, park ranger services, educational programs and more.

## What to do, what to see

On the park's opening weekend in June, some areas had yet to be completed, but it was easy to see how much thought had gone into making it a family-friendly destination. The children's play area was still under construction, but the design looked intriguing with logs and rocks for climbing, a digging area, a small slide and some play equipment. With the mountains and valley just beyond, parents can take a break and enjoy the view while the kids play.

Surrounding the Nature House are bioswales with native plants designed to minimize storm water runoff as well as a small demonstration garden showcasing native and other plants that



Kids will enjoy trying to identify the animal prints cast near the children's play area.

By Emily Puro

# Nature in the City

More Natural  
Areas and  
Parks to  
Explore

**F**or a major urban center, the Portland area is surprisingly rich in natural public lands. And, luckily for area families, many of those beautiful places are accessible to the public. According to Heather Kent, Metro's communications coordinator, once its protected "natural areas" are formally opened for public use, Metro refers to them as nature parks. Sort of like your neighborhood park – but with a whole bunch of hiking trails, wildlife and spectacular scenery thrown in.

All of the following natural areas are open to the public. Visit your local parks and recreation department's Web site – or Metro's site at [www.oregonmetro.gov](http://www.oregonmetro.gov) – to find more.

## Southeast

**Powell Butte:** 16160 SE Powell Blvd.; [www.portlandparks.org](http://www.portlandparks.org)

Powell Butte is an extinct cinder cone volcano rising from Johnson Creek. The park includes over 600 acres of wild lands with an extensive, accessible trail system designed for hikers, mountain bikers and horseback riders. Keep an eye out for resident wildlife including rabbits, raccoons, ring-necked pheasants, gray foxes, skunks, chipmunks, coyotes and black-tailed mule deer. It's also a great spot for bird watching.

**Elk Rock Island:** SE 19th Ave & Sparrow St.; [www.portlandparks.org](http://www.portlandparks.org)

This "island" is part of an ancient volcano that erupted about 40 million years ago and is connected to the mainland by a land bridge accessible only when the river is low. You can check the water level at [www.tinyurl.com/elkrock](http://www.tinyurl.com/elkrock). (Scroll down to the chart on the bottom of the page. The level must be below 6.5' to access the land bridge.) The height of the river is controlled by the Army Corps of Engineers so it's not completely weather dependent, but it's typically accessible July through September. Still, do check the water level before venturing out! (And don't worry, it won't rise so fast that you'll get stranded on the island during the day!) Once there, be sure to stay on the designated trails to avoid poison oak.

**Oaks Bottom Wildlife Refuge:** SE 7th and Sellwood; [www.portlandparks.org](http://www.portlandparks.org)

This 140-acre area is a birdwatcher's paradise – and a very likely spot for a sighting of Portland's official bird, the Great Blue Heron.

**Mt. Talbert Nature Park:** SE 97th and Mather Rd., Clackamas; [www.oregonmetro.gov](http://www.oregonmetro.gov)

The largest undeveloped butte in Clackamas County, Mt. Talbert includes a former lava dome and miles of hiking trails with interpretive signs. Depending on the season, watch for resident wildlife including deer, coyotes, raccoons, squirrels, woodpeckers and many others.

**Beggars-tick Wildlife Refuge:** SE 111th Ave., just north of Foster Rd.; [www.oregonmetro.gov](http://www.oregonmetro.gov)

This 20-acre wetland is home to a variety of wild birds and other water-loving creatures.

## Southwest

**Tryon Creek State Park:** 11321 SW Terwilliger Blvd.; [www.tryonfriends.org](http://www.tryonfriends.org)

Over 600 acres of forest and creek lands brimming with towering trees and a variety of resident wildlife, the Portland gem features a visitor's center and an extensive trail system for hikers, bikers and horseback riders.

**Hoyt Arboretum:** 4000 SW Fairview Blvd.; [www.hoytarboretum.org](http://www.hoytarboretum.org)

Located in Washington Park, the arboretum includes 187 acres of trees and plants from around the globe with ADA accessible trails. Stop at the visitors' center for trail maps and nature guides.

**Marquam Nature Park:** SW Marquam St & Sam Jackson Park Rd.; [www.portlandparks.org](http://www.portlandparks.org); [www.fmnnp.org](http://www.fmnnp.org)

With over 176 acres of unspoiled natural lands and over 5 miles of hiking trails, Marquam Nature Park is the third largest park in Portland. The Marquam Trail connects with the 40-mile Loop Trail system which spans the metropolitan area.

**Tualatin Hills Nature Park and Interpretive Center:** 15655 SW Millikan Way, Beaverton; [www.thprd.org/facilities/naturepark](http://www.thprd.org/facilities/naturepark)

This 222-acre wildlife preserve features forest, creek, wetlands and meadow eco-systems and is home to a variety of birds, mammals and other wildlife. The Interpretive Center and some trails are ADA accessible and an audiocassette tour is available for visually-impaired visitors. Nature classes are offered for all ages throughout the year.

TUALATIN HILLS PARK & RECREATION DISTRICT PRESENTS



# CONCERTS & THEATRE IN THE PARK

*Final concert of the season (rescheduled from July 30)*

**Tuesday, August 18**



**6-8 p.m.**



**Greenway Park**

SW Pearson Court & SW Parkview Loop  
Beaverton

***Featuring the Keith Greeninger Trio***

Playing folk and Americana music



Connecting  
People, Parks  
& Nature



[www.thprd.org](http://www.thprd.org)

503/645-6433



## Group dives for pool dollars with aquatic district plan

By Kurt Eckert  
*The Argus*

A southeast Washington County citizens group got only lukewarm approval Aug. 11 from county commissioners, but will paddle forward with an idea to keep two community pools open by forming a special parks district.

Commissioners voted 3 to 2 to allow staff to move forward on a possible boundary change allowing citizens to vote in May 2010 on a special aquatic park district to continue operation of the Tigard and Tualatin high school pools.

The Tigard-Tualatin School District lacks the funds to keep the pools open, but the Tigard Tualatin Swim Club plans to submit a petition to create a special taxing district made up of school district residents, which includes all or part of Tigard, Tualatin, Durham and King City, as well as unincorporated areas in Washington and Clackamas counties.

The required tax levy is 9 cents per \$1,000 of assessed property value, or about \$16 per year for owners of a home with a real market value of \$300,000, according to the group's calculations.

To get the issue on the ballot, the county would have to amend its comprehensive plan identifying the city as Tigard as the long-term park and recreation provider for the urban service area.

Tigard Mayor Craig Dirksen said the school district has already slashed expenses, and increased pool fees will reduce some of the deficit, but shortfalls make it likely one pool will be "mothballed" for part or all of the year while the other is kept open.

Mothballing means keeping it full of circulating, minimally-heated and treated water. However, this costs about \$100,000 a year, nearly as much as keeping the pool open, Dirksen said. One pool would be drained, which causes the pool to rise out of the ground, almost always causing permanent damage.

Complicating the issue is part of the school district lies outside of the urban growth boundary, and part of the Tigard urban service district lies outside of the school district, said Commissioner Roy Rogers. There are also questions whether a park service district could legally be limited to aquatics only.

"No one wants it to morph into something it wasn't intended to be," Rogers said. "Five years, 10 years from now, nobody wants to defend what happened today."

Commissioner Tom Brian said questions of pool access could arise, as the schools would no longer have first claim on use of the facility.

"It would be a municipal pool at that point," he said.

Dirksen said the city analyzed the group's funding plan, and it appeared to be feasible. The proposed tax levy covers all expected operating costs, including inflation, and a contingency fund for major repairs and expenses. The amount will be permanently set to support both swim centers indefinitely.

Commissioners Andy Duyck and Desari Strader voted against moving ahead with the boundary change, saying it would make more sense to explore the pools becoming part of the existing Tualatin Hills Parks and Recreation District.

Dirksen said the reason for discussion is putting out word there is a problem, and hoping someone comes up with a viable alternative.

## Wanted: entries for 52nd annual Beaverton's Celebration Parade

Think your trick bicycle riding never got its proper due? Are you looking to showcase your company's community involvement? The 52nd Annual Beaverton's Celebration Parade is now accepting entries.

This year's pageantry is scheduled for 10 a.m. on Saturday, Sept. 19, and features Beaverton's 2004 and 2008 Olympic gold medalist Mariel Zagunis as grand marshal and five area high school marching bands. But there is still room for more.

"We are encouraging local businesses and residents to enter floats, horses, classic and specialty automobiles, drill teams and bands to sign-up today," said Parade Chairwoman Leslie Mundt. "We want to really encourage dance or musical groups of any kind, even percussion ensembles, to join us for the event."

The deadline for entries is Monday. There is no entry fee, and organizers expect more than 100 entries. The allotted slots for parade entrants fill to capacity every year so those considering the 2009 event should not procrastinate.

"Not only is it a lot of fun for those who prepare and participate in the parade, but it is wonderful publicity for any company or organization," said Melody Wright, a parent at Faith Bible Christian School.

Along with the thousands of spectators lining the route, the event is also shown on Comcast Cable with numerous airings following the actual parade date.

All entrants — the floats especially — are encouraged to support the parade's theme, "Dancing in the Streets."

Judging will take place the morning of the event, and awards and prizes will be given to first-place, second-place and honorable mention winners in most categories.

Contact Leslie Mundt at 503-629-6330 or e-mail her at [lmund@tthprd.com](mailto:lmund@tthprd.com) to receive an entry form.

The parade is presented by the city of Beaverton with support from many corporate and civic sponsors including Bob Lanphere's Beaverton Honda, Tualatin Hills Park and Recreation District, TriMet, the *Valley Times* and the Beaverton School District.

Bob Langher's  
BEAVERTON HONDA

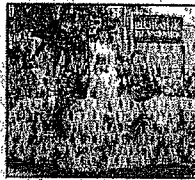
Leading Valley Streets

# Beaverton's Celebration Parade

SHOWCASE YOUR COMPANY, YOUR ORGANIZATION OR YOURSELF!



**ENTER  
THE PARADE  
TODAY!**



*It's not only a lot of fun but wonderful publicity with numerous rebroadcasts on Comcast Cable television.*

**SAT, SEPT. 19**

STARTS 10AM - THROUGH DOWNTOWN

**OPPORTUNITIES FOR:** floats of any kind, horses, classic and specialty autos, drill teams, dance and musical groups, and more!

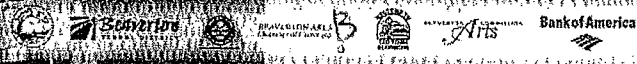
**YOU'LL BE JOINING:**

GRAND MARSHAL MARIEL ZAGUNIS  
Olympic Fencing Gold Medal Winner  
Plus: Award winning Beaverton marching bands and more!

**TO ENTER:**

Contact Leslie Mundt  
503-629-6330 or  
lmundt@thprd.com  
Before August 26

**HELP THE HUNGRY:**  
*bring non perishable food items to the staging area at Old Town Festival Hall and Broadway, look for the barrels.*



# Hike 'N' Bike celebrates new date and new ride

The 7th annual Hike 'n' Bike, a community-wide fundraiser organized by the Tualatin Hills Park Foundation, is more accessible and exciting than ever before with a new date and new 65-mile round-trip bicycle ride.

Hike 'n' Bike has been moved to Saturday, Aug. 29, this year. The switch from mid-June, when it has traditionally been held, is to allow more people to participate, said Marilyn Mays, chair of the Hike 'n' Bike Committee and a member of the foundation's board of trustees.

To register for the event online, go to [www.thpf.org](http://www.thpf.org) and click on the Hike 'n' Bike link. Call 503-645-6433 for more information.

The scenic 65-mile tour, or Metric Century Ride, starts at the Howard M. Terpenning Recreation Complex at 158th and Walker Road, travels to Stub Stewart State Park, and then returns. The ride is sponsored and coordinated by the Northwest Bicycle Safety Council and requires a minimum donation of \$25 per rider. Lunch is included.

The traditional 5K and 10K hikes, as well as the 15K and 30K bike rides, are back this year. Each starts at the HMT Complex and requires a \$10 minimum donation.

Day-of-the-event registration for the Metric Century Ride is 6:30 a.m. The ride gets under way at 7 a.m.

Sign-in for all the other events starts at 7:30. The 30K bike ride gets rolling at 8, followed by the 10K hike at 8:15, and the 5K hike at 8:30. The 15K hike ride begins at 8:45, followed by a 1K Hike 'n' Bike at 9 a.m.

Participants will be able to raise money for their own charities by collecting pledges using the THPF online pledge manager, which tracks the event minute by minute. Half of the proceeds raised will go to the participants or charity of their choice.

The other half will be used by the Tualatin Hills Park Foundation to help build an entirely accessible, multi-use sports field at Cedar Hills Park called "Champions Too." The field will be designed for children and adults with special

needs.

Prizes and gift cards will be awarded to those who raise money for, or donate money to, the event. For example, a participant who raises \$50 will win a \$10 gift card donated by one of the sponsors. The participant will win another gift card for each additional \$50 raised. The individual who raises the most money will win a \$250 shopping spree at Costco on Jenkins Road.

There will be a finish-line party with live music, ice cream, free snacks, a climbing wall and much more.

The Tualatin Hills Park Foundation is a publicly supported Oregon nonprofit organization. Supported by staff and a volunteer board of trustees, the foundation develops resources to ensure access to recreation for all residents of the Tualatin Hills Park & Recreation District. It does this primarily through fundraising for special projects.

For more visit [www.thpf.org](http://www.thpf.org), or call 503-645-6433.

### **Stephen Guntli picked to head Tualatin Hills Park Foundation**

The Tualatin Hills Park Foundation recently hired veteran fundraising professional Stephen Guntli as its new executive director. He becomes the first full-time director of the foundation, a nonprofit organization established in 1958 to raise money for worthwhile projects not funded by the Tualatin Hills Park and Recreation District.

Guntli brings 28 years of experience to his new role, including all aspects of private and government funding, nonprofit management and strategic planning. Most recently he served as the executive director of OR211, helping establish a statewide telephone system with links to local health and human resources for people in need.

He started his career in New York City. In Oregon, he has worked for the Oregon and Southwest Washington affiliate of Susan G. Komen for the Cure and the Oregon Child Care Resource & Referral Network. His background also includes eight years building the Development Department of The Dougy Center for Grieving Children. He was executive director of both the Providence Child Center Foundation and the Portland Community College Foundation. And he worked on the capital campaign for the Oregon Graduate Institute of Science & Technology.

### **Park District earns financial reporting award — again**

For the fifth consecutive year, the Tualatin Hills Park and Recreation District has been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada.

The award, based on the Comprehensive Annual Financial Report for the period ending June 30, 2008, is the highest form of recognition a governmental finance department or agency can receive. Organizations must meet rigorous qualification standards in preparation of the report, which demonstrates a constructive "spirit of full disclosure" that clearly communicates its financial story to potential users.

One benefit for Beaverton residents, according to Finance Manager Cathy Brucker, is that it helps the park district achieve a higher bond rating. In the case of the bond measure passed by voters last November, that higher rating allowed the district to gain a lower interest rate, which in turn will save local property taxpayers money.

"The award is very much a point in our favor," said Brucker, who drafted the district's entry. "It shows a strong sense of fiscal responsibility, knowledge and competence by our entire Finance Department and our director of business and facilities, Keith Hobson."

The financial reporting award is one of two finance awards the district has repeatedly earned from the Government Finance Officers Association. The other is for Distinguished Budget Presentation, which the park district has received for the last six years.

**HIKE 'N' BIKE FUNDRAISER** — Howard M. Tarpenning Recreation Complex on 158th and Walker Road. ■ Aug. 29. Day of event registration starts at 6:30 a.m. Races start at 7 a.m. with staggered starts. A scenic 65-mile tour, or Metric Century Ride travels to Stub Stewart State Park and returns. Cost: \$25 minimum, includes lunch. A 5K and 10K hikes and 15K and 30K bike rides are \$10 minimum. For information, call 503-645-6433. Register at [www.thpf.org](http://www.thpf.org).

**TUALATIN HILLS PARK AND RECREATION ANNUAL BUG FEST** — Tualatin Hills Nature Park Interpretive Center, 15655 S.W. Millikan Way, Beaverton. ■ Aug. 29, 11 a.m. to 4 p.m. Admission: \$2 per person. A celebration of all things invertebrates and the important roles they play in the environment. Games, displays, crafts, live bugs and guided activities await the whole family. Bring a bug to be identified by an expert.

## SPECIAL EVENTS

### Saturday

#### Hike 'n' Bike: 6:30 a.m.-2 p.m.

The seventh annual fundraiser for Tualatin Hills Park Foundation includes 5K and 10K hikes, or 15K, 30K and 65-mile city bike rides. Event includes a 1K Tike Hike 'n' Bike for children and adults. Howard M. Terpenning Recreation Complex, 15707 S.W. Walker Road, Beaverton; \$10 minimum donation (\$25 for the 65-mile bike ride); [www.thpf.org](http://www.thpf.org) or 503-645-6433

Oregonian, August 27, 2009

## RECREATION

# Living 'la bocce vita'

**This is the life |**  
Food, refreshments —  
and relaxed competition  
in a festive atmosphere

By **JOE FITZGIBBON**  
SPECIAL TO THE OREGONIAN

BEAVERTON — Bocce ball is all about socializing.

Sure, the game calls for Pop-sicle-colored, softball-size balls, regulation courts and plenty of rules to go around. But most players today are drawn in because the word "bocce" means food, refreshments, lively conversations and a taste of what the Italians call *la dolce vita*, or "the sweet life."

Most Sundays, Terri Warren and her neighbors pack their coolers with chilled salmon, salads and desserts and make their way to Ponzini Vineyards southwest of Beaverton. Surrounded by acres of ripening grapes and towering fir trees, the couples relax to the sounds of jazz, laughter and wine splashing into their glasses.

"We're all friends and look forward to getting together like this most weekends," said Warren of Southwest Portland. "We enjoy the game, but mostly it's about relaxing and enjoying each other's company."

And, yes, there is bocce. Although purists compete on precisely measured courts of pressed gravel, sand and ground oyster shells — encased in wood — this centuries-old sport can be played on open fields of grass, dirt and asphalt.

"I put in these courts myself and wanted them to be as close to professional standards as I could," said winery owner Dick Ponzini. His two \$50,000 courts are nestled between a phalanx of towering firs and acres of dazzling grapevines. "When people come out here, I want them to feel like they are at an Italian *festa*."

Jane Hilton from Southwest Portland said that a spirited bocce match makes for a perfect summer outing with her friends. Between tosses, she made sure her five companions' plates were filled with food, their glasses chilled with refreshments and that everyone was having a good time.

"It's a quick and easy game to

### Play bocce

#### Where and when:

- Ponzini Vineyards, 14665 S.W. Winery Lane, Beaverton. 6 to 9 p.m. Sundays
- Cedar Hills Park, 2300 S.W. Cedar Hills Blvd., Beaverton. Daylight hours
- Babe Nicklaus Pool Park, 1802 Haworth Ave., Newberg. Daylight hours
- Portland's North Park Blocks, Northwest Glisan Street at Park Avenue. Daylight hours. Matches held 6 to 9 p.m. Mondays through Thursdays.

**Cost:** About \$100 to buy a complete set of balls. All sites are free.

**Who plays:** All ages and abilities.

**Information:** For more than 175 local and national sites, visit [www.bocce.com/locations.html](http://www.bocce.com/locations.html)

learn, and there's no pressure to win," Hilton said. "I can see why people of all ages play it."

Although the atmosphere during most bocce matches is informal and rules can vary among players, there are basic procedures for all contests. Play begins when a participant tosses a pingpong-size ball, called the *pallino*, or jack, about 30 or 40 feet down the court. Teams of two to four then alternately try to roll their 2-pound bocce balls closest to the *pallino* while attempting to knock their opponents' balls farther away.

There are subtle variations in scoring, but essentially, the team closest to the *pallino* is awarded a point for each round, and a contest ends when one team reaches 11 or 12 points.

Lawn bowling, played on a grass surface with a lopsided ball and dress code, is a variation of bocce.

Ten-year-old Hannah Miller of Tigard discovered the Ponzini courts this summer with her parents. She said she doesn't understand all the rules but is having a good time anyway.

"I like to knock other people's balls around," said the Templeton Elementary School fifth-grader. "We don't have this game at my school, but it could be fun."

Roger Worrall is a newcomer

to bocce but fell in love with the game the first time he saw it played three years ago. He decided to build his own home court in Sherwood as a gift to his wife.

"Judi grew up around Italians in Springfield (Mass.) who would drink wine and have loud, friendly arguments during their matches," Worrall said. "I'd like to have friends over and plan to promote the idea that you don't have to be Italian to enjoy playing."

If you have an idea for a sport or fitness story, contact Joe Fitzgibbon at 503-223-0725 or by e-mail at [fitzgibbon@oregonian.net](mailto:fitzgibbon@oregonian.net)



JOE FITZGIBBON/SPECIAL TO THE OREGONIAN

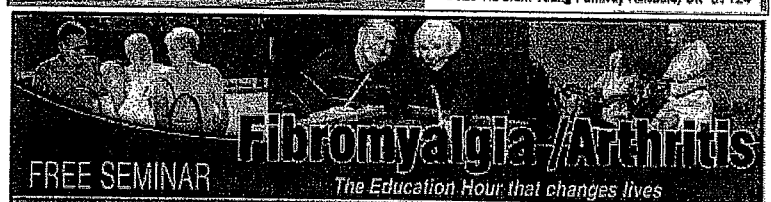
Kent Bogert and 10-year-old Katie Bogert watch Mitch Miller of Tigard toss the bocce ball at Ponzini Vineyards southwest of Beaverton.



The patterns of the 2001 Street of Dreams were mirrored by this masterpiece from Renaissance Construction. Affectionately referred to as "The Big Easy" this home fused the crowd by meticulously weaving classical architecture together with cutting edge amenities. Contemplates the relaxing pleasure of an outdoor living room and fireplace or the luxury of a waterfront-adorned hot tub. Wine cellar, media room, full nanny quarters and full exercise center. 5 bedrooms, 4.1 baths, 8000 SQFT, 3 fireplaces and 3-car garage. This is just the beginning list of the features to be discovered here.

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## **Registrations will begin Sept. 12 for Tualatin Hills Parks' fall classes, programs**

Registration for the Tualatin Hills Park & Recreation District's fall classes and programs will be open to in-district residents beginning Saturday morning, Sept. 12.

THPRD recently mailed its Fall 2009 Activities Guide to all district residents. Class registration instructions and forms are in the guide, which is also available at any THPRD center, the Administration Office at 158th and Walker Road, or online at [www.thprd.org](http://www.thprd.org).

Park District residents can phone in their registration from 8 a.m. to 6 p.m. on Sept. 12. The number to call is 503-439-9400. Phone registration will continue Sept. 13 (Sunday) from noon to 4 p.m. and Sept. 14-18 from 8:30 a.m. to 6 p.m.

Online registration for in-district residents starts Sept. 12 at 10 a.m. Users must first establish an online account. They should go to [www.thprd.org/activities](http://www.thprd.org/activities) to get started.

Classes and programs are filled on a first-come, first-served basis. Many of them are in high demand so patrons are encouraged to plan accordingly.

THPRD will again offer, on a limited basis, Spanish language assistance during phone-in registration for classes and programs. The service will be available Sept. 12-13.

All residents registering by phone must have class information handy, along with

credit card or debit information (Visa, MasterCard, Discover or THPRD Gift Card) and a valid THPRD Residency Card. Residents can register only for their own immediate family. Those with questions in advance should call 503-645-6433.

### **Walk-in registration for THPRD begins Sept. 14**

Walk-in registration will be available at all THPRD facilities beginning Sept. 14 at 8:30 a.m. Registration by fax, to 503-629-6302, also begins Sept. 14, as does processing of mail-in requests.

For residents living outside the Tualatin Hills district, registration will begin Sept. 18 at 8:30 a.m. Those who have paid an assessment fee (\$54 quarterly or \$216 annually) may register by phone, fax, Internet, mail or walk-in starting that day.

Formed in 1955, THPRD is the largest special park district in Oregon, spanning about 50 square miles and serving more than 200,000 residents in the greater Beaverton area. The district provides year-round recreational and educational opportunities for people of all ages. Offerings include a broad range of classes and more than 200 park sites, 60 miles of trails, eight swim centers, six recreation centers, and about 1,300 acres of natural areas.

For more, visit [www.thprd.org](http://www.thprd.org) or call 503-645-6433.

## Tualatin Hills Park & Recreation District



# FALL REGISTRATION BEGINS SEPTEMBER 12

**Registration  
start dates:**  
In-District - Sept. 12  
Out-of-District - Sept. 18

**Swim Lessons  
Children's Programs  
Sports & Fitness  
Adult Classes  
Senior Programs**

**See our Fall Activities Guide, call 503/645-6433  
or visit [www.thprd.org](http://www.thprd.org) for details**



Connecting  
People, Parks  
& Nature

Asistencia para llamadas por teléfono de residentes que habla español será disponible el sábado y domingo, 12 y 13 de septiembre. Por favor, llamen al 503/439-9400 esos días y marque 2 para español.



**Free Family Fun!**

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**BEAVERTON HONDA**

*Dancing in the Streets*

# Beaverton's Celebration Parade

**SATURDAY, SEPT. 19**  
Starts 10am • Through Downtown Beaverton



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**Mariel Zagunis**

2004 & 2008 Olympic Fencing Gold Medal Winner!  
Born and raised in Beaverton

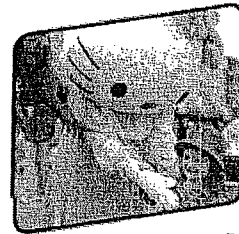
Meet Mariel after the Parade at the Old Town Festival!

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**ENTER TO WIN... A PARADE OF PRIZES!**  
Gift certificates from great Beaverton Area businesses



**Plus: Old Town Festival!**

**Free Family Fun After The Parade Til 3pm!**  
Dance! Dance! Dance! Bring your dancing shoes and be a part of the fun! From tap to swing, from clogging to Irish dancing. Plus: Food Booths! Street Faire! Classic Vehicles! Plenty of free kids activities, too!

Find all the action near 3rd & Broadway.

Info: 503-629-6330 or  
[www.beavertonoregon.gov/parade](http://www.beavertonoregon.gov/parade)



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# Jenkins Estate offers wedding plan insights

By **KALIE WOODEN**  
For Times Newspapers

Are you about to begin planning a wedding but don't have a clue where to start? Jenkins Estate on Cooper Mountain will be offering a "Wedding Planning 101" class this September that will give brides and family members the tools necessary to plan the event of a lifetime.

Gail DuBois, who has been the program coordinator for Jenkins Estate for the past five years, explained the benefits of attending such a class.

"This will help couples get focused and know what they need to do first and how to go about planning a wedding," DuBois said. "We want to really equip them so they don't feel overwhelmed and can enjoy the process of planning a wedding."

Local business vendors from throughout the Beaverton area will participate in the event, and attendees will receive a wedding planning notebook to guide them in the future.

"The notebook will have every possible thing necessary to plan a

## Learn trade secrets

To reserve a spot in Wedding Planning 101, call 503-629-6355 by Friday, Sept. 11.

wedding, such as looking for a venue or how to hire a florist and what questions to ask — from cost-effective wedding ideas down to how to get a marriage license," DuBois explained.

The wedding planning seminar, which costs \$40 per person and has limited seating, will be held from 9:30 a.m. to 2 p.m. Saturday, Sept. 19, at the Jenkins Estate, 8005 S.W. Grabhorn Road. The event is open to anyone planning a wedding, whether it's a bride, mother or friend.

Along with supporting local vendors at the event, Jenkins Estate wants to offer engaged couples easy ways to plan a wedding that won't break a budget.

"You can still have the wedding of your dreams during these economic times — you don't need a wedding coordinator, and there are some simple things you can do that

are inexpensive, but still very wonderful for an event," DuBois said.

The wedding class differs from most wedding expositions because Jenkins Estate provides an intimate setting where brides and planners can actually learn how to organize a wedding.

"As a park district, our whole concept is to serve the community, and this wedding seminar is another way to do that, even if they are not holding their ceremony at Jenkins Estate," DuBois said.

Some of the Beaverton-based businesses attending include Peter Paul Rubens Photography, Amato's Floral and The Wedding Cottage. All seminar participants will also receive door prizes from the vendors, such as discounts on services.

The class will give brides and planners the tools they need to plan a wedding, even if they have no prior experience planning an event.

"At wedding expos you just go about and meet vendors, but you don't really learn the nuts and bolts of planning a wedding," DuBois said.

## Park district's fall registration nears

Registration for the Tualatin Hills Park and Recreation District's fall classes and programs will be open to in-district residents beginning Saturday, Sept. 12.

THPRD recently mailed its Fall 2009 Activities Guide to all district residents. Class registration instructions and forms are in the guide, which is also available at any THPRD center, the Administration Office at 158th and Walker Road, or online at [www.thprd.org](http://www.thprd.org).

Park District residents can phone in their registration to 503-439-9400 from 8 a.m. to 6 p.m. on Sept. 12. Phone registration will continue Sept. 13 from noon to 4 p.m. and Sept. 14-18 from 8:30 a.m. to 6 p.m. Those registering by phone must have class information handy, along with credit card or debit information and a valid THPRD Residency Card.

Online registration for in-district residents starts Sept. 12 at 10 a.m. Users must first establish an online account. Go to [www.thprd.org/activities](http://www.thprd.org/activities) to get started.

THPRD will again offer, on a limited basis, Spanish language assistance during phone-in registration for classes and programs. The service will be available Sept. 12 and 13.

# It's time for the city of Beaverton to take on a 'big idea'

*(Soapboxes are guest opinions from our readers, and anyone is welcome to write one. Jim McCreight is a Beaverton resident.)*

As a long time resident of Beaverton and involved in the civic life of Beaverton as a past chairman of the Beaverton Chamber of Commerce, chairman of the Beaverton Arts Commission, co-founder of the Beaverton Arts Foundation and currently chairman of Beaverton's Oregon Technology Business Center, I've worked with many residents over the years to improve Beaverton's cultural and business environment.

## SOAPBOX



JIM McCREIGHT

I'm pleased that spirited debate has begun on the question of bringing Beavers baseball to Beaverton.

Out of such debate I hope a reasonable proposal can be developed that can gain the support of a majority of Beaverton's citizens.

Mayor Dennis Doyle should be congratulated for being willing to bring a "big idea" to the table for public debate and consideration. For far too long Beaverton has had the image of strip malls, fast food restaurants and traffic problems. Bringing a multi-use facility to Beaverton that would attract residents from throughout the region would put Beaverton on the map in a positive and exciting way.

Such a facility would also add another tool in our efforts to attract

new businesses and retain existing businesses. Many business owners weigh the quality of the educational system, parks and recreation and cultural opportunities when considering locating a business in Beaverton.

We have an outstanding school district and the best parks district in the state. Where we have clearly failed is in offering a place where families can gather to experience sports, theater, concerts, and other community events. A multi-use facility in Beaverton would fill that need.

Are there challenges? Of course there are and I appreciate the concerns citizens have expressed

regarding the potential tax liability to citizens, traffic access issues, and concern about the possibility of the city using its power of eminent domain to condemn private property to acquire a site suitable for a multi-use facility. All these issues need to be debated in an open and transparent way. Hopefully such debate will result in a proposal a majority of our citizens will support.

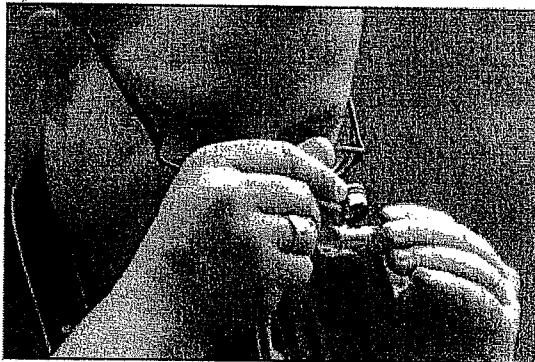
It's time Beaverton stopped playing "bedroom community" to the city of Portland and started showing we can consider, debate, and resolve "big ideas" to make Beaverton a better place to work, live and enjoy.



**A TANGLED WEB** — Riley Kessler, 4, of Bethany (above) works her way out of a web during a spider game at the ninth annual Bug Fest at the Tualatin Hills Nature Park Interpretive Center on Saturday.



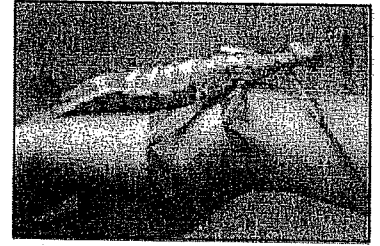
**A LITTLE BUGGED** — Fiona Schmelzer, 9, of Southwest Portland (left) is not so sure of handling an angry wasp in the Catch-a-Bug event at the Nature Park on Saturday.



**CLOSE-UP PEEK** — Chris Funk of Beaverton observes a wasp through a hand lens during the ninth annual Bug Fest at the Nature Park.

Photos  
by  
Jaime  
Valdez

**THE RELEASE** — Owen Stewart, 5, of Beaverton releases a dragonfly inside a netted area at Bug Fest at Tualatin Hills Nature Park on Saturday.



**ONE BIG BUG** — A female Australian walking stick being held by Hnin Iwin, a volunteer from the Oregon Zoo ZAP team, was one of the featured bugs at Saturday's Bug Fest in Beaverton.

About a thousand kids turn out on Saturday to learn more about . . .

# The WORLD of BUGS

**D**espite a little rain, interest in dragonflies and other bugs brought a record number of people (almost 1,000) out to Tualatin Hills Nature Park on Saturday for the ninth annual Bug Fest. Elisa Joy Payne, program coordinator at the Nature Park Interpretive Center, said more than 65 excited volunteers engaged bug enthusiasts and just-plain-curious-souls alike in bug catching, invertebrate education, games and crafts.

"Whether people came to get a mysterious insect from home identified or just found themselves watching a water scorpion eat a damselfly nymph, participants of all ages left Bug Fest with bug tattoos on their arms and big smiles on their faces," said Payne.

Bug Fest is a celebration of invertebrates and the important roles they play in our environment. The event is a partnership between the Tualatin Hills Park and Recreation District and Metro. The event combined interactive discovery stations, craft tables and games with a range of activities that help attendees experience these boneless/spineless creatures that make the world go round.

Participants were invited to "celebrate the many spineless creatures, both big and small, that keep the environment healthy and in balance. All those tiny critters are the *real* heroes of our planet."

**Beaverton**

**Park foundation picks  
new executive director**

Tualatin Hills Park Foundation officials have selected Stephen Guntli as the group's first full-time executive director.

"Stephen's professionalism is what stood out, and he has a very strong background in fundraising," said Janet Allison, chairwoman of the foundation's board of trustees. "He has a record of procuring large donations, which is critical as the foundation becomes the organization we all know it can be."

Guntli is a 28-year veteran of funding, nonprofit management and strategic planning. He has worked with Susan G. Komen Race for the Cure, Oregon Child Care Resource & Referral Network, The Dougy Center, Providence Child Care Foundation and Portland Community College Foundation.

He will be the park foundation's first full-time director since its formation in 1958. The foundation's mission is to assist Tualatin Hills Park & Recreation District by helping raise money for special projects.

Online details: [www.thpf.org](http://www.thpf.org)