



Administration Office
503/645-6433
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**Board of Directors Regular Meeting
Tuesday, July 23, 2019**

**7:00 pm Regular Meeting
Executive Session to follow Regular Meeting**

**HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Call Regular Meeting to Order
2. Swearing in of Newly Elected Board Members
3. Election of Officers for Fiscal Year 2019/20
4. [Presentation: Recognition of Arts & Communication Magnet Academy Students](#)
5. Audience Time*
6. Board Time
 - A. Board Liaison Assignments
7. Consent Agenda**
 - A. [Approve: Minutes of June 11, 2019 Regular Board Meeting](#)
 - B. [Approve: Minutes of June 18, 2019 Regular Board Meeting](#)
 - C. [Approve: Monthly Bills](#)
 - D. [Approve: Monthly Financial Statement](#)
 - E. [Approve: Intergovernmental Agreement with City of Tigard for Scholls Ferry Road Trail Crossing Study](#)
 - F. [Award: Abbey Creek Park Phase 1 Construction Contract](#)
8. Unfinished Business
 - A. [Update: Annual Planning Cycle](#)
 - B. [Update: Visioning Process](#)
 - C. [Information: General Manager's Report](#)
9. Executive Session***
 - A. Legal
 - B. Land
10. Reconvene Regular Meeting
11. Action Resulting from Executive Session
12. Adjourn

* **Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Agenda items may not be considered in the order listed. ****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless a board member requests to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. *****Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District.

Free childcare during the meeting is available at the Athletic Center. To reserve a spot, please contact Dayna Dixon at 503-619-3861 or ddixon@thprd.org (or, contact the Athletic Center at 503-629-6330). In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: July 17, 2019
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Information Regarding the July 23, 2019 Board of Directors Meeting**

Agenda Item #2 – Swearing in of Newly Elected Board Members

A swearing in ceremony will be conducted for newly elected board members Wendy Kroger, Heidi Edwards, Ashley Hartmeier-Prigg, and Tya Ping.

Agenda Item #3 – Election of Officers for Fiscal Year 2019/20

Board Secretary Felicita Montebianco will lead the process in the election of officers for fiscal year 2019/20. The seats to be elected include president, secretary, and secretary pro-tempore.

Agenda Item #4 – Presentation: Recognition of Arts & Communication Magnet Academy Students

Attached please find a memo announcing that students from Beaverton School District's Arts & Communication Magnet Academy will be in attendance to be recognized for a video that they produced highlighting what THPRD means to our community.

Agenda Item #6 – Board Time

A. Board Liaison Assignments

Time has been set aside on the agenda for board discussion regarding which board members would like to serve as liaisons to various district committees.

Agenda Item #7 – Consent Agenda

Attached please find consent agenda items #7A-F for your review and approval.

Action Requested: Approve Consent Agenda Items #7A-F as submitted:

- A. Approve: Minutes of June 11, 2019 Board Meeting**
- B. Approve: Minutes of June 18, 2019 Board Meeting**
- C. Approve: Monthly Bills**
- D. Approve: Monthly Financial Statement**
- E. Approve: Intergovernmental Agreement with City of Tigard for Scholls Ferry Road Trail Crossing Study**
- F. Award: Abbey Creek Park Phase 1 Construction Contract**

Agenda Item #8 – Unfinished Business

A. Annual Planning Cycle

Attached please find a memo regarding the annual planning cycle undertaken each year to develop the district's budget and work plans. Keith Hobson, director of Business & Facilities, and Aisha Panas, director of Park & Recreation Services, and will be at your meeting to provide an overview of this information and to answer any questions the board may have.

B. Visioning Process

Attached please find a memo providing an update regarding the district's visioning effort currently underway. Holly Thompson, Communications director, will be at your meeting to provide an update and to answer any questions the board may have.

C. General Manager's Report

Attached please find the General Manager's Report for the July regular board meeting.

Other Packet Enclosures

- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



MEMO

DATE: July 3, 2019
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Recognition of Arts & Communication Magnet Academy Students**

The Arts & Communication Magnet Academy (ACMA) is an arts magnet school within the Beaverton School District. It serves students who have a strong interest in the arts, or who are proficient in a particular arts discipline.

In April, THPRD Communications Department staff approached a small group of visual arts students at ACMA to gauge their interest in producing a short video to highlight what THPRD means to our community. With Access for All as the central theme the students were asked to film, produce, edit, script, and choose music for a video that creatively captured THPRD's offerings. The team promptly went to work with guidance from THPRD's communications specialist, Liz Eischen, and presented their video to staff in June.

At your July meeting, staff will present the video and request that the board recognize the amazing work of the students from ACMA.



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, June 11, 2019, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Executive Session 5:30 pm; Regular Meeting 7 pm.

Present:

Ali Kavianian	President/Director
Felicita Montebianco	Secretary/Director
Wendy Kroger	Secretary Pro-Tempore/Director
Todd Duwe	Director
John Griffiths	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Personnel

President Kavianian called executive session to order to consider the employment of a public officer, employee, staff member or individual agent. Executive Session is held under authority of ORS 192.660(2)(a), which allows the board to meet in executive session to discuss the aforementioned issue.

President Kavianian noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board welcomed the audience into the room.

Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ali Kavianian on Tuesday, June 11, 2019, at 7 pm.

Agenda Item #3 – Action Resulting from Executive Session

There was no action resulting from Executive Session.

Agenda Item #4 – Presentations

A. LGBTQ Pride Month

The district’s management team read into the record a proclamation that the Tualatin Hills Park & Recreation District declares the month of June 2019 as LGBTQ Pride Month.

Agenda Item #5 – Audience Time

There was no testimony during Audience Time.

Agenda Item #6 – Board Time

Wendy Kroger provided an update regarding the most recent activities of the Parks & Facilities Advisory Committee, noting that topics covered at their most recent meeting included dog parks, dog runs, historical properties, vandalism in the parks, and an interpretive signage project update.

Felicita Montebianco noted that the Tualatin Hills Park Foundation Board of Trustees recently met and approved to move forward with the hiring of an executive director and hope to have someone hired by their August meeting.

John Griffiths provided an update regarding the most recent activities of the Nature & Trails Advisory Committee, noting that one of the topics covered at their most recent meeting included the Greenway Park Concept Plan.

President Kavianian referenced the public testimony received at the May 21, 2019 Budget Committee meeting regarding park development in the North Bethany area, as well as previous testimony received by the board regarding Greenway Park, and encouraged the public to continue to stay involved in these topics as well as any others, and to continue to reach out to board members and district staff about what is important to them.

Agenda Item #7 – Consent Agenda

Wendy Kroger moved that the board of directors approve consent agenda items (A) Minutes of May 14, 2019 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Collective Bargaining Agreement, (E) Crowell Woods Park Construction Contract, (F) Raleigh Swim Center Pool Deck Construction Contract, and (G) Commonwealth Lake Park Inlet Bridge Replacement Contract. Felicita Montebianco seconded the motion. Roll call proceeded as follows:

Todd Duwe	Yes
John Griffiths	Yes
Felicita Montebianco	Yes
Wendy Kroger	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. Urban Service Agreement with City of Beaverton

General Manager Doug Menke introduced Jeannine Rustad, Planning manager, to provide an overview of the proposed urban service agreement (USA) with the City of Beaverton included within the board of directors' information packet. Updates on this topic were previously presented to the board at the December 2017 and February 2019 Regular Board meetings, including a draft agreement for the board's review at the February meeting.

Jeannine provided an overview of the draft USA being presented to the board of directors for consideration of approval this evening, noting that primary changes to the USA since the board's initial review in February 2019 include the following:

- A definition for Recreation Programming has been added, and definitions for Park and Recreation Services and Park and Recreation Facilities have been edited to remove redundancy.
- Section III.A. has been edited to remove the word "primary." The document now states that the "DISTRICT is the service provider of Park and Recreation Services within BEAVERTON'S Municipal Boundary."
- Section V.C.1 has been restructured to provide clarity of cooperation in serving new urban areas and to remove redundancy.
- Exhibit A has been added to show the existing and future service area of Beaverton and surrounding cities.

Jeannine explained that the only outstanding item for the agreement is determination of the necessary parties. Washington County staff is coordinating a meeting between the Cities of Beaverton, Hillsboro, Tigard and Portland, Metro, the county, and THPRD to discuss minor

amendments to the 1997 Cooperative Agreement for Parks, Recreation and Open Space in order to identify the necessary parties to the USA. Amendment to the Cooperative Agreement will require action from all of the jurisdictions' governing bodies. Before the USA can be executed, the cooperative agreement either needs to be amended to limit the necessary parties to only the City of Beaverton, THPRD, Washington County and Metro, or all jurisdictions must approve of the USA. Jeannine noted that, taking this upcoming process into consideration, the action requested of the board this evening is approval of a resolution approving the USA with the City of Beaverton and delegating authority to the General Manager to edit the USA to reflect the necessary parties to the agreement and to execute the agreement. Jeannine offered to answer any questions the board may have.

The board thanked district staff for their efforts in bringing this USA to fruition.

President Kavianian inquired whether district staff believes that the City of Beaverton council will approve the draft USA in its current form.

- ✓ Jeannine replied that City of Beaverton staff have expressed their satisfaction with the agreement language, noting that the hope is that the city council will adopt a similar resolution regarding the USA at their June 18, 2019 meeting.

Felicita Monteblanco expressed support for language contained within Section V of the USA regarding cooperation between the two agencies concerning each other's policy issues.

John Griffiths expressed satisfaction with the elimination of the word "primary."

Wendy Kroger moved that the board of directors approve the urban service agreement (USA) with the City of Beaverton, and, by the attached resolution, delegate authority to the general manager to edit the USA to reflect the necessary parties to the agreement and to execute the agreement. Todd Duwe seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Felicita Monteblanco	Yes
Todd Duwe	Yes
Wendy Kroger	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

B. General Manager's Report

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- 2019 Summer Events Preview
 - Aisha Panas, director of Park & Recreation Services, provided an overview of upcoming summer events via a PowerPoint presentation, a copy of which was entered into the record.
- Dogs in Parks: Public Education Campaign Update
 - Holly Thompson, Communications director, and Keith Watson, Community Programs manager, provided an overview regarding a public education campaign currently underway to re-educate park users on the district's dogs-on-leash policy, via a PowerPoint presentation, a copy of which was entered into the record.
- Board of Directors Meeting Schedule

Doug offered to answer any questions the board may have.

Wendy Kroger asked whether dogs-on-leash signs have been posted at a specific area of concern along the Waterhouse Trail.

- ✓ Holly replied that the signs have been received and are in the process of being installed.

John Griffiths inquired whether Park Patrol will be focusing more on specific trouble spots.

- ✓ General Manager Doug Menke replied that dogs off leash is already the primary call Park Patrol receives and the hope is that this education campaign will reduce that load.

Felicita Monteblanco asked how success will be defined for the dog run pilot project.

- ✓ Keith acknowledged that it would be difficult to track actual statistics in this area, but he envisions success as neighborhoods that are happy with the options being provided, positive feedback received, followed by expansion of the dog run pilot project.
- ✓ Doug added that one concern is that the dog runs will become too popular and that people from other areas will drive to the neighborhoods to use them. The hope is that the dog runs will be well-used, but not so popular that neighborhoods become overwhelmed with parking issues. If the pilot project is successful, additional dog runs throughout the district could be duplicated, which should help spread out the usage.
- ✓ Holly expressed agreement with Doug's comments and added that success could also be measured by increased utilization of the park sites by people who are not using them due to the off-leash activity currently being experienced.

Agenda Item #9 – New Business

A. Management Team & General Manager's Compensation

President Kavianian noted that time has been set aside on this evening's agenda for board discussion regarding any desired changes to the general manager's and district management team's compensation packages.

Felicita Monteblanco moved that the board of directors accept the general manager's evaluation as presented and authorize a compensation increase of 5.8%. John Griffiths seconded the motion. Roll call proceeded as follows:

Todd Duwe	Yes
Wendy Kroger	Yes
John Griffiths	Yes
Felicita Monteblanco	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

President Kavianian commented that this motion reflects the general manager's annual evaluation conducted during this evening's Executive Session and General Manager Doug Menke's performance rating as Exceptional.

Wendy Kroger moved that the board of directors accept the general manager's evaluation as presented and authorize a bonus amount of 8% of salary. Todd Duwe seconded the motion.

Felicita Monteblanco commented that she agrees that General Manager Doug Menke's performance has been exceptional; however, as a reflection of the responsibility she feels toward the district's taxpayers, she does not believe that bonuses are appropriate for government positions. Her opinion is not a reflection of Doug's leadership, it is a personal value she holds.

Roll call proceeded as follows:

John Griffiths	Yes
Felicita Monteblanco	No
Todd Duwe	Yes
Wendy Kroger	Yes
Ali Kavianian	Yes

The motion was APPROVED by MAJORITY vote.

Wendy Kroger moved that the board of directors approve to fund the bonus pool at the amount specified within District Compiled Policies Chapter 4. Todd Duwe seconded the motion. Roll call proceeded as follows:

Todd Duwe	Yes
Felicita Monteblanco	No
John Griffiths	Yes
Wendy Kroger	Yes
Ali Kavianian	Yes

The motion was APPROVED by MAJORITY vote.

President Kavianian commented that discussion during Executive Session also included the general manager's employment agreement, for which there are some items requiring board consensus and adjustment prior to the agreement returning to the board for formal approval.

Wendy Kroger outlined the proposed adjustments as follows:

- A change in the effective date from January 1 to July 1 with a term of three years.
- A retention bonus of 20% of the final year's salary at the end of the three-year term.

President Kavianian inquired regarding board consensus for the items described by Wendy.

- ✓ Todd expressed agreement.
- ✓ Felicita commented that she is not in agreement with the retention incentive, noting that her opinion is not a reflection of the general manager's performance, but because there is already a yearly bonus program in place, a retention bonus in addition is too generous with taxpayer dollars.
- ✓ John Griffiths expressed support in light of the amount of transition expected over the next few years.
- ✓ President Kavianian expressed support as well, noting that he believes a retention bonus is important in ensuring consistency and continuity for the district, especially when considering upcoming board member transitions.

President Kavianian confirmed the consensus and requested that the general manager's employment agreement be brought back for board consideration of approval at the June 18, 2019 Regular Board meeting.

B. System Development Charge Indeed Rate Annual Cost Adjustment

Jeannine Rustad, Planning manager, provided a detailed overview of the memo included within the board of director's information packet requesting board guidance on the timing of implementation of the annual adjustment index to the district's system development charge (SDC) rates. She noted that annual adjustments are intended to account for the annual cost increases in land values and construction costs, and that the board has two options for consideration:

- Defer implementation of the annual adjustment index. The annual adjustment may be implemented at any time in the future.
- Implement the annual adjustment index.

Jeannine noted that the district's SDC Administrative Procedures Guide (SDC APG) was approved by the board in November 2017. The SDC APG provides for an annual adjustment of SDC rates based on adopted cost indices. Adjustments are calculated based on the change in average market value for the prior calendar year of undeveloped land in the district according to the County Tax Assessor, and the change in construction costs according to the Engineering News Record Northwest (Seattle, Washington) Construction Cost Index. The adjustment amount is then determined as follows: $\text{Change in Average Market Value} \times 0.50 + \text{Change in Construction Cost Index} \times 0.50 = \text{Parks and Recreation System Development Charge Adjustment Factor}$.

Jeannine noted that application of the cost adjustment formula yields an adjustment factor of 3.04%. This information has been shared with the Home Builders Association, as well as with developers the district commonly works with, but no feedback has been received to date. Jeannine provided a brief overview of the benefits and drawbacks to implementing the adjustment factor as noted within the memo and offered to answer any questions the board may have.

John Griffiths asked for clarification regarding whether the district's SDC rates truly keep pace with cost increases when factoring in only 50% of the change in average market value and construction cost index.

- ✓ Keith Hobson, director of Business & Facilities, confirmed that the rates are keeping pace and explained how the rates are essentially determined by taking the average of the cost increases for both land values and construction costs.

John asked if the SDC rates have ever failed to keep pace with inflation due to this formula.

- ✓ Keith replied not to his recollection, though there may have been other factors outside of this formula that have caused the rates to fall behind.
- ✓ General Manager Doug Menke commented that the function of updating the SDC Capital Improvement Plan (CIP) is a much more significant tool, especially when considering a time in the future when the district will be purchasing less land.
- ✓ Keith agreed, noting that it is appropriate to review the blend of the formula whenever the SDC Methodology is updated to ensure that it accurately reflects the SDC CIP.

Todd Duwe referenced the Engineering News Record Northwest Construction Cost Index for Seattle used and asked for confirmation that an index does not exist for Portland.

- ✓ Jeannine confirmed that no such index exists for Portland and noted that multiple indices were evaluated through the SDC Methodology update process. She noted that most other local jurisdictions have settled on this rate as well, although it can be reopened for further evaluation when the SDC Methodology is updated again.

Todd suggested looking at the Associated General Contractors indices, noting that he has a few other thoughts that he will share with district staff.

Felicita Montebianco encouraged the board to defer the increase for a few months in order to allow the district time to participate in some important affordable housing discussions and initiatives that are forthcoming, while also fully acknowledging that THPRD would not exist in its current state without its SDC program. She noted that there are also several new board members taking office for the district next month and that this was a hot topic over the past few months.

Todd Duwe stated that he does not want to see this adjustment deferred and that he believes that the board needs to protect the district's resources.

Wendy Kroger referenced the public testimony received during the May 21, 2019 Budget Committee meeting from people desiring increased park development within the North Bethany area. She asked whether deferral of the SDC annual cost adjustment could put pressure on or hamper the district's ability to serve the public in that regard.

- ✓ Jeannine confirmed that it is a risk.

President Kavianian described the district's past flexibility in its SDC program, such as through the implementation of decreased adjustment factors during certain years and discounts built into SDC rates for different areas of the district. He believes it is in the district's best interest to move forward in implementing the adjustment as noted this evening and would like to see the topic brought back for consideration of board approval at the June 18, 2019 Regular Board meeting.

- ✓ Jeannine confirmed and noted that she would conduct additional outreach to interested parties regarding this recommendation.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 7:50 pm.

President

Secretary

Recording Secretary,
Jessica Collins



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, June 18, 2019, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Executive Session 6:30 pm; Regular Meeting 7 pm.

Present:

Ali Kavianian	President/Director
Wendy Kroger	Secretary Pro-Tempore/Director
Todd Duwe	Director
John Griffiths	Director
Doug Menke	General Manager

Absent:

Felicita Monteblanco	Secretary/Director
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Agenda Item #1 – Executive Session (A) Land

President Kavianian called executive session to order to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Executive Session is held under authority of ORS 192.660(2)(e), which allows the board to meet in executive session to discuss the aforementioned issue.

President Kavianian noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board welcomed the audience into the room.

Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ali Kavianian on Tuesday, June 18, 2019, at 7 pm.

Agenda Item #3 – Action Resulting from Executive Session

Todd Duwe moved that the board of directors authorize staff to grant a public utility easement to Clean Water Services in the southeast quadrant as discussed in executive session, subject to the appropriate due diligence review and approval by the general manager. Wendy Kroger seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Wendy Kroger	Yes
Todd Duwe	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #6 – Budget Hearing: Resolution Adopting the Fiscal Year 2019/20 Budget, Levying Taxes and Making Appropriations (taken out of order)

A. Open Hearing

President Kavianian opened the Budget Hearing.

B. Staff Report

Keith Hobson, director of Business & Facilities, provided an overview of the memo included within the board of directors' information packet, noting that there are no adjustments to the approved budget being proposed by district staff this evening and that board approval is being requested of the resolution to adopt the FY 2019/20 budget, make appropriations, and levy ad valorem taxes.

C. Public Comment

There was no public comment.

D. Board Discussion

There was no board discussion.

E. Close Hearing

President Kavianian closed the budget hearing.

F. Board Action

Wendy Kroger moved that the board of directors approve Resolution 2019-07 to adopt the 2019/20 budget, levy ad valorem taxes, and make appropriations. Todd Duwe seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Todd Duwe	Yes
Wendy Kroger	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #5 – Presentation *(taken out of order)*

A. Parks and Recreation Month

Jon Campbell, Maintenance Operations manager, and Sabrina Taylor Schmitt, Recreation manager, read into the record a proclamation that the Tualatin Hills Park & Recreation District declares the month of July 2019 as Parks and Recreation Month.

Agenda Item #4 – Recognition of Outgoing Board Members

General Manager Doug Menke recognized board members John Griffiths, Ali Kavianian and Todd Duwe, whose terms on the board are ending June 30. He thanked each for their contributions to the district, noting that they have helped lead the district successfully through a period of significant growth and change and that the district is in their debt. He noted that John Griffith's tenure of 20 years as a THPRD Board member ties as the longest in district history with that of the district's founder, Elsie Stuhr. He thanked each of the board members for their service to the community through their leadership on the THPRD Board of Directors.

Board member Wendy Kroger commented that she is humbled to serve the district in this capacity and is also humbled to have been able to serve alongside Ali, John and Todd. She thanked them for their guidance and advice as she started her service on the board last year, noting that she will reflect back on what she has learned from them as she carries forward in her service on the board. She believes that the foreseeable future will be a time of transition for THPRD and she is excited to see what the future holds.

John Griffiths commented that the thing that stands out most to him regarding his service over the past 20 years is the uninterrupted ascendancy of the district in all areas of its connections with the community to the point of national recognition. Today, THPRD is one of the leading park and recreation districts in the nation, which is the result of a lot of people working together very hard for a long period of time. It has been an honor to him personally to have been able to serve on the board for so long and to see that transition, growth and development firsthand.

Todd Duwe commented that he thought he knew a lot about THPRD before coming onto the board, but he has learned so much, especially about what an amazing organization it is from the top down. He is thankful for the opportunity to serve and is available for any future needs that may come up.

President Kavianian commented that it has been a pleasure to serve with his fellow board members and that he appreciates the hard work of the district staff in the room tonight, as well as the front-line staff that serve as the face of THPRD and who do amazing work. Although there will be transition with the new board members coming on, the current board has found strength and guidance in the district's mission statement and he hopes the same for the new board members.

Agenda Item #7 – Audience Time

There was no testimony during Audience Time.

Agenda Item #8 – Board Time

There were no comments during Board Time.

Agenda Item #9 – Consent Agenda

John Griffiths moved that the board of directors approve consent agenda items (A) Resolution Authorizing Issuance of Tax and Revenue Anticipation Notes for FY 2019/20, (B) Resolution Amending District Compiled Policies Chapter 6 – Finance, (C) Resolution Authorizing System Development Charge Indexed Rate Annual Cost Adjustment, (D) Employment Agreement for the District General Manager, and (E) Intergovernmental Agreement with Clean Water Services for Bethany Lake Berm. Wendy Kroger seconded the motion. Roll call proceeded as follows:

Todd Duwe	Yes
Wendy Kroger	Yes
John Griffiths	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #10 – New Business

A. Integrated Pest Management

General Manager Doug Menke introduced Bruce Barbarasch, Nature & Trails manager, and Mike Cero, park maintenance supervisor, to provide an overview of the district's Integrated Pest Management program.

Bruce and Mike provided a detailed overview of the district's Integrated Pest Management (IPM) program via a PowerPoint presentation, a copy of which was entered into the record, noting that IPM is an ecologically-based pest control strategy that relies heavily on natural mortality factors such as natural enemies and weather, and seeks out control tactics that disrupt these factors as little as possible. IPM uses pesticides, but only after systematic monitoring of pest populations and natural control factors indicate a need. Pesticide is a general term for any substance, including herbicides, used to control pests such as weeds, insects, diseases, and disease-carrying organisms. An important tool in IPM is the use of the glyphosate, the active chemical in the widely-known herbicide Roundup. Regulators classify pesticides based on their degree of toxicity and Roundup received the lowest classification of "caution." Roundup is often used in concert with other IPM techniques such as applying wood chips to keep weeds down around the base of an ornamental tree. Herbicides allow staff to be much more efficient and effective with their time than with simple hand weeding, thereby providing patrons with a consistently high level of service. Bruce and Mike offered to answer any questions the board may have.

Todd Duwe asked for confirmation that the district adheres to the same standards when maintaining Beaverton School District property.

- ✓ Mike replied that the school district has their own IPM procedures that THPRD staff follow when maintaining school district property. He provided a brief overview of the notice procedures THPRD uses, including posting at a site prior to any pesticide application, details regarding what chemicals are being used, and a timeline as to when it is safe to re-enter the area.
- ✓ Bruce added that over the years, the amount of chemical needed per acre has decreased since certain herbicides prevent future generations of plants from taking hold. District staff continually reevaluates its IPM procedures based on new and emerging science and products to find the right balance between aesthetics, safety, cost and efficiency.

John Griffiths referenced a recent lawsuit in California regarding the use of Roundup and asked whether the product leaves a residue in the ground that could harm other plants or remains in the soil after the intended target has died.

- ✓ Mike provided a detailed overview regarding how Roundup works, noting that one of the reasons it is desirable is because it prevents future generations of weeds from reemerging whereas more natural methods simply kill the existing plant to the ground, not its root system and/or seeds. He noted that once Roundup dries onto the targeted plant, it is not effective on any other plant, animal or human.
- ✓ Bruce added that some chemicals leave a residue in the soil after killing the plant, whereas Roundup does not and is considered safer in that regard.

Wendy Kroger expressed appreciation for this topic being raised and described her experience learning about IPM through the Master Gardener Program. She stated that this information needs to be shared on the district's webpage and through other communication methods as time and budget allows so that people interested in or concerned about the topic have a resource to easily find out the district's practices.

President Kavianian requested that district staff explore what the cost increase would be for changing from the use of Roundup to Cheetan Pro Glufosinate as noted within the staff report, noting that consideration should be given to using that alternate product until the concerns regarding glyphosate are better understood. He agreed with Wendy's comments that communication with the public regarding this topic is important.

B. Cedar Grove Plaza Master Plan

General Manager Doug Menke introduced Gery Keck, Design & Development manager, and Jilian Saurage Felton, Housing Development Director for Community Partners for Affordable Housing (CPAH), to provide an overview of the preferred master plan for the Cedar Grove Plaza project. THPRD has worked in partnership with CPAH to include a public plaza at CPAH's affordable housing project planned at the intersection of NW Murray Boulevard and Cornell Road.

Gery and Jilian provided a detailed overview of the preferred master plan for the Cedar Grove Plaza as provided within the board of directors' information packet, via a PowerPoint presentation, a copy of which was entered into the record. The Cedar Grove development is a 44-unit affordable housing development and the Cedar Grove Plaza will be encompass 2,050-square feet of the property and will include a water feature, planters, seat walls and lighting. Per the district's System Development Charge (SDC) Administrative Guidelines, CPAH is in the process of hiring a third-party estimator to complete a cost estimate for the plaza development. The proposed improvements are estimated to cost \$330,000 while the SDC fee for this development is estimated to be \$405,416. Gery noted that construction of the Cedar Grove development is anticipated to begin in the fall of 2019 with completion in 2020 and offered to answer any questions the board may have.

Jillian provided comments regarding CPAH's partnership with THPRD, noting that they are excited to be the first regulated affordable housing provider to take advantage of the district's SDC credit program and that many agencies have worked together to make this happen for which they are grateful.

John Griffiths asked for a detailed overview regarding the ownership of the land and the various funding mechanisms being utilized to complete and operate the affordable housing development, which Jillian provided. John also inquired how the district would ensure that the public understands that the plaza is a public park.

- ✓ Gery replied that the site will be signed with the name resulting from the district's standard naming process and that information will be included on the website as well as through other public communication methods.
- ✓ Jillian added that poverty can tend to be isolating so any way that the community can be engaged to interact with the development's residents will be welcome.

Todd Duwe inquired whether there are any concerns regarding the ongoing maintenance of the fountain.

- ✓ Gery described some modifications to the plans for the fountain that have been made in order for it to be less maintenance intensive, including changing from a chlorinated to a pass-through water system.

Wendy Kroger commented that she is excited to see this project move forward and that it represents a lot of effort behind the scenes. She would like to see the district do more of these kinds of projects and the success of this projects sets the district off on the right foot.

President Kavianian thanked district staff for their work and noted the collaborative effort in bringing this project to fruition. He referenced past public testimony from other affordable housing providers and community groups insisting that SDC waivers were the only way that THPRD could contribute; he is thankful that CPAH was willing to work with the district in another capacity to show what can be done when a partnership is formed. He is excited to see similar projects in the district's future and will continue to welcome partnerships with affordable housing providers.

- ✓ Jillian commented that she would be remiss not to mention that THPRD staff approached CPAH with this idea in the beginning and that they deserve the credit for identifying creative ways to move the project forward.

Wendy Kroger moved that the board of directors approve the preferred master plan for the Cedar Grove Plaza. Todd Duwe seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Todd Duwe	Yes
Wendy Kroger	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #11 – Adjourn

There being no further business, the meeting was adjourned at 8:05 pm.

President

Secretary

Recording Secretary,
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
67952	5/6/2019	METRO PARENT PUBLISHING INC.	1,901.00
307310	5/15/2019	SINCLAIR BROADCAST GROUP	1,500.00
		Advertising	\$ 3,401.00
67669	5/6/2019	EWING IRRIGATION PRODUCTS, INC.	583.26
307301	5/15/2019	DOOR WORKS COMPANY, INC., THE	2,650.00
		Capital Outlay - ADA Projects	\$ 3,233.26
68119	5/6/2019	WASHINGTON COUNTY	3,736.31
307245	5/8/2019	SUSTAINABLE PERFORMANCE SOLUTIONS LLC	82,802.85
ACH	5/8/2019	GOODFELLOW BROS., INC.	10,763.08
ACH	5/15/2019	BRIAN C. JACKSON, ARCHITECT LLC	5,834.82
		Capital Outlay - Bond - New/Redevelop Community Parks	\$ 103,137.06
ACH	5/22/2019	AKS ENGINEERING & FORESTRY, LLC	5,002.50
		Capital Outlay - Bond - Youth Athletic Field Development	\$ 5,002.50
ACH	5/22/2019	3J CONSULTING, INC	1,217.20
		Capital Outlay - Bridges/Bdwlks-3 sites	\$ 1,217.20
ACH	5/8/2019	R & W ENGINEERING, INC.	9,867.98
		Capital Outlay - Building Improvements	\$ 9,867.98
68270	5/6/2019	PRECOR COMMERCIAL FITNESS	5,724.00
68391	5/6/2019	OFFICE TRENDS, INC.	1,069.00
68746	5/6/2019	KEIZER OUTDOOR POWER EQUIPMENT	3,341.98
307257	5/8/2019	DAIKIN APPLIED AMERICAS, INC.	16,300.00
307375	5/22/2019	PIONEER WATERPROOFING COMPANY, INC.	3,460.71
ACH	5/22/2019	PETERSON STRUCTURAL ENGINEERS, INC.	8,367.84
		Capital Outlay - Building Replacements	\$ 38,263.53
307372	5/22/2019	NORTHSIDE TRUCKS & EQUIPMENT	54,296.88
		Capital Outlay - Fleet Capital Replacement	\$ 54,296.88
ACH	5/8/2019	CDW GOVERNMENT, INC.	22,548.90
		Capital Outlay - Information Technology Improvement	\$ 22,548.90
ACH	5/15/2019	DELL MARKETING L.P.	53,845.96
		Capital Outlay - Information Technology Replacement	\$ 53,845.96
ACH	5/8/2019	FIELDTURF USA, INC.	390,729.51
ACH	5/8/2019	GOODFELLOW BROS., INC.	811,002.53
ACH	5/29/2019	FIELDTURF USA, INC.	65,860.80
		Capital Outlay - Park & Trail Improvements	\$ 1,267,592.84
307313	5/15/2019	TWIN OAKS TRAILS AND DESIGN	10,968.50
		Capital Outlay - Park & Trail Replacements	\$ 10,968.50

Check #	Check Date	Vendor Name	Check Amount
307224	5/3/2019	WH PACIFIC, INC.	45,620.32
68099	5/6/2019	BEAVERTON, CITY OF	3,947.70
68324	5/6/2019	WASHINGTON COUNTY	1,512.00
307247	5/8/2019	WH PACIFIC, INC.	28,375.96
307248	5/8/2019	2.INK STUDIO	15,762.68
307255	5/8/2019	CLEAN WATER SERVICES	10,166.18
ACH	5/15/2019	AKS ENGINEERING & FORESTRY, LLC	1,302.00
307374	5/22/2019	PAUL BROTHERS, INC.	11,442.00
307414	5/29/2019	WASHINGTON COUNTY	1,296.00
		Capital Outlay - SDC - Park Development/Improvement	\$ 119,424.84
68552	5/6/2019	GOVERNEMENT FIANANCE OFFICERS ASSOCIATION	3,020.00
ACH	5/15/2019	TSAICOMMS, LLC	1,800.00
		Conferences	\$ 4,820.00
67638	5/1/2019	FREEDOMPAY INC.	1,569.28
67639	5/1/2019	FREEDOMPAY INC.	1,373.84
		Credit Card Fees	\$ 2,943.12
67658	5/6/2019	GETTY IMAGES (US), INC.	3,108.00
68007	5/6/2019	NRPA	2,250.00
		Dues & Memberships	\$ 5,358.00
307277	5/8/2019	PORTLAND GENERAL ELECTRIC	7,338.24
307307	5/15/2019	PORTLAND GENERAL ELECTRIC	1,453.62
307385	5/22/2019	PORTLAND GENERAL ELECTRIC	26,795.56
ACH	5/22/2019	PGE (CLEAN WIND)	1,867.08
307405	5/29/2019	PORTLAND GENERAL ELECTRIC	16,731.35
		Electricity	\$ 54,185.85
307196	5/2/2019	Kaiser Foundation Health Plan	297,706.39
307197	5/2/2019	Moda Health Plan, Inc.	28,909.60
307200	5/2/2019	Standard Insurance Co.	14,479.01
307203	5/2/2019	UNUM Life Insurance-LTC	1,754.80
307341	5/20/2019	Standard Insurance Company	436,404.29
		Employee Benefits	\$ 779,254.09
307199	5/2/2019	PacificSource Administrators, Inc.	7,789.28
ACH	5/2/2019	Massachusetts Mutual Life Insurance Company	11,755.64
ACH	5/2/2019	Oregon Department of Justice	1,366.43
ACH	5/3/2019	THPRD - EMPLOYEE ASSOCIATION	9,069.03
307238	5/8/2019	Standard Insurance Company	35,748.96
307338	5/17/2019	PacificSource Administrators, Inc.	8,569.86
ACH	5/17/2019	Massachusetts Mutual Life Insurance Company	12,175.20
ACH	5/17/2019	Oregon Department of Justice	1,190.03
307342	5/20/2019	Standard Insurance Company	33,545.40
		Employee Deductions	\$ 121,209.83
307274	5/8/2019	NW NATURAL	5,743.66
307384	5/22/2019	NW NATURAL	8,255.91
307391	5/29/2019	NW NATURAL	2,246.87
		Heat	\$ 16,246.44

Check #	Check Date	Vendor Name	Check Amount
ACH	5/22/2019	PORTLAND ENERGY BASKETBALL LLC	1,368.00
		Instructional Services	\$ 1,368.00
67645	5/2/2019	WASTE MANAGEMENT OF OREGON	1,796.99
67690	5/6/2019	UNITED SITE SERVICES	11,446.38
67799	5/6/2019	GUARANTEED PEST CONTROL SERVICE CO., INC.	4,427.00
67863	5/6/2019	NORTHWEST TREE SPECIALISTS	4,100.00
307260	5/8/2019	FARLEY GROUP, INC., THE	7,288.62
ACH	5/8/2019	JOHNSON CONTROLS FIRE PROTECTION, LP	1,517.21
ACH	5/15/2019	HYDRO CLEAN ENVIRONMENTAL, LLC	3,200.00
ACH	5/22/2019	HYDRO CLEAN ENVIRONMENTAL, LLC	1,600.00
ACH	5/22/2019	RCO STEAM CLEANING, INC.	1,600.00
307408	5/29/2019	SPECIAL DISTRICTS ASSOCIATION OF OREGON	2,888.00
ACH	5/29/2019	HYDRO CLEAN ENVIRONMENTAL, LLC	2,400.00
		Maintenance Services	\$ 42,264.20
67646	5/2/2019	STAPLES BUSINESS ADVANTAGE	8,933.19
67665	5/6/2019	COMMERCIAL AIR FILTRATION	1,340.53
67669	5/6/2019	EWING IRRIGATION PRODUCTS, INC.	2,459.94
67726	5/6/2019	THE HOME DEPOT PRO	1,213.43
67819	5/6/2019	CONREY ELECTRIC, INC.	1,367.60
67878	5/6/2019	EWING IRRIGATION PRODUCTS, INC.	2,114.96
67888	5/6/2019	STEP FORWARD ACTIVITIES, INC.	1,362.60
67949	5/6/2019	EWING IRRIGATION PRODUCTS, INC.	1,542.74
67967	5/6/2019	AIR GAS NOR-PAC, INC	9,736.94
68031	5/6/2019	REXIUS FOREST BY-PRODUCTS, INC	6,360.00
68621	5/6/2019	CELINA TENT INC	2,972.78
		Maintenance Supplies	\$ 39,404.71
67636	5/2/2019	AT&T MOBILITY	172.92
		Office Supplies	\$ 172.92
307379	5/22/2019	US POSTAL SERVICE CMRS-PB	2,000.00
		Postage	\$ 2,000.00
307199	5/2/2019	PacificSource Administrators, Inc.	920.75
307308	5/15/2019	PROVIDENCE HEALTH & SERVICES	1,724.25
ACH	5/15/2019	WASHINGTON COUNTY	5,311.98
ACH	5/22/2019	MILLER NASH GRAHAM & DUNN LLP	16,963.00
		Professional Services	\$ 24,919.98
67769	5/6/2019	OFFICE DEPOT, INC.	2,272.35
67867	5/6/2019	AMAZON.COM	2,219.26
67881	5/6/2019	FITNESS EQUIPMENT SPECIALIST	1,199.82
67954	5/6/2019	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	1,076.00
307242	5/8/2019	SMART FOODSERVICE WAREHOUSE STORES	3,733.77
307311	5/15/2019	SMART FOODSERVICE WAREHOUSE STORES	2,144.11
307380	5/22/2019	BEAVERTON SCHOOL DISTRICT #48	1,468.35
		Program Supplies	\$ 14,113.66

Check #	Check Date	Vendor Name	Check Amount
67645	5/2/2019	WASTE MANAGEMENT OF OREGON	6,025.85
		Refuse Services	\$ 6,025.85
307373	5/22/2019	PACIFIC OFFICE FURNISHINGS NW	1,020.97
		Small Furniture & Equipment	\$ 1,020.97
67865	5/6/2019	TERRA VERDE SECURITY, LLC.	2,000.00
68069	5/6/2019	SOUND SECURITY, INC.	12,445.68
68552	5/6/2019	GOVERNEMENT FIANANCE OFFICERS ASSOCIATION	337.50
307264	5/8/2019	GRUNOW, KYLIE	1,500.00
ACH	5/8/2019	JOHNSON CONTROLS FIRE PROTECTION, LP	300.40
ACH	5/8/2019	SMITH DAWSON & ANDREWS	3,000.00
307302	5/15/2019	ELEVATE TECHNOLOGY GROUP	2,925.00
ACH	5/22/2019	NATIVE ECOSYSTEMS NW, LLC	2,014.00
307388	5/29/2019	JLA PUBLIC INVOLVEMENT	8,080.22
		Technical Services	\$ 32,602.80
67954	5/6/2019	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	620.00
ACH	5/15/2019	EXECUTIVE FORUM	1,460.00
ACH	5/15/2019	JOHNSON, COREY	1,287.00
		Technical Training	\$ 3,367.00
67636	5/2/2019	AT&T MOBILITY	8,961.74
67641	5/2/2019	COMCAST CABLE	3,139.63
ACH	5/22/2019	ALLSTREAM BUSINESS US	5,127.47
		Telecommunications	\$ 17,228.84
307387	5/29/2019	CARSON OIL, INC.	13,696.99
		Vehicle Gas & Oil	\$ 13,696.99
		Grand Total	\$ 2,875,003.70

Tualatin Hills Park & Recreation District

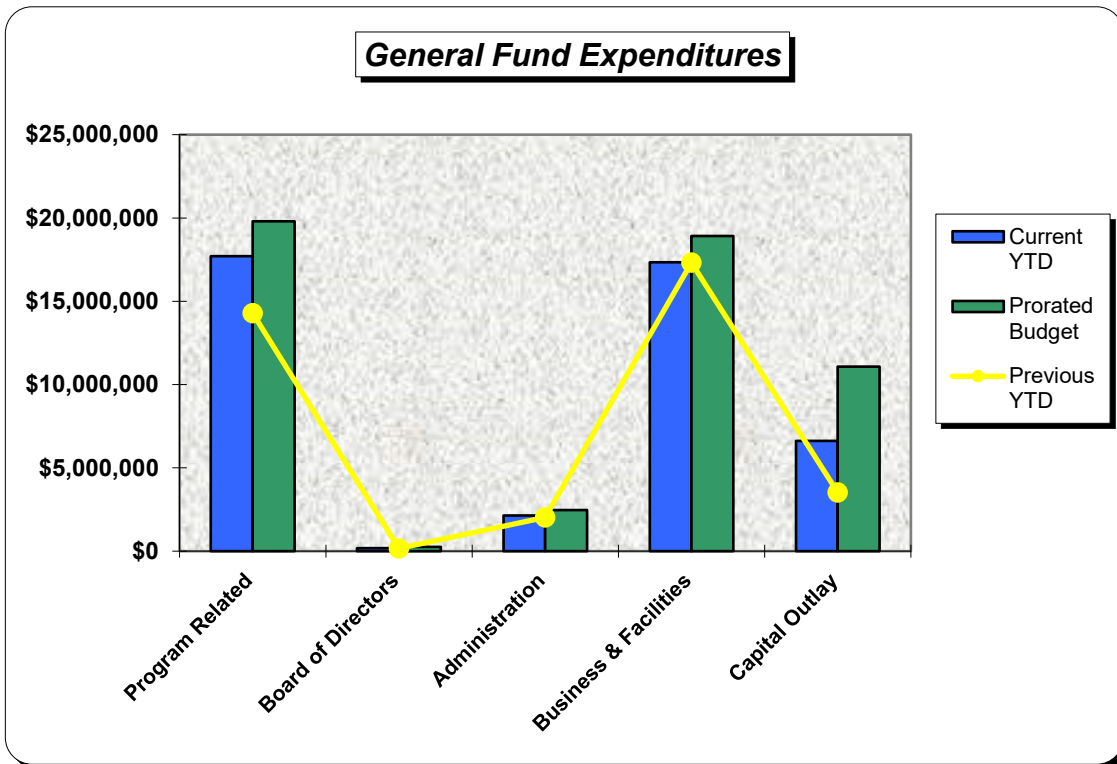
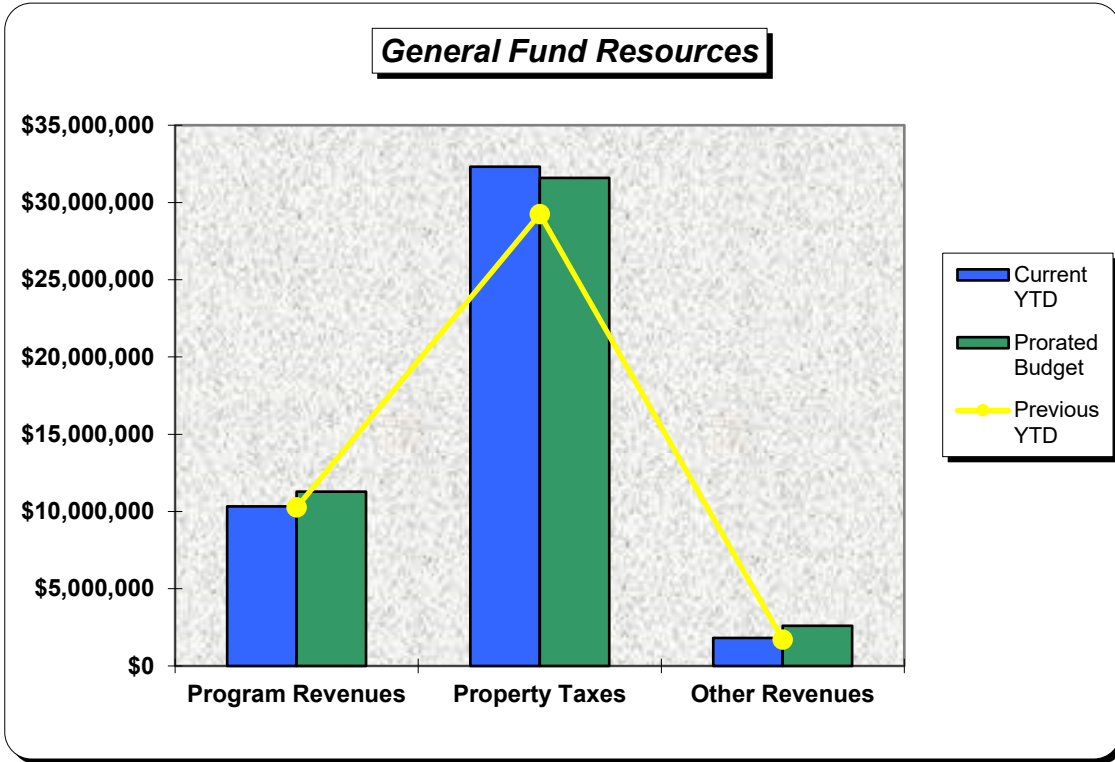
General Fund Financial Summary
May, 2019

	Current Month	Year to Date	Prorated Budget	% YTD to Prorated Budget	Full Fiscal Year Budget
Program Resources:					
Aquatic Centers	\$ 129,658	\$ 2,525,056	\$ 3,174,355	79.5%	\$ 3,527,061
Tennis Center	27,016	990,991	1,102,535	89.9%	1,145,403
Recreation Centers & Programs	190,448	4,922,940	5,226,126	94.2%	5,616,772
Sports Programs & Field Rentals	93,543	1,432,016	1,355,890	105.6%	1,727,357
Natural Resources	10,317	457,591	425,343	107.6%	460,823
Total Program Resources	450,981	10,328,594	11,284,249	91.5%	12,477,416
Other Resources:					
Property Taxes	47,206	32,324,560	31,584,348	102.3%	31,969,978
Interest Income	41,997	461,251	209,607	220.1%	250,000
Facility Rentals/Sponsorships	20,406	513,901	481,058	106.8%	517,200
Grants	108,930	311,790	1,550,873	20.1%	1,998,539
Miscellaneous Income	34,327	533,474	358,248	148.9%	398,450
Debt Proceeds	-	4,000,000	4,000,000	100.0%	4,000,000
Total Other Resources	252,867	38,144,977	38,184,134	99.9%	39,134,167
Total Resources	\$ 703,848	\$48,473,571	\$ 49,468,383	98.0%	\$ 51,611,583
Program Related Expenditures:					
Parks & Recreation Administration	52,350	582,302	634,924	91.7%	695,855
Aquatic Centers	348,555	3,769,982	4,217,716	89.4%	4,594,776
Tennis Center	126,465	1,268,005	1,323,734	95.8%	1,442,195
Recreation Centers	628,464	6,948,163	7,835,997	88.7%	8,594,850
Community Programs	29,739	450,248	463,691	97.1%	505,230
Athletic Center & Sports Programs	237,277	2,226,813	2,621,066	85.0%	2,878,061
Natural Resources & Trails	244,108	2,463,460	2,697,201	91.3%	3,008,019
Total Program Related Expenditures	1,666,958	17,708,973	19,794,329	89.5%	21,718,986
General Government Expenditures:					
Board of Directors	17,634	181,113	260,320	69.6%	356,500
Administration	174,450	2,142,720	2,468,483	86.8%	2,689,564
Business & Facilities	1,964,357	17,337,346	18,921,853	91.6%	20,667,213
Capital Outlay	193,373	6,616,708	11,071,129	59.8%	12,529,412
Contingency/Capital Replacement Reserve	-	-	-	0.0%	4,665,059
Total Other Expenditures:	2,349,814	26,277,887	32,721,784	80.3%	40,907,748
Total Expenditures	\$ 4,016,772	\$43,986,860	\$ 52,516,113	83.8%	\$ 62,626,734
Revenues over (under) Expenditures	\$ (3,312,923)	\$ 4,486,711	\$ (3,047,730)	-147.2%	\$ (11,015,151)
Beginning Cash on Hand		12,583,814	11,015,151	114.2%	11,015,151
Ending Cash on Hand		\$17,070,525	\$ 7,967,421	214.3%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

May, 2019





MEMO

DATE: July 3, 2019
TO: Doug Menke, General Manager
FROM: Aisha Panas, Director of Park & Recreation Services

RE: Intergovernmental Agreement with City of Tigard for Scholls Ferry Road Trail Crossing Study

Introduction

The Fanno Creek Trail runs through the southeast portion of the district, beginning in Portland and ending at the Tualatin River in Durham.

Background

As the trail passes from THPRD's Greenway Park south into Tigard, it parallels Fanno Creek and dips under Scholls Ferry Road. The undercrossing is a constricted area. During heavy rain events and when beavers are working in adjacent areas, the trail can be flooded. This causes trail users to take long detours to signalized crossings or to dash across Scholls Ferry Road at an unmarked crossing.

The Greenway Park Concept Plan calls on staff to work with other agencies to improve the safety and year-round usability of the trail in this location. Included for additional reference are a vicinity map (Exhibit A) and an aerial map (Exhibit B).

Proposal

A partnership has been proposed between THPRD, the City of Tigard, Clean Water Services, City of Beaverton, and Washington County to share the costs of an engineering study that will propose options for pedestrians to cross Scholls Ferry Road.

City of Tigard staff will manage a contractor and partner activities. THPRD will participate in the design process and pay the City of Tigard for design costs, not to exceed \$15,000. City staff will invoice THPRD and provide copies of expenses and materials in support thereof. None of the partners will be asked to share costs exceeding their estimated \$15,000 contribution unless the increased costs have been agreed to in writing. The attached intergovernmental agreement outlines roles and the transfer of funds and has been approved by district legal counsel.

Benefits of Proposal

The district saves funds on the project planning costs and has partners for future work.

Potential Downside of Proposal

There is no apparent downside.

Action Requested

Board of directors' approval of the intergovernmental agreement with the City of Tigard and authorization for the general manager or designee to execute the necessary documents to facilitate the project.

INTERGOVERNMENTAL AGREEMENT

FANNO CREEK TRAIL SCHOLLS FERRY AT-GRADE CROSSING STUDY

Pursuant to ORS 190.010, this intergovernmental agreement (Agreement) is entered into by and between the City of Beaverton (Beaverton), the City of Tigard (Tigard), Clean Water Services (CWS), Tualatin Hills Park & Recreation District (THPRD), and Washington County (County), each individually referred to as a Party and jointly referred to as Parties.

Recitals

1. Fanno Creek Trail (FCT) is a regional trail of which all Parties have an interest in promoting the efficient use.
2. Fanno Creek frequently floods the FCT under-crossing of Scholls Ferry Road, a roadway under the authority of Washington County, barring trail users who must then traverse through the flooded area or take a detour to cross Scholls Ferry Road. Trail users crossing Scholls Ferry Road in illegal locations create concerns for the safety of the trail users and the traveling public.
3. The Parties wish to cooperate to study options for trail users to bypass the flooded section of the FCT at a new, at-grade crossing of Scholls Ferry Road. It is noted that other portions of the FCT flood in the vicinity; this Agreement is specific to the flooding underneath Scholls Ferry Road only.

Agreement

Now therefore, the Parties agree as follows:

- A. Tigard Responsibilities. Tigard will:
 1. Select and contract with an engineering consultant to evaluate alternatives for an at-grade crossing to bypass the frequently flooded portion of the FCT at Scholls Ferry Road. The study will produce concept-level data that identifies a preferred alternative and sufficient information to use as supporting documentation in seeking grant funding for the final design and construction of the preferred option.
 2. Manage the performance of the contract on behalf of the Partner Agencies.
 3. Invoice the Partner Agencies for actual costs incurred by the engineering consultant upon completion of the study work as provided by Section C. Costs.
- B. Partner Agency Responsibilities. Beaverton, County, CWS, and THPRD, collectively the Partner Agencies, will:
 1. Actively participate in the consultant's process, including attending project meetings, as well as reviewing and responding to emails and studying related documentation, such as drawings or narratives.
 2. Coordinate on public outreach, including participating in a public meeting at the end of the study to share results with the community.
 3. Within 30 days of the date of invoice, reimburse Tigard for the actual cost share of each Party incurred by the engineering consultant as provided by Section C. Costs.

- C. Costs.
1. Each Party will be solely responsible for its internal and staff costs associated with this Agreement.
 2. Parties will equally split the actual costs of the engineering consultant. The total costs are estimated at \$75,000 total, with each Party's cost share an estimated \$15,000. If at any time the total cost is likely to exceed \$75,000, Tigard will consult with the Partner Agencies to determine if the work should be rescoped or how additional costs will be allocated. In no event will any Partner Agency be obligated to pay a cost share exceeding \$15,000 unless agreed to in writing.
- D. Term of Agreement. This Agreement is effective July 1, 2019 and will continue until the work described in Sections A and B is completed and the costs stated in Section C have been paid, unless otherwise amended or terminated in writing by the Parties.
- E. Dispute Resolution. The Parties will attempt to informally resolve any dispute concerning any Party's performance or decisions under this Agreement, or regarding the terms, conditions or meaning of this Agreement. The Parties agree that in the event of an impasse in the resolution of any dispute, the issue will be submitted to the executive offices of the disputing parties for recommendation or resolution. If resolution cannot be reached, a neutral third party may be used, if the Parties agree, to facilitate these negotiations.
- F. Modification of Agreement. No waiver, consent, modification or change of terms of this Agreement shall be binding unless in writing and signed by all Parties.
- G. Termination. This Agreement may be terminated, with or without cause and at any time, by a Party providing 30 days' written notice of intent to the other Parties. In the event of termination, the Parties agree to work in good faith to complete the obligations arising from this Agreement, including paying actual costs incurred by Tigard up to the date of termination.
- H. Independent Contractor. Each Party is an independent contractor with regard to the other Parties. No Party is an agent or employee of any other.
- I. Insurance. Each Party agrees to maintain insurance levels or self-insurance in accordance with ORS 30.282, for the duration of this Agreement at levels necessary to protect against public body liability as specified in ORS 30.269 through 30.274.
- J. Compliance with Law. Each Party agrees to comply with all applicable local, state, and federal ordinances, statutes, laws, and regulations.
- K. Counterparts. This Agreement may be executed in any number of counterparts and by the Parties on separate counterparts, any one of which shall constitute an agreement between and among the Parties.

[Signature Page to Follow]

CITY OF TIGARD

Signed: _____

Name: _____

Its: _____

Date: _____

Approved as to Form

By: _____
City Attorney

CITY OF BEAVERTON

Signed: _____

Name: _____

Its: _____

Date: _____

Approved as to Form

By: _____
City Attorney

TUALATIN HILLS PARK & RECREATION DISTRICT

Signed: _____

Name: _____

Its: _____

Date: _____

Approved as to Form

By: _____
District Counsel

CLEAN WATER SERVICES

Signed: _____

Name: _____

Its: _____

Date: _____

Approved as to Form

By: _____
District Counsel

WASHINGTON COUNTY

Signed: _____

Name: _____

Its: _____

Date: _____

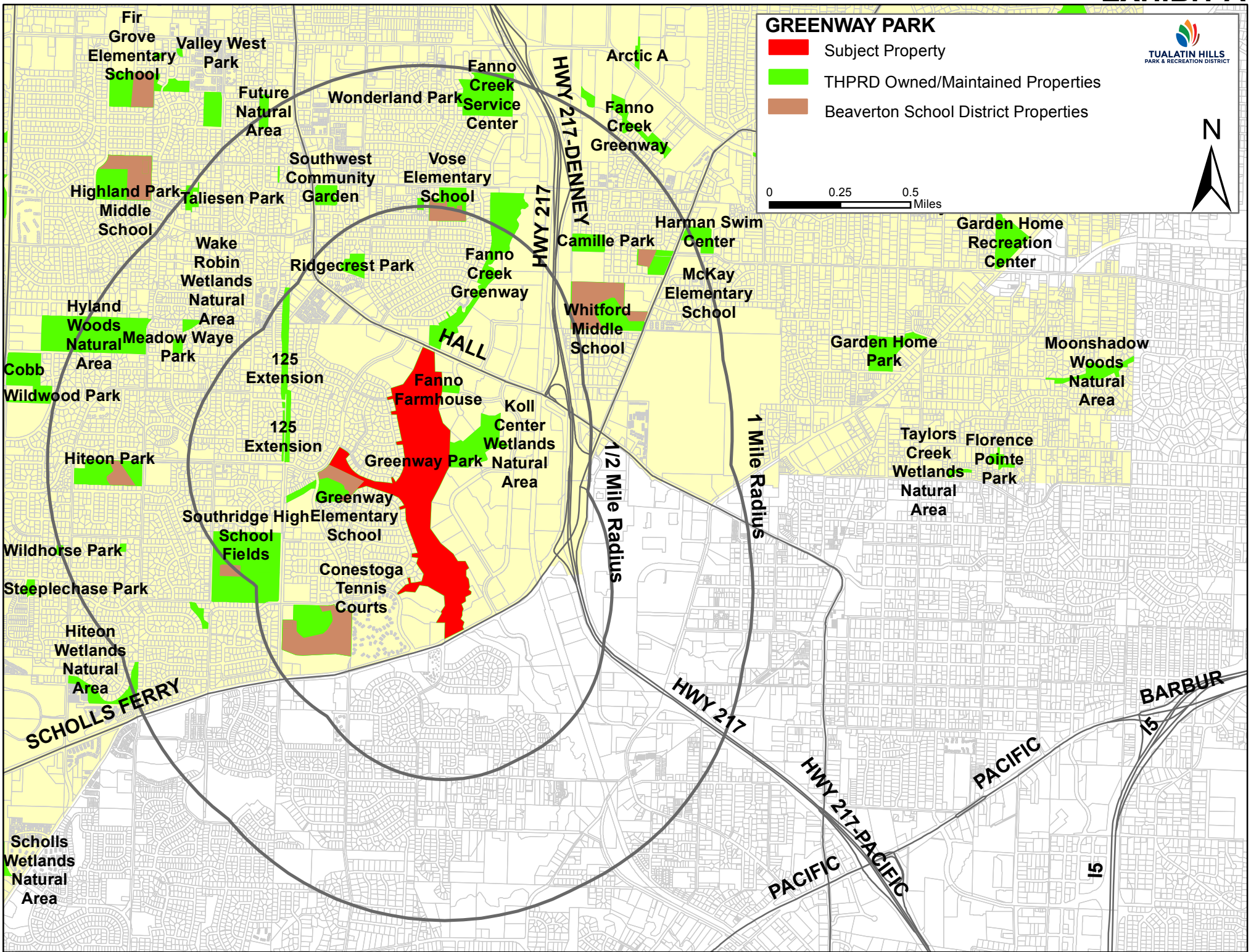
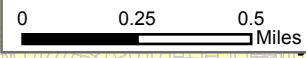
Approved as to Form

By: _____
County Counsel



GREENWAY PARK

- Subject Property
- THPRD Owned/Maintained Properties
- Beaverton School District Properties



Fir Grove Elementary School
Valley West Park
Future Natural Area

Wonderland Park
Southwest Community Garden
Vose Elementary School

Fanno Creek Service Center
Arctic A
Fanno Creek Greenway

HWY 217-DENNEY
112 AMH

Camille Park
Harman Swim Center
McKay Elementary School

Garden Home Recreation Center

Highland Park Middle School
Talesen Park
Wake Robin Wetlands Natural Area
Hyland Woods Natural Area
Meadow Way Park
Cobb Area
Wildwood Park

Ridgecrest Park
Fanno Creek Greenway

Whitford Middle School

Garden Home Park

Moonshadow Woods Natural Area

Hiteon Park
Wildhorse Park
Steplechase Park

125 Extension
125 Extension
Greenway Park
Koll Center Wetlands Natural Area

Fanno Farmhouse
Greenway Park
Conestoga Tennis Courts

1/2 Mile Radius

1 Mile Radius

Taylor's Creek Wetlands Natural Area
Florence Pointe Park

Hiteon Wetlands Natural Area

Southridge High School
Greenway School Fields

SCHOLLS FERRY

HWY 217

HWY 217-PACIFIC
PACIFIC

PACIFIC

BARBUR

Scholls Wetlands Natural Area



15

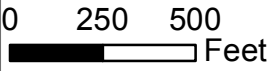


GREENWAY PARK

Taxlots: 1S1270000212, 400, 500,
1S127DB01200 1S127DC00501

Acreage: 87.4 acres

-  Subject Property
-  THPRD Owned/Maintained Property





[7F]

MEMO

DATE: July 10, 2019
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Abbey Creek Park Phase 1 Construction Contract**

Introduction

Staff is seeking board of directors' approval of the lowest responsible bidder for the Abbey Creek Park phase 1 construction contract, and authorization to execute a contract with DaNeal Construction Inc., for the amount of \$189,486.

Background

In December 2013, the district acquired a 1.72-acre parcel of land in the North Bethany subarea using Systems Development Charge (SDC) funds for neighborhood park acquisition. The site, bisected by a neighborhood street, has 1.31 acres suitable for a park. In November 2015, the Abbey Creek Park phase 1 master plan (Exhibit C), formerly known as North Bethany Abbey Meadows, was designed and adopted by the board. The homebuilder, DR Horton, initially offered to construct the improvements in this phase 1 master plan in exchange for SDC credits but has since declined.

In December 2018, 2.ink Studio was hired to design phase 1 improvements, which was presented to the community at a neighborhood meeting. The presentation included a play equipment survey, which was also available online, to gather feedback. A proposed play equipment design was completed with this information and posted online for public review. Based on public input, two additional play equipment design options were generated. At a June 21, 2019 open house, the public was encouraged to choose their favorite play equipment option. Seventy people attended the open house, with approximately 10-15 children in attendance, many of whom provided input. The options were also available online for those who could not attend the meeting with 208 online surveys completed over two weeks. Of the three options presented, Option #2 (Exhibit D) received the most votes (52%), and will be incorporated into the construction of phase 1 improvements. While this design modification will increase the overall cost, it is expected to be covered by the project savings noted below.

The phase 1 improvements were advertised for bid on June 12, 2019. Four contractors requested bid documents and six attended the mandatory pre-bid meeting. The bid opening was on July 10, 2019 and the district received one responsive bid. The lowest bid came from DaNeal Construction Inc., in the amount of \$189,486.

The total hard cost at this point is the combined base bid and district-purchased materials, which totals \$238,486 plus the project soft cost expenses of \$88,941 and the project contingency of \$24,557, for a total project cost of \$351,984. The project budget includes \$37,857 from the North Bethany Park and Trail Development SDC account for design and \$345,000 from the Abbey Creek Park – Phase 1 Development SDC account for development.

Combined the total project budget is \$382,857 in SDC funding. The total project cost is within the project budget with a savings of \$30,873. The project contingency was lowered to the 7.5% for the construction phase, which is our standard practice at bid award.

Included in this memo for additional reference are two informational documents, a vicinity map (Exhibit A) and an aerial map (Exhibit B).

A breakdown of project costs is provided below:

Abbey Creek Park Phase I Funding Summary

Funding Sources	Amount
SDC – North Bethany Park and Trail Development	\$37,857
<u>SDC – Abbey Creek Park Phase I Development</u>	<u>\$345,000</u>
Total SDC Project Funding	\$382,857

Abbey Creek Park Phase I Cost Summary

Budget Item	Current Project Cost
Phase 1 Construction	\$238,486
<ul style="list-style-type: none"> • lowest responsible bidder • play equipment and park signage 	Includes: \$189,486 +\$49,000
Contingency	\$24,557
Soft costs	\$88,941
Total project cost	\$351,984
Project budget variance (over) under	\$30,873

All permit documents have been submitted to Washington County and Clean Water Services. Staff expects the permits to be issued prior to the beginning of construction in August 2019. The construction phase of the project is scheduled for completion by October 2019.

Proposal Request

Staff is seeking board of directors' approval of the lowest responsible bidder of \$189,486 from DaNeal Construction Inc. for the construction of Abbey Creek Park phase 1, and authorization of the general manager or designee to execute the contract.

Benefits of Proposal

The project will construct phase 1 improvements in a new 1.31-acre neighborhood park. This will be the first park amenity constructed in the west side of North Bethany. Constructing phase 1 will provide the neighborhood with active recreational space sooner than a full build out could be completed.

Potential Downside of Proposal

There is no potential downside.

Maintenance Impact

The estimated maintenance cost for the new park is \$4,415 annually. In addition, the annual impact for future capital replacement is estimated at \$4,934.

Action Requested

Board of directors' approval of the following items:

1. Approval to award the contract to the lowest responsible bidder, DaNeal Construction Inc., for the amount of \$189,486; and
2. Authorization for the general manager or designee to execute the contract.

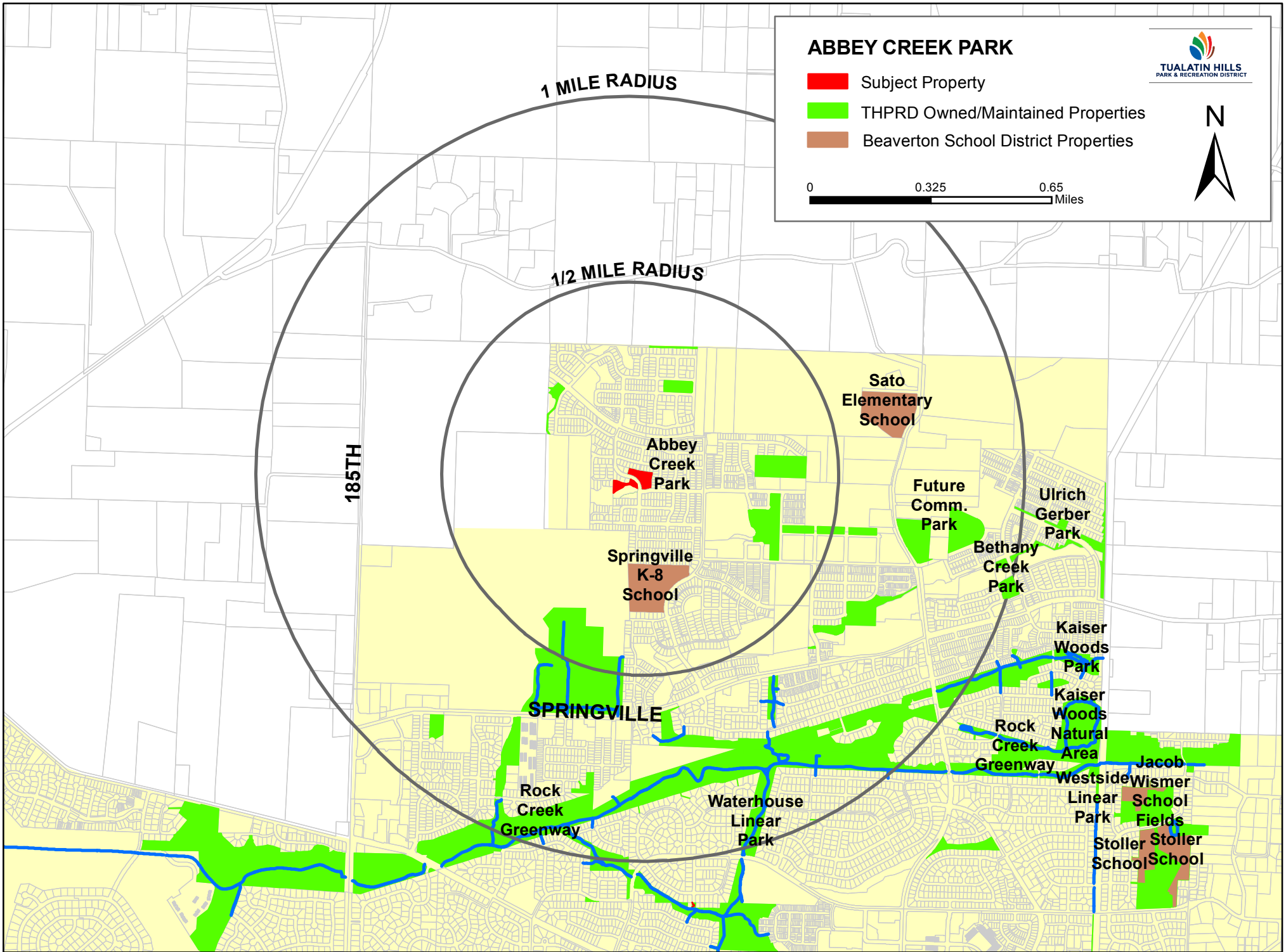
**Tualatin Hills Park & Recreation District 321,
PROJECT AWARD RECOMMENDATION REPORT**

Project:	Abbey Creek Park Phase I	
Contractor:	DaNeal Construction Inc.	
Contractor worked for THPRD previously: Yes		
Contractor references checked: Yes		
Contractor registered with appropriate boards: Yes		
SCOPE OF WORK		
Location:	North east corner of NW 170 th Ave and NW Ernst Street, North Bethany	
Description:	Installation of paved trail, play equipment, site furnishings, signage, irrigation and landscape.	
FUNDING		
Funds Budgeted and Estimated Costs	Amount:	Page:
Current Total Project Budget: SDC Project Funding - North Bethany Park and Trail Development - Abbey Creek Park Phase I Development Total Project Funding	\$37,857 <u>\$345,000</u> \$382,857	
Estimated Project Cost: (expenditures, lowest contractor bid and district project purchases)	\$351,984	
Project Budget Variance: (over) under	\$30,873	

BID PROPOSALS RECEIVED

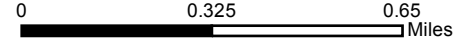
Low to High Bid	Contractor	Base Bid Amt.	Completed Bid forms
1	DaNeal Construction Inc.	\$189,486	Yes
2			

PROJECTED PROJECT SCHEDULE	
Invitation to Bidders	June 12-14, 2019
Sealed Bids Due and Bid Closing Time	July 10, 2019 at 2:00 pm/FCSC
Bid Opening	At time of Bid Closing
Final Bid Review / Memo to Board	July 17, 2019
THPRD Board Meeting to Approve Bid	July 23, 2019
Notice of Intent to Award	July 24, 2019
Notice to Proceed (approx.)	August 1, 2019
Preconstruction Site Meeting (approx.)	August 2, 2019
Preconstruction Conference with City	TBD
Site Mobilization (approx.)	August 5, 2019
Desired Project Duration - Notice to Proceed to Substantial Completion.	August – October 1, 2019



ABBEY CREEK PARK

- Subject Property
- THPRD Owned/Maintained Properties
- Beaverton School District Properties



185TH

1 MILE RADIUS

1/2 MILE RADIUS



SPRINGVILLE

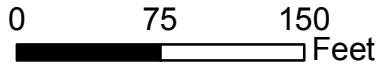
EXHIBIT B



ABBEY CREEK PARK

Acreage: 1.31 acres

-  Subject Property
-  THPRD Owned/Maintained Property





The play components certified on this plan are IPCA certified. (Unless model number is provided with 15 the use and layout of these components conform to the requirements of ASTM F1487, to verify product certification, visit www.ipca.org

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 5-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURER'S OPINION THAT THIS PLAY AREA DOES CONFORM TO THE ADA ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US PRIOR TO CONSTRUCTION. SCALED SITE INFORMATION INCLUDING SITE DRAINAGE, TOPOGRAPHY, EXISTING UTILITIES, SOIL CONDITIONS AND ORGANIC SOLIDINGS SHOULD BE OBTAINED, CONSULTED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SITE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO INSTALLING. SITES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT DESI. ASTM F1951 STANDARD CONSIDER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE. SECTION 05 2200 REVISIONS, THE SUBSURFACE MUST BE WELL DRAINED. IF THE SOIL DRAINS NOT DRAIN ADEQUATELY IT MUST BE TILED OR GRADED 1/4" TO 1/2" FOR FOOT TO A STORM SEWER OR A TRENCH DRAIN.

ACCESSIBLE/PROTECTIVE
LEAVE FILL MATERIAL
(ENGINEERED WOOD FIBER SUGGESTED)

DESIGNED BY:

GPC
COPYRIGHT: 10/9/2015
LANDSCAPE STRUCTURES, INC.
801 7th STREET SOUTH - P.O. BOX 188
70400 AMERICA MOORE
PH: 1-800-228-2633 FAX: 1-703-470-4891

10/1/15	88768-1-1	GPC
Date	Previous Drawing #	Initials

PlayBooster®
(5-12 years)

Abbey Meadows Development
Portland, OR.

Ross Recreation
Equipment
Nick Philbin

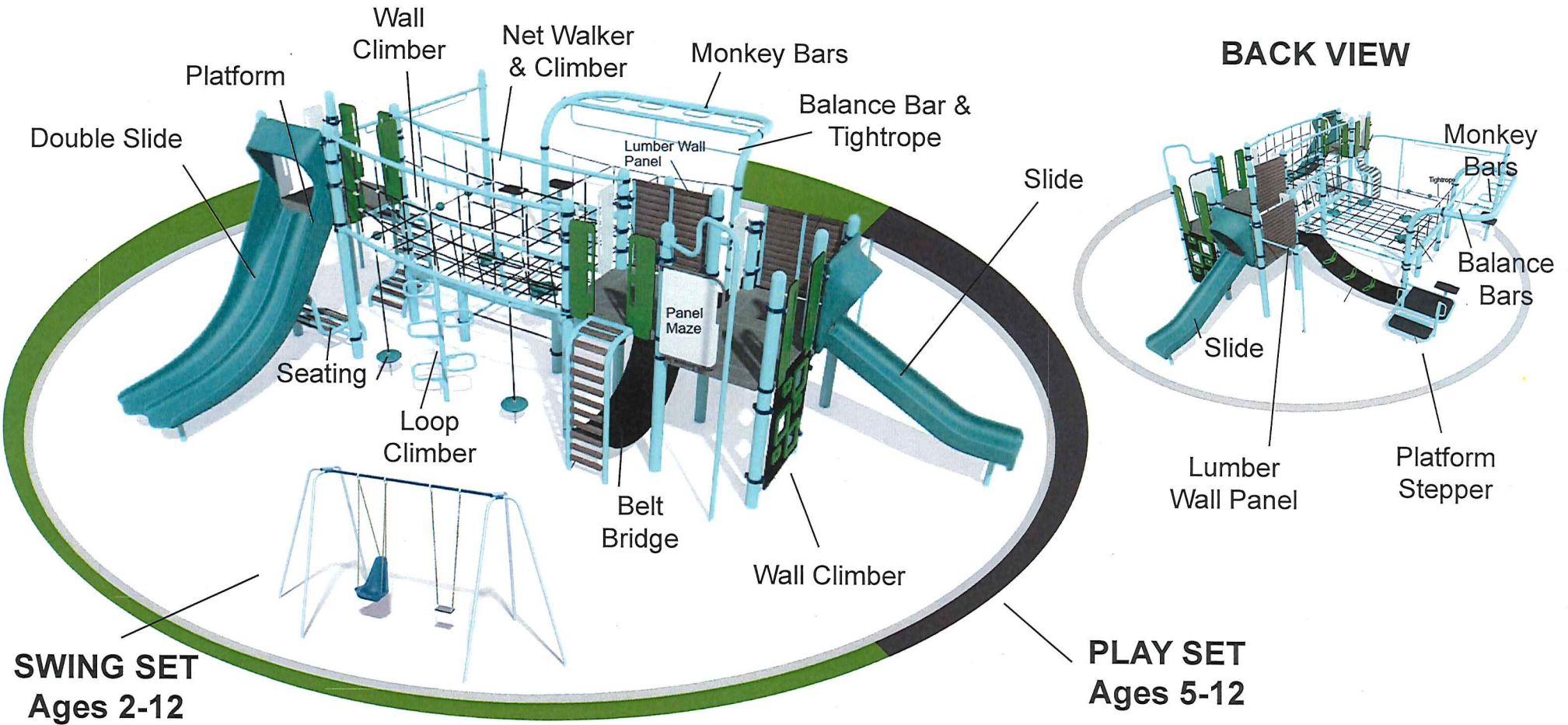
SYSTEM TYPE:
Playbooster

DRAWING #:
88768-1-2



Equipment Option 2

EXHIBIT D



TUALATIN HILLS
PARK & RECREATION DISTRICT



MEMO

DATE: July 11, 2019
TO: Doug Menke, General Manager
FROM: Aisha Panas, Director of Park & Recreation Services
Keith Hobson, Director of Business & Facilities

RE: Annual Planning Cycle

Introduction

During the July 23, 2019 board meeting, staff will present the board with information relating to the annual planning cycle undertaken each year to develop the district's budget and work plans, as well as how that process will work during and after the visioning process. Staff will also provide an update on the current staff priorities that were previously presented to the board.

Background

Each fall, the board is asked to provide information to staff on setting priority goal outcomes for the following fiscal year. These priority goal outcomes ensure that the district allocates its resources to those projects and business plans that directly impact Strategic Plan goals, Service and Financial Sustainability Plan objectives, and board of directors' priorities. These outcomes also guide the budget-setting process, which is typically underway between January and June, when the budget for the next fiscal year is adopted.

Since the adoption of the 2013 Comprehensive Plan Update, many of the updated objectives to implement the Strategic Plan goals have been completed. The upcoming community visioning process is expected to result in the identification of goals, themes, and starter actions that may result in revisions to the Strategic Plan goals.

At the February 12, 2019 board meeting staff provided an update on how the planning process would function for the 2019/20 and 2020/21 fiscal years while the visioning process was being completed. Staff also presented a framework for how the planning process would work after the completion of the visioning process and use the results of the vision. Staff also provided a detailed listing of all current and anticipated staff priorities, whether driven by long-term goals, current legal and regulatory requirements, or unique opportunities.

Proposal Request

At the July 23, 2019 board meeting staff will review the planning structure and process, both current and post-vision. Staff will also provide an updated priorities listing of what was presented in February 2019. This update will show items that were completed on schedule, items that are being deferred, either into the current fiscal year or from the current fiscal year into the next year, and new items that are being added.

Action Requested

No formal action requested. Board discussion and input is being requested on the current, interim, and proposed annual planning cycles.



MEMO

DATE: July 10, 2019
TO: Doug Menke, General Manager
FROM: Holly Thompson, Communications Director

RE: **Visioning Process**

Introduction

THPRD is currently engaged in the outreach phase of a community visioning process. The purpose of community visioning is to conduct meaningful, cross-cultural, extensive engagement, to better understand the goals and aspirations of the people we serve. From the information learned through this effort a guiding vision for the district's future will be developed to ensure the work we are doing meets the aspirational needs of our community.

Visioning processes can be transformative for communities. They allow government agencies to zero in on the needs of people who often don't participate in more traditional feedback channels. Visioning processes allow government agencies to confirm that the priorities they are working on line up with what the people they serve are prioritizing and allow for informed course corrections when necessary. Successful visioning processes also empower marginalized voices, providing open pathways and ease of communication with decision makers.

Background

The district is in the midst of phase two of the visioning process, Public Engagement, which is anticipated to run into the fall. In May 2019, the board of directors appointed 13 community members to serve on the Visioning Task Force. These volunteers have been very busy, committing to nearly 70 events and speakers' bureau opportunities. Staff anticipate that number to increase to more than 100 before the public engagement is complete.

Staff will provide the board of directors an updated project timeline, highlight how the outreach phase is going so far, and provide updates on the methods the task force is using to connect with the public.

Proposal Request

Board input is requested on how the process is progressing from their perspective. In addition, board members will be welcomed to make suggestions for staff and task force members.

Action Requested

No formal action is being requested. Staff is providing an update on the visioning process to the board and seeking their input.



MEMO

DATE: July 15, 2019
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: General Manager's Report for July 23, 2019

Maintenance Operations Sustainability Updates

Maintenance staff is reviewing current operation and acquisition practices, and making adjustments that will help the district achieve a higher level of sustainability with measurable results.

- The capital projects coordinator is making progress in guiding contractors to using reclaimed and recycled materials for pedestrian pathway projects, reducing landfill waste and depletion of natural resources.
- Maintenance recently replaced two gas powered riding mowers with electric, reducing fleet fuel consumption, greenhouse gasses, and noise pollution. Efforts are underway to replace a portion of the small equipment with electric powered machinery as well.

Danelle Hauther, capital projects coordinator, will be at your meeting to provide a short presentation.

Board of Directors & Budget Committee Meeting Schedule

The following dates are proposed for the board of directors regular meeting schedule through the end of the calendar year. All dates are Tuesdays unless otherwise noted.

- August 13, 2019
- September 10, 2019
- October 8, 2019
- November 12, 2019
- December 10, 2019

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

Through 5/31/19

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
CARRY FORWARD PROJECTS													
Financial Software	436,800	436,800	-	436,800	436,800	-	-	885,943	Award	885,943	885,943	(449,143)	(449,143)
Phone Replacement	30,000	29,721	57,000	87,000	86,721	279	50,043	36,678	Award	87,000	86,721	-	-
Translation Software	2,474	2,474	-	2,474	2,474	-	-	2,474	Budget	2,474	2,474	-	-
Folder / Sorter	12,000	12,000	-	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
Wood Floor Refinish	1,975	1,975	-	1,975	1,975	543	-	-	Complete	543	-	1,432	1,975
ADA Improvements	59,650	28,200	50,000	109,650	78,200	48,443	18,610	42,597	Budget	109,650	61,207	-	16,993
Play Equipment (2 sites)	190,000	77,762	170,000	360,000	247,762	140,273	208,333	-	Complete	348,606	208,333	11,394	39,429
Bridges and Boardwalks (3 sites)	661,207	661,207	99,000	760,207	760,207	46,907	24,821	688,479	Budget	760,207	713,300	-	46,907
Hazeldale Parking Lot	310,512	310,512	-	310,512	310,512	30,220	298,200	-	Complete	328,420	298,200	(17,908)	12,312
Babette Horenstein Tennis Center LED Lighting	307,000	307,000	-	307,000	307,000	260,195	29,676	-	Complete	289,871	29,676	17,129	277,324
Office Space Expansion Design	10,000	10,000	-	10,000	10,000	10,000	-	-	Complete	10,000	-	-	10,000
Landscaping	5,000	5,000	55,000	60,000	60,000	-	-	60,000	Budget	60,000	60,000	-	-
Shower Facility Repair	7,500	7,500	-	7,500	7,500	-	-	7,500	Budget	7,500	7,500	-	-
Configuration Management Software	75,000	75,000	-	75,000	75,000	-	68,987	6,013	Budget	75,000	75,000	-	-
TOTAL CARRYOVER PROJECTS	2,109,118	1,965,151	431,000	2,540,118	2,396,151	536,860	698,669	1,741,685		2,977,214	2,440,354	(437,096)	(44,203)
ATHLETIC FACILITY REPLACEMENT													
Synthetic Turf - PCC Rock Creek			1,100,000	1,100,000	1,100,000	-	1,060,497	7,980	Complete	1,068,477	1,068,477	31,523	31,523
Sports Field Lighting Control			40,000	40,000	40,000	-	39,560	-	Complete	39,560	39,560	440	440
Tennis Court Resurface (3 sites)			110,000	110,000	110,000	-	104,541	-	Complete	104,541	104,541	5,459	5,459
Basketball Pad Asphalt Overlay			15,000	15,000	15,000	-	8,177	-	Complete	8,177	8,177	6,823	6,823
TOTAL ATHLETIC FACILITY REPLACEMENT			1,265,000	1,265,000	1,265,000	-	1,212,775	7,980		1,220,755	1,220,755	44,245	44,245
ATHLETIC FACILITY IMPROVEMENT													
Court Restriping for Pickleball			15,000	15,000	15,000	-	14,000	-	Complete	14,000	14,000	1,000	1,000
TOTAL ATHLETIC FACILITY IMPROVEMENT			15,000	15,000	15,000	-	14,000	-		14,000	14,000	1,000	1,000
PARK AND TRAIL REPLACEMENTS													
Bridges and Boardwalks (2 sites)			38,500	38,500	38,500	-	16,792	21,709	Budget	38,500	38,500	-	-
Concrete Sidewalk Repair (7 sites)			169,000	169,000	169,000	-	66,217	102,783	Budget	169,000	169,000	-	-
Design Berm Stabilization Study - Bethany Lake			45,000	45,000	45,000	-	-	45,000	Budget	45,000	45,000	-	-
Fences (3 sites)			38,750	38,750	38,750	-	30,258	-	Complete	30,258	30,258	8,492	8,492
Irrigation Systems Redesign & Reconfig (2 sites)			20,000	20,000	20,000	-	1,145	10,958	Award	12,104	12,104	7,896	7,896
Asphalt Pedestrian Pathways (10 sites)			293,000	293,000	293,000	-	75,762	217,238	Budget	293,000	293,000	-	-
Play Equipment (2 sites)			102,500	102,500	102,500	-	90,561	2,332	Award	92,893	92,893	9,607	9,607
Burntwood Playground Activity Panel			-	-	-	-	1,839	-	Complete	1,839	1,839	(1,839)	(1,839)
Emergency Park and Trail Repairs			-	-	-	-	1,135	-	Complete	1,135	1,135	(1,135)	(1,135)
Wonderland Park Smarte Turf			-	-	-	-	7,600	-	Complete	7,600	7,600	(7,600)	(7,600)
TOTAL PARK AND TRAIL REPLACEMENTS			706,750	706,750	706,750	-	291,309	400,020		691,328	691,328	15,422	15,422
PARK AND TRAIL IMPROVEMENTS													
Memorial Benches			8,000	8,000	8,000	-	465	7,535	Budget	8,000	8,000	-	-
Regional Tran Prog - Cedar Mill Creek Trail 3-4			150,000	150,000	150,000	-	-	-	Not awarded	-	-	150,000	150,000
Connect Oregon - Waterhouse Trail			400,000	400,000	400,000	-	-	400,000	Award	400,000	400,000	-	-
Metro Nature in Neighborhoods-Fanno Crk Grwy			220,700	220,700	220,700	-	10,202	-	Awarded/Not Rec	10,202	10,202	210,498	210,498
Energy Trust of Oregon Projects			83,938	83,938	83,938	-	10,000	31,323	Budget	41,323	41,323	42,615	42,615
LGGP - Cedar Hills Park			340,156	340,156	340,156	-	-	340,156	Award	340,156	340,156	-	-
Cedar Hills Park-Additional funding for Bond project			3,900,000	3,900,000	3,900,000	-	3,438,660	461,340	Award	3,900,000	3,900,000	-	-
Summercrest Park Bank Stabilization			6,000	6,000	6,000	-	2,608	-	Complete	2,608	2,608	3,392	3,392
Retaining Wall - Tennis Ctr			10,000	10,000	10,000	-	6,904	3,096	Award	10,000	10,000	-	-
Garbage Can and Picnic Table Pads			15,000	15,000	15,000	-	3,891	11,109	Budget	15,000	15,000	-	-
LWCF - Crowell Woods			384,104	384,104	384,104	-	-	-	Awarded/Not Rec	-	-	384,104	384,104
LWCF - Commonwealth Lake Pk Bridge			60,554	60,554	60,554	-	-	60,554	Budget	60,554	60,554	-	-
LGGP - Butternut Park Play Equipment			75,000	75,000	75,000	-	-	-	Not applied	-	-	-	-
SDAO - Combustion Analyzer			3,000	3,000	3,000	-	2,987	-	Complete	2,987	2,987	14	14
Washington County MSTIP - Waterhouse Trail 4			-	-	-	-	-	161,827	Award	161,827	161,827	(161,827)	(161,827)
TOTAL PARK AND TRAIL IMPROVEMENTS			5,656,452	5,656,452	5,656,452	-	3,475,716	1,476,941		4,952,657	4,952,657	628,795	628,795

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

Through 5/31/19

Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
CHALLENGE GRANTS													
Program Facility Challenge Grants			75,000	75,000	75,000	-	28,027	46,973	Budget	75,000	75,000	-	-
TOTAL CHALLENGE GRANTS			75,000	75,000	75,000	-	28,027	46,973		75,000	75,000	-	-
BUILDING REPLACEMENTS													
Cardio and Weight Equipment			40,000	40,000	40,000	-	30,731	4,194	Award	34,925	34,925	5,075	5,075
Cedar Hills Boiler			100,000	100,000	100,000	-	1,518	98,482	Budget	100,000	100,000	-	-
Conestoga Pool Tank/Deck			554,380	554,380	554,380	-	119,541	105,508	Reallocated	225,049	225,049	329,331	329,331
Raleigh Swim Center Pool Tank/Deck			795,000	795,000	795,000	-	44,128	750,872	Budget	795,000	795,000	-	-
Fanno Creek Service Center Roof Study			25,000	25,000	25,000	-	27,022	-	Complete	27,022	27,022	(2,022)	(2,022)
HMT Athletic Center Roof			75,000	75,000	75,000	-	73,785	5,668	Complete	79,453	79,453	(4,453)	(4,453)
John Quincy Adams Young House Restoration			50,000	50,000	50,000	-	8,743	41,257	Budget	50,000	50,000	-	-
Concession Stand Roof Sections Replacement			5,000	5,000	5,000	-	6,970	-	Complete	6,970	6,970	(1,970)	(1,970)
HMT Recreation Complex Parking Lot Relamp			30,000	30,000	30,000	-	15,710	-	Complete	15,710	15,710	14,290	14,290
Tennis Air Structure Curtains			9,800	9,800	9,800	-	9,876	-	Complete	9,876	9,876	(76)	(76)
Ergonomic Equipment/Fixtures			6,000	6,000	6,000	-	2,657	3,343	Budget	6,000	6,000	-	-
Electrical Panel - CH Boiler Room			25,000	25,000	25,000	-	-	29,933	Award	29,933	29,933	(4,933)	(4,933)
Tile Flooring			29,000	29,000	29,000	-	41,900	8,627	Award	50,527	50,527	(21,527)	(21,527)
Carpet			15,000	15,000	15,000	-	8,090	6,911	Award	15,000	15,000	-	-
Wood Floor Refinish - AC Courts			14,000	14,000	14,000	-	16,432	-	Complete	16,432	16,432	(2,432)	(2,432)
Floor Replacements - Stuhr Poplar Room			10,000	10,000	10,000	-	7,082	-	Complete	7,082	7,082	2,918	2,918
Steam Traps			20,000	20,000	20,000	-	16,300	3,700	Award	20,000	20,000	-	-
Emergency Repairs			100,000	100,000	100,000	-	90,573	9,427	Award	100,000	100,000	-	-
Other HVAC Components (4 sites)			68,000	68,000	68,000	-	17,075	50,925	Budget	68,000	68,000	-	-
Parking Lot Overlay and Curbs - HMT Lot A			92,000	92,000	92,000	-	99,485	-	Complete	99,485	99,485	(7,485)	(7,485)
Water Heaters-AC			18,000	18,000	18,000	-	20,576	-	Complete	20,576	20,576	(2,576)	(2,576)
Sink Drain Piping-CRA Utility Sink			3,000	3,000	3,000	-	2,852	-	Complete	2,852	2,852	148	148
Drain and Backwash Valves (2 sites)			20,800	20,800	20,800	-	15,618	-	Complete	15,618	15,618	5,182	5,182
Circulation Pump-BSC			3,400	3,400	3,400	-	-	-	Complete	-	-	3,400	3,400
Autofill System (2 sites)			16,100	16,100	16,100	-	-	16,100	Budget	16,100	16,100	-	-
Entryway - ASC			30,000	30,000	30,000	-	29,383	-	Complete	29,383	29,383	617	617
Somerset West Pool Heater			-	-	-	-	3,350	-	Complete	3,350	3,350	(3,350)	(3,350)
Emergency Building Repairs			-	-	-	-	3,356	-	Complete	3,356	3,356	(3,356)	(3,356)
GHRC Heating			-	-	-	-	33,704	2,500	Award	36,204	36,204	(36,204)	(36,204)
HMT Adm Office CarpetFurntr			-	-	-	-	10,957	-	Complete	10,957	10,957	(10,957)	(10,957)
Aquatic Center Renov Phase 2			-	-	-	-	7,019	-	Complete	7,019	7,019	(7,019)	(7,019)
Conestoga New Gates			-	-	-	-	-	4,950	Award	4,950	4,950	(4,950)	(4,950)
Security Cameras			-	-	-	-	-	9,996	Award	9,996	9,996	(9,996)	(9,996)
TOTAL BUILDING REPLACEMENTS			2,154,480	2,154,480	2,154,480	-	764,432	1,152,393		1,916,825	1,916,825	237,655	237,655
BUILDING IMPROVEMENTS													
HVAC (3 sites)			125,279	125,279	125,279	-	46,907	78,372	Budget	125,279	125,279	-	-
Blackout Curtains			4,800	4,800	4,800	-	4,270	-	Complete	4,270	4,270	530	530
Pool Window Tinting - CRA			8,500	8,500	8,500	-	10,750	-	Complete	10,750	10,750	(2,250)	(2,250)
Office Remodel - CHRC			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Storage Shed (2 sites)			18,500	18,500	18,500	-	3,524	14,976	Budget	18,500	18,500	-	-
TOTAL BUILDING IMPROVEMENTS			167,079	167,079	167,079	-	65,451	103,348		168,799	168,799	(1,720)	(1,720)
ADA PROJECTS													
ADA Improvements - Other			45,000	45,000	45,000	-	17,600	10,482	Award	28,081	28,081	16,919	16,919
ADA Improvements - Bonny Slope Park			8,500	8,500	8,500	-	9,600	-	Complete	9,600	9,600	(1,100)	(1,100)
ADA Improvements - Veterans Memorial Park			40,000	40,000	40,000	-	39,130	-	Complete	39,130	39,130	870	870
TOTAL ADA PROJECTS			93,500	93,500	93,500	-	66,330	10,482		76,811	76,811	16,689	16,689
TOTAL CAPITAL OUTLAY DIVISION	2,109,118	1,965,151	10,564,261	12,673,379	12,529,412	536,860	6,616,709	4,939,821		12,093,390	11,556,530	504,989	897,882

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

Through 5/31/19

Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
INFORMATION SERVICES DEPARTMENT													
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>													
Desktops			67,000	67,000	67,000	-	63,683	3,317	Award	67,000	67,000	-	-
Servers			37,000	37,000	37,000	-	39,466	-	Complete	39,466	39,466	(2,466)	(2,466)
LAN/WAN			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Desktop Printers			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Timeclocks			119,812	119,812	119,812	-	-	-	Reallocated	-	-	119,812	119,812
Wireless Access Points			-	-	-	-	46,094	-	Complete	46,094	46,094	(46,094)	(46,094)
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			233,812	233,812	233,812	-	149,243	13,317		162,560	162,560	71,252	71,252
<u>INFORMATION TECHNOLOGY IMPROVEMENTS</u>													
Computers (2)			11,100	11,100	11,100	-	9,002	2,098	Budget	11,100	11,100	-	-
Thermal Monocular Vision Camera			3,599	3,599	3,599	-	-	3,419	Award	3,419	3,419	180	180
Drone			8,645	8,645	8,645	-	-	8,645	Budget	8,645	8,645	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			23,344	23,344	23,344	-	9,002	14,162		23,164	23,164	180	180
TOTAL INFORMATION SYSTEMS DEPARTMENT	-	-	257,156	257,156	257,156	-	158,245	27,479		185,724	185,724	71,432	71,432
MAINTENANCE DEPARTMENT													
<u>FLEET REPLACEMENTS</u>													
Large Rotary Mower			110,000	110,000	110,000	-	96,583	-	Complete	96,583	96,583	13,417	13,417
Field Blower			10,500	10,500	10,500	-	7,436	-	Complete	7,436	7,436	3,064	3,064
Cargo Vans (2)			54,000	54,000	54,000	-	54,297	-	Complete	54,297	54,297	(297)	(297)
52" Mowers (3)			25,500	25,500	25,500	-	24,120	-	Complete	24,120	24,120	1,380	1,380
72" Mowers (3)			45,000	45,000	45,000	-	42,240	-	Complete	42,240	42,240	2,760	2,760
Infield Rakes (2)			34,000	34,000	34,000	-	34,573	-	Complete	34,573	34,573	(573)	(573)
4x4 Hybrid SUV Park Patrol			35,000	35,000	35,000	-	34,289	-	Complete	34,289	34,289	711	711
Single Axle Trailer			6,000	6,000	6,000	-	6,181	-	Complete	6,181	6,181	(181)	(181)
Pressure Washer Trailer			17,000	17,000	17,000	-	17,983	-	Complete	17,983	17,983	(983)	(983)
1/2 Ton Pickup			23,000	23,000	23,000	-	-	24,620	Award	24,620	24,620	(1,620)	(1,620)
3/4 Ton Crew-cab Pickup			36,000	36,000	36,000	-	-	30,981	Award	30,981	30,981	5,019	5,019
Platform Scizzor Lift			26,000	26,000	26,000	-	17,686	-	Complete	17,686	17,686	8,314	8,314
Tractor PTO Mower			7,500	7,500	7,500	-	7,125	-	Complete	7,125	7,125	375	375
Crew-cab 2-3 Yard			43,000	43,000	43,000	-	-	41,356	Award	41,356	41,356	1,644	1,644
TOTAL FLEET REPLACEMENTS			472,500	472,500	472,500	-	342,514	96,957		439,471	439,471	33,029	33,029
<u>FLEET IMPROVEMENTS</u>													
Vehicle Wraps			14,000	14,000	14,000	-	2,443	11,557	Award	14,000	14,000	-	-
Minibus			30,000	30,000	30,000	-	27,500	-	Complete	27,500	27,500	2,500	2,500
			44,000	44,000	44,000	-	29,943	11,557		41,500	41,500	2,500	2,500
<u>BUILDING MAINTENANCE EQUIPMENT REPLACEMENTS</u>													
Sweeper Batteries/Brushes			4,000	4,000	4,000	-	3,419	581	Award	4,000	4,000	-	-
TOTAL BLDG MAINT EQUIPMENT REPLACEMENTS			4,000	4,000	4,000	-	3,419	581		4,000	4,000	-	-
TOTAL MAINTENANCE DEPARTMENT	-	-	520,500	520,500	520,500	-	375,876	109,095		484,971	484,971	35,529	35,529
GRAND TOTAL GENERAL FUND	2,109,118	1,965,151	11,341,917	13,451,035	13,307,068	536,860	7,150,830	5,076,395		12,764,085	12,227,225	611,950	1,004,843

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

Through 5/31/19

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
SDC FUND													
LAND ACQUISITION													
Land Acq - N. Bethany Comm Pk	1,465,800	1,465,800	500,000	1,965,800	1,965,800	-	137	1,965,664	Budget	1,965,800	1,965,800	-	-
Subtotal Land Acq-N Bethany Comm Pk	1,465,800	1,465,800	500,000	1,965,800	1,965,800	-	137	1,965,664		1,965,800	1,965,800	-	-
Land Acq - N. Bethany Nghbd Pk	241,000	241,000	500,000	741,000	741,000	-	110,843	630,157	Budget	741,000	741,000	-	-
Subtotal Land Acq-N. Bethany Nghbd Pk	241,000	241,000	500,000	741,000	741,000	-	110,843	630,157		741,000	741,000	-	-
Land Acq - Bethany Creek Falls	-	-	-	-	-	-	323,184	-	Complete	323,184	323,184	(323,184)	(323,184)
Land Acq - N Bethany Trails	846,000	846,000	100,000	946,000	946,000	-	205,457	417,359	Budget	622,816	622,816	323,184	323,184
Subtotal Land Acq-N Bethany Trails	846,000	846,000	100,000	946,000	946,000	-	528,641	417,359		946,000	946,000	-	-
Land Acq - Bonny Slope West Neighborhood Park	1,951,000	1,951,000	-	1,951,000	1,951,000	-	220	1,950,780	Budget	1,951,000	1,951,000	-	-
Subtotal Land Acq-General	1,951,000	1,951,000	-	1,951,000	1,951,000	-	220	1,950,780		1,951,000	1,951,000	-	-
Land Acq - S Cooper Mtn Trail	485,000	485,000	50,000	535,000	535,000	-	-	535,000	Budget	535,000	535,000	-	-
Subtotal S Cooper Mtn Trail	485,000	485,000	50,000	535,000	535,000	-	-	535,000		535,000	535,000	-	-
Land Acq - S Cooper Mtn Nat Ar	395,000	395,000	105,000	500,000	500,000	-	80	499,920	Budget	500,000	500,000	-	-
Subtotal S Cooper Mtn Nat Ar	395,000	395,000	105,000	500,000	500,000	-	80	499,920		500,000	500,000	-	-
Land Acq - Neighborhood Parks - S Cooper Mtn	480,000	480,000	5,025,000	5,505,000	5,505,000	-	13,909	5,491,091	Budget	5,505,000	5,505,000	-	-
Subtotal Neighborhood Parks - S Cooper Mtn	480,000	480,000	5,025,000	5,505,000	5,505,000	-	13,909	5,491,091		5,505,000	5,505,000	-	-
Land Acq - Schiffler	-	-	-	-	-	-	460,094	-	Complete	460,094	460,094	(460,094)	(460,094)
Land Acq - Neighborhood Parks - Infill Areas	350,000	350,000	500,000	850,000	850,000	-	7,158	382,748	Budget	389,906	389,906	460,094	460,094
Sub total Neighborhood Parks Infill Areas	350,000	350,000	500,000	850,000	850,000	-	467,252	382,748		850,000	850,000	-	-
TOTAL LAND ACQUISITION	6,213,800	6,213,800	6,780,000	12,993,800	12,993,800	-	1,121,081	11,872,720		12,993,800	12,993,800	-	-
DEVELOPMENT/IMPROVEMENT PROJECTS													
Bonny Slope / BSD Trail Development	500,000	419,900	-	500,000	419,900	78,971	89,571	331,458	Budget	500,000	421,029	-	(1,129)
MTIP Grant Match - Westside Trail #18	967,000	-	2,150,000	3,117,000	2,150,000	1,879,919	2,043,736	378,132	Award	4,301,787	2,421,868	(1,184,787)	(271,868)
Bethany Creek Falls Phases 1, 2 & 3 - Proj Management	175,000	12,000	-	175,000	12,000	114,181	26,951	-	Complete	141,132	26,951	33,868	(14,951)
S Cooper Mtn Park and Trail Development - Prog Mgmt	50,000	50,000	-	50,000	50,000	3,893	-	46,107	Budget	50,000	46,107	-	3,893
NW Quadrant Neighborhood Park Master Plan & Design	265,000	265,000	-	265,000	265,000	92,814	157,860	148,471	Award	399,145	306,331	(134,145)	(41,331)
New Neighborhood Park Development	1,499,000	1,337,000	600,000	2,099,000	1,937,000	159,063	195,944	1,743,993	Budget	2,099,000	1,939,937	-	(2,937)
Dog Parks - expansions and new sites	-	-	70,000	70,000	70,000	-	-	70,000	Budget	70,000	70,000	-	-
Natural Area Master Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Building Expansion (TBD)	995,000	995,000	-	995,000	995,000	-	-	995,000	Budget	995,000	995,000	-	-
LWCF Grant Match-New Natural Area Public Access	-	-	250,000	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-	-
New Synthetic turf field- Conestoga Middle School	1,255,000	10,000	-	1,255,000	10,000	916,158	-	10,000	Complete	926,158	10,000	328,842	-
RFFA Actv Trns Prit Readiness Mtch-Wstsd Tr Hy 26 cross	-	-	200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
MTIP Beaverton Creek Trail Master Plan Phase	-	-	-	-	-	-	-	-	Budget	-	-	-	-
MTIP Beaverton Creek Trail Land Acquisition ROW phase	247,000	241,000	-	247,000	241,000	175	9,082	237,743	Budget	247,000	246,825	-	(5,825)
NW Quadrant New Neighborhood Park Development	1,925,000	1,830,000	-	1,925,000	1,830,000	-	25,038	1,899,962	Budget	1,925,000	1,925,000	-	(95,000)
N Bethany Park & Trail - project management	141,000	120,000	-	141,000	120,000	39,821	65,528	35,651	Budget	141,000	101,179	-	18,821
Cedar Hills Park - Additional funding for bond project	1,038,000	1,038,000	-	1,038,000	1,038,000	-	-	1,038,000	Budget	1,038,000	1,038,000	-	-
Connect OR Grant Match - Waterhouse Trail, Segment 4	300,000	200,000	415,000	715,000	615,000	96,003	77,778	541,219	Award	715,000	618,997	-	(3,997)
SW Quadrant Neighborhood Park Master Plan & Design	200,000	192,500	75,000	275,000	267,500	3,227	79	277,249	Award	280,555	277,328	(5,555)	(9,828)
Cedar Mill Creek Comm Trail Seg #4 Master Plan & Des	250,000	250,000	50,000	300,000	300,000	1,558	231	298,211	Budget	300,000	298,442	-	1,558
North Bethany Park and Trail Improvements	-	-	315,000	315,000	315,000	-	130,095	184,905	Budget	315,000	315,000	-	-
Bethany Creek Trail #2, Segment #3 - Design & Devel	1,100,000	1,075,000	-	1,100,000	1,075,000	58,562	203,018	838,420	Budget	1,100,000	1,041,438	-	33,562
Fanno Creek Trail-Denny Road Crossing Improvements	-	-	20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Waterhouse Trail Improvements	-	-	350,000	350,000	350,000	-	-	350,000	Budget	350,000	350,000	-	-
Undesignated projects	-	-	4,299,976	4,299,976	4,299,976	-	10,582	4,289,394	Budget	4,299,976	4,299,976	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	11,007,000	8,135,400	8,794,976	19,801,976	16,930,376	3,444,345	3,035,493	14,283,916		20,763,754	17,319,409	(961,778)	(389,033)
GRAND TOTAL SDC FUND	17,220,800	14,349,200	15,574,976	32,795,776	29,924,176	3,444,345	4,156,573	26,156,636		33,757,554	30,313,209	(961,778)	(389,033)

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 5/31/2019

Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 18/19	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
BOND CAPITAL PROJECTS FUND															
<u>New Neighborhood Parks Development</u>															
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	91-902	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	91-904	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	91-905	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
		Total New Neighborhood Parks Development	4,883,950	130,968	5,014,918	5,188,093	-	5,188,093	-		5,188,093	(173,175)	-3.5%	103.5%	100.0%
UND		Authorized Use of Savings from Bond Issuance Administration Category	-	173,175	173,175	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
		Total New Neighborhood Parks Development	4,883,950	304,143	5,188,093	5,188,093	-	5,188,093	-		5,188,093	-	0.0%	100.0%	100.0%
<u>Renovate & Redevelop Neighborhood Parks</u>															
NE	91-906	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	91-907	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	91-908	Somerset West Park	1,028,200	69,834	1,098,034	288,464	17,509	305,973	792,061	Design	1,098,034	-	0.0%	27.9%	27.9%
NW	91-909	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	91-910	Vista Brook Park	514,100	20,504	534,604	729,590	-	729,590	-	Complete	729,590	(194,986)	-36.5%	136.5%	100.0%
		Total Renovate & Redevelop Neighborhood Parks	3,727,213	170,006	3,897,219	3,126,978	17,509	3,144,487	792,061		3,936,548	(39,329)	-1.0%	80.7%	79.9%
<u>New Neighborhood Parks Land Acquisition</u>															
NW	98-880-a	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	98-880-b	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	98-880-c	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	98-880-d	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	98-745-a	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	98-745-b	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	32,103	1,532,103	2,119,940	-	2,119,940	-	Complete	2,119,940	(587,837)	-38.4%	138.4%	100.0%
SW	98-746-a	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	98-746-b	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	98-746-c	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	98-747	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	98-748	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	98-749	New Neighborhood Park - Undesignated	-	1,363	1,363	-	-	-	-	Reallocated	-	1,363	-100.0%	n/a	0.0%
		Sub-total New Neighborhood Parks	9,000,000	154,120	9,154,120	11,524,740	-	11,524,740	-		11,524,740	(2,370,620)	-25.9%	125.9%	100.0%
UND		Authorized Use of Savings from New Community Park Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
UND		Authorized Use of Savings from Community Center / Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
		Total New Neighborhood Parks	9,000,000	2,524,740	11,524,740	11,524,740	-	11,524,740	-		11,524,740	-	0.0%	100.0%	100.0%
<u>New Community Park Development</u>															
SW	92-915	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,520,819	-	10,520,819	-	Complete	10,520,819	(2,465,356)	-30.6%	130.6%	100.0%
		Sub-total New Community Park Development	7,711,500	343,963	8,055,463	10,520,819	-	10,520,819	-		10,520,819	(2,465,356)	-30.6%	130.6%	100.0%
UND		Authorized use of savings from Bond Facility Rehabilitation category	-	1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND		Authorized use of savings from Bond Administration (Issuance) category	-	781,105	781,105	-	-	-	-	N/A	-	781,105	n/a	n/a	n/a
UND		Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
		Total New Community Park Development	7,711,500	2,809,319	10,520,819	10,520,819	-	10,520,819	-		10,520,819	-	0.0%	100.0%	100.0%

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Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost		
			Initial Project Budget	Adjustments	Current Total Project Budget FY 18/19	Expended Prior Years	Expended Year-to-Date	Total Expended to Date								(1)	(2)
<u>New Community Park Land Acquisition</u>																	
NE	98-881-a	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%		
NE	98-881-b	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%		
Sub-total New Community Park			10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%		
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a		
Total New Community Park			10,000,000	(1,522,864)	8,477,136	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	100.0%	100.0%		
<u>Renovate and Redevelop Community Parks</u>																	
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	436,369	6,631,274	2,647,129	5,024,164	7,671,293	(0)	Award	7,671,293	(1,040,019)	-15.7%	115.7%	100.0%		
SE	92-917	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%		
Total Renovate and Redevelop Community Parks			9,793,605	510,772	10,304,377	5,280,213	5,024,164	10,304,377	(0)		10,304,377	-	0.0%	100.0%	100.0%		
<u>Natural Area Preservation - Restoration</u>																	
NE	97-963	Roger Tilbury Memorial Park	30,846	1,595	32,441	22,875	1,795	24,670	7,186	Establishment	31,856	585	1.8%	76.0%	77.4%		
NE	97-964	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%		
NE	97-965	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%		
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	16,178	262,946	-	-	-	-	On Hold	-	262,946	100.0%	0.0%	0.0%		
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%		
NW	97-968	Allenbach Acres Park	41,128	2,318	43,446	10,217	-	10,217	-	Complete	10,217	33,229	76.5%	23.5%	100.0%		
NW	97-969	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%		
NE	97-970	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%		
NE	97-971	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%		
NW	97-972	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%		
NE	97-973	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%		
NW	97-974	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%		
NW	97-975	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%		
SE	97-976	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%		
SE	97-977	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%		
SE	97-978	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%		
SE	97-979	Greenway Park/Koll Center	61,692	2,316	64,008	49,854	1,207	51,061	-	Complete	51,061	12,947	20.2%	79.8%	100.0%		
SE	97-980	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%		
SE	97-981	Fanno Creek Park	162,456	6,444	168,900	65,147	-	65,147	5,508	Establishment	70,655	98,245	58.2%	38.6%	92.2%		
SE	97-982	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%		
SW	97-983	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%		
SE	97-984	Hyland Forest Park	71,974	1,342	73,316	62,121	3,400	65,521	-	Complete	65,521	7,795	10.6%	89.4%	100.0%		
SW	97-985	Cooper Mountain	205,640	13,479	219,119	14	-	14	-	On Hold	14	219,105	100.0%	0.0%	100.0%		
SW	97-986	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%		
SW	97-987	Lowami Hart Woods	287,896	9,345	297,241	127,906	-	127,906	-	Complete	127,906	169,335	57.0%	43.0%	100.0%		
SW	97-988	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%		
SW	97-989	Mt Williams Park	102,820	6,021	108,841	36,167	1,850	38,017	70,824	Establishment	108,841	-	0.0%	34.9%	34.9%		
SW	97-990	Jenkins Estate	154,230	3,365	157,595	136,481	2,560	139,041	-	Complete	139,041	18,554	11.8%	88.2%	100.0%		
SW	97-991	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%		
SW	97-992	Morrison Woods	61,692	4,042	65,734	0	-	0	-	Cancelled	0	65,734	100.0%	0.0%	100.0%		
UND	97-993	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%		
NW	97-994	Beaverton Creek Trail	61,692	4,043	65,735	-	-	-	-	On Hold	-	65,735	100.0%	0.0%	0.0%		
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	2,695	43,823	-	-	-	-	On Hold	-	43,823	100.0%	0.0%	0.0%		
NW	97-996	Bluegrass Downs Park	15,423	1,010	16,433	-	-	-	-	On Hold	-	16,433	100.0%	0.0%	0.0%		
NW	97-997	Crystal Creek	41,128	2,696	43,824	-	-	-	-	On Hold	-	43,824	100.0%	0.0%	0.0%		
UND	N/A	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	-	(865,000)	100.0%	0.0%	0.0%		
SE	97-870	Hyland Woods Phase 2	-	76,248	76,248	51,353	5,154	56,507	19,741	Establishment	76,248	-	0.0%	74.1%	74.1%		
SW	97-871	Jenkins Estate Phase 2	-	127,999	127,999	54,685	-	54,685	73,314	Establishment	127,999	-	0.0%	42.7%	42.7%		
NW	97-872	Somerset	-	154,548	154,548	-	-	-	154,548	Budget	154,548	-	0.0%	0.0%	0.0%		
NW	97-873	Rock Creek Greenway	-	159,699	159,699	-	-	-	159,699	Budget	159,699	-	0.0%	0.0%	0.0%		
NW	97-874	Whispering Woods Phase 2	-	97,879	97,879	-	-	-	97,879	Budget	97,879	-	0.0%	0.0%	0.0%		

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Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 18/19	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
SE	97-875	Raleigh Park	-	113,077	113,077	8,500	-	8,500	104,577	Budget	113,077	-	0.0%	7.5%	7.5%
NE	97-876	Bannister Creek Greenway/NE Park	-	77,273	77,273	-	-	-	77,273	Budget	77,273	-	0.0%	0.0%	0.0%
NW	97-877	Beaverton Creek Greenway Duncan	-	20,607	20,607	-	-	-	-	Cancelled	-	20,607	100.0%	0.0%	0.0%
SE	97-878	Church of Nazarene	-	30,718	30,718	14,121	-	14,121	-	Complete	14,121	16,597	54.0%	46.0%	100.0%
SW	97-879	Lilly K. Johnson Woods	-	30,459	30,459	21,256	1,188	22,444	8,015	Establishment	30,459	-	0.0%	73.7%	73.7%
UND	97-914	Restoration of new properties to be acquired	643,023	41,096	684,119	7,172	-	7,172	-	On Hold	7,172	676,947	99.0%	1.0%	100.0%
UND	N/A	Reallocation of project savings to new project budgets	-	(1,570,245)	(1,570,245)	-	-	-	-	Reallocation	-	(1,570,245)	100.0%	0.0%	0.0%
TBD	97-750	NE Quadrant Property(Findley)	-	450,000	450,000	-	-	-	450,000	Budget	450,000	-	0.0%	0.0%	0.0%
TBD	97-751	N. Johnson Greenway (Peterkort)	-	250,000	250,000	-	-	-	250,000	Budget	250,000	-	0.0%	0.0%	0.0%
TBD	97-752	Commonwealth Lake Park	-	60,000	60,000	-	-	-	60,000	Budget	60,000	-	0.0%	0.0%	0.0%
TBD	97-753	155th Wetlands	-	25,000	25,000	-	-	-	25,000	Budget	25,000	-	0.0%	0.0%	0.0%
TBD	97-754	Bronson Creek New Properties	-	100,000	100,000	-	-	-	100,000	Budget	100,000	-	0.0%	0.0%	0.0%
TBD	97-755	Fanno Creek Greenway	-	80,000	80,000	-	-	-	80,000	Budget	80,000	-	0.0%	0.0%	0.0%
TBD	97-756	HMT north woods and stream	-	50,000	50,000	-	-	-	50,000	Budget	50,000	-	0.0%	0.0%	0.0%
TBD	97-757	Cedar Mill Creek Greenway	-	30,000	30,000	-	-	-	30,000	Budget	30,000	-	0.0%	0.0%	0.0%
TBD	97-758	Fir Grove Park	-	25,000	25,000	-	-	-	25,000	Budget	25,000	-	0.0%	0.0%	0.0%
TBD	97-759	HL Cain Wetlands	-	25,000	25,000	-	-	-	25,000	Budget	25,000	-	0.0%	0.0%	0.0%
TBD	97-760	Bronson Creek Park	-	25,000	25,000	-	-	-	25,000	Budget	25,000	-	0.0%	0.0%	0.0%
TBD	97-761	Center Street Wetlands Area	-	20,000	20,000	-	-	-	20,000	Budget	20,000	-	0.0%	0.0%	0.0%
TBD	97-762	Tallac Terrace Park	-	10,000	10,000	-	-	-	10,000	Budget	10,000	-	0.0%	0.0%	0.0%
TBD	97-763	Forest Hills Park	-	10,000	10,000	-	-	-	10,000	Budget	10,000	-	0.0%	0.0%	0.0%
TBD	97-764	Arborist/Tree Management	-	285,245	285,245	-	-	-	285,245	Budget	285,245	-	0.0%	0.0%	0.0%
TBD	97-765	North Bethany Greenway	-	25,000	25,000	-	-	-	25,000	Budget	25,000	-	0.0%	0.0%	0.0%
TBD	97-766	Willow Creek Greenway II	-	25,000	25,000	-	-	-	25,000	Budget	25,000	-	0.0%	0.0%	0.0%
TBD	97-767	Westside Trail Segment 18	-	25,000	25,000	-	-	-	25,000	Budget	25,000	-	0.0%	0.0%	0.0%
TBD	97-768	Westside Trail- Burntwood area	-	25,000	25,000	-	-	-	25,000	Budget	25,000	-	0.0%	0.0%	0.0%
TBD	97-769	Waterhouse Trail	-	25,000	25,000	-	-	-	25,000	Budget	25,000	-	0.0%	0.0%	0.0%
Total Natural Area Restoration			3,762,901	182,965	3,945,866	1,579,902	17,154	1,597,057	2,348,809		3,945,866	-	0.0%	40.5%	40.5%
Natural Area Preservation - Land Acquisition															
UND	98-882	Natural Area Acquisitions	8,400,000	348,691	8,748,691	5,063,697	49,621	5,113,318	3,635,373	Budget	8,748,691	-	0.0%	58.4%	58.4%
Total Natural Area Preservation - Land Acquisition			8,400,000	348,691	8,748,691	5,063,697	49,621	5,113,318	3,635,373		8,748,691	-	0.0%	58.4%	58.4%
New Linear Park and Trail Development															
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%
NE	93-920	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,392,047	-	4,392,047	-	Complete	4,392,047	(509,061)	-13.1%	113.1%	100.0%
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	103,949	2,365,989	1,743,667	-	1,743,667	-	Complete	1,743,667	622,322	26.3%	73.7%	100.0%
UND	93-923	Miscellaneous Natural Trails	100,000	5,184	105,184	30,394	-	30,394	74,790	Budget	105,184	-	0.0%	28.9%	28.9%
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	412,424	-	412,424	-	Complete	412,424	(140,577)	-51.7%	151.7%	100.0%
SW	93-921	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,055,589	-	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%
Total New Linear Park and Trail Development			15,060,310	441,391	15,501,701	14,736,676	-	14,736,676	74,790		14,811,466	690,235	4.5%	95.1%	99.5%
New Linear Park and Trail Land Acquisition															
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	23,345	1,223,345	1,222,206	-	1,222,206	1,139	Budget	1,223,345	-	0.0%	99.9%	99.9%
Total New Linear Park and Trail Land Acquisition			1,200,000	23,345	1,223,345	1,222,206	-	1,222,206	1,139		1,223,345	-	0.0%	99.9%	99.9%
Multi-field/Multi-purpose Athletic Field Development															
SW	94-925	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%
SE	94-926	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%
NW	94-927	New Fields in NW Quadrant	514,100	33,439	547,539	38,246	31,567	69,813	1,271,672	Design	1,341,485	(793,946)	-145.0%	12.8%	5.2%
NE	94-928	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%
SW	94-929	New Fields in SW Quadrant	514,100	33,663	547,763	997	-	997	546,766	Budget	547,763	-	0.0%	0.2%	0.2%
SE	94-930	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	545,894	3,023	548,917	-	Complete	548,917	(14,984)	-2.8%	102.8%	100.0%
Total Multi-field/Multi-purpose Athletic Field Dev.			3,084,600	140,511	3,225,111	2,462,313	34,590	2,496,903	1,818,438		4,315,341	(1,090,230)	-33.8%	77.4%	57.9%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 5/31/2019

Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance		
			Initial Project Budget	Adjustments	Current Total Project Budget FY 18/19	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					Est. Cost (Over) Under Budget	Total Cost Variance to Budget	Cost Expended to Budget
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
Deferred Park Maintenance Replacements															
UND	96-960	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	3,248	164,162	512,435	-	512,435	-	Complete	512,435	(348,273)	-212.2%	312.2%	100.0%
Sub-total Deferred Park Maintenance Replacements			1,451,515	10,474	1,461,989	1,832,474	-	1,832,474	-		1,832,474	(370,485)	-25.3%	1321.8%	900.0%
UND	Authorized Use of Savings from Facility Expansion & Improvements Category		-	200,000	200,000	-	-	-	-	N/A	-	200,000	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration Category		-	170,485	170,485	-	-	-	-	N/A	-	170,485	n/a	n/a	n/a
Total Deferred Park Maintenance Replacements			1,451,515	380,959	1,832,474	1,832,474	-	1,832,474	-		1,832,474	-	0.0%	100.0%	100.0%
Facility Rehabilitation															
UND	95-931	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	115,484	-	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	37,353	1,484,716	820,440	-	820,440	-	Complete	820,440	664,276	44.7%	55.3%	100.0%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,762	-	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	95-939-a	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	95-939-b	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	95-962	Auto Gas Meter Shut Off Valves at All Facilities	-	122	122	9,984	7,384	17,368	-	Complete	17,368	(17,246)	100.0%	0.0%	100.0%
Sub-total Facility Rehabilitation			6,227,732	132,069	6,359,801	4,807,961	7,384	4,815,345	-		4,815,345	1,544,456	24.3%	75.7%	100.0%
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields		-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
Total Facility Rehabilitation			6,227,732	(1,167,931)	5,059,801	4,807,961	7,384	4,815,345	-		4,815,345	244,456	4.8%	n/a	n/a
Facility Expansion and Improvements															
SE	95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
Sub-total Facility Expansion and Improvements			8,218,478	117,557	8,336,035	8,135,401	-	8,135,401	-		8,135,401	200,634	2.4%	97.6%	100.0%
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category		-	(200,634)	(200,634)	-	-	-	-	N/A	-	(200,634)	n/a	n/a	n/a
Total Facility Expansion and Improvements			8,218,478	(83,077)	8,135,401	8,135,401	-	8,135,401	-		8,135,401	-	0.0%	100.0%	100.0%
ADA/Access Improvements															
NW	95-957	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%
UND	95-958	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	95-730	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 5/31/2019

Quadrant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance		Percent of Variance	
			Initial Project Budget	Adjustments	Current Total Project Budget FY 18/19	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
NE	95-737	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	95-738	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	95-739	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	95-742	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
		Total ADA/Access Improvements	1,028,196	24,461	1,052,657	1,242,547	-	1,242,547	-		1,242,547	(189,890)	-18.0%	118.0%	100.0%
UND		Authorized Use of Savings from Bond Issuance Administration Category	-	189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
		Total ADA/Access Improvements	1,028,196	214,351	1,242,547	1,242,547	-	1,242,547	-		1,242,547	-	100.0%	100.0%	100.0%
		Community Center Land Acquisition													
UND	98-884-a	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
UND	98-884-b	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
		Sub-total Community Center Land Acquisition	5,000,000	105,974	5,105,974	4,006,624	-	4,006,624	-		4,006,624	1,099,350	21.5%	78.5%	100.0%
UND		Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
UND		Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
		Total Community Center Land Acquisition	5,000,000	(993,376)	4,006,624	4,006,624	-	4,006,624	-		4,006,624	-	0.0%	100.0%	100.0%
		Bond Administration Costs													
ADM		Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM	08-500-99-	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM		Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM	08-500-99-	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM	08-500-99-	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM	08-500-99-	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM	08-500-99-	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM		Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	0.0%	0.0%	0.0%
		Sub-total Bond Administration Costs	1,450,000	1,316,607	2,766,607	504,372	-	504,372	37,325		541,697	2,224,910	80.4%	18.2%	93.1%
UND		Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(170,485)	(170,485)	-	-	-	-	N/A	-	(170,485)	n/a	n/a	n/a
UND		Authorized Use of Savings for New Neighborhood Parks Development Category	-	(173,175)	(173,175)	-	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a
UND		Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(781,105)	(781,105)	-	-	-	-	N/A	-	(781,105)	n/a	n/a	n/a
UND		Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
		Total Bond Administration Costs	1,450,000	1,952	1,451,952	504,372	-	504,372	37,325		541,697	910,255	62.7%	34.7%	93.1%
		Grand Total	100,000,000	4,285,897	104,285,897	89,712,152	5,150,423	94,862,575	8,707,934		103,570,510	715,387	0.7%	91.0%	91.6%

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 5/31/19

		Category (Over)	Under Budget
Limited Reprogramming			
Land: New Neighborhood Park		-	
New Community Park		-	
New Linear Park		-	
New Community Center/Park		-	
		-	
		-	
Nat Res: Restoration		-	
Acquisition		-	
		-	
		-	
All Other			
New Neighborhood Park Dev		-	
Neighborhood Park Renov		(39,329)	
New Community Park Dev		-	
Community Park Renov		-	
New Linear Parks and Trails		690,235	
Athletic Field Development		(1,090,230)	
Deferred Park Maint Replace		-	
Facility Rehabilitation		244,456	
ADA		-	
Facility Expansion		-	
Bond Admin Costs		910,255	
		715,387	
		715,387	
Grand Total		715,387	



MEMORANDUM

Date: June 26, 2019
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for May 2019**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through May 2019. This report includes information for the program for fiscal year to date.

Current Rate per Unit		With 1.6% Discount	Current Rate per Unit		With 1.6% Discount
Single Family			Multi-Family		
North Bethany	\$12,268.00	\$12,071.71	North Bethany	\$9,791.00	\$9,634.34
Bonny Slope West	\$12,789.00	\$12,584.38	Bonny Slope West	\$10,206.00	\$10,042.70
South Cooper			South Cooper		
Mountain	\$12,624.00	\$12,422.02	Mountain	\$10,072.00	\$9,910.85
Other	\$10,800.00	\$10,627.20	Other	\$8,619.00	\$8,481.10
Accessory Dwelling			Non-residential		
Other	\$6,152.00	\$6,053.57	Other	\$360.00	\$354.24

City of Beaverton Collection of SDCs	Gross Receipts	Collection Fee	Net Revenue
125 Single Family Units	\$1,509,506.00	\$24,152.10	\$1,485,353.90
0 Single Family Units at \$489.09	\$0.00	\$0.00	\$0.00
0 Multi-family Units	\$0.00	\$0.00	\$0.00
0 Less Multi-family Credits	\$0.00	\$0.00	\$0.00
11 Non-residential	\$159,613.29	\$2,553.81	\$157,059.48
136	\$1,669,119.29	\$26,705.91	\$1,642,413.38

Washington County Collection of SDCs	Gross Receipts	Collection Fee	Net Revenue
450 Single Family Units	\$5,438,490.64	\$87,015.83	\$5,351,474.81
0 Less Credits	\$0.00	\$0.00	\$0.00
22 Multi-family Units	\$190,178.66	\$3,042.86	\$187,135.80
0 Less Credits	\$0.00	\$0.00	\$0.00
1 Accessory Dwelling Units	\$6,152.00	\$98.43	\$6,053.57
8 Non-residential	\$194,566.27	\$3,113.06	\$191,453.21
481	\$5,829,387.57	\$93,270.18	\$5,736,117.39

Recap by Agency	Percent	Gross Receipts	Collection Fee	Net Revenue
136 City of Beaverton	22.26%	\$1,669,119.29	\$26,705.91	\$1,642,413.38
481 Washington County	77.74%	\$5,829,387.57	\$93,270.18	\$5,736,117.39
617	100.00%	\$7,498,506.86	\$119,976.09	\$7,378,530.77

System Development Charge Report, May 2019

	Recap by Dwelling				
	Single Family	Multi-Family	ADU	Non-Resident	Total
City of Beaverton	125	0	0	11	136
Washington County	<u>450</u>	<u>22</u>	<u>1</u>	<u>8</u>	<u>481</u>
	<u>575</u>	<u>22</u>	<u>1</u>	<u>19</u>	<u>617</u>

Total Receipts Fiscal Year to Date

Gross Receipts	\$7,498,506.86
Collection Fees	<u>(\$119,976.09)</u>
	\$7,378,530.77
Interest	<u>\$411,267.86</u>
	<u>\$7,789,798.63</u>

Total Payments Fiscal Year to Date

Refunds	\$0.00
Administrative Costs	\$0.00
Project Costs -- Development	(\$4,992,196.21)
Project Costs -- Land Acquisition	<u>(\$22,644.61)</u>
	<u>(\$5,014,840.82)</u>
	<u>\$2,774,957.81</u>

Beginning Balance 7/1/18	\$16,761,508.34
Current Balance	<u>\$19,536,466.15</u>

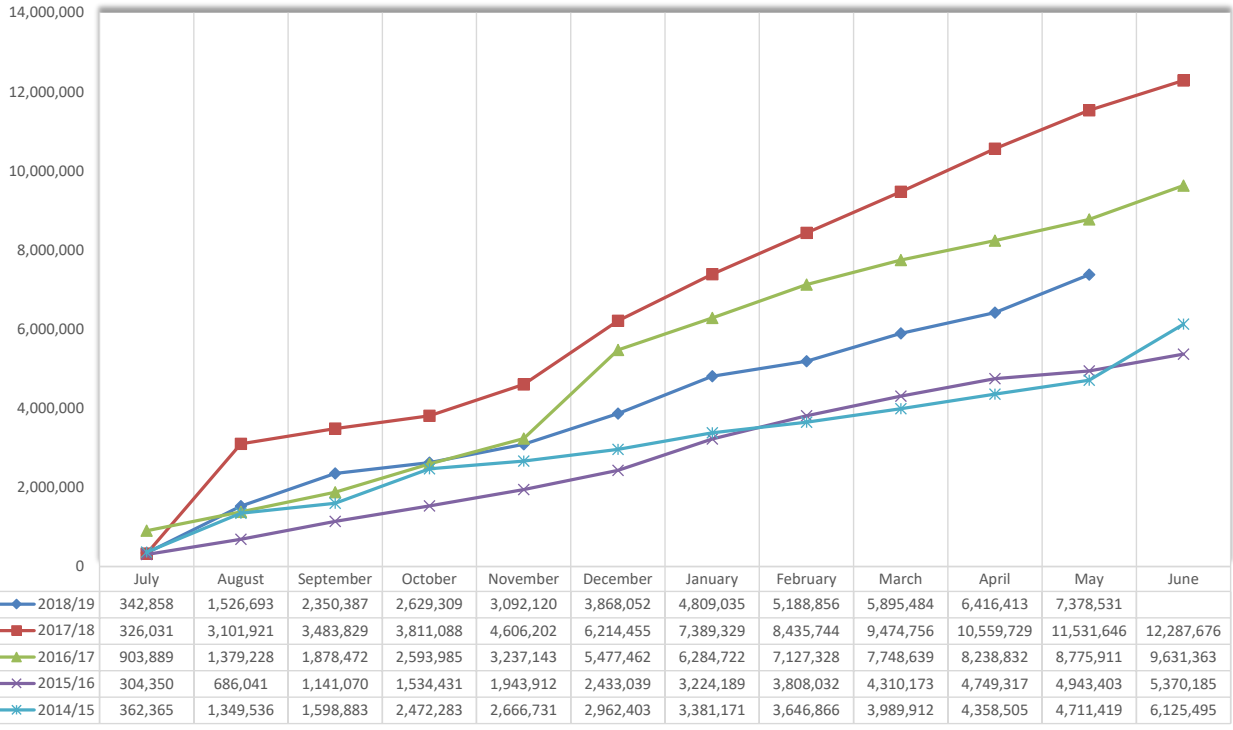
Recap by Month, FY 2018/19	Net Receipts	Expenditures	Interest	SDC Fund Total
July	\$342,857.66	(\$872,928.08)	\$32,080.61	(\$497,989.81)
August	\$1,183,834.73	(\$126,118.56)	\$34,128.16	\$1,091,844.33
September	\$823,693.55	(\$79,873.68)	\$34,735.78	\$778,555.65
October	\$278,922.28	(\$363,809.14)	\$39,526.05	(\$45,360.81)
November	\$462,811.10	(\$2,425,151.23)	\$38,542.23	(\$1,923,797.90)
December	\$775,931.70	(\$577,921.51)	\$27,949.39	\$225,959.58
January	\$940,983.49	(\$163,539.45)	\$38,760.28	\$816,204.32
February	\$379,820.54	(\$27,941.94)	\$38,432.21	\$390,310.81
March	\$706,628.35	(\$94,570.44)	\$41,927.07	\$653,984.98
April	\$520,929.31	(\$218,963.56)	\$41,587.00	\$343,552.75
May	\$962,118.06	(\$64,023.23)	\$43,599.08	\$941,693.91
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$7,378,530.77</u>	<u>(\$5,014,840.82)</u>	<u>\$411,267.86</u>	<u>\$2,774,957.81</u>

Beginning Balance 7/1/18	\$16,761,508.34
Current Balance	<u>\$19,536,466.15</u>

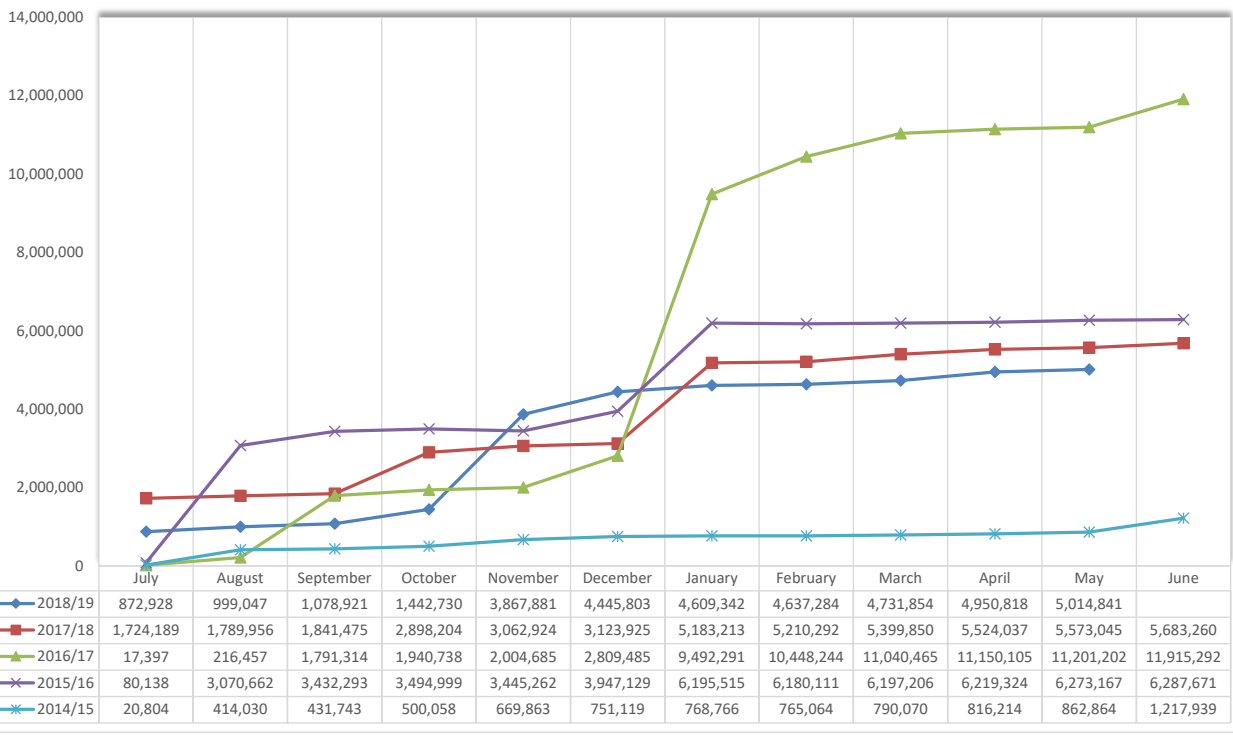
Recap by Month, by Unit

	Single Family	Multi-Family	Non-Residential	ADU	Total Units
July	28	4	0	0	32
August	94	0	3	1	98
September	69	0	0	0	69
October	24	0	0	0	24
November	38	0	3	0	41
December	63	0	2	0	65
January	67	0	7	0	74
February	32	0	0	0	32
March	52	0	2	0	54
April	43	0	0	0	43
May	65	18	2	0	85
June	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>575</u>	<u>22</u>	<u>19</u>	<u>1</u>	<u>617</u>

SDC NET RECEIPTS



SDC EXPENDITURES





Connecting residents to their community

...and businesses to their customers!



Escaping the heat with THPRD!

Volunteers Make the Difference! For Details, See Page 12!

Find these stories inside & more!

- BUSINESS DIRECTORY** • Downtown is about to get more artsy! (page 8)
- FRESH AIR** • What do I do if I see a pet in a hot car? (page 12)
- OUR TOWN** • Pets and fireworks don't mix (page 14)
- SENIOR LIVING** • Skin care as you age (page 16)
- COMMUNITY** • Sleep your way to weight loss! (page 22)
- LEARNING CORNER** • Get the kids out this summer! (pages 21)
- OUT & ABOUT** • Washington County Event Calendar (page 25)



Fresh Air: THPRD

Volunteers Make the Difference at THPRD

Here are several good reasons why

PARK & REC

THPRD volunteers make you feel welcome, engage your kids with activities, and keep our parks and trails safe and clean. But do you know just how important volunteers are to THPRD? More than 600 volunteers provide support for special events throughout the district this summer.

Signing up is Simple

To sign up for a one-day event, simply visit thprd.org/volunteer. You'll see a list of upcoming events that need volunteers. Fill out a quick form, choose your shift, and you're all set!

THPRD's Biggest Events

The three summer events are the July 27 Party in the Park, Big Truck Day on August 3, and Fiesta en el Parque on August 18. If you'd like to volunteer but aren't sure where your time would make the most difference, sign up for one (or more) of these events.

Find Your Adventure and Enjoy the Music

The lineup for this year's Concert in the Park Series is full of amazing artists. When you volunteer at one of these neighborhood concerts, you'll be able to enjoy the music while giving back.



Support Community Sports

Sports events can be inspiring, and none more so than Twilight Track & Field Meets on July 11, 18, and 25, or the All Ability Tri4Youth Triathlon on August 10. Your support at these events will help young athletes competing in this fun, safe race for ages 8 to 26.

Great for Team Building

Your employees, church group, or sports team can all work together while supporting our community. Party in the Park, Big Truck Day, and Fiesta en el Parque all offer opportunities for large groups.

If you'd like to sign up a group, contact Kelly Barten at kbarten@thprd.org or 503.619.3939.

Earn Credit

Volunteering at THPRD events is a fun way to earn service hours that students need for graduation. You can sign

up for a shift with a friend, and choose a position you're comfortable with. Prefer to get crafty and utilize your creativity? Would you rather assist with directing cars to a parking area? Or would you prefer to work with youth of all abilities? No matter your interest, THPRD has an engaging volunteer role for you.

¿Hablas Español?

¿Está interesado en ser voluntario en THPRD? ¡Nos encantaría ayudarle a involucrarse! Si tiene alguna pregunta, póngase en contacto con Kelly Barten a través de volunteer@thprd.org.



To learn more about volunteering opportunities with THPRD, please call 503.619.3939 or visit thprd.org

Here's one 'slide' kids should avoid this summer

Although summer is often thought of as a carefree time of fun and exploration, the reality is often quite different for many youth today.

While summer remains an ideal time for new opportunities, the truth is that it can be a challenging time for low-income and underserved youth. Summers spent without quality learning opportunities put our youth at risk of falling behind academically and our families without necessary care.

Research shows that high-quality learning opportunities of all kinds during the summer can make a difference in preventing "summer slide" — the learning loss between the last day of school in June and the first day of school in September. Summer slide is a phenomenon experienced by most students, but more significantly by historically underserved students. By fifth grade, cumulative years of summer learning loss can leave low-income students 2.5 to 3 years behind their higher-income peers.

Public and private organizations throughout Washington County are working to close this achievement gap by providing quality summer opportunities that enable and inspire youth to keep learning during the summer months.

Many of these providers are part of a county-wide effort called Washington County Kids (WCK), a coalition of community partners working together to increase awareness of the need for sustainable sources of funding to increase

CITIZEN'S VIEW

by Katie Riley

out-of-school-time programs and identify solutions that support long term success for all youth in Washington County. While dozens of opportunities happen around the county, program cost and access to transportation remain barriers for many kids.

To help families remove barriers, WCK has put together information about many summer programs that are available, including:

■ **Summer literacy:** Take a trip to the Beaverton City Library to explore the Universe of Stories as part of their summer reading program. Find a whole list online, or in person, of drop-in and drop-off free opportunities taking place in Beaverton to support children and teen literacy this summer.

■ **STEM (science, technology, engineering, math):** At Sherwood YMCA, Math Gamers offers camps for a weekly fee or include the arts at STEAM Camp at Cornelius' Centro Cultural. Additional STEM camps are available at Pacific University through Saturday Academy. Hillsboro School District is participating in the region-wide Summer Works program that provides work experience and training for youth 16-24 years old. This free training opportunity could be one key to getting youth college & career ready.

■ **Sports & Fitness: Summer Camps**

at Tualatin Hills Park & Recreation District or search free swim days for a low-cost option to stay cool. Hillsboro Parks and Recreation also offers a full range of camps and swim activities.

Along with academic and enrichment opportunities, access to food during the summer is a huge issue for thousands of youth. For youth who may access three meals a day at school during the year, food insecurity becomes food inaccessibility when summer comes. Thankfully, throughout the state, 133 programs with more than 800 sites are working to increase access to food at libraries, schools, parks and community organizations. But the reality is, even with hundreds of sites operating throughout the summer, only one in eight children who are eligible for free and reduced-price school meals currently participate in the summer.

We see that the need for more summer opportunities, meals and supervision is real. Whether families are looking for safe and reliable care, engaging activities for middle school youth or job skill development for older youth, WCK's out-of-school-time partners are working together to meet the needs of youth and families.

You can find out more about WCK partners and the opportunities mentioned above at www.washingtoncountykids.com/home/find-programs/

Katie Riley is president of Washington County Kids. You can reach her at washcokidsoregon@gmail.com.

'Peace Village' offers great lessons for kids

Having witnessed the closing ceremony of the second-annual Peace Village day camp sponsored by the Sherwood Rotary Club, I want to let our community know what a gem it is and to see it grow each year.

Big shout out and kudos to Wendy Wells and the Sherwood Rotary Peace Committee for their hard work and great organization to get this going. Thanks to all the volunteers and sponsors — the human efforts that were generously shared to make it happen.

Peace Village is a universal program for kids that includes an amazing curriculum promoting the importance of mindfulness, movement, nature, conflict resolution and media literacy. It is a wonderful supplement to our local children's public education. Our teachers, community leaders, pastors and all civic minded adults would do well to participate in a curriculum on non-violence or Peace Village for adults.

We live in a distracted and often violent culture that steals away our peace of mind and causes us to be stressed and anxious about many things, at all ages and stages of life. It would be wonderful to see the principles and concepts of Peace Village put into practice across our community — an intentional process that promotes the importance of being nice, working collaboratively together for the greater good, appreciating the beauty that surrounds us in our environment and working together

to preserve it for all. How we talk to each other, how we interpret and use advertising and social media has changed us. While we mostly do the best we can, we could do better and make it a more inclusive, safe, beautiful, connected place if we were a little more aware of how we can make a difference.

Being mindful, moving our bodies, being aware of our interactions with others, our stress levels, how we talk and how we use our precious resources — our bodies, our minds, our voices and our actions — really is important for us individually and collectively.

Thank you Sherwood Rotary Club for bringing Peace Village to Sherwood. My hope is that we will pursue creative ways to practice the values of being a Peace Village.

Donna Vande Kieft
Sherwood

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Veterans Memorial Park

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Face painting ★ Yard games ★ and more!

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Two agencies share mission to avert hunger

Meals on Wheels, Faith Café have history of service

By PETER WONG
The Times

Two groups have a shared mission of providing meals — and more — to needy seniors and others in Washington County.

Meals on Wheels People serves 5,700 meals daily, five days per week, in three counties — including eight dining sites and home deliveries in Washington County.

Faith Café served 8,884 meals on Saturdays and Sundays in 2018 at two Beaverton churches. Volunteers also distributed some clothing and helped some people obtain used furniture and family vouchers.

Representatives from both groups described their programs at a recent Washington County Public Affairs Forum.

Meals on Wheels is a federally supported program, under the Older Americans Act, that obtains its hot meals from a central kitchen in Multnomah Village. It serves them at 27 dining sites and delivers them to people unable to leave their homes.

Program manager Jay Gilbertson said the metro area program began on a much smaller scale back in February 1970, when three women at the Lincoln Street Methodist Church in Portland — Jean Wade, Martha Shull and Cay Kreiger — prepared meals for a dozen people in the church basement.



PMG PHOTO: JAIME VALDEZ

Irene Levens serves meals to the seniors at the Elsie Stuhr Center.

“Then they put some meals on paper plates, wrapped them up in newspaper and took them out — and that was our first Meals on Wheels delivery” to 14 more people, Gilbertson said.

People qualify for meals if they are age 60 or older. People can request home delivery even if someone is not yet 60, as long

as someone else in the household qualifies.

Gilbertson said deliveries hinge on whether someone can accept the meal.

“We do not leave food outside,” he said. “We hand off meals to a person, either the individual who is going to consume them, or a household member or neighbor.”

The Elsie Stuhr Center in Beaverton is one of eight Washington County dining sites — it attracts 80 to 90 people daily — and one of five sites that offer meals five days per week. The others are in Tigard, Tualatin, Forest Grove and North Plains.

Meals are served four days per week at Centro Cultural in Cornelius, a site in Hillsboro, and Mondays only in Aloha.

Meals on Wheels requests donations at dining sites from people who can afford it. The current price is \$7.39 per meal, which covers food and other costs.

Gilbertson said the motto of Meals on Wheels is: “No senior will go hungry or experience social isolation.”

“We are reaching a lot of people who need nutritional help,” he said. “But it’s no good to throw food at somebody if they are depressed and do not care about eating.”

Volunteer support

Both Meals on Wheels People and Faith Café, which serves meals on weekends at two Beaverton churches, rely on volun-

teers to do much of their work.

“There’s a spirit of giving back here that is very palpable and real,” Gilbertson said.

According to a 2018 report, “Volunteering in America,” the Portland metro area ranked fifth (44.3%) in its volunteer rate for all activities; Minneapolis-St. Paul was first. Oregon ranked third (43.2%) among the states, behind only Minnesota and leader Utah.

Faith Café serves at lunch-time Saturdays at St. Matthew Lutheran Church, 10390 S.W. Canyon Road, Beaverton, and Sunday evenings at Bethel Congregational United Church of Christ, 5150 S.W. Watson Ave. Seven other Beaverton area churches take part in that program.

It is part of a network of Washington County organizations where meals are available every day except Wednesday.

“There was no place for a hot meal between the west side of Portland and Cornelius” until the network came into existence, said Arnie Leppert, one of 13 board members of Faith Café.

During 2018, 2,757 volunteers put in a total of 6,586 hours.

Like many such organizations, Faith Café depends on food donations. Although most are staples, Leppert said it gets more than its share of pastries that otherwise would be disposed.

“Our joke is that the American Diabetes Association is going to pull a raid on us and knock

us out of commission,” he said.

But Leppert said Faith Café does more than provide weekend meals.

During the past year, volunteers distributed 70 tarps, more than 100 blankets, 300 hand warmers, 22 pairs of shoes — and 1,000 pairs of socks.

“You have to understand that if you are outside and your feet get wet, you are in deep trouble if you do not have any way to dry your socks,” Leppert said.

Faith Café arranged for four needy households to obtain used furniture at Community Warehouse, a nonprofit furniture bank that has a place in Tualatin. Leppert said these households consisted of people making the transition from homelessness to their own housing.

Faith Café also arranged for 77 grants in the form of vouchers — with a total value of \$2,000 — from Deseret Services, part of the welfare division of the Church of Jesus Christ of Latter-day Saints.

It even arranged with a female barber to cut hair for 80 men.

“When you have a barber who knows what she is doing, the man looks like a chief executive when she is done. It’s amazing what a haircut can do for somebody — and it makes people feel better about themselves.”

‘Moral test’

Though Leppert and Gilbertson say their programs have achieved a lot, they are not a substitute for government action to help the hungry and needy.

“I think that burden should not fall on any faith-based, civic or educational groups,” Gilbertson said.

He quoted the last public words of Hubert Humphrey, former vice president and Minnesota senator, on Nov. 1, 1977, as Humphrey dedicated what is today’s U.S. Health and Human Services Department headquarters. Humphrey died of cancer in January 1978.

Humphrey said: “The moral test of government is how that government treats those who are in the dawn of life, the children; those who are in the twilight of life, the elderly; and those who are in the shadows of life, the sick, the needy and the handicapped.”

“That is us,” Gilbertson said. “How do we take care of our most vulnerable people?”

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