



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
Tuesday, January 9, 2018
6:00 pm Executive Session; 7:00 pm Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Executive Session*
 - A. Legal
 - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Consent Agenda***
 - A. [Approve: Minutes of December 12, 2017 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: Resolution Accepting Resignation of THPRD Board Member Jerry Jones Jr.](#)
 - E. [Award: Cedar Hills Park Construction Manager Contract](#)
5. Election of Officers for Remainder of Fiscal Year 2017/18
6. Audience Time**
7. Board Time
 - A. Committee Liaisons Update
8. Unfinished Business
 - A. [Information: General Manager's Report](#)
9. New Business
 - A. [Update: Advisory Committee Members Appointment Process](#)
 - B. [Update: Board Member Appointment Process](#)
10. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment/Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: January 3, 2018
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Information Regarding the January 9, 2018 Board of Directors Meeting**

Agenda Item #4 – Consent Agenda

Attached please find consent agenda items #4A-E for your review and approval.

Action Requested: Approve Consent Agenda Items #4A-E as submitted:
[A. Approve: Minutes of December 12, 2017 Board Meeting](#)
[B. Approve: Monthly Bills](#)
[C. Approve: Monthly Financial Statement](#)
[D. Approve: Resolution Accepting Resignation of THPRD Board Member Jerry Jones Jr.](#)
[E. Award: Cedar Hills Park Construction Manager Contract](#)

Agenda Item #5 – Election of Officers for Remainder of Fiscal Year 2017/18

Interim Board President Ali Kaviani will lead the process in the election of officers for the remainder of fiscal year 2017/18. The seats to be elected include president, secretary (currently held by Ali Kaviani), and secretary pro-tempore (currently held by Felicita Montebalco).

Agenda Item #8 – Unfinished Business

[A. General Manager's Report](#)

Attached please find the General Manager's Report for the January regular board meeting.

Agenda Item #9 – New Business

[A. THPRD Advisory Committee Members Appointment Process](#)

Attached please find a memo describing a proposed appointment process for advisory committee members. Bruce Barbarasch, superintendent of Natural Resources & Trails Management, and Sharon Hoffmeister, superintendent of Aquatics, will be at your meeting to provide an overview of the proposed process and to answer any questions the board may have.

[B. THPRD Board Member Appointment Process](#)

Attached please find a memo outlining a proposed appointment process for the board's consideration in filling vacant Position #2.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, December 12, 2017, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Executive Session 6 pm; Regular Meeting 7 pm.

Present:

Ali Kavianian	Secretary/Director
Felicita Monteblanco	Secretary Pro-Tempore/Director
John Griffiths	Director
Holly Thompson	Director
Doug Menke	General Manager

Absent:

Jerry Jones Jr.	President/Director
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Agenda Item #1 – Executive Session (A) Land

Secretary Ali Kavianian called executive session to order to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Executive session is held pursuant to ORS 192.660(2)(e), which allows the board to meet in executive session to discuss the aforementioned issue.

Secretary Kavianian noted that representatives of the news media and designated staff may attend executive session. Representatives of the news media were specifically directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board returned to open session and welcomed the audience into the room.

Agenda Item #2 – Call Regular Meeting to Order

The Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by Secretary Ali Kavianian on Tuesday, December 12, 2017, at 7 pm.

Agenda Item #3 – Action Resulting from Executive Session

Felicita Monteblanco moved that the board of directors authorize staff to grant an easement in the northwest quadrant, subject to the appropriate due diligence review and approval by the general manager. Holly Thompson seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Holly Thompson	Yes
Felicita Monteblanco	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Presentations

A. Oregon Recreation Trails Advisory Council's Doug Newman Memorial Award – Steve Gulgren

Wendy Kroger, trails advocate and former THPRD Trails Advisory Committee member, announced that Steve Gulgren, senior park planner, has been awarded the 2017 Oregon Recreation Trails Advisory Council's (ORTAC) Doug Newman Memorial Trails Award. ORTAC advises Oregon State Parks and its partners in the development and promotion of high quality, non-motorized trail systems throughout Oregon. ORTAC was established in 1971 as part of the Oregon Recreation Trails System Act and has seven members: one from each of Oregon's five congressional districts, and two additional members representing coastal counties. Each year ORTAC presents the Doug Newman Memorial Trails Award to an Oregonian who has made significant contributions to advancing Oregon's recreational trails.

Wendy noted that she is before the board this evening on behalf of Robert Spurlock, ORTAC member representing Congressional District 3, to recognize Steve for his receipt of this award. Wendy provided a PowerPoint presentation that included an overview of challenging trail projects Steve has led through his work with THPRD, a copy of which was entered into the record, and congratulated Steve on this well-deserved recognition of his efforts.

- ✓ Steve thanked ORTAC for the recognition, noting that all of the projects described were a team effort involving the THPRD Board of Directors, community volunteers, and district staff, and that he is proud to work for an agency as great as THPRD.

Secretary Kavianian thanked Wendy for her presentation and congratulated Steve on his receipt of this award on behalf of the THPRD Board of Directors.

B. Audit Report on District Financial Statements for Fiscal Year 2016/17

Keith Hobson, director of Business & Facilities, introduced Kathy Leader, audit committee member, to make a presentation on the Audit Report on the district's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2017.

Kathy noted that the district's Audit Committee met on November 28, 2017, to review and approve the Draft Comprehensive Annual Financial Report as presented by district staff and Talbot, Korvola and Warwick, LLP, the district's auditors. The audit resulted in an unmodified opinion on the district's financial statements. At the end of the meeting, the committee unanimously approved to accept the draft report as presented. In addition, Kathy announced that the district has again been awarded the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. It is the 12th consecutive year the district has been honored with the award. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and reflects the high level of competency and commitment to the spirit of full disclosure by district staff.

Holly Thompson, who serves on the THPRD Audit Committee as the board liaison, complimented and thanked the other audit committee members and staff for their efforts.

Holly Thompson moved that the board of directors accept the Audit Report on the Park District's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2017.

John Griffiths seconded the motion. Roll call proceeded as follows:

Felicita Monteblanco	Yes
John Griffiths	Yes
Holly Thompson	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #5 – Audience Time

Mark Feldman, 2645 SW 84th Place, Portland, is before the board of directors this evening regarding the Cedar Hills Park redevelopment project. He referred to the project's master plan that shows the tennis courts being replaced with a different type of sport court. He commented that these particular tennis courts are the only lit outdoor tennis courts in the eastern portion of the district. He described his family's heavy use of the district's tennis programs, including use of these particular courts year-round, noting that the lights are particularly useful during the winter months when it gets dark early. He has noticed that a different demographic uses the courts at Cedar Hills Park versus the Babette Horenstein Tennis Center, which although relatively close and also lit, there is a fee to use those courts. He expressed dissatisfaction with the public outreach process used for the Cedar Hills Park redevelopment project, noting that despite his heavy use of the site, he just recently learned of the plan to remove the courts. He requested that if the tennis courts at Cedar Hills Park must be removed, that the district consider lighting nearby tennis courts in order to replace those being lost, and suggested consideration of the following sites: Cedar Park Middle School, Meadow Park Middle School, Roxbury Park or Raleigh Park.

Brian Garrison, 14355 SW Cherryhill Drive, Beaverton, is before the board of directors this evening regarding boardwalk safety concerns at the Tualatin Hills Nature Park. He serves as a Park Watch volunteer for the district primarily at the Tualatin Hills Nature Park and described how slippery the boardwalks are when wet, noting that he was recently injured due to a fall on one of the boardwalks in the park. He provided background regarding his wife's service on the former Tualatin Hills Nature Park Advisory Committee and now on the Tualatin Hills Nature Park Friends Group, noting that boardwalk safety has been a consistent discussion topic throughout those years. He acknowledged the different traction tests that have been done on the park's boardwalks throughout the years, but believes the process is taking too long and that this safety issue should have been addressed a long time ago.

Keith Hobson, director of Business & Facilities, described a pilot test being conducted using fiberglass material on the Willow Creek Greenway boardwalk, noting that it initially appears to be a viable replacement. Public input on the material is being taken now and if positive, will become the district's new standard for boardwalks. As boardwalks are replaced throughout the district, they would be replaced with this new material.

- ✓ Holly Thompson inquired how long it would take the district to replace all of the boardwalks with this new material.

Keith replied up to 15 years, noting that in the meantime, increased maintenance efforts, including power washing, would be conducted. Temporary adhesive strips have also been tried at the Tualatin Hills Nature Park, but unfortunately that site is one of the district's most difficult due to the tree canopy and amount of moisture. Adhesive strips can create their own potential risk in that the areas around the adhesive strips are still slippery. Problematic sites may be moved up in the replacement schedule for the new material.

John Griffiths commented that he has heard similar stories from other patrons regarding this problem and suggested that a temporary fix may be necessary until a permanent solution has been identified.

Cony Konstin, 7990 SW Barnard Drive, Beaverton, is before the board of directors this evening in support of the installation of futsal courts within the district. He described the positive impact soccer has had on his life, noting that as a soccer coach, he has traveled the world and has witnessed firsthand the joy that playing with a ball can bring to impoverished children. He noted that unlike soccer, futsal doesn't require a fee to play and therefore is available for almost any child to participate. He thanked THPRD for the consideration of installing its first futsal court at

Cedar Hills Park and encouraged consideration of additional courts throughout the district, noting that futsal courts are a cost-effective way to serve many district residents efficiently.

Secretary Kavarianian commented on a recent article he read regarding the popularity of futsal.

Felicita Montebalanco referenced the accessible nature of futsal and noted the board's recent retreat discussion during which the values of equity and access were discussed and identified.

Agenda Item #6 – Board Time

Felicita Montebalanco provided an update regarding her contact with Leon Andrews, Chair of the National Recreation and Park Association Board of Directors and Director of Race, Equity and Leadership for the National League of Cities, and his potential visit to THPRD under consideration for January.

- ✓ General Manager Doug Menke described two events under consideration during Mr. Andrew's visit: a joint reception hosted in partnership with Portland Parks & Recreation, and a THPRD-specific luncheon.

John Griffiths referenced the public testimony received this evening regarding the Cedar Hills Park tennis courts, noting that he did not realize that lit courts were rare within the district.

- ✓ General Manager Doug Menke replied that THPRD has ample lit courts in comparison to other local parks providers, noting that some are provided with a nominal fee, such as at the Babette Horenstein Tennis Center, and others are free, such as at the PCC Rock Creek Recreation Facility. He referenced the multiple extensions during the public outreach process for the Cedar Hills Park redevelopment project, including multiple master plan designs and revisions, noting that although the courts at the site were well-used, there are also other district courts located nearby.

John inquired whether any of the district's courts near Cedar Hills Park could have lights installed.

- ✓ Doug replied that it is possible, but installation of outdoor sports lighting can be costly. He described the challenges of playing outdoor tennis in the winter for this geographical area, noting that light is not the only factor, but waiting for a dry stretch of weather, as well.

John requested that the board be provided an overview of current district tennis court locations, lit and non-lit, for additional review. This could also include an overview of where additional futsal courts could be located within the district.

A. Committee Liaison Updates

Secretary Kavarianian opened the floor to the board members who serve as liaisons to the district's committees in order to report on the activities of those committees.

Felicita Montebalanco reported that the Tualatin Hills Park Foundation Board of Trustees has gained a new member, John Jones, and that their next meeting is in January.

Felicita referenced the large number of applications received, over 80, for the district's open advisory committee positions.

- ✓ General Manager Doug Menke provided an overview of the proposed advisory committee member appointment process.
- ✓ Holly Thompson requested that the board give ample thought and discussion as to how to accommodate so many advisory committee applicants for relatively few open positions. She suggested that each applicant be interviewed in order to feel like they were given consideration, noting that the process may prove educational for the district, as well as provide an opportunity to drive applicants not selected for committees to other volunteer opportunities within the district. She would like to see the district capitalize on the community's increased momentum to get involved in local government.

General Manager Doug Menke asked if the board would be willing to delay advisory committee appointments until their March meeting in order to allow district staff to present at the January meeting additional information regarding the applicant vetting process, as well as time to conduct interviews. He believes that the applicants would be appreciative of a thorough process. This timeline would still allow for the new advisory committee members to begin their terms in April.

✓ The board members expressed agreement with this suggestion.

Agenda Item #7 – Consent Agenda

Holly Thompson moved that the board of directors approve consent agenda items (A) Minutes of November 14, 2017 Regular Board Meeting and November 15, 2017 Board Retreat, (B) Monthly Bills, (C) Monthly Financial Statement, and (D) Bethany Creek Trail Consultant Contract. Felicita Monteblanco seconded the motion. Roll call proceeded as follows:

John Griffiths Yes

Felicita Monteblanco Yes

Holly Thompson Yes

Ali Kavianian Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. Signage Policy Update

Steve Gulgren, senior park planner, provided a brief overview of the memo included within the board of directors' information packet requesting approval of the Signage Policy Update which will replace the district's original Signage Master Plan. The new Signage Policy Update differs from the previous plan as it displays only the sign graphics of the sign families. All of the details regarding sign colors, text size, dimensions, installation, etc., would be relocated to the Maintenance Standards Manual, which will allow staff to make insignificant modifications as needed without requiring amendment of the policy. Steve referenced the initial presentation to the board on this proposal at the October 10, 2017 Regular Board meeting, during which board input was received questioning the Signage Policy Update as it related to bilingual or multilingual signage. Staff committed to research best practices in this regard and contacted eight park and recreation providers throughout the state, including several in the Portland Metropolitan area; however, most of the contacts are currently evaluating the same question. The Signage Policy Update has since been revised to state that staff will continue to research and monitor agency best practices regarding the topic of bilingual or multilingual signage and that it will be addressed when more information is available. Steve offered to answer any questions the board may have.

Felicita Monteblanco moved that the board of directors approve the Signage Policy Update. Holly Thompson seconded the motion. Roll call proceeded as follows:

John Griffiths Yes

Holly Thompson Yes

Felicita Monteblanco Yes

Ali Kavianian Yes

The motion was UNANIMOUSLY APPROVED.

B. Beaverton School District Intergovernmental Agreement

Aisha Panas, director of Park & Recreation Services, provided a brief overview of the memo included within the board of directors' information packet requesting approval of the revised draft intergovernmental agreement (IGA) with the Beaverton School District (BSD), which guides the relationship between the two districts regarding use and maintenance of athletic facilities. Aisha referenced the initial presentations to the board on this proposal at the October 10, 2017 and November 14, 2017 Regular Board meetings, and provided a brief overview of the edits made to

the draft IGA from the version presented to the board in November. Aisha announced that the BSD Board of Directors approved this draft IGA without further edits at their meeting yesterday and offered to answer any questions the board may have.

John Griffiths asked for the status of the balance sheet being developed between the two agencies detailing the services provided to one another versus those received as discussed in-depth with the board during the November Regular Board meeting.

- ✓ Aisha replied that it is still a work in process and that both agencies are interested in seeing such a document come to fruition. She estimated that a draft may be available within a year.

John reiterated his previous comments from November regarding the need to factor in federal funds allocated to BSD for THPRD-provided programs since park districts are ineligible for such funding.

- ✓ Aisha replied that this is still an open topic between the two agencies, but BSD staff agreed that if BSD is receiving funds based on something THPRD is helping them to provide, that it should be part of the equation. She also noted that THPRD staff is conducting research in terms of THPRD's legislative priorities in order to find out how THPRD might engage in educational funding.

Holly Thompson reiterated her previous comments from November noting that while she supports the prospective equitable distribution of resources, it will be important not to become punitive through the process of determining the balance of contributions versus services received as both agencies serve the same population and are important partners to one another.

- ✓ Aisha provided an update regarding BSD's willingness to consider the potential use of their facilities for summer camps and after school programs that are typically at capacity within THPRD centers.

John commented that it is worthwhile to know the balance of the relationship between the two agencies, especially given the 25-year term of the IGA.

- ✓ Holly expressed agreement with the value of this information and hopes that any imbalance that may become clear from the exercise would result in the development of creative programming opportunities that might not be otherwise possible right now.

Holly Thompson moved that the board of directors approve the IGA with the Beaverton School District. Felicita Monteblanco seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Felicita Monteblanco	Yes
Holly Thompson	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

C. General Manager's Report

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- Celebrating Rwanda Cultural Event and Diversity Activities at Conestoga Recreation & Aquatic Center (CRAC)
 - Sabrina Taylor Schmitt, CRAC's center supervisor, provided photos and an overview of diversity activities at CRAC, including the Celebrating Rwanda cultural event, via a PowerPoint presentation, a copy of which was entered into the record.
- Board of Directors Meeting Schedule

Doug offered to answer any questions the board may have.

The board members complimented Sabrina and CRAC's focus on diversity and the effort to provide a welcoming environment to all patrons.

John Griffiths inquired whether CRAC will feature the Native American community in the future.

- ✓ Sabrina replied that last year CRAC had a month-long celebration of Native American culture but are always open to making new connections and continued conversation to learn about different cultures' needs and barriers to participation so that the district can help remove those barriers.

Agenda Item #9 – New Business

A. City of Beaverton Urban Service Agreement and Intergovernmental Agreement Draft Framework

General Manager Doug Menke introduced Jeannine Rustad, superintendent of Planning, to provide an overview of a draft framework created in order to guide the development of a new urban service agreement (USA) and intergovernmental agreement (IGA) with the City of Beaverton (COB). Doug noted that the framework being presented this evening represents a combination of efforts by staff from both THPRD and COB.

Jeannine provided a detailed overview of the draft framework for the USA and IGA as included within the board of directors' information packet via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- The USA will contain the high-level policies regarding the provision of park and recreation services, as required by state statute. USAs designate the following:
 - Establish service providers, their service area and roles in provision of services.
 - Assign responsibilities for planning and coordinating provision of urban services, planning, constructing and maintaining service facilities.
 - Establish the process for review and modification of USAs.
- The IGA will contain more detailed policies on how the city and district will work together in coordinating policy and planning efforts (including long-range plans, implementing documents and capital improvement plans), as well as the maintenance of recreation amenities, programming and events.
 - Unlike USAs, IGAs are not legally required. The IGA would also be reviewed on a more regular basis.
 - The IGA under discussion will consolidate approximately 15 existing IGAs and MOUs between THPRD and COB.
- It is anticipated that the city and district will prepare short-term work plans (1-3 years) outlining efforts each agency foresees undertaking during the time period to allow better coordination and partnership.

Jeannine provided a brief overview of the timeline for the development of these agreements, noting that staff are seeking board input on the draft framework this evening and will return with a draft USA for further consideration by the board in February or March, followed by a draft IGA this summer. Jeannine offered to answer any questions the board may have.

John Griffiths asked whether this work will help THPRD better understand the COB's downtown redevelopment plan and where THPRD may fit into that plan.

- ✓ Jeannine confirmed that the USA will help, as will the IGA. As a result of the conversations taking place on all levels, from board to staff, THPRD has already been more involved in the downtown design program, which is a direct reflection of better coordination and more open conversation between the two agencies.

Felicita Montebalanco asked how the affordable housing work being done between the two agencies will be factored into these agreements.

- ✓ Jeannine replied that both the IGA and a work plan could reference this work.

John Griffiths inquired whether the USA might address COB's and THPRD's ultimate service boundaries, especially in relation to the unincorporated areas north of Highway 26. He asked for confirmation that property annexed by COB is automatically annexed to THPRD.

- ✓ Keith Hobson, director of Business & Facilities, explained how THPRD's ultimate service boundaries have already been defined by other similar agreements with the cities of Hillsboro, Tigard and Portland. Unfortunately, the provision for automatic annexation by THPRD when a property is annexed by COB was lost in the early 2000s and needs to be addressed within the IGA under development.
- ✓ General Manager Doug Menke added that the loss of that particular provision was not the result of any direct action by THPRD or COB, but was due to the elimination of the boundary commission. The annexation topic is of interest to COB as well as THPRD and could be a great opportunity for both agencies to work together in bringing their concerns to state representatives in Salem.

Holly Thompson read a statement into the record acknowledging that she is an employee of the City of Beaverton, but does not have a conflict of interest, or even a potential conflict of interest, and that she does not in any way benefit personally, financially or otherwise in any of the items covered in the IGA. She believes that she can be fair, effective and fulfill her duties in regards to THPRD and to fully and exclusively have THPRD's best interests in mind as she shares her comments and direction on the framework.

Holly noted that she reacted strongly to the use of the word "primary" within the USA when referring to THPRD being COB's primary parks provider. She suggested that the statement be modified to reflect that THPRD *is* COB's parks *and recreation* provider, in order to remove any potential ambiguity in that statement. She acknowledged that while there may be some exceptions to this statement, such as in the case of COB's City Park, those exceptions can be addressed elsewhere. She described the need to be clear on this point within the USA, especially when ambiguity already exists in other areas, such as city code. She suggested that THPRD also very clearly define the services it provides and not limit itself to only being a "parks provider," but include recreation, as well as define all of the services that fall under those terms, such as trails management, natural resources, and even define what is meant by the term "recreation." She noted that with such a long-term agreement, these words and definitions matter and that it is absolutely critical there is clarity that THPRD is COB's parks and recreation provider. Holly recognized the complexities that arise from COB not being a full-service city, noting that while THPRD's primary role is fulfilling its mission via the services it provides, she would love to see language included within the USA regarding being community partners and working on community-wide challenges together. She provided an example of homelessness being a community-wide issue that will take all community resources to address, noting that THPRD has a role to play in that. She believes that a statement to that effect included within the USA could go a long way in reflecting the district's community mindedness and willingness to work together.

- ✓ John Griffiths expressed agreement with the suggestion to remove the word "primary."

Secretary Kavarian expressed support for a USA that provides a clear understanding that THPRD is the parks and recreation provider for COB, which becomes especially important as leadership and staff change through the years.

B. Raleigh Park Concept Plan

General Manager Doug Menke introduced Bruce Barbarasch, superintendent of Natural Resources & Trails Management, to provide an overview of a concept plan for Raleigh Park as included within the board of directors' information packet.

Bruce provided a detailed overview of the Raleigh Park concept plan via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- The plan provides a long-term vision to guide how the 16.6-acre site is maintained and what amenities are installed or changed over time.
- A concept plan differs from a master plan in that some existing park amenities serve as anchors and are not being considered for significant changes. A concept plan:
 - Provides guidance on maintenance operations, site improvements, and a consistent look and feel for the park.
 - Identifies overall goals and objectives for the site and introduces supporting projects that will be refined and fully developed over time.
- Public outreach conducted during development of the concept plan included:
 - Park-based intercept interviews, mailers, a website, three open houses, presentations to community groups and joint advisory committee discussion.
 - An overview of the planning process at the August 15, 2017 Regular Board meeting.
- The plan will provide the neighborhood and community with the following benefits:
 - Safe, accessible recreation opportunities.
 - A more stable and natural stream corridor and native plantings.
 - Increased facilities for walking.
 - Opportunities for different types of recreation activities.
 - Enhanced aesthetics, including areas around the pool facility.
- Next steps:
 - Portions of the plan will be implemented as time and resources allow.
 - Pool deck enhancements are anticipated to take place in the fall of 2018.

Bruce offered to answer any questions the board may have.

Secretary Kavianian inquired about any plans for a dog park at Raleigh Park.

- ✓ Bruce replied that there are no current plans to include an off-leash area at Raleigh Park.

John Griffiths asked how Beaverton School District has been involved in or has reacted to THPRD's planned use of their portion of property within Raleigh Park.

- ✓ Bruce replied that THPRD staff has communicated with the Beaverton School District regarding these plans and that they seem to be comfortable with what is being proposed.
- ✓ Aisha Panas, director of Park & Recreation Services, noted that similar shared sites have been discussed through the IGA development process and that there has been some interest in more clearly identifying boundaries at such sites to reflect property ownership, but only initial discussion has occurred on this concept.

John asked for confirmation that there is no concern regarding Beaverton School District deciding to restrict THPRD's current use of their portion of property at the site.

- ✓ General Manager Doug Menke replied that there is not a concern, partially due to the public relations angle, noting that Raleigh Park is surrounded by neighbors very passionate about this park. He complimented Bruce on the extensive outreach process used in the development of the concept plan in order to ensure that it was not just the neighborhood that contributed to the process.

John expressed support for revisiting aging master plans for parks and asked which parks may be next in this process.

- ✓ Bruce replied that he is currently working on the development of a concept plan for Greenway Park, which has an equally passionate neighborhood and park user group.

Holly Thompson expressed support for the native plantings proposed along the creek that would still allow children the ability to access the water. She requested that staff further evaluate lighting the tennis courts at this site based on the public testimony received earlier this evening.

Felicita Montebianco asked if there were any lessons learned during the public outreach process for this concept plan.

- ✓ Bruce replied that one lesson learned was that one can never ask too many questions. He kept good records of conversations with individuals that allowed him to seek further clarity when needed on specific topics. Public meetings can result in different feedback than that of on-site interviews with park users, so a variety of outreach methods are attempted in order to obtain a balanced representation of the community. A community task force has been formed for the Greenway Park concept plan development, which he feels will help alleviate concern that the concept plan is being developed based only on the opinions of THPRD staff.

Secretary Kavarianian asked for confirmation that the appropriate Neighborhood Association Committees (NAC) are being updated on these projects and are being used as a resource when appropriate.

- ✓ Bruce confirmed this, noting that a designated THPRD staff person attends each monthly NAC meeting. If there is a project in a particular NAC's coverage area, a more detailed presentation might be made; however, some NACs are more active than others.

Agenda Item #9 – Adjourn

There being no further business, the meeting was adjourned at 8:55 pm.

President

Secretary

Recording Secretary,
Jessica Collins

[4B]

Check #	Check Date	Vendor Name	Check Amount
302077	11/15/2017	FastSigns of Beaverton Advertising	1,120.00 \$ 1,120.00
301907	11/06/2017	Dorma USA, Inc. Capital Outlay - ADA Projects	10,345.00 \$ 10,345.00
301936	11/07/2017	Native Ecosystems NW, LLC Capital Outlay - Bond - ADA Projects	2,880.00 \$ 2,880.00
301936	11/07/2017	Native Ecosystems NW, LLC	3,325.00
302063	11/15/2017	Ash Creek Forest Management, LLC	3,433.59
302193	11/27/2017	Native Ecosystems NW, LLC Capital Outlay - Bond - Natural Resources Projects	3,874.50 \$ 10,633.09
302074	11/15/2017	ESA Vigil-Agrimis, Inc. Capital Outlay - Bond - New Linear Park & Trail Development	14,079.26 \$ 14,079.26
301899	11/06/2017	Changing Environments, Inc.	2,500.00
302167	11/27/2017	Cornerstone Management Group, Inc. Capital Outlay - Bond - New/Redevelop Community Parks	12,265.00 \$ 14,765.00
301885	11/06/2017	AKS Engineering & Forestry, LLC	5,866.00
302129	11/20/2017	AKS Engineering & Forestry, LLC Capital Outlay - Bond - Youth Athletic Field Development	3,152.00 \$ 9,018.00
301890	11/06/2017	Barclay Dean Architectural Products	2,250.00
301900	11/06/2017	Climate Control, Inc.	11,888.00
45773	11/14/2017	Grainger	3,865.88
302026	11/15/2017	R & W Engineering, Inc.	3,210.15
302083	11/15/2017	Johnson Air Products	1,060.00
302198	11/27/2017	Pioneer Waterproofing Co, Inc. Capital Outlay - Building Replacements	1,000.00 \$ 23,274.03
302081	11/15/2017	IC Wood LLC Capital Outlay - Facility Challenge Grants	1,546.31 \$ 1,546.31
301947	11/07/2017	Star Cars, LLC Capital Outlay - Fleet Capital Replacement	8,559.49 \$ 8,559.49
301898	11/06/2017	Changing Environments, Inc. Capital Outlay - Park & Trail Improvements	2,924.00 \$ 2,924.00
301921	11/06/2017	Lacey Construction	27,571.00
302019	11/15/2017	Oregon Corrections Enterprises	1,572.86
302060	11/15/2017	3J Consulting, Inc.	1,010.00
302158	11/27/2017	AKS Engineering & Forestry, LLC	3,003.00
302170	11/27/2017	Eastside Paving, Inc. Capital Outlay - Park & Trail Replacements	26,125.00 \$ 59,281.86
302041	11/15/2017	Washington County Capital Outlay - Parking Lot	1,284.00 \$ 1,284.00

Check #	Check Date	Vendor Name	Check Amount
301903	11/06/2017	Curtis Heintz Excavating Inc	63,208.50
301906	11/06/2017	Melissa Dolan	1,000.00
301916	11/06/2017	Gary Hilgeman	1,000.00
301919	11/06/2017	John Kingsbury	1,000.00
301923	11/06/2017	Michael Lightcap	1,000.00
301927	11/06/2017	John Richardson	1,000.00
301940	11/07/2017	Pioneer Design Group, Inc.	1,750.00
301942	11/07/2017	Real Estate Services Group, Inc.	1,087.49
301954	11/07/2017	WH Pacific, Inc.	25,727.23
302075	11/15/2017	ESA Vigil-Agrimis, Inc.	3,532.40
ACH	11/15/2017	EC Company	7,734.23
302137	11/20/2017	Merli Gomez Perez	1,000.00
302158	11/27/2017	AKS Engineering & Forestry, LLC	4,524.50
302159	11/27/2017	Angelo Planning Group, Inc.	2,577.75
302171	11/27/2017	Donald Gantzer	1,000.00
302175	11/27/2017	JLA Public Involvement	13,766.51
302202	11/27/2017	Western Wood Structures, Inc.	3,920.00
ACH	11/27/2017	MackKay Sposito, Inc.	3,732.00
		Capital Outlay - SDC - Park Development/Improvement	\$ 138,560.61
301937	11/07/2017	OPSIS Architecture, LLP	5,904.77
302029	11/15/2017	RMS Pump, Inc.	2,976.92
302164	11/27/2017	Cedar Mill Construction Co, LLC	314,826.62
302169	11/27/2017	Duraflex International Corp.	3,628.00
		Capital Outlay-Aquatic Center Renov Phase 2	\$ 327,336.31
302072	11/15/2017	Earthworks Excavation and Construction, Inc.	16,207.95
		Capital Outlay-Outdoor Fitness Equipment	\$ 16,207.95
301904	11/06/2017	Daneal Construction, Inc.	7,670.50
		Capital Outlay-Play Equipment-3 sites	\$ 7,670.50
ACH	11/07/2017	Debbie D. Schoen	1,849.61
45753	11/14/2017	Marriott	1,409.71
45777	11/14/2017	Marriott	1,480.04
45781	11/14/2017	Marriott	1,758.68
302134	11/20/2017	Catherine Ellis	1,096.28
302143	11/20/2017	Jonathan Wangen	1,317.32
ACH	11/20/2017	Julie Rocha	1,119.38
ACH	11/27/2017	Debra Fife	1,016.05
		Conferences	\$ 11,047.07
301949	11/07/2017	THP Foundation	4,000.00
		Correct donation-D.Biggi	\$ 4,000.00
301934	11/07/2017	PGE	21,842.43
302015	11/15/2017	PGE	1,265.16
302191	11/27/2017	PGE	27,301.81
		Electricity	\$ 50,409.40
302010	11/15/2017	Standard Insurance Company	238,132.88
302234	11/30/2017	Kaiser Foundation Health Plan	276,715.14
302235	11/30/2017	Moda Health Plan, Inc.	27,795.76
302238	11/30/2017	Standard Insurance Co.	13,840.29
302243	11/30/2017	UNUM Life Insurance-LTC	1,653.60
		Employee Benefits	\$ 558,137.67

Check #	Check Date	Vendor Name	Check Amount
302009	11/15/2017	PacificSource Administrators, Inc.	3,850.56
302011	11/15/2017	Standard Insurance Company	33,588.48
ACH	11/15/2017	Massachusetts Mutual Life Insurance Company	14,917.26
302237	11/30/2017	PacificSource Administrators, Inc.	4,925.31
302239	11/30/2017	Standard Insurance Company	34,335.62
302242	11/30/2017	THPRD - Employee Assn.	13,709.45
ACH	11/30/2017	Massachusetts Mutual Life Insurance Company	15,203.92
		Employee Deductions	\$ 120,530.60
301933	11/07/2017	NW Natural	12,381.93
302190	11/27/2017	NW Natural	9,452.47
46799	11/30/2017	NW Natural	5,237.02
		Heat	\$ 27,071.42
302080	11/15/2017	Health Trends, Inc.	1,050.00
		Instructional Services	\$ 1,050.00
46346	11/14/2017	Canyon Auto Body	1,414.17
		Insurance	\$ 1,414.17
301911	11/06/2017	Guaranteed Pest Control Service Co, Inc.	1,621.00
45902	11/14/2017	Guaranteed Pest Control Service Co, Inc.	1,711.00
302039	11/15/2017	United Site Services	8,848.34
302082	11/15/2017	Interlocked Filtration Systems, LLC.	4,593.20
		Maintenance Services	\$ 16,773.54
301946	11/07/2017	Staples Advantage	6,211.39
45891	11/14/2017	Airgas Nor Pac, Inc.	3,840.45
46065	11/14/2017	Ewing Irrigation Products, Inc.	2,868.00
46501	11/14/2017	Ewing Irrigation Products, Inc.	1,010.68
302030	11/15/2017	Rodda Paint Co.	1,998.00
302031	11/15/2017	Scholls Valley Native Nursery	3,125.00
302078	11/15/2017	Fazio Brothers Sand & Gravel	2,828.36
ACH	11/15/2017	ORCA Pacific, Inc.	1,027.28
302200	11/27/2017	Staples Advantage	4,475.90
302202	11/27/2017	Western Wood Structures, Inc.	975.00
		Maintenance Supplies	\$ 28,360.06
301949	11/07/2017	THP Foundation	549.33
		Misc Tender Funds	\$ 549.33
45950	11/14/2017	Front Porch Branding	1,500.00
46548	11/14/2017	Front Porch Branding	1,500.00
		Miscellaneous Other Services	\$ 3,000.00
301884	11/06/2017	A & E Imaging	1,678.95
302028	11/15/2017	Ricoh USA Inc.	2,447.37
		Office Supplies	\$ 4,126.32
302231	11/29/2017	US Postmaster	19,501.68
		Postage	\$ 19,501.68

Check #	Check Date	Vendor Name	Check Amount
301866	11/01/2017	Elevate Technology Group	2,525.00
301935	11/07/2017	Mark Sherman Consultants	2,405.00
301944	11/07/2017	Roger N. Smith Associates, Inc.	1,880.00
302018	11/15/2017	Mersereau & Shannon, LLP	5,750.00
302025	11/15/2017	Providence Health & Services	1,724.25
302034	11/15/2017	Talbot, Korvola & Warwick, LLP	34,500.00
ACH	11/20/2017	Beery, Elsnor & Hammond, LLP	8,406.15
		Professional Services	\$ 57,190.40
301896	11/06/2017	Capital One Commercial	2,176.73
45804	11/14/2017	HeartSmart.com	1,559.00
46434	11/14/2017	Kore Group	1,642.25
302017	11/15/2017	Macadam Aluminum & Bronze Company	1,224.00
302022	11/15/2017	Oregon School Activities Association	1,470.00
302064	11/15/2017	Beaverton School District #48	1,154.70
302197	11/27/2017	Oregon Fencing Alliance	2,098.80
		Program Supplies	\$ 11,325.48
301953	11/07/2017	Washington County - Property Tax Payment Center	27,182.50
301953	11/07/2017	Washington County - Property Tax Payment Center	23,159.68
		Property Tax Payments	\$ 50,342.18
301951	11/07/2017	Tualatin Hills Dive Club	1,811.25
		Refund overchgd summer allotment hours	\$ 1,811.25
46807	11/30/2017	Waste Management of Oregon	7,571.58
		Refuse Services	\$ 7,571.58
301943	11/07/2017	Ricoh USA Inc.	3,137.78
301952	11/07/2017	United Rentals, Inc.	1,095.34
		Rental Equipment	\$ 4,233.12
301908	11/06/2017	Elephants Delicatessen	5,000.00
		Return of cleaning deposit-Jenkins	\$ 5,000.00
301909	11/06/2017	Elevate Technology Group	1,325.00
301948	11/07/2017	Terra Verde LLC	2,000.00
ACH	11/07/2017	Northwest Techrep, Inc.	3,916.32
46765	11/14/2017	Northwest Tree Specialists	1,000.00
302032	11/15/2017	SimplexGrinnell LP	22,024.00
302039	11/15/2017	United Site Services	1,955.50
302069	11/15/2017	Dell Marketing L.P.	2,715.84
302073	11/15/2017	Edwards Enterprises	2,641.50
302076	11/15/2017	F & F Farm and Reforestation LLC	9,556.50
ACH	11/15/2017	Smith Dawson & Andrews	3,000.00
302126	11/20/2017	3J Consulting, Inc.	1,259.35
302133	11/20/2017	Elevate Technology Group	1,750.00
302165	11/27/2017	Cook Security Group	2,422.80
302201	11/27/2017	Technology Integration Group (TIG)	1,256.50
		Technical Services	\$ 56,823.31
301870	11/01/2017	Karlean Lawson	1,315.89
		Technical Training	\$ 1,315.89

<u>Check #</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
302188	11/27/2017	Allstream	5,101.53
46801	11/30/2017	AT&T Mobility	8,831.91
46802	11/30/2017	Comcast Cable	1,108.24
		Telecommunications	\$ 15,041.68
301922	11/06/2017	Landmark Ford	1,097.36
		Vehicle & Equipment Services	\$ 1,097.36
ACH	11/15/2017	Marc Nelson Oil Products, Inc.	2,345.46
ACH	11/27/2017	Marc Nelson Oil Products, Inc.	3,107.74
		Vehicle Gas & Oil	\$ 5,453.20
46808	11/30/2017	City of Beaverton	20,045.63
46810	11/30/2017	Tualatin Valley Water District	49,846.14
		Water & Sewer	\$ 69,891.77
		Grand Total	\$ 1,782,553.89

Tualatin Hills Park & Recreation District

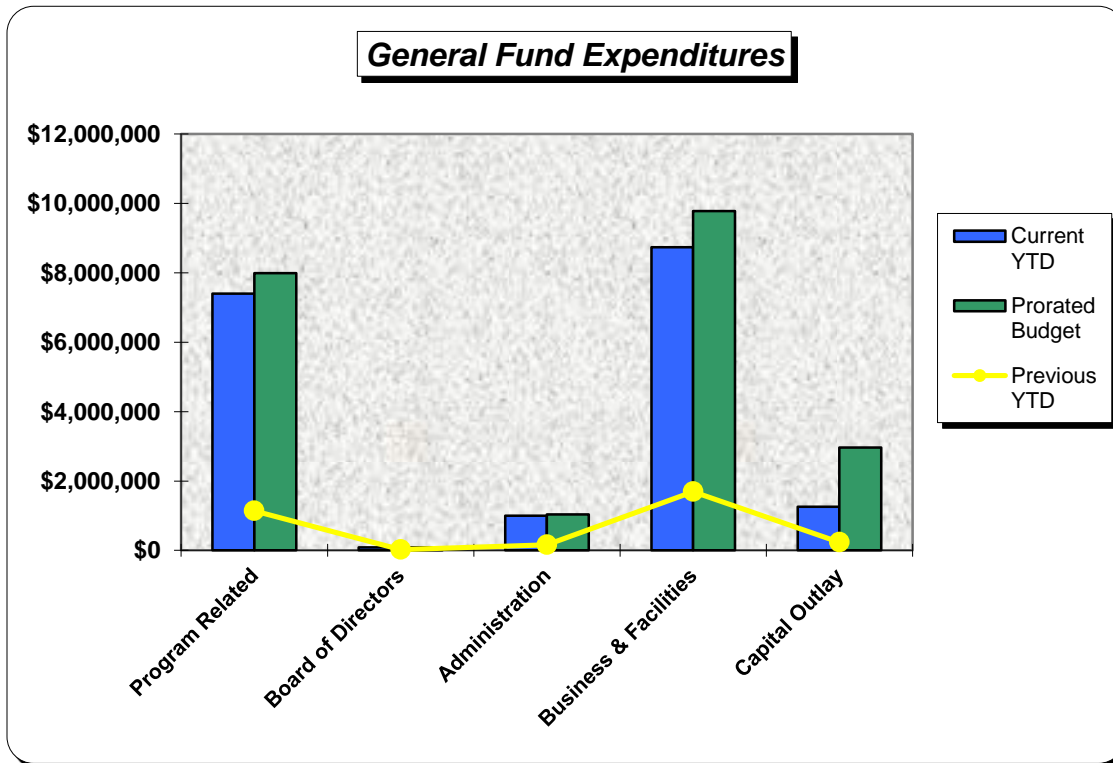
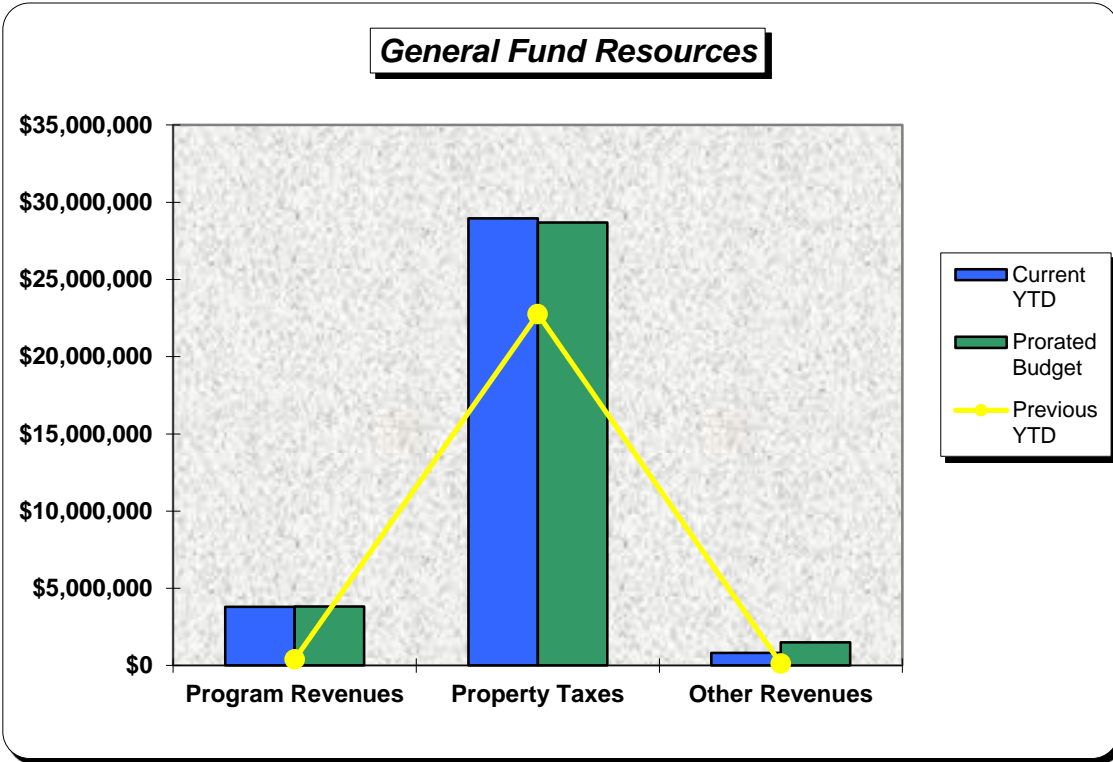
General Fund Financial Summary
November, 2017

	Current Month	Year to Date	Prorated Budget	% YTD to Prorated Budget	Full Fiscal Year Budget
Program Resources:					
Aquatic Centers	\$ 67,073	\$ 972,636	\$ 1,132,178	85.9%	\$ 3,216,289
Tennis Center	63,051	354,062	357,424	99.1%	1,129,096
Recreation Centers & Programs	186,199	1,824,038	1,650,621	110.5%	5,185,786
Sports Programs & Field Rentals	134,685	540,202	570,447	94.7%	1,639,061
Natural Resources	17,247	117,425	108,773	108.0%	406,200
Total Program Resources	468,255	3,808,363	3,819,442	99.7%	11,576,432
Other Resources:					
Property Taxes	25,843,304	28,955,959	28,680,112	101.0%	30,741,497
Interest Income	14,857	68,647	26,707	257.0%	155,000
Facility Rentals/Sponsorships	(3,328)	127,266	163,819	77.7%	473,900
Grants	12,500	424,088	1,146,409	37.0%	2,055,417
Miscellaneous Income	35,402	204,980	156,876	130.7%	497,250
Total Other Resources	25,902,735	29,780,940	30,173,923	98.7%	33,923,064
Total Resources	\$26,370,990	\$33,589,303	\$ 33,993,366	98.8%	\$45,499,496
Program Related Expenditures:					
Parks & Recreation Administration	32,909	221,470	297,605	74.4%	685,221
Aquatic Centers	298,094	1,720,362	1,887,070	91.2%	4,159,169
Tennis Center	88,472	445,934	443,440	100.6%	1,045,843
Recreation Centers	483,726	2,868,848	3,010,373	95.3%	6,433,607
Community Programs	38,035	262,286	293,075	89.5%	583,120
Athletic Center & Sports Programs	148,244	981,634	1,116,765	87.9%	2,401,814
Natural Resources & Trails	156,355	895,992	946,576	94.7%	2,097,536
Total Program Related Expenditures	1,245,835	7,396,526	7,994,904	92.5%	17,406,310
General Government Expenditures:					
Board of Directors	47,926	86,645	82,436	105.1%	269,895
Administration	206,642	999,231	1,035,929	96.5%	2,513,864
Business & Facilities	1,752,362	8,742,880	9,781,119	89.4%	22,024,609
Capital Outlay	439,788	1,254,355	2,962,256	42.3%	6,419,213
Contingency/Capital Replacement Reserve	-	-	-	0.0%	5,050,000
Total Other Expenditures:	2,446,718	11,083,111	13,861,740	80.0%	36,277,581
Total Expenditures	\$ 3,692,553	\$18,479,637	\$ 21,856,643	84.5%	\$53,683,891
Revenues over (under) Expenditures	\$22,678,437	\$15,109,666	\$ 12,136,722	124.5%	\$ (8,184,395)
Beginning Cash on Hand		9,920,411	8,184,395	121.2%	8,184,395
Ending Cash on Hand		\$25,030,077	\$ 20,321,117	123.2%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

November, 2017





MEMO

DATE: January 3, 2018
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Resolution Accepting Resignation of THPRD Board Member Jerry Jones Jr.**

Attached please find a memo from David Doughman with Beery Esler & Hammond, LLP, district legal counsel, recommending the THPRD Board of Directors formally accept the resignation of Jerry Jones Jr. via resolution (attached).

Action Requested

Board of Directors approval of Resolution 2018-01 Accepting the Resignation of Director Jerry Jones Jr.

MEMORANDUM

TO: Doug Menke, General Manager, THPRD
FROM: David Doughman, THPRD Legal Counsel
SUBJECT: Appointment of a New Board Member
DATE: December 21, 2017



Introduction

You asked our office to describe the steps the Tualatin Hills Park & Recreation District's Board of Directors (the "Board") will need to take in light of Jerry Jones' resignation from the Board. Broadly speaking, the Board should accept his resignation at a public meeting and begin the process of appointing a replacement for Mr. Jones consistent with Chapter 2 of the District Complied Policies ("DCP").

Accepting Resignation and Vacancy

Section 2.13 of the DCP addresses vacancies in office. It is not clear whether the Board must take affirmative steps in response to a resignation. Section 2.13(A)(1)(d) says that a "vacancy exists upon the incumbent's resignation." This language suggests that a resignation creates a vacancy without any Board action. However, Section 2.13(A)(2)(f) states that a vacancy exists "upon declaration by the Board after the incumbent's resignation from office." This language suggests that the Board must declare the seat vacant.

Ultimately, I recommend the Board make the declaration consistent with Section 2.13(A)(2)(f). The easiest way to do this is through a resolution. I've attached a resolution that you could include in the Board packet. As you suggested, it can be included as an item within the consent agenda.

Filling Vacancy

Going forward, DCP 2.13(B) requires the district to publish notice of the vacancy. It does not specify where to publish it or for how long it has to be published. My recommendation is for THPRD to advertise the vacancy as it would other news of importance to the district (e.g. website, newspaper, etc.).

After receiving applications, the Board should schedule interviews with those candidates it deems most qualified. The policy states the application and interview process is to be conducted "openly" – therefore, I'd recommend the interviews happen during a public session. Once the Board appoints a new Board member to replace Mr. Jones, she or he will serve until the expiration of Mr. Jones' term.

RESOLUTION NO. 2018-01

A RESOLUTION OF THE TUALATIN HILLS PARK & RECREATION DISTRICT ACCEPTING THE RESIGNATION OF DIRECTOR JERRY JONES Jr.

WHEREAS, Jerry Jones Jr. served as president of the Tualatin Hills Park & Recreation District Board of Directors;

WHEREAS, Mr. Jones sent a letter to the Board dated December 18, 2017 resigning from the Board effectively immediately; and

WHEREAS, Section 2.13 of the District Compiled Policies indicates the Board must accept his resignation and declare his seat vacant.

NOW, THEREFORE, the Tualatin Hills Park & Recreation District resolves as follows:

Section 1. The Board accepts the resignation of Jerry Jones Jr. effective immediately.

Section 2. The Board declares the position occupied by Mr. Jones to be vacant.

Section 3. This resolution is effective immediately upon its adoption.

ADOPTED by the Board of Directors of the Tualatin Hills Park & Recreation District this 9th day of January, 2018.

Ali Kavianian, Interim Board President

Felicita Montebianco, Interim Board Secretary

ATTEST:

Jessica Collins, Recording Secretary



MEMO

DATE: December 18, 2017
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Cedar Hills Park Construction Manager Contract**

Introduction

Staff are seeking board of directors' approval of the most qualified consultant, based on proposals, for professional construction manager services for the Cedar Hills Park redevelopment project and authorization to award the contract to this consultant.

Background

Cedar Hills Park redevelopment is one of the largest projects of the 2008 Bond Measure and will require outside assistance to manage the project during construction. The district has used construction manager services to successfully complete several recent bond projects including Mountain View Champions Park, Evelyn M. Schiffler Memorial Park and Westside Trail Segments 1, 4 & 7. The role of the construction manager would be to act as the district's representative to oversee the construction schedule and cost, manage weekly meetings, observe site progress, and coordinate work with the general contractor and design team. The construction manager would also coordinate work with the Beaverton School District's (BSD) general contractor and design team during BSD's construction of the Cedar Hills Boulevard public improvements along the park's frontage, the shared access drive improvements through the park and the adjacent school redevelopment.

On November 8 and 13, 2017, staff publicly advertised a Request for Proposals (RFP) and contacted consulting firms with construction manager experience. Twelve consulting firms and four plan distribution centers requested the RFP during the solicitation period. On November 30, staff received four proposals from the following consultants: Brian C. Jackson, Architect LLC, Kloth Group, MacKay+Sposito and Wenaha Group. In early December 2017, staff reviewed the four proposals and found them all to be qualified consultants for this park project.

Based on staff's review of the proposals, Brian C. Jackson, Architect LLC, received the highest scores, and staff believe he is the most qualified proposer for this project. The proposal reflects experience with similar projects, a great understanding of this project and the processes required to complete the construction phase.

Brian C. Jackson, Architect LLC, has submitted a base fee of \$218,260 to provide professional construction manager services through the bidding and construction phases. Staff find that the proposed fee is reasonable based on recent similar projects. The cost of the construction manager services is already anticipated into the estimated costs of the project.

Proposal Request

Staff are seeking board of directors' approval of Brian C. Jackson, Architect LLC, for professional construction manager services for the Cedar Hills Park redevelopment project for the proposed fee of \$218,260. Staff are also requesting authorization for the general manager or his designee to execute the personal services contract.

Benefits of Proposal

Engaging Brian C. Jackson, Architect LLC, in a personal service consulting contract at this time would offer an added level of expertise in reviewing the construction documents for quality control to reduce potential construction change orders, and provide the necessary oversight to coordinate project activities with BSD work. In addition, the professional assistance would augment the district with the management skills necessary to oversee the complex scope of the Cedar Hills Park redevelopment project.

Potential Downside of Proposal

There is no apparent downside to the proposal.

Action Requested

Board of directors':

1. Approval of Brian C. Jackson, Architect LLC, for construction manager services for the Cedar Hills Park redevelopment project; and,
2. Authorization for the general manager or his designee to execute the personal service contract in the amount of \$218,260.



MEMO

DATE: January 3, 2018
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: General Manager's Report for January 9, 2018

The Bluffs Park – Bonny Slope Trail Master Plan

Staff has worked closely with AKS Engineers to design a trail system that will connect NW South Dr., NW 117th Dr., and the Bonny Slope Elementary School with a six-foot-wide paved trail. The proposed trail was part of an agreement between THPRD and the Beaverton School District (BSD) from 2009 when THPRD acquired property from BSD. Staff has completed the community outreach process for the project, which included: presentations to the Natural Resources & Trails Advisory Committee, a neighborhood meeting, meetings with BSD staff, and contact with the president of the parent teacher committee.

Based on the outreach process, the consensus trail option that is most desired by the community is a trail with a 7.8% slope, which meets ADA requirements. There is also an additional community request to keep and upgrade a short portion of the existing trail which would create a loop within the site. Staff anticipates the construction of the new trail system in the summer of 2019.

Tualatin Hills Aquatic Center Renovation Project Update

The Tualatin Hills Aquatic Center will open to the public on January 16 after a five month closure for a major renovation. Phase I, completed in December 2016, focused on a new roof and upgrading the HVAC system. Phase II began in August 2017 and focused on replacing the pool deck, re-plastering the pool tank, and replacing all lighting, including the underwater lights, with LED. The original red-rock berm has been converted into needed storage space that will serve the facility and pool users well. Additional projects included:

- Resurfacing of dressing room floors
- ADA upgrades
- Refinishing of the stairs and railings for the dive towers
- Painting

Sharon Hoffmeister, superintendent of Aquatics, will provide an update and show photos of the construction project at your January meeting.

THPRD Holiday Giving Drive

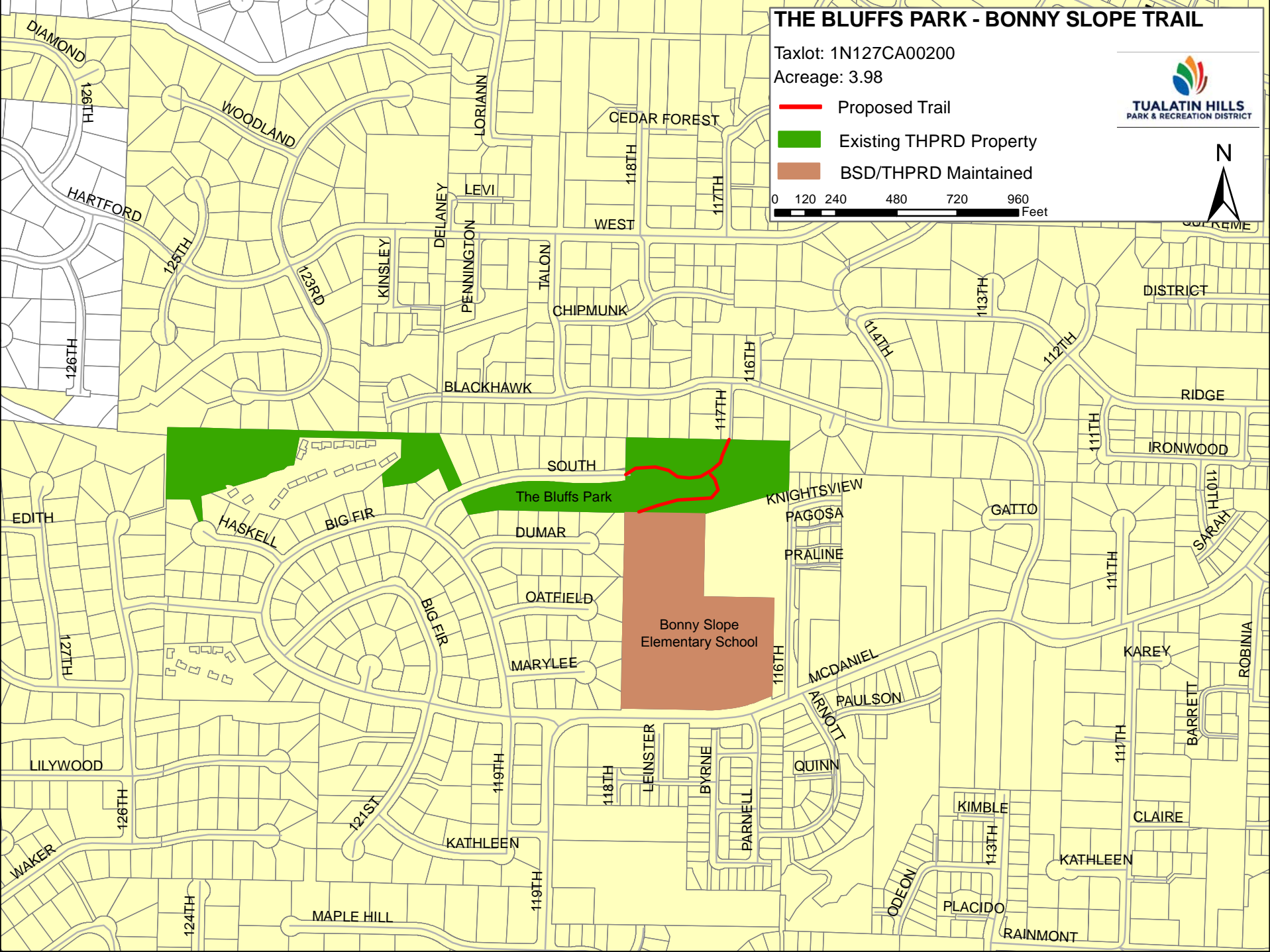
THPRD's annual holiday giving drive was a big success. More than 400 gifts were collected and distributed to selected families and homeless children within park district boundaries. The recipients were identified by Beaverton School District staff through a partnership with THPRD. In addition, the park district collected and delivered hygiene products to the Union Gospel Mission/LifeChange for Women & Their Children in Beaverton. No food drive was held this year; the district decided to move it to next summer to better meet community needs. Jose Esparza, community engagement specialist, will report on the giving drive and show photos at your January meeting.

Board of Directors & Budget Committee Meeting Schedule

The following dates are proposed for the board of directors and budget committee meeting schedule over the next few months. All dates are Tuesdays unless otherwise noted.

- February 13, 2018
- February 20, 2018 (budget committee mid-year review)
- Monday, March 12, 2018
- April 10, 2018
- April 17, 2018 (budget committee work session)
- May 8, 2018
- May 15, 2018 (budget committee budget approval)

EXHIBIT A





AKS ENGINEERING & FORESTRY, LLC 12/04/2011 11:58:11 AM



MEMO

DATE: January 2, 2018
TO: Doug Menke, General Manager
FROM: Deb Schoen, Interim Director of Park & Recreation Services

RE: **Advisory Committee Members Appointment Process**

Introduction

Park district staff has developed a recommended appointment process for the current openings on the three advisory committees. The recommendation provides a continuation of the recruitment process to fill the nine vacancies.

Background

Advisory Committee members are appointed once each year. The response for the 2017 recruitment process was extremely successful with over 80 candidates applying for the nine open positions. To ensure that the selection process is thorough and a variety of viewpoints, interests and geographic diversity are represented, staff developed a process that includes:

- Application review and verification of in-district residency – December 2017 (completed)
- Written supplemental questions distributed, reviewed and scored – early February 2018
- Group interviews with advisory committee chairs and staff liaisons – late February 2018
- Final selections recommended to board of directors – March 2018
- Newly appointed members will begin their term in April 2018

Proposal Request

Review and provide feedback on the proposed advisory committee selection process.

Benefits of Proposal

The proposal supports diverse community representation on the district's advisory committees.

Potential Downside of Proposal

There is no apparent downside to the proposal.

Action Requested

This item is informational. Because the plan does not request new funds or significant changes, no formal action is requested.



MEMO

DATE: January 3, 2018
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Board Member Appointment Process**

Attached please find a memo from David Doughman with Beery Esler & Hammond, LLP, district legal counsel, regarding a proposed appointment process for the THPRD Board of Directors' consideration in filling vacant Position #2 (formally held by Jerry Jones Jr.). The term for Position #2 is through June 30, 2021.

Action Requested

No formal action is requested. Board of Directors discussion and consensus is being requested regarding a preferred appointment process and timeline.

MEMORANDUM

TO: Doug Menke, General Manager, THPRD
FROM: David Doughman, THPRD Legal Counsel
SUBJECT: Appointment of a New Board Member
DATE: December 21, 2017



Introduction

You asked our office to describe the steps the Tualatin Hills Park & Recreation District's Board of Directors (the "Board") will need to take in light of Jerry Jones' resignation from the Board. Broadly speaking, the Board should accept his resignation at a public meeting and begin the process of appointing a replacement for Mr. Jones consistent with Chapter 2 of the District Complied Policies ("DCP").

Accepting Resignation and Vacancy

Section 2.13 of the DCP addresses vacancies in office. It is not clear whether the Board must take affirmative steps in response to a resignation. Section 2.13(A)(1)(d) says that a "vacancy exists upon the incumbent's resignation." This language suggests that a resignation creates a vacancy without any Board action. However, Section 2.13(A)(2)(f) states that a vacancy exists "upon declaration by the Board after the incumbent's resignation from office." This language suggests that the Board must declare the seat vacant.

Ultimately, I recommend the Board make the declaration consistent with Section 2.13(A)(2)(f). The easiest way to do this is through a resolution. I've attached a resolution that you could include in the Board packet. As you suggested, it can be included as an item within the consent agenda.

Filling Vacancy

Going forward, DCP 2.13(B) requires the district to publish notice of the vacancy. It does not specify where to publish it or for how long it has to be published. My recommendation is for THPRD to advertise the vacancy as it would other news of importance to the district (e.g. website, newspaper, etc.).

After receiving applications, the Board should schedule interviews with those candidates it deems most qualified. The policy states the application and interview process is to be conducted "openly" – therefore, I'd recommend the interviews happen during a public session. Once the Board appoints a new Board member to replace Mr. Jones, she or he will serve until the expiration of Mr. Jones' term.



Management Report to the Board January 9, 2018

Communications & Outreach

Bob Wayt, Director of Communications & Outreach

1. THPRD staff again hosted a table at the City of Beaverton's annual holiday open house and tree lighting ceremony. This year's event was on Saturday, December 2. Hundreds of children visited the table to participate in a holiday-related activity, while adults picked up THPRD printed information and promotional items. Staff promoted the start of winter registration on December 9.

Community Partnerships

Geoff Roach, Director of Community Partnerships

1. Capital Fundraising (at mid-December 2017)
 - Drafting and submittal of final reports to foundations that supported the capital campaign continues.
 - The transfer of capital campaign funds from THPF to THPRD is scheduled to occur.
 - Publicity from the Mountain View Champions Park (MVCP) grand opening and about the capital campaign continues to build:
 - Feature story in Oregonian.
 - Letter to the Editor from Disability Rights Oregon praising the park.
 - OPB Think Out Loud interview with Tyler Jones (13 min discussion about the importance of the park).
 - A feature article in the NRPA trade publication is being drafted now.
 - Session proposals submitted to NRPA for consideration at 2018 conference.
 - Autism Society of Oregon to hold a "quieter" grand opening in spring 2018.
2. Program Fund
 - Final reporting to foundations on the capital campaign has allowed for informal conversations to occur about this next funding priority. The program fund is designed to help people experiencing disabilities recreate at THPRD facilities.
 - Foundations are now providing a head nod concerning whether or not our request fits their 2018 priorities.
 - By way of example, most recently the Randall Charitable Trust and the Autzen Foundation have both encouraged THPF to apply in 2018. Both are now placed on the grant development schedule.
3. Tualatin Hills Park Foundation (THPF)
 - The THPF executive committee met in December and the January 2018 quarterly meeting of trustees is planned.
 - Beyond the program fund, the fundraising priorities at THPF include the Legacy Circle Giving Campaign for THPF operations.
 - Corporations are modeling support for THPF and its activities:
 - Nike reports a pledge of \$10,000.
 - The Standard is matching the Legacy Circle gift contributed by one of their employees who recently joined the THPF Board of Trustees.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatics

1. THPRD will be hosting the American Red Cross Instructor Trainer Academy at the Aquatic Center, January 22-26. This is an opportunity for aquatic professionals from all over the country to come and train as Lifeguarding Instructor Trainers and Water Safety Instructor Trainers. This is the first opportunity to hold this training opportunity in Oregon. We hope to become an annual host site for the academy.
2. The Water Fitness Committee has their next workshop in February. The workshops provide opportunities for staff to share ideas, learn new techniques, and continue their education for classes around the district. The workshops are open to all district instructors from both Recreation and Aquatics.

Maintenance

Jon Campbell, Superintendent of Maintenance Operations

1. The Park Maintenance Department is transitioning into a new service model. Over the past year the leadership staff from both Parks and Athletic Facilities have worked on refining and improving our service delivery model, with the primary goals of improving efficiencies without decreasing our current service standards, and putting the department in a position to successfully absorb future growth. The new service model went into effect in December. Key adjustments to the new model include:
 - The Parks and Athletic Facilities staff merged into one program; they will operate as Park Maintenance North and Park Maintenance South.
 - Management zones increased from 8 to 12 zones (6 in the north and 6 in the south); the average number of parks within each zone decreased.
 - Each zone has been refined to manage the parks and programmed BSD sites that are within a close geographical proximity of each other and staff crossover has been substantially reduced.
 - A tree health program will be implemented.
2. Maintenance staff continues to make progress on the signage replacement plan. Maintenance staff's goal is to complete signage replacements within the Natural Resource areas by the end of January, then transition into the ADA-compliant signage phase immediately after. Staff will also continue to search for informational sign options that can be converted into bilingual signage.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Sewer Work at Garden Home. Portland's Bureau of Environmental Services has completed sewer repairs along the Fanno Creek Trail near the Garden Home Recreation Center. All facilities are now open again.
2. Willow Creek Greenway. The boardwalk that spans portions of the greenway was constructed in the late 1980's. Staff have done extensive decking repairs to keep the structure safe and usable for patrons.
3. Jenkins Estate Preschool. A new preschool program launched at the Jenkins Estate in fall 2017 and just completed its first term. The program ran at full capacity and has been enjoyed by participants.

4. Museums for America Application. Staff applied for a Museums for America capacity building grant with the Institute for Museums and Library Sciences. If funded, the grant will help develop relationships and programming for underserved audiences. A funding recommendation is expected in fall 2018.

Planning, Design & Development

Gery Keck, Superintendent of Design & Development

Jeannine Rustad, Superintendent of Planning

1. In early December staff led three design workshops for the proposed neighborhood park in the Bonnie Meadow area. Twenty-three participants attended and helped create six different concept plans for the neighborhood park. These plans, along with the community conversations, will be used to assist the design consultant in developing the proposed master plan.
2. In late November staff submitted the Land Use application for the Waterhouse Trail Segment #4 project. Construction is anticipated in 2019.
3. Staff attended the Aloha Tomorrow Open House on November 30 to be available for questions or comments related to parks and trails in the future town center at 185th and T.V. Highway. The meeting was well attended with interests in walkability, transportation, and park development. Washington County provided results from their recent Aloha Tomorrow online survey where they sought responses regarding traffic, transportation, land use, walkability, housing and parks. Because this area is in close proximity to new development in South Cooper Mountain and South Hillsboro, residents south of the Tualatin Valley Highway were interested in how these areas would be served by parks. District staff were able to indicate that, with respect to parks and trails in the district's boundaries, the district will have designed and/or constructed five park sites over seven years within the Aloha area including Barsotti Park, Mountain View Champions Park, Crowell Woods Neighborhood Park, and the NW Quadrant Youth Athletic Field (Living Hope Church property). It was a great opportunity to promote and solicit feedback for the new park in Bonnie Meadow and the NW Quadrant Youth Athletic Field, which are just getting underway. Also, due to the new South Cooper Mountain development, attendees were keenly interested in THPRD's involvement with the new Mountainside High School field use and programming. Next steps include Washington County finalizing their report and presenting to the County Commissioners. Staff will continue to be involved with the Aloha Tomorrow as appropriate.
4. Leaders of local government and faith organizations are planning a workshop for January 18 to discuss homelessness in Washington County. The event will be held from 10 am to 2 pm at the Sunrise Church (6701 NE Campus Drive). More information and registration are available online. The purpose of the workshop is to:
 - Raise awareness of the issues surrounding homelessness, as well as the ways in which communities are addressing them.
 - Strengthen relationships among faith and government sectors to work more collaboratively.
 - Identify opportunities to increase our collective impact.
 - Promote what works, e.g. Project Homeless Connect and other efforts in Washington County.

Recreation

Eric Owens, Superintendent of Recreation

1. Conestoga Recreation & Aquatic Center launched a new Community Art Project at their December 6 patron appreciation night. Patrons painted rocks with designs, bright colors and/or short positive messages. They will be hidden for others to find in our area parks.
2. The Elsie Stuhr Center offered patrons and staff a variety of ways to help people who are less fortunate during the holidays. There were two large barrels put out for clothing donations to be given to the Union Gospel mission, which were filled three times in three weeks. Seventy-one stockings were filled for children who attend Police Activities League programs and 25 dolls were dressed and given to St. Matthews Lutheran Church to distribute to local children. The Elsie Stuhr Christmas tree had 30 gift tags listing the wishes of families in need within our community and these were picked up and fulfilled by our generous patrons and staff.
3. The 33rd annual Holiday Bazaar at Garden Home Recreation Center was held on Saturday, December 2. This year over 2,800 people participated in the event, up 300 from 2016. An all-you-can-eat pancake breakfast was served with a special holiday show in the morning, as well as photos with Santa and piano music by Kevin Cope. New this year, Mad Greek Deli provided lunch options from their food truck and Garden Home Growlers joined Purple Cow Vineyard and Golden Valley Brewing for tasting and sales. Over 100 local artists provided items for purchase; all items are handcrafted, homemade or re-purposed. Staff created vendor highlights via social media leading up to the event.
4. Cedar Hills Recreation Center took part in the THPRD annual holiday giving campaign again this year collecting general hygiene products for those in our community. We also collaborated once again with William Walker Elementary School to support two additional families. This is a holiday tradition that our community gets excited about every year and we are so pleased to support local families who need some extra support around the holidays.

Security Operations

Mike Janin, Superintendent of Security Operations

1. For the fourth year in a row, Park Patrol donated bicycles to the Washington County Community Bike Center. In December, 21 were delivered, bringing our four-year total to 83. Each year, Park Patrol retrieves lost bicycles on our property, documents them in a report and has the serial numbers checked by Beaverton Police. Unclaimed bikes are held in our dry storage area for six months. Before they are donated, they are power washed. The Community Bike Center repairs the bikes or uses parts from them to repair other bikes, which are then made available to youth in need.
2. Our online Park Watch report is still a great resource for patrons to contact Park Patrol. We recently received a letter from a patron who reported graffiti at Center Street Park on a Sunday morning. About 10 hours later on the same day, she observed that the graffiti had been removed. She thanked Park Patrol for their "super swift" response. This is a great example of Park Patrol monitoring emails from their phones and coordinating clean-up efforts with the weekend Park Maintenance staff.

Sports

Keith Watson, Superintendent of Sports

1. THPRD youth winter basketball kicked off with our annual jamboree in early December. Participation numbers included:
 - 5th grade teams: boys (10) girls (4)
 - 6th grade teams: boys (11) girls (4)
 - 7th grade teams: boys (11) girls (4)* 7th/8th combined
 - 8th grade teams: boys (10)

2. Community voting has concluded to determine which sports will be played on the multi-purpose sport court at Cedar Hills Park following redevelopment. An online survey for community members yielded over 1,000 votes, with 75 votes cast as a result of our Spanish language outreach efforts. The overwhelming choice was a futsal court with pickleball courts overlaid. Basketball hoops will be available at nearby William Walker Elementary School.

3. The Babette Horenstein Tennis Center will be hosting a pickleball tournament inside the west air structure the weekend of January 6-7. This will be the first pickleball tournament hosted at our tennis center and will include men's, women's and mixed doubles events. Staff are expecting approximately 100 participants and will set up 12 temporary pickleball courts over the tennis courts.

Business Services

*Ann Mackiernan, Chief Financial Officer
Nancy Hartman Noye, Human Resources Manager
Mark Hokkanen, Risk & Contract Manager
Clint Bollinger, Information Services Manager
Katherine Stokke, Interim Operations Analysis Manager*

1. THPRD's aggregate property & liability insurance premium for 2018 increased \$14,484 (5.14%) from \$281,280 to \$296,304 - predominately due to an increase of more than \$35 million in property exposures. The five-year (2012-2016) aggregate loss-ratio for liability and property is 42.93%, qualifying THPRD to receive \$46,597 in longevity credits over the next two years.

2. Winter 2018 Registration began on December 9. THPRD moved to a new credit card processor to meet security standards to better protect patron credit card data. Although some transition difficulties were experienced during the day, no patron lost their space in the programs of their choice. Total registration revenue remained relatively stable over winter 2017 at approximately \$550,000.

3. Information Services staff has completed a training pilot of an online, self-paced training platform called Pluralsight. This platform will allow the IS staff to have access to thousands of hours of online training content. The trainings offered are mostly technology based and allow for the IS manager to administrate the accounts and track employee progress, as well as assign courses.

4. THPRD has re-enrolled in the Energy Trust of Oregon's Strategic Energy Management program for a third year. Our second-year results include achieving all four milestone incentives. Energy Team members have kicked off a test pilot engagement program at Conestoga Recreation & Aquatic Center to inspire and gauge staff participation in energy efficient behaviors.
5. Work on replacement of the district's financial system software continues. Underway is the mapping of all business processes related to the software. An update of the Kronos timekeeping software is being evaluated for potential addition to the scope of the project.

January 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6 Super Hero Event 6pm @ Conestoga Rec & Aquatic Ctr
7	8	9 Board Meeting 7pm @ HMT/Dryland	10	11	12	13
14	15	16	17 Joint Advisory Committee Meeting (all committees) 6:30pm @ Fanno Creek Service Ctr	18	19	20
21	22	23	24	25	26 Celebrating all Superheroes 6:30pm @ Conestoga Rec & Aquatic Ctr	27
28	29	30	31			

February 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9 Valentine's Dinner Dance 6pm @ Cedar Hills Rec Ctr	10
11	12	13 Board Meeting 7pm @ HMT/Dryland	14	15	16	17
18	19	20 Budget Committee Meeting 7pm @ HMT/Dryland	21	22	23	24
25	26	27	28			

March 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
11	12 Board Meeting 7pm @ HMT/Dryland	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 11/30/17

Description	Project Budget			Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND											
CAPITAL OUTLAY DIVISION											
<u>CARRY FORWARD PROJECTS</u>											
Parking Lot-Hazeldale	135,000	329,414	310,512	22,320	3,670	303,424	Budget	329,414	307,094	-	3,418
PCC Actuated Tennis Lights	-	3,300	3,300	-	-	3,300	Budget	3,300	3,300	-	-
ADA Improvements - Athletic Center	-	8,000	8,000	5,991	839	1,170	Budget	8,000	2,009	-	5,991
Aquatic Center Renovation Phase 2	1,300,000	1,686,190	1,686,190	42,875	754,002	1,086,184	Award	1,883,061	1,840,186	(196,871)	(153,996)
Raleigh Park Storm Water Management Design	-	40,000	40,000	-	1,064	38,936	Award	40,000	40,000	-	-
Play Equipment - 3 sites	8,500	346,500	215,355	265,312	101,295	-	Complete	366,607	101,295	(20,107)	114,060
Signage Master Plan Implementation - Phase 2	-	40,000	25,839	20,216	960	18,824	Budget	40,000	19,784	-	6,055
Irrigation Systems Redesign & Reconfiguration (5 sites)	-	20,000	14,274	7,151	-	12,849	Budget	20,000	12,849	-	1,425
Cardio / Weight Equipment	-	40,000	40,000	-	3,549	36,451	Budget	40,000	40,000	-	-
Communication Network Switches	-	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-	-
Outdoor Fitness Equipment	13,000	30,062	15,924	-	16,208	13,854	Budget	30,062	30,062	-	(14,138)
Drain Replacement - Cedar Hills Recreation Center	-	26,500	26,500	-	-	26,500	Budget	26,500	26,500	-	-
TOTAL CARRYOVER PROJECTS	1,456,500	2,649,966	2,465,894	363,865	881,587	1,621,492		2,866,944	2,503,079	(216,978)	(37,185)
<u>ATHLETIC FACILITY REPLACEMENT</u>											
Skate Park Ramp Conversion	50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Tennis Court Resurface (2 sites)	68,000	68,000	68,000	-	41,774	2,850	Award	44,624	44,624	23,376	23,376
TOTAL ATHLETIC FACILITY REPLACEMENT	118,000	118,000	118,000	-	41,774	52,850		94,624	94,624	23,376	23,376
<u>ATHLETIC FACILITY IMPROVEMENT</u>											
TOTAL ATHLETIC FACILITY IMPROVEMENT	-	-	-	-	-	-	Budget	-	-	-	-
<u>PARK AND TRAIL REPLACEMENTS</u>											
Bridges and Boardwalks (6 sites)	790,000	790,000	790,000	-	1,010	769,574	Budget	770,584	770,584	19,416	19,416
Concrete Sidewalk Repair (7 sites)	81,831	81,831	81,831	-	54,650	11,555	Award	66,205	66,205	15,626	15,626
Drinking Fountains (2 sites)	22,750	22,750	22,750	-	21,230	1,520	Budget	22,750	22,750	-	-
Irrigation Systems Redesign & Reconfiguration (2 sites)	22,800	22,800	22,800	-	7,935	10,065	Award	18,000	18,000	4,800	4,800
Fencing	15,100	15,100	15,100	-	2,800	12,300	Budget	15,100	15,100	-	-
Landscaping	5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Asphalt Pedestrian Pathways (4 sites)	70,660	70,660	70,660	-	79,258	-	Complete	79,258	79,258	(8,598)	(8,598)
Play Equipment (2 sites)	190,000	190,000	190,000	-	3,833	186,167	Award	190,000	190,000	-	-
Signage Master Plan Implementation - Phase 3	25,000	25,000	25,000	-	5,519	19,481	Budget	25,000	25,000	-	-
Water Quality Facility	35,000	35,000	35,000	-	14,000	29,927	Award	43,927	43,927	(8,927)	(8,927)
TOTAL PARK AND TRAIL REPLACEMENTS	1,258,141	1,258,141	1,258,141	-	190,235	1,045,589		1,235,824	1,235,824	22,317	22,317
<u>PARK AND TRAIL IMPROVEMENTS</u>											
Memorial Benches	8,000	8,000	8,000	-	205	7,795	Budget	8,000	8,000	-	-
ConnectOR/Wa Cty MSTIP-Waterhouse Trail Seg #4	700,000	700,000	700,000	-	-	700,000	Budget	700,000	700,000	-	-
LGGP - SW Quadrant Community Park	268,210	268,210	268,210	-	-	268,210	Budget	268,210	268,210	-	-
Metro Nature in Neighborhoods	220,700	220,700	220,700	-	-	220,700	Budget	220,700	220,700	-	-
Erosion Control (2 sites)	10,000	10,000	10,000	-	7,386	2,614	Budget	10,000	10,000	-	-
Bench with Solar-powered charging station	2,425	2,425	2,425	-	2,425	-	Complete	2,425	2,425	-	-
Energy Trust of Oregon Rebates	135,900	135,900	135,900	-	258	135,642	Budget	135,900	135,900	-	-
LGGP - Cedar Hills Park	340,156	340,156	340,156	-	-	340,156	Budget	340,156	340,156	-	-
TOTAL PARK AND TRAIL IMPROVEMENTS	1,685,391	1,685,391	1,685,391	-	10,274	1,675,117		1,685,391	1,685,391	-	-
<u>CHALLENGE GRANTS</u>											
Program Facility Challenge Grants	75,000	75,000	75,000	-	1,552	73,448	Budget	75,000	75,000	-	-
TOTAL CHALLENGE GRANTS	75,000	75,000	75,000	-	1,552	73,448		75,000	75,000	-	-
<u>BUILDING REPLACEMENTS</u>											
Cardio and Weight Equipment	80,000	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-	-
Babette Horenstein Tennis Center LED Lighting	307,000	307,000	307,000	-	15,881	291,119	Budget	307,000	307,000	-	-
Lead Paint Abatement	35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
Parking Lot Relamp	5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Ceiling Tiles	4,000	4,000	4,000	-	3,902	-	Complete	3,902	3,902	98	98

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	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Ergonomic Equipment/Fixtures	6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Wood Floor Refinish	1,975	1,975	1,975	-	-	1,975	Budget	1,975	1,975	-	-
Locker Room Resurface	84,000	84,000	84,000	-	1,000	83,000	Award	84,000	84,000	-	-
Carpet	10,000	10,000	10,000	-	-	6,155	Award	6,155	6,155	3,845	3,845
Exhaust fans (3 sites)	28,150	28,150	28,150	-	4,860	23,290	Budget	28,150	28,150	-	-
Air Conditioner Units (2 sites)	18,433	18,433	18,433	-	15,887	-	Complete	15,887	15,887	2,546	2,546
Dive Tower Repair	2,500	2,500	2,500	-	-	2,500	Award	2,500	2,500	-	-
Lane Lines	1,506	1,506	1,506	-	-	1,506	Budget	1,506	1,506	-	-
Outdoor Pool Covers (2 sites)	12,200	12,200	12,200	-	9,892	-	Complete	9,892	9,892	2,308	2,308
Wading Pool Chemtrol Probe	1,500	1,500	1,500	-	1,281	-	Complete	1,281	1,281	219	219
Roll Down Door Motor	4,500	4,500	4,500	-	3,795	-	Complete	3,795	3,795	705	705
Structure Repair - Camp Rivendale	2,000	2,000	2,000	-	215	801	Award	1,016	1,016	984	984
Shower Facility Repair	7,500	7,500	7,500	-	-	7,500	Budget	7,500	7,500	-	-
Schlottman Roof Replacement	-	-	-	-	15,800	-	Complete	15,800	15,800	(15,800)	(15,800)
Beaverton Backwash Valve Repl	-	-	-	-	2,090	-	Complete	2,090	2,090	(2,090)	(2,090)
CRA Leisure Pool Feature Pump	-	-	-	-	4,426	-	Complete	4,426	4,426	(4,426)	(4,426)
CRA Room Divider Track System	-	-	-	-	2,250	-	Complete	2,250	2,250	(2,250)	(2,250)
TOTAL BUILDING REPLACEMENTS	611,264	611,264	611,264	-	81,279	543,846		600,559	600,559	10,705	10,705
<u>BUILDING IMPROVEMENTS</u>											
LED Lighting (Conestoga)	-	-	-	-	-	9,385	Award	9,385	9,385	(9,385)	(9,385)
Fall Protection (5 sites)	52,155	52,155	52,155	-	-	52,155	Budget	52,155	52,155	-	-
Flooring	2,257	2,257	2,257	-	2,728	-	Complete	2,728	2,728	(471)	(471)
Office Space Expansion Design	10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Diving Winches (4 sites)	21,110	21,110	21,110	-	4,496	16,614	Budget	21,110	21,110	-	-
Gymnastic Room Windows	20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
TOTAL BUILDING IMPROVEMENTS	105,522	105,522	105,522	-	7,224	108,154		115,378	115,378	(9,856)	(9,856)
<u>ADA PROJECTS</u>											
ADA Improvements - Beaverton Swim Center	7,500	7,500	7,500	-	-	4,998	Award	4,998	4,998	2,502	2,502
ADA Improvements - Fanno Creek Service Center	20,000	20,000	20,000	-	27,475	-	Complete	27,475	27,475	(7,475)	(7,475)
ADA Improvements - Jenkins Estate	2,200	2,200	2,200	-	1,734	-	Complete	1,734	1,734	466	466
ADA Improvements - Elsie Stuhr Center	10,650	10,650	10,650	-	10,345	-	Complete	10,345	10,345	305	305
ADA Improvements - Other	59,650	59,650	59,650	-	876	58,774	Budget	59,650	59,650	-	-
TOTAL ADA PROJECTS	100,000	100,000	100,000	-	40,430	63,772		104,202	104,202	(4,202)	(4,202)
TOTAL CAPITAL OUTLAY DIVISION	5,409,818	6,603,284	6,419,212	363,865	1,254,355	5,184,268		6,777,922	6,414,057	(174,638)	5,155
<u>INFORMATION SERVICES DEPARTMENT</u>											
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>											
Desktops	67,000	67,000	67,000	-	26,428	40,572	Budget	67,000	67,000	-	-
Servers	37,000	37,000	37,000	-	22,160	14,840	Budget	37,000	37,000	-	-
LAN/WAN	5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Desktop Printers	5,000	5,000	5,000	-	650	4,350	Budget	5,000	5,000	-	-
Phone	30,000	30,000	30,000	-	279	29,721	Budget	30,000	30,000	-	-
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS	144,000	144,000	144,000	-	49,517	94,483		144,000	144,000	-	-
<u>INFORMATION TECHNOLOGY IMPROVEMENTS</u>											
Translation Software	2,474	2,474	2,474	-	-	2,474	Budget	2,474	2,474	-	-
Configuration Management Software	75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Time Clock	3,750	3,750	3,750	-	-	3,750	Budget	3,750	3,750	-	-
Computers (3)	11,000	11,000	11,000	-	-	11,000	Budget	11,000	11,000	-	-
Color Copier (Harman)	500	500	500	-	-	500	Budget	500	500	-	-
Folder / Sorter	12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
Financial Software	436,800	436,800	436,800	-	-	436,800	Budget	436,800	436,800	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS	541,524	541,524	541,524	-	-	541,524		541,524	541,524	-	-
TOTAL INFORMATION SYSTEMS DEPARTMENT	685,524	685,524	685,524	-	49,517	636,007		685,524	685,524	-	-

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Description	Project Budget			Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
MAINTENANCE DEPARTMENT											
<u>FLEET REPLACEMENTS</u>											
High-production mowers	210,000	210,000	210,000	-	200,032	-	Complete	200,032	200,032	9,968	9,968
72" Mowers	42,900	42,900	42,900	-	42,906	-	Complete	42,906	42,906	(6)	(6)
52" Mowers	24,300	24,300	24,300	-	24,021	-	Complete	24,021	24,021	279	279
FCSC Trash Compactor	34,000	34,000	34,000	-	-	29,904	Award	29,904	29,904	4,096	4,096
2.5 ton Axle Trailers	10,500	10,500	10,500	-	-	11,340	Award	11,340	11,340	(840)	(840)
High-pressure Parts Washer	10,500	10,500	10,500	-	-	9,366	Award	9,366	9,366	1,134	1,134
Aerial Lift Truck	50,000	50,000	50,000	-	59,935	-	Complete	59,935	59,935	(9,935)	(9,935)
Die-cut Label Maker	2,500	2,500	2,500	-	1,508	-	Complete	1,508	1,508	992	992
Park Patrol Vehicle #3352	35,000	35,000	35,000	-	35,421	-	Complete	35,421	35,421	(421)	(421)
TOTAL FLEET REPLACEMENTS	419,700	419,700	419,700	-	363,823	50,610		414,433	414,433	5,267	5,267
<u>FLEET IMPROVEMENTS</u>											
Vehicle Wraps	14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-	-
Minibus	52,000	52,000	52,000	-	56,800	-	Complete	56,800	56,800	(4,800)	(4,800)
	66,000	66,000	66,000	-	56,800	14,000		70,800	70,800	(4,800)	(4,800)
<u>BUILDING MAINTENANCE EQUIPMENT REPLACEMENTS</u>											
<u>BUILDING MAINTENANCE IMPROVEMENTS</u>											
Pool Vacuum Robot	6,000	6,000	6,000	-	4,655	-	Complete	4,655	4,655	1,345	1,345
TOTAL BUILDING MAINT IMPROVEMENTS	6,000	6,000	6,000	-	4,655	-		4,655	4,655	1,345	1,345
TOTAL MAINTENANCE DEPARTMENT	491,700	491,700	491,700	-	425,278	64,610		489,888	489,888	1,812	1,812
GRAND TOTAL GENERAL FUND	6,587,042	7,780,508	7,596,436	363,865	1,729,150	5,884,885		7,953,334	7,589,469	(172,826)	6,967
SDC FUND											
<u>LAND ACQUISITION</u>											
Land Acq - N. Bethany Comm Pk											
Other					1,131						
Subtotal Land Acq-N Bethany Comm Pk	804,400	1,500,000	1,500,000	-	1,131	1,498,869	Budget	1,500,000	1,500,000	-	-
Land Acq - N. Bethany Nghbd Pk											
Other					13,593						
Subtotal Land Acq-N. Bethany Nghbd Pk	2,000,000	2,000,000	2,000,000	-	13,593	1,986,407	Budget	2,000,000	2,000,000	-	-
Land Acq - N Bethany Trails											
Other					4,530						
Subtotal Land Acq-N Bethany Trails	904,000	1,290,000	1,290,000	-	4,530	1,285,470	Budget	1,290,000	1,290,000	-	-
Land Acquisition (FY16)					3,900						
Land Acq - Bonny Slope W Nhd Pk-Other					1,491						
Land Acq - Pointer Road Park					65,120						
Land Acq - SW Comm Pk-Strasburg					-						
Land Acq - Commonwealth Lake-Sharp					-						
Land Acq - Farmington Quarry					-						
Land Acq - Crowell Woods					53,292						
Land Acq - Roxbury Park Trail Reloc					136						
BH Highway Center Site					761						
Land Acq - Other (Demo, etc)					10,041						
Subtotal Land Acq-General		1,984,000	1,984,000	-	134,741	1,849,259	Budget	1,984,000	1,984,000	-	-

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Description	Project Budget			Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Land Acq - S Cooper Mtn Trail	500,000	500,000	500,000	-	59	499,941	Budget	500,000	500,000	-	-
Land Acq - S Cooper Mtn Nat Ar	-	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-	-
Land Acq - Neighborhood Parks - S Cooper Mtn	500,000	500,000	500,000	-	340	499,660	Budget	500,000	500,000	-	-
Land Acq - Neighborhood Parks - Infill Areas	500,000	500,000	500,000	-	-	500,000	Budget	500,000	500,000	-	-
TOTAL LAND ACQUISITION	5,208,400	8,674,000	8,674,000	-	154,394	8,519,606		8,674,000	8,674,000	-	-
DEVELOPMENT/IMPROVEMENT PROJECTS											
Bonny Slope / BSD Trail Development	-	500,000	500,000	-	27,892	472,108	Budget	500,000	500,000	-	-
MTIP Grant Match - Westside Trail #18	860,000	1,070,500	967,000	970,183	39,998	194,801	Award	1,204,982	234,799	(134,482)	732,201
Bethany Creek Falls Phases 1, 2 & 3 - Proj Management	-	110,000	40,000	67,946	24,862	17,192	Award	110,000	42,054	-	(2,054)
S Cooper Mtn Park and Trail Development - Prog Mgmt	50,000	50,000	50,000	3,893	-	46,107	Budget	50,000	46,107	-	3,893
NW Quadrant Neighborhood Park Master Plan & Design	-	200,000	195,000	-	14,678	180,322	Budget	195,000	195,000	5,000	-
New Neighborhood Park Development	-	1,500,000	1,499,000	-	48,354	1,450,646	Budget	1,499,000	1,499,000	1,000	-
SW Quad Community Center - Site Feasability Analysis	-	80,000	80,000	-	2,578	77,422	Budget	80,000	80,000	-	-
Natural Area Master Plan	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Building Expansion (TBD)	-	1,000,000	995,000	-	-	995,000	Budget	995,000	995,000	5,000	-
Deck Expansion (Aquatic Center)	-	150,000	150,000	-	-	150,000	Award	150,000	150,000	-	-
New Synthetic turf field- Conestoga Middle School	-	1,255,000	50,000	916,158	-	50,000	Award	966,158	50,000	288,842	-
MTIP Beaverton Creek Trail Master Plan Phase	-	115,000	26,000	12,688	7,637	94,675	Budget	115,000	102,312	-	(76,312)
MTIP Beaverton Creek Trail Land Acquisition ROW phase	-	250,000	247,000	-	175	246,825	Budget	247,000	247,000	3,000	-
NW Quadrant New Neighborhood Park Development	1,925,000	1,925,000	1,925,000	-	-	1,925,000	Budget	1,925,000	1,925,000	-	-
N Bethany Park & Trail - project management	-	215,000	141,000	12,924	14,483	187,593	Budget	215,000	202,076	-	(61,076)
SW Quadrant Community Park	-	2,600,000	2,250,000	1,619,949	971,744	8,307	Award	2,600,000	980,051	-	1,269,949
Connect OR Grant Match - Waterhouse Trail, Segment 4	-	300,000	300,000	-	35,294	264,706	Budget	300,000	300,000	-	-
SW Quadrant Neighborhood Park Master Plan & Design	-	200,000	200,000	-	3,227	278,341	Award	281,568	281,568	(81,568)	(81,568)
Cedar Mill Creek Comm Trail Seg #4 Master Plan & Des	-	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-	-
Bethany Creek Trail #2, Segment #3 - Design & Devel	1,100,000	1,100,000	1,100,000	-	5,071	1,094,929	Budget	1,100,000	1,100,000	-	-
Undesignated projects	2,376,685	2,376,685	2,376,685	-	-	2,376,685	Budget	2,376,685	2,376,685	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	6,311,685	15,347,185	13,441,685	3,603,741	1,195,993	10,460,659		15,260,393	11,656,652	86,792	1,785,033
GRAND TOTAL SDC FUND	11,520,085	24,021,185	22,115,685	3,603,741	1,350,387	18,980,265		23,934,393	20,330,652	86,792	1,785,033

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Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance		Percent of Variance	
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)				(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)
BOND CAPITAL PROJECTS FUND															
<u>New Neighborhood Parks Development</u>															
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,686,530	-	1,686,530	-	Complete	1,686,530	(350,576)	-26.2%	126.2%	100.0%
SW	91-902	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,258,105	-	1,258,105	-	Complete	1,258,105	54,701	4.2%	95.8%	100.0%
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	753,743	-	753,743	-	Complete	753,743	33,745	4.3%	95.7%	100.0%
SW	91-904	Roy Dancer Park	771,150	16,657	787,807	651,272	-	651,272	-	Complete	651,272	136,535	17.3%	82.7%	100.0%
NE	91-905	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
Total New Neighborhood Parks Development			4,883,950	130,968	5,014,918	5,237,868	-	5,237,868	-		5,237,868	(222,950)	-4.4%	104.4%	100.0%
UND	Authorized Use of Savings from Bond Issuance Administration Category		-	222,950	222,950	-	-	-	N/A	-	-	222,950	n/a	n/a	n/a
Total New Neighborhood Parks Development			4,883,950	353,918	5,237,868	5,237,868	-	5,237,868	-		5,237,868	-	0.0%	100.0%	100.0%
<u>Renovate & Redevelop Neighborhood Parks</u>															
NE	91-906	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	993,843	-	993,843	-	Complete	993,843	161,792	14.0%	86.0%	100.0%
SE	91-907	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	91-908	Somerset West Park	1,028,200	54,944	1,083,144	207,682	5,060	212,742	1,293,896	Design	1,506,638	(423,494)	-39.1%	19.6%	14.1%
NW	91-909	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	91-910	Vista Brook Park	514,100	20,504	534,604	733,500	-	733,500	-	Complete	733,500	(198,896)	-37.2%	137.2%	100.0%
Total Renovate & Redevelop Neighborhood Parks			3,727,213	155,116	3,882,329	3,053,854	5,060	3,058,914	1,293,896		4,352,810	(470,481)	-12.1%	78.8%	70.3%
<u>New Neighborhood Parks Land Acquisition</u>															
NW	98-880-a	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	98-880-b	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	98-880-c	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	98-880-d	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	98-745-a	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	98-745-b	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	32,103	1,532,103	2,119,940	-	2,119,940	-	Complete	2,119,940	(587,837)	-38.4%	138.4%	100.0%
SW	98-746-a	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	98-746-b	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	98-746-c	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	98-747	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	98-748	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	98-749	New Neighborhood Park - Undesignated	-	1,363	1,363	-	-	-	-	Reallocated	-	1,363	-100.0%	n/a	0.0%
Sub-total New Neighborhood Parks			9,000,000	154,120	9,154,120	11,524,740	-	11,524,740	-		11,524,740	(2,370,620)	-25.9%	125.9%	100.0%
UND	Authorized Use of Savings from New Community Park Land Acquisition Category		-	1,655,521	1,655,521	-	-	-	N/A	-	-	1,655,521	n/a	n/a	n/a
UND	Authorized Use of Savings from Community Center / Community Park Land Acquisition Category		-	715,099	715,099	-	-	-	N/A	-	-	715,099	n/a	n/a	n/a
Total New Neighborhood Parks			9,000,000	2,524,740	11,524,740	11,524,740	-	11,524,740	-		11,524,740	-	0.0%	100.0%	100.0%
<u>New Community Park Development</u>															
SW	92-915	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,968,253	365,344	11,333,597	143,219	Bid Award	11,009,017	(2,953,554)	-36.7%	140.7%	102.9%
Sub-total New Community Park Development			7,711,500	343,963	8,055,463	10,968,253	365,344	11,333,597	143,219		11,009,017	(2,953,554)	-36.7%	140.7%	102.9%
UND	Authorized use of savings from Bond Facility Rehabilitation category		-	1,300,000	1,300,000	-	-	-	N/A	-	-	1,300,000	n/a	n/a	n/a
UND	Authorized use of savings from Bond Administration (Issuance) category		-	1,400,000	1,400,000	-	-	-	N/A	-	-	1,400,000	n/a	n/a	n/a
UND	Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition		-	384,251	384,251	-	-	-	N/A	-	-	384,251	n/a	n/a	n/a
Total New Community Park Development			7,711,500	3,428,214	11,139,714	10,968,253	365,344	11,333,597	143,219		11,009,017	130,697	1.2%	101.7%	102.9%

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Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
<u>New Community Park Land Acquisition</u>															
NE	98-881-a	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	98-881-b	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
Sub-total New Community Park			10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
Total New Community Park			10,000,000	(1,522,864)	8,477,136	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	100.0%	100.0%
<u>Renovate and Redevelop Community Parks</u>															
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	322,433	6,517,338	579,952	29,957	609,909	8,685,085	Design	9,294,994	(2,777,656)	-42.6%	9.4%	6.6%
SE	92-917	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
Total Renovate and Redevelop Community Parks			9,793,605	396,836	10,190,441	3,213,036	29,957	3,242,993	8,685,085		11,928,078	(1,737,637)	-17.1%	31.8%	27.2%
<u>Natural Area Preservation - Restoration</u>															
NE	97-963	Roger Tilbury Memorial Park	30,846	1,371	32,217	14,790	4,723	19,513	12,343	Establishment	31,856	361	1.1%	60.6%	61.3%
NE	97-964	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	8,903	Establishment	10,104	21,914	68.4%	3.8%	11.9%
NE	97-965	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	12,192	258,960	-	-	-	258,960	On Hold	258,960	-	0.0%	0.0%	0.0%
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	102	Establishment	13,031	(2,449)	-23.1%	122.2%	99.2%
NW	97-968	Allenbach Acres Park	41,128	1,826	42,954	10,217	-	10,217	31,613	Establishment	41,830	1,124	2.6%	23.8%	24.4%
NW	97-969	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%
NE	97-970	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	97-971	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	97-972	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	97-973	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	10,452	84	0.8%	89.4%	90.1%
NW	97-974	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	97-975	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	97-976	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	32,730	(1,143)	-3.6%	85.1%	82.1%
SE	97-977	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	72,409	6,490	8.2%	77.8%	84.8%
SE	97-978	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	15,204	Establishment	20,618	843	3.9%	25.2%	26.3%
SE	97-979	Greenway Park/Koll Center	61,692	2,072	63,764	44,728	3,919	48,647	14,524	Establishment	63,171	593	0.9%	76.3%	77.0%
SE	97-980	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	97-981	Fanno Creek Park	162,456	6,190	168,646	65,147	-	65,147	5,508	Establishment	70,655	97,991	58.1%	38.6%	92.2%
SE	97-982	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%
SW	97-983	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	97-984	Hyland Forest Park	71,974	1,342	73,316	62,121	-	62,121	-	Complete	62,121	11,195	15.3%	84.7%	100.0%
SW	97-985	Cooper Mountain	205,640	10,157	215,797	14	-	14	215,783	On Hold	215,797	-	0.0%	0.0%	0.0%
SW	97-986	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	97-987	Lowami Hart Woods	287,896	9,345	297,241	120,157	7,749	127,906	37,644	Establishment	165,550	131,691	44.3%	43.0%	77.3%
SW	97-988	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	97-989	Mt Williams Park	102,820	4,809	107,629	25,584	5,798	31,382	76,247	Establishment	107,629	-	0.0%	29.2%	29.2%
SW	97-990	Jenkins Estate	154,230	3,365	157,595	136,481	-	136,481	-	Complete	136,481	21,114	13.4%	86.6%	100.0%
SW	97-991	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	97-992	Morrison Woods	61,692	3,046	64,738	0	-	0	64,738	On Hold	64,738	-	0.0%	0.0%	0.0%
UND	97-993	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	12,701	Sign Fabrication	339,477	9,093	2.6%	93.7%	96.3%
NW	97-994	Beaverton Creek Trail	61,692	3,047	64,739	-	-	-	64,739	On Hold	64,739	-	0.0%	0.0%	0.0%
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	2,031	43,159	-	-	-	43,159	On Hold	43,159	-	0.0%	0.0%	0.0%
NW	97-996	Bluegrass Downs Park	15,423	761	16,184	-	-	-	16,184	On Hold	16,184	-	0.0%	0.0%	0.0%
NW	97-997	Crystal Creek	41,128	2,032	43,160	-	-	-	43,160	On Hold	43,160	-	0.0%	0.0%	0.0%
UND	N/A	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	0	(865,000)	0.0%	0.0%	0.0%
SE	97-870	Hyland Woods Phase 2	-	75,756	75,756	40,928	7,858	48,786	26,970	Establishment	75,756	-	-	64.4%	64.4%
SW	97-871	Jenkins Estate Phase 2	-	126,535	126,535	28,325	6,106	34,431	92,104	Preparation	126,535	-	-	27.2%	27.2%
NW	97-872	Somerset	-	152,205	152,205	-	-	-	152,205	Budget	152,205	-	-	0.0%	0.0%
NW	97-873	Rock Creek Greenway	-	157,278	157,278	-	-	-	157,278	Establishment	157,278	-	-	0.0%	0.0%
NW	97-874	Whispering Woods Phase 2	-	96,396	96,396	-	-	-	96,396	Budget	96,396	-	-	0.0%	0.0%

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Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost		
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date								(1)	(2)
SE	97-875	Raleigh Park	-	111,492	111,492	8,500	-	8,500	102,992	Budget	111,492	-	7.6%	7.6%			
NE	97-876	Bannister Creek Greenway/NE Park	-	76,102	76,102	-	-	-	76,102	Budget	76,102	-	0.0%	0.0%			
NW	97-877	Beaverton Creek Greenway Duncan	-	20,294	20,294	-	-	-	20,294	Budget	20,294	-	0.0%	0.0%			
SE	97-878	Church of Nazarene	-	30,374	30,374	7,144	1,223	8,367	22,007	Preparation	30,374	-	27.5%	27.5%			
SW	97-879	Lilly K. Johnson Woods	-	30,250	30,250	16,731	-	16,731	13,519	Establishment	30,250	-	55.3%	55.3%			
UND	97-914	Restoration of new properties to be acquired	643,023	31,249	674,272	7,172	-	7,172	641,407	On Hold	648,579	25,693	3.8%	1.1%			
		Total Natural Area Restoration	3,762,901	147,990	3,910,891	1,500,072	37,376	1,537,448	2,322,786		3,878,139	32,752	0.8%	39.3%	39.6%		
		Natural Area Preservation - Land Acquisition															
UND	98-882	Natural Area Acquisitions	8,400,000	291,123	8,691,123	4,907,337	96,926	5,004,263	3,686,860	Budget	8,691,123	-	0.0%	57.6%			
		Total Natural Area Preservation - Land Acquisition	8,400,000	291,123	8,691,123	4,907,337	96,926	5,004,263	3,686,860		8,691,123	-	0.0%	57.6%	57.6%		
		New Linear Park and Trail Development															
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,395,221	-	4,395,221	-	Complete	4,395,221	(43,107)	-1.0%	101.0%			
NE	93-920	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%			
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,417,702	-	4,417,702	-	Complete	4,417,702	(534,716)	-13.8%	113.8%			
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	93,652	2,355,692	1,741,979	251	1,742,230	782,266	Budget	2,524,496	(168,804)	-7.2%	74.0%			
UND	93-923	Miscellaneous Natural Trails	100,000	4,053	104,053	30,394	-	30,394	72,453	Budget	102,847	1,206	1.2%	29.2%			
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%			
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	414,817	-	414,817	-	Complete	414,817	(142,970)	-52.6%	152.6%			
SW	93-921	Lowami Hart Woods	822,560	55,645	878,205	1,258,746	-	1,258,746	-	Complete	1,258,746	(380,541)	-43.3%	143.3%			
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,151,626	-	1,151,626	-	Complete	1,151,626	439,234	27.6%	72.4%			
		Total New Linear Park and Trail Development	15,060,310	429,963	15,490,273	14,876,683	251	14,876,934	854,719		15,731,653	(241,380)	-1.6%	96.0%	94.6%		
		New Linear Park and Trail Land Acquisition															
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	23,326	1,223,326	1,222,206	-	1,222,206	1,120	Budget	1,223,326	-	0.0%	99.9%			
		Total New Linear Park and Trail Land Acquisition	1,200,000	23,326	1,223,326	1,222,206	-	1,222,206	1,120		1,223,326	-	0.0%	99.9%	99.9%		
		Multi-field/Multi-purpose Athletic Field Development															
SW	94-925	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%			
SE	94-926	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%			
NW	94-927	New Fields in NW Quadrant	514,100	25,395	539,495	1,280	15,422	16,702	513,939	Budget	530,641	8,854	1.6%	3.1%			
NE	94-928	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%			
SW	94-929	New Fields in SW Quadrant	514,100	25,373	539,473	724	-	724	666,952	Budget	667,676	(128,203)	-23.8%	0.1%			
SE	94-930	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	546,601	(641)	545,960	-	Complete	536,457	(2,524)	-0.5%	102.3%			
		Total Multi-field/Multi-purpose Athletic Field Dev.	3,084,600	124,177	3,208,777	2,425,781	14,781	2,440,562	1,180,891		3,611,950	(403,173)	-12.6%	76.1%	67.6%		
		Deferred Park Maintenance Replacements															
UND	96-960	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%			
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%			
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%			
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%			
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%			
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%			
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%			
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%			
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	3,248	164,162	512,435	-	512,435	-	Complete	512,435	(348,273)	-212.2%	312.2%			
		Sub-total Deferred Park Maintenance Replacements	1,451,515	10,474	1,461,989	1,832,474	-	1,832,474	-		1,832,474	(370,485)	-25.3%	1321.8%	900.0%		
UND		Authorized Use of Savings from Facility Expansion & Improvements Category	-	179,613	179,613	-	-	-	-	N/A	-	179,613	n/a	n/a			
UND		Authorized Use of Savings from Bond Issuance Administration Category	-	190,872	190,872	-	-	-	-	N/A	-	190,872	n/a	n/a			
		Total Deferred Park Maintenance Replacements	1,451,515	380,959	1,832,474	1,832,474	-	1,832,474	-		1,832,474	-	0.0%	100.0%	100.0%		

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Quadrant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
Facility Rehabilitation															
UND	95-931	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	112,126	3,358	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	36,836	1,484,199	820,440	-	820,440	49,392	Bid Results	869,832	614,367	41.4%	55.3%	94.3%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,390	101,874	15.8%	84.2%	100.0%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,756	6	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	95-939-a	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	95-939-b	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	95-962	Auto Gas Meter Shut Off Valves at All Facilities	-	122	122	9,984	-	9,984	25,199	Construction	35,183	(35,061)	100.0%	0.0%	28.4%
Sub-total Facility Rehabilitation			6,227,732	131,552	6,359,284	4,804,597	3,364	4,807,961	74,591		4,882,539	1,476,745	23.2%	75.6%	98.5%
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields			(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
Total Facility Rehabilitation			6,227,732	(1,168,448)	5,059,284	4,804,597	3,364	4,807,961	74,591		4,882,539	176,745	3.5%	n/a	n/a
Facility Expansion and Improvements															
SE	95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,435,930	-	5,435,930	-	Complete	5,435,930	98,881	1.8%	98.2%	100.0%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
Sub-total Facility Expansion and Improvements			8,218,478	117,557	8,336,035	8,156,422	-	8,156,422	-		8,156,422	179,613	2.2%	97.8%	100.0%
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category			(179,613)	(179,613)	-	-	-	-	N/A	-	(179,613)	n/a	n/a	n/a
Total Facility Expansion and Improvements			8,218,478	(62,056)	8,156,422	8,156,422	-	8,156,422	-		8,156,422	-	0.0%	100.0%	100.0%
ADA/Access Improvements															
NW	95-957	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,772	-	1,019,772	-	Complete	1,019,772	(265,065)	-35.1%	135.1%	100.0%
UND	95-958	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	95-730	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	95-737	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	95-738	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	95-739	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	95-742	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
Total ADA/Access Improvements			1,028,196	24,461	1,052,657	1,242,548	-	1,242,548	-		1,242,548	(189,890)	-18.0%	118.0%	100.0%
UND	Authorized Use of Savings from Bond Issuance Administration Category			189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
Total ADA/Access Improvements			1,028,196	214,351	1,242,547	1,242,548	-	1,242,548	-		1,242,548	-	100.0%	100.0%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 11/30/17

Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
Community Center Land Acquisition															
UND	98-884-a	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	1,654,847	3,451,127	67.6%	32.4%	100.0%	
UND	98-884-b	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	2,351,777	(2,351,777)	-100.0%	n/a	100.0%	
Sub-total Community Center Land Acquisition			5,000,000	105,974	5,105,974	4,006,624	-	4,006,624	-	4,006,624	1,099,350	21.5%	78.5%	100.0%	
UND		Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a	
UND		Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a	
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a	
Total Community Center Land Acquisition			5,000,000	(993,376)	4,006,624	4,006,624	-	4,006,624	-	4,006,624	-	0.0%	100.0%	100.0%	
Bond Administration Costs															
ADM		Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	68,142	785,204	92.0%	8.0%	100.0%	
ADM		Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	288,678	(47,588)	-19.7%	119.7%	100.0%	
ADM		Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	57,454	-	-100.0%	n/a	100.0%	
ADM		Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	50,000	-	0.0%	25.4%	25.4%	
ADM		Technology Needs	18,330	-	18,330	23,952	-	23,952	-	23,952	(5,622)	-30.7%	130.7%	100.0%	
ADM		Office Furniture	7,150	-	7,150	5,378	-	5,378	-	5,378	1,772	24.8%	75.2%	100.0%	
ADM		Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	48,093	(16,573)	-52.6%	152.6%	100.0%	
ADM		Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	-	1,507,717	0.0%	0.0%	0.0%	
Sub-total Bond Administration Costs			1,450,000	1,316,607	2,766,607	504,372	-	504,372	37,325	541,697	2,224,910	80.4%	18.2%	93.1%	
UND		Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(190,872)	(190,872)	-	-	-	N/A	-	(190,872)	n/a	n/a	n/a	
UND		Authorized Use of Savings for New Neighborhood Parks Development Category	-	(222,950)	(222,950)	-	-	-	N/A	-	(222,950)	n/a	n/a	n/a	
UND		Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,400,000)	(1,400,000)	-	-	-	N/A	-	(1,400,000)	n/a	n/a	n/a	
UND		Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a	
Total Bond Administration Costs			1,450,000	(687,105)	762,895	504,372	-	504,372	37,325	541,697	221,198	29.0%	66.1%	93.1%	
Grand Total			100,000,000	4,036,864	104,036,864	87,954,002	553,059	88,507,061	18,280,492	106,328,143	(2,291,279)	-2.2%	85.1%	83.2%	
			160,000												

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 11/30/17

		Category (Over)	Under Budget
Limited Reprogramming			
Land: New Neighborhood Park		-	
New Community Park		-	
New Linear Park		-	
New Community Center/Park		-	
		-	
		-	
Nat Res: Restoration		32,752	
Acquisition		-	
		32,752	
		32,752	
All Other			
New Neighborhood Park Dev		-	
Neighborhood Park Renov		(470,481)	
New Community Park Dev		130,697	
Community Park Renov		(1,737,637)	
New Linear Parks and Trails		(241,380)	
Athletic Field Development		(403,173)	
Deferred Park Maint Replace		-	
Facility Rehabilitation		176,745	
ADA		-	
Facility Expansion		-	
Bond Admin Costs		221,198	
		(2,324,031)	
		(2,324,031)	
Grand Total		(2,291,279)	
		(2,291,279)	



MEMORANDUM

Date: November 16, 2017

To: Board of Directors

From: Keith Hobson, Director of Business and Facilities

Re: **System Development Charge Report for October, 2017**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through October 2017.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$10,800.00 with 1.6% discount = \$10,627.20
Multi-family	\$8,619.00 with 1.6% discount = \$8,481.10
Accessory Dwelling	\$6,152.00 with 1.6% discount = \$6,053.57
Non-residential	\$360.00 with 1.6% discount = \$354.24

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,968	Single Family Units	\$9,171,116.35	\$234,985.35	\$9,406,101.70
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
2,502	Multi-family Units	\$8,419,694.40	\$162,144.36	\$8,581,838.76
0	Less Multi-family Credits	(\$52,194.87)	(\$229.36)	(\$52,424.23)
275	Non-residential	\$806,015.21	\$20,359.42	\$826,374.63
5,760		\$18,351,967.44	\$417,481.22	\$18,769,448.66

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
9,035	Single Family Units	\$36,464,018.88	\$751,508.38	\$37,215,527.27
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
2,984	Multi-family Units	\$8,616,595.06	\$198,342.90	\$8,814,937.96
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
1	Accessory Dwelling Units	\$5,979.20	\$45.87	\$6,025.07
160	Non-residential	\$1,569,430.51	\$30,851.83	\$1,600,282.34
11,856		\$45,985,151.43	\$960,000.35	\$46,945,151.79

<u>Recap by Agency</u>		<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
5,760	City of Beaverton	28.56%	\$18,351,967.44	\$417,481.22	\$18,769,448.66
11,856	Washington County	71.44%	\$45,985,151.43	\$960,000.35	\$46,945,151.79
17,616		100.00%	\$64,337,118.87	\$1,377,481.57	\$65,714,600.45

System Development Charge Report, October 2017

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>ADU</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,983	2,502	0	275	5,760
Washington County	<u>8,735</u>	<u>2,960</u>	<u>1</u>	<u>160</u>	<u>11,856</u>
	<u>11,718</u>	<u>5,462</u>	<u>1</u>	<u>435</u>	<u>17,616</u>

Total Receipts to Date **\$64,337,118.87**

Total Payments to Date

Refunds	(\$2,066,073.93)
Administrative Costs	(\$18.65)
Project Costs -- Development	(\$27,826,451.96)
<u>Project Costs -- Land Acquisition</u>	<u>(\$25,912,767.97)</u>
	<u>(\$55,805,312.51)</u>
	<u>\$8,531,806.36</u>

<u>Recap by Month, FY 2017/18</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2017	\$60,526,031.83	(\$52,907,409.41)	\$2,308,678.69	\$9,927,301.11
July	\$326,030.78	(\$1,724,188.90)	\$13,386.01	(\$1,384,772.11)
August	\$2,775,889.56	(\$65,767.06)	\$13,311.94	\$2,723,434.44
September	\$381,907.57	(\$51,518.51)	\$14,010.03	\$344,399.09
October	\$327,259.13	(\$1,056,428.63)	\$17,361.85	(\$711,807.65)
November	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$64,337,118.87</u>	<u>(\$55,805,312.51)</u>	<u>\$2,366,748.52</u>	<u>\$10,898,554.88</u>

<u>Recap by Month, by Unit</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>ADU</u>	<u>Total Units</u>
through June 2017	11,575	5,232	427	0	17,234
July	27	0	2	0	29
August	60	230	4	0	294
September	28	0	2	0	30
October	28	0	0	1	29
November	0	0	0	0	0
December	0	0	0	0	0
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0
	<u>11,718</u>	<u>5,462</u>	<u>435</u>	<u>1</u>	<u>17,616</u>

Projected SDC balance as of June 30, 2017 per FY18 budget was \$11,177,928 Actual balance was **\$9,607,060**
 This fiscal year's projected total receipts per the budget are \$10,937,757

Parks district winter enrollment starts Dec. 9

The Times

Online and phone registration for the Tualatin Hills Park & Recreation District's winter term will be open to in-district residents from 8 a.m. to 6 p.m. Saturday, Dec. 9. It will resume from noon to 4 p.m. Sunday, Dec. 10, and from 8 a.m. to 6 p.m. Monday, Dec. 11, and Tuesday, Dec. 12.

For out-of-district residents, online and phone registration for winter term will begin at 8 a.m. Monday, Dec. 11.

This season's new classes will include Crafting from Art History; Bollywood Dance; Junior Dragon Boat Racing; New Year, New You; Happy, Health Pets for Adults; and more.

Those registering by phone can call 503-439-9400 starting Dec. 9. People also can call or visit any THPRD center beginning Dec. 13. Phone numbers and addresses are listed in THPRD's activities guide, at www.thprd.org/activities/activities-guide.

The guide offers class descriptions, registration forms, instructions and other helpful information for enrollees. In addition to being accessible on-

line, the activities guide is available in print at any THPRD recreation or aquatic center, or the administration office at Southwest 158th Ave. and Walker Road. It also can be picked up at several community locations, including all Beaverton-area libraries.

Those registering should make sure their account is up to date with current information, including address, phone number and email address. In addition, they should have class information ready to expedite the registration process. They can only sign up members of their immediate family. Questions in advance can be directed to 503-645-6433.

Patrons registering by computer for the first time must establish an online account in advance at www.thprd.org/activities.

The park district will again offer, on a limited basis, Spanish language assistance during phone-in registration on Dec. 9.

Those living outside the Tualatin Hills district must pay an assessment fee (\$86 quarterly or \$344 annually) to enroll, or pay a 25% premium for each class attended.

Winter classes will start in early January.



TIMES PHOTO: BRIANA BAYER

Committee members pour over a map of the park district in discussing best strategy for natural resource land acquisition.

Master plan crafted for Bonny Slope Trail

Existing wood-chip trail likely to remain, committee says

By BRIANA BAYER
The Times

Volunteer members of the Tualatin Hills Parks and Recreation District's Nature and Trails Advisory Committee voted on a master plan for the Bonny Slope Trail on Thursday, Nov. 29, at the committee's monthly gathering.

Senior Park Planner Steve Gulgren presented two options for a new paved trail that will connect Northwest South Drive and 117th Drive to Bonny Slope Elementary School. THPRD agreed to build the trail when it purchased the 1.82-acre parcel of wooded land from the Beaverton School District.

Members voted unanimously to keep the existing wood-chip trail that connects South Drive to the elementary school, and in a 5-4 vote, chose the slightly steeper — 7.8 percent — grade and less lengthy of two options for the asphalt trail, which will feature one flat landing.

Students of the elementary school most heavily use the current soft-surface trail which allows an alternative route to the busy Northwest McDaniel Road.

THPRD aims to present the

concept to the public at a Dec. 14 neighborhood meeting for further comment, and then to the THPRD Board of Directors at their January meeting.

The nature and trails committee then turned its focus to discussing land acquisition strategy with an emphasis on natural resource land.

With \$3.2 million in capital to spend, THPRD is looking to acquire parcels of land on the fringes of the park district, with the aim of connecting or augmenting existing properties to make them more valuable, both biologically and aesthetically to the communities that border them.

"The primary objective of the land is to preserve the work of nature," said board member John Griffiths.

THPRD is eyeing property in the northern part of the district in the Bronson Creek area, where increased acreage could connect THPRD property to Forest Park, as well as riparian acreage in the Cooper Mountain area, both of which have the greatest potential for large land acquisition according to Griffiths.

The advisory committee adjourned its meeting with much to mull over in terms of future acquisition, when it will meet with its newest committee member.

The Nature and Trails Advisory Committee's purpose is to guide management of natural areas, associated community engagement, trail use and development.

Winter Registration

**Begins Saturday,
Dec. 9 at 8 am**

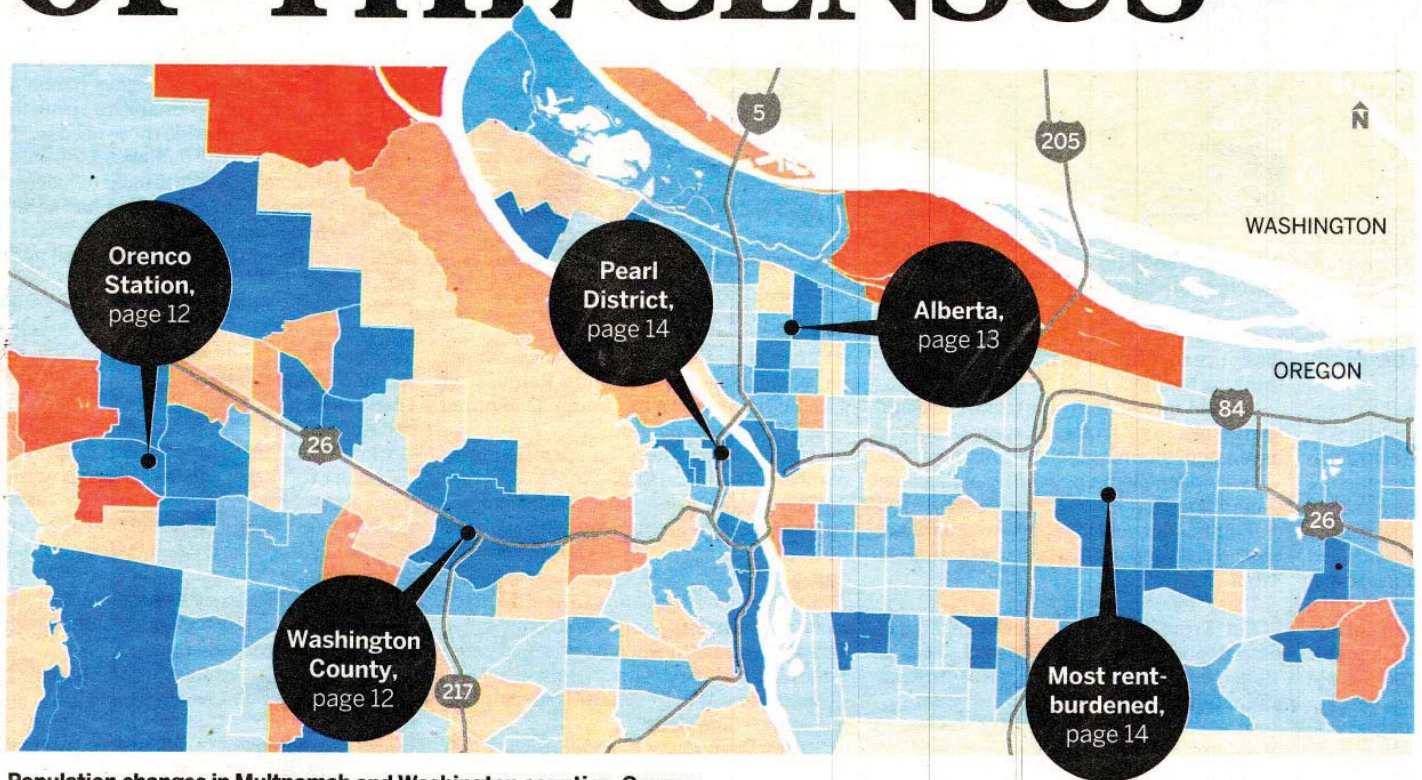
Monday, Dec. 11, for those outside of THPRD boundaries

**TO REGISTER:
Visit thprd.org/portal
or call 503-439-9400**



thprd.org

MAKING SENSE OF THE CENSUS



The U.S. Census paints an intricate demographic portrait of the entire country, right down to the neighborhood level, and over time shows us how those neighborhoods have changed.

Few major metro areas have changed like Portland in the past decade. It added 287,000 residents between 2006 and 2016, an increase of 13 percent, most of them new arrivals from other parts of the country. In that time, housing prices crashed, then soared beyond their previous heights. Oregon's economy collapsed, then grew for eight years straight before its growth streak ended in August. (The economy remains strong by historic standards.)

Against that backdrop, some Portlanders have thrived while others have been left behind. The intervening years have likewise left some of the region's neighborhoods unrecognizable, and it's dramatically altered the fabric of others.

The intervening years have likewise left some of its neighborhoods unrecognizable, and it's dramatically altered the fabric of others. Read stories from five that have undergone some of the most significant transformations on **Pages A12-14**.

U.S. Census data analysis

Mark Friesen, David Cansler and Melissa Lewis of The Oregonian/OregonLive staff analyzed the data released as part of the Census Bureau's American Community Survey. You can find our interactive graphic on population change at the census tract level at bit.ly/census16.



Yayun Tung lives in the Bethany area but spends hours each week at the Tualatin Hills Park & Recreation Department tennis center near Tanasbourne, where she can immerse herself in American culture. A neighborhood near Tanasbourne in Washington County has flipped from majority white to majority-minority over the past decade, with an influx of Asian and Hispanic residents. *Stephanie Yao Long, staff*

Majority minority: Diversity in suburb surges

Whites are no longer the majority in adjacent tracts near Tualatin Hills tennis center

Allan Brettman *The Oregonian/OregonLive*

Yayun Tung reached for an errant ball during a tennis lesson at a Beaverton tennis center. One of the other four players in the drill was from Hong Kong by way of Australia. Another was from South Korea. Tung was born in Taiwan. The two others were born in the U.S. A majority-minority tennis drill, in other words.

Over the past five years, a similar demographic picture has unfolded outside the walls of the Babette Horenstein Tennis Center. The center, in a huge Tualatin Park & Recreation District complex, sits in the middle of a census tract that has seen its racial minority population grow from about 36 percent in 2010 to nearly 52 percent of its 2016 population of 7,673.

Two adjacent tracts also have had their minority populations grow. The three Census tracts, with a combined population of 20,756, are sandwiched between the commercial centers of Tanasbourne on the west and Cedar Hills on the east, with U.S. 26 as a northern border.

Tung, a Washington County resident for nearly two decades, has seen minority population growth since arriving with her husband, an engineer at Intel.

As a young housewife with a newborn daughter, seeing or hearing another person from Taiwan was a rarity in 2000, she said.

Around that time, she recalled overhearing someone speaking Mandarin Chinese at a local WinCo grocery store. Tung could tell the shopper was from Taiwan and rushed up to introduce herself, as if she'd located a long-lost friend.

Nearly two decades later, she laughed at the memory.

"Now, I don't say hi," she said, explaining the proliferation of Chinese-speaking people in the Beaverton area. "That's a change. That's a big change."

Tung spoke while seated in the tennis center lounge of the Howard M. Terpenning Recreation Complex. The 92-acre complex is itself a melting pot within a melting pot, located at the heart of a majority-minority census tract and serving Beaverton's burgeoning diversity.

At least 50 percent of the park district's population is minority, park district spokesman Bob Wayt said. And the district has adapted, taking several steps since 2012 to serve the diversifying population.

The park district is roughly the same as the Beaverton School District. The school district's population is 51.3 percent people of color, said Toshiko Maurizio, administrator for multilingual programs.

The Beaverton public schools nearest to the tennis center reflect its diversity. All three schools had a minority white population in 2012. Those populations shrank during the ensuing five years with Hispanic/Latino and Asian populations growing in the same span.

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