



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
Tuesday, October 11, 2016
6:00 pm Executive Session; 7:00 pm Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Executive Session*
 - A. Personnel
 - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Presentations
 - A. [Oregon Chapter Public Risk Management Association Annual Achievement in Risk Management Award](#)
 - B. [City of Beaverton Public Safety Ballot Measure](#)
5. Audience Time**
6. Board Time
 - A. Advisory Committee Liaison Update
7. Consent Agenda***
 - A. [Approve: Minutes of August 16, 2016 Regular Board Meeting and September 15, 2016 Special Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: SW Quadrant Community Park District-Purchased Infill Material](#)
 - E. [Approve: City of Portland Bureau of Environmental Services Easement Request at Garden Home Recreation Center](#)
 - F. [Approve: Amendment to Intergovernmental Agreement with Beaverton School District for Cedar Hills Park](#)
8. Unfinished Business
 - A. [Update: Champions Too Fundraising](#)
 - B. [Approve: Cedar Hills Park Master Plan](#)
 - C. [Review: Americans with Disabilities Act \(ADA\) Transition Plan](#)
 - D. [Information: General Manager's Report](#)
9. New Business
 - A. [Approve: Recommended Goal Outcomes for Fiscal Year 2017/18 Planning and Budgeting](#)
10. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment/Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: October 6, 2016
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: Information Regarding the October 11, 2016 Board of Directors Meeting

Agenda Item #4 – Presentations

A. Oregon Chapter Public Risk Management Association Annual Achievement in Risk Management Award

Attached please find a memo reporting that Bryan Aalberg, Risk Analyst for Washington County and Oregon Chapter Public Risk Management Association board member, will be at your meeting to present THPRD with the 2016 Annual Achievement in Risk Management Award for completing the prestigious Oregon OSHA Safety & Health Achievement Recognition Program (SHARP).

B. City of Beaverton Public Safety Ballot Measure

Attached please find a memo reporting that Captain Adam Spang and Sergeant Brick Humphrey of the Beaverton Police Department will be at your meeting to provide a brief overview of the \$35 million public safety bond measure the city has placed on the November 2016 ballot.

Agenda Item #7 – Consent Agenda

Attached please find consent agenda items #7A-F for your review and approval.

Action Requested: **Approve Consent Agenda Items #7A-F as submitted:**

- A.** Approve: Minutes of August 16, 2016 Regular Board Meeting and September 15, 2016 Special Board Meeting
- B.** Approve: Monthly Bills
- C.** Approve: Monthly Financial Statement
- D.** Approve: SW Quadrant Community Park District-Purchased Infill Material
- E.** Approve: City of Portland Bureau of Environmental Services Easement Request at Garden Home Recreation Center
- F.** Approve: Amendment to Intergovernmental Agreement with Beaverton School District for Cedar Hills Park

Agenda Item #8 – Unfinished Business

A. Champions Too Fundraising

Attached please find a memo regarding the capital fundraising effort for park features that will ensure SW Quadrant Community Park is accessible and welcoming to people of all abilities. Geoff Roach, director of Community Partnerships, will be at your meeting to provide an update and answer any questions the board may have.

B. Cedar Hills Park Master Plan

Attached please find a memo requesting board of directors' approval of the preferred Cedar Hills Park Master Plan. Steve Gulgren, superintendent of Design and Development, along with Matt

Kilmartin, park planner, will be at your meeting to provide an overview of the master plan and answer any questions the board may have.

Action Requested: Board of directors' approval of the preferred Cedar Hills Park Master Plan.

C. [Americans with Disabilities Act \(ADA\) Transition Plan](#)

Attached please find a memo and draft ADA Transition Plan for the board of directors' review and feedback. Staff will return to the board at the December meeting to request acknowledgement of the plan. Aisha Panas, director of Park & Recreation Services, along with Gery Keck, Facilities & Project Manager, and Tim Gilbert with MIG, the project consultant, will be at your meeting to provide an overview of the transition plan and answer any questions the board may have.

D. [General Manager's Report](#)

Attached please find the General Manager's Report for the October regular board meeting.

Agenda Item #9 – New Business

A. [Recommended Goal Outcomes for Fiscal Year 2017/18 Planning and Budgeting](#)

Attached please find a memo regarding a priority list of performance measures with associated goal outcomes that has been compiled for consideration by the board of directors for use in the FY 2017/18 planning and budget process. Keith Hobson, director of Business & Facilities, and Seth Reeser, Operations Analysis Manager, will be at your meeting to provide an overview of the memo and list, and to answer any questions the board may have.

Action Requested: Board of directors' approval of the goal outcomes for priority performance metrics for use in the fiscal year 2017/18 planning and budgeting process.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



MEMO

DATE: October 6, 2016
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Oregon Chapter Public Risk Management Association
Annual Achievement in Risk Management Award**

Each year, the Oregon Chapter Public Risk Management Association (OR-PRIMA) recognizes individuals and/or entities who have demonstrated excellence in the risk management field. At the OR-PRIMA conference on October 6, 2016, THPRD was presented the 2016 Annual Achievement in Risk Management Award for completing the prestigious Oregon OSHA Safety & Health Achievement Recognition Program (SHARP) earlier this year. THPRD became the first park and recreation agency in the country, and the largest multi-site agency within the state, to graduate from this program and has since reduced the number of workers compensation claims by 50%. Previous winners of this award include: City of Portland for their Loss Prevention Program, and City of Ashland's Fire and Rescue Department for their emergency preparedness efforts.

Bryan Aalberg, Risk Analyst for Washington County and OR-PRIMA Board member, will be at the October 11, 2016 board of directors meeting to present the award.



MEMO

DATE: September 23, 2016
TO: Doug Menke, General Manager
FROM: Bob Wayt, Director of Communications & Outreach

RE: **City of Beaverton Public Safety Ballot Measure**

Captain Adam Spang and Sergeant Brick Humphrey of the Beaverton Police Department will be at the October 11, 2016, board of directors meeting. They will give a brief overview and answer any questions about a \$35 million bond measure the city has placed on the November 2016 ballot. The measure would fund a new, 90,000-square-foot public safety facility for the police department and emergency operations center on city-owned property.

A similar bond measure was rejected by voters in 2014. However, city officials say the public safety center is still needed because the existing building was not constructed with police and emergency services in mind. The proposed tax rate is 20 cents per \$1,000 of assessed value, but it would be fully offset by retirement of Beaverton City Library construction bonds.



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, August 16, 2016, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Executive Session 5:30 pm; Regular Meeting 7 pm.

Present:

Jerry Jones Jr.	President/Director
Ali Kavianian	Secretary/Director
Bob Scott	Secretary Pro-Tempore/Director
Doug Menke	General Manager

Absent:

John Griffiths	Director
Larry Pelatt	Director

Agenda Item #1 – Executive Session (A) Legal (B) Land

President Jerry Jones Jr. called executive session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive session is held pursuant to ORS 192.660(2)(e)and(h), which allows the board to meet in executive session to discuss the aforementioned issues.

President Jones noted that representatives of the news media and designated staff may attend executive session. Representatives of the news media were specifically directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board returned to open session and welcomed the audience into the room.

Agenda Item #2 – Call Regular Meeting to Order

The Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Jerry Jones Jr. on Tuesday, August 16, 2016, at 7 pm.

Agenda Item #3 – Action Resulting from Executive Session

Bob Scott moved that the board of directors authorize staff to acquire a property in the northwest quadrant of the district using system development charge funds for the land purchase and for improvements in accordance with the terms of the Purchase and Sale Agreement for the subject property, subject to the standard due diligence review and approval by the general manager. Ali Kavianian seconded the motion. Roll call proceeded as follows:

Bob Scott	Yes
Ali Kavianian	Yes
Jerry Jones Jr.	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – City of Beaverton Neighborhood Association Committees

Bob Wayt, director of Communications & Outreach, introduced Lani Parr, neighborhood program manager for the City of Beaverton, and Rhonda Coakley, chair of the Sexton Mountain Neighborhood Association Committee (NAC), to give a presentation acknowledging THPRD's active role in the NACs. The district's involvement in the NACs is a part of its efforts to expand outreach to key stakeholders in the Beaverton-area community.

Lani commented that the district's participation in the NACs has been positively received by its membership and that the city looks forward to continued collaboration. She noted that it is not just the NAC meeting attendees that the district reaches by participating, but the thousands of residents that receive the NACs' informational newsletters.

- ✓ Rhonda expressed agreement with Lani's comments and provided an example of her experience in working with district staff on a collaborative project involving construction of a trail near Sexton Mountain Elementary School, which led to additional project partnerships between THPRD and the Sexton Mountain NAC.

General Manager Doug Menke acknowledged Secretary Kavianian's involvement in the NAC program and his suggestion for more district involvement in the program.

President Jones thanked the City of Beaverton and NAC program for allowing the district to participate in their outreach efforts, noting that as the city's parks and recreation provider, THPRD appreciates the opportunity to vet programs and ideas with the community as a whole.

Agenda Item #5 – Audience Time

Barbara Wilson, 12820 SW 20th Court, Beaverton, is before the board of directors this evening regarding the 2008 Bond Measure. She expressed frustration regarding the pace at which natural area land acquisition has been taking place under the district's bond program and reminded the board that the 2008 Bond Measure was promoted to the public as primarily for the purchase of natural areas. In addition, the public surveys conducted by the district prior to the bond measure stressed the importance of natural area preservation. She referenced the 2008 voter's pamphlet for the election, noting that the first objective listed for the district's bond measure was natural area preservation through land acquisition and restoration. She acknowledged that either the district is unable to find natural area land to purchase or such acquisitions are not being made a priority. Regardless, she reminded the board that a promise was made to the voters of the district and that the board must meet this obligation.

President Jones assured Ms. Wilson that the district is still committed to purchasing natural area land as promised to the voters. He noted that although land acquisition negotiations cannot be discussed during open session, the board is currently engaged in active discussions regarding the acquisition of natural areas during executive session. He agreed that there is a limited amount of natural area land available for the district to pursue, noting that the district has a willing seller program and that properties are researched as they become available against a priority list developed by district staff. Unfortunately, this is the only information he can offer her at this time due to the confidential nature of property negotiations.

Bob Scott, who serves as the board liaison on the Parks Bond Citizen Oversight Committee, noted that the committee is dedicated to the oversight of bond measure funds and offered assurance that no funds would be moving from the natural area land acquisition category to other categories within the bond program. He agreed with Jerry's comments that the board is actively pursuing natural area land acquisitions, noting that the district does not want to settle for property that is not of high value just in order to spend the bond funds. The district desires quality natural areas, therefore there are some standards that have been set that may make it

more challenging to find properties. However, he assured her that no bond funds would be moved from the natural area land acquisition category to any other categories.

Ali Kavianian confirmed that the board is aware of this obligation and that it is a particular area of interest for him.

Agenda Item #6 – Board Time

President Jones complimented district staff on their efforts in putting on Party in the Park, noting that it is a well-organized event that the community truly enjoys and appreciates.

Agenda Item #7 – Consent Agenda

Bob Scott moved that the board of directors approve consent agenda items (A) Minutes of June 20, 2016 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Acknowledging Recent Property Acquisitions and Describing Funding Source(s) and Purpose, (E) Resolution Authorizing Metro Regional Flexible Funds Grant Application for Beaverton Creek Trail Crescent Connection, (F) Resolution Authorizing the Issuance and Sale of General Obligation Refunding Bonds, (G) Estates at Abbey Creek Park Master Plan, and (H) Intergovernmental Agreement with Oregon Department of Transportation for Beaverton Creek Trail. Ali Kavianian seconded the motion. Roll call proceeded as follows:

Ali Kavianian Yes

Bob Scott Yes

Jerry Jones Jr. Yes

The motion was UNANMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. Strategic Plan and Service and Financial Sustainability Plan

Seth Reeser, operations analysis manager, provided an overview of the memo included within the board of directors' information packet regarding a status update on the Strategic Plan and Service and Financial Sustainability Plan adopted by the board of directors in December 2013, via a PowerPoint presentation, a copy of which was entered into the record. Seth noted that, since adoption, staff have worked with the board of directors on updating district policies based on the recommendations within these plans, as well as the adoption of related functional plans. Additional accomplishments include: an update to the district's System Development Charge Methodology; completion of the Americans with Disabilities Act Transition Plan; development of an inclusion policy and procedures; and implementation of a summer irrigation plan. Staff are beginning the planning and budgeting process for the 2017/18 fiscal year and the Strategic Plan and Service and Financial Sustainability Plan will be the foundation for this process. As such, staff have prepared a status update on the two plans, which is also included within the board of directors' information packet. Exhibit C shows which items are currently not started or holding pending further prioritization. Board input on the list should be directed to the general manager within the next month in order to be incorporated in the goal outcomes presented at the October meeting. Seth offered to answer any questions the board may have.

President Jones commented that he looks forward to discussing the recommended goal outcomes for Fiscal Year 2017/18 at the board's October meeting.

- ✓ General Manager Doug Menke requested that the board forward to him any comments or feedback in preparation for the October meeting.

B. General Manager's Report

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- Recreational Immunity Oregon Supreme Court Ruling Update
 - Keith Hobson, director of Business & Facilities, provided an update regarding a recent Oregon Supreme Court ruling on the subject of Recreational Immunity that may affect local governments' ability to keep various lands open to the public.
- Summer Camp Updates
 - Aisha Panas, director of Park & Recreation Services, provided a PowerPoint presentation, a copy of which was entered into the record, highlighting this year's summer camp program.
- Davis Cup Event - A Great Success
 - Debbie Schoen, interim superintendent of Sports, provided a PowerPoint presentation, a copy of which was entered into the record, highlighting the United States vs Croatia Davis Cup Quarterfinals that took place at the HMT Recreation Complex on July 15-17, 2016.
- Board of Directors Meeting Schedule

Doug offered to answer any questions the board may have.

President Jones commented on the size and magnitude of the Davis Cup, and complimented district staff on how well the event was executed. He noted that the district may see an increase in youth tennis participation as a result of the event.

Agenda Item #9 – New Business

A. Cedar Hills Park Master Plan

Steve Gulgren, superintendent of Design & Development, provided a brief overview of the memo included within the board of directors' information packet, noting that Cedar Hills Park is a community park redevelopment project funded via the district's 2008 Bond Measure. He provided a brief overview of the efforts between THPRD and the Beaverton School District (BSD) on developing a joint transportation plan for the site, noting that redevelopment of Cedar Hills Park will coincide with BSD's redevelopment of William Walker Elementary School. Staff are requesting board review and comment on the preferred master plan this evening, which will be brought back before the board at the October meeting for consideration of approval. Steve introduced Matt Kilmartin, park planner, and Jim Sandlin with MacKay+Sposito, the project consultant, to present an overview of the preferred Cedar Hills Park master plan.

Matt described the public outreach process used in the development of the master plan, which included a multi-departmental staff review team, a project-specific public task force, meetings with involved governmental agencies, meetings with THPRD advisory committees, as well as three neighborhood meetings. Matt elaborated on the shared transportation plan developed by THPRD and BSD, noting that it reflects the collaborative partnership between the two agencies to best serve the transportation needs of both the park and school, as well as to share the cost of those improvements. The key elements of the transportation plan include the new signalized intersection at Cedar Hills Boulevard and Huntington Avenue, the widening of Cedar Hills Boulevard along the park frontage in order to provide left turn lanes, and the shared access drive through the park connecting to William Walker Elementary School.

Matt noted that, overall, the proposed master plan was well-received at the second neighborhood meeting; however, there were some concerns expressed. Two public petitions were received: one petition voiced concern for the alignment of the shared access drive and suggested an alternative alignment; the other petition voiced strong support for the proposed joint transportation plan and urged THPRD and BSD to move forward with the project based on that proposed plan. Upon further analysis, both THPRD and BSD staff determined that the suggested alternative alignment was not preferred due to a greater number of tree impacts, the creation of potential vehicle and pedestrian conflicts, and reduced site accessibility. At the third

neighborhood meeting, the master plan was once again well-received overall, but some concerns were raised, including: potential traffic impacts to surrounding neighborhoods; a lack of safe pedestrian access from the neighborhood to the south; the safety of the intersection at Walker Road and Lynnfield Lane; the proposed size of the multipurpose athletic field being too large; too many tree impacts; and, the proximity of the community gardens to SW Walker Road. Based on the input received, a preferred master plan alternative was developed that moved the community garden farther away from Walker Road and incorporated a vegetated stormwater swale to buffer the garden from the road.

Jim Sandlin provided a detailed overview of the proposed Cedar Hills Park master plan and preferred master plan alternative via a PowerPoint presentation of the materials included within the board of directors' information packet and offered to answer any questions the board may have.

General Manager Doug Menke inquired whether Washington County has released a timeline for when Walker Road would be expanded near Cedar Hills Park.

- ✓ Steve replied that an official timeline has not yet been released and rumors have noted anywhere from 5 to 20 years out.

Doug asked for confirmation that the transportation component of the master plan as presented is approvable by both the City of Beaverton and Washington County.

- ✓ Jim confirmed this, adding that the design team thoroughly explored the various transportation options with permitting jurisdictions, including the possibility of constructing an access drive to the site via Walker Road, but the consensus from all groups involved was to use Cedar Hills Boulevard for the primary park and school access point.

Bob Scott asked when school traffic would be using the access drive through the park.

- ✓ Steve replied that buses and parent traffic would come and go via the access drive through the park to the school on school days during regular morning and afternoon drop-off and pick-up times, while the teachers and special education buses would use the existing Lynnfield Lane access.
- ✓ Keith Hobson, director of Business & Facilities, clarified that traffic would not be able to cut through the site from Lynnfield Lane to Cedar Hills Boulevard. However, park users would have shared access to school parking lots during non-school hours based on a shared parking agreement between THPRD and BSD.
- ✓ Doug added that this is similar to the many other school sites that THPRD and BSD share together.

Bob asked how large the proposed multipurpose athletic field would be.

- ✓ Matt replied that the field would be 360 feet by 360 feet which could accommodate a full-size soccer field without the optimum runout distance, but would also accommodate a U14 field with optimum field runouts. The field would also accommodate a full-size baseball field with 90-foot baselines and a 400-foot outfield, in addition to other various sports overlays.

Jim Sandlin noted that THPRD is continuing to work closely with BSD regarding the alignment of the shared vehicular access drive through the site and the pedestrian circulation routes in order to establish safe access for school children to the park's athletic field during school hours.

President Jones commented that he is happy to see new amenities mixed with some of the prior amenities that will remain, such as the sand volleyball court.

President Jones opened the floor for public testimony.

Nicholas Nelson, 2645 SW 121st Place, Beaverton, is before the board of directors this evening to request consideration of a modification to the proposed Cedar Hills Park master plan. He noted that the current master plan and alternative master plan place a busy road in the middle of the park site that would impact a significant tree grove. In addition, the plan too closely mixes the use of the site by cars and people. He commented that over 200 people signed his petition to move the road away from the middle of the site to a location without as much impact to the tree grove. He noted that the trees are one of the best aspects of the park and that people come from afar to use the picnic area. The new, proposed location for the picnic area and playground near Cedar Hills Boulevard will detract from the enjoyment of those amenities due to the road noise. Although he compliments district staff on their willingness to work with the public in order to meet as many needs as possible, he is disappointed that the voices of the park users who signed the petition have not been heard in relation to having a road through the middle of the site. He offered to share an alternative route that he has developed which routes the access drive to the north part of the park that would have less impact on the tree grove by reducing the size of the multipurpose athletic field, which would better-serve the community as a whole.

Kemp Shuey, 3080 SW 119th Avenue, Beaverton, is before the board of directors this evening as President of the William Walker Elementary School Parent Teach Club and in support of the Cedar Hills Park master plan as presented. He strongly encouraged the board to move forward with this project without further delay, noting that it has been a long process already. He believes that district staff took into consideration all of the public input received through the outreach process and went to great lengths in attempting to accommodate all of the feedback. He provided some demographic information regarding the students at William Walker and stressed the importance of the park not only to the community, but the students as well. He acknowledged that there have been concerns raised through this process regarding traffic impacts and the intersection at Walker Road, but these are not issues within THPRD's control.

Barbara Dusicka, 13065 SW Foothill Drive, Portland, is before the board of directors this evening in support of the Cedar Hills Park master plan alternative as presented. She expressed disappointment in how long the process has taken to develop a master plan for Cedar Hills Park, noting that her children will be teenagers by the time the project is finished. She supports the proposed road placement as well as the alternative plan of moving the community garden away from Walker Road. She encouraged the board to continue moving forward with this project without further delay.

Earl & Dorothy Ellis, 396 SW Frenwood Way, Beaverton, are before the board of directors this evening to request consideration of a modification to the proposed Cedar Hills Park master plan. They expressed concern regarding the number of trees being removed for the project which is a result of putting so many amenities into the park. They questioned why a road through the park is needed in order to access William Walker Elementary School when Lynnfield Lane already accesses the school and could easily be widened in order to accommodate additional traffic. They do not agree with the assessment that some of the tree grove consists of undesirable trees. In addition, they are concerned with the amount of parking that is included in the proposed master plans. They noted that the district's past efforts to construct parking at Commonwealth Lake Park were rallied against by the community and now the site is thoroughly enjoyed without the need for parking. However, their main concern is the protection of the tree grove at Cedar Hills Park, noting that the mission of THPRD is to save trees and natural areas.

Evelyn Brzezinski, 11795 SW Lynnfield Lane, Portland, is before the board of directors this evening in support of the Cedar Hills Park master plan as presented. She complimented district

staff on hearing out neighborhood concerns regarding the potential for cut-through traffic that could arise if a roadway was developed connecting Lynnfield Lane to Cedar Hills Boulevard. She noted that a majority of the buses serving William Walker Elementary School come from the west, which means that Lynnfield Lane would be out of direction. Although she cares about the tree grove on the site, she believes staff have been responsible in designing a plan that takes into consideration saving as many trees as possible.

President Jones thanked those in attendance this evening for their comments and noted that the master plan would be back before the board for consideration of approval in October.

B. Resolution Renaming Tualatin Hills Tennis Center to Babette Horenstein Tennis Center

Bob Wayt, director of Communications & Outreach, provided an overview of the memo included within the board of directors' information packet regarding a proposal that the Tualatin Hills Tennis Center be renamed Babette Horenstein Tennis Center in honor of the longtime THPRD board member and community volunteer who passed away in late 2013 at the age of 81. Bob provided a detailed overview of the proposal, including the public outreach conducted and received, via a PowerPoint presentation, a copy of which was entered into the record. Bob noted that Mrs. Horenstein's family requested the tennis center due to her passionate advocacy for tennis programs and being a player herself. Bob noted that the renaming request meets the board's specifications as outlined in District Compiled Policies 8.05 and that the action requested this evening is board approval of Resolution 2016-15, Renaming the Tualatin Hills Tennis Center to Babette Horenstein Tennis Center.

President Jones commented that although board members John Griffiths and Larry Pelatt are not in attendance this evening, they had each communicated their support of the proposed naming request.

Bob Scott moved that the board of directors approve Resolution 2016-15, Renaming the Tualatin Hills Tennis Center to the Babette Horenstein Tennis Center. Ali Kavianian seconded the motion. Roll call proceeded as follows:

Bob Scott **Yes**
Ali Kavianian **Yes**
Jerry Jones Jr. **Yes**

The motion was UNANMOUSLY APPROVED.

General Manager Doug Menke commented that Mrs. Horenstein was a great supporter of the district and that this naming recognition is well-deserved.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 8:20 pm.

Jerry Jones Jr., President

Ali Kavianian, Secretary

Recording Secretary,
Jessica Collins



**Tualatin Hills Park & Recreation District
Minutes of a Special Meeting of the Board of Directors**

A Special Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Thursday, September 15, 2016, at the HMT Recreation Complex, Administration Office, 15707 SW Walker Road, Beaverton, Oregon. Executive Session 6:30 pm; Regular Meeting 7 pm.

Present:

Jerry Jones Jr.	President/Director
Bob Scott	Secretary Pro-Tempore/Director
John Griffiths	Director
Larry Pelatt	Director
Doug Menke	General Manager

Absent:

Ali Kavianian	Secretary/Director
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Agenda Item #1 – Executive Session (A) Legal (B) Land

President Jerry Jones Jr. called executive session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive session is held pursuant to ORS 192.660(2)(e), which allows the board to meet in executive session to discuss the aforementioned issues.

President Jones noted that representatives of the news media and designated staff may attend executive session. Representatives of the news media were specifically directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board returned to open session and welcomed the audience into the room.

Agenda Item #2 – Call Regular Meeting to Order

The Special Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Jerry Jones Jr. on Thursday, September 15, 2016, at 7 pm.

Agenda Item #3 – Action Resulting from Executive Session

Bob Scott moved that the board of directors move to authorize staff to acquire six properties in the northwest quadrant of the district using system development charge funds for the land purchase and improvements in accordance with the terms of the Purchase and Sale Agreements, subject to the standard due diligence review and approval by the general manager. Larry Pelatt seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Larry Pelatt	Yes
Bob Scott	Yes
Jerry Jones Jr.	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Adjourn

There being no further business, the meeting was adjourned at 7:01 pm.

Jerry Jones Jr., President

Ali Kavianian, Secretary

Recording Secretary,
Marilou Caganap

Check #	Check Date	Vendor Name	Check Amount
292816	08/05/2016	Prodotto LLC	9,800.49
292819	08/05/2016	Red Tricycle	9,616.00
292970	08/15/2016	Oregonian Media Group	1,700.00
29959	08/25/2016	Anthem Systems, LLC	18,000.00
293194	08/31/2016	Northwest Public Employees Diverstiy Conference	1,000.00
		Advertising	\$ 40,116.49
292985	08/15/2016	2KG Contractors, Inc.	34,200.00
		Capital Outlay - AC Roof,tnk,dck,gtrr,tile,equp	\$ 34,200.00
292965	08/15/2016	Mid Pac Construction, Inc.	19,944.00
292990	08/15/2016	Beynon Sports Surfaces, Inc	2,400.00
		Capital Outlay - Athletic Facility Replacement	\$ 22,344.00
292778	08/05/2016	BBL Architects	11,845.79
292783	08/05/2016	Cedar Mill Construction Company, LLC	6,746.90
292993	08/15/2016	Cedar Mill Construction Company, LLC	19,853.10
		Capital Outlay - Bond - Facility Rehabilitation	\$ 38,445.79
292846	08/05/2016	Western Planning Associates, Inc.	4,379.75
293171	08/26/2016	Western Planning Associates, Inc.	3,835.00
293190	08/31/2016	Kidder Mathews	3,000.00
		Capital Outlay - Bond - Land Acquisition	\$ 11,214.75
292780	08/05/2016	Benchmark Contracting, Inc.	49,552.95
		Capital Outlay - Bond - New Linear Park & Trail Development	\$ 49,552.95
293140	08/26/2016	Cornerstone Management Group, Inc.	6,890.00
293152	08/26/2016	P & C Construction	1,664,345.00
293161	08/26/2016	Soil Solutions	78,906.50
		Capital Outlay - Bond - New/Redevelop Community Parks	\$ 1,750,141.50
292780	08/05/2016	Benchmark Contracting, Inc.	335,350.00
292987	08/15/2016	AKS Engineering & Forestry, LLC	3,328.90
		Capital Outlay - Bond - Youth Athletic Field Development	\$ 338,678.90
292782	08/05/2016	Cedar Mill Construction Company, LLC	4,990.00
292828	08/05/2016	Spectrum Products, LLC	3,714.00
29759	08/25/2016	OfficeMax Incorporated	1,954.00
293197	08/31/2016	SimplexGrinnell LP	2,685.00
		Capital Outlay - Building Replacements	\$ 13,343.00
293201	08/31/2016	Western Bus Sales, Inc.	27,300.00
		Capital Outlay - Fleet Capital Replacement	\$ 27,300.00
293037	08/17/2016	Dell Marketing L.P.	3,311.01
		Capital Outlay - Information Technology Replacement	\$ 3,311.01
292724	08/01/2016	Sonam Technologies, LLC	2,525.00
293131	08/26/2016	4R7 Construction	35,740.05
		Capital Outlay - Park & Trail Replacements	\$ 38,265.05
293142	08/26/2016	Earthworks Excavation and Construction, Inc.	14,987.20
		Capital Outlay - Ped Path & Playgrd Equip	\$ 14,987.20

Check #	Check Date	Vendor Name	Check Amount
292818	08/05/2016	Real Estate Services Group, Inc.	3,700.00
293061	08/17/2016	Real Estate Services Group, Inc.	2,160.00
293130	08/26/2016	1-800-BoardUp	1,314.00
293135	08/26/2016	Appraisal & Consulting Group, LLC	1,000.00
293143	08/26/2016	EC Company	14,586.62
		Capital Outlay - SDC - Park Development/Improvement	\$ 22,760.62
292973	08/15/2016	Pioneer Sheet Metal Inc	53,001.10
		Capital Outlay - Tennis Ctr Roof	\$ 53,001.10
293020	08/15/2016	THPRD - Petty Cash	10,000.00
		Change Banks - Groovin' on the Grass	\$ 10,000.00
293111	08/24/2016	Kelly Bolin	1,956.66
30554	08/25/2016	Athletic Business Media, Inc.	1,382.00
		Conferences	\$ 3,338.66
293170	08/26/2016	Washington Federal	13,338.36
		Debt Service	\$ 13,338.36
293170	08/26/2016	Washington Federal	5,706.33
		Debt Service Interest	\$ 5,706.33
292935	08/10/2016	PGE	32,856.55
292962	08/15/2016	PGE	3,115.52
293127	08/25/2016	PGE	1,867.08
293128	08/25/2016	PGE	25,640.00
		Electricity	\$ 63,479.15
292955	08/15/2016	Standard Insurance Company	210,135.75
293175	08/31/2016	Kaiser Foundation Health Plan	248,631.22
293176	08/31/2016	Moda Health Plan, Inc.	25,616.32
293180	08/31/2016	Standard Insurance Co.	12,521.23
293186	08/31/2016	UNUM Life Insurance-LTC	1,197.40
		Employee Benefits	\$ 498,101.92
292733	08/02/2016	THPRD - Employee Assn.	14,115.88
292954	08/15/2016	PacificSource Administrators, Inc.	3,619.86
292956	08/15/2016	Standard Insurance Company	31,103.61
292957	08/15/2016	Standard Insurance Company	2,722.67
292960	08/15/2016	Voya Retirement Insurance & Annuity Co.	9,410.00
293154	08/26/2016	PacificSource Administrators, Inc.	6,493.68
293178	08/31/2016	PacificSource Administrators, Inc.	4,654.11
293179	08/31/2016	PacificSource Administrators, Inc.	2,840.17
293181	08/31/2016	Standard Insurance Company	36,676.94
293182	08/31/2016	Standard Insurance Company	2,681.78
293185	08/31/2016	THPRD - Employee Assn.	13,117.06
293187	08/31/2016	Voya Retirement Insurance & Annuity Co.	9,410.00
		Employee Deductions	\$ 136,845.76
292934	08/10/2016	NW Natural	11,963.66
293126	08/25/2016	NW Natural	3,970.76
		Heat	\$ 15,934.42

Check #	Check Date	Vendor Name	Check Amount
292803	08/05/2016	Oregon ASA Softball, Inc.	4,944.00
292843	08/05/2016	Universal Whistles, LLC	5,742.00
293151	08/26/2016	Oregon ASA Softball, Inc.	3,488.00
		Instructional Services	\$ 14,174.00
292785	08/05/2016	Cook Security Group	1,392.94
292808	08/05/2016	Otis Elevator Company	4,400.77
292971	08/15/2016	Pacific Fence & Wire Co.	2,538.00
292982	08/15/2016	United Site Services	9,568.54
29878	08/25/2016	Goodyear Commercial Tire & Service Center	1,669.68
29991	08/25/2016	Guaranteed Pest Control Service Co, Inc.	1,626.00
30882	08/25/2016	Pacific Truck Colors, Inc	1,786.00
293160	08/26/2016	Roger N. Smith Associates, Inc.	4,685.00
		Maintenance Services	\$ 27,666.93
292754	08/03/2016	Fazio Brothers Sand & Gravel	10,307.13
292812	08/05/2016	Platt Electric Supply, Inc.	1,278.94
292813	08/05/2016	The Pool & Spa House, Inc.	1,092.50
292820	08/05/2016	Rexius Forest By-Products, Inc.	15,385.25
292830	08/05/2016	Step Forward Activities, Inc.	10,820.80
292835	08/05/2016	Target Specialty Products	9,112.00
292835	08/05/2016	Target Specialty Products	8,930.00
292845	08/05/2016	Walter E. Nelson Company	1,368.85
ACH	08/05/2016	Northwest Techrep, Inc.	2,627.27
292971	08/15/2016	Pacific Fence & Wire Co.	3,894.00
292976	08/15/2016	Rexius Forest By-Products, Inc.	1,601.25
292979	08/15/2016	Target Specialty Products	6,324.25
ACH	08/15/2016	ORCA Pacific, Inc.	5,264.08
29726	08/25/2016	Step Forward Activities, Inc.	1,575.00
29730	08/25/2016	Step Forward Activities, Inc.	1,750.00
29734	08/25/2016	Rexius Forest By-Products, Inc.	2,058.75
29744	08/25/2016	Valley Athletics	1,673.50
29780	08/25/2016	Target Specialty Products	7,320.00
29990	08/25/2016	Airgas Nor Pac, Inc.	1,640.00
29999	08/25/2016	Coastwide Laboratories	6,125.26
		Maintenance Supplies	\$ 100,148.83
29946	08/25/2016	OfficeMax Incorporated	1,281.18
29971	08/25/2016	GISI Marketing Group	6,538.00
30053	08/25/2016	Kore Group	1,447.50
293195	08/31/2016	OfficeMax Incorporated	2,886.17
293196	08/31/2016	Ricoh USA Inc.	2,331.87
		Office Supplies	\$ 14,484.72
292794	08/05/2016	THPRD - Petty Cash	1,330.00
		Petty Cash - Big Truck Day	\$ 1,330.00
293167	08/26/2016	US Postal Service CMRS-PB	3,000.00
		Postage	\$ 3,000.00
ACH	08/19/2016	Signature Graphics	9,783.00
293149	08/26/2016	Lithtex, Inc.	6,733.23
		Printing & Publication	\$ 16,516.23

Check #	Check Date	Vendor Name	Check Amount
292817	08/05/2016	Providence Health & Services	1,650.00
292966	08/15/2016	MIG, Inc.	4,980.50
292992	08/15/2016	Bullard Law, P.C.	2,380.80
293004	08/15/2016	Linda G. Laviolette	2,775.00
29766	08/25/2016	Providence Health & Services	1,650.00
29959	08/25/2016	Anthem Systems, LLC	4,500.00
293158	08/26/2016	Providence Health & Services	1,650.00
293162	08/26/2016	Talbot, Korvola & Warwick, LLP	8,500.00
ACH	08/26/2016	Beery, Elsnor & Hammond, LLP	9,710.03
293192	08/31/2016	EdKnowledge, LLC	8,840.28
		Professional Services	\$ 46,636.61
292781	08/05/2016	Capital One Commercial	2,323.88
292790	08/05/2016	City of Hillsboro	1,352.00
292807	08/05/2016	Oregon Fencing Alliance	1,530.00
292811	08/05/2016	Pepsi-Cola Company	2,097.75
292822	08/05/2016	River Drifters Whitewater, Inc.	4,150.00
292826	08/05/2016	Screen Magic	1,402.27
292841	08/05/2016	U.G. Cash & Carry	2,461.97
ACH	08/05/2016	Motion Picture Licensing Corp.	3,904.48
292974	08/15/2016	Play-well TEKologies	6,552.00
292988	08/15/2016	Beaverton School District #48	23,230.80
292998	08/15/2016	Custom Imprint	1,882.50
293000	08/15/2016	City of Hillsboro	2,568.00
29923	08/25/2016	Screen Magic	4,859.99
29969	08/25/2016	Kore Group	1,136.50
30599	08/25/2016	Best Buy Business Advantage Account	1,581.96
30637	08/25/2016	Smith Hamilton/Southern Tool	1,804.60
293132	08/26/2016	A & E Imaging	1,325.50
293137	08/26/2016	Barcodes, Inc.	1,784.40
293157	08/26/2016	Prodotto LLC	1,234.93
		Program Supplies	\$ 67,183.53
30981	08/31/2016	Waste Management of Oregon	7,219.54
		Refuse Services	\$ 7,219.54
292787	08/05/2016	First Student, Inc.	6,583.05
292806	08/05/2016	Oregon Dept of Admin Service	1,806.02
292842	08/05/2016	United Rentals, Inc.	1,004.09
292983	08/15/2016	Western Bus Sales, Inc.	1,700.00
292988	08/15/2016	Beaverton School District #48	2,955.60
293201	08/31/2016	Western Bus Sales, Inc.	6,300.00
		Rental Equipment	\$ 20,348.76
30178	08/25/2016	Woodcraft #312	3,396.00
		Small Furniture & Equipment	\$ 3,396.00
292784	08/05/2016	Class Act Uniforms	1,490.50
292800	08/05/2016	Northwest Tree Specialists	16,950.00
292815	08/05/2016	Portland PartyWorks, Inc.	3,035.00
292827	08/05/2016	Sound Security, Inc.	11,967.00
292836	08/05/2016	Technology Integration Group (TIG)	32,777.10

Check #	Check Date	Vendor Name	Check Amount
ACH	08/05/2016	Smith Dawson & Andrews	3,000.00
292977	08/15/2016	Roger N. Smith Associates, Inc.	2,860.00
292980	08/15/2016	Technology Integration Group (TIG)	10,000.00
293023	08/17/2016	A to Z Wineworks, LLC	3,228.00
293029	08/17/2016	Carahsoft Technologies	1,625.00
293034	08/17/2016	DataComm, LLC	1,123.25
293039	08/17/2016	Emperors of Soul, Inc.	2,500.00
293040	08/17/2016	Emperors of Soul, Inc.	15,500.00
293066	08/17/2016	Stew Dodge	3,050.00
293101	08/22/2016	David J Mills	1,900.00
29740	08/25/2016	Lithtex, Inc.	1,330.00
29966	08/25/2016	Criminal Information Services, Inc.	1,716.00
293133	08/26/2016	Alta Planning & Design, Inc.	2,514.98
293146	08/26/2016	GovernmentJobs.com, Inc.	8,000.00
293153	08/26/2016	Pacific Talent, Inc.	3,475.00
ACH	08/26/2016	Emperors of Soul, Inc.	3,592.00
		Technical Services	\$ 131,633.83
292752	08/03/2016	Executive Forum	2,600.00
293045	08/17/2016	Karlean Lawson	2,400.24
29733	08/25/2016	New Horizons Computer Learning Center	2,528.75
29978	08/25/2016	American Red Cross Health & Safety Services	2,376.00
30069	08/25/2016	Government Finance Off. Assoc.	1,075.00
		Technical Training	\$ 10,979.99
30982	08/31/2016	AT&T Mobility	8,003.84
293191	08/31/2016	Electric Lightwave	5,183.66
		Telecommunications	\$ 13,187.50
293164	08/26/2016	THP Foundation	2,588.33
		THPF Reimbursed Sales	\$ 2,588.33
292975	08/15/2016	Premier Hydraulic Service, Inc.	1,338.66
29727	08/25/2016	Pacific Service Center	1,173.58
29864	08/25/2016	Carr Auto Group	1,175.00
293165	08/26/2016	Toyota Lift Northwest	1,573.33
		Vehicle & Equipment Services	\$ 5,260.57
292839	08/05/2016	Tualatin Valley Water District	5,709.91
ACH	08/05/2016	Marc Nelson Oil Products, Inc.	7,777.76
ACH	08/15/2016	Marc Nelson Oil Products, Inc.	2,550.00
293166	08/26/2016	Tualatin Valley Water District	7,334.89
		Vehicle Gas & Oil	\$ 23,372.56
30983	08/31/2016	City of Beaverton	17,472.64
30984	08/31/2016	Tualatin Valley Water District	83,001.19
30985	08/31/2016	West Slope Water District	2,200.01
30986	08/31/2016	City of Beaverton	1,947.56
		Water & Sewer	\$ 104,621.40
		Report Total	\$ 3,818,156.29



Tualatin Hills Park & Recreation District

General Fund Financial Summary August, 2016

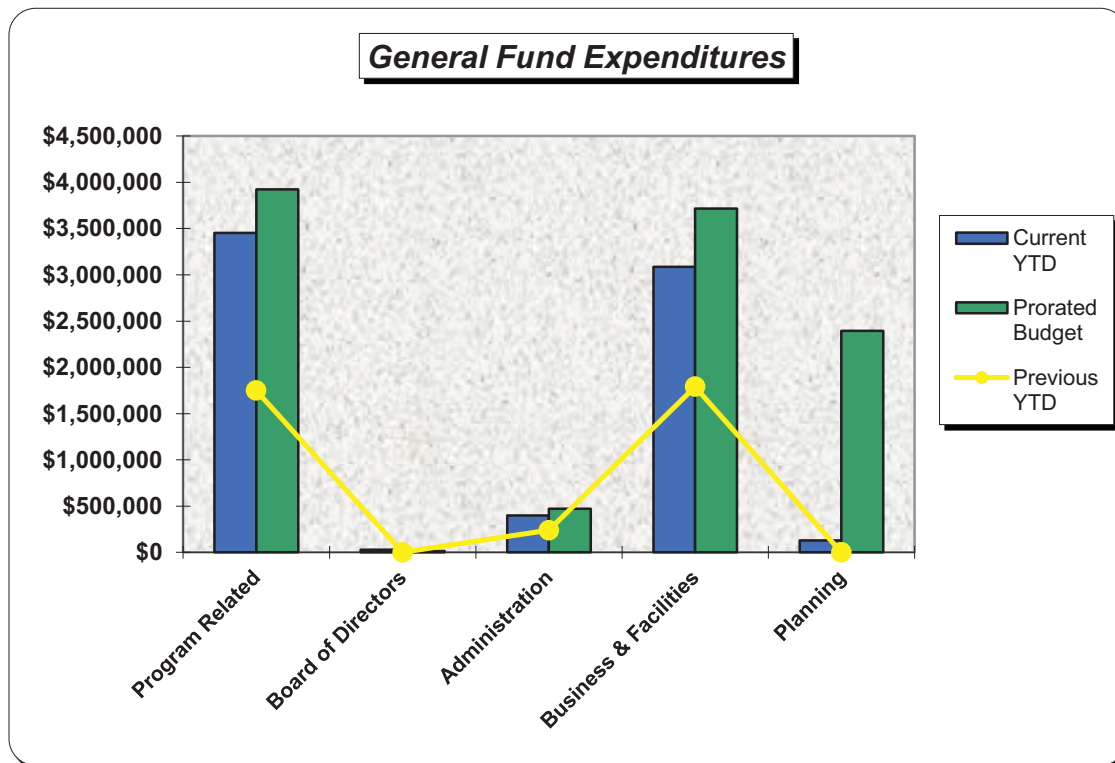
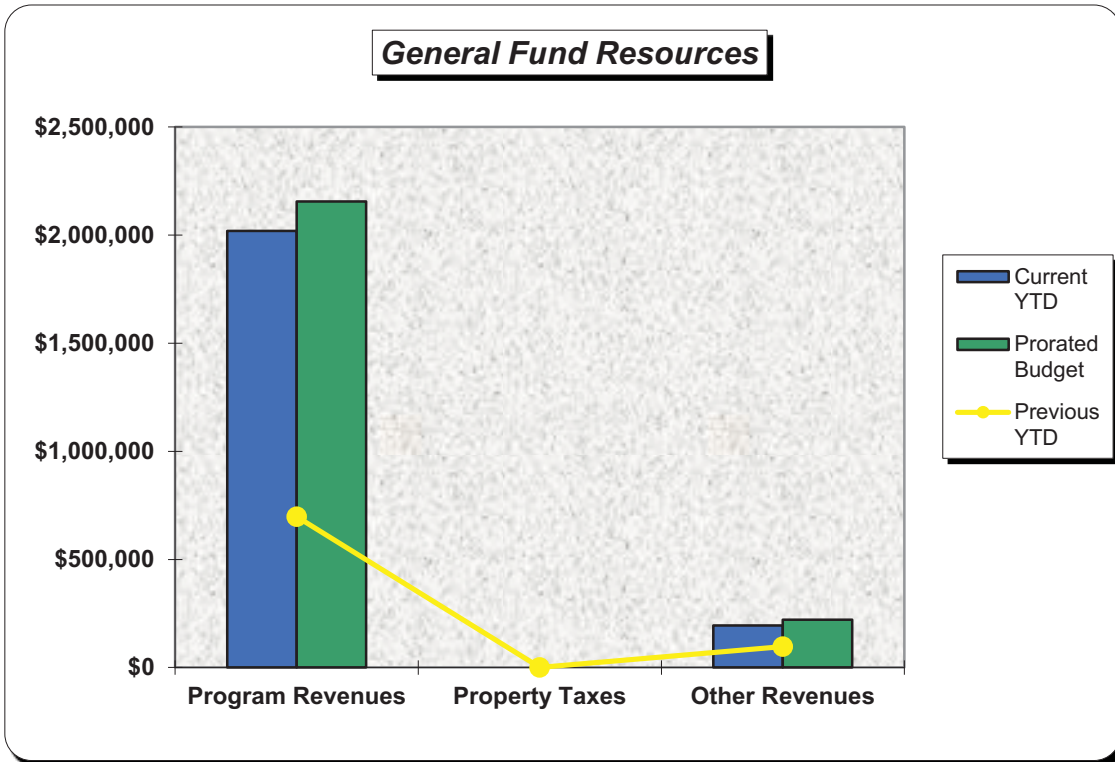
	Current Month	Year to Date	Prorated Budget	% YTD to Prorated Budget	Full Fiscal Year Budget
Program Resources:					
Aquatic Centers	\$ 392,079	\$ 588,598	\$ 780,980	75.4%	\$ 3,038,333
Tennis Center	147,079	157,987	165,942	95.2%	1,090,883
Recreation Centers & Programs	638,990	997,800	916,414	108.9%	4,975,712
Sports Programs & Field Rentals	156,856	202,973	235,318	86.3%	1,583,634
Natural Resources	35,601	71,828	57,586	124.7%	392,278
Total Program Resources	1,370,605	2,019,187	2,156,240	93.6%	11,080,840
Other Resources:					
Property Taxes		-	-	0.0%	29,251,852
Interest Income	5,836	13,667	14,079	97.1%	145,000
Facility Rentals/Sponsorships	70,551	104,507	79,972	130.7%	579,650
Grants	3,000	3,000	48,503	6.2%	1,615,844
Miscellaneous Income	32,961	73,988	78,613	94.1%	494,833
Total Other Resources	112,348	195,162	221,166	88.2%	32,087,179
Total Resources	\$ 1,482,953	\$ 2,214,349	\$ 2,377,406	93.1%	\$43,168,019
Program Related Expenditures:					
Parks & Recreation Administration	40,545	83,769	180,509	46.4%	858,709
Aquatic Centers	402,837	774,417	862,715	89.8%	4,083,168
Tennis Center	99,656	192,475	180,442	106.7%	1,052,732
Recreation Centers	673,019	1,238,645	1,305,699	94.9%	5,413,845
Programs & Special Activities	138,392	251,145	264,509	94.9%	1,291,440
Athletic Center & Sports Programs	281,628	526,440	692,611	76.0%	2,433,452
Natural Resources & Trails	209,656	387,821	436,894	88.8%	1,979,201
Total Program Related Expenditures	1,845,732	3,454,712	3,923,379	88.1%	17,112,547
General Government Expenditures:					
Board of Directors	26,274	28,415	16,430	173.0%	288,100
Administration	192,691	398,673	472,842	84.3%	2,379,289
Business & Facilities	1,664,521	3,087,368	3,716,023	83.1%	20,357,451
Capital Outlay	111,477	128,322	2,393,248	5.4%	7,458,717
Contingency/Capital Replacement Reserve		-	-	0.0%	4,100,000
Total Other Expenditures:	1,994,963	3,642,779	6,598,542	55.2%	34,583,557
Total Expenditures	\$ 3,840,695	\$ 7,097,490	\$10,521,921	67.5%	\$51,696,104
Revenues over (under) Expenditures	\$ (2,357,743)	\$ (4,883,142)	\$ (8,144,516)	60.0%	\$ (8,528,085)
Beginning Cash on Hand		9,261,832	8,528,085	108.6%	8,528,085
Ending Cash on Hand		\$ 4,378,690	\$ 383,569	1141.6%	\$ -

Note: Beginning Cash will be revised when closing of FY 15/16 has been completed

Tualatin Hills Park and Recreation District

General Fund Financial Summary

August, 2016





[7D]

MEMO

DATE: September 26, 2016
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities
RE: **SW Quadrant Community Park District-Purchased Infill Material**

Introduction

Staff is requesting board of directors' approval of the district-purchased infill material for the double synthetic turf field at SW Quadrant Community Park, and authorization to execute a contract with Sustainable Performance Solutions for the estimated amount of \$286,788.

Background

On April 11, 2016, the board of directors awarded a contract to P&C Construction as the general contractor for SW Quadrant Community Park for the amount of \$8,750,661. On May 2, 2016, the board of directors approved the large district-purchased items equaling \$2,248,033 for the project. Staff also noted that the total estimated cost of the district-purchased items equaled \$2,436,754. The project funding was approved for \$14,124,328, \$13,900 above the total estimated project cost. Included in the board packet for reference are a vicinity map (Exhibit A) and an aerial map (Exhibit B).

At the January 12, 2016, regular board meeting, the board of directors was presented with a memo that outlined tire rubber and non-tire rubber infill materials available to the district for future synthetic turf field installations. Staff was directed to procure a source other than recycled tire rubber (generally shoe rubber) for upcoming projects; and to inform the board on the results of a federal government collation study investigating the environmental health effects of recycled tire rubber. A draft of the federal study is scheduled for release later this year. To date, staff has purchased shoe rubber infill for the southeast youth athletic field at Conestoga Middle School and the field replacement of field #2 at the HMT Recreation Complex. Anticipated installations for both turf fields are fall 2016 and winter 2017, respectively.

Staff has secured a quote for Sole Revolution shoe rubber infill material from Sustainable Performance Solutions for the estimated amount of \$286,788. This cost is slightly higher than the estimated infill cost in the current project cost estimate; however, this cost will be offset by savings from other district purchases on this project. Approving the Sustainable Performance Solutions quote will displace the previous authorization with FieldTurf as the infill provider. Sole Revolution infill would be available in spring 2017 and will be installed under FieldTurf's existing contract.

Proposal Request

Staff is requesting board of directors' approval of the district-purchased infill material for the SW Quadrant Community Park project since the amount of this purchase exceeds the general manager's purchasing authority, and authorization for the general manager or his designee to execute the contract with Sustainable Performance Solutions.

Benefits of Proposal

Shoe rubber infill is compliant with the board of directors' direction to use infill material other than recycled tires until such time as we have definitive testing on the safety of infill alternatives. Approval of the district-purchased shoe rubber will allow the district to successfully procure a high-quality infill material for the double synthetic turf field. Additionally, the district will save the general contractor's potential markup of 10% on this material by buying direct from the provider and including it as an owner-provided item.

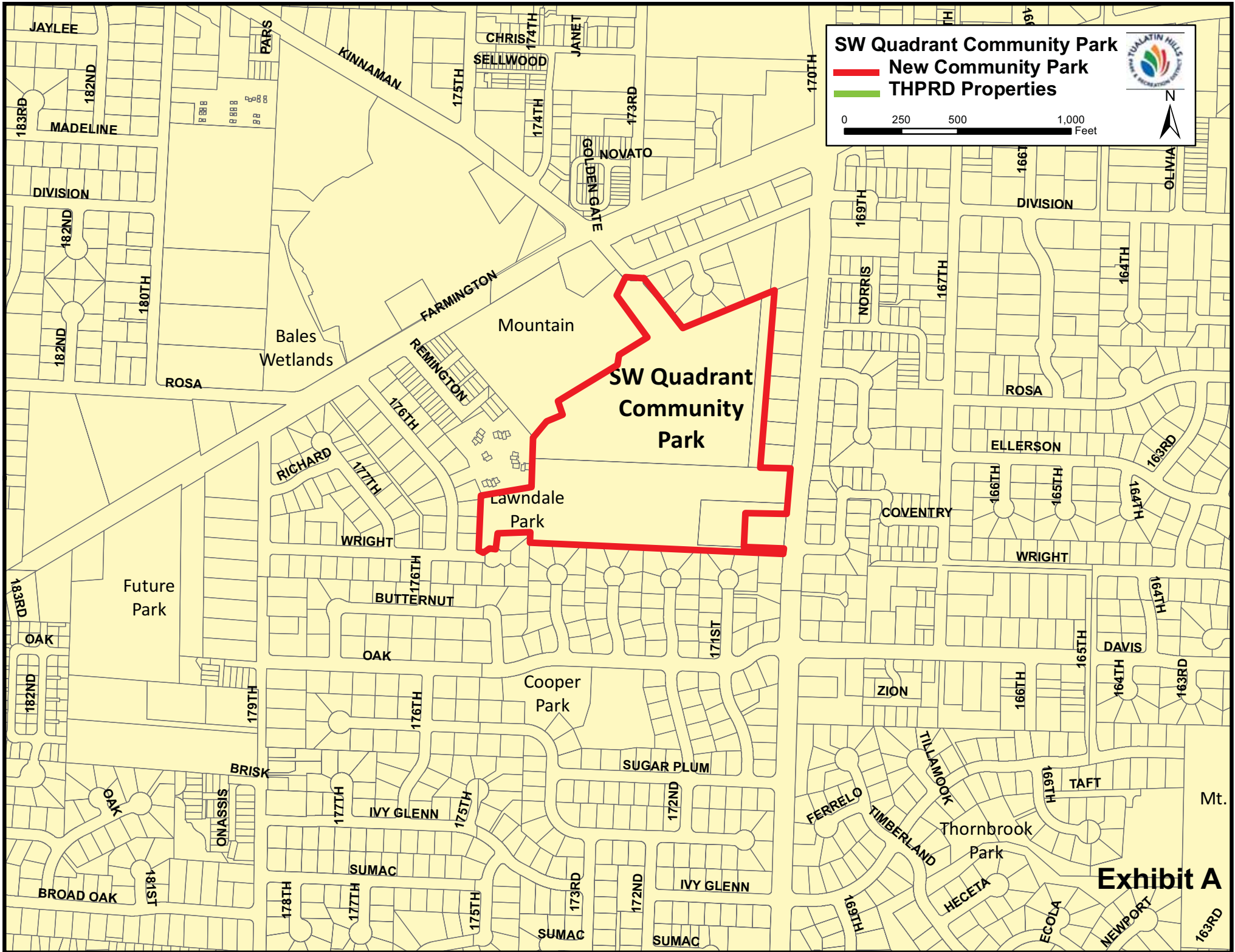
Potential Downside of Proposal

There is no apparent downside to this proposal.

Action Requested

Board of directors' approval of the following items:

1. Approval of the district-purchased infill material for the estimated amounts shown, which total \$286,788; and
2. Authorization for the general manager or his designee to execute the contract.

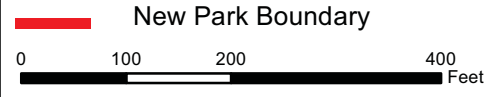


SW Quadrant Community Park
New Community Park
THPRD Properties

0 250 500 1,000 Feet

Exhibit A

SW Quadrant Community Park



Mountain View
Middle School

SW Quadrant
Community
Park

Lawndale
Park

Exhibit B



MEMO

DATE: September 21, 2016
TO: Doug Menke, General Manager
FROM: Aisha Panas, Director of Park & Recreation Services

RE: City of Portland Bureau of Environmental Services Easement Request at Garden Home Recreation Center

Introduction

Pursuant to the park district's policy and procedures for considering requests for easements on park district property, including right-of-way, Portland's Bureau of Environmental Services (BES) is seeking board of directors' approval to acquire a temporary access easement on the grounds of the Garden Home Recreation Center.

Background

BES needs to repair a section of the sewer line that runs under the Fanno Creek Trail. The repair location is near the baseball field backstop on the Garden Home Recreation Center grounds (Exhibits A and B). In order to gain access to the sewer and make repairs, BES is seeking a temporary access and construction easement from THPRD.

Proposal Request

The work will take place during 50 days spread from October 21, 2016 through April 15, 2017, with a break in the work between November 26 and December 4. BES will provide advance notice of work times and will coordinate with THPRD staff to avoid impacts to activities or other construction on site. BES worked with staff to determine the best route to the work site, which will be via a portion of the asphalt parking lot and across the grass fields. This provides the least disturbance to patrons, preserves the most parking spaces, and will require the smallest amount of post-project clean up.

BES will pay \$2,600 for the 8,002 square foot temporary easement and will restore the area to equal or better condition than it was pre-project. In addition, BES will provide \$12,000 for a community benefit fund to be spent on THPRD property to compensate for construction impacts.

BES will work with THPRD staff to ensure a safe environment for trail and parking lot users during construction. A temporary trail or detour route will be in place when construction is taking place.

Park district legal counsel has reviewed and approved of the temporary access easement request (Exhibits C, D, E) and obligations agreement (Exhibit F).

Benefits of Proposal

The agreement will allow the sewer to be repaired, ideally reducing future impacts and spills. Funding will be provided for enhancements to the recreation center, trail, or grounds.

Potential Downside of Proposal

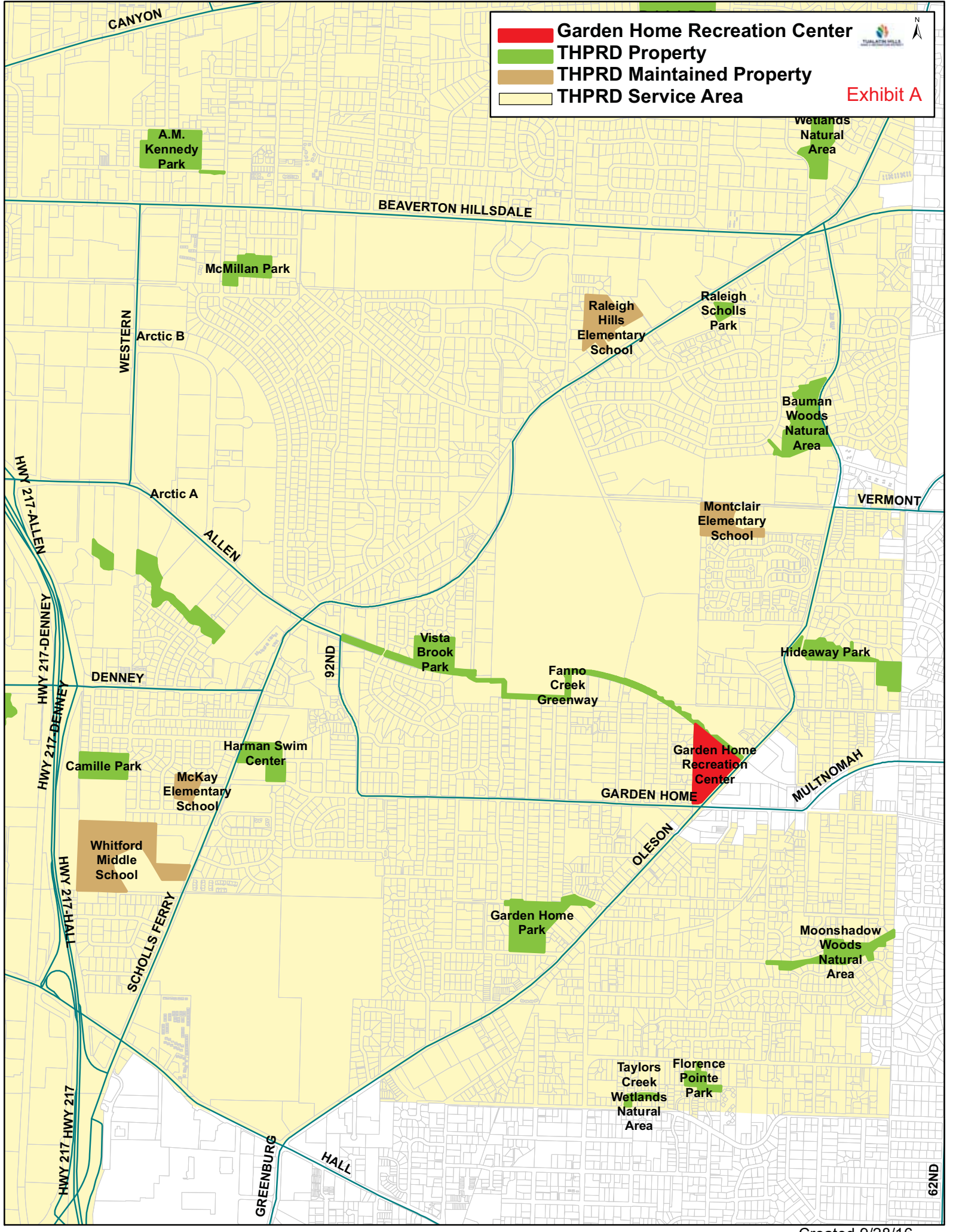
There will be temporary disturbances to the facility and trail users.

Maintenance Impact

None are expected.

Action Requested

Board of directors' approval/authorization of the easement and authorization for the general manager or his designee to execute the documents.



Legend:

- Garden Home Recreation Center
- THPRD Property
- THPRD Maintained Property
- THPRD Service Area

Exhibit A



CANYON

A.M. Kennedy Park

Wetlands Natural Area

BEAVERTON HILLSDALE

McMillan Park

Raleigh Hills Elementary School

Raleigh Scholls Park

WESTERN

Arctic B

Bauman Woods Natural Area

Arctic A

ALLEN

VERMONT

HWY 217-ALLEN

Montclair Elementary School

HWY 217-DENNEY

DENNEY

Vista Brook Park

Fanno Creek Greenway

Hideaway Park

92ND

Harman Swim Center

Garden Home Recreation Center

MULTNOMAH

Camille Park

McKay Elementary School

GARDEN HOME

HWY 217-DENNEY

Whitford Middle School

OLESON

SCHOLLS FERRY

Garden Home Park

Moonshadow Woods Natural Area

HWY 217-HALL

Taylor's Creek Wetlands Natural Area

Florence Pointe Park

GREENBURG

HALL

62ND



Easement Area



Garden Home Recreation Center



THPRD Property



Exhibit B



Exhibit C

Grantor:

Tualatin Hills Park and Recreation District
15707 SW Walker Road
Beaverton, Oregon 97006

Grantee:

City of Portland, Bureau of Environmental Services
1120 SW 5th Avenue, Suite 1000
Portland, OR 97204

TEMPORARY ACCESS EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS that **Tualatin Hills Park and Recreation District** (“Grantor”), an Oregon park and recreation district existing and organized pursuant to ORS Chapter 266, in consideration of Two Thousand Six Hundred and no/100 Dollars (\$2,600.00) and other good and valuable consideration including the commitments specified in the attached Exhibit C Obligations Agreement, hereby grants the City of Portland (“Grantee”), a municipal corporation of the State of Oregon, a temporary easement for the purpose of ingress and egress in support of construction activities associated with the FABA Pressure Line System Upgrade Project through, under, over, and along a parcel (“the Easement Area”) as described on Exhibit D and depicted on Exhibit E (attached hereto and by this reference made a part hereof).

The Easement Area contains 8,002 square feet.

IT IS UNDERSTOOD and agreed that:

- A. This easement is temporary commencing October 21, 2016 and terminating April 15, 2017 with the use of the rights herein granted limited to a total of fifty (50) calendar days during that 6-month period. No work may be performed from November 26 through December 4, 2016. Grantor shall retain the ability to make non-conflicting use of the Easement Area when the Area is not being used for ingress and egress in support of Grantee’s construction activities.

{00539337; 1 }

R/W # 7912-2

BES # E10599

SID # 1S1W24DB 1800

After Recording Return to:

John Deyo, City of Portland

1120 SW 5th Avenue, 8th Floor

Portland, Oregon 97204

Tax Statement shall be sent to: No Change

- B. In the event of project delays, this easement may be extended upon Grantee's written request to Grantor, which consent will not be unreasonably withheld.
- C. Grantee will provide Grantor at least ten (10) days' written notice prior to commencing any work under this easement.
- D. Grantee will minimize construction impacts and maintain access to Grantor's property during using this easement to the extent reasonably practicable.
- E. Grantee will restore the Easement Area to a condition as good as or better than the condition the Easement Area was in prior to Grantee's use thereof.
- F. Grantor reserves all its other rights not conveyed herein but will not exercise said rights in a manner or manners inconsistent with or materially affecting the rights granted Grantee herein.
- H. Grantor represents and warrants:
- it has the authority to grant this easement;
 - the property comprising the Easement Area is free from all liens and encumbrances materially affecting the easement grant; and
 - it will defend the easement grant as to Grantee against the lawful claims and demands of all persons whomsoever.
- I. Grantor represents to the best of its knowledge the property comprising the Easement Area is in compliance with all local, State and Federal environmental laws and regulations.
- J. Grantee, by accepting this easement, does not accept liability for any preexisting release of hazardous substances onto or from the Easement Area and Grantor is not attempting to convey any such liability.
- K. Subject to the limits of the Oregon Constitution and the Oregon Tort Claims Act, Grantee shall hold harmless, indemnify and defend Grantor and its officers, employees, agents, elected officials and insurers from and against all claims, demands, penalties, and causes of action (collectively, "Claims") of any kind or character (including attorney's fees) in favor of any person on account of personal injury, death, damage to property or violation of law to the extent the Claims arise out of or result from acts or omissions of Grantee or Grantee's officers, employees, agents or elected officials within the Easement Area. Grantor shall hold harmless, indemnify and defend Grantee, its officers, employees, agents and elected officials from and against Claims of any kind or character (including attorney's fees) in favor of any person on account of personal injury, death, damage to property or violation of law to the extent the Claims arise out of or result from acts or omissions of Grantor, its officers, employees, agents or elected officials within the Easement Area.

The remainder of this page is intentionally blank.

IN WITNESS WHEREOF, Tualatin Hills Park and Recreation District, pursuant to an authorization of its Board of Directors, duly and legally adopted, has caused these presents to be signed by Doug Menke as General Manager this _____ day of _____, 2016.

TUALATIN HILLS PARK AND RECREATION DISTRICT,
AN OREGON PARK AND RECREATION DISTRICT

By: _____
Doug Menke, General Manager

STATE OF OREGON
County of _____

This instrument was acknowledged before me on _____,
by Doug Menke as General Manager of Tualatin Hills Park and Recreation District, an Oregon
Park and Recreation District.

Notary Public for Oregon
My Commission expires _____

APPROVED AS TO FORM:

City Attorney

APPROVED AND ACCEPTED (ORS 93.808):

Bureau of Environmental Services Director
or designee

R/W # 7912-2
S.W. OLESON ROAD – FAB A PRESSURE LINE SYSTEM UPGRADE
1S 1W 24DB 1800
TEMPORARY ACCESS EASEMENT

EXHIBIT D

A Tract of Land being a portion of that Tract of land conveyed to Tualatin Hills Park & Recreation District by deed recorded in Document No. 2008-055597, Washington County Deed Records, situated in the Southeast One-Quarter Of Section 24, Township 1 South, Range 1 West of the Willamette Meridian, City of Beaverton, County of Washington, State of Oregon, being 16.00 feet in width, lying 8.00 feet on each side of the following described centerline, being More Particularly Described As Follows:

Commencing at the Centerline – Centerline intersection of S.W. Oleson Road and S.W. Garden Home Road;

Thence, along the Centerline of S.W. Oleson Road, North 42°56'10" East, a distance of 409.99 feet;

Thence, perpendicular to said centerline, North 47°03'50" West, a distance of 49.00 feet, to the Northwesternly Right-of-Way line of said S.W. Oleson Road, 49.00 from centerline, also being the POINT OF BEGINNING;

Thence continuing, North 47°03'50" West, a distance of 3.36 feet;

Thence, North 11°15'50" East, a distance of 48.10 feet;

Thence, North 43°02'01" East, a distance of 110.54 feet;

Thence, northerly, a distance of 23.52 feet along the arc of a circular curve to the left having a radius of 16.00 feet through a central angle of 84°13'20", (long chord bears, North 00°55'21" East, a distance of 21.46 feet), to a point of tangency;

Thence, North 41°11'19" West, a distance of 36.30 feet;

Thence, westerly, a distance of 86.52 feet along the arc of a circular curve to the left having a radius of 80.00 feet through a central angle of 61°58'04", (long chord bears, North 72°10'21" West, a distance of 82.37 feet), to a point of non-tangency;

Thence, North 12°46'07" West, a distance of 58.19 feet;

Thence, northerly, a distance of 97.05 feet along the arc of a circular curve to the right having a radius of 100.00 feet through a central angle of 55°36'15", (long chord bears, North 15°02'01" East, a distance of 93.28 feet), to a point of tangency;

Thence, North 42°59'27" East, a distance of 36.47 feet to a point on the Southwesterly line of that sewer easement recorded in Document No. 2010-046179, also being the POINT OF TERMINUS of this description.

The side lines of said easement are to extend or foreshorten, so as to terminate upon the property line of said tract and said easement.

Contains 8,002 Square Feet.

Project 10599

November 2, 2015

REGISTERED
PROFESSIONAL
LAND SURVEYOR

Thomas P. Beinbauer

OREGON
JULY 17, 1994
THOMAS P. BEINHAUER
2654

EXPIRES 12-31-2015

EXHIBIT E

S.W. OLESON ROAD
1S 1 24DB T.L. 1800



SCALE: 1" = 60'

SEWER EASEMENT
DOCUMENT NO.
2010-046179

N 42°59'27"E 36.47'

R= 100.00'
D= 55°36'15"
L= 97.05'
C= 93.28'
CB = N 15°02'01"E

TERMINUS POINT

R= 80.00'
D= 61°58'04"
L= 86.52'
C= 82.37'
CB = N 72°10'21"W

16'
8'
8'

N 12°46'07"W 58.19'

TEMPORARY
ACCESS EASEMENT
AREA
8,002 SQ. FT.

R= 16.00'
D= 84°13'20"
L= 23.52'
C= 21.46'
CB = N 00°55'21"E

N 41°11'19"W 36.30'

S.W. OLESON ROAD

DOCUMENT NO.
2008-055597

N 43°02'01"E 110.54'

N 11°15'50"E 48.10'

P.O.B.

N 47°03'50"W 49.00'

N 47°03'50"W 3.36'

CENTERLINE- CENTERLINE
INTERSECTION
S.W. OLESON RD. &
S.W. GARDEN HOME RD.

N 42°56'10"E 409.99'

P.O.C.



SURVEY DEPARTMENT,
1120 SW 5TH AVE., SUITE 800
PORTLAND, OREGON 97204
PHONE 503-823-7150

JOB #10599
NOVEMBER 2, 2015

Exhibit F

CITY OF PORTLAND, OREGON OBLIGATIONS AGREEMENT

File No.: 7912-2, Garden Home
Recreation Center Site
Grantor: Tualatin Hills Park and
Recreation District

As part of the Fanno Basin (FABA) Pressure Line System Upgrade Project No. E10599 (“Project”), Tualatin Hills Park and Recreation District (“THPRD”) and the City of Portland (“the City”) agree to the following obligations:

1. The City will require the City’s contractors and agents (collectively, “the City’s Contractor”) to install and maintain chain link fencing a minimum of five feet in height around the limits of the construction area for the duration of construction in the Easement Area, as that term is defined in the temporary access easement to which this exhibit is attached.
2. The City will require the City’s Contractor to provide adequate traffic spotters to separate construction traffic from Garden Home Recreation Center (“the Center”) traffic at the Center’s entrance/exit driveway at times said driveway is being used by the City’s Contractor for construction equipment or material deliveries.
3. The City’s Contractor will coordinate with THPRD to establish a buffer area (“Safety Zone”) along the alignment of the Easement Area, as outlined in red on the attached aerial photo marked Exhibit 1. The City’s Contractor will coordinate with THPRD throughout the duration of the Project to establish and maintain the Safety Zone during times that the Contractor is using the Easement area. Establishment of the Safety Zone will include the temporary prohibition of parking within the Safety Zone which will be indicated by the placement of traffic cones, flagging and signage as necessary.
4. The City will require the City’s Contractor to provide THPRD 10-days’ written notice prior to the start of construction activities within the Easement Area and Safety Zone. For all subsequent work periods, the Contractor will provide THPRD 5 days’ notice prior to the start of work during these periods.
5. The City will require the City’s Contractor to provide an 8-foot-wide trail detour when the Contractor is working on the Center property. The City’s Contractor will coordinate with THPRD staff to determine an appropriate location for the trail detour. Any existing sod along the alignment of the trail detour will be removed, and a geotextile fabric will be installed with a 2-inch overlay of 3/4-inch gravel and a 1-inch overlay of compacted 1/4-inch gravel/fines. The City’s Contractor will remove the geotextile fabric and gravel at the end of construction and install sod to restore.
6. If construction of the trail and any other work identified under the terms of this Obligations Agreement is outside of the Easement Area, THPRD hereby grants the City and its employees and contractors permission to enter upon THPRD’s remaining property for the purpose of performing any of said work after a written work plan is provided by the City and approved by

THPRD.

7. It is understood and agreed that the City's performance of this agreement is a portion of the consideration for the property rights acquired from THPRD as evidenced by the signed Temporary Access Easement between THPRD and the City. It is further understood that the City's performance of its obligations under this agreement shall be at no cost to THPRD. This agreement shall not be effective or binding until THPRD receives notice from the City accepting the easement.
8. The City will provide \$12,000 in community benefit funds to be used to enhance either the Center's grounds or the Fanno Creek Trail or both.

City of Portland
Bureau of Environmental Services

Tualatin Hills Park and Recreation District,
an Oregon Park and Recreation District

By: _____
Scott T. Gibson, Principal Engineer

By: _____
(Name, Title)

Date: _____

Date: _____



MEMO

DATE: September 26, 2016
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities
RE: **Amendment to Intergovernmental Agreement with Beaverton School District for Cedar Hills Park**

Introduction

Staff has completed negotiations with Beaverton School District (BSD) staff on an agreement between BSD and THPRD to share the cost of public transportation improvements and clarify project management responsibilities on joint amenities for the redevelopment of William Walker Elementary School and Cedar Hills Park. This agreement has been structured as an amendment to the 2013 Intergovernmental Agreement (IGA) between the two districts. Staff is seeking board of directors' authorization for the general manager to execute the agreement for THPRD.

Background

Staff has worked to collaborate with BSD on the Cedar Hills Park redevelopment since the project began in 2009. Included in the board packet for reference are a vicinity map (Exhibit A) and an aerial map (Exhibit B).

In May 2013, the board of directors authorized an IGA with BSD to allow THPRD to acquire 1.6 acres of William Walker Elementary School (WWES) property for the expansion of Cedar Hills Park; this original IGA is attached as Exhibit C. The IGA was executed on May 16, 2013, and has been an integral planning component of the Cedar Hills Park project. In addition to the property acquisition, the IGA addressed several other issues related to the combined park and school site, including:

- Establishment of shared use of the multi-use synthetic sports field
- THPRD agreement to grant to BSD an easement for vehicular access from Cedar Hills Boulevard to WWES
- Agreement to enter into a shared parking agreement
- Use of the WWES play structure and THPRD's responsibility to replace it

Since August 2014, after BSD passed their 2014 school bond which included the redevelopment of WWES, staffs from both districts and their project consultants have collaborated on a joint transportation plan to best serve the transportation needs of the park and school redevelopments, and to also share the cost of proposed transportation improvements. Collaborative efforts included transportation studies, preliminary engineering designs and cost estimates, as well as various meetings with permitting authorities.

At the regular board meeting on August 16, 2016, staff presented the proposed Cedar Hills Park master plan and a preferred master plan alternative, both reflecting the collaborative joint

transportation improvements proposed for SW Cedar Hills Boulevard. The staff report for that meeting noted that the Cedar Hills Park project cost estimate did not include any funding for the SW Cedar Hills Boulevard public improvements.

At the August 16, 2016, board meeting, staff also reported that in addition to a collaborative cost sharing partnership for the public improvements, THPRD and BSD have worked together to coincide the park and school project schedules and an anticipated joint project schedule was provided for reference.

Proposal Request

The estimated cost for proposed public improvements to SW Cedar Hills Boulevard is \$1,759,276 including construction, soft costs, contingency and escalation. Based on the proportionate use of the proposed transportation improvements, as determined by the project consultants, both districts have agreed to a proportionate cost sharing of 24% THPRD and 76% BSD. Therefore, the estimated 24% THPRD contribution would be approximately \$422,226. The estimated project cost may change as the projects proceed through design documentation and permitting, and the actual cost will be determined by the construction bid and award. The amendment to the IGA establishes that BSD will be responsible for project management of these improvements, but also establishes a competitive procurement process and safeguards against cost increases for which THPRD will be responsible.

The access drive from Cedar Hills Boulevard to WWES, for which THPRD is fully responsible for the cost within the park boundaries, is a time sensitive element for BSD to occupy the renovated school. As such, BSD strongly desires to manage this construction element, and the amendment to the IGA addresses the details of project management for this element. Like the costs for the public improvements to SW Cedar Hills Boulevard, as described above, it also establishes a competitive procurement process and safeguards against cost increases for which THPRD will be responsible.

The amendment to the IGA will go the BSD board for approval on October 24, 2016.

Staff is requesting board of directors' approval of the First Amendment to the Intergovernmental Agreement between BSD and THPRD, William Walker Elementary School / Cedar Hills Park Site, and authorization for the general manager or his designee to execute the IGA for THPRD.

THPRD's legal counsel has reviewed and approved the attached IGA.

Benefits of Proposal

Approval of the IGA will allow both districts to share the significant costs of the proposed transportation improvements as mutually agreed to, which will aid in the completion of both projects. The proposed joint transportation plan has received significant public support, and has received preliminary support by the permitting authorities. The cost sharing and shared project management will provide overall efficiencies to both agencies.

Potential Downside of Proposal

Approval of the IGA does obligate the district to costs of the shared transportation amenities, although as noted above it is at a lower cost than had the district fully funded these amenities.

Maintenance Impact

The proposal does not create a maintenance impact. The Cedar Hills Park master plan memo provides information on the estimated maintenance impact of the park project.

Action Requested

Board of directors' approval of the First Amendment to the Intergovernmental Agreement between BSD and THPRD, William Walker Elementary School / Cedar Hills Park Site, and authorization for the general manager or his designee to execute the IGA for THPRD.

**FIRST AMENDMENT TO
INTERGOVERNMENTAL AGREEMENT
BETWEEN
BEAVERTON SCHOOL DISTRICT
AND
TUALATIN HILLS PARK & RECREATION DISTRICT**

WILLIAM WALKER ELEMENTARY SCHOOL / CEDAR HILLS PARK SITE

This First Amendment is entered into and effective this ___ day of _____, 2016 by and between the Beaverton School District (hereinafter referred to as “BSD”), an Oregon common school district organized and existing under ORS Chapter 332, and the Tualatin Hills Park & Recreation District (hereinafter referred to as “THPRD”), an Oregon park and recreation district organized and existing pursuant to ORS Chapter 266, collectively hereinafter referred to as the Parties..

WHEREAS, BSD and THPRD entered into an Intergovernmental Agreement, dated May 16, 2013, related to the sale and redevelopment of land at the William Walker Elementary School / Cedar Hills Park site (hereinafter referred to as “Agreement” or “IGA”); and

WHEREAS, the Parties individually and collectively desire to amend the Agreement to clarify certain terms currently found in the IGA and set forth additional obligations related to the redevelopment of the William Walker Elementary School / Cedar Hills Park site.

WHEREAS, the Parties have determined that the redevelopment of William Walker Elementary School and Cedar Hills Park is generally represented by Exhibit (1).

NOW THEREFORE, based on the foregoing, BSD and THPRD hereby agree as follows:

A. Paragraph 2 of the IGA is hereby amended to read as follows:

THPRD will grant BSD a permanent, non-exclusive easement (“Access Drive”) in a location to be determined, for access from Cedar Hills Boulevard to the BSD property. The terminal points of the Access Drive are defined to be the public right of way at Cedar Hills Boulevard and the BSD property line, within the corridor depicted on Exhibit (2). The Parties will share costs and responsibilities related to the design, construction and maintenance of an Access Drive through Cedar Hills Park as follows:

- a. BSD will manage the planning, design, and construction of the Access Drive. Such work shall be consistent and closely coordinated with applicable THPRD planning and construction documents, including but not limited to, the park master plan, tree removal plan, and the utilities relocation plan. BSD will utilize the engineering design services of a firm approved by THPRD for the planning and design of the Access Drive.
- b. THPRD will be responsible for one hundred percent (100%) of the costs for planning, designing and constructing the Access Drive including related work such as utilities relocation and installation.
- c. THPRD will be responsible for general maintenance of the Access Drive. THPRD will generally follow the maintenance schedule attached hereto as Exhibit (3) in order to meet

these responsibilities. BSD shall bear no responsibility for the funding of maintenance of the Access Drive.

- d. THPRD will provide BSD with \$69,000, which is the estimated cost, plus contingency, for funding the BSD out-of-pocket costs of planning and design of the Access Drive within thirty (30) of the effective date of this Agreement.
- e. THPRD will provide BSD with funding for the BSD out-of-pocket costs of Access Drive construction within 30 days of contract award. The total amount due will be based on the amount of the awarded bid plus a 10% contingency.
- f. THPRD will provide BSD with funding for the costs of any construction work on the Access Drive that exceeds the bid and 10% contingency amount paid pursuant to paragraph 2.e. above (hereinafter "Additional Work") within 30 days of receiving an invoice from BSD for such costs. THPRD shall not be required to pay costs for Additional Work unless THPRD has been notified and given a reasonable opportunity to participate in negotiations with the contractor prior to BSD approving any change in the contract amount.
- g. BSD shall follow applicable public contracting laws and will use contracting techniques that provide competitive and transparent pricing for the construction of the Access Drive. Such techniques shall include competitive bidding separate from other construction projects; competitive sub-bidding on a related construction project, or similar techniques approved by THPRD.
- h. BSD shall maintain BSD standard capital program accounting records for all costs associated with the construction of Access Drive and monthly inform THPRD of actual costs incurred as the work progresses. BSD shall provide THPRD with access to such accounting records as requested.
- i. BSD will refund to THPRD any unused funding within 30 days of financial close-out of the Access Drive construction contract(s).
- j. Within 30 days of the establishment of the permanent alignment of the Access Road, THPRD shall grant to BSD a recordable, permanent perpetual appurtenant easement for vehicular, pedestrian and bicycle ingress and egress to and from the William Walker school site, consistent with the terms of this Agreement. The easement shall specifically permit school bus usage.
- k. In-house staff support for this work will be provided by both Districts at no cost.

B. Paragraph 3 of the IGA is hereby amended to read as follows:

3. BSD will grant THPRD a permanent non-exclusive easement to provide pedestrian access to and from Cedar Hills Park and Lynnfield Lane. This easement will also provide for vehicular access for: (1) emergency response situations; and (2) pre-arranged and agreed upon dates and times to provide access to special events occurring at Cedar Hills Park. Exhibit (4) depicts the pedestrian easement location. At the discretion of BSD, pedestrian access through school property may be limited to non-school hours only.

C. Paragraph 7 of the original IGA is replaced with the following:

7. THPRD hereby grants BSD exclusive use during school hours to the multi-use synthetic turf sports fields to be developed as part of the THPRD Improvements. Priority access to the

synthetic turf fields during non-school hours will be (in order of priority assignment) to THPRD programs, programs of its affiliates, and then BSD. Each District shall post suitable signage notifying patrons about the permitted times of use.

D. A new Paragraph 8 is added to read as follows:

8. The Parties will share the costs and responsibilities related to the design and construction of improvements to and the widening and signalization of the new intersection of Cedar Hills Blvd. and Huntington Avenue (hereinafter referred to as the “Intersection”) as follows:
 - a. Costs for the planning, design and construction of the Intersection will be split between the parties. BSD will be responsible for seventy-six percent (76%) of the costs, and THPRD will be responsible for twenty-four percent (24%) of the costs.
 - b. BSD will manage the planning, design, and construction of the Intersection and related ROW/public improvements.
 - c. THPRD will provide BSD with \$60,000 , which is the estimated cost, plus contingency, of its share of the BSD out-of-pocket cost for funding the planning and design of the Intersection within thirty (30) of the effective date of this Agreement.
 - d. THPRD will provide BSD with THPRD’s twenty-four percent (24%) share of the intersection construction costs within 30 days of contract award. The total amount due will be based on 24% of the combined cost of the amount of the awarded bid and a 10% contingency.
 - e. THPRD will provide BSD with its twenty-four percent (24%) funding for the costs of any construction work on the Intersection that exceeds the bid and 10% contingency amount paid pursuant to paragraph 8.d. above (hereinafter “Intersection Additional Work”) within 30 days of receiving an invoice from BSD for such costs. THPRD shall not be required to pay costs for Intersection Additional Work unless THPRD has been notified and given a reasonable opportunity to participate in negotiations with the contractor prior to BSD approving any change in the contract amount.
 - f. BSD shall follow applicable public contracting laws and will use contracting techniques that provide competitive and transparent pricing for the construction of the Intersection. Such techniques shall include competitive bidding separate from other construction projects; competitive sub-bidding on a related construction project, or similar techniques approved by THPRD.
 - g. Any Washington County Transportation Development Tax credits related to construction of the Intersection (hereinafter referred to as “TDT credit”) shall be issued to, and utilized by, the party that has financial responsibility for payment of the County TDT in connection with any transportation improvement that is TDT-credit eligible. .
 - h. THPRD will dedicate any required additional right-of-way for the construction of the Intersection without cost or TDT credit.
 - i. BSD shall maintain BSD standard capital program accounting records for all costs associated with the construction of the Intersection and routinely inform THPRD of actual costs incurred as the work progresses. BSD shall provide THPRD with access to such accounting records as requested

- j. BSD will refund to THPRD any unused funding within 30 days of financial close-out of the construction contract.
 - k. In-house staff support for this work will be provided by both Districts at no cost.
- E. A new paragraph 9 is added to read as follows:
 - 9. To the extent that patrons of either District utilize spaces on William Walker Elementary School property or Cedar Hills Park property, cleanup of the areas used is the responsibility of the District sponsoring the event. THPRD's responsibilities under this section include cleanup for events conducted by its affiliates. Cleanup work shall be completed promptly after events in order to not impact either District's subsequent uses or programs.
- F. A new paragraph 10 is added to read as follows:
 - a. Instead of replacing the existing school play structure with a new play structure as required by paragraph 4 of this agreement THPRD, at the request of BSD, will fund the purchase and installation of a new play structure, provided that BSD performs the procurement and contracting services for such purchase and installation. Such play structure will conform to the standard BSD play structure for K-5 schools such as the play structure as used at the Timberland Middle School. THPRD will only be required to fund the purchase, shipping and installation of the play equipment, and not any related site preparation or surface treatment. Funding for this work will be provided by THPRD within 30 days of contract award for the purchase and installation of the play structure. Shared use of the play structure as indicated in Exhibit D of this agreement will remain in effect should the parties use this option for the replacement of the existing play structure.
- G. A new paragraph 11 is added to read as follows:
 - 11. Both Districts shall provide any necessary support to each other through the permitting process for each project with the applicable jurisdictions.
- H. Exhibit C to the original Agreement is hereby replaced with the following:

BSD and THPRD shall enter into a shared parking agreement containing these provisions;

 - Users of Cedar Hills Park shall be able to park within parking areas on the William Walker Elementary School property after 4:30 PM until 10:00 PM on days school is in session and between dawn and 10:00 PM on days school is not in session, except when special school events are scheduled outside of regular school hours. If special school events are scheduled, BSD shall notify THPRD through the existing no use notification process, to prevent access by park users of the school parking area.
 - Users of William Walker Elementary School may park within the parking areas of Cedar Hills Park in order to accommodate special events occurring at William Walker Elementary. BSD will coordinate these parking needs with THPRD and provide at least 30-days notice.
 - Exhibit (5) is an approximate depiction of the shared parking areas, but is subject to minor changes during final engineering design work.
- I. Paragraphs 8 through 14 are renumbered 12 through 18.
- J. Except as expressly amended by this First Amendment, all terms and provisions of the IGA shall remain in full force and effect.
- K. This First Amendment to the IGA may be executed in one or more counterparts (facsimile or otherwise), each of which shall be deemed to be an original. All counterparts shall constitute one

agreement binding on all parties. This First Amendment to the Existing IGA shall be effective as of the date indicated above.

- L. The terms of this Agreement shall be regarded by both parties as a fully binding set of contractual rights and obligations and fully enforceable in accordance with its terms and conditions. By the parties' respective execution of this Agreement, both parties agree and recognize the contractual nature of this Agreement.

THE PARTIES, by execution of this First Amendment to the IGA, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions. This First Amendment to the IGA is hereby APPROVED AND SIGNED by the appropriate officers who are authorized to execute this agreement on behalf of the governing body of each Party.

IN WITNESS WHEREOF, this instrument has been executed as of the date first set forth above.

“BSD”:

“THPRD”:

Don Grotting
Superintendent
Beaverton School District No. 48J

Doug Menke
General Manager
Tualatin Hills Park and Recreation District



Cedar Hills Park

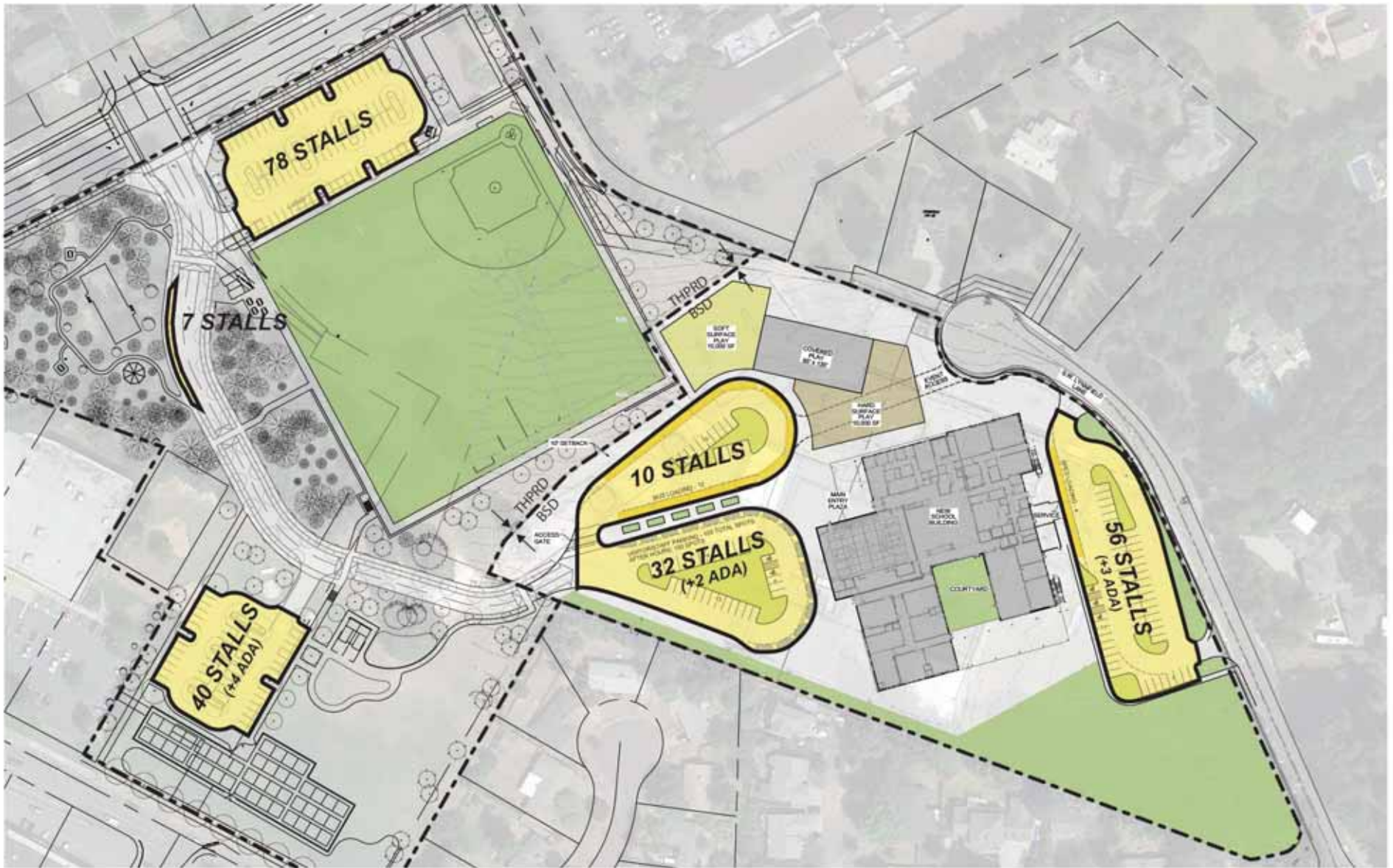
William Walker Elementary School Combined Concept Plan

Exhibit (1) July 2016



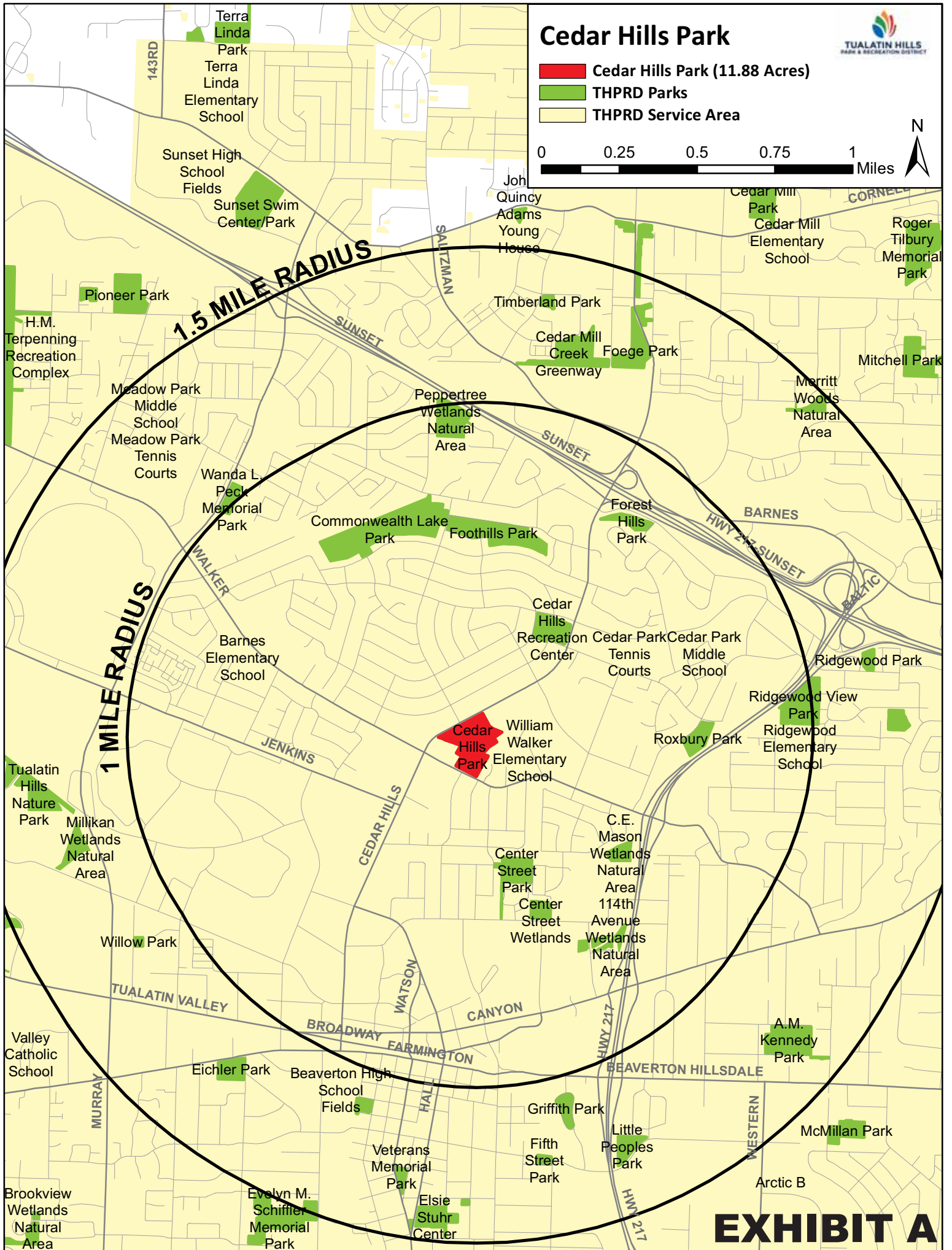
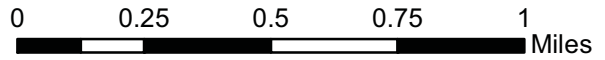
Cedar Hills Park - Projected Maintenance of Drive Lane and Parking Lots																		
	Unit of		Time	Time Per	Monthly Frequency													
Routine Maintenance Services	Measure	Quantity	Standard	Occurrence	J	F	M	A	M	J	J	A	S	O	N	D	DSL	TIME
Litter Removal Drive Lane	sq. ft.	21,000	0.1		31	28	31	30	31	30	31	31	30	31	30	31	365	37
Blowing/Leaf Removal Drive Lane	sq. ft.	21,000	0.5		2	1	1	1	1	1	1	1	2	2	2	2	17	9
Sweeping (contracted service)	sq. ft.	21,000			1	1	1	1	1	1	1	1	1	2	2	2	15	0
Annual Hours																		45
	Unit of		Time	Time Per	Projected Schedule													
Periodic Maintenance Services	Measure	Quantity	Standard	Occurrence	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	DSL	TIME
Restriping of Lines/Curbs/Cross Walks						1		1		1		1		1		1		
Seal Coating Drive Lane										1						1		
Street Light Bulb Replacement																1		
	Unit of		Time	Time Per	Projected Schedule													
Capital Replacement	Measure	Quantity	Standard	Occurrence	2020	2025	2030	2035	2040	2045	2050	2055	2060	2065	2070	2075	DSL	TIME
Asphalt Replacement Drive Lane								1			1			1				
Concrete Apron @ C.Hills								1						1				
Task	Description																	
Litter Removal	Manual removal of debris and litter																	
Blowing/Leaf Removal	Backpack blower and removal of debris and leaves from street trees																	
Sweeping	Contracted service for street sweeper 1x/month and 2x/month in the fall																	
Restriping	Contracted service every other year to restripe drive lane markings..... including curbs and crosswalks																	
Seal Coating	Contracted service for asphalt seal coating. Every 5 years for drive lane																	
Bulb Replacement	Replacement of street light bulbs along main driveway... every 10 years																	
Asphalt/Concrete Replacement	Capital projects. Every 20 years for drive lane																	





Cedar Hills Park

- Cedar Hills Park (11.88 Acres)
- THPRD Parks
- THPRD Service Area



Cedar Hills Park



1S110BB10500 9.02 Acres

1S110BC12000 2.86 Acres

Total Park Size: 11.88 Acres

0 100 200 300 400 Feet



EXHIBIT B

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
BEAVERTON SCHOOL DISTRICT
AND
TUALATIN HILLS PARK & RECREATION DISTRICT**

WILLIAM WALKER ELEMENTARY SCHOOL / CEDAR HILLS PARK SITE

This Intergovernmental Agreement is entered into and effective this 16th day of MAY, 2013 by and between the Beaverton School District (hereinafter referred to as "BSD"), an Oregon common school district organized and existing under ORS Chapter 332, and the Tualatin Hills Park & Recreation District (hereinafter referred to as "THPRD"), an Oregon park and recreation district organized and existing pursuant to ORS Chapter 266.

WHEREAS, BSD and THPRD believe it appropriate for the two public entities to allow their respective constituencies the ability to share in the use and enjoyment of various facilities each has developed; and

WHEREAS, BSD owns real property on the west side of William Walker Elementary School (hereinafter referred to as "the school") which is unused (hereinafter referred to as "the unused BSD property") as shown in Exhibit 'A' attached hereto and made part hereof; and

WHEREAS, THPRD desires to acquire the unused BSD property to increase the size of its adjacent Cedar Hills Park (hereinafter referred to as "the park") so as to allow for the park's redevelopment; and

WHEREAS, an independent professional appraisal has estimated the value of the unused BSD property to be \$346,000; and

WHEREAS, BSD wishes to allow THPRD to develop a portion of the school for shared parking and access to promote the mutual desires of the Districts to effectively utilize their various properties such that the public is benefitted.

NOW THEREFORE, based on the foregoing, BSD and THPRD hereby agree as follows:

1. BSD and THPRD shall enter into a purchase and sale agreement for acquisition of the unused BSD property for \$346,000.00 as soon as possible after partition of the unused BSD property from the school property is completed and recorded. (THPRD will be responsible for the cost of processing the partition.)
2. THPRD will grant BSD a permanent non-exclusive easement, in a location to be determined, for access from Cedar Hills Blvd. to the BSD property.
3. BSD will grant THPRD a permanent non-exclusive easement, in a location to be determined, for access from Cedar Hills Park to Lynnfield Lane.
4. THPRD shall develop within the park and on the unused BSD property multi-use synthetic turf and natural turf sports fields (including lighting for the synthetic turf field) as well as other related improvements as generally described in Exhibit 'B' attached hereto and made part hereof (hereinafter referred to as "the THPRD Improvements") and associated parking. THPRD shall also redevelop a portion of the school parking lot so as to connect it to a parking lot to be developed in the park, designing these to allow students to walk between the school and the park synthetic turf area during school hours without crossing traffic, and shall replace the existing school play structure with a new play structure, subject to the following:
 - a. THPRD will prepare plans/specifications at its cost and expense for the THPRD Improvements and other related improvements on the THPRD property.

- b. THPRD will pay professional services and development fees associated with the City of Beaverton land use/development process for THPRD's proposed use of the BSD property. THPRD will provide plans/specifications of the THPRD Improvements on BSD property at the schematic, design development, and final stages, to BSD's Deputy Superintendent of Operations and Support Services who will review and approve same in writing. No physical development of the school property by THPRD may occur without said approval.
 - c. As a part of its community outreach process in preparing a master plan for both the park and school properties, THPRD will provide notice of all scheduled community meetings to the members of the William Walker Elementary School Community Engagement Committee and offer to meet with the Committee to discuss master plan options and receive the Committee's comments.
 - d. THPRD will, at its cost and expense, construct the THPRD Improvements.
 - e. THPRD will complete construction/installation of the THPRD Improvements on the BSD property in a manner to minimize operational impacts on William Walker Elementary School with the understanding that such projects typically take at least 7 to 8 months to complete, based on recent THPRD experience.
 - f. Upon completion of the improvements described above, THPRD shall be responsible for maintenance of all improvements within the park and BSD shall be responsible for all improvements on the school grounds.
5. BSD and THPRD shall enter into a shared parking agreement, generally consistent with the provisions outlined in Exhibit 'C', attached hereto and made part hereof, whereby BSD shall be allowed use of the park parking lot at certain times, and THPRD shall be allowed use of the school parking lot at certain times.
 6. BSD hereby grants, at certain times, THPRD priority use of the school play structure subject to the limitation specified in Exhibit 'D', attached hereto and made part hereof.
 7. THPRD hereby grants, BSD access during the school year, to the multi-use synthetic turf sports fields to be developed as part of the THPRD Improvements. Priority access to the synthetic turf fields will be (in order of priority assignment) to THPRD programs, programs of its affiliates, and then the Beaverton School District.
 8. Subject to the limitations of the Oregon Constitution and the Oregon Tort Claims Act, BSD will indemnify THPRD, its officers, officials, employees, agents and insurers (collectively District) against any and all liability for personal injury or damage to life or property arising out of or related to the use of the THPRD Improvements by BSD, its officers, employees, agents, students or invitees under this Agreement provided, however, that BSD will not be required to indemnify THPRD for any such liability arising out of the wrongful acts of THPRD, its officers, employees, agents, licensees or invitees.
 9. Subject to the limitations of the Oregon Constitution and the Oregon Tort Claims Act, THPRD will indemnify BSD, its officers, officials, employees and agents against any and all liability for personal injury or damage to life or property arising out of or related to the use of the THPRD Improvements by THPRD, its officers, employees, agents, licensees or invitees under this Agreement provided, however, that THPRD will not be required to indemnify BSD for any such liability arising out of the wrongful acts of BSD, its officers, employees, agents, students or invitees.
 10. This Agreement may be terminated, amended or otherwise modified only by a written instrument executed by both BSD and THPRD, which will not be unreasonably withheld, referring to this Agreement specifically and declaring it terminated, amended or otherwise modified.
 11. BSD and THPRD shall in good faith cooperate with each other in connection with their respective rights

and obligations under this Agreement, including, but not limited to, performing any acts and executing any further documents that may be reasonably necessary to effectuate the purposes of or rights conferred under this Agreement.

12. All notices and requests under this Agreement shall be in writing and shall be sent to the following street addresses:

BSD:

Beaverton School District
16550 SW Merlo Rd.
Beaverton, OR 97006
Attention: Executive
Administrator for Facilities

THPRD:

Tualatin Hills Parks & Recreation District
15707 SW Walker Road
Beaverton, OR 97006
Attention: Director of Planning

13. This Agreement shall be construed in accordance with and governed by the laws of the State of Oregon. If any provision of this Agreement or application thereof to any person or circumstances shall to any extent be invalid, the remainder of this Agreement shall not be affected and each provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

14. This Agreement may be executed and acknowledged in counterpart originals and all such counterparts shall constitute one (1) Agreement. Signature pages may be detached from the counterpart originals and attached to a single copy of this Agreement to physically form one (1) document.

IN WITNESS WHEREOF, this instrument has been executed as of the date first set forth above.

“BSD”:



Jeff Rose
Superintendent
Beaverton School District No. 48J

“THPRD”:



Doug Menke
General Manager
Tualatin Hills Park and Recreation District

EXHIBIT A



EXHIBIT B

PROPOSED THPRD IMPROVEMENTS IN CEDAR HILLS PARK

Improvement	Tentative General Location
Natural Turf Baseball Field	Southern part of the park
Oversized Multi-Sport Synthetic Turf Field	Northern part of the park
Splash Pad	Central part of the park
Pre-school children's play structure	Central part of the park
Permanent Restrooms	Central part of the park
Picnic Area	SW corner of the park in the wooded area
Walking Path	Park perimeter
Community Garden	To be determined
Security Fencing	As needed
Storm Drainage Facility	As needed

* Other amenities may also be included as space allows.

EXHIBIT C

SHARED PARKING AGREEMENT PROVISIONS

BSD and THPRD shall enter into a shared parking agreement containing these provisions;

- Users of Cedar Hills Park shall be able to park within parking areas on the William Walker Elementary School property after 4:30 PM until 10:00 PM on days school is in session and between dawn and 10:00 PM on days school is not in session except when special school events are scheduled outside of regular school hours. If special school events are scheduled, BSD shall notify THPRD through the existing no use notification process, to prevent access by park users of the school parking area.
- Users of William Walker Elementary School can park within the parking area of Cedar Hills Park at any time the park is open to public use.

EXHIBIT D

CONDITIONS OF THPRD USE OF THE WILLIAM WALKER ELEMENTARY SCHOOL PLAY STRUCTURE

Users of Cedar Hills Park may use the play structure at William Walker Elementary School:

- After 3:30 PM until dusk on days school is in session;
- Between dawn and dusk on days school is not in session except when special school events are scheduled outside of regular school hours.
- If special school events are scheduled, BSD shall notify THPRD at least one week in advance of the need to prevent access by park users of the school play structure.



MEMO

DATE: October 3, 2016
TO: Doug Menke, General Manager
FROM: Geoff Roach, Director of Community Partnerships

RE: **Champions Too Fundraising**

Introduction

THPRD and the Tualatin Hills Park Foundation (THPF) are close to concluding capital fundraising for park features that ensure SW Quadrant Community Park is accessible and welcoming to people of all abilities. The briefing by the director of Community Partnerships will update the board of directors on campaign activity to date, review the August groundbreaking event, and provide insight about the campaign's next steps.

Background

On March 7, 2016, the SW Quadrant Community Park project was the subject of a board memorandum seeking the board of directors' approval to submit a \$268,000 grant application to the State of Oregon – Local Government Grant Program administered by Oregon Parks and Recreation Department. The grant was awarded to THPRD in July 2016.

There has been solid progress made toward raising funds and building partnerships. The campaign officially kicked off in April 2014 with the inaugural meeting of the then newly formed Champions Council. The Council is comprised of 14 members and is at the core of the fundraising effort and success. Over \$1,400,000 is pledged or booked now and the campaign seeks an additional \$166,000 to complete the capital portion of the campaign. In 2017, the campaign expects to direct fundraising toward startup programming at the new park in support of people with disabilities.

Action Requested

No board of directors' action requested. Informational report only.



MEMO

DATE: September 27, 2016
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: Cedar Hills Park Master Plan

Introduction

Staff is requesting board of directors' approval of the preferred Cedar Hills Park master plan. THPRD hired MacKay+Sposito (M+S) to provide design services for the Cedar Hills Park bond redevelopment project. M+S has worked since 2009 with THPRD, the Beaverton School District (BSD) and the community to develop a master plan for the park. M+S has also completed a master plan level cost estimate.

Background

The bond measure objective for this project was to redevelop the community park with a few specific improvements. Project improvements identified in the bond literature included a multi-field/multi-purpose synthetic athletic field with lights, an outdoor splash pad, and other typical community park amenities to be determined during the design process. Included in the board packet for reference are a vicinity map (Exhibit A) and an aerial map (Exhibit B).

Staff presented a draft conceptual master plan and preferred master plan alternative to the board of directors at their August 16, 2016 meeting. The presentation discussed the project background and the extensive public engagement process completed to date. Staff held a neighborhood meeting in August 2014 to review two conceptual master plans, a joint neighborhood meeting with BSD in March 2016 to discuss transportation options and a more general master plan, and another neighborhood meeting in July 2016 to review the preferred master plan. In addition, a Public Task Force was assigned to the project and they have met four times over the last several years to review and discuss the project and the master plans.

During the master planning process, the plans have evolved from an initial double-wide synthetic turf field to a reduced 1.5 wide synthetic turf field. The estimated impact to the existing trees on site has therefore also reduced from the 2014 double-wide field options of 107 trees (option 1) and 124 trees (option 2) to an estimated 94 trees in the currently proposed 1.5 wide synthetic turf field option. Of the 94 trees impacted in the currently proposed master plan, seven trees are impacted by the proposed Cedar Hills Boulevard widening needed for the current joint transportation plan; and therefore, the estimated tree impacts for the 2014 options 1 and 2 have been increased by these additional seven trees over what was reported in 2014 to also account for the proposed Cedar Hills Boulevard improvements.

The board memo for the August 16, 2016, board meeting reported that the estimated Cedar Hills Park project cost is \$9,325,411, which is \$2,889,128 above the current project budget of \$6,436,283; and additionally, that the estimated project coverage does not include any funding for the SW Cedar Hills Boulevard public improvements. Based on the amended

intergovernmental agreement (IGA) with BSD, as presented for board approval earlier tonight under the consent agenda, THPRD's estimated cost share of 24% for the design and construction of the Cedar Hills Boulevard public improvements will be an additional \$422,226.

In addition to THPRD's cost sharing partnership with BSD for the public improvements, staff will investigate the potential funding options of certain amenities to help reduce the anticipated budget shortfall including value engineering, project phasing, grants, jurisdictional partnerships or other outside funding sources, and finally System Development Charges (SDC) appropriations.

Staff anticipates that the project deficit will decrease as the project moves ahead and more detailed design is completed. The estimated project cost also includes a 15% project contingency of \$1,216,358. Additionally, project savings of approximately \$1,038,288 from completed projects in the community park bond category may be available to help offset the budget shortfall.

At the August 16, 2016, board meeting, staff reported that in addition to a collaborative cost sharing partnership for the public improvements, THPRD and BSD have worked together to coincide the park and school project schedules and an anticipated joint project schedule was provided for reference. The schedule reflects both projects beginning construction in spring/summer 2018 and ending summer/fall 2019.

Proposal Request

Staff is requesting board of directors' approval of the preferred Cedar Hills Park master plan (Exhibit C). Given the tight timelines to complete design and permitting for the project, approval of the master plan at the October 11, 2016, meeting is necessary to move the project into construction in the spring/summer 2018 and thereby match the BSD construction schedule.

Benefits of Proposal

The preferred master plan utilizes the park site to achieve appropriate community park level of service in support of the district's Parks Functional Plan. With the existing size of the site (11.88 acres), it currently does not have the park amenities and components that a typical community park should have.

M+S has worked closely with staff, BSD and the community to develop a community park master plan that is sensitive to the site and surrounding neighborhood, while providing the program elements stated in the bond measure literature that meets the needs of the community, BSD and the district. The impacts to the existing trees on site have been reduced with the proposed 1.5 wide field option.

Approval of the master plan will allow THPRD and BSD to coincide their two projects for the greatest public benefit. The proposed master plan has received significant public support, and has received preliminary support by the permitting authorities.

Potential Downside of Proposal

As noted above, the renovation of this park will impact a number of the existing trees. However, through landscaping design and code requirements, a significant number of new trees will be planted at this site.

The agreed upon transportation plan will mean that public access to William Walker Elementary School from SW Cedar Hills Boulevard will use the access drive through the park. However, this requirement was established through a 2013 IGA with BSD that provided an access easement

to them and is not being created by approval of this master plan. Furthermore, the school access will only be at morning drop-off and afternoon pick-up times and only during the school year.

Maintenance Impact

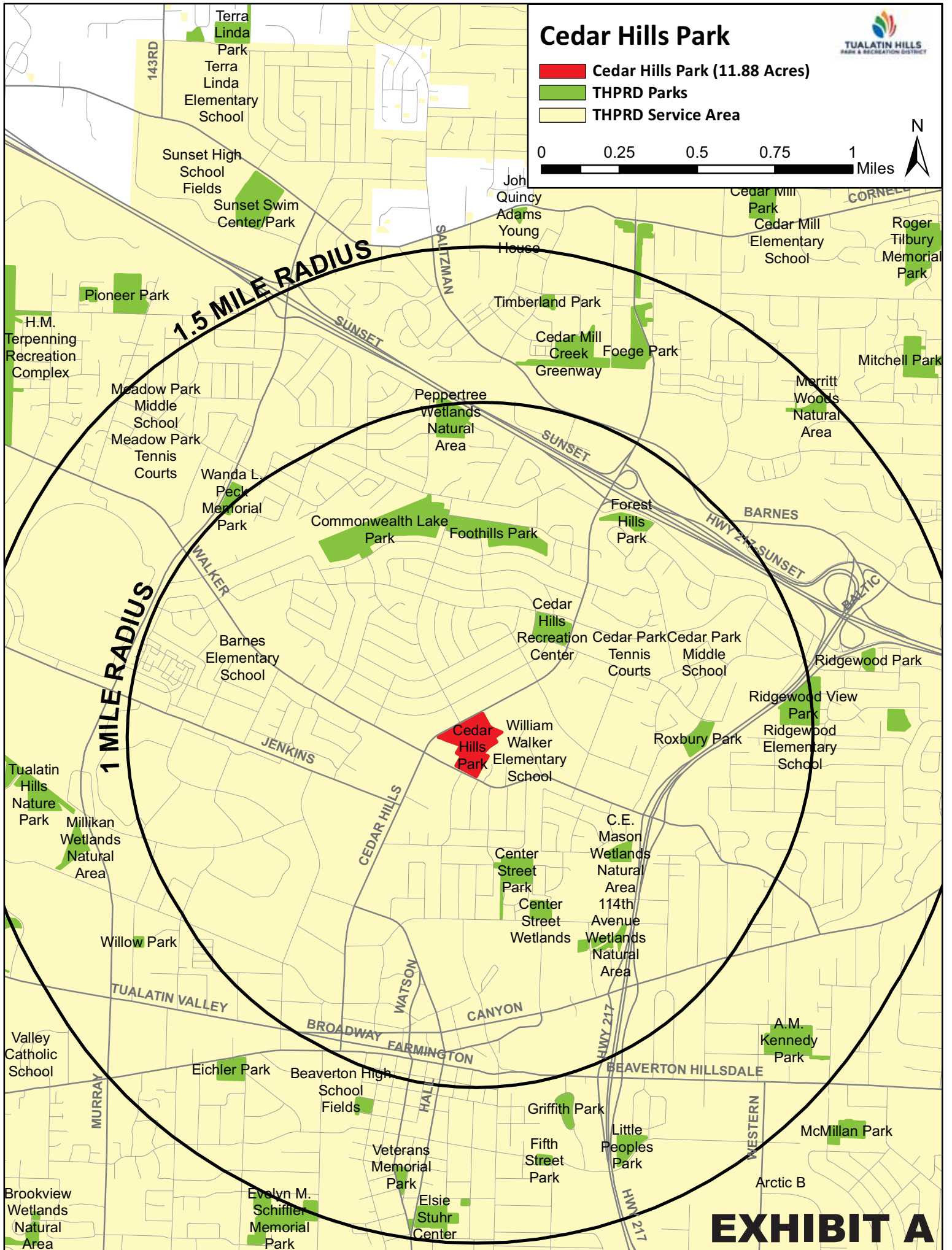
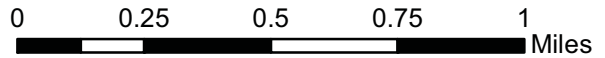
The annual incremental increase to the maintenance cost as a result of the proposed improvements in the redevelopment of the park is estimated at \$41,522.

Action Requested

Board of directors' approval of the preferred Cedar Hills Park master plan.

Cedar Hills Park

- Cedar Hills Park (11.88 Acres)
- THPRD Parks
- THPRD Service Area



Cedar Hills Park



1S110BB10500 9.02 Acres

1S110BC12000 2.86 Acres

Total Park Size: 11.88 Acres

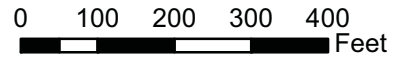


EXHIBIT B



PARKING ESTIMATES:

Estimated Potential Park =	129 Stalls
Estimated Potential School =	118 Stalls
Total Estimated Potential Shared Parking =	247 Stalls



MEMO

DATE: October 5, 2016
TO: Doug Menke, General Manager
FROM: Aisha Panas, Director of Park & Recreation Services

RE: **Americans with Disabilities Act (ADA) Transition Plan**

Introduction

Staff is seeking board of directors' input on the draft Americans with Disabilities Act (ADA) Transition Plan. Board acknowledgment of the final document will be requested at the December 2016 regular board meeting.

Background

Under Title II of the ADA, the district is required to reasonably modify its policies, practices, or procedures to avoid discrimination against people with disabilities. In order to meet this requirement, an ADA Transition Plan needs to be completed. In July of 2015, the district contracted with MIG to complete this document. On November 16, 2015, a public open house was held to introduce the project and receive comments. MIG completed the draft ADA Access Audit, a component of the ADA Transition Plan in late December 2015. Due to the size, the ADA Access Audit is available under separate cover for review at the Administration Office upon request. The Transition Plan draft was completed in mid-June and is attached.

In October, staff anticipates meeting with the district's Parks and Facilities Advisory Committee as well as the Programs and Events Advisory Committee to provide an update. A second public meeting will be held October 10, 2016 at the Elise Stuhr Center to receive input from the public regarding the draft ADA Transition Plan. At the December 13, 2016, board meeting, staff will present the final plan and seek board acknowledgment. Following the acknowledgment of the ADA Transition Plan, the district will be in compliance with Title II of the ADA.

Proposal Request

The ADA Transition Plan is intended to provide guidance to improve district programs and facilities for people with disabilities. The ADA Transition Plan includes an Access Audit which is a comprehensive evaluation of existing conditions in 105 district sites including parks, facilities and regional trails. The audit provides reference diagrams, barrier identification, conceptual solutions, code references, preliminary costs and the proposed priority level of each barrier. It also includes a spreadsheet for district staff to track the progress of each identified barrier's completion. The Transition Plan provides background on ADA access requirements as well as a framework on how to obtain ADA accessibility throughout district sites, facilities and programs.

Benefits of Proposal

The proposal will assist the district to identify policy, program and physical barriers to accessibility, and to develop barrier removal solutions so that all individuals have an opportunity to access district facilities.

Potential Downside of Proposal

There are no potential downsides to this proposal.

Action Requested

No formal action is being requested. Staff is seeking board of directors' review and input of the ADA Transition Plan. Board acknowledgment of the final documents will be requested at the December 13, 2016, regular board meeting.

Tualatin Hills Park & Recreation District: Americans with Disabilities Act (ADA) Transition Plan

Public Draft October 10, 2016



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Acknowledgements

Many individuals were involved with the development of the ADA Transition Plan.

Board of Directors

Jerry Jones Jr., President

Ali Kavarianian, Secretary

Bob Scott, Secretary Pro-Tempore

John Griffiths, Director

Larry Pelatt, Director

General Manager

Doug Menke

Department Staff

Aisha Panas, Director of Park & Recreation Services

Gery Keck, Facility Manager

Deb Schoen, Interim Superintendent of Sports

Terri Cannon, Office Tech

Rene' Brucker, Park Planner

Jerry Burgess, Park Maintenance Tech Coordinator

Keith Watson, Park Maintenance Supervisor

Lindsay Bjork, Cedar Hills Recreation Center Supervisor

Julie Rocha, Athletic Center Supervisor

Kristin Atman, Tualatin Hills Nature Center Supervisor

Brian Leahy, Tennis Center Supervisor

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

Cathi Ellis, Program Coordinator

Consultants



815 SW 2nd Ave #200
Portland OR 97204

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1.0 Introduction

1.1 Executive Summary

This ADA Title II Transition Plan is being prepared to partially fulfill the requirements set forth in Title II of the Americans with Disabilities Act (ADA). The ADA states that a public entity must reasonably modify its policies, practices, or procedures to avoid discrimination against people with disabilities. This report will assist the Tualatin Hills Park & Recreation District to identify policy, program and physical barriers to accessibility, and to develop barrier removal solutions that will facilitate the opportunity of access to all individuals.

The Transition Plan described in Chapter 2 is the result of a detailed evaluation of the district's facilities where programs, activities and services are available to the public. Facilities include the interior and exteriors of recreation centers, swim centers, and administrative buildings, parks and trails.

The facility evaluations were conducted in the summer and fall of 2015 using the most recent ADA 2010 Standards, Oregon Structural Specialty Code, and the Architectural Barriers Act Accessibility Guidelines; Outdoor Developed Areas. The facility evaluations are available as appendices under separate cover available through the district's ADA Team.

The Transition Plan is intended to provide a framework for the continuous improvement of district facilities for people with disabilities. Barriers to district facilities will be removed systematically based on established program priorities. It is the intent of the district to address and remove barriers to accessibility in its facilities upon on the immediate necessity of programmatic access, degree of complexity, and overall cost. The information contained in Chapter 2 describes the schedule for barrier removal in the district's facilities. The preliminary schedule represents a 15-year plan for barrier removal.

The district's ADA Team is led by the Superintendent of Sports, who serves as the ADA Coordinator and provides oversight of the district's Adaptive and Inclusive Recreation program. The ADA Team includes staff from throughout the district and represents programming, maintenance, finance, and design and development staff. The ADA Coordinator(s) is responsible for coordinating the efforts of the district to comply with Title II and for investigating any complaints that the district has violated. The ADA Coordinator is also responsible for coordinating the efforts of the district to comply with Chapter 11 of the Oregon Structural Specialty Code and all other applicable State and Federal physical and program accessibility requirements.

A public open house was held on November 16, 2015 to introduce the project and receive questions and comments related to the ADA Transition Plan. After the Administrative draft plan was internally reviewed by staff, the draft transition plan was presented to the Board of Directors on August 15, 2016. After incorporating edits from the Board, the Draft Plan will be shared with the public on the district's website from October 5, 2016 through November 2, 2016. A second public meeting was held October 10, 2016 at the Elsie Stuhr Center Friends Group meeting to provide an opportunity for the public to ask questions and to comment on the Plan. A final public meeting was held in fall 2016 following presentations to district advisory committees to seek input and feedback. After incorporation of public comments, the plan will go before the Board of Directors for adoption on December 13, 2016. Presentations materials for all public meetings related to the project are located in Appendix # (to be populated after the public process is completed).

1.2 Legislative Mandate

The American with Disabilities Act (ADA) is a comprehensive civil rights law for persons with disabilities in both employment and the provision of goods and services. The ADA states that its purpose is to provide a "clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities." Congress emphasized that the ADA seeks to dispel stereotypes and assumptions about disabilities and to ensure equality of opportunity, full participation, independent living, and economic self-sufficiency for people with disabilities.

The development of a Transition Plan is a requirement of the federal regulations implementing the Rehabilitation Act of 1973, which requires that all organizations receiving federal funds make their programs available without discrimination toward people with disabilities. The Act, which has become known as the "civil rights act" of persons with disabilities, states that:

No otherwise qualified handicapped individual in the United States shall, solely by reason of handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. (Section 504)

Subsequent to the enactment of the Rehabilitation Act, Congress passed the Americans with Disabilities Act on July 26, 1990. Title II of the ADA covers programs, activities, and services of public entities. The Department of Justice's Title II regulation adopts the general prohibitions of discrimination established under Section 504 and incorporates specific prohibitions of discrimination for the ADA. Specifically, the district may not, either directly or through contractual arrangements, do any of the following¹:

- Deny persons with disabilities the opportunity to participate as members of advisory

¹ Department of Justice, Title II Regulations Subpart B § 35.130

boards and committees.

- Deny persons with disabilities the opportunity to participate in services, programs, or activities that are not separate or different from those offered others, even if the district offers permissibly separate or different activities.
- In determining the location of facilities, make selections that have the effect of excluding or discriminating against persons with disabilities.

1.3 Discrimination and Accessibility

This section provides an overview of physical and programmatic accessibility and the basic methods of providing access. There are two kinds of accessibility:

- Program accessibility; and
- Physical accessibility

Absence of discrimination requires that both types of accessibility be provided. Program accessibility includes physical accessibility, but also entails all of the policies, practices, and procedures that permit people with disabilities to participate in programs and to access important information. Physical accessibility requires that a facility be barrier-free. Barriers include any obstacles that prevent or restrict the entrance to or use of a facility. Program accessibility requires that individuals with disabilities be provided an equally effective opportunity to participate in or benefit from a public entity's programs and services. Program accessibility may be achieved by either structural or non-structural methods. Non-structural methods include acquisition or redesign of equipment, assignment of aides to beneficiaries, and provision of services at alternate sites.

Programs offered by the district to the public must be accessible. Accessibility includes advertisement, eligibility, participation, testing or evaluation, physical access, provision of auxiliary aids, transportation, policies, and communication.

The district may achieve program accessibility by a number of methods:

- Structural methods such as altering an existing facility;
- Acquisition or redesign of equipment;
- Assignment of aides; and
- Providing services at alternate accessible sites.

It is required that when choosing a method of providing program access, the district will give priority to the one that results in the most integrated setting appropriate to encourage interaction among all users, including individuals with disabilities. In compliance with the requirements of the ADA, the district must provide equality of opportunity.

1.4 ADA Self-Evaluation and Transition Plan Requirements and Process

The ADA Self -Evaluation and Transition Plan is intended to provide a framework for the continuous improvement of the district programs and facilities for people with disabilities. The Transition Plan is intended to be a living document that is regularly updated as programs and services change, and as barriers are removed, and new facilities come under ownership or control of the district. Programs, activities, and services offered by the Tualatin Hills Park & Recreation District to the public must be accessible for people with and without disabilities. Accessibility applies to all aspects of programs or services provided by the district, including:

- accessible/adaptive equipment;
- customer service;
- emergency evacuation procedures;
- facilities;
- notice requirements;
- printed information;
- program eligibility and admission;
- public meetings;
- public telephones and communication devices;
- special events on public properties;
- televised and audiovisual public information;
- tours and trips;
- training and staffing;
- transportation services;
- use of consultants for delivering program services; and
- website.

The ADA Self-Evaluation for programmatic access identifies and makes recommendations to correct those policies and practices in the above mentioned programs and services that are inconsistent with Title II requirements and result in limitations on access for persons with disabilities. As part of the Self-Evaluation², the district:

- Identifies the district’s programs, activities, and services;
- Reviews the policies, practices, and procedures that govern the administration of the district’s programs, activities, and services;
- Provides opportunity for public comment;
- Makes the report available to the public; and
- Corrects any programs, activities, and services that are not consistent with the requirements.

A Transition Plan is a document that outlines a strategy for the district to progress toward compliance with the Americans with Disabilities Act. The Transition Plan identifies barriers for

² Department of Justice, Title II Regulations Subpart D § 35.105

persons with disabilities and a schedule to remove those barriers over time and must include³:

- A list of the physical barriers in the district’s facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities;
- A detailed outline of the methods to be used to remove these barriers and make the facilities accessible;
- A schedule for taking the steps necessary to achieve compliance with the ADA, Title II;
- Provide opportunity for the public to provide comment on the Transition Plan; and
- The name of the individual responsible for the plan's implementation.

This Transition Plan is an assessment of the interiors and exteriors of district recreation centers, swim centers, administrative buildings, and parks to determine if there are barriers to district services, programs, and activities for persons with disabilities. The district has identified access barriers for persons with disabilities and has developed a schedule for barrier removal to comply with Title II of the ADA. The Transition Plan for these facilities is described in Chapter 2 and is the result of a detailed evaluation of all district facilities where programs, activities, and services are available to the public.

1.5 Facility Evaluations

The Tualatin Hills Park & Recreation District evaluated 105 of its facilities in the summer and fall of 2015. At the time of the facilities evaluations, the ADA 2010 Standards, 2012 Oregon Structural Specialty Code (OSSC) Chapter 11 Accessibility, and the 2013 Architectural Barriers Act Accessibility Guidelines; Outdoor Developed Areas (AGODA) were used to identify barriers at district facilities. Building codes are revised every few years. The barrier evaluations conducted provide an assessment of current conditions as viewed by current code and provide a baseline for future barrier removal.

1.6 Undue Burden

The district is not required to take any action that it can demonstrate would result in a fundamental alteration in the nature of its program or activity, would create a hazardous condition resulting in a direct threat to the participant or others, or would represent an undue financial and administrative burden.

The determination that an undue burden would result must be based on an evaluation of all resources available for use in the district. For example, if a barrier removal action is judged unduly burdensome, the district must consider other options for providing access to the benefits and services of the program or activity by individuals with disabilities.

³ Department of Justice, Title II Regulations Subpart D § 35.150pag

1.7 Safe Harbor Provisions

The 2010 ADA regulations introduced the concept of “safe harbor”, which allows facilities built prior to March 15, 2012 that comply with the 1991 ADA Standards to remain as-is until the structural feature is altered. For example, the 1991 Standards allowed a 54 inches maximum for a side reach range, and the 2010 Standard lowered the side reach range to 48 inches maximum. Items positioned at the 54 inch height would fall under safe harbor if built before March 15th 2012⁴ until the time of an alteration.

The exception applies to elements that might otherwise have to be modified under: 1) the program access requirement for public entities; 2) the readily achievable barrier removal requirement for places of public accommodation; or 3) the path of travel requirement for any alteration that affects the usability of a primary function area in any covered facility⁵.

In addition to the exceptions, Title II Regulations specify structural elements not previously included in the 1991 ADA Standards that do not fall under the safe harbor provision:

§ 35.150(b)(2)(ii) The safe harbor provided in § 35.150(b)(2)(i) does not apply to those elements in existing facilities that are subject to supplemental requirements (i.e., elements for which there are neither technical nor scoping specifications in the 1991 Standards). Elements in the 2010 Standards not eligible for the element-by-element safe harbor are identified as follows—

- (A) Residential facilities dwelling units, sections 233 and 809.*
- (B) Amusement rides, sections 234 and 1002; 206.2.9; 216.12.*
- (C) Recreational boating facilities, sections 235 and 1003; 206.2.10.*
- (D) Exercise machines and equipment, sections 236 and 1004; 206.2.13.*
- (E) Fishing piers and platforms, sections 237 and 1005; 206.2.14.*
- (F) Golf facilities, sections 238 and 1006; 206.2.15.*
- (G) Miniature golf facilities, sections 239 and 1007; 206.2.16.*
- (H) Play areas, sections 240 and 1008; 206.2.17.*
- (I) Saunas and steam rooms, sections 241 and 612.*
- (J) Swimming pools, wading pools, and spas, sections 242 and 1009.*
- (K) Shooting facilities with firing positions, sections 243 and 1010.*

⁴ § 35.150 Existing facilities (b)(2)(i) Safe harbor. Elements that have not been altered in existing facilities on or after March 15, 2012, and that comply with the corresponding technical and scoping specifications for those elements in either the 1991 Standards or in the Uniform Federal Accessibility Standards (UFAS), Appendix A to 41 CFR part 101–19.6 (July 1, 2002 ed.), 49 FR 31528, app. A (Aug. 7, 1984) are not required to be modified in order to comply with the requirements set forth in the 2010 Standards.

⁵ ADA Safe Harbor Provisions, Evan Terry Associates, August 22, 2013

(L) Miscellaneous.

- (1) Team or player seating, section 221.2.1.4.*
- (2) Accessible route to bowling lanes, section. 206.2.11.*
- (3) Accessible route in court sports facilities, section 206.2.12.*

1.8 Construction Tolerances

The ADA Standards reflect the need for small variations between the standards and the resulting constructed feature. All dimensions are subject to conventional industry tolerances except where the requirement is stated as a range with specific minimum and maximum end points. Application of conventional industry tolerances must be on a case-by-case, project-by-project basis. Predetermined guidelines for construction tolerances could unnecessarily encourage contractors and others to deviate from the access regulations and may wrongfully be viewed by some to have the effect of law.

Conventional building industry tolerances include those for field conditions and those that may be a necessary consequence of a particular manufacturing process. Recognized tolerances are not intended to apply to design work. The barrier reports available under separate cover through the district do not reflect the application of construction tolerances. The district will evaluate the application of construction tolerances on a case by case basis when alterations or barrier remediation actions are undertaken.

1.9 Public Outreach

A public open house was held on November 16, 2015 to introduce the project and receive questions and comments related to the ADA Transition Plan. After the Administrative Draft Plan was internally reviewed by staff, the Draft Transition Plan was presented to the Board of Directors on October 11, 2016. The Draft Plan was shared with the public on the district's website from October 10, 2016 through November 2, 2016. The second public meeting was held October 10th, 2016 at the Stuhr Center Friends Group meeting to provide an opportunity for the public to ask questions and to comment on the Plan. In addition, the district intends to meet with the Program and Events Advisory Committee along with the Parks and Facilities Advisory Committee in mid-October to seek their input and answer any questions they may have. After the incorporation of public comments, the Plan will go before the Board of Directors for adoption on December 13, 2016. Presentations materials for all public meetings related to the project are located in Appendix # (to be populated after the public involvement process).

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2.0 ADA Transition Plan

Title II of the ADA requires that public entities having responsibility for or authority over facilities, streets, roads, sidewalks, and/or other areas meant for public use to develop a Transition Plan to make their facilities meet the standards for Program Accessibility. Program Accessibility means that a program, activity and/or service are accessible when viewed in its entirety. Simply put, a Transition Plan transitions inaccessible facilities into environments that are accessible to and functional for individuals with disabilities.

Transition Plan for Facilities

The Transition Plan for the removal of structural barriers to program access must contain the following information:

- Identification of the barriers to program access;
- Identification of the specific barrier removal action(s);
- Identification of a schedule for barrier removal; and
- Identification of responsibility for ensuring barrier removal.

The specific structural modifications required to make programs accessible are listed in the district's Barriers Analysis Tool, which is an Excel workbook of barriers identified during the facility evaluations. The workbook details a complete list of structural barriers and barrier removal actions for each of the district's facilities. Not all of these barriers must be removed in order to provide program access.

The district will accomplish barrier removals based on two strategies: policy and procedure modifications to remove programmatic barriers; and maintenance and construction projects to remove structural barriers. The responsibility for ensuring barrier removal will reside with the district's ADA Coordinator. In compliance with the requirements of the ADA, the district will maintain in working order equipment and features that are required to provide access to individuals with disabilities.

Barrier Removal Scheduling

Barriers identified at all of the district's facilities will be removed systematically based on established program priorities. It is the intent of the district to address and remove barriers to accessibility at district facilities based on the need for programmatic access, degree of complexity, and overall cost.

The Tualatin Hills Park & Recreation District reserves the right to modify barrier removal priorities in order to allow flexibility in accommodating community requests, petitions for reasonable modifications from persons with disabilities, changes in district programs, and

funding opportunities and constraints. Interim measures will be explored and implemented in order to provide programmatic access to the public pending the implementation of physical barrier removal projects.

2.1 Facilities

The facility ADA barrier assessment was completed in the spring and fall of 2015, which included an evaluation of all portions of interior and exterior features of facilities and park sites used by the public. The assessment identified physical barriers in each facility that limit accessibility and compared each facility to the 2010 ADA and 2014 Oregon Structural Specialty Code. In addition to the ADA 2010 Standards, park facilities were also evaluated using the Architectural Barriers Act - Accessibility Guidelines for Outdoor Developed Areas (AGODA) adopted in 2013.

Facility Evaluations

The site evaluations were accomplished using a team of accessibility assessors equipped with measuring devices, facility diagrams and evaluation checklists. Diagrammatic sketches of each site were annotated during the evaluation process and were included with the facility reports to the district. These resulting reports are available under separate cover from the district, however these reports are a snapshot in time of the conditions observed during the evaluation period. The information contained in these reports has been transferred to a Microsoft Excel barrier analysis workbook. The workbook is the living Transition Plan document and is the district's on-going record of the remediation of barriers. The tracking tool will be updated over time as the district either removes barriers or finds programmatic solutions to barriers. The record is maintained by the district's ADA Coordinator. For the most current status of the remediation of barriers, contact the district's ADA Coordinator.

2.2 Priorities for Barrier Removal

The following prioritization process is referenced in the ADA Regulations. The principle of the priorities is to ensure basic access to facilities and amenities, access to activities, and allowing alternatives to structural modifications when appropriate. Translating these priorities into action plans must be accomplished using a programmatic approach. The following guidelines were used by the district to prioritize barriers found within district facilities:

Priority One

Removing barriers that impede accessibility at the main entrance of a facility, or improving a path of travel to the portion of the facility where program activities take place. Examples:

- Connection to the public rights-of-way
- Parking and passenger loading
- Entrance walks
- Entrance ramps
- Entrance stairs
- Entrance doors

Priority Two

Removing barriers that impede access to program use areas. Examples:

- Transaction counters
- Recreation environments/features
- Public offices
- Public restrooms

Priority Three

Removing barriers that impede access to amenities serving program areas. Examples:

- Drinking fountains
- Public telephones
- Site furnishings
- Vending machines

Priority Four

The fourth priority addresses features that are not required to be modified for accessibility because no public programs are located in this area, or there are nearby duplicate accessible features.

2.3 Program Barrier Removal Priorities

A prioritization meeting was conducted with district staff on January 26, 2016. All of the district's facilities in which the district provides programs, activities, and services were reviewed and ranked based on the following criteria:

- **Level of use by the public:** Facilities that have a high level of public use can be assigned a higher priority;
- **Program uniqueness:** Some programs are unique to a building, facility, or park and cannot occur at another location. Seasonal availability and programs that emphasize health and wellness can be assigned a higher priority;
- **Geographic distribution:** Selecting a range of facilities that are distributed throughout the district, and considering the proximity of these facilities to public transportation help provide maximum accessibility for all residents;
- **Critical nature of the service provided:** Facilities that provide services related to accessibility, health, safety, and the administration of essential district services such as permitting and licensing can be assigned a higher priority; and
- **Identified complaints:** Facilities that have a history of citizen complaints related to accessibility can be assigned a higher priority.

2.4 Phasing Schedule

The tables on the following pages describe the schedule priorities for barrier removal at district facilities. Table 1 addresses the district's aquatic facilities, Table 2 includes the district's buildings, and Table 3 addresses the schedule for parks and trails. These preliminary schedules represent a 15-year plan for barrier removal. It is the district's intent to review all barriers during the first year of Plan implementation and address those barriers that can be resolved through programmatic modifications and/or new projects. The district will then revise the following schedule for removal of the remaining barriers.

The district intends to complete any maintenance⁶ projects involving access barriers within the next one to three years. Small capital⁷ projects which can be handled in-house or by a contractor will be completed within the next one to six years. Large capital⁸ projects which are longer term projects requiring the hiring of a contractor and applying for permits will be completed in the next one to 15-years.

⁶ Maintenance projects can be completed in-house for less than \$1,000.

⁷ Small capital projects can be completed in-house or by using a contractor for \$1,000 to \$5,000.

⁸ Large capital projects require the hiring of a contractor and applying for permits and are greater than \$5,000.

Table 1: Aquatics Transition Plan Schedule

Location	Years 1 to 3	Years 1 to 6	Years 1 to 15
Aloha Swim Center	•		•
Beaverton Swim Center	•		•
Conestoga Recreation Center	•		•
Harman Swim Center	•	•	
HMT Complex: Tualatin Hill Aquatic Center	•	•	
Raleigh Swim Center Park	•		•
Somerset West Swim Center/Park	•		•
Sunset Swim Center/Park	•		•

Table 2: Buildings Transition Plan Schedule

Location	Years 1 to 3	Years 1 to 6	Years 1 to 15
Cedar Hills Recreation Center	•		•
Conestoga Recreation Center	•		•
Cooper Mountain Nature Park	•		•
Elsie Stuhr Center	•	•	
Fanno Creek Service Center	•		•
Fanno Farmhouse	•		•
Garden Home Recreation Center	•		•
HMT Complex: Admin Building	•		•
HMT Complex: Schlottmann House	•		•
HMT Complex: Tualatin Hills Athletic Center	•	•	
HMT Complex: Tualatin Hills Tennis Center	•	•	
Jenkins Estate	•		•
Tualatin Hills Nature Center	•		•

Table 3: Parks & Trails Transition Plan Schedule

Location	Years 1 to 3	Years 1 to 6	Years 1 to 15
A.M. Kennedy Park	•	•	
Arnold Park	•		•
Autumn Ridge Park	•		•
Bannister Creek Greenway	•		•
Barrows Park	•	•	
Barsotti Park	•	•	
Bethany Lake Community Garden	•		•
Bonny Slope Park	•		•
Buckskin Park	•		•
Burnsridge Park	•		•
Burntwood Park			•
Butternut Park	•		•
Camille Park	•	•	
Carolwood Park	•		•
Cedar Hills Park	•	•	
Cedar Hills Recreation Center	•		•
Cedar Mill Park	•	•	
Center Street Park	•		•
Channing Heights Park	•		•
Commonwealth Lake Park	•	•	
Cooper Mountain Nature Park	•	•	
Cooper Park	•		•
Eichler Park	•		•
Evelyn M. Schiffler Memorial Park	•	•	

Table 3: Parks & Trails Transition Plan Schedule (cont.)

Location	Years 1 to 3	Years 1 to 6	Years 1 to 15
Fanno Creek Regional Trail	•	•	
Fifth Street Park	•		•
Fir Grove Park	•		•
Florence Pointe Park	•		•
Foege Park	•		•
Foothills Park	•		•
Forest Hills Park	•		•
Garden Home Park	•	•	
George W. Otten Park	•		•
Greenway Park	•		•
Hansen Ridge Park	•	•	
Hart Meadows Park			•
Hazeldale Park	•	•	
Hideaway Park	•		•
Hiteon Park	•		•
HMT Complex: Grounds	•	•	
Jackie Husen Park	•	•	
John Marty Park	•	•	
Kaiser Woods Park	•	•	
Lawndale Park	•		•
Little Peoples Park	•		•
Lost Park	•		•
McMillan Park	•		•
Meadow Waye Park	•		•

Table 3: Parks & Trails Transition Plan Schedule (cont.)

Location	Years 1 to 3	Years 1 to 6	Years 1 to 15
Melilah Park	•		•
Mitchell Park	•		•
Murrayhill Park	•		•
Neighborhood Square Park	•	•	
Northwest Park	•		•
Paul and Verna Winkelman Park	•	•	•
PCC Rock Creek Recreational	•	•	
Pioneer Park	•		•
Progress Lake Park	•	•	
Raleigh Scholls Park	•		•
Raleigh Swim Center Park	•	•	
Ridgecrest Park	•		•
Ridgewood Park	•		•
Rock Creek Greenway			•
Rock Creek Landing Park	•		•
Rock Creek Park	•		•
Rock Creek Regional Trail	•	•	
Roger Tilbury Memorial Park	•		•
Roxbury Park	•		•
Roy E. Dancer Park	•		•
Sexton Mountain Park	•		•
Skyview Park	•		•
Somerset Meadows Park	•	•	
Somerset West Swim Center/Park	•	•	

Table 3: Parks & Trails Transition Plan Schedule (cont.)

Location	Years 1 to 3	Years 1 to 6	Years 1 to 15
Southminster Community Garden	•		•
Summercrest Park	•		•
Sunset Swim Center/Park	•	•	
Terra Linda Park	•	•	
The Bluffs Park	•		•
Tualatin Hills Nature Park	•	•	
Valley Park	•		•
Valley West Park	•		•
Veterans Memorial Park	•		•
Vista Brook Park	•		•
Wanda L. Peck Memorial Park	•		•
Waterhouse Park	•	•	
Waterhouse Trail	•		•
West Slope Park	•		•
West Sylvan Park	•		•
Westside Regional Trail	•	•	
Wildhorse Park	•		•
Wildwood Park	•		•
Willow Park	•		•
Wonderland Park	•		•

2.5 Historic Facilities

A qualified historical building or structure is any structure or collection of structures, and their associated sites deemed of importance to the history, architecture or culture of an area by an appropriate local or state governmental jurisdiction. This includes structures on existing or future national, state or local historical registers or official inventories, such as the National Register of Historic Places, State Historical Landmarks, State Points of Historical Interest, and city or county registries or inventories of historical or architecturally significant sites, places, historic districts or landmarks. The district has two locations that fall under this category of facility: the Fanno Farmhouse and the Jenkins Estate.

U.S. Department of Justice-Historic Facilities

The U.S. Department of Justice has specified the actions an agency needs to take in addressing accessibility in historically significant facilities.

Historically significant facilities are those facilities or properties that are listed or eligible for listing in the National Register of Historic Places or properties designated as historic under State or local law. Structural changes to these facilities that would threaten or destroy the historical significance of the property or would fundamentally change the program being offered at the historic facility need not be undertaken. Nevertheless, a city must consider alternatives to structural changes in these instances -- including using audio-visual materials to depict the inaccessible portions of the facility and other innovative solutions.

If alterations are being made to a historically significant property, however, these changes must be made in conformance with the ADA Standards for Accessible Design, ("the Standards"), 28 C.F.R. Part 36, § 4.1.7, or the Uniform Federal Accessibility Standards, ("UFAS") § 4.1.7, to the maximum extent feasible. If following either set of standards would threaten or destroy the historical significance of the property, alternative standards, which provide a minimal level of access, may be used. This decision must be made in consultation with the appropriate historic advisory board designated in the Standards or UFAS, and interested persons should be invited to participate in the decision-making process. 28 C.F.R. §§ 35.150(b)(2); 35.151(d); Standards § 4.1.7; UFAS § 4.1.7. If these lesser standards would threaten or destroy historically significant features, then the programs or services conducted in the facility must be offered in an alternative accessible manner or location⁹.

⁹ U.S. Department of Justice, Civil Rights Division, Disability Rights Section, The ADA and City Governments: Common Problems, <http://www.ada.gov/comprob.htm>

3.0 ADA Policy and Complaint Procedure

If a public entity has 50 or more employees, it is required to designate at least one responsible employee to coordinate Americans with Disabilities Act (ADA) compliance. The Tualatin Hills Park & Recreation District has designated an ADA Coordinator for coordinating the efforts of the district to comply with Title II, and for investigating any complaints that the district has violated Title II of the ADA. The Coordinator also is responsible for coordinating the efforts of the district to comply with all other applicable State and Federal physical and program accessibility requirements.

3.1 ADA Grievance Procedure

The ADA under, Title II requires that a grievance procedure be established for any program, service or activity offered by the district, whether federally funded or not. Neither Title II nor its implementing regulations describe what ADA grievance procedures must include. However, the Department of Justice has developed a model grievance procedure that is included in this section. The grievance procedure should include:

- A description of how and where a complaint under Title II may be filed with the government entity;
- If a written complaint is required, a statement notifying potential complainants that alternative means of filing will be available to people with disabilities who require such an alternative;
- A description of the time frames and processes to be followed by the complainant and the government entity;
- Information on how to appeal an adverse decision; and
- A statement of how long complaint files will be retained.

Sample ADA Grievance Procedure:

Tualatin Hills Park & Recreation District
Grievance Procedure under
The Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Tualatin Hills Park & Recreation District. The district's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination

such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Deb Schoen
ADA Coordinator and Superintendent of Sports
15707 SW Walker Road, Beaverton OR 97006

Within 15 calendar days after receipt of the complaint, the ADA Coordinator or her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA Coordinator or her designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the Tualatin Hills Park & Recreation District and offer options for substantive resolution of the complaint.

If the response by ADA Coordinator or her designee does not satisfactorily resolve the issue, the complainant and/or her designee may appeal the decision within 15 calendar days after receipt of the response to the General Manager or his/her designee.

Within 15 calendar days after receipt of the appeal, the General Manager or his/her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the General Manager or his/her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the ADA Coordinator or her designee, appeals to the General Manager or his/her designee, and responses from these two offices will be retained by the Tualatin Hills Park & Recreation District for at least three years.

4.0 Definitions

The following is a summary of many definitions found in the ADA. Please refer to the Americans with Disabilities Act¹⁰ for the full text of definitions and explanations¹¹.

4.1 Auxiliary Aids and Services

The term auxiliary aids and services include:

- Qualified interpreters or other effective methods of making orally delivered materials available to individuals with hearing impairments;
- Qualified readers, taped texts, or other effective methods of making visually delivered materials available to individuals with visual impairments; and
- Acquisition or modification of equipment or devices; and other similar services and actions.

4.2 Complaint

A complaint is a claimed violation of the ADA.

4.3 Disability

The term disability means, with respect to an individual:

- A physical or mental impairment that substantially limits one or more of the major life activities of such individual;
- A record of such impairment; or
- Being regarded as having such impairment.

4.4 Discrimination on the Basis of Disability

Discrimination on the basis of disability means to¹²:

- Limit, segregate, or classify a citizen in a way that may adversely affect opportunities or status because of the person's disability;
- Limit, segregate, or classify a participant in a program or activity offered to the public in a way that may adversely affect opportunities or status because of the participant's disability;
- Participate in a contract that could subject a qualified citizen with a disability to discrimination;

¹⁰ ADA.gov United States Department of Justice Civil Rights Division, <http://www.ada.gov/>

¹¹ Title II Regulations. 28 C.F.R. § 35.104 Definitions.

¹² Title II Regulations. 28 C.F.R. § 35.130 General prohibitions against discrimination.

- Use any standards, criteria, or methods of administration that have the effect of discriminating on the basis of disability;
- Deny equal benefits because of a disability;
- Fail to make reasonable accommodations to known physical or mental limitations of an otherwise qualified individual unless it can be shown that the accommodation would impose an undue burden on the organization's operations;
- Use selection criteria that exclude otherwise qualified people with disabilities from participating in the programs or activities offered to the public; and
- Fail to use tests, including eligibility tests, in a manner that ensures that the test results accurately reflect the qualified applicant's skills or aptitude to participate in a program or activity.

4.5 Having a Record of Impairment

An individual is disabled if he or she has a history of having an impairment that substantially limits the performance of a major life activity; or has been diagnosed, correctly or incorrectly, as having such impairment.

4.6 Physical or Mental Impairments

Physical or mental impairments may include, but are not limited to¹³: vision, speech, and hearing impairments; emotional disturbance and mental illness; seizure disorders; mental retardation; orthopedic and neuromotor disabilities; learning disabilities; diabetes; heart disease; nervous conditions; cancer; asthma; Hepatitis B; HIV infection (HIV condition); and drug addiction if the addict has successfully completed or is participating in a rehabilitation program and no longer uses illegal drugs.

The following conditions are not physical or mental impairments: transvestitism; illegal drug use; homosexuality or bisexuality; compulsive gambling; kleptomania; pyromania; pedophilia; exhibitionism; voyeurism; pregnancy; height; weight; eye color; hair color; left-handedness; poverty; lack of education; a prison record; and poor judgment or quick temper if not symptoms of a mental or physiological disorder.

4.7 Qualified Individual with a Disability

A qualified individual with a disability means an individual with a disability who, with or without reasonable modification to rules, policies, or practices; the removal of architectural, communication, or transportation barriers; or the provision of auxiliary aids and services, meets the essential eligibility requirements for the receipt of services or the participation in programs

¹³ Title II Regulations. Appendix B 28 C.F.R. Test C—Being regarded as having such an impairment.

or activities provided by the district.

4.8 Reasonable Program Modifications

If the individual's disabilities prevent them from performing the essential functions of the program or activity, it is necessary to determine whether reasonable program modifications would enable an individual to perform the essential functions of the program or activity¹⁴.

Reasonable program modification is any change in program or activity or in the way things are customarily done that enables an individual with a disability to enjoy equal program opportunities. Accommodation means modifications or adjustments:

- To a registration or application process to enable an individual with a disability to be considered for the program or activity;
- To the program or activity environment in which the duties of a position are performed so that a person with a disability can perform the essential functions of the program or activity; and
- That enables individuals with disabilities to enjoy equally the benefits of the program or activity as other similarly situated individuals without disabilities enjoy.

Modification includes making existing facilities and equipment used by individuals readily accessible and usable by individuals with disabilities.

Modification applies to:

- All decisions and to the application or registration process;
- All services provided in connection with the program or activity; and
- Known disabilities only.

Modification is not required if:

- It changes the essential nature of a program or activity of the person with a disability;
- It creates a hazardous situation;
- Adjustments or modifications requested are primarily for the personal benefit of the individual with a disability; or
- It poses an undue burden on the district.

4.9 Regarded as Having a Disability

An individual is disabled if she or he is treated or perceived as having an impairment that substantially limits major life activities, although no such impairment exists.

¹⁴ Title II Regulations. 28 C.F.R. § 35.130 General prohibitions against discrimination. Subpart B—General Requirements

4.10 Substantial Limitations on Major Life Activities

Individuals are disabled if they have a physical or mental impairment that (a) renders them unable to perform a major life activity, or (b) substantially limits the condition, manner, or duration under which they can perform a particular major life activity in comparison to other people. Major life activities are functions such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

In determining whether physical or mental impairment substantially limits the condition, manner, or duration under which an individual can perform a particular major life activity in comparison to other people, the following factors shall be considered:

- The nature and severity of the impairment;
- The duration or expected duration of the impairment; and
- The permanent or long-term impact (or expected impact) of or resulting from the impairment.

4.11 Undue Burden

The Tualatin Hills Park & Recreation District shall not provide an accommodation that imposes an undue burden on the operation of the district's business.

Undue burden means significant difficulty or expense incurred in the provision of accommodation. Undue burden includes, but is not limited to, financial difficulty. Undue burden refers to any modification that would be unduly costly, extensive, substantial, or disruptive, or that would fundamentally alter the nature of operation of the business of the district.

Whether a particular accommodation will impose an undue hardship is determined on a case-by-case basis. If a particular modification is determined to cause an undue burden to the Tualatin Hills Park & Recreation District, the district shall attempt to identify another modification that would not pose such a burden. If cost causes the undue burden, the district must consider whether funding for modification is available from an outside source. If no such funding is available, the district must give the person with a disability the opportunity to provide the modification or to pay for that portion of the modification that constitutes an undue burden.

The following factors shall be considered in determining whether a program modification would create an undue burden: the nature and cost of the modification, the financial resources of the district available to make the modification, the impact the expense of the accommodation will have on the affected district operation, and the permanence of the alterations affecting the site.

5.0 Program Accessibility Guidelines, Standards and Resources

5.1 Introduction

In order to facilitate access to all district programs, the district will maintain the program accessibility guidelines, standards and resources. The information is available to all employees and volunteers. The district will add to these guidelines when necessary to address its needs and include information and technological devices that help staff members and volunteers communicate with individuals with a variety of disabilities. The district will periodically review the components of this section as new technologies are developed, in order to ensure that the best types of modifications are included.

5.2 Federal Accessibility Standards and Regulations

There are both State and Federal regulations for accessible facilities. Below are resources for both the Federal and State of Oregon facility regulations.

U.S. Department of Justice

The U.S. Department of Justice provides many free ADA materials including the Americans with Disability Act (ADA) text. Printed materials may be ordered by calling the ADA Information Line [(800) 514-0301 (Voice) or (800) 514-0383 (TTY)]. Publications are available in standard print as well as large print, audiotape, Braille and computer disk for people with disabilities. Documents, including the following publications, can also be downloaded from the Department of Justice website. <http://www.ada.gov/>

- **ADA Regulation for Title II:** This publication describes Title II of the Americans with Disabilities Act, Pub. L. 101-336, which prohibits discrimination on the basis of disability by public entities. Title II of the ADA protects qualified individuals with disabilities from discrimination on the basis of disability in the services, programs or activities of all state and local governments. This rule adopts the general prohibitions of discrimination established under section 504, as well as the requirements for making programs accessible to individuals with disabilities and for providing equally effective communications. It also sets forth standards for what constitutes discrimination on the basis of mental or physical disability, provides a definition of disability and of qualified individual with a disability, and establishes a complaint mechanism for resolving allegations of discrimination.

http://www.ada.gov/regs2010/titleII_2010/titleII_2010_regulations.htm

- **Title II Technical Assistance Manual (1993) and Yearly Supplements:** The 56-page manual explains in lay terms what state and local governments must do to ensure that their services, programs and activities are provided to the public in a nondiscriminatory manner. Many examples are provided for practical guidance.
<http://www.ada.gov/taman2.html>
- **Accessibility of State and Local Government Websites to People with Disabilities:** The 5-page publication provides guidance on making state and local government websites accessible. <http://www.ada.gov/websites2.htm>
- **ADA Information for Law Enforcement:** This page contains compliance assistance materials to help state and local law enforcement officers understand how to interact with victims, witnesses, suspects and others who have disabilities.
<http://www.ada.gov/policeinfo.htm>

Title II: U.S. Department of Justice Publications

Title II Technical Assistance Manual | Supplement

A 56-page manual that explains in lay terms what state and local governments must do to ensure that their services, programs, and activities are provided to the public in a nondiscriminatory manner. (1993) <http://www.ada.gov/taman2.html>

The ADA and City Governments: Common Problems | PDF

A 9-page document that contains samples of common problems shared by city governments of all sizes, provides examples of common deficiencies and explains how these problems affect persons with disabilities. (2000) <http://www.ada.gov/comprob.htm>

ADA Guide for Small Towns | PDF

A 21-page guide that presents an informal overview of some basic ADA requirements and provides cost-effective tips on how small towns can comply with the ADA. (2000)
<http://www.ada.gov/smtown.htm>

Accessibility of State and Local Government Websites to People with Disabilities | PDF

A 5-page publication providing guidance on making state and local government websites accessible. (2003) <http://www.ada.gov/websites2.htm>

ADA Checklist for Polling Places | PDF

A 39-page checklist used as a self-help survey for voting officials to determine whether a polling place has basic accessible features needed by most voters with disabilities. (2004)
<http://www.ada.gov/votingchecklist.htm>

An ADA Guide for Local Governments: Making Community Emergency Preparedness and Response Programs Accessible to People with Disabilities | PDF

An 11-page illustrated publication that provides guidance on preparing for and carrying out emergency response programs in a manner that results in the services being accessible to people with disabilities. (2006) <http://www.ada.gov/emergencyprep.htm>

Access for 9-1-1 and Telephone Emergency Services | PDF

A 10-page publication explaining the requirements for direct, equal access to 9-1-1 for persons who use teletypewriters (TTYs). (1998) <http://www.ada.gov/911ta.htm>

Commonly Asked Questions About the ADA and Law Enforcement

A 12-page publication providing information for law enforcement agencies in a simple question and answer format. (2006) <http://www.ada.gov/q&a law.htm>

Communicating with People Who Are Deaf or Hard of Hearing: ADA Guide for Law Enforcement Officers | PDF

An 8-panel pocket guide providing basic information for officers about ADA requirements for communicating effectively with people who are deaf or hard of hearing. (2006) <http://www.ada.gov/lawenfcomm.htm>

Model Policy for Law Enforcement on Communicating with People Who Are Deaf or Hard of Hearing | PDF

A 4-page document serving as a model for law enforcement agencies to adopt policies on effective communication with people who are deaf or hard of hearing. Agencies are encouraged to download and adapt the policy to suit their needs. (2006) <http://www.ada.gov/lawenfmodpolicy.htm>

Questions and Answers: The ADA and Hiring Police Officers

A 5-page publication providing information on ADA requirements for interviewing and hiring police officers. (1997) <http://www.ada.gov/copsq7a.htm>

U.S. Access Board Publications

The full texts of federal laws and regulations that provide the guidelines for the design of accessible facilities and programs are available from the U.S. Access Board. Single copies of publications are available free and can be downloaded or ordered by completing a form available on the Access Board's website. In addition to regular print, publications are available in large print, disk, audiocassette and Braille. <http://www.access-board.gov/>

Communications & IT

Access to information and communication technology (ICT) is addressed by Board standards and guidelines issued under Section 508 of the Rehabilitation Act and Section 255 of the Telecommunications Act.

- **Section 508 Standards:** <http://www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-section-508-standards>
- **Refresh of the Section 508 Standards and the Telecommunications Act Guidelines:** <http://www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-ict-refresh>
- **Telecommunications Act Accessibility Guidelines:** <http://www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-telecommunications-act-guidelines>

Buildings & Sites

Standards issued under the Americans with Disabilities Act (ADA) address access to buildings and sites nationwide in new construction and alterations.

- **2010 ADA Standards for Accessible Design:** This document contains scoping and technical requirements for accessibility to buildings and facilities by individuals with disabilities under the Americans with Disabilities Act (ADA) of 1990. These scoping and technical requirements are to be applied during the design, construction and alteration of buildings and facilities covered by Titles II and III of the ADA, to the extent required by regulations issued by federal agencies including the Department of Justice and the Department of Transportation. This document must be used in conjunction with Chapter 11 - Accessibility of the Oregon Structural Specialty Code.
- **2010 ADA Standards:** <http://www.access-board.gov/guidelines-and-standards/buildings-and-sites/about-the-ada-standards/ada-standards>

Recreation Facilities

Access to recreation facilities, including play areas, swimming pools, sports facilities, fishing piers, boating facilities, golf courses and amusement rides, is addressed in the ADA standards. The ABA standards address outdoor developed areas guidelines which currently are applicable to Federal facilities and cover access to trails, picnic sites, camping sites and beach access routes.

- **Recreation Facilities:** <http://www.access-board.gov/guidelines-and-standards/recreation-facilities/about-recreation-facilities>
- **Outdoor Developed Areas:** <http://www.access-board.gov/guidelines-and-standards/recreation-facilities/outdoor-developed-areas>

Streets and Sidewalks

New guidelines in development by the Board cover access to public rights-of-way including sidewalks, intersections, street crossings and on-street parking. The Board is also addressing access to shared use paths providing off-road means of transportation and recreation.

- **Public Rights-of-Way:** <http://www.access-board.gov/guidelines-and-standards/streets-sidewalks/public-rights-of-way>
- **Shared Use Paths:** <http://www.access-board.gov/guidelines-and-standards/streets-sidewalks/shared-use-paths/about-this-rulemaking>

5.3 State of Oregon Accessibility Standards and Regulations

Chapter 11 - Accessibility, Oregon Structural Specialty Code

http://www.bcd.oregon.gov/programs/structural/2010_ADA_OSSC_Ch11_Comm_updated_figures.pdf

The State of Oregon has also adopted a set of design guidelines for accessible facilities, which can be found in the Oregon Structural Specialty Code Chapter 11 (OSSC). OSSC contains general building design and construction requirements relating to fire and life safety, structural safety and access compliance. OSSC provisions provide minimum standards to safeguard life or limb, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures and certain equipment. The Oregon Building Code Division follows the 2012 International Building Code (IBC) with amendments and provisions specific to the State of Oregon.

Because building codes are updated every few years, the district should have an ongoing program of regularly reviewing changes and updating policies and procedures related to accessibility to ensure compliance with current code.

5.4 Resources

Resources for Providing Accessible Programs and Facilities

- **ADA Document Portal:** This website provides links to an ADA Collection consisting of more than 7,400 documents on a wide range of topics. The ADA Document Portal is supported by the ten ADA & IT Technical Assistance Centers. <https://adata.org/ada-document-portal>
- **American Alliance of Museums:** Accessible exhibit design publications are available for purchase from AAM's website, including Everyone's Welcome (available in a variety of formats), which addresses museum programs and the ADA, The Accessible Museum, which offers model programs of accessibility for older people and people with

disabilities, and What Museum Guides Need to Know to provide access to blind and visually impaired visitors. <http://www.aam-us.org>

- **Beneficial Designs:** Beneficial Designs works toward universal access through research, design and education. Beneficial Designs develops assistive and adaptive technology, performs rehabilitation research, contract design, legal consultation and standards development and serves as a rehabilitation information resource. Contact Beneficial Designs, Inc. at 2240 Meridian Blvd, Suite C, Minden, NV 89423-8628, (775) 783-8822. <http://www.beneficialdesigns.com/>
- **Disability.gov:** The website is a one-stop interagency portal for information on Federal programs, services and resources for people with disabilities, their families, employers, service providers and other community members. <https://www.disability.gov/>
- **National Center on Accessibility:** The Center is a cooperative project between the National Park Service and Indiana University to provide information and technical assistance, primarily on recreation access. An example of the research activities of the NCA is the National Trails Surface Study. This study is primarily the result of questions that NCA receives from organizations, agencies and individuals who desire to make their trails accessible and are interested in an unobtrusive surface that blends, is friendly to the environment and provides a quality trail experience for people with and without disabilities. NCA also publishes ‘What is an Accessible Trail?’ which summarizes the Federal guidelines for outdoor developed areas and is available for downloading from its website. The NCA website also has information on campground accessibility, accessible picnic tables, access to beaches and inclusion of people with disabilities in aquatic venues. <http://www.ncaonline.org/>
- **National Center on Health, Physical Activity and Disability:** The Center provides information and resources on physical activity to help people with disabilities find ways to become more active and healthier. The Center also provides information on how to provide access to fitness centers, schools, recreation facilities, camps and health and leisure services. <http://www.nchpad.org/>
- **Smithsonian Institution:** The Accessibility Program has developed the Smithsonian Guidelines for Accessible Exhibition Design (1996), which are available for downloading from their website. Further information is available from the Smithsonian Accessibility Program at the Arts and Industries Building, Room 1239 MRC 426, Washington, D.C. 20560 (202) 786-2942. <http://www.si.edu/accessibility>

Resources for Assistive Technologies (General)

The district should utilize the many disability-related resources available through the Internet.

- **The National Institute on Disability and Rehabilitation Research:** This agency of the U.S. Department of Education maintains a national web-based service that provides up-to-date links to assistive technologies and disability-related resources.
<http://www.abledata.com/>
- **Oregon Technology Access Program:** The Oregon Technology Access Program (OTAP) provides training, information, technical assistance and resources regarding the uses of technology for children with disabilities. OTAP services are available to anyone concerned with the needs of Oregon's children with disabilities from birth to age twenty-one. The program is sponsored by the Oregon Department of Education (ODE).
<http://www.otap-oregon.org>

Alternative Format Communications

Resources to produce standardized publications such as applications and registration forms in Braille, audiotape, large-print text and accessible electronic media will be assembled.

Information regarding Braille Services and other accommodations for people with visual disabilities is available by contacting:

- **American Council of the Blind:** ACB is a national organization advocating on behalf of persons who are blind or have low vision. ACB also publishes A Guide to Making Documents Accessible to People Who Are Blind or Visually Impaired, which is available online, in regular print, large print, Braille or on cassette tape. ACB is located at 1155 15th St. NW, Suite 1004, Washington, DC 20005 (800) 424-8666. Email info@acb.org or go to <http://www.acb.org/>.
- **National Center on Accessibility:** NCA publishes 'What are Alternative Formats? How Do They Apply to Programs and Services?' which is available for downloading from their website. <http://www.ncaonline.org/>
- **National Center for Accessible Media:** NCAM is a research and development facility dedicated to the issues of media and information technology for people with disabilities in their homes, schools, workplaces and communities. Developers of Web- and CD-ROM-based multimedia need an authoring tool for making their materials accessible to persons with disabilities. NCAM has developed two such tools, version 1.0 and 2.01 of the Media Access Generator (MAGpie), for creating captions and audio descriptions for rich media. MAGpie is available for downloading from NCAM's website.
<http://ncam.wgbh.org>
- **American Sign Language Interpreters:** A pool of on-call American Sign Language interpreters should be developed. This list should be routinely updated to ensure their

availability. Some programs may need to have a pool of interpreters who are available on a twenty-four-hour basis to handle emergency procedures.

The required qualifications of these interpreters should be established. Many non-certified interpreters provided by local services may have excellent skills and be qualified to handle most circumstances. However, certain circumstances, such as the provision of emergency medical services, may require interpreters who are approved by the courts and can ensure a level of confidentiality.

You may want to contact each agency in advance of a need for services to determine their rates so that you are prepared to cover the communication expenses, should the need arise.

You should always request RID certified interpreters. Only in the event that certified interpreters are unavailable should you rely on non-certified interpreters.

Individuals who are hard of hearing generally do not use ASL interpreters. Always ask the individual requesting an accommodation what type of accommodation works best for them. Determining what accommodation(s) will be provided is an interactive process. Depending on the situation, accommodating an individual who is hard of hearing may include note writing, use of assistive listening devices and/or provision of Computer Assisted Real-Time (CART) captioning.

Assistive Listening Systems and Devices

Systems and devices to amplify sound for persons with hearing disabilities should be available for public meetings and events. Various technologies exist for these devices. Different types of devices are more suitable for different types of hearing disabilities. Devices should be chosen to accommodate the greatest number of individuals.

- See the Assistive Listening Systems Technical Bulletins available on the U.S. Access Board's website. <http://www.access-board.gov/>
- **Closed Caption Machine:** To the extent practical, district departments should have access to a device for encoding closed captioning on films and videotapes used for training and other programs.
- **Optical Readers:** Equipment that can translate printed information into an audio format should be available to the district programs.
- **Text Telephone (TTY):** District programs should have access to a text telephone or have access to a telephone transfer service as required by the law and offered by public telephone companies. See the Text Telephones Technical Bulletin available on the U.S.

Access Board’s website. <http://www.access-board.gov/>

- **TDI:** TDI's (formerly known as Telecommunications for the Deaf, Inc.) mission is to promote equal access in telecommunications and media for people who are deaf, hard of hearing, late deafened or deaf blind. TDI’s on-line resources include information about telecommunications access such a TTY, pagers, telephony, VoIP and more. <http://tdiforaccess.org/>
- **Video Relay Services (VRS):** Video Relay Service (VRS) is a form of Telecommunications Relay Service (TRS) that enables persons with hearing disabilities who use American Sign Language to communicate with voice telephone users through video equipment, rather than through typed text. Video equipment links the VRS user with a TRS operator – called a “communications assistant” (CA) – so that the VRS user and the CA can see and communicate with each other in signed conversation. Because the conversation between the VRS user and the CA flows much more quickly than with a text-based TRS call, VRS has become a popular form of TRS. www.fcc.gov/guides/video-relay-services
- **Hands on Video Relay Service:** (877) 467-4877 for English, or (877) 467-4875 for Spanish
- **Sorenson Video Relay:** Using a standard telephone, simply call the toll-free number (866)-327-8877. Have the contact information of the deaf or hard-of-hearing individual (i.e. name, videophone number or IP address) ready. Remain on hold until the call is answered by the next available interpreter.
- **Sprint VRS:** (877)709-5776 or <http://www.sprintrelay.com/>

Enlarging Printed Materials

A copy machine capable of enlarging printed materials should be available for staff.

Guide to Disabilities and Disability Etiquette

A guide to disabilities and disability etiquette should be assembled and distributed to staff and volunteers. The guide will ensure that staff and volunteers are familiar with a variety of types of disabilities and sensitive to the abilities and needs of people with disabilities in order not to offend or demean them. The guide should be periodically updated to ensure that it includes current acceptable language for talking about disabilities.

- **Disability Etiquette:** Interacting with People with Disabilities is available on-line at the County of Long Beach’s website. http://www.longbeach.gov/hr/ada/disability_etiquette.asp

Resources and Organizations Serving People with Disabilities

- **The Arc:** The Arc (formerly Association for Retarded Citizens of the United States) is the country's largest voluntary organization committed to the welfare of all children and adults with mental retardation and their families. <http://www.thearc.org>

- **American Association of People with Disabilities:** The American Association of People with Disabilities is the largest nonprofit, nonpartisan, cross-disability organization in the United States. <http://www.aapd.com/>
- **American Foundation for the Blind:** The American Foundation for the Blind (AFB) is committed to improving accessibility in all aspects of life—from cell phones to ATMs, on web sites and in workplaces. Services include assistance in making products and services accessible to people with visual impairments. AFB offers expert consulting services and accessible media production. AFB provides objective product evaluations of adaptive technologies through its assistive technology product database. <http://www.afb.org/>
- **Center on Technology and Disability:** Funded by the U.S. Department of Education's Office of Special Education Programs, the Center on Technology and Disability provides a wide range of resources on assistive technology, from introductory fact sheets and training materials to in-depth discussion of best practices and emerging research. <http://www.ctdinstitute.org/>
- **Disability.gov's** online resources for High School: Guidelines for Accessing Alternative Format, inclusion materials, educational technology, a comprehensive list including college preparatory materials, transition issues for children with special needs and more. <https://www.disability.gov/education>
- **Disability Resources, Inc.:** Disability Resources, Inc. is a national nonprofit organization that provides information about resources for independent living. DRI maintains an on-line directory of assistive technology resources. <http://www.disabilityresources.org/>
- **Institute for Human Centered Design:** The Institute (formerly known as Adaptive Environments) is a non-profit organization committed to advancing the role of design in expanding opportunity and enhancing experience for people of all ages and abilities. The organization provides education and consultation to public and private entities about strategies, precedents and best practices that go beyond legal requirements for human centered design for places, things, communication and policy that integrate solutions with the reality of human diversity. <http://humancentereddesign.org/>
- **National Association of the Deaf:** NAD is a national consumer organization representing people who are deaf and hard of hearing. NAD provides information about standards for American Sign Language Interpreters and the Captioned Media Program on its website. <http://www.nad.org/>
- **National Federation of the Blind:** NFB is a national organization advocating on behalf of persons who are blind or have low vision. NFB provides on-line resources for technology for the blind, including a technology resource list, a computer resource list, screen access technology, sources of large print software for computers and sources of closed circuit TV (CCTV's). <http://www.nfb.org/>

- **National Organization on Disability:** The National Organization on Disability promotes the full and equal participation and contribution of America's 54 million men, women and children with disabilities in all aspects of life. NOD maintains an on-line directory of information and links including transportation-related resources. <http://www.nod.org/>
- **Paralyzed Veterans of America:** PVA is a national advocacy organization representing veterans. PVA's Sports and Recreation Program promotes a range of activities for people with disabilities, with special emphasis on activities that enhance lifetime health and fitness. PVA's website provides information on useful sports publications and a list of contacts. <http://www.pva.org>
- **United Cerebral Palsy Association:** UCP's mission is to advance the independence, productivity and full citizenship of people with cerebral palsy and other disabilities, through a commitment to the principles of independence, inclusion and self-determination. UCP's Sports and Leisure Channel is designed for people with disabilities who are interested in sports and other leisure activities and proposes creative ideas for inclusive community recreation programs, including outdoor adventure activities for people with disabilities. Information about the Sports and Leisure Channel is available on UCP's website. <http://www.ucp.org>
- **United Spinal Association:** United Spinal Association is a membership organization serving individuals with spinal cord injuries or disease. Formerly known as the Eastern Paralyzed Veterans Association, the organization expanded its mission to serve people with spinal cord injuries or disease regardless of their age, gender or veteran status. Information on accessibility training and consulting services and recreational opportunities for people with spinal cord injuries or disease is available on their website. <http://www.unitedspinal.org>
- **World Institute on Disability:** WID is an international public policy center dedicated to carrying out research on disability issues. WID maintains an online information and resource directory on technology, research, universal design and ADA. <http://www.wid.org/resources/>

Organizations Serving Oregon, Clackamas County and Washington County

- **Aging and Disability Resource Connection of Oregon:** ADRC is a statewide resource providing information about local public and privately paid services to address aging or disability needs. The organization's trained professional staff can help with immediate needs or planning for the future. <https://adrcforegon.org>
- **The Arc Multnomah-Clackamas:** Since 1953, The Arc of Multnomah-Clackamas has been advocating for, supporting and serving children and adults with intellectual and developmental disabilities and their families. The Arc of Multnomah-Clackamas, serving both Multnomah and Clackamas Counties, offers a wide variety of community programs

for individuals and families, all designed to help children and adults with intellectual and developmental disabilities achieve their greatest potential. <http://thearcmult.org/>

- **Autism Society of Oregon:** This affiliate of the Autism Society, the nation’s leading grassroots autism organization, exists to improve the lives of all affected by autism by increasing public awareness about the day-to-day issues faced by people on the spectrum, advocating for appropriate services for individuals across the lifespan and providing the latest information regarding treatment, education, research and advocacy. <http://autismsocietyoregon.org/>
- **Clackamas County Aging Services Advisory Council:** The Council is an advisory group that meets monthly to advise Clackamas County Social Services Division on their programs and services for seniors and persons with disabilities. Members are appointed by the Clackamas County Board of County Commissioners. The group advocates both locally and at the state level on issues related to aging. The Advisory Council has a number of subcommittees devoted to specific issues such as transportation and nutrition. http://www.clackamas.us/socialservices/committee_aaa.html
- **Clackamas County Developmental Disabilities Advisory Council:** The Council, comprised of recipients of service, advocates, professionals, provider representatives and lay citizens, meets monthly to advise the Director of Health Housing and Human Services, Director of Social Services and the DD Program Manager in planning and reviewing programs and recommending policy for developmental disabilities program areas. <http://www.clackamas.us/socialservices/community.html>
- **Family and Community Together (FACT):** Family and Community Together (FACT) is a family leadership organization for individuals and their families experiencing disability, working collaboratively to facilitate positive change in policies, systems, and attitudes through family support, advocacy, and partnerships. <http://factoregon.org/>
- **Imagine Possibilities:** Imagine Possibilities was formerly The Arc of Washington County but disaffiliated from the national and state organizations in 2012. The organization provides services to children and adults with intellectual and developmental disabilities. <http://www.imaginepossibilities.net/wordpress/>
- **Independent Living Resources:** In 1957, Independent Living Resources (ILR) manually transcribed and duplicated Braille textbooks. Eventually expanded services to the blind community included activities such as orientation and mobility, skills training, crafts and recreation. Since 1994 services have been extended to people with all disabilities. ILR helps people to help themselves through the four core services of Advocacy, Information and Referral, Peer Counseling and Skills Training. <http://www.ilr.org>
- **Northwest ADA Center, National Institute on Disability and Rehabilitation Research:** The ADA National Network Centers are a national platform of ten centers comprised of

ADA professionals and experts charged with assisting businesses, state and local governments and people with disabilities as they manage the process of changing our culture to be user friendly to disability and the effect the variety of health conditions can have on society. The Northwest ADA Center is a part of the Department of Rehabilitation Medicine at the University of Washington, and collaborates with the Center for Technology and Disability Studies, a program within the Center for Human Development and Disability and the Department of Rehabilitation Medicine.

<http://nwadacenter.org/>

- **Oregon Department of Human Services, Aging and People with Disabilities:** The mission of the Oregon Department of Human Services, Aging and People with Disabilities is to make it possible for seniors and people with disabilities to become independent, healthy and safe with opportunities for community living, employment, family support and services that promote independence, choice and dignity. <http://www.oregon.gov/DHS/spwpd/Pages/index.aspx>
- **Oregon Disabilities Commission:** Initially formed in 1983 and re-formed in 2005 after a brief hiatus, the Oregon Disabilities Commission (ODC) is a Governor-appointed commission housed in the Department of Human Services. The commission is composed of 15 members broadly representative of major public and private agencies that are experienced in or have demonstrated particular interest in the needs of individuals with disabilities. <http://www.oregon.gov/dhs/spd/Pages/ODCindex.aspx>
- **Ride Connection:** Ride Connection, a non-profit organization, is dedicated to providing responsive, accessible transportation options for those in need. While many customers are older adults and people with disabilities, the organization strives to provide transportation solutions for the community at large. <http://www.rideconnection.org/>
- **State Independent Living Council:** The State Independent Living Council (SILC) is a federally mandated, Governor appointed body, designed to ensure that people with disabilities have a major role in designing Oregon's Independent Living program services. The Independent Living Services Program is a nonresidential, consumer-directed model of peer support, information and referral, skills training and advocacy for people with disabilities. <http://www.oregon.gov/dhs/silc>
- **Washington County Developmental Disabilities Advisory Council:** This Council functions in an advisory capacity the Department of Health and Human Services and the Board of Commissioners on program development, planning, monitoring and funding issues. The council is comprised of 15 members including recipients of service, advocates, professionals in the field, key referral sources, provider representatives and lay citizens. <http://www.co.washington.or.us/HHS/DevelopmentalDisabilities/Advisory-Council.cfm>

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MEMO

DATE: October 5, 2016
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: General Manager's Report for October 11, 2016

General Obligation Bonds Refinancing

A portion of our 2011 General Obligation Bonds are being refinanced. The amount of the refinance is \$8,620,000 out of the total original issue of \$40,060,000. On September 13, 2016, the district and the underwriter priced this refinance and the results were very favorable with a present value savings of \$723,055 or 8.4% of the face value of total series refinanced. The transaction will close on October 12, 2016.

THPRD receives 2016 FACT Partner Award (Family and Community Together)

Family and Community Together (FACT) Oregon is a family leadership organization for individuals and their families experiencing disabilities. The organization works collaboratively to facilitate positive change in policies, systems, and attitudes through family support, advocacy, and partnerships. FACT Oregon became a partner of THPRD in 2013 and has been actively involved in the Champions Too Steering Committee. Next summer, THPRD and FACT will bring the first all-abilities triathlon geared toward people with disabilities aged from 8 to 25 years old.

As result of our partnership, THPRD has been chosen to receive a 2016 FACT Partner Award. According to Fact Oregon, "All of us at FACT are proud to call you one of our closest community partners and we couldn't do our statewide work without partners like you!" This award will be given to THPRD staff at FACT's Fall Breakfast on October 18, 2016.

Board of Directors Meeting Schedule

The following dates are proposed for the board of directors meeting schedule through the end of the calendar year:

- November Regular Board Meeting – Tuesday, November 8
- December Regular Board Meeting – Tuesday, December 13



MEMO

DATE: September 27, 2016
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: Recommended Goal Outcomes for Fiscal Year 2017/18 Planning and Budgeting

Introduction

A priority list of performance measures for fiscal year 2017/18, with associated goal outcomes, has been compiled for the board of directors' consideration. Staff requests that the board adopt the goal outcomes as the priority measures to use in the planning and budgeting process for FY 2017/18.

Background

In 2011, the board of directors began the process of adopting priority goal outcomes to initiate the annual planning and budgeting process. Staff uses these goal outcomes in the budget development process each year by creating business plans to address the goal outcomes. Those business plans that most cost-effectively address the goal outcomes are funded in the budget process.

On September 22, 2014, the board adopted a new set of goal outcomes based on the work of the 2013 Strategic Plan update and the Service and Financial Sustainability Plan (SFSP). The approval of the Strategic Plan on December 9, 2013, changed, modified or deleted many of the objectives from the original 2006 Comprehensive Plan, and the goal outcomes for FY 2015/16 reflected this update.

With the close of FY 2015/16, a preliminary measure of goal performance for that fiscal year is possible, and the preliminary actuals are reflected in the attached Exhibits A and B. A final evaluation of the year-end progress of the FY 2015/16 goal outcomes and an update of the in progress FY 2016/17 business plans will accompany the midyear budget update.

Proposal Request

The attached list of goal outcomes, Exhibit A, includes the staff recommendations for priority goal outcomes for FY 2017/18 budget preparation. The goal outcome sheet shows each recommended priority measure with actual results for FY 2012/13, FY 2013/14, FY 2014/15 as well as preliminary results for FY 2015/16, where available. In many cases, the new or modified goal outcomes require tracking new operational data and/or development of new data collection systems.

The goal outcomes proposed have two significantly modifications from last year's goal outcomes. The format changed to classify measures into five categories based on performance measurement best practices:

1. Demand – measures service demand
2. Input – measures resources used
3. Output – measures how much work is performed / units of service provided
4. Efficiency – measures work performed per resource used
5. Outcome – measures services successfully delivered

Additionally, the strategies and actions steps proposed as district priorities for FY 2016/17 and FY 2017/18 are listed below the performance measures.

The second change is the number of measures which have been reduced from 55 in FY 2016/17 to 24 for FY 2017/18. The reduction in the number of goals for FY2017/18 allows staff to focus on the highest priorities as identified by the board of directors. As a result, Goal 6 does not have a priority measure that relates to the actions steps and Goal 3 has no priority measures or actions steps for FY 2017/18. Staff will continue to improve on each goal as part of normal operations, but the proposed goal outcomes will have priority for new funding and resources in FY 2017/18. The archived measures will still be tracked and included as Key Performance Indicators in the FY 2017/18 budget document. Exhibit B lists the measures that have been removed from the goal outcomes.

Benefits of Proposal

Board adoption of the priority goal outcomes ensures that the district allocates its resources to those projects and business plans that directly impact the Strategic Plan goals and Service and Financial Sustainability Plan objectives included in the proposal. Attaching specific metrics to the outcomes aids in the evaluation of the effectiveness of the business plans in achieving the objective and/or goal and will allow further refinement of the process in future fiscal years.

Potential Downside of Proposal

Approval of the proposed goal outcomes by the board of directors will result in a higher ranking for business plans that impact these measures. Projects that fall outside this scope will, potentially, have to wait for a subsequent cycle for funding consideration.

Action Requested

Board of directors' approval of the goal outcomes for priority performance metrics for use in the fiscal year 2017/18 planning and budgeting process.



FY 2017-18 THPRD Goal Outcomes

Color Key: PURPLE= New Outcome Measure

		2012-13	Final 2013-14	Final 2014-15	Preliminary	2016-17	2017-18
		(PY Service Level)	(PY Service Level)	(PY Service Level)	2015-16 (CY Service Level)	Goal Outcome	Goal Outcome
Parks							
Goal 1	Provide quality neighborhood and community parks that are readily accessible to residents through the District's Service Area.						
Measures	Demand						
	Input						
	\$ of program grants applied for	TBD	TBD	TBD	TBD	N/A	increase
	Output						
	\$ of program grants awarded	TBD	TBD	TBD	TBD	N/A	increase
	% of district below service threshold (74.7)	N/A	1%	1%	N/A	decrease	decrease
	% of district that is identified walkable access below service threshold	N/A	25%	N/A	N/A	decrease	decrease
	Efficiency						
	Outcome						
	Average GRASP Score	N/A	75	82	N/A	maintain	maintain
Strategies	Strategy: Continue to pursue partnerships in land acquisition, facility development, programming, marketing, maintenance and other activities with partnering service providers (6B)						
	Strategy: Use current baseline GRASP® analysis to guide future park development and land acquisition. (1D)						
Action Steps	2016-17 - Action Step: Develop a grant strategy that prioritizes District needs and matches them against available funding opportunities and dedicates adequate resources to achieve strategic goals.						
	2016-17 - Action Step: Develop a long term land acquisition strategy for parks and facilities.						
	2016-17 - Action Step: Develop a long term land acquisition strategy for new Urban Growth Boundary expansion areas.						
	2017-18 - Action Step: Implement a grant strategy that prioritizes District needs for parks and facilities and matches them against available funding opportunities and dedicates adequate resources to achieve strategic goals.						

Programs

		2012-13 (PY Service Level)	Final 2013-14 (PY Service Level)	Final 2014-15 (PY Service Level)	Preliminary 2015-16 (CY Service Level)	2016-17 Goal Outcome	2017-18 Goal Outcome
Goal 2	Provide quality sports and recreation facilities and programs for park district residents and workers of all ages, cultural backgrounds, abilities and income levels.						
Measures	Demand						
	Input						
	\$ of program grants applied for	TBD	TBD	TBD	TBD	N/A	increase
	Output						
	\$ of program grants awarded	TBD	TBD	TBD	TBD	N/A	increase
	Efficiency						
	Outcome						
Strategies	Strategy: THPRD will identify several (3 to 5) ideas per budget cycle from the Alternative Parks and Recreation Operations and Capital Development Funding Sources section of the Service and Financial Sustainability Analysis and formulate a work team to explore the pros and cons, and potential outcomes for consideration to implement through managers.						
Action Steps	2016-17 - Action Step: Develop a grant strategy that prioritizes District needs for programs and matches them against available funding opportunities and dedicates adequate resources to achieve strategic goals. 2017-18 - Action Step: Implement a grant strategy that prioritizes District needs and matches them against available funding opportunities and dedicates adequate resources to achieve strategic goals.						

Maintenance and Operations

Goal 3	Operate and maintain parks in an efficient Safe and cost effective manner, while maintaining high standards. Note, there are no Goal 3 strategies or actions steps for FY2017/18, thus no goal outcome measures.						
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Natural Resources

		2012-13 (PY Service Level)	Final 2013-14 (PY Service Level)	Final 2014-15 (PY Service Level)	Preliminary 2015-16 (CY Service Level)	2016-17 Goal Outcome	2017-18 Goal Outcome
Goal 4	Acquire, conserve and enhance natural areas and open spaces within the district.						
Measures	Demand						
	Input						
	\$ of natural area grants applied for	TBD	TBD	TBD	TBD	N/A	increase
	Output						
	\$ of natural area grants awarded	TBD	TBD	TBD	TBD	N/A	increase
	Remaining balance of natural resource bond funds.	TBD	TBD	TBD	TBD	N/A	decrease
	Efficiency						
	Outcome						
	Cumulative # of natural resource acres acquired with bond or bond leveraged funds.	TBD	TBD	TBD	TBD	N/A	increase
	Cumulative # of natural resource acres restored with bond or bond leveraged funds.	TBD	TBD	TBD	TBD	N/A	increase
Strategies	Strategy: : Develop an interconnected system of greenways and wildlife habitat (4B)						
Action Steps	2016-17	- Action Step: Develop a grant strategy that prioritizes District needs and matches them against available funding opportunities and dedicates adequate resources to achieve strategic goals.					
	2016-17	- Action Step: Document Bond Fund spend down strategy by identifying priority property acquisition and development.					
	2017-18	- Action Step: Implement a grant strategy that prioritizes District natural resource needs and matches them against available funding opportunities and dedicates adequate resources to achieve strategic goals.					

Trails

		2012-13 (PY Service Level)	Final 2013-14 (PY Service Level)	Final 2014-15 (PY Service Level)	Preliminary 2015-16 (CY Service Level)	2016-17 Goal Outcome	2017-18 Goal Outcome
Goal 5	Develop and maintain a core system of regional trails, complemented by an interconnected system of community and neighborhood trails, to provide a variety of recreational opportunities, such as walking, bicycling and jogging.						
Measures	Demand						
	Input						
	\$ of trail grants applied for	TBD	TBD	TBD	TBD	N/A	increase
	Output						
	\$ of trail grants awarded	TBD	TBD	TBD	TBD	N/A	increase
	Efficiency						
	Outcome						
	Cumulative miles of trails with grant or grant leveraged funds.	TBD	TBD	TBD	TBD	N/A	increase
	Number of discrete trailsheds	N/A	60	60	N/A	decrease	decrease
Strategies	Strategy: THPRD will identify several (3 to 5) ideas per budget cycle from the Alternative Parks and Recreation Operations and Capital Development Funding Sources section of the Service and Financial Sustainability Analysis and formulate a work team to explore the pros and cons, and potential						
Action Steps	2016-17 - Action Step: Develop a grant strategy that prioritizes District needs for trails and matches them against available funding opportunities and dedicates adequate resources to achieve strategic goals. 2017-18 - Action Step: Implement a grant strategy that prioritizes District needs and matches them against available funding opportunities and dedicates adequate resources to achieve strategic goals.						

Efficient Service Delivery

Goal 6	Provide value and efficient service delivery for taxpayers, patrons and others who help fund park district activities.						
Strategies	Strategy: Continue to attract, retain and train high-quality employees. (6D)						
Action Steps	2016-17 - Action Step: Develop a three to five year staffing plan to identify key areas of need. 2016-17 - Action Step: Review BSD IGA service exchange and evaluate for costs and benefits. 2016-17 - Action Step: Develop IGA with City of Beaverton 2017-18 - Action Step: Implement staffing plan.						
Note, there are no goal outcome measures for the action steps identified for Goal 6.							

Communication

		2012-13 (PY Service Level)	Final 2013-14 (PY Service Level)	Final 2014-15 (PY Service Level)	Preliminary 2015-16 (CY Service Level)	2016-17 Goal Outcome	2017-18 Goal Outcome
Goal 7	Effectively communicate information about park district goals, policies, programs and facilities among District residents, customers, staff, District advisory committees the District Board, partnering agencies and other groups.						
Measures	Demand						
	Input						
	Output						
	Discrete public contact points engaged in park master planning outreach.	TBD	TBD	TBD	TBD	NA	TBD
	Active accounts	29,901	29,722	29,606	30,678	increase	increase
	Recreation/sports programs usage resulting from contacts with public	N/A	N/A	N/A	TBD	increase	increase
	# of digital conversions (emails, downloads, sign-ups, etc)	N/A	N/A	N/A	TBD	increase	increase
	Efficiency						
	Outcome						
Strategies	Strategy: Work with ethnic and/or cultural advocacy or community groups to enhance communications about district programs, facilities and other opportunities to their constituencies. (7F) Strategy: Coordinate park district marketing efforts. (7H)						
Action Steps	2016-17 - Community Outreach Plan development. 2016-17 - Enhance branding, including board/community messaging. 2017-18 - Community Outreach Plan implementation.						

Sustainability

		2012-13 (PY Service Level)	Final 2013-14 (PY Service Level)	Final 2014-15 (PY Service Level)	Preliminary 2015-16 (CY Service Level)	2016-17 Goal Outcome	2017-18 Goal Outcome
Goal 8	Incorporate principles of environmental and financial sustainability into the design, operation, improvement, maintenance and funding of park district programs and facilities.						
Measures	Demand						
	Input						
	\$ of sustainability grants applied for	TBD	TBD	TBD	TBD	N/A	increase
	Output						
	\$ of sustainability grants awarded	TBD	TBD	TBD	TBD	N/A	increase
	Efficiency						
	Outcome						
	Cumulative utility savings achieved with grant or grant leveraged funds.	TBD	TBD	TBD	TBD	N/A	increase
Strategies	Strategy: THPRD will identify several (3 to 5) ideas per budget cycle from the Alternative Parks and Recreation Operations and Capital Development Funding Sources section of the Service and Financial Sustainability Analysis and formulate a work team to explore the pros and cons, and potential outcomes for consideration to implement through managers.						
Action Steps	2016-17 - Action Step: Develop a grant strategy that prioritizes District sustainability needs and matches them against available funding opportunities and dedicates adequate resources to achieve strategic goals. 2017-18 - Action Step: Implement a grant strategy that prioritizes District sustainability needs and matches them against available funding opportunities and dedicates adequate resources to achieve strategic goals.						

FY 2016-17 Archived THPRD Goal Outcomes

Parks

	2012-13 (PY Service Level)	Final 2013-14 (PY Service Level)	Final 2014-15 (PY Service Level)	Preliminary 2015-16 (CY Service Level)	2016-17 Goal Outcome
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Goal 1

Provide quality neighborhood and community parks that are readily accessible to residents through the District's Service Area.
 Note, no Goal 1 outcomes measures from FY 2016/17 were archived.

Programs

Goal 2

Provide quality sports and recreation facilities and programs for park district residents and workers of all ages, cultural backgrounds, abilities and income levels.

Measures

Demand

Input

Output

Program Registrants / 1,000 population

Demographic % served as compared to total population *

389	377	374	377	maintain
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Non-monitored facility usage / 1,000 population

N/A	N/A	N/A	N/A	N/A
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Efficiency

Aggregate registration as % of aggregate class minimums

163.8%	159.9%	162.7%	166.0%	maintain
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of participant hours with Patrons

N/A	N/A	N/A	N/A	N/A
-----	-----	-----	-----	-----

% of classes cancelled by THPRD

N/A	N/A	N/A	N/A	decrease
-----	-----	-----	-----	----------

% of registrations the are dropped/credited (as a % of revenue)

17.6%	18.0%	16.6%	13.8%	decrease
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% of existing facilities not meeting ADA guidelines

N/A	N/A	N/A	N/A	N/A
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% field use hours used v. allocated

81%	82%	85%	83%	increase
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Outcome

Maintenance and Operations

		2012-13 (PY Service Level)	Final 2013-14 (PY Service Level)	Final 2014-15 (PY Service Level)	Preliminary 2015-16 (CY Service Level)	2016-17 Goal Outcome
Goal 3	Operate and maintain parks in an efficient Safe and cost effective manner, while maintaining high standards.					
Measures	Demand					
	Input					
	Output					
	5-year balance*	\$ 16,722,068	\$ 15,874,539	\$ 15,818,039	\$15,532,096	decrease
	10-year balance*	\$ 29,565,636	\$ 29,640,333	\$ 29,941,383	\$30,221,716	decrease
	Deferred maintenance and sinking fund liability balance (major replacements only)	N/A	N/A	\$ 37,880,316	\$38,572,642	decrease
	Efficiency					
	Cost/Square foot building maintained	\$ 6.52	\$ 6.85	\$ 6.85	\$ 7.07	maintain
	Cost/Square foot pool maintained	\$ 16.15	\$ 16.81	\$ 16.72	\$ 16.40	maintain
	Fuel Cost/mile traveled	\$ 0.22	\$ 0.22	\$ 0.17	\$ 0.13	maintain
	Fuel Cost/mile traveled (indexed for fuel cost)	\$ 0.22	\$ 0.23	\$ 0.20	\$ 0.21	decrease
	Vehicle miles traveled/developed acre	372	374	384	361	decrease
	Fuel Cost/developed acre	\$ 190.56	\$ 190.67	\$ 141.52	\$ 103.56	maintain
	Fuel costs/developed acre (indexed)	\$ 194.69	\$ 199.85	\$ 171.92	\$ 160.88	decrease
	Outcome					
	Park and building maintenance scoring relative to standards (Patron satisfaction metric to be determined)	N/A	N/A	N/A	TBD	maintain

Natural Resources

		2012-13 (PY Service Level)	Final 2013-14 (PY Service Level)	Final 2014-15 (PY Service Level)	Preliminary 2015-16 (CY Service Level)	2016-17 Goal Outcome
Goal 4	Acquire, conserve and enhance natural areas and open spaces within the district.					
Measures	Demand					
	Input					
	Output					
	# of natural acres	N/A	N/A	N/A	TBD	increase
	# NR education participant hours	79,668	78,597	77,810	78,000	increase
	Efficiency					
	Outcome					
	Sites categorized & assessed by low-medium-high % native cover by acre. Targets established as follows by property:		% Sites Estimated as Meeting Target:			
	Low > 40% native ground cover		Low= 92%			
	Medium > 60% native ground cover		Med= 54%			
	High > 80% native ground cover		High= 40%	N/A	N/A	TBD increase

Trails

		2012-13 (PY Service Level)	Final 2013-14 (PY Service Level)	Final 2014-15 (PY Service Level)	Preliminary 2015-16 (CY Service Level)	2016-17 Goal Outcome
Goal 5	Develop and maintain a core system of regional trails, complemented by an interconnected system of community and neighborhood trails, to provide a variety of recreational opportunities, such as walking, bicycling and jogging.					
Measures	Demand					
	Input					
	Output					
	# Total trail miles (regional & community)	24.37	26.44	27.33	29.39	increase
	# of Regional Trail Segments Completed:	16 of 42 complete	16 of 42 complete	16 of 42 complete	22 of 59 complete	increase
	# of Community Trail Segments Completed:	12 of 54 complete	15 of 54 complete	16 of 54 complete	15 of 56 complete	increase
	Efficiency					
	Outcome					

Efficient Service Delivery

		2012-13 (PY Service Level)	Final 2013-14 (PY Service Level)	Final 2014-15 (PY Service Level)	Preliminary 2015-16 (CY Service Level)	2016-17 Goal Outcome
Goal 6	Provide value and efficient service delivery for taxpayers, patrons and others who help fund park district activities.					
Measures	Demand					
	Input					
	Output					
	# of partnerships	N/A	N/A	N/A	TBD	increase
	# of partnerships/IGAs evaluated for cost benefit	N/A	N/A	N/A	TBD	increase
	# Total training contact hours	1,283	1,153	1,200	1,250	maintain
	Efficiency					
	% Classes with fee at cost recovery target	N/A	N/A	N/A	TBD	increase
	% of employees receiving Bilingual premium pay v. of positions which are Bilingual premium pay eligible	N/A	N/A	N/A	TBD	maintain
	% Classes with fee at cost recovery target	N/A	N/A	N/A	TBD	increase
	Districtwide - Program revenues as a % of revenue needed to meet cost recovery target	N/A	N/A	56.3%	61.3%	increase
	Outcome					
	Total # acres co-owned/maintained properties	488	488	488	488	increase

Communication

Goal 7	Effectively communicate information about park district goals, policies, programs and facilities among District residents, customers, staff, District advisory committees the District Board, partnering agencies and other groups.
Note, no Goal 7 outcomes measures from FY 2016/17 were archived.	

Sustainability

		2012-13 (PY Service Level)	Final 2013-14 (PY Service Level)	Final 2014-15 (PY Service Level)	Preliminary 2015-16 (CY Service Level)	2016-17 Goal Outcome
Goal 8	Incorporate principles of environmental and financial sustainability into the design, operation, improvement, maintenance and funding of park district programs and facilities.					
Measures	Demand					
	Input					
	Water (Gallons) per year per Building & Pool square foot:	57.8	54.7	54.4	51.99	decrease
	Water (Gallons) per year per developed Acre	59,500	50,319	51,035	65,528	decrease
	Water (Gallons) per year per developed Acre normalized for ETR	53,526	62,632	27,965	40,724	decrease
	Water (Gallons) per year per # of athletic fields & courts maintained	73,625	60,590	77,692	73,762	decrease
	Water (Gallons) per year per # of athletic fields & courts maintained normalized for ETR	66,232	77,959	15,187	25,309	decrease
	Output					
	% Number of irrigation systems automated (of irrigation systems desired to be automated)	85%	91%	92%	92%	increase
	% Number of desired lighted sites automated:					
	Athletic Fields (of fields desired to light)	61%	61%	61%	61%	increase
	Parking Lots (of parking lots desired to light)	100%	100%	100%	100%	maintain
	Pathways (of pathways desired to light)	92%	92%	92%	92%	increase
	Total annual metric tons of CO2 generated	14,408	14,392	14,280	14,249	decrease
	Acres of parking surface run off treated on-site	N/A	N/A	N/A	TBD	increase
	Efficiency					
	Gas (Therms) per year per Building & Pool square foot:	0.94	0.91	0.85	0.87	decrease
	Electric (kWh) per year per Building & Pool square foot:	12.42	12.33	12.49	12.58	decrease
	Electric (kWh) per year per developed Acre	117.48	116.72	123.90	107.65	decrease
	Electric (kWh) per year per # of athletic fields & courts maintained	816.76	811.87	873.26	928.58	decrease
	Fossil fuel usage / mile travelled (Gallons / 1,000 mi)	66.80	63.27	64.97	63.60	decrease
	Outcome					



Management Report to the Board October 11, 2016

Communications & Outreach

Bob Wayt, Director of Communications & Outreach

1. On August 20, The Temptations brought their legendary Motown sounds to Field 4 behind the Athletic Center for THPRD's annual "Groovin' on the Grass" concert. All 3,500 tickets offered for the show sold out in advance. The temperature rose to 100 degrees that day, but park district staff were prepared with bottled water (only \$1 each), two misting stations, and other measures. All issues related to the heat were resolved without difficulty.
2. Production of THPRD's winter/spring activities guide is underway. The guide will showcase the broad variety of programs, activities and events to be offered by the park district January to June 2017. It is scheduled to be available online to patrons on November 7 and in print on November 18 at the centers and Administration Office.
3. THPRD's holiday spirit will again be present in the community this year. The centers and Administration Office will work with the Beaverton School District and other community members to support nine local families in need with gifts. In addition, food will be collected at all sites for the Oregon Food Bank-Washington County Division.

Community Partnerships

Geoff Roach, Director of Community Partnerships

1. As of the beginning of October 2016, the campaign has raised \$1,402,000 in capital for SW Quadrant Community Park. There is \$166,000 remaining to achieve the capital goal.
 - A. This includes a \$268,000 grant award from State of Oregon's Local Government Grant Program administered by Oregon Parks & Recreation Department.
 - B. Vendors to the park project, a few major donors, and key family foundations are important to completing the capital portion of the campaign at this time.
2. A well-attended groundbreaking event was held on August 17. Timing the event to coincide with dramatic construction progress created an exciting and rewarding environment for donors to the campaign. Feedback from the event has been positive. Lead up to the campaign and follow up post campaign has helped raise funds.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatics

1. WOW (Wellness on Wheels) is a success at Sunset Swim Center. In 2015, staff partnered with the Stuhr Center's WOW program to utilize the Sunset Swim Center classroom and expand program offerings to include land fitness classes. It began with a one-hour class on Mondays and Thursdays offered as both a registered class and for drop-in. Class attendance has increased to more people than the space and equipment can handle in one session, so a second class is now being offered immediately following the first class. Moving forward, staff is looking at expanding this program to more days and a variety of different class offerings.

2. Fall special events are underway with Free First Fridays (open swims are free on the first Friday of each month); Women’s Swims at Aloha and Sunset; Dive-in movies at Aloha and Harman; and the popular Halloween event “Pumpkin Bob” at Harman Swim Center on Saturday, October 22.

Maintenance

Jon Campbell, Superintendent of Maintenance Operations

1. Eight outdoor tennis courts at three sites have been renovated. Work on the tennis courts at Mitchell Park, Forest Hills Park and Highland Park Middle School included 2,700 linear feet of cracks repaired, five coats of surface paint and boundary lines, and new nets installed.
2. Maintenance staff rebuilt the foot bridge at Summercrest Park. After staff discovered decay in critical sections of the foot bridge, staff dismantled and rebuilt the bridge with new lumber and materials.
3. Maintenance staff continue to refine service zones and reduce mileage. After the first two quarters in 2016, Maintenance staff have driven 19,967 fewer miles than this same time period in 2015.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Cooper Mountain Nature Park. Staff conducted a prescribed burn in the prairie areas of Cooper Mountain Nature Park in late September. The burn was designed to improve the health of the prairie and reduce the fire load of the area. Staff cooperated with Tualatin Valley Fire & Rescue and other professionals to meet habitat and safety goals.
2. The Intertwine Activities. Staff have been working with The Intertwine partners to carry out conservation planning for pollinators and wildlife corridors. Staff also collaborated to host a Washington County-specific summit with a focus on healthy communities.
3. Fanno Creek Trail Repaving. As part of an easement agreement with Portland’s Bureau of Environmental Services, crews have been working to rebuild and repave the Fanno Creek Trail between SW 90th and SW 86th Avenues.

Planning, Design & Development

Steve Gulgren, Superintendent of Design & Development

Jeannine Rustad, Superintendent of Planning

1. Aloha’s New Neighborhood Park - Community Engagement Process: Over the past several years, agencies from across the state and nation have come to realize that holding neighborhood meetings the traditional way to gather community input regarding park master planning has not been as successful as it could be. As communities diversify, so must the input that is needed to make sure that a park’s master plan is truly representing the communities that it will serve.

Based on this, the district has made a conscious decision to expand its community outreach process relating to the development of master plans for future park sites. The first project to use the expanded community outreach process is the new neighborhood park that is proposed for Aloha (NW Quadrant Park at SW 175th and SW Marty Lane). The new outreach process will focus on getting more community involvement from the

very beginning of the planning and design process. Certain community groups that typically do not get involved in the planning and design process will be specifically targeted in the outreach process to provide input.

A consultant has been hired to set up the expanded community outreach process for this project. This new process will serve as a template for future district projects. The major highlights of the new process will include several focus group meetings and several community/design workshops. The process will add several months to the front end of the master plan phase, but should speed up the back end, and overall will be about the same length as the master planning phases on previous projects. However, with the additional community input, the process will be much more collaborative, inclusive and should result in a better park master plan in the end.

2. Grant updates. In August, the Oregon Department of Transportation awarded THPRD \$400,000 in ConnectOregon VI grant funds. The funds, along with \$300,000 from Washington County's Major Street Transportation Improvement Program (MSTIP) Opportunity Fund and \$300,000 from the district's system development charge fund, will be used to complete Segment 4 of the Waterhouse Trail. This segment is the last gap in the 5.5-mile long trail, which is located between the Willow Creek Trail and NW Bethany Court. Grant funds are anticipated later this year and final engineering and permitting is expected to get underway in early 2017. Construction would occur during Summer 2018.

Recreation

Eric Owens, Superintendent of Recreation

1. Conestoga Recreation & Aquatic Center's 18th annual Big Truck Day was August 6. The event was held from 10 am to 2 pm and exhibited 37 individual trucks from 31 participating agencies. Attendance this year increased dramatically compared to the previous year (2016 attendance was 9,347; 2015 attendance was 6,636).
2. Cedar Hills Recreation Center's Hot Dog Wednesdays ended on August 24. It was another successful summer series, with over 675 meals served to families in our community. In comparison we served 450 meals during summer 2015. Revenue from the event was \$1,361 in 2015 and \$2,649 in 2016. Families also enjoyed many fun activities and socialized with their neighbors.
3. Garden Home Recreation Center's Discovery Club has started the year with 80 kids enrolled in the program. This is the highest registration for this program to start a school year in more than five years. With the addition of the mini-bus, staff is able to transport more kids per day from schools to the center. Each day, children take part in a physical activity, homework time and a craft or project. The theme for September was Pokémon.
4. Elsie Stuhr Center completed another successful Harvest Bazaar. This year's amount raised was just over \$34,000 compared to \$29,000 in 2015. The event could not be done without the volunteers at the center. Volunteers worked tirelessly for weeks prior to the event getting rooms and merchandise ready. Some worked eight-hour days for two weeks straight. In all, nearly 100 volunteers contributed over 3,300 hours for the event.

Security Operations

Mike Janin, Superintendent of Security Operations

1. Two recent contacts/investigations by Park Patrol that show the magnitude of their work:

Week of September 7 - electrical lights and a pathway light were vandalized by an individual using his skateboard as a striking instrument at Schiffler Park. Days later, a youth contacted Park Patrol and showed a video that this youth filmed on his phone showing the suspect breaking out all five lights. The suspect was identified as a Beaverton High School student. Park Patrol contacted the Beaverton Police Officer assigned to the school, played him the video and an arrest was made. The district is seeking restitution through the juvenile department in the amount of \$3,100.

Week of September 26 - Park Patrol responded to Pirate Park to the report of individuals camped and sleeping in the woods just feet from the playground. Assisted by the Washington County Sheriff's Office, three subjects were contacted. One was found in possession of a replica sawed off shotgun which turned out to be an air soft gun. Eventually, one 19-year-old male adult was identified to have an outstanding felony warrant for a sexual offense and the lone female was identified as a 15-year-old runaway sought by the Sheriff's Office. The parents of the youth contacted Park Patrol and were most appreciative of their work locating their daughter.

Sports

Deb Schoen, Interim Superintendent of Sports

1. **Tournaments/Events:** Staff is performing tournament evaluations at the Tennis and Athletic Centers. The information gathered will be utilized to ensure continued quality offerings to the community.
2. **Pickleball:** In recognition of the growing popularity of the sport pickleball, a pilot program has been recommended to add pickleball court lines on one of the two tennis courts at Rock Creek Landing Park. Public notices were posted on September 16 and public feedback was received until October 4, 2016.

Business Services

*Ann Mackiernan, Chief Financial Officer
Nancy Hartman Noye, Human Resources Manager
Mark Hokkanen, Risk & Contract Manager
Seth Reeser, Operations Analysis Manager
Phil Young, Information Services Manager*

1. **A team of staff are looking into the costing methodology for field fees and pool lane fees as part of THPRD's ongoing effort to make progress toward targets on cost recovery.** The team will conduct outreach to affiliates and associate groups over the fall and winter to develop a proposal that maximizes facility usage in keeping with the principles of cost recovery.
2. **Fall class registration began on Saturday, August 20, with both phone-in registration and web registration beginning at 8 am.** Staff responded to 518 phone calls on Saturday, with 15% of the day's invoices, 11% of the revenue and 11% of the classes being processed by phone-in operators. Our public website performed very well, processing 2,837 invoices on Saturday. By the end of the day, revenue was up 9% and class registrations were up 5% compared to Fall 2015. During the first 15 minutes of registration, 141 classes reached their maximum enrollment; in total, 384 classes reached their maximum enrollment on opening day.
3. **Every five years, Special Districts Insurance Services (SDIS) contracts with a third-party consultant to conduct property appraisals for its members.** Risk Management staff and

the consultant visited all buildings and park site improvements (e.g., boardwalks, gazebos, playgrounds, etc.) valued at \$100,000 or more within a three-day period. This program assists with developing an accurate statement of values (SOV), supportable replacement costs and captures applicable underwriting data to determine the district's property insurance.

4. The Tualatin Hills Park Foundation fiscal year 2015/16 financial statements were audited by Talbot, Korvola & Warwick, LLP in August 2016 and were found to be complete and accurate. The statements were given a clean audit opinion.

October

Sun

Mon

Tue

Wed

Thu

Fri

Sat

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Fall Native Plant Sale
10 am @ Tualatin
Hills Nature Ctr

9

10

11

12

13

14

15

Board Meeting 7 pm
@ Dryland/HMT

16

Cedar Mill Cider
Festival 1 pm @ John
Quincy Adams Young
House

17

18

Joint Advisory
Committee Meeting
(all committees)
6:30 pm @ Fanno
Creek Service Ctr

19

20

21

Great Pumpkin Hunt
6 pm @ Garden
Home Rec Ctr

22

Pumpkin Bob 3 pm @
Harman Swim Ctr

Fall Festival 3 pm @
Cedar Hills Rec Ctr

23

24

25

26

27

28

Monster Bash &
Splash 6:30 pm @
Conestoga Rec &
Aquatic Ctr

29

Dive-in Movie 6 pm
@ Harman Swim
Center

30

31

2016

November

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2	3	4	5
6	7	8 Board Meeting 7 pm @ Dryland/HMT	9	10	11 Veterans Day Celebration 9 am @ Conestoga Rec & Aquatic Ctr	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

2016

December

Sun

Mon

Tue

Wed

Thu

Fri

Sat

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**Board Meeting 7 pm
@ Dryland/HMT**

**Winter Wonderland
Holiday Festival 6:30
pm @ Conestoga Rec
& Aquatic Ctr**

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2016

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 8/31/16

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
CARRY FORWARD PROJECTS													
JQAY House Renovation	100,000	1,800	-	100,000	1,800	87,371	-	1,800	Budget	89,171	1,800	10,829	-
Challenge Grant Competitive Fund	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Aquatic Center Renovation	1,829,794	1,821,584	796,000	2,625,794	2,617,584	282,296	45,738	2,297,760	Budget	2,625,794	2,343,498	-	274,086
Entry Garbage Cans	5,000	4,780	5,000	10,000	9,780	-	-	9,780	Budget	9,780	9,780	220	-
Play Equipment Design-Cedar Hills	17,500	10,680	-	10,680	10,680	-	390	10,290	Budget	10,680	10,680	6,820	-
Parking Lot-Hazeldale	236,480	194,414	-	236,480	194,414	19,387	-	217,093	Budget	236,480	217,093	-	(22,679)
Pedestrian Pathway & Playground Equipment-McMillan	197,115	197,115	-	197,115	197,115	68,808	15,237	87,639	Award	171,684	102,876	25,431	94,239
ADA Improvements-Aquatic Ctr Lift	21,000	13,812	-	21,000	13,812	12,079	-	13,812	Budget	25,891	13,812	(4,891)	-
Push-button activated lights - PCC tennis courts	3,300	3,300	-	3,300	3,300	-	-	3,300	Budget	3,300	3,300	-	-
Jenkins Lead Abatement (Main House)	18,000	18,000	-	18,000	18,000	20,430	-	-	Complete	20,430	-	(2,430)	18,000
Ergonomic Office Equipment	6,000	3,600	-	6,000	3,600	2,325	-	3,600	Budget	5,925	3,600	75	-
Conestoga Middle School Synthetic Turf Field	650,000	650,000	-	650,000	650,000	-	-	650,000	Award	650,000	650,000	-	-
Tennis Court Resurfacing-HMT Tennis Center (6 indoor cts)	44,000	60,000	-	44,000	60,000	-	-	60,000	Budget	60,000	60,000	(16,000)	-
TOTAL CARRYOVER PROJECTS	3,178,189	3,029,085	801,000	3,979,189	3,830,085	492,696	61,365	3,405,074		3,959,135	3,466,439	20,054	363,646
ATHLETIC FACILITY REPLACEMENT													
HMT Field #2 Synthetic Turf	-	-	575,000	575,000	575,000	-	-	575,000	Budget	575,000	575,000	-	-
Skate Park Ramps	-	-	25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
Tennis Court - Resurfacing (5 sites)	-	-	165,000	165,000	165,000	-	19,944	145,056	Budget	165,000	165,000	-	-
Baseball/Softball Backstops	-	-	10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
TOTAL ATHLETIC FACILITY REPLACEMENT			775,000	775,000	775,000		19,944	755,056		775,000	775,000		
ATHLETIC FACILITY IMPROVEMENT													
TOTAL ATHLETIC FACILITY IMPROVEMENT									Budget				
									Budget				
PARK AND TRAIL REPLACEMENTS													
Concrete Sidewalk Repair (3 sites)	-	-	43,373	43,373	43,373	-	35,740	-	Complete	35,740	35,740	7,633	7,633
Play Equipment (3 sites)	-	-	338,000	338,000	338,000	-	4,900	333,100	Budget	338,000	338,000	-	-
Picnic Tables and Park Benches (3 sites)	-	-	13,645	13,645	13,645	-	-	13,645	Budget	13,645	13,645	-	-
Parking Lot Resurfacing (Bonny Slope Park)	-	-	55,000	55,000	55,000	-	-	55,000	Budget	55,000	55,000	-	-
Bridge Replacement (Whispering Woods Park)	-	-	15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Drinking Fountain (Stuhr)	-	-	7,500	7,500	7,500	-	-	7,500	Budget	7,500	7,500	-	-
Asphalt Pedestrian Pathways (5 sites)	-	-	23,136	23,136	23,136	-	-	31,773	Award	31,773	31,773	(8,637)	(8,637)
Irrigation Systems Redesign & Reconfiguration (5 sites)	-	-	20,000	20,000	20,000	-	857	19,143	Budget	20,000	20,000	-	-
Storm Water Management Redesign (Raleigh Park)	-	-	40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Fence Replacements (Fifth Street Park)	-	-	6,600	6,600	6,600	-	-	6,600	Budget	6,600	6,600	-	-
Signate Master Plan Phase 2	-	-	40,000	40,000	40,000	-	1,384	38,616	Budget	40,000	40,000	-	-
Raleigh Park Dog Fountain	-	-	-	-	-	-	-	-	Budget	-	-	-	-
TOTAL PARK AND TRAIL REPLACEMENTS			602,254	602,254	602,254		42,881	560,377		603,258	603,258	(1,004)	(1,004)
PARK AND TRAIL IMPROVEMENTS													
Memorial Benches	-	-	8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
Outdoor Fitness Equipment	-	-	17,062	17,062	17,062	-	-	17,062	Budget	17,062	17,062	-	-
Connect Oregon - Waterhouse Trail Segment (#4)	-	-	400,000	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-	-
Rails to Trails - Westside to Waterhouse	-	-	48,000	48,000	48,000	-	-	48,000	Budget	48,000	48,000	-	-
OR Parks & Recreation - Vietnam War Memorial	-	-	35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
LGGP - SW Quadrant Community Park	-	-	283,600	283,600	283,600	-	-	283,600	Budget	283,600	283,600	-	-
Metro - Nature in Neighborhoods - Fanno Ck Grnwy bridge	-	-	400,000	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-	-
OR Watershed Enhncmnt Bd-Fanno Crk Grnwy Br/habitat	-	-	200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
TOTAL PARK AND TRAIL IMPROVEMENTS			1,391,662	1,391,662	1,391,662			1,391,662		1,391,662	1,391,662		

Tualatin Hills Park and Recreation District
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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
CHALLENGE GRANTS													
Program Facility Challenge Grants			90,000	90,000	90,000	-	242	89,758	Budget	90,000	90,000	-	-
TOTAL CHALLENGE GRANTS			90,000	90,000	90,000	-	242	89,758		90,000	90,000	-	-
BUILDING REPLACEMENTS													
Cardio and Weight Equipment			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Exterior Siding (north side GHRC)			60,000	60,000	60,000	-	-	60,000	Budget	60,000	60,000	-	-
Upper Balcony (Fanno Farmhouse)			8,500	8,500	8,500	-	-	8,500	Budget	8,500	8,500	-	-
Graffiti Protector & Interior Sealing Outdr Restrm (Nature Pk)			11,055	11,055	11,055	-	-	11,055	Budget	11,055	11,055	-	-
Porch Rebuild (Schlottman & Bunk House)			13,700	13,700	13,700	-	-	13,700	Budget	13,700	13,700	-	-
Cedar Hills Exterior Repairs			83,500	83,500	83,500	-	-	83,500	Budget	83,500	83,500	-	-
Roof Repairs & Maintenance (4 sites)			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
Wash Basins (Aloha)			3,400	3,400	3,400	-	-	3,400	Budget	3,400	3,400	-	-
Gym Receiver & Speaker (Conestoga)			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Tennis Court Wind Screens (HMT)			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
Table Replacements (Nature Center)			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Ergonomic Office Equipment			2,400	2,400	2,400	-	-	2,400	Budget	2,400	2,400	-	-
Refinish Wood Floors (4 sites)			36,351	36,351	36,351	-	-	29,944	Award	29,944	29,944	6,407	6,407
Carpet Replacement (2 sites)			5,000	5,000	5,000	-	-	6,404	Award	6,404	6,404	(1,404)	(1,404)
HVAC Ductwork (2 sites)			8,950	8,950	8,950	-	-	8,950	Budget	8,950	8,950	-	-
Steam Condensation Pump (GHRC)			2,800	2,800	2,800	-	-	2,774	Budget	2,774	2,774	26	26
Air Handler Bearing (3 sites)			20,200	20,200	20,200	-	-	20,200	Budget	20,200	20,200	-	-
Boiler Retuning (Aquatic Ctr)			5,570	5,570	5,570	-	-	5,570	Budget	5,570	5,570	-	-
HVAC Dampers & Actuators (Admin)			3,616	3,616	3,616	-	-	3,616	Budget	3,616	3,616	-	-
Unions, Valves, Lines & Actuators (Conestoga)			8,030	8,030	8,030	-	-	8,030	Budget	8,030	8,030	-	-
Floor Drains (CHRC)			26,500	26,500	26,500	-	-	26,500	Budget	26,500	26,500	-	-
Boiler Pipe (Aloha)			1,975	1,975	1,975	-	-	1,975	Budget	1,975	1,975	-	-
Water Heater (Athletic Ctr)			3,500	3,500	3,500	-	-	2,116	Award	2,116	2,116	1,384	1,384
Three-Meter Dive Stands (Aquatic Ctr)			42,860	42,860	42,860	-	-	42,860	Budget	42,860	42,860	-	-
Pool Slide Resurfacing (Conestoga)			5,150	5,150	5,150	-	-	5,150	Budget	5,150	5,150	-	-
Lane Lines (Conestoga)			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Pool Receiver & Speaker (Conestoga)			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Guard Chair (Harman)			5,500	5,500	5,500	-	3,714	-	Complete	3,714	3,714	1,786	1,786
Pool Valves (Conestoga)			2,200	2,200	2,200	-	-	2,200	Budget	2,200	2,200	-	-
Circulation Pump & Motor (Sunset)			5,792	5,792	5,792	-	-	4,188	Award	4,188	4,188	1,604	1,604
Underwater Lights (Aquatic Ctr)			121,067	121,067	121,067	-	-	121,067	Budget	121,067	121,067	-	-
Fire Suppression at Selected Facilities			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
Office Door & Jamb (Tennis Ctr)			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
Frosting of Windows (Aquatic Ctr)			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
GH Rm 10 Abatement			-	-	-	-	-	-	Budget	-	-	-	-
TOTAL BUILDING REPLACEMENTS			565,116	565,116	565,116	-	3,714	551,599		555,313	555,313	9,803	9,803
BUILDING IMPROVEMENTS													
Ventilation System (FCSC)			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Roof Safety Protection (3 sites)			54,400	54,400	54,400	-	-	54,400	Budget	54,400	54,400	-	-
Changing Tables			2,500	2,500	2,500	-	-	3,370	Award	3,370	3,370	(870)	(870)
Inflatable Paddle Boards			11,200	11,200	11,200	-	-	11,200	Budget	11,200	11,200	-	-
LED Lighting (Conestoga)			16,500	16,500	16,500	-	-	16,500	Budget	16,500	16,500	-	-
Deduct Meters (HMT)			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
TOTAL BUILDING IMPROVEMENTS			104,600	104,600	104,600	-	-	105,470		105,470	105,470	(870)	(870)

Tualatin Hills Park and Recreation District
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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
ADA PROJECTS													
ADA Improvements - Aquatic Center			92,000	92,000	92,000	-	-	92,000	Budget	92,000	92,000	-	-
ADA Improvements - Athletic Center			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
TOTAL ADA PROJECTS			100,000	100,000	100,000	-	-	100,000		100,000	100,000	-	-
TOTAL CAPITAL OUTLAY DIVISION	3,178,189	3,029,085	4,429,632	7,607,821	7,458,717	492,696	128,146	6,958,996		7,579,838	7,087,142	27,983	371,575
INFORMATION SERVICES DEPARTMENT													
INFORMATION TECHNOLOGY REPLACEMENTS													
Laptops (Workstations/Notebooks)			8,000	8,000	8,000	-	5,706	2,294	Budget	8,000	8,000	-	-
Servers			37,000	37,000	37,000	-	-	37,000	Budget	37,000	37,000	-	-
Printers/Network Printers			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
LAN/WAN			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Switches			80,000	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-	-
Color Plot Printer			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Vehicle Maintenance Software			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			144,000	144,000	144,000	-	5,706	138,294		144,000	144,000	-	-
INFORMATION TECHNOLOGY IMPROVEMENTS													
PCI Compliance			55,000	55,000	55,000	-	-	55,000	Budget	55,000	55,000	-	-
Backup Tapes (off-site)			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Software			20,000	20,000	20,000	-	631	19,369	Budget	20,000	20,000	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			78,000	78,000	78,000	-	631	77,369		78,000	78,000	-	-
TOTAL INFORMATION SYSTEMS DEPARTMENT	-	-	222,000	222,000	222,000	-	6,337	215,663		222,000	222,000	-	-
MAINTENANCE DEPARTMENT													
FLEET REPLACEMENTS													
Mower - 52" (2)			32,000	32,000	32,000	-	-	31,939	Award	31,939	31,939	61	61
Tandem axle trailer - 3.5 ton (3)			22,500	22,500	22,500	-	-	22,500	Budget	22,500	22,500	-	-
Full size pickup with liftgate			33,000	33,000	33,000	-	-	33,000	Budget	33,000	33,000	-	-
Electric utility vehicle			14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-	-
Mower blade grinder			18,000	18,000	18,000	-	-	16,145	Award	16,145	16,145	1,855	1,855
Wire feed welder			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Hydraulic press			2,500	2,500	2,500	-	-	2,176	Award	2,176	2,176	324	324
Mower - 72"			15,000	15,000	15,000	-	-	13,710	Award	13,710	13,710	1,290	1,290
Mini backhoe			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
Infield rake			15,000	15,000	15,000	-	-	15,590	Award	15,590	15,590	(590)	(590)
Sod cutter (2)			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Front loader			9,800	9,800	9,800	-	-	7,100	Award	7,100	7,100	2,700	2,700
Single axle trailer - 1 ton (4)			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Minibus			52,500	52,500	52,500	-	27,300	27,500	Award	54,800	54,800	(2,300)	(2,300)
TOTAL FLEET REPLACEMENTS			283,300	283,300	283,300	-	27,300	252,660		279,960	279,960	3,340	3,340
FLEET IMPROVEMENTS													
Digital Playground Analyzer			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Vehicle Wraps			12,200	12,200	12,200	-	-	13,820	Award	13,820	13,820	(1,620)	(1,620)
			14,700	14,700	14,700	-	-	16,320		16,320	16,320	(1,620)	(1,620)
BUILDING MAINTENANCE EQUIPMENT REPLACEMENTS													
Autoscrubber (CHRC)			3,000	3,000	3,000	-	-	2,882	Budget	2,882	2,882	118	118
Pool Covers (2 sites) - Raleigh, Somerset			12,900	12,900	12,900	-	-	9,129	Award	9,129	9,129	3,771	3,771
TOTAL BLDG MAINT EQUIPMENT REPLACEMENTS			15,900	15,900	15,900	-	-	12,011		12,011	12,011	3,889	3,889

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
BUILDING MAINTENANCE IMPROVEMENTS													
Pool Vacuum Robot (Conestoga)			3,499	3,499	3,499	-	-	2,788	Budget	2,788	2,788	711	711
TOTAL BUILDING MAINT IMPROVEMENTS			3,499	3,499	3,499	-	-	2,788		2,788	2,788	711	711
TOTAL MAINTENANCE DEPARTMENT	-	-	317,399	317,399	317,399	-	27,300	283,779		311,079	311,079	6,320	6,320
GRAND TOTAL GENERAL FUND	3,178,189	3,029,085	4,969,031	8,147,220	7,998,116	492,696	161,783	7,458,438		8,112,917	7,620,221	34,303	377,895

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 8/31/16

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
SDC FUND													
LAND ACQUISITION													
Land Acquisition (FY16)	1,485,000	1,485,000	-	1,485,000	1,485,000	-	20	1,484,980	Budget	1,485,000	1,485,000	-	-
Land Acq - N. Bethany Comm Pk	-	-	2,500,000	2,500,000	2,500,000	-	1,314	2,498,686	Budget	2,500,000	2,500,000	-	-
Land Acq - N. Bethany Nghbd Pk	-	-	7,650,000	7,650,000	7,650,000	-	3,160	7,646,840	Budget	7,650,000	7,650,000	-	-
Land Acq - N Bethany Trails	-	-	1,300,000	1,300,000	1,300,000	-	148,362	1,151,638	Budget	1,300,000	1,300,000	-	-
Land Acq - S Cooper Mtn Trail	-	-	300,000	300,000	300,000	-	234	299,766	Budget	300,000	300,000	-	-
Land Acq - S Cooper Mtn Nat Ar	-	-	150,000	150,000	150,000	-	-	150,000	Budget	150,000	150,000	-	-
Land Acq - Bonny Slope W Trail	-	-	400,000	400,000	400,000	-	3,510	396,490	Budget	400,000	400,000	-	-
TOTAL LAND ACQUISITION	1,485,000	1,485,000	12,300,000	13,785,000	13,785,000	-	156,600	13,628,400		13,785,000	13,785,000	-	-
DEVELOPMENT/IMPROVEMENT PROJECTS													
Bonny Slope / BSD Trail Development	500,000	500,000	-	500,000	500,000	-	-	500,000	Budget	500,000	500,000	-	-
MTIP Grant Match - Westside Trail #18	698,330	-	210,500	908,830	210,500	970,183	13,135	175,530	Award	1,158,848	188,665	(250,018)	21,835
Bethany Creek Falls Phases 1, 2 & 3 - Proj Management	145,000	80,000	30,000	175,000	110,000	67,946	3,011	106,989	Budget	177,946	110,000	(2,946)	-
NW Quadrant Neighborhood Park Master Plan	75,000	75,000	25,000	100,000	100,000	3,893	2,582	97,418	Budget	103,893	100,000	(3,893)	-
NW Quadrant Neighborhood Park Master Plan & Design	75,000	75,000	125,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
New Neighborhood Park Development	1,500,000	1,500,000	-	1,500,000	1,500,000	-	501	1,499,499	Budget	1,500,000	1,500,000	-	-
SW Quad Community Center - Site Feasability Analysis	80,000	80,000	-	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-	-
Natural Area Master Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Building Expansion (TBD)	1,000,000	1,000,000	-	1,000,000	1,000,000	-	-	1,000,000	Budget	1,000,000	1,000,000	-	-
Deck Expansion (Aquatic Center)	130,000	130,000	20,000	150,000	150,000	-	-	150,000	Budget	150,000	150,000	-	-
New Synthetic turf field- Conestoga Middle School	850,000	850,000	405,000	1,255,000	1,255,000	-	-	1,027,489	Award	1,027,489	1,027,489	227,511	227,511
MTIP Beaverton Creek Trail Master Plan Phase	135,000	115,000	-	135,000	115,000	12,688	4,365	110,635	Budget	127,688	115,000	7,312	-
MTIB Beaverton Creek Trail Land Acquisition ROW phase	250,000	250,000	-	250,000	250,000	-	585	249,415	Budget	250,000	250,000	-	-
WaCo match funds - Augusta Lane Pedestrian Trail Bridge	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
N Bethany Park & Trail - project management	65,000	45,000	105,000	170,000	150,000	12,924	3,652	146,348	Budget	162,924	150,000	7,076	-
SW Quadrant Community Park	-	2,600,000	-	-	2,600,000	-	-	2,600,000	Budget	2,600,000	2,600,000	(2,600,000)	-
Connect OR Grant Match - Waterhouse Trail, Segment 4	-	-	300,000	300,000	300,000	-	-	300,000	Budget	300,000	300,000	-	-
SW Quadrant Neighborhood Park Master Plan & Design	-	-	200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
Cedar Mill Creek Comm Trail Seg #4 Master Plan & Des	-	-	250,000	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-	-
Undesignated projects	-	-	2,952,523	2,952,523	2,952,523	605	-	2,952,523	Budget	2,953,128	2,952,523	(605)	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	5,653,330	7,450,000	4,623,023	10,276,353	12,073,023	1,068,239	27,831	11,795,846		12,891,916	11,823,677	(2,615,563)	249,346
GRAND TOTAL SDC FUND	7,138,330	8,935,000	16,923,023	24,061,353	25,858,023	1,068,239	184,431	25,424,246		26,676,916	25,608,677	(2,615,563)	249,346

KEY
 Budget Estimate based on original budget - not started and/or no basis for change
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year.
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.

Tualatin Hills Park and Recreation District
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Through 8/31/16

Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 16/17	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
BOND CAPITAL PROJECTS FUND															
<u>New Neighborhood Parks Development</u>															
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,686,530	-	1,686,530	-	Complete	1,686,530	(350,576)	-26.2%	126.2%	100.0%
SW	91-902	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,258,105	-	1,258,105	-	Complete	1,258,105	54,701	4.2%	95.8%	100.0%
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	753,743	-	753,743	-	Complete	753,743	33,745	4.3%	95.7%	100.0%
SW	91-904	Roy Dancer Park	771,150	16,657	787,807	651,272	-	651,272	-	Complete	651,272	136,535	17.3%	82.7%	100.0%
NE	91-905	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
		Total New Neighborhood Parks Development	4,883,950	130,968	5,014,918	5,237,868	-	5,237,868	-		5,237,868	(222,950)	-4.4%	104.4%	100.0%
UND		Authorized Use of Savings from Bond Issuance Administration Category	-	222,950	222,950	-	-	-	-	N/A	-	222,950	n/a	n/a	n/a
		Total New Neighborhood Parks Development	4,883,950	353,918	5,237,868	5,237,868	-	5,237,868	-		5,237,868	-	0.0%	100.0%	100.0%
<u>Renovate & Redevelop Neighborhood Parks</u>															
NE	91-906	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	993,843	-	993,843	-	Complete	993,843	161,792	14.0%	86.0%	100.0%
SE	91-907	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	91-908	Somerset West Park	1,028,200	42,325	1,070,525	199,362	919	200,281	1,145,218	Master Planning	1,345,499	(274,974)	-25.7%	18.7%	14.9%
NW	91-909	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	91-910	Vista Brook Park	514,100	20,504	534,604	733,500	-	733,500	-	Complete	733,500	(198,896)	-37.2%	137.2%	100.0%
		Total Renovate & Redevelop Neighborhood Parks	3,727,213	142,497	3,869,710	3,045,534	919	3,046,453	1,145,218		4,191,871	(321,961)	-8.3%	78.7%	72.7%
<u>New Neighborhood Parks Land Acquisition</u>															
NW	98-880-a	New Neighborhood Park - NW Quadrant (Blies)	1,500,000	28,658	1,528,658	1,041,404	-	1,041,404	-	Complete	1,041,508	487,150	31.9%	68.1%	100.0%
NW	98-880-b	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	98-880-c	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	773,396	-	773,396	20,000	Complete	793,396	(793,396)	-100.0%	n/a	97.5%
NW	98-880-d	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	98-745-a	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	98-745-b	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	32,103	1,532,103	2,119,940	-	2,119,940	-	Complete	2,119,940	(587,837)	-38.4%	138.4%	100.0%
SW	98-746-a	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	98-746-b	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	98-746-c	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	98-747	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	98-748	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	98-749	New Neighborhood Park - Undesignated	-	1,363	1,363	-	-	-	-	Reallocated	-	1,363	-100.0%	n/a	0.0%
		Sub-total New Neighborhood Parks	9,000,000	154,224	9,154,224	11,504,740	-	11,504,740	20,000		11,524,844	(2,370,620)	-25.9%	125.7%	99.8%
UND		Authorized Use of Savings from New Community Park Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
UND		Authorized Use of Savings from Community Center / Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
		Total New Neighborhood Parks	9,000,000	2,524,844	11,524,844	11,504,740	-	11,504,740	20,000		11,524,844	-	0.0%	99.8%	99.8%
<u>New Community Park Development</u>															
SW	92-915	SW Quad Community Park & Athletic Field	7,711,500	314,131	8,025,631	1,791,166	1,807,360	3,598,526	7,446,153	Bid Award	11,044,679	(3,019,048)	-37.6%	44.8%	32.6%
		Sub-total New Community Park Development	7,711,500	314,131	8,025,631	1,791,166	1,807,360	3,598,526	7,446,153		11,044,679	(3,019,048)	-37.6%	44.8%	32.6%
UND		Authorized use of savings from Bond Facility Rehabilitation category	-	1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND		Authorized use of savings from Bond Administration (Issuance) category	-	1,400,000	1,400,000	-	-	-	-	N/A	-	1,400,000	n/a	n/a	n/a
UND		Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
		Total New Community Park Development	7,711,500	3,398,382	11,109,882	1,791,166	1,807,360	3,598,526	7,446,153		11,044,679	65,203	0.6%	32.4%	32.6%

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Quadrant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 16/17	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
<u>New Community Park Land Acquisition</u>															
NE	98-881-a	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	98-881-b	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
Sub-total New Community Park			10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%
Authorized Use of Savings for New Neighborhood Parks															
UND		Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
Total New Community Park			10,000,000	(1,522,864)	8,477,136	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	100.0%	100.0%
<u>Renovate and Redevelop Community Parks</u>															
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	241,378	6,436,283	279,737	5,958	285,695	9,470,122	Master Planning	9,755,817	(3,319,534)	-51.6%	4.4%	2.9%
SE	92-917	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
Total Renovate and Redevelop Community Parks			9,793,605	315,781	10,109,386	2,912,821	5,958	2,918,779	9,470,122		12,388,901	(2,279,515)	-22.5%	28.9%	23.6%
<u>Natural Area Preservation - Restoration</u>															
NE	97-963	Roger Tilbury Memorial Park	30,846	1,101	31,947	8,222	-	8,222	23,574	Preparation	31,796	151	0.5%	25.7%	25.9%
NE	97-964	Cedar Mill Park	30,846	1,029	31,875	1,201	-	1,201	8,844	Establishment	10,045	21,830	68.5%	3.8%	12.0%
NE	97-965	Jordan/Jackie Husen Park	308,460	8,697	317,157	36,236	-	36,236	21,277	Establishment	57,513	259,644	81.9%	11.4%	63.0%
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	9,263	256,031	-	-	-	256,031	On Hold	256,031	-	0.0%	0.0%	0.0%
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	290	10,572	12,929	-	12,929	92	Establishment	13,021	(2,449)	-23.2%	122.3%	99.3%
NW	97-968	Allenbach Acres Park	41,128	1,446	42,574	9,419	-	9,419	32,338	Establishment	41,757	817	1.9%	22.1%	22.6%
NW	97-969	Crystal Creek Park	205,640	6,605	212,245	59,401	-	59,401	41,090	Establishment	100,491	111,754	52.7%	28.0%	59.1%
NE	97-970	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	97-971	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	97-972	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	97-973	Pioneer Park	10,282	254	10,536	9,421	-	9,421	1,031	Complete	10,452	84	0.8%	89.4%	90.1%
NW	97-974	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	97-975	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	97-976	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	5,864	Complete	32,730	(1,143)	-3.6%	85.1%	82.1%
SE	97-977	Camille Park	77,115	1,784	78,899	61,399	-	61,399	11,010	Complete	72,409	6,490	8.2%	77.8%	84.8%
SE	97-978	Vista Brook Park	20,564	719	21,283	4,754	-	4,754	15,830	Establishment	20,584	699	3.3%	22.3%	23.1%
SE	97-979	Greenway Park/Koll Center	61,692	1,843	63,535	40,468	-	40,468	22,649	Establishment	63,117	418	0.7%	63.7%	64.1%
SE	97-980	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	97-981	Fanno Creek Park	162,456	5,498	167,954	31,147	-	31,147	39,190	Establishment	70,337	97,617	58.1%	18.5%	44.3%
SE	97-982	Hideaway Park	41,128	1,055	42,183	38,459	-	38,459	3,520	Establishment	41,979	204	0.5%	91.2%	91.6%
SW	97-983	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	97-984	Hyland Forest Park	71,974	1,342	73,316	62,121	-	62,121	-	Complete	62,121	11,195	15.3%	84.7%	100.0%
SW	97-985	Cooper Mountain	205,640	7,717	213,357	14	-	14	213,343	On Hold	213,357	-	0.0%	0.0%	0.0%
SW	97-986	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	97-987	Lowami Hart Woods	287,896	8,672	296,568	108,247	-	108,247	57,068	Establishment	165,315	131,253	44.3%	36.5%	65.5%
SW	97-988	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	97-989	Mt Williams Park	102,820	3,778	106,598	16,649	-	16,649	89,949	Preparation	106,598	-	0.0%	15.6%	15.6%
SW	97-990	Jenkins Estate	154,230	3,365	157,595	136,481	-	136,481	-	Complete	136,481	21,114	13.4%	86.6%	100.0%
SW	97-991	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	97-992	Morrison Woods	61,692	2,314	64,006	0	-	0	64,006	On Hold	64,006	-	0.0%	0.0%	0.0%
UND	97-993	Interpretive Sign Network	339,306	2,315	341,621	314,187	-	314,187	25,290	Sign Fabrication	339,477	8,877	2.5%	90.2%	92.6%
NW	97-994	Beaverton Creek Trail	61,692	2,315	64,007	64,007	-	64,007	-	On Hold	64,007	-	0.0%	0.0%	0.0%
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	1,544	42,672	-	-	-	42,672	On Hold	42,672	-	0.0%	0.0%	0.0%
NW	97-996	Bluegrass Downs Park	15,423	578	16,001	-	-	-	16,001	On Hold	16,001	-	0.0%	0.0%	0.0%
NW	97-997	Crystal Creek	41,128	1,544	42,672	-	-	-	42,672	On Hold	42,672	-	0.0%	0.0%	0.0%
UND	N/A	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	0	(865,000)	0.0%	0.0%	0.0%
SE	97-870	Hyland Woods Phase 2	-	75,356	75,356	22,745	3,591	26,336	49,020	Preparation	75,356	-	-	34.9%	34.9%
SW	97-871	Jenkins Estate Phase 2	-	125,583	125,583	21,675	-	21,675	103,908	Preparation	125,583	-	-	17.3%	17.3%
NW	97-872	Somerset	-	150,778	150,778	-	-	-	150,778	Budget	150,778	-	-	0.0%	0.0%
NW	97-873	Rock Creek Greenway	-	155,804	155,804	-	-	-	155,804	Budget	155,804	-	-	0.0%	0.0%
NW	97-874	Whispering Woods Phase 2	-	95,493	95,493	-	-	-	95,493	Budget	95,493	-	-	0.0%	0.0%

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			Initial Project Budget	Adjustments	Current Total Project Budget FY 16/17	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
			(1)	(2)	(1)+(2)=(3)	(4)	(5)	(4)+(5)=(6)	(7)	(6)+(7)=(9)	(3)-(9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
SE	97-875	Raleigh Park	-	110,527	110,527	8,500	-	8,500	102,027	Budget	110,527	-	7.7%	7.7%	
NE	97-876	Bannister Creek Greenway/NE Park	-	75,389	75,389	-	-	-	75,389	Budget	75,389	-	0.0%	0.0%	
NW	97-877	Beaverton Creek Greenway Duncan	-	20,104	20,104	-	-	-	20,104	Budget	20,104	-	0.0%	0.0%	
SE	97-878	Church of Nazarene	-	30,156	30,156	-	-	-	30,156	Budget	30,156	-	0.0%	0.0%	
SW	97-879	Lilly K. Johnson Woods	-	30,123	30,123	15,097	-	15,097	15,026	Establishment	30,123	-	50.1%	50.1%	
UND	97-914	Restoration of new properties to be acquired	643,023	23,953	666,976	7,172	-	7,172	634,111	On Hold	641,283	25,693	3.9%	1.1%	
		Total Natural Area Restoration	3,762,901	120,595	3,883,496	1,350,741	3,591	1,354,332	2,529,164		3,883,496	-	0.0%	34.9%	34.9%
		Natural Area Preservation - Land Acquisition													
UND	98-882	Natural Area Acquisitions	8,400,000	246,379	8,646,379	4,806,432	2,594	4,809,026	3,837,353	Budget	8,646,379	-	0.0%	55.6%	
		Total Natural Area Preservation - Land Acquisition	8,400,000	246,379	8,646,379	4,806,432	2,594	4,809,026	3,837,353		8,646,379	-	0.0%	55.6%	55.6%
		New Linear Park and Trail Development													
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,395,221	-	4,395,221	-	Complete	4,395,221	(43,107)	-1.0%	101.0%	
NE	93-920	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,417,702	-	4,417,702	-	Complete	4,417,702	(534,716)	-13.8%	113.8%	
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	84,669	2,346,709	1,738,151	1,662	1,739,813	784,683	On Hold	2,524,496	(177,787)	-7.6%	74.1%	
UND	93-923	Miscellaneous Natural Trails	100,000	3,223	103,223	30,394	-	30,394	72,829	Budget	103,223	-	0.0%	29.4%	
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	414,817	-	414,817	-	Complete	414,817	(142,970)	-52.6%	152.6%	
SW	93-921	Lowami Hart Woods	822,560	55,645	878,205	1,258,746	-	1,258,746	-	Complete	1,258,746	(380,541)	-43.3%	143.3%	
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	47,215	1,589,515	655,985	53,216	709,201	396,487	Bid Award	1,105,688	483,827	30.4%	44.6%	
		Total New Linear Park and Trail Development	15,060,310	418,805	15,479,115	14,377,214	54,878	14,432,092	1,253,999		15,686,091	(206,976)	-1.3%	93.2%	92.0%
		New Linear Park and Trail Land Acquisition													
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	23,297	1,223,297	1,221,936	175	1,222,111	1,186	Budget	1,223,297	-	0.0%	99.9%	
		Total New Linear Park and Trail Land Acquisition	1,200,000	23,297	1,223,297	1,221,936	175	1,222,111	1,186		1,223,297	-	0.0%	99.9%	99.9%
		Multi-field/Multi-purpose Athletic Field Development													
SW	94-925	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	
SE	94-926	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	
NW	94-927	New Fields in NW Quadrant	514,100	19,294	533,394	75	-	75	533,319	Budget	533,394	-	0.0%	0.0%	
NE	94-928	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	
SW	94-929	New Fields in SW Quadrant	514,100	19,279	533,379	724	-	724	532,655	Budget	533,379	-	0.0%	0.1%	
SE	94-930	New Fields in SE Quadrant (Conestoga Middle School)	514,100	18,792	532,892	228,524	553,581	782,105	(249,213)	Constr Docs	532,892	-	0.0%	146.8%	
		Total Multi-field/Multi-purpose Athletic Field Dev.	3,084,600	110,941	3,195,541	2,106,499	553,581	2,660,080	816,761		3,476,841	(281,300)	-8.8%	83.2%	76.5%
		Deferred Park Maintenance Replacements													
UND	96-960	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	3,248	164,162	512,435	-	512,435	-	Complete	512,435	(348,273)	-212.2%	312.2%	
		Sub-Total Deferred Park Maintenance Replacements	1,451,515	10,474	1,461,989	1,832,474	-	1,832,474	-		1,832,474	(370,485)	-25.3%	132.1%	900.0%
		Authorized Use of Savings from Facility Expansion & Improvements Category	-	179,613	179,613	-	-	-	-	N/A	-	179,613	n/a	n/a	n/a
		Authorized Use of Savings from Bond Issuance Administration Category	-	190,872	190,872	-	-	-	-	N/A	-	190,872	n/a	n/a	n/a
		Total Deferred Park Maintenance Replacements	1,451,515	380,959	1,832,474	1,832,474	-	1,832,474	-		1,832,474	-	0.0%	100.0%	100.0%

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			Initial Project Budget	Adjustments	Current Total Project Budget FY 16/17	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
Facility Rehabilitation															
UND	95-931	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	112,126	-	112,126	-	Complete	112,126	10,950	8.9%	91.1%	100.0%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	36,369	1,483,732	820,440	-	820,440	49,392	Bid Results	869,832	613,900	41.4%	55.3%	94.3%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	539,331	-	539,331	-	Bid Results	539,331	106,933	16.5%	83.5%	100.0%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	19,546	506,481	111,412	37,275	148,687	411,663	Bid Results	560,350	(53,869)	-10.6%	29.4%	26.5%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	95-939-a	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,369	-	233,369	-	Complete	233,369	83,499	26.4%	73.6%	100.0%
NW	95-939-b	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	1,247	-	1,247	432,737	Bid Results	433,984	(230,814)	-113.6%	0.6%	0.3%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	403,395	299,599	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	95-962	Auto Gas Meter Shut Off Valves at All Facilities	-	122	122	9,000	-	9,000	26,183	Const Docs	35,183	(35,061)	100.0%	0.0%	25.6%
Sub-total Facility Rehabilitation			6,227,732	129,198	6,356,930	3,951,222	37,275	3,988,497	919,975		4,908,472	1,448,458	22.8%	62.7%	81.3%
Authorized use of savings for SW Quad Community Park & Athletic Fields				(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
Total Facility Rehabilitation			6,227,732	(1,170,802)	5,056,930	3,951,222	37,275	3,988,497	919,975		4,908,472	148,458	2.9%	n/a	n/a
Facility Expansion and Improvements															
SE	95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,435,930	-	5,435,930	-	Complete	5,435,930	98,881	1.8%	98.2%	100.0%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
Sub-total Facility Expansion and Improvements			8,218,478	117,557	8,336,035	8,156,422	-	8,156,422	-		8,156,422	179,613	2.2%	97.8%	100.0%
Authorized Use of Savings for Deferred Park Maintenance Replacements Category				(179,613)	(179,613)	-	-	-	-	N/A	-	(179,613)	n/a	n/a	n/a
Total Facility Expansion and Improvements			8,218,478	(62,056)	8,156,422	8,156,422	-	8,156,422	-		8,156,422	-	0.0%	100.0%	100.0%
ADA/Access Improvements															
NW	95-957	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,772	-	1,019,772	-	Complete	1,019,772	(265,065)	-35.1%	135.1%	100.0%
UND	95-958	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	95-730	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-46.5%	186.8%	100.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	95-737	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	95-738	ADA Improvements - Rock Crk Pwline Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	95-739	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	95-742	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
Total ADA/Access Improvements			1,028,196	24,461	1,052,657	1,242,548	-	1,242,548	-		1,242,548	(189,890)	-18.0%	118.0%	100.0%
Authorized Use of Savings from Bond Issuance Administration Category				189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
Total ADA/Access Improvements			1,028,196	214,351	1,242,547	1,242,548	-	1,242,548	-		1,242,548	-	0.0%	100.0%	100.0%

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Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 16/17	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
Community Center Land Acquisition															
UND	98-884-a	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	0	1,654,847	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%	
UND	98-884-b	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%	
Sub-total Community Center Land Acquisition			5,000,000	105,974	5,105,974	4,006,624	0	4,006,624	-	4,006,624	1,099,350	21.5%	78.5%	100.0%	
UND		Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a	
UND		Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a	
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a	
Total Community Center Land Acquisition			5,000,000	(993,376)	4,006,624	4,006,624	0	4,006,624	-	4,006,624	-	0.0%	100.0%	100.0%	
Bond Administration Costs															
ADM		Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	Complete	68,142	785,204	92.0%	8.0%	100.0%	
ADM		Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%	
ADM		Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	Complete	57,454	-	-100.0%	n/a	100.0%	
ADM		Communications Support	-	50,000	50,000	12,675	-	12,675	Budget	50,000	-	0.0%	25.4%	25.4%	
ADM		Technology Needs	18,330	-	18,330	23,952	-	23,952	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%	
ADM		Office Furniture	7,150	-	7,150	5,378	-	5,378	Complete	5,378	1,772	24.8%	75.2%	100.0%	
ADM		Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%	
ADM		Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	Budget	-	1,507,717	0.0%	0.0%	0.0%	
Sub-total Bond Administration Costs			1,450,000	1,316,607	2,766,607	504,372	-	504,372	37,325	541,697	2,224,910	80.4%	18.2%	93.1%	
UND		Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(190,872)	(190,872)	-	-	-	N/A	-	(190,872)	n/a	n/a	n/a	
UND		Authorized Use of Savings for New Neighborhood Parks Development Category	-	(222,950)	(222,950)	-	-	-	N/A	-	(222,950)	n/a	n/a	n/a	
UND		Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,400,000)	(1,400,000)	-	-	-	N/A	-	(1,400,000)	n/a	n/a	n/a	
UND		Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a	
Total Bond Administration Costs			1,450,000	(687,105)	762,895	504,372	-	504,372	37,325	541,697	221,198	29.0%	66.1%	93.1%	
Grand Total			100,000,000	3,814,546	103,814,546	76,525,748	2,466,332	78,992,080	27,477,256	106,469,440	(2,654,893)	-2.6%	76.1%	74.2%	

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 8/31/16

		Category (Over)	Under Budget
Limited Reprogramming			
Land: New Neighborhood Park		-	
New Community Park		-	
New Linear Park		-	
New Community Center/Park		-	
		-	
		-	
Nat Res: Restoration		-	
Acquisition		-	
		-	
		-	
All Other			
New Neighborhood Park Dev		-	
Neighborhood Park Renov		(321,961)	
New Community Park Dev		65,203	
Community Park Renov		(2,279,515)	
New Linear Parks and Trails		(206,976)	
Athletic Field Development		(281,300)	
Deferred Park Maint Replace		-	
Facility Rehabilitation		148,458	
ADA		-	
Facility Expansion		-	
Bond Admin Costs		221,198	
		(2,654,893)	
		(2,654,893)	
Grand Total		(2,654,893)	



MEMORANDUM

Date: September 22, 2016

To: Board of Directors

From: Keith Hobson, Director of Business and Facilities

Re: **System Development Charge Report for July, 2016**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through June 2016.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$6,450.00 with 1.6% discount = \$6,346.80
Multi-family	\$4,824.00 with 1.6% discount = \$4,746.82
Non-residential	\$167.00 with 1.6% discount = \$164.33

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,935	Single Family Units	\$8,884,181.95	\$231,579.75	\$9,051,998.50
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,922	Multi-family Units	\$4,807,654.81	\$117,379.96	\$4,925,034.77
0	Less Multi-family Credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
253	Non-residential	\$700,305.84	\$18,640.57	\$718,946.41
5,125		\$14,391,521.40	\$367,592.37	\$14,695,350.57

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
8,269	Single Family Units	\$28,743,704.62	\$675,580.75	\$29,419,285.37
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
2,922	Multi-family Units	\$8,130,837.47	\$193,602.06	\$8,324,439.53
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
150	Non-residential	\$1,203,366.50	\$24,899.57	\$1,228,266.07
11,017		\$37,407,036.37	\$873,333.75	\$38,280,370.12

<u>Recap by Agency</u>	<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
5,125	City of Beaverton	\$14,391,521.40	\$367,592.37	\$14,695,350.57
11,017	Washington County	\$37,407,036.37	\$873,333.75	\$38,280,370.12
16,142	100.00%	\$51,798,557.77	\$1,240,926.12	\$52,975,720.69

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,950	1,922	253	5,125
Washington County	<u>7,969</u>	<u>2,898</u>	<u>150</u>	<u>11,017</u>
	<u>10,919</u>	<u>4,820</u>	<u>403</u>	<u>16,142</u>

Total Receipts to Date **\$51,798,557.77**

Total Payments to Date

Refunds	(\$2,066,073.93)
Administrative Costs	(\$18.65)
Project Costs -- Development	(\$23,642,181.18)
<u>Project Costs -- Land Acquisition</u>	<u>(\$15,301,241.54)</u>
	<u>(\$41,009,515.30)</u>
	<u>\$10,789,042.47</u>

<u>Recap by Month, FY 2015/16</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2015	\$50,894,668.85	(\$40,992,117.90)	\$2,194,063.22	\$12,096,614.17
July	\$903,888.92	(\$17,397.40)	\$7,892.31	\$894,383.83
August	\$0.00	\$0.00	\$0.00	\$0.00
September	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$51,798,557.77</u>	<u>(\$41,009,515.30)</u>	<u>\$2,201,955.53</u>	<u>\$12,990,998.00</u>

<u>Recap by Month, by Unit</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>Total Units</u>
through June 2015	10,892	4,819	401	16,112
July	28	0	2	30
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
	<u>10,920</u>	<u>4,819</u>	<u>403</u>	<u>16,142</u>

Projected SDC balance as of June 30, 2016 per FY17 budget was \$11,279,964 Actual balance was **\$11,544,271**.
 This fiscal year's projected total receipts per the budget are \$14,578,059.



Kids 'Go' at Pokémon camps

THPRD's Quin Kloppenburg leads a "Pokémon Go" camp at Lowami Hart Woods. TIMES PHOTOS: JONATHAN HOUSE

THPRD hastily schedules half-day camps after popular augmented reality game takes off

By ERIC APALATEGUI
The Times

"You got a Snorlax?" said an incredulous Ronald Lin, 11, as he walked with a small group down a shaded pathway deep in Lowami Hart Woods Natural Area.

"I got a Snorlax!" replied 12-year-old Jackson Vandezandschulp.

The two boys and three other kids about their age are taking part in one of the "Pokémon Go" half-day camps the Tualatin Hills Park & Recreation District hastily organized this summer, after the augmented reality game was introduced and immediately took off.

The Snorlax that Jackson hatched using the smartphone app was just one of many exclamation-inducing moments as the crew walked around Lowami Hart Woods, a forested nature park along Southwest Hart Road, a few blocks west



THPRD campers play Pokemon Go during an outing at Lowami Hart Woods.

of Murray Boulevard.

Players "catch" virtually rendered Pokémon creatures in real-life settings, using a variety of special powers and lures that amplify their success. "PokéStops" and "Gyms" bring more Pokémon to the small screen, ripe for capture for those who know how to wrangle the imaginary beasts.

Lowami Hart Woods doesn't have as

Pokémon vs. veterans

Last month, the Beaverton Valley Times wrote about the controversy resulting from large numbers of "Pokémon Go" fans playing at Veterans Memorial Park in Beaverton.

The park has long been a place of quiet contemplation to honor those who have fought and often died for their country, and local American Legion officials viewed the game as being out of character. While most players have respected the park, a few have left some litter and minor vandalism behind or smoked in the park in violation of rules.

Fred Meyer, adjutant of Beaverton Post # 124, has requested on multiple occasions that the app's developers remove "PokéStops" that attract players to the park. As of press time, he had yet to receive a response.

The number of players does appear to have tapered off somewhat, according to officials at Tualatin Hills Park & Recreation District, which maintains the park. A reporter's drives past the park also found fewer visitors with eyes locked on their cell phones.

Find the original story on BeavertonValleyTimes.com.

— Eric Apalategui

Pokémon:

■ From Page A1

many Pokémon as some parks, such as Greenway Park, but the kids still found digital critters to catch in a forest along a stream corridor that is home to many species of real-life critters.

“Pokémon Go” is a complex game with lots of strategies to learn, a spin-off of a popular card game, but those who grew up around digital devices catch on quickly.

In fact, most of the kids who attend the camps already have been playing much of the summer.

“It’s a good way to get kids out to places they wouldn’t otherwise go,” said Jeff Lee, the program coordinator at Conestoga Recreation Center, where the camps are based.

For video game enthusiast Jackson, the idea to sign up for the camp came from his parents.

“They actually talked me into it because they think it’s a great way to be active,” he said.

“It’s really awesome,” said Jady Smith, 11. “I like that we can actively see places and walk around. You actually get a lot of exercise because you



THPRD campers check for strengths and weaknesses during a “Pokémon Go” outing at Lowami Hart Woods.

TIMES PHOTO:
JONATHAN HOUSE

walk around so much.”

While most of those exclamations came from the action on their tiny screens, camp leader Quin Kloppenburg worked in a bit of real-life wonder as she told the youngsters about native plants like salal, oceanspray and thimbleberry.

“I love nature. I feel like if you can connect with the outdoors more ... you have a better understanding of the world around you,” said Kloppenburg, who has studied plants but also is a fan of the game. “I try to get in a little bit (of nature) every time.”

Lee is not a “Pokémon Go” player, but he came up with the idea of adding the camps at the last minute after the game’s release in July sent hordes of players into district parks, where many discovered natural areas and recreational facilities they never knew about before the game lured them there, he said.

Some parents were skeptical, but many embraced it.

“I figured we’d see what we could do with it,” Lee said.

During the first two weeks of August, three of four planned sessions attracted enough registrants to hold the

camps, which run three hours a day on four days.

As of press time, there was still space available for the summer’s final morning and afternoon camps the week of Aug. 29. The cost is \$100 for in-district residents.

Lee said that he will evaluate whether to plan more “Pokémon Go” camps next summer in time to include them in the annual catalog, but he said based on this year’s last-minute decision, it’s a good possibility.

“I don’t think this type of game is going to slow down in a year’s time,” he said.

Fields of dreams (trails, too)

Construction in full swing at THPRD's new Aloha park, trail sections and athletic field

By ERIC APALATEGUI
The Times

In what now resembles a giant sandbox, workers this summer have been busily pushing around dirt in what will become a 21.5-acre community park in Aloha.

The Aloha project is the largest single project among the dozens at least partially funded with a \$100 million in capital improvement

bonds that voters in the Tualatin Hills Park & Recreation District approved in 2008. But it is just one of several major construction projects going full blast during the height of construction season.

The district also is shepherding the building of two new trail segments and another synthetic turf athletic field to keep up with the recreational needs of the growing district.

New community park

The Aloha park site, still unnamed, is part of an agreement with the Beaverton School District, overlapping on land both districts own behind Mountain View Middle

See FIELDS / Page A4



TIMES PHOTO: JONATHAN HOUSE

Construction continues on a new synthetic turf field at Conestoga Middle School.

Park: New trails, sport fields constructed

■ From Page A1

School, near the intersection of Southwest Farmington Road and 170th Avenue.

The park will be one of the district's premier sports facilities, with side-by-side synthetic turf fields for all-season sports as well as a natural grass baseball field, with an outfield that can be used for other sports as well.

The park — a larger facility meant to draw visitors from across the area — will include

Oregon's first Champions Too field, designed for athletes of all abilities, and a 6,500-square-foot inclusive playground.

Other planned amenities are tennis courts, a community garden, picnic shelters, a restroom and concession stand, pathways, an open lawn area and a new parking lot.

Grading as well as utilities, retaining walls and drainage work will continue in the coming months before the contractor builds the restroom, concession stand and picnic shelters during the winter.

The full project, with a budget of up to \$14.1 million, is scheduled for completion in fall of 2017.

A fundraising campaign that will help fund the Champions Too field is in the late stages, district spokesman Bob Wayt said.

New trail segments

Elsewhere in the THPRD, one project will expand the Westside Trail in the Bethany area with a new one-mile segment built within a powerline corridor south of Northwest Springville Road and east of Northwest Kaiser Road.

Additional improvements will include trail connections between the Rock Creek Regional Trail and Northwest Kaiser Road and between Hansen Ridge Park and the Westside Trail.

This project is being funded in large part with a federal grant rather than local tax dollars.

The contractor, Carter & Company, is currently grading the 10-foot-wide trail corridor

and preparing the trail base for construction. Workers started at the northern end and are working southward.

The Bethany trail project is scheduled for completion this coming winter.

A smaller but important link in the region's trail system will connect the Westside Trail to the Waterhouse Trail near Southwest 158th Avenue and Merlo Road.

THPRD officials said this is one of the final links in a mostly continuous THPRD trail backbone extending 10 miles from the Portland Community College's Rock Creek campus in the north to Southwest Barrows Road in the south.

Work on this project began this spring and is on track for completion in the early fall.

This work is being paid for with 2008 bond measure money.

New athletic field

At Conestoga Middle School, THPRD is converting an existing athletic field from natural grass to synthetic turf. In addition to switching to an all-season surface, the district will add lights to increase playing time and other features to make it accessible to people with disabilities.

In another partnership with the Beaverton School District, students will have access to the field during school hours and it will be available for THPRD programs at other times.

Work started on this project after classes let out earlier this summer and is expected to be completed in the fall.

Tennis Center renamed to honor Babette Horenstein

Late THPRD board member was among most influential leaders in district history

By **ERIC APALATEGUI**
The Times

The Tualatin Hills Park & Recreation Center's Board of Directors has voted unanimously to name its Tennis Center after longtime board member Babette Horenstein.

Horenstein, who died in 2013 at age 81, is considered one of the most influential leaders in the district's 61-year history. She was an avid tennis player who advocated for more facilities and programs across THPRD's territory in the greater Beaverton area.

The name change to Babette Horenstein Tennis Center is the only change coming to the facility, which opened in the late 1970s, when Horenstein

was near the beginning of her 16-year service on the board. Before joining the board, she was a strong advocate for a 1974 bond measure that paid for the center's construction in the large Howard M. Terpenning Recreation Complex.

The Tennis Center honor followed a 2015 effort to name Hideaway Park in the Garden Home area after Horenstein. The board voted for the new name but later changed its mind after nearby neighbors protested.

Support appeared far stronger for honoring Horenstein's legacy at the Tennis Center. During a public outreach process, nearly 100 people offered comments on the proposal, with 75 percent of those supporting the name change, spokesman Bob Wayt reported.

District staff will begin implementing the name change in the coming weeks, including new signage expected to cost about \$3,000, according to a staff report.

GROOVIN' ON THE GRASS —

Legendary Motown quintet The Temptations will headline THPRD's annual concert event from 6 to 8:30 p.m. Saturday, Aug. 20. General admission tickets are \$20 in advance and \$30 at the door. General admission gates open at 5 p.m. Visit thprd.org/groovin to purchase tickets. The concert will be held outdoors at the Howard M. Terpenning Recreation Complex, 15707 S.W. Walker Rd.

THPRD SUMMER CONCERT SERIES —

Come dance with friends at the final concert in THPRD's 2016 summer series. Local band Dancehall Days will perform a diverse repertoire of crowd favorites at 5:30 p.m. Aug. 25. The concert takes place at Raleigh Park, 3500 S.W. 78th Ave. Food and beverages will be available for purchase or you can bring your own picnic to enjoy on the lawn.



SUBMITTED PHOTO

Legendary Motown quintet The Temptations will headline THPRD's annual concert event on Aug. 20.

New reservoir quenching demand

\$30 million West Slope project includes 8 million gallons of water storage, improved park

By ERIC APALATEGUI
The Times

Up to 8 million gallons of water sits perched above the northbound lanes of Highway 217 just south of the Sunset Highway interchange.

By design, however, this perch is anything but precarious.

The Tualatin Valley Water District is wrapping up construction on the state-of-the-art Ridgewood View Park Reservoir and Pump Station, built

to withstand a catastrophic earthquake and keep on delivering drinking water from its hilly neighborhood throughout the sprawling district.

"It's built to last at least 100 years," said Nick Augustus, TVWD's project manager.

The \$30 million project includes rebuilding and improving Ridgewood View Park, which sits alongside the water reservoir and even uses its surface for tennis and pickleball courts.

The new reservoir and pump station have been in operation since last month and the park should be finished before its West Slope neighbors and the wider community gather Sept. 20 to celebrate the project's

See RESERVOIR / Page A11



TIMES PHOTO: JAIME VALDEZ

Nick Augustus, Tualatin Valley Water District's project manager, shows the valve vault in the pump station at Ridgewood View Park Reservoir.

Reservoir: Project includes revamped park

■ From Page A1

completion.

The project took two years to build and replaced a 5 million gallon tank that had been at the site since the early 1970s, when the Wolf Creek Water District served the area before a later merger created TVWD.

The project also replaces a nearby pump station and added more than a mile of 24-inch welded steel pipe that ties it into the existing water system.

The original tank's ceiling beams were beginning to fail when the district took that reservoir out of service in late 2011 and began planning its replacement, Augustus said.

The larger tank has five sides so that the district could increase storage capacity but still stay within existing property lines, he added. From there, the reservoir can take in water from current and future sources and deliver up to 11 million gallons a day — more than its entire capacity.

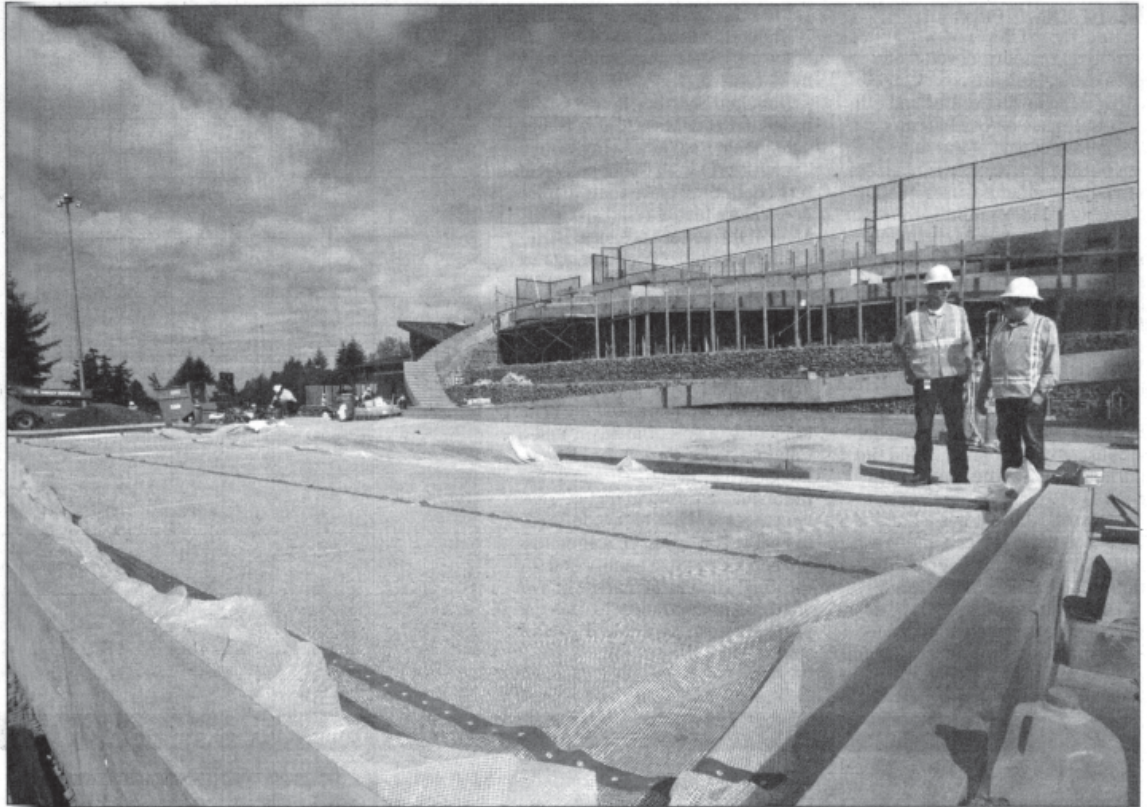
The sophisticated pump station is fully automated and equipped with valves to receive and distribute water under vastly different amounts of pressure in the hilly region, Augustus said. A backup generator will keep the water flowing during power outages. One of the largest nearby customers is Providence St. Vincent Medical Center, where the need for water during emergencies is critical.

Bringing the larger reservoir and pump station online will help the district keep up with demands in the growing district, especially during periods of increased water usage like those the district saw during the exceptionally hot summer of 2015.

"This will definitely help with that," Augustus said.

The Ridgewood View project has been awarded the Institute for Sustainable Infrastructure's Envision rating system's Gold Award for its sustainable design. The water and park districts were the first in Oregon to receive this award for building environmentally friendly features into the project, including large rain gardens that collect and filter natural runoff from atop the massive reservoir.

The Ridgewood View reservoir is the most costly project in TVWD history, but it's a record that is not expected to



TIMES PHOTO: JAIME VALDEZ

A new bocce court is a centerpiece feature at the renovated Ridgewood View Park, which will reopen in September next to the new water reservoir.

stand long.

The district and partners are in the process of planning a much larger Willamette Water Supply Program, which includes a massive amount of infrastructure including two new 15 million gallon reservoirs on Cooper Mountain, where the water delivery system takes advantage of gravity.

Even before construction of the Willamette project ramps up fully, TVWD is starting to plan for a new project to replace another aging 5 million gallon reservoir. That tank is on Southwest Grabhorn Road, also in the Cooper Mountain area south of Aloha.

Such projects are designed to increase the capacity and reliability of the district's water system, but they come with a cost.

Last week, the district's board of directors approved a rate increase that will add about \$10 to a typical residential customer's bimonthly water bill, the district's funding

source for such infrastructure improvements, said district spokesman Alex Cousins.

Ridgewood View Park Improvements

During the two-year construction project, Ridgewood View Park has been torn up and closed to the public.

That will change in the coming weeks as workers put the final touches on the park property, those changes coming largely at TVWD's expense for taking the Tualatin Hills Park & Recreation District facility out of service.

The new park that opens later in September will show vast improvements from the old one that was most recently open in 2014. The enhancements were based in large part on community requests, Cousins said.

The new park again will have tennis courts with a commanding view from atop the water reservoir, but now, those courts also will accommodate a couple of games of pickleball

Project Celebration

The Tualatin Valley Water and Tualatin Hills Park & Recreation districts are inviting the community to celebrate the completion of a new water reservoir and pump station and the reopening of an improved Ridgewood View Park.

When: 5-7 p.m. Tuesday, Sept. 20
Where: 10001 SW Ardenwood St., just east of Highway 217 and south of U.S. 26 (use street parking or park at Ridgewood Elementary School)

What: Pump station tours at 5:30 p.m., dedication at 6 p.m., food catered by nearby 808 Grinds (Hawaiian café), kids' activities, sports demonstrations and more

on courts that overlap one of the tennis courts. (Players must bring their own pickleball nets and other equipment.)

At ground level, the new park will feature a much larger playground, including a larger structure on a safer SMARTE artificial surface and a more natural play area that uses boulders and logs from

the project site.

One of the most anticipated additions is a new bocce court near the entrance. The Italian ball sport is gaining followers across the Portland area, where courts can be tough to come by. THPRD also is developing more bocce courts elsewhere to help meet this demand.

There also is a new covered picnic structure, a seasonal portable toilet, a nicer parking area off Southwest Ardenwood Street, and an improved trail system through the woods, connecting with Ridgewood Elementary School to the south. A new bridge spans a periodic creek that collects rain runoff during storms and is known as Ephemeral Stream.

"The redeveloped park gives the neighborhood a wider variety of amenities," said Bob Wayt, spokesman for THPRD. "We realize the lengthy closure of the park was an inconvenience, but we hope the neighbors will agree the wait was worth it."

Game, set, match: THPRD, local economy are Davis Cup winners

by Bill Evans

For three days in July, THPRD staged a Davis Cup quarterfinal event between the U.S. and Croatia before near-capacity crowds in a temporarily expanded stadium built around Hardin Court at the Tualatin Hills Tennis Center.

The event entertained thousands and illuminated the district's potential as a major event host.

"Coming here, seeing all the seats filled, and seeing the excitement, we know we pulled off something spectacular," said Jerry Jones Jr., president of THPRD's Board of Directors. "Being able to display our facilities here at Hardin Court, at the Davis Cup, has put THPRD and our community on the map in the tennis world."

All five Davis Cup matches were televised internationally by the Tennis Channel; the broadcast

included ads from the Washington County Convention & Visitors Bureau.

"That means 55 million international viewers are getting a great glimpse of the majesty of Washington County and THPRD," said Drew Mahalic, CEO of the Oregon Sports Authority, which helped bring the event to Beaverton. "This is going to mean future visitors and future events here in Washington County."

More than a decade ago, THPRD General Manager Doug Menke spearheaded efforts to build Hardin Court to make hosting an event like the Davis Cup possible. Realizing his dream, though, required more than a suitable space.

"It's about relationships," Menke said. "Alone we can do very little; together we can pull off an event like this."

Menke's relationship with Jeff Ryan, the senior director of US team events for the United States



Each day July 15 through 17, 5,000-6,000 fans packed THPRD's temporarily expanded Stadium Court to watch the U.S. face Croatia. The five matches were also seen by millions of TV viewers worldwide. The event marked one of the few times the United States Tennis Association has selected a public tennis facility to host Davis Cup.

Tennis Association, dates back more than 20 years.

"Everyone knew what to expect and were at the ready. When we called, they were there and waiting," said Ryan, who sought

a suitable outdoor venue in the Pacific Northwest because of its temperate climate. "Everything came together perfectly."

For fans of U.S. Tennis, Friday's first day of play was

immaculate. American players Jack Sock and John Isner both won, staking the U.S. to a 2-0 lead.

The relentless Croatia side got the last laugh, though, winning all three weekend matches to dispatch the U.S. from the annual tournament. But expect the outcome to diminish the lasting impact of the event.

"We've heard from many of our youth who take lessons at the Tennis Center," Menke said. "After watching 5-6 hours of tennis, the first thing they want to is play tennis."



Elsie Stuhr Event Highlights for September

Let's Get Moving:

Saturday, September 24, 1-3 pm.
Manzanita Room, Elsie Stuhr

Staying independent with stamina, strength, balance and mobility

Most older adults want to remain on their own for as long as possible. Unfortunately, most of us wait too long to learn how to maintain and improve physical function and protect that precious independence. According to the Centers for Disease Control, falls are one of the major causes of injury and decreased autonomy for seniors. Clearly, falls prevention should be #1 in day fitness and how to exercise in ways that avoid injury. They will also have the opportunity to test their levels of fitness, including balance, in a safe, supportive environment.

Jacqueline Sinke is a health and fitness professional with more than 23 years of experience working with mature and older adults (40-95+ years), with and without chronic medical conditions. A fitness trainer at the Elsie Stuhr Center, Ms. Sinke is an authorized provider for the Stay Well at Home program. She launched

our plan for staying independent.

Proactive, easy, safe, ongoing physical activity, targeted exercises, and injury avoidance are critical to continued independence. In this 2-hour interactive session, senior fitness expert, Jacqueline Sinke, will provide basic information on why it is important to take steps to stay fit and injury-free. Participants will learn how to engage in simple efforts to build and maintain every-

and manages a personal training and outpatient physical therapy business, Fitness and Function, which provides in-home and on-site health, fitness and wellness services.

The session is free and open to the public. Participants should wear comfortable clothing.

Elsie Stuhr Center, 5550 SW Hall Blvd, Beaverton. Must register in advance at www.thprd.org or call the Elsie Stuhr Center at 503.629.6342

TUALATIN HILLS PARK & RECREATION DISTRICT PRESENTS

the Elsie Stuhr
center Annual

harvest bazaar sale-a-bration

Don't miss this huge 2-day sale!

Thursday, Sept. 8 • 9 am - 4 pm

Friday, Sept. 9 • 8 am - 6:30 pm

Incredible bargains to include: vintage items, collectibles, furniture, books, sporting goods, garden, holiday decor, home goods, children items, toys, sporting goods, plants, garden items, baked goods and much more!

Non-perishable items will be accepted at our front entrance Aug. 8 through Sept. 3.
All items are tax deductible.



TUALATIN HILLS
PARK & RECREATION DISTRICT

Elsie Stuhr Center
5550 SW Hall Blvd., Beaverton

For more information call
503-629-6342
or go to www.thprd.org

Learning with Legos

At Play-Well TEKologies camps, kids build engineering skills through guided play

By KELSEY O'HALLORAN
Pamplin Media Group

At first glance, the nine children pushing miniature Lego cars through a basement classroom at the Garden Home Recreation Center might appear to be playing around — and they are.

But they're also learning about the troubleshooting, engineering and steps that go into building their vehicles, and experimenting with the pull-back motor that sends each car flying after every time they drag it backward.

The youngsters are participating in a Pre-Engineering summer camp run by Play-Well TEKologies, which offers Lego-based play and learning programs with a focus on students in kindergarten through fifth grade.

"We want them to learn problem-solving skills, creative thinking, imagination and exploration," said the program's Oregon Area Manager, Joe Roberts. "They're capable of doing some of these really cool, awesome projects that they never thought they could do on their own."

Founded in the San Francisco Bay Area in 1997, Play-Well has programs in 27 states and has offered camps in the Portland Metro area for several years, including two in Lake Oswego last week.

Additional camps are planned for winter break through the Lake Oswego Parks & Recreation Department. "Jedi Master Engineering" (ages 7-12) and "Super Hero Engineering" (ages 5-8) are planned for Dec. 19-22; "Jedi Engineering" (ages 5-8) and "Mine, Craft, Build Survival Game" (ages 7-12) are scheduled for Dec. 27-30 in Lake



Clara Steiner picks out her project materials during a Play-Well TEKologies day camp at the Garden Home Recreation Center.

PAMPLIN MEDIA GROUP: KELSEY O'HALLORAN

Oswego. All four camps cost \$118 for residents or \$136 for nonresidents; all will be held at Parks & Rec's Palisades building, 1500 Greentree Road. For more information or to register, go to apm.activecommunities.com/lakeoswegoparks.

Play-Well's programs generally focus on science, technology, engineering and math (STEM). But the company also offers specialized camps and birthday parties that focus on topics such as Minecraft, Star Wars and Lego Robotics.

During one recent summer camp, youngsters squirmed with excitement as instructor Dylan Bartholomew explained the first project of the day: pull-back motor Lego cars. The students usually complete one mechanical and one structural project dur-

LEARN MORE

What: Play-Well TEKologies offers camps, birthday parties and after-school enrichment for kids ages 5-12.

Where: Nationwide, including Lake Oswego and other locations across the Portland metro area.

Info: Contact Joe Roberts at 971-361-6030 or joe@play-well.org or visit play-well.org.

ing each day of the camps. On this day, Bartholomew focused on the Lego pieces the students would be using, the steps they'd be taking and the ways they could work on their own to test their creations.

"I want you to try to work through it yourself," he told them. "All of you guys are su-

per-smart engineers."

After watching his demonstration, the kids were let loose to gather their pieces and begin assembling their cars. Many of them navigated their way through the process with little or no help, and once they built their cars, Bartholomew set up tall, thin columns of Legos for the kids to drive their cars into as if they were bowling.

Bartholomew, who teaches ninth-grade science at McNary High School in Keizer, is in his third summer at the camp. He said that, in addition to Play-Well's programs for kids, the company is simply a great employer.

"I get to play with Legos and get kids excited about science," he said. "It doesn't get much better than that."



Connor Fervin (right) and Play-Well TEKologies Oregon area manager Joe Roberts share ideas during a project-building session.

PAMPLIN MEDIA GROUP: KELSEY O'HALLORAN

Elsie Stuhr Center Harvest Bazaar

SALE

Thursday, Sept. 8 • 9am-4pm

Friday, Sept. 9 • 8am-6:30pm

Let's Shop! 2-day fundraising sale to support the Elsie Stuhr Center. Incredible bargains to include: vintage items, collectibles, furniture, holiday décor, art work, home goods, gently used clothing, children's items, sporting goods, garden items, and more.



Elsie Stuhr Center

5550 SW Hall Blvd. Beaverton, OR 97005

503/629-6342 | www.thprd.org



TIMES FILE PHOTO

A bond-related trail project is underway near Tualatin Hills Nature Park to connect the Westside Trail to the Waterhouse Trail.

By MANDY FEDER-SAWYER
The Times

The Oregon Transportation Commission awarded the Tualatin Hills Park & Recreation District a \$400,000 grant to help pay for one of the final links in a trail system that will ultimately extend 10 miles through the heart of Beaverton.

The grant was one of 39 recently announced by the state. Funds will be provided through the ConnectOregon program, which was first approved by the Oregon Legislature in 2005.

THPRD will build a 350-foot trail segment that crosses Willow Creek just south of the Sunset Highway near the intersection of Cornell Road and Bethany Boulevard. The segment will complete the dis-

trict's Waterhouse Trail, which extends from the MAX light rail station at Merlo Road and 158th Avenue to Springville Road and north Bethany.

Total cost of the project — which is scheduled to be started and completed in 2018 — is \$1 million. Washington County has committed \$300,000 from its Major Street Transportation Improvement Program and THPRD will contribute the remaining \$300,000 from its system development charges fund.

As part of its 2008 voter-approved bond measure, the park district has steadily expanded the Waterhouse Trail. The new segment will provide direct access to a local street, the Bethany Boulevard/Cornell intersection, and the Bethany Boulevard crossing of the Sunset Highway.

"This will give our trail users

a route that is safer, more efficient and more understandable," said Doug Menke, THPRD general manager.

THPRD is working on a bond-related project near Tualatin Hills Nature Park to connect the Westside Trail to the Waterhouse Trail. It began earlier this year and will be completed in late fall.

That project and the Willow Creek crossing are the final links in a mostly continuous, 10-mile trail backbone extending southward from the PCC Rock Creek area to Barrows Road and the Progress Ridge Town Center area. The backbone will encompass the Waterhouse Trail and the Westside Trail within THPRD's service territory.

The Waterhouse Trail averages 80,000-100,000 users per

year based on electronic trail counters and volunteer observations. When the Willow Creek crossing is completed, the district expects trail counts to double.

Formed in 1955, THPRD is the largest special park district in Oregon, spanning 50 square miles and serving about 240,000 residents in the greater Beaverton area.

The district provides year-round recreational opportunities for people of all ages and abilities. Offerings include thousands of widely diverse classes, 95 park sites with active recreational amenities, nearly 70 miles of trails, eight swim centers, six recreation centers, and about 1,500 acres of natural areas. For more information, visit thprd.org or call 503-645-6433.

Tualatin Hills Park & Recreation District: Connecting People, Parks and Nature

Gardens across the park district yield food, build community

by THPRD

THPRD's popular community garden program not only offers participants fresh air, exercise and access to healthy fruits and vegetables, it builds community.

"It really brings neighborhoods together, particularly those with diverse populations," said Lindsay Lambert, who oversees the program for the park district. "It's great to see the different foods that people from different cultures grow."

Lambert even gets to sample some of the bounty. Members of the community garden at Schiffler Park in central Beaverton celebrate their diversity with a yearly potluck dinner. Families make dishes from their culture with produce grown in their plots. The party is even held in the garden.

"I'm in close contact with all of my gardeners so I was invited," she said with a smile.

The community garden program started at Harman Swim Center in 1998 and was an immediate success. Today it has grown to 12 gardens encompassing a total of 349 plots that are used by 248 families. The program is at 96% capacity, with a deep waiting list at some of the more popular locations.

The plots average 12 feet by 12 feet but other sizes are available. There are even raised-bed gardens built for easy access.

The district provides a water source, wood chips for paths and weed suppression, and a place for green waste. Patrons rent the plots for the entire year and are responsible for planting, weeding and watering.

For Lambert, running the program is a lot more than just



Lindsay Lambert (right), coordinator of THPRD's community garden program, makes a site visit to Southminster Presbyterian Church to chat with steward Ginny Laue.

vine-ripened tomatoes and the occasional exotic meal. A large part of her task includes managing the many different personalities

that must share a small space, and the problems – such as missing plants and equipment – that can come up.

THPRD's Maintenance staff collaborate with her to solve some issues. They provide wood chips to delineate plots, fix water leaks, and help ward off insects and critters.

Patron satisfaction with the program is high. Some gardeners have been with the project since the beginning and are the first to sign up every year.

"They like that we are taking such an active role in making community gardening an enjoyable experience for all," Lambert said.

