



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Peg Ogilbee Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, March 8, 2010. Executive Session 6:00 p.m.; Regular Meeting 7:00 p.m.

Present:

Larry Pelatt	President/Director
Bob Scott	Secretary/Director
William Kanable	Secretary Pro-Tempore/Director
Joseph Blowers	Director
John Griffiths	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Personnel (B) Land

Secretary, Bob Scott, called Executive Session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to carry out labor negotiations, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held pursuant to ORS 192.660(2), which allows the Board to meet in Executive Session to discuss the aforementioned issues.

Secretary, Bob Scott, noted that representatives of the news media and designated staff may attend the Executive Session; however, media will be excused during discussions regarding labor negotiations. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to disclose information discussed during the Executive Session. No final action or final decision may be made in Executive Session. At the end of the Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President, Larry Pelatt, called the Regular Meeting to order at 7:10 p.m.

Agenda Item #3 – Action Resulting from Executive Session

There was no action resulting from Executive Session.

Agenda Item #4 – Audience Time

There was no testimony during Audience Time.

Agenda Item #5 – Board Time

Bob Scott commented that the Elsie Stuhr Center 35th Birthday Party held on February 18 was a well-organized event.

Agenda Item #6 – Consent Agenda

Bill Kanable moved the Board of Directors approve Consent Agenda items (A) Minutes of February 8, 2010 Regular Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) 2010 Local Government Grant Program Applications Resolutions, (E) Pedestrian Path Asphalt Overlay Project Contract, and (F) Resolution Declaring Intent to Reimburse Capital Expenditures. John Griffiths seconded the motion. Roll call proceeded as follows:

Joe Blowers	Yes
Bob Scott	Yes
John Griffiths	Yes
Bill Kanable	Yes
Larry Pelatt	Yes

The motion was **UNANIMOUSLY APPROVED**.

Agenda Item #7 – Unfinished Business

A. Bureau of Environmental Services Easement Request at Garden Home Recreation Center/Fanno Creek Trail

Jim McElhinny, Director of Park & Recreational Services, provided a detailed overview of the memo included within the Board of Directors information packet regarding a proposed City of Portland Bureau of Environmental Services (BES) project that would impact the Garden Home Recreation Center open space and a section of the Fanno Creek Trail east of Vista Brook Park. BES staff provided an initial presentation of the project to the Board at the January 11, 2010 Regular Board meeting. At the conclusion of that presentation, the Board directed staff to continue working with BES staff to address issues of concern, which has been accomplished. Jim provided an overview of the accommodations BES would be providing the Park District, including Community Benefit Funds in the amount of \$275,000, to help mitigate any negative impacts the construction may have to Park District patrons and operations. Jim noted that staff is requesting Board approval this evening of the Community Benefit Funds; authorization for the General Manager to sign the Obligation Agreements; approval of the easement requests as presented and authorization for the General Manager to execute the easements. In addition, staff would seek input and return to the Board with a recommendation as to how the Community Benefit Funds should be allocated. Jim introduced Bill Ryan, Chief Engineer with BES, and Dan Hubert, Project Manager with BES, to answer any questions the Board may have.

President, Larry Pelatt, asked for confirmation that the traffic flagger to be provided by BES at the construction site on Oleson Road would be there just during construction hours, not all day and night.

- ✓ Dan confirmed this, noting that BES is also working through Washington County and the City of Beaverton to pursue a lighted pedestrian control system for that area.

Joe Blowers asked whether BES has received any feedback from Washington County pertaining to pedestrian and bicyclist safety enhancements along Garden Home Road.

- ✓ Dan replied that BES has initiated the discussion with Washington County, but no feedback has been received. Washington County is expecting BES to make a proposal first regarding this issue, which is currently in process and expected to be completed in about a month. The proposal would likely include plastic dividers to separate pedestrians and bicyclists from traffic.

Joe asked how long BES anticipates that trail users would be detoured to Garden Home Road due to the closure of Fanno Creek Trail.

- ✓ Dan replied a maximum of six to eight weeks.

President, Larry Pelatt, commented that he appreciates that BES was willing to work with the Park District in a timely manner on this issue and that he believes it has been a cooperative process.

Bob Scott moved the Board of Directors approve the acceptance of the BES Community Benefit Funds; authorize the General Manager to sign the Obligation Agreements; and approve the easement requests as presented and authorize the General Manager to execute the easements. In addition, staff should seek input and return to the Board with a recommendation as to how the Community Benefit Funds should be used. Bill Kanable seconded the motion.

Discussion followed:

Bill Kanable asked how long the athletic field at the Garden Home Recreation Center would be closed due to the project construction.

- ✓ Jim replied that the field would most likely be closed during fall season, beginning around Labor Day.

Roll call proceeded as follows:

John Griffiths	Yes
Joe Blowers	Yes
Bill Kanable	Yes
Bob Scott	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

B. Collective Bargaining Agreement

Keith Hobson, Director of Business & Facilities, provided a brief overview of the memo included within the Board of Directors information packet, noting that staff has recently completed negotiations with the Park District Employees Association on a new collective bargaining agreement for the three years beginning July 1, 2010, and ending June 30, 2013. By mutual agreement, which was discussed with the Board, the negotiations were limited to specific contract sections. The parties were able to reach a tentative agreement by the end of January. On February 24, 2010, the members of the Park District Employees Association, by majority vote, approved the Collective Bargaining Agreement and thus, staff is requesting Board ratification of the Collective Bargaining Agreement this evening. Keith offered to answer any questions the Board may have.

Hearing no comments, President, Larry Pelatt, stated that he would entertain a motion.

Bill Kanable moved the Board of Directors ratify the Collective Bargaining Agreement with the Park District Employees Association for the three-year period beginning on July 1, 2010. Bob Scott seconded the motion. Roll call proceeded as follows:

Joe Blowers	Yes
John Griffiths	Yes
Bob Scott	Yes
Bill Kanable	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

C. Sustainability Program

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management, provided a detailed PowerPoint presentation, a copy of which was entered into the record, on the Park District's Sustainability Program, which began in 2005. Topics covered within the presentation included defining the success of the program, focus areas of the program, which include vehicle operations, the Park District's Energy Savings Performance Contract, and general operations, as well as the next steps in furthering the reach of the Sustainability Program. Bruce offered to answer any questions the Board may have.

President, Larry Pelatt, marveled that changes could be made to normal operational practices that are both less harmful to the environment and less expensive in terms of upfront costs.

Bill Kanable commented that recycling options seem to be lacking at the Park District's sports complexes, such as the HMT Recreation Complex and PCC Rock Creek Recreation Facility. He asked whether phase 2 of the Recycling in Parks project would address these locations.

- ✓ Bruce confirmed this, noting that high-use sports sites would be the initial focus of phase 2, including the sites mentioned by Bill as well as Sunset Park. He noted that with the appropriate recycling can design and labeling, the Park District would be able to capture much more recyclable waste from those sites.

Joe Blowers asked to what extent the costing model spreadsheet takes into account intangible costs, such as costs to society or the environment.

- ✓ Bruce replied that while those costs can be difficult to measure, one thing that has been factored into the costing model is where a product is produced and how long it took to get here so that a carbon factor can be incorporated.
- ✓ Keith Hobson, Director of Business & Facilities, noted that the Park District has also begun compiling information on intangible costs so that the information will be available when clearer standards exist as to how to assign a dollar value to those items.

Joe asked for additional information regarding sustainable construction specifications.

- ✓ Bruce replied that the Park District would like to conform to LEED (Leadership in Energy and Environmental Design) standards wherever possible and make those expectations clear to vendors when projects are bid out, with requirements such as low toxicity paint and a percentage of recycled content for products to be used.

President, Larry Pelatt, thanked Bruce for the informative presentation.

D. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- Tualatin Hills Park Foundation Update
- District Compiled Policies Update
- Beaverton's State of the City Address
- Board of Directors Meeting Schedule
 - *Doug noted that the General Manager's office would be contacting each Board member regarding their individual schedules in order to set the Board meeting schedule for the summer months.*
- Legislative Activities

Doug offered to answer any questions the Board of Directors may have regarding the General Manager's Report.

President, Larry Pelatt, described Bob Schulz's, the Park Foundation's new Director of Development, passion for parks and recreation, noting that he is familiar with his work with Portland Parks & Recreation.

Agenda Item #8 – New Business

A. Natural Resources

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management, provided a detailed PowerPoint presentation, a copy of which was entered into the record, on the Park District's Natural Resources Department. Topics covered during the presentation included the different focus areas for the Department, including environmental education, natural resources stewardship, and trails management. Bruce offered to answer any questions the Board may have.

John Griffiths described a presentation he attended at a past National Recreation & Park Association conference given by Tim Gallagher of Seattle Parks & Recreation regarding their Green Seattle Partnership. He suggested setting up a joint meeting with Tim to discuss the success of this program and how it might be applied to the Park District.

- ✓ Doug replied that he would make contact with Seattle Parks & Recreation after the Park District's Month of Green, which would offer helpful lessons as well.

John noted that he could follow up with Tim as well.

- ✓ Bruce commented that there is already a helpful exchange of information between the two agencies at the staff level as well.

Joe Blowers asked how he could find additional information regarding the Park District's Month of Green.

- ✓ Bruce replied that there is a section on the Park District's website devoted to the Month of Green.

President, Larry Pelatt, thanked Bruce Barbarasch for the informative presentation.

Agenda Item #9 – Adjourn

There being no further business, the meeting was adjourned at 8:00 p.m.

Larry Pelatt, President

Bob Scott, Secretary

Recording Secretary,
Jessica Collins