



THPRD Parks & Facilities Advisory Committee Approved Meeting Minutes January 17, 2024, 7pm, Virtual

In Attendance

Committee Members: Travis Walker, Shalini Vivek, Claire Tenscher, Saravana Sevugapandian, Robert Dupuy, Janelle Cheung, James Terwilliger, Hilary Blum

Staff: Cameron Hall (Park Maintenance Supervisor)

Board Liaison: None

Absent: Kate Nelson

1. **Call Meeting to Order** - Cameron called meeting to order at 7:06pm
2. **Approval of Minutes from December 2023**

James moved to approve
Hilary seconded, team agreed
Approved as published

3. **Public Comment**

None

4. **Member Check-in**

Each member took turns introducing themselves, stating what their favorite parks are, and why they chose to volunteer for this committee.

5. **New Business**

- a. Committee member welcome, largely completed from member check-in
- b. Discussion of meeting formats. Group agreed to monthly meetings, conducted on 3rd Wednesday of each month. 6:00PM worked for everyone. Discussion was then held for preferences of meeting type. Cameron offered group the options of completely virtual, in person, or hybrid. Each group member agreed that virtual was easiest for everyone, but they would like to have 1-2 meetings this year in person at some park or facility. Group consensus was reached on this meeting format.

6. 2024 Committee Roles (Chair/Secretary)

- a. Chair Role: Cameron explained role of chair will be to help prepare agendas, run monthly meetings in coordination with Liaison. Explained secretary position will be responsible for summarizing each agenda topic discussed during meetings, and then sending to Cameron once complete.
 - i. James nominated himself for Chair position. Robert seconded. Group approved.
 - ii. Saravana nominated himself for Secretary position, Hilary seconded. Group approved.

7. Committee Overview

- a. Cameron went through what the advisory committee does for the district, what the advisory committee does not do. Cameron explained what is within scope of the committee and what is out of scope.
- b. Discussion occurred regarding what the challenge grants are, how they work, and what projects have been completed over the last three years.

8. Adjourn

- a. Meeting adjourned @ 7:37pm