



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
Wednesday, November 8, 2023**

**5:30 pm Executive Session
6:00 pm Regular Meeting**

Location: Tualatin Valley Water District, 1850 SW 170th Avenue Beaverton, OR

AGENDA

1. Executive Session*
 - A. Legal
 - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. [Proclamation: National Native American Heritage Month](#)
5. Audience Time**
6. Board Time
 - A. Committee Liaisons Updates
7. Consent Agenda***
 - A. [Approve: Minutes of October 11, 2023 Regular Board Meeting](#)
 - B. [Approve: Minutes of October 24, 2023 Board Retreat](#)
 - C. [Approve: Monthly Bills](#)
 - D. [Approve: Monthly Financial Statement](#)
 - E. [Approve: Board Values & FY 2024/25 Budget Priorities](#)
8. Unfinished Business
 - A. [Update: Levy Task Force](#)
 - B. [Update: 2008 Bond Program](#)
 - C. [Information: General Manager's Report](#)
9. New Business
 - A. [Update: Trail Development](#)
10. Adjourn

***Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District.

**** Audience Time / Public Testimony:** Testimony is being accepted for this meeting in-person or virtually via MS Teams.

If you wish to testify in-person during the board meeting, please complete and turn in a testimony card at the meeting. Please wait until you are called upon by the board to speak and then proceed to the public testimony table. Testimony will be taken with a 3-minute time limit during the applicable agenda item, or Audience Time.

If you wish to testify virtually during the board meeting, please sign up by emailing boardofdirectors@thprd.org by **5 pm the day before the meeting** with your name, email address, phone number and testimony topic. You will be provided additional instructions and a link to access the meeting. Testimony will be taken with a 3-minute time limit during the applicable agenda item, or Audience Time.

Testimony regarding work session topics will be taken during Audience Time. At the board's discretion, agenda items may not be considered in the order listed. More information and helpful tips on how to provide testimony can be found at the following link: <https://www.thprd.org/district-information/how-to-give-testimony>

*****Consent Agenda:** Testimony regarding an item on the Consent Agenda will be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a board member request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

If you wish to attend this meeting remotely (i.e., virtually), please email j.collins@thprd.org or call 503-645-6433 by Noon on November 8, 2023, to receive a meeting link. Meetings are conducted using MS Teams.

In compliance with the Americans with Disabilities Act (ADA), this material in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMORANDUM

DATE: October 27, 2023
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: Information Regarding the November 8, 2023 Board of Directors Meeting

Agenda Item #4 – [Proclamation: National Native American Heritage Month](#) Attached please find a proclamation declaring the month of November as National Native American Heritage Month.

Agenda Item #7 – Consent Agenda

Attached please find the following consent agenda items for your review and approval:

- A. [Approve: Minutes of October 11, 2023 Regular Board Meeting](#)
- B. [Approve: Minutes of October 24, 2023 Board Retreat](#)
- C. [Approve: Monthly Bills](#)
- D. [Approve: Monthly Financial Statement](#)
- E. [Approve: Board Values & FY 2024/25 Budget Priorities](#)

Agenda Item #8 – Unfinished Business

A. [Levy Task Force](#)

Attached please find a memo noting that staff will present an update on the activities of the district's Levy Task Force.

B. [2008 Bond Program](#)

Attached please find a memo noting that staff will present an update on the activities of the 2008 Bond Program.

C. [General Manager's Report](#)

Attached please find the General Manager's Report for the November regular board meeting.

Agenda Item #9 – New Business

A. [Trail Development](#)

Attached please find a memo noting that staff will present information regarding the district's trail development strategy.

Other Packet Enclosures

- [Monthly Capital Report](#), [Bond Capital Report](#) & [System Development Charge Report](#)



TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, each year, Americans observe National Native American Heritage Month by affirming and acknowledging the culture, heritage, innumerable contributions, and by raising awareness of the ongoing challenges faced by Native Americans; and

WHEREAS, the national observance began in 1990; and

WHEREAS, THPRD honors and values the unique and rich contributions of all community members and strives to create a welcoming and inclusive park and recreation system that is accessible and welcoming to everyone; and

WHEREAS, the THPRD community is strengthened and made better by the many significant contributions of native and indigenous tribes and communities that have long made these lands their home; and

WHEREAS, Indigenous People have handed down oral histories, science, governance, a distinct relationship with nature, and continue to contribute to the cultural, educational, and spiritual fabric of our community; and

WHEREAS, THPRD recognizes that the district rests on native lands and was originally home to the Tualatin Kalapuya affiliated with the Confederated Tribes of Grand Ronde; and

WHEREAS, we honor the rich diversity of the people we serve and have much work to do to develop active partnerships with the Native American Community today; and

WHEREAS, THPRD is committed to honoring the history, culture, and traditions of Indigenous Peoples, and affirms our commitment to stand with Indigenous Peoples against systemic racism.

NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of November 2023 as

National Native American Heritage Month

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 8th day of November 2023.

Alfredo Moreno, President

Barbie Minor, Secretary



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Wednesday, October 11, 2023, at the Tualatin Valley Water District Headquarters, 1850 SW 170th Avenue, Beaverton, Oregon. Executive Session 5:30 pm; Regular Meeting 6:00 pm.

Present:

Alfredo Moreno	President/Director
Barbie Minor	Secretary/Director
Tya Ping	Secretary Pro-Tempore/Director
Felicita Monteblanco	Director
Miles Palacios	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Land

President Alfredo Moreno called executive session to order to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Executive Session is held under authority of ORS 192.660(2)(e).

President Moreno noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Alfredo Moreno on Wednesday, October 11, 2023, at 6:00 pm.

Agenda Item #3 – Action Resulting from Executive Session

Barbie Minor moved that the board of directors authorize staff to acquire the property in the northwest quadrant of the district for the price discussed in executive session, using system development charge credits, subject to the standard due diligence review and approval by the general manager or designee. Tya Ping seconded the motion. Roll call proceeded as follows:

Miles Palacios	Yes
Tya Ping	Yes
Barbie Minor	Yes
Felicita Monteblanco	Yes
Alfredo Moreno	Yes

The motion was UNANIMOUSLY APPROVED.

Barbie Minor moved that the board of directors authorize staff to acquire the property in the northwest quadrant of the district for the price discussed in executive session, using system development charge credits, subject to the standard due diligence review and approval by the general manager or designee. Tya Ping seconded the motion. Roll call proceeded as follows:

Miles Palacios	Yes
Tya Ping	Yes
Barbie Minor	Yes
Felicita Monteblanco	Yes
Alfredo Moreno	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Audience Time

Ryan Mares, 10145 SW Cynthia Street, Beaverton, is before the board of directors this evening to express support for mountain biking opportunities within the district. He noted that the Chehalum Park & Recreation District's board of directors recently voted to ban mountain bikes from Bob & Crystal Rilee Park on Parrett Mountain at a well-attended meeting. He wishes to express his support for mountain biking opportunities here as a THPRD district resident.

President Moreno thanked Ryan for his testimony this evening and requested a staff overview of the mountain biking opportunities within THPRD.

- ✓ Bruce Barbarasch, Nature & Trails manager, noted that while specific mountain biking opportunities are underrepresented within THPRD, mountain bikes are allowed on most of the district's trails except for a few key locations, mainly nature parks for the protection of wildlife. Bruce welcomed Ryan's ideas and invited future discussion regarding the needs of the mountain biking community.

Agenda Item #5 – Board Time

A. Committee Liaisons Updates

Barbie Minor provided the following updates and comments during board time:

- ✓ Attended the most recent Nature & Trails Advisory Committee meeting where an overview of the district's nature programming was provided, as well as discussion regarding the committee's exploration of trail gaps and wayfinding signage needs. She expressed gratitude for the work of the district's volunteers, including the important work done by the district's advisory committee members.
- ✓ Along with fellow board members Montebianco and Palacios, participated in the Beaverton Celebration Parade representing THPRD and loved hearing so many positive comments from the crowd about THPRD while walking the parade route.
- ✓ Along with fellow board members, attended the Partners in Diversity NW Equity Summit which was an impactful day focused on the values around dismantling systems of white supremacy, noting that as the board looks forward to its retreat later this month, she encourages mindfulness of the distinction between intent and impact, and ways to accurately measure results.

Tya Ping provided the following updates and comments during board time:

- ✓ Along with her fellow board members and many elected leaders and legislators from around the area, attended a tour of private property adjacent to the Cooper Mountain Nature Park. She commented on the momentum building in working together on this monumental opportunity.
- ✓ Attended the most recent Audit Committee meeting which consisted of training for committee members and a forecast of expected activities over the next few months.
- ✓ Attended the most recent Programs & Events Advisory Committee meeting where an overview of the district's fitness programming was provided, as well as a presentation regarding the district's work with community-based organizations on initiatives such as the district's Talking Walls and Welcoming Week.
- ✓ Also attended the Partners in Diversity NW Equity Summit and expressed agreement with Barbie's comments, noting that the ideas and discussion around how to measure impact presents an exciting opportunity for the district.

Miles Palacios provided the following updates and comments during board time:

- ✓ The most recent Parks & Facilities Advisory Committee meeting included continued work around challenge grant opportunities. He looks forward to the upcoming joint advisory committees meeting taking place next week.
- ✓ Expressed agreement with Tya's comments regarding the Cooper Mountain property tour and thanked everyone that was involved in pulling the tour together.

- ✓ At the invitation of President Moreno, and along with fellow board members, he visited the Five Oaks Museum's Replenish the Root exhibit.

President Moreno provided the following updates and comments during board time:

- ✓ Recently met with representatives from the Timbers and toured their training facility located at THPRD's Fanno Creek Service Center. The district has been longtime partners with the Timbers and he believes that the partnership has opportunity for growth to the benefit of both organizations and the community of greater Beaverton as a whole.
- ✓ Currently attending the National Recreation & Park Association annual conference in Dallas, Texas, and has visited several impressive parks in their downtown area. Strong public/private partnerships and foundation fundraising support are heavily reflected here, and he looks forward to continued discussions of how THPRD can lean into these areas in order to bolster our already excellent services provided to the community.

Agenda Item #6 – Consent Agenda

Barbie Minor moved that the board of directors approve consent agenda items (A) Minutes of September 13, 2023 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Amending Budget for Grant Appropriation, (E) Downtown Beaverton Parks & Open Space Framework Plan, (F) Mower Purchase, and (G) Permanent Restroom Utilities Construction Contract. Tya Ping seconded the motion. Roll call proceeded as follows:

Miles Palacios	Yes
Tya Ping	Yes
Barbie Minor	Yes
Felicita Monteblanco	(N/A due to technical difficulties)
Alfredo Moreno	Yes

The motion was APPROVED by MAJORITY vote.

Agenda Item #7 – Unfinished Business

A. General Manager's Report

The following presentations were provided as listed within the General Manager's Report included in the board of directors' information packet:

- Summer Events & Welcoming Week Recap
 - Karin Madsen, community events supervisor, and Jaz Miranda, cultural inclusion specialist, provided a recap of the district's summer events and Welcoming Week activities via a PowerPoint presentation, a copy of which was entered into the record.
- Registration System Update
 - Holly Thompson, Communications director, and Clint Bollinger, Information Services manager, provided an update on the initial work being done to prepare for an update to the district's registration system, via a PowerPoint presentation, a copy of which was entered into the record.
- Caring for Our Parks, Trails & Natural Spaces
 - Cameron Hall, Parks Maintenance supervisor, and Greg Creager, Nature & Trails supervisor, provided an overview of several recent projects around the district, via a PowerPoint presentation, a copy of which was entered into the record.

Doug and the presenters offered to answer any questions the board may have regarding the presentations.

Summer Events & Welcoming Week Recap

Tya Ping expressed gratitude for this work, noting that it represents the heart and soul of what THPRD is and how the celebration of our diverse community elevates acceptance and love. She knows that this work means as much to district staff as it does to the community members we

serve and she is happy to hear of continued collaboration with community-based organizations to ensure that the district is providing what the community wants, not what it thinks they might want.

Miles Palacios referenced the district's Welcoming Week activities, noting that transportation to events can sometimes be a barrier to participation, and asked how the district works with its community partners in helping address this challenge.

- ✓ Jaz confirmed that transportation is a consideration and described the work with various organizations to address the challenge, most recently with Venezuela's Voice in Oregon for Welcoming Week. Transportation needs are starting to be addressed at the beginning of collaboration discussions with our community partner organizations.
- ✓ Holly Thompson, Communications director, described the transportation offerings that have been provided for Centro de Bienvenida participants and the strategic decisions that must be made due to limited resources.

President Moreno expressed gratitude for this work and requested a comprehensive list of the over 60 summer events that were provided and the locations.

Registration System Update

Barbie Minor expressed appreciation that the presentation listed out the short- mid- and long-term work that will be occurring for the registration system update, a project that the board is keenly interested in and hears about often from the public. She noted that, as we move through the process, if there is any opportunity to expedite the timeline, she believes the board would be fully supportive of that, especially pertaining to any public-facing components that would allow community member engagement sooner.

- ✓ Holly described some planned improvements to the district's website that may help enable earlier public interfacing improvements.

Tya Ping commented that, as a registration system user every quarter, she believes that the current program is not accessible or equitable. While she would also like to see the timeline shortened if possible, she questions whether there is an off-the-shelf product available that's able to meet all of the district's accessibility and equity needs, which are paramount. She understands the heavy lift that this project is and offered the board's support.

Caring for Our Parks, Trails & Natural Spaces

Miles Palacios thanked district staff for their work, noting that the improvements at Schiffler Park have been exciting to observe and are appreciated.

Agenda Item #8 – New Business

A. Strategic Plan Annual Progress Report

The district's 2023 Strategic Plan consists of a set of goals selected from the district's 2023 Comprehensive Plan to be accomplished between 2023 and 2028 and was adopted by the board in April of this year. While a comp plan is a high-level policy document that helps jurisdictions operationalize their community's vision and address complex issues over a longer period (usually 20 years), a strategic plan is a trim document intended to provide high-level direction to staff and a clear vision to stakeholders about where staff will focus over the next five years. Bruce Barbarasch, Nature & Trails manager, provided a progress update on efforts related to the district's 2023 Strategic Plan via a PowerPoint presentation, a copy of which was entered into the record, and which included updates in the following categories:

- Welcoming and Inclusive
- Play for Everyone
- Accessible and Safe
- Environmental Stewardship
- Diversity, Equity, Inclusion, and Access

- Technology and Innovation
- Financial Sustainability

Bruce also provided an overview of the upcoming focus areas for each of these categories and offered to answer any questions the board may have.

Tya Ping described the need to include measurable impacts and specific goals to work toward so that there's a better understanding of the impact of the district's work.

Miles Palacios noted his excitement in being involved in the implementation and support of these important documents that were adopted prior to his service as a board member.

President Moreno referenced the Welcoming and Inclusive category in relation to the district's parks naming process, noting that he would love to see more consideration given to how the district can articulate and imbed background information on a park's name at the site itself, such as through artwork, or other ways to increase belonging through placemaking and historical information.

Agenda Item #9 – Adjourn

There being no further business, the meeting was adjourned at 7:10 pm.

Alfredo Moreno, President

Barbie Minor, Secretary

Recording Secretary,
Lindsay Lambert

Transcribed by,
Jessica Collins



Tualatin Hills Park & Recreation District Minutes of a Retreat of the Board of Directors

A Retreat of the Tualatin Hills Park & Recreation District Board of Directors was held at 5:30 pm on Tuesday, October 24, 2023, at the Tualatin Valley Water District Headquarters, 1850 SW 170th Avenue, Beaverton, Oregon.

Present:

Alfredo Moreno	President/Director
Barbie Minor	Secretary/Director
Tya Ping	Secretary Pro-Tempore/Director
Felicita Monteblanco	Director
Miles Palacios	Director
Doug Menke	General Manager

Agenda Item #1 – Call to Order

A Retreat of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Alfredo Moreno on Tuesday, October 24, 2023, at 5:30 pm.

Agenda Item #2 – District Values

General Manager Doug Menke welcomed the board members to their annual retreat and introduced facilitator Thomas Bruner with Bruner Strategies.

Thomas referenced the three core values and value statements adopted by the board last year:

- Leading with Equity with special attention to Racial Equity
 - THPRD values all dimensions of equity including ability, age, ethnicity, gender, race, sexual orientation, and other identities. We see it as an essential core value that we prioritize all aspects of equity. A commitment to equity means looking at individuals' needs and understanding that people need different things to achieve equitable outcomes. THPRD recognizes that to achieve meaningful equity we must prioritize investments in activities to reach those most marginalized, therefore we support a comprehensive investment in equitable outcomes for the most impacted people and at this time, due to disparate impacts, a special focus on activities to advance racial equity is an important component of our overall equity strategies.
- Environmental Stewardship
 - THPRD values the environment and demonstrates this through how we acquire, plan for, and maintain lands. Environmental stewardship extends to the way we build and maintain our facilities, and the practices we use to procure goods and services. THPRD is committed to protecting and improving the environment and to hold ourselves accountable to reducing our carbon footprint and addressing climate change. We commit to continuing to be an active ally and leader on environmental education, natural resource protection, and by adopting practices that uphold environmental stewardship, to ensure we pass on a healthy environment to future generations.
- Commitment to Community Vision
 - We are committed to honoring and realizing the community feedback captured through the district's visioning process and see this work as foundational to our ongoing community engagement work. We will integrate the visioning feedback into our planning and operational efforts to honor the four visioning goals to be Welcoming and Inclusive, provide Play for Everyone, to be Accessible and Safe,

and to practice Environmental Stewardship. The community vision serves as a beacon to illuminate our ongoing community engagement efforts, infused with a deep commitment to actively engage underserved and historically marginalized voices.

Thomas opened the discussion for the board's consideration of reaffirming these values or to consider changes. The board agreed to retain the values and value statements as-is.

Agenda Item #3 – District Priorities

Thomas referenced the three budget priorities for FY 2023/24 that the board adopted last year, noting that district staff has suggested some minor edits as follows (shown in redline):

- Invest in our Employees and Technology
 - We are committed to attracting and retaining exceptional employees and prioritizing employee professional development, support, and well-being. We must also ensure we are investing in technology to operate more efficiently, stay current, provide staff the tools they need to be effective, and to provide improved customer service to THPRD patrons.
- Focus on Strengthening Programming Opportunities
 - We will continue to focus on strengthening and innovating programming options ~~that have been challenged due to the pandemic, staffing levels, and changes in public participation. As we expand program offerings,~~ we will continue to work to break down barriers and actively welcome historically underserved and marginalized people. We will continue to provide FREE programming and expand our efforts through grant-supported partnerships, community events, and broaden our financial aid services
- Develop Sustainable Operating and Financial Models for the Future.
 - We are committed to ensuring that we can continue to offer programs, facilities, parks, and trails that meet the needs of our community while ensuring that we can sustainably care for and maintain our offerings and spaces in the long term. We will actively pursue opportunities to expand and diversify revenue streams.

Thomas opened the discussion for the board's consideration of reaffirming these budget priorities and the edits proposed by district staff. Discussion followed:

- ✓ Felicit Montebianco expressed support for the budget priorities as proposed, especially investing in our employees and how that can positively impact retention. Regarding the proposed additional statement regarding actively pursuing to expand and diversify revenue streams, she asked that the district's values be kept in mind when considering this. For example, giving consideration to the impact on low-income families if considering new or increased fees.
- ✓ President Moreno commented that he is looking forward to hearing more about what expanding and diversifying revenue streams might entail.
- ✓ Barbie Minor described how she is struggling with the conflicting messaging in having a budget priority around the provision of free programming while also having a budget priority around exploring additional revenue streams. While she is a strong advocate for breaking down barriers and providing access for all, holding these two priorities in tandem is a fine balance.
- ✓ Miles Palacios commented on and expressed support for the district's grant efforts in relation to the free programming it provides.
- ✓ Tya Ping expressed support for the priorities as proposed and described their continued relevance. Regarding free programming, she noted that it isn't necessarily free per se, as it is funded through other means, like property tax revenues. Perhaps a different word is needed or the term FREE doesn't need to be in all caps. To her, the term means that the

district is creating opportunities for people to come together so that everyone is able to enjoy something within the district that their tax dollars are funding.

- ✓ Barbie expressed agreement that perhaps the terminology in relation to FREE programming could change or not be capitalized.
- ✓ Felicita added that it is a good question and described the need to continue to work through how the district's values shape it, especially in relation to its fiscal challenges, and holding such questions in balance.
- ✓ President Moreno described the interplay between each of the three budget priorities and how each one is reliant on the other and one can't stand alone, noting that they are in alignment in being able to continue the great work of the district.
- ✓ Thomas recapped the board's discussion by acknowledging that the values and budget priorities, while they might be discussed separately, they are all linked together and that as the district pursues its budget priorities, it should do so through the lens of its values. And, additionally, while free programming does not necessarily mean unfunded, as the district enters the discussion regarding a potential operating levy, we should be thoughtful in how we talk about things in terms of being free.
- ✓ The board reaffirmed the budget priorities as stated and agreed to the edits proposed by district staff.

Agenda Item #4 – FY25 Budget Prep Discussion

General Manager Doug Menke introduced Holly Thompson, Communications director, to provide an overview of the work being done to prepare for potentially referring a local option levy to the voters. Additionally, tonight's board discussion will help provide guidance to district staff in terms of budget considerations without a successful local option levy.

Holly provided a detailed overview of the work of the district's Levy Task Force, and the public opinion research that has been conducted, via a PowerPoint presentation, a copy of which was entered into the record and which included the following information:

- Levy Task Force Charge
 - Should we ask voters for an operating levy?
 - What is the appropriate amount?
 - When should we go to the voters?
- Public Opinion Research
 - 76% of people are satisfied with THPRD services
 - 75% of people are unaware THPRD is facing a funding shortfall
 - 60% of people would support a \$0.50 levy per \$1,000 assessed value for five years to preserve park and recreation services
 - \$0.50 levy will preserve what we have today, plus new registration system
 - Areas of largest concern:
 - Reductions in garbage collection
 - Closures of public restrooms
 - Elimination of afterschool programs
 - Loss of staff leading classes and performing maintenance
 - Less funding for parks/trails and routine maintenance
- Next Steps
 - November: Final Levy Task Force meeting
 - December: Levy Task Force presents to board
 - January 2024: Board vote
 - March 2024: File with county
 - May 2024: Election Day – May 21, 2024

Holly provided a brief overview of the district's work in preparing for its Fiscal Year 2024/25 Budget during this time of fiscal uncertainty, noting that the staff recommendation is to move

forward in planning for a fully allocated budget assuming a successful levy outcome, and defaulting to operating under a revised operating plan without a successful levy. Under these assumptions, district staff would like to propose the following questions for the board's consideration and direction:

- If the levy doesn't pass, but the margin is close, would we go out to voters again? If so, in 2025?
- If the levy doesn't pass, what will our reduction philosophy be for the FY 24-25 Budget?

Board discussion followed on the two questions proposed. Key discussion highlights included the following:

If the levy doesn't pass, but the margin is close, would we go out to voters again? If so, in 2025?

- ✓ Holly provided an overview of her previous experience building on the foundation of a levy request that was not initially successful in order to enable success the next time around and clarified that "close" could be defined as a 45% or higher "yes" vote.
- ✓ Felicita Monteblanco asked for additional information regarding what the associated costs would be with going out again, adding that she agrees that if the yes vote is close, it would make sense to go out again. She referenced the high number of measures planned for the 2024 ballot and expressed concern about how THPRD is going to stand out.
- ✓ Tya Ping asked for additional information regarding the associated costs of going again as well, and expressed hope that it would be less the second time. Holly replied that the district is currently spending \$3,000 a month on advice and services, but that the costliest item was the polling. She noted that the second time should cost less than the first and offered to provide an estimate for the board's information.
- ✓ Barbie Minor asked, if the Levy Task Force recommends a May 2024 election and it doesn't pass, would there be an option to go out again in November 2024? Holly confirmed that there is flexibility in the timeline.
- ✓ Miles Palacios described that he would be comfortable going out again if the initial yes vote is 40% or greater. He would also like to hear the task force's recommendation regarding whether that should be in November 2024 or sometime in 2025.
- ✓ Barbie expressed agreement with Miles, especially given the polling results regarding the number of people who don't realize that THPRD has a funding issue.
- ✓ President Moreno expressed that he would be comfortable going out again, noting that he hopes the margin would be even greater than 45%, and described the need to articulate the story in a way that meshes with the community's values in order to bring this home successfully. The measure being favored to pass puts even more onus on the board and staff to ensure that everything is as polished as it can be and that the voters have all of the information that they need.
- ✓ Miles expressed agreement with Alfredo's comments, noting that he would like to see the levy communications clearly outline what the reductions might be if the measure fails so that the community isn't surprised. Holly described one of the lessons learned from the polling was that while job loss resonated with the public, they cared even more when they understood exactly what services those positions provide.
- ✓ Felicita requested clear expectations for the board as they embark on this in order to be able to balance the other time commitments of serving on the board.
- ✓ Thomas observed that, as of this point, there appears to be a general consensus that if the levy comes close to passing, the board is amenable to considering going out again (timing TBA). The board confirmed this consensus. Thomas also offered clarification that district staff can only legally provide information and answer questions regarding the levy, while the board members can advocate for the levy in a way that district staff cannot.

If the levy doesn't pass, what will our reduction philosophy be for the FY 24-25 budget?

- ✓ Holly noted that the identified \$16 million funding gap is less than five years away. Would the board want to cut the district's budget by \$16 million the first year? Or phase in the cuts over the next few years?
 - ✓ Tya wondered if reducing the budget by \$16 million immediately would reflect to the public what the ultimate situation would be without additional support, thereby prompting a more-likely successful election result the next time. Holly described how some reductions would be easier to implement immediately, while others are more complex. For example, eliminating afterschool programming immediately would not only be devastating for the families relying on it, but trying to rebuild it after a successful levy would also be difficult. Whereas reducing cleanings and garbage collections would be easier to eliminate initially and then build back.
 - ✓ Felicity described the considerations she has given to a reductions philosophy in terms of public health and safety, noting that she would lean toward cuts in community events where the infrastructure wouldn't disappear overnight.
 - ✓ Holly noted that there are essentially three options: reduce the budget to only what is needed the first year (\$1.6 million); reduce the budget the full amount immediately (\$16 million); or somewhere in the middle that balances reflecting to the public the impacts of reduced service delivery while also trying not to impact the scale-ability of being able to bring back programs if the levy is successful the second time.
 - ✓ Jared Isaksen, Finance director, walked the board through a budget projection scenario slide titled "2 Year Cut Process" that reflects a 10% budget reduction the first year after an unsuccessful levy, followed by a 7.5% reduction the following year. This would delay the budget deficit for five years, until Fiscal Year 2029-30, when the deficit is projected to return and continue to grow from there.
 - ✓ Tya expressed support for the 10% / 7.5% 2 Year Cut Process described by Jared, noting that it would give voters the right amount of time to reassess how to vote on a future levy. She would like to better understand what programs may be impacted by budget reductions, noting that there are certain programs that the district provides that have safety implications, such as swimming lessons. When would the board have this conversation? General Manager Doug Menke referenced the examples of potential reduction areas provided within the board's informational materials for the retreat:
 - Holding and critically evaluating open positions for salary savings
 - Start with targeted reductions in park services on park maintenance issues
 - Evaluate closures of some facilities/amenities
 - Reductions in capital replacement budget
 - Targeted reductions in staffing by program or service area
 - Reductions in community events programming
- He noted that a more nuanced discussion would follow in the future, but that it would be helpful to have the board's initial reaction to this generalized list. Thomas added that the board's role is to govern and provide policy guidance to staff and cautioned the board against reviewing reductions on a program-by-program/position-by-position level.
- ✓ Felicity expressed support for the 10% / 7.5% 2 Year Cut Process.
 - ✓ President Moreno expressed support for the 10% / 7.5% 2 Year Cut Process as well and asked the board members for their thoughts on the potential reduction areas.
 - ✓ Miles expressed support for the 10% / 7.5% 2 Year Cut Process. Regarding the potential reduction areas, he does not want to see targeted reductions in staffing but would support holding positions open.
 - ✓ Barbie expressed support for the 10% / 7.5% 2 Year Cut Process. Regarding the potential reduction areas, she described the need to blend the district's values in the nuanced discussion that lies ahead, noting that each potential reduction area will have implications that will continue to cascade.

- ✓ Thomas observed that, as of this point, there appears to be a general consensus of support for the 10% / 7.5% 2 Year Cut Process. The board confirmed this consensus.
- ✓ President Moreno expressed agreement with Felicita's comments regarding maintenance safety concerns but trusts district staff would implement reductions in a thoughtful way.
- ✓ Thomas asked if Doug believes that it is likely that some combination of all of the reduction areas listed would be necessary in order to implement the 10% / 7.5% scenario. Doug confirmed this, noting that implementation becomes a much more nuanced discussion. The survey work of what is of value to the community needs to be taken into consideration, along with the fine balance of what programs and services can be reduced and then regenerated relatively easily. If the vote is close but unsuccessful, he would recommend that the district pursue another levy as soon as possible. The 10% / 7.5% scenario would keep the district fiscally responsible in the meantime.
- ✓ Thomas asked if it is accurate to say that reductions would need to encompass a combination of areas and that not one of the areas listed would be able to solve the problem. Doug confirmed this, noting that they will impact each other, as well.
- ✓ Tya would like to see future discussion regarding redirecting some of the district's pension funds should staffing reductions become more of a reality in order to retain positions.
- ✓ Holly summarized the board's comments received so far as: the importance around preserving staffing and that impacts to staff should be through attrition, not targeted reductions; protection of services that would be harder to scale up; and that reductions to park services don't cause safety concerns. She stated that knowing these concerns as well as the board's preference to move forward with the 10% / 7.5% scenario gives staff enough philosophical direction to continue their work. She suggested two positive take-aways for the board's consideration this evening: THPRD is preparing in advance for these fiscal challenges and is ahead of the curve; and that the public is satisfied with the services THPRD provides and wants to support us. The district has all of the necessary tools to run a great informational campaign to move forward and she encouraged the board to remain optimistic as we prepare for contingencies.

Agenda Item #5 – Board Focus Topics

Thomas Bruner introduced the next discussion topic by noting that in the past, the board has had a strong focus on a variety of areas, including: affordable housing, strengthening working relationships with area elected officials, and championing DEIA. He challenged the board to strategically limit their number of focus areas to three in order to have the greatest impact possible and asked if there were any new areas of focus that the board would like to consider as a collective group moving forward. Possibilities for consideration include:

- Land advocacy / preservation / acquisition
- Climate change / resiliency
- Annexation / governance / long-term planning in urban unincorporated and island areas
- Other?

Thomas invited board discussion, noting that the conversation this evening is intended to be exploratory and forward-thinking. Discussion highlights included the following:

- Thinking more about climate change in relation to the district's affordable housing and DEIA efforts. A lot of the effects of climate change are impacting communities of color, immigrant communities, and those who use affordable housing. As extreme weather becomes more common, what is the district doing to support systems that keep shelter more affordable for our community members? There may not be a lot that the district can mandate, but how can we advocate?
- Continuing to strengthen relationships with other elected leaders, which benefits the district short-and long-term, both in terms of advocacy efforts and securing funding, including continued resources for our lobbyists.

- Further consideration of the district’s surplus land and the opportunities that it might present, from selling to partnering with another agency or affordable housing. The ability to think creatively as to how to leverage the opportunity. Continued consideration of public-private partnership opportunities.
- A deeper look at disability justice.
- The work being done around recognizing our indigenous communities. While land acknowledgements and proclamations are great, they mean little without action. Continuing the work of remembering that the spaces we use were once stolen and thinking about this when programming, designing new spaces, or renovating old spaces.
- Thinking more about climate change as a major focus in terms of how we conduct ourselves as a parks and recreation agency. From land acquisition, to plantings, to how our recreation centers handle hot days. Ensuring that we are as good stewards as possible in doing our part to reduce the temperature of the planet. Considerations for more accessible water and shade. Continue to explore the concept of four seasons parks.
- More actionable work around the district’s DEIA efforts, including measurable results.
- The district’s affordable housing efforts, including system development charge waivers, are established and continue to move forward. The district continues to be open to new partnerships that may arise.
- Emphasis on placemaking at our sites. Including a visual story that is communicated to the public as they walk into a site that grounds the history and culture of the place.
- Exploring opportunities for diversifying revenue streams, including working more closely with the Tualatin Hills Park Foundation. More involvement in private funding opportunities and exploring sponsorships that match our values.
- A deeper look into how we develop community spaces and parks for different cultures and ages; spaces that bring people together in a welcoming way, while also providing variety. Taking into consideration our visioning work, while also pushing ourselves to be different.
- Early childhood development programming.

After discussion concluded, Thomas recapped an emerging consensus as follows: affordable housing would remain an interest, though not an area of active pursuit; continuing to build relationships with elected leaders would remain an ongoing need; championing DEIA would remain a priority with added considerations around measurable results as well as an indigenous focus added; significant interest in climate change and resiliency; and more education and discussion around land advocacy and surplus land considerations. Thomas invited the board to continue considering other potential areas of focus not listed, knowing that ideally the final list will be limited to three areas. He noted that this conversation starts, but doesn’t end, this evening.

- ✓ General Manager Doug Menke will work with President Moreno to continue the discussion and bring additional information back to the board for consideration.

Thomas closed the retreat by observing that, coming from a standpoint of having worked with many other agencies, both the board and staff are lucky to have each other and that nothing but good can come from this board and staff working together.

Agenda Item #6 – Adjourn

There being no further business, the retreat was adjourned at 7:20 pm.

Alfredo Moreno, President

Barbie Minor, Secretary

Recording Secretary,
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
ACH	9/20/2023	AKS ENGINEERING & FORESTRY LLC	20,408.71
		Capital Outlay	\$ 20,408.71
ACH	9/13/2023	DAVID EVANS & ASSOCIATES INC	1,322.40
		Capital Outlay - ADA Projects	\$ 1,322.40
92266	9/7/2023	CLEAN WATER SERVICES	1,442.00
		Capital Outlay - Bond - Natural Resources Projects	\$ 1,442.00
318887	9/6/2023	PDX POOLS LLC	13,000.00
92092	9/7/2023	RODDA PAINT COMPANY	709.04
92201	9/7/2023	PARR LUMBER CO	1,382.91
318953	9/20/2023	KOEBER'S INC	9,604.50
318976	9/27/2023	GARLAND / DBS INC	88,764.11
		Capital Outlay - Building Replacements	\$ 113,460.56
92288	9/7/2023	BERRY DUNN MCNEIL AND PARKER LLC	17,710.00
ACH	9/20/2023	TYLER TECHNOLOGIES INC	25,200.00
		Capital Outlay - ERP Software	\$ 42,910.00
318917	9/13/2023	NORTHSIDE TRUCKS & EQUIPMENT	51,544.30
318955	9/20/2023	NORTHWEST AUTO ACCESSORIES INC	2,566.19
		Capital Outlay - Fleet Maintenance Replacements	\$ 54,110.49
92340	9/7/2023	PDX WRAPS	7,000.00
318922	9/13/2023	PORTLAND GENERAL ELECTRIC	4,534.04
318923	9/13/2023	PORTLAND GENERAL ELECTRIC	3,438.12
ACH	9/13/2023	3J CONSULTING INC	2,000.00
		Capital Outlay - Park & Trail Improvements	\$ 16,972.16
92121	9/7/2023	HOME DEPOT CREDIT SERVICES	340.18
92201	9/7/2023	PARR LUMBER CO	607.34
		Capital Outlay - Park & Trail Replacements	\$ 947.52
ACH	9/6/2023	AKS ENGINEERING & FORESTRY LLC	9,095.30
ACH	9/6/2023	PAUL BROTHERS INC	157,837.14
92271	9/7/2023	BEAVERTON , CITY OF	1,497.30
318903	9/13/2023	DANEAL CONSTRUCTION INC	11,033.00
ACH	9/13/2023	ANDERSON KRYGIER INC	6,238.00
318970	9/27/2023	BEAVERTON , CITY OF	30,634.80
318984	9/27/2023	OREGON DEPT OF TRANSPORTATION	14,552.74
ACH	9/27/2023	ENVIRONMENTAL SCIENCE ASSOCIATES	9,216.80
		Capital Outlay - SDC - Park Development/Improvement	\$ 240,105.08
ACH	9/6/2023	ROACH, GEOFFREY W	1,125.00
		Capital Outlay - SDC - Professional Services	\$ 1,125.00
92126	9/7/2023	GOVERNMENTJOBS.COM INC	2,198.00
92183	9/7/2023	BEAVERTON , CITY OF	2.00
92200	9/7/2023	OREGON RECREATION AND PARKS ASSOCIATION	12,464.50
92271	9/7/2023	BEAVERTON , CITY OF	2.00
		Conferences	\$ 14,666.50

Check #	Check Date	Vendor Name	Check Amount
ACH	9/6/2023	PORTLAND GENERAL ELECTRIC	43,288.36
ACH	9/13/2023	PORTLAND GENERAL ELECTRIC	1,550.66
ACH	9/20/2023	PORTLAND GENERAL ELECTRIC	7,865.50
ACH	9/27/2023	PORTLAND GENERAL ELECTRIC	56,070.02
		Electricity	\$ 108,774.54
318873	9/1/2023	KAISER FOUNDATION HEALTH PLAN	239,240.09
318874	9/1/2023	MODA HEALTH PLAN INC	26,932.24
318875	9/1/2023	UNUM LIFE INSURANCE COMPANY OF AMERICA	13,214.32
318877	9/1/2023	UNUM LIFE INSURANCE COMPANY OF AMERICA	2,086.70
318895	9/7/2023	PETPARTNERS INC	6,426.07
ACH	9/7/2023	BENEFITED LLC	3,900.00
		Employee Benefits	\$ 291,799.42
318894	9/7/2023	PACIFICSOURCE ADMINISTRATORS INC	2,557.98
318897	9/7/2023	US BANK FBO: THPRD RETIREMENT PLAN	12,392.48
ACH	9/7/2023	MISSIONSQUARE RETIREMENT	54,354.41
ACH	9/7/2023	OREGON DEPARTMENT OF JUSTICE	1,449.23
318963	9/21/2023	PACIFICSOURCE ADMINISTRATORS INC	4,868.78
318966	9/21/2023	US BANK FBO: THPRD RETIREMENT PLAN	12,304.06
ACH	9/21/2023	MISSIONSQUARE RETIREMENT	54,067.71
ACH	9/21/2023	OREGON DEPARTMENT OF JUSTICE	1,042.08
318997	9/28/2023	OREGON SCHOOL EMPLOYEES ASSOCIATION	9,848.47
		Employee Deductions	\$ 152,885.20
ACH	9/6/2023	NORTHWEST NATURAL GAS COMPANY	12,596.25
ACH	9/20/2023	NORTHWEST NATURAL GAS COMPANY	2,353.28
ACH	9/27/2023	NORTHWEST NATURAL GAS COMPANY	17,945.79
		Heat	\$ 32,895.32
ACH	9/13/2023	PORTLAND ENERGY BASKETBALL LLC	3,690.00
		Instructional Services	\$ 3,690.00
ACH	9/6/2023	COLT REMODELING & TREE SERVICE	14,100.00
ACH	9/6/2023	ASH CREEK FOREST MANAGEMENT LLC	2,830.00
ACH	9/6/2023	PACIFIC LANDSCAPE MANAGEMENT	1,027.00
92105	9/7/2023	HOME DEPOT CREDIT SERVICES	30.68
92108	9/7/2023	CANTEL SWEEPING	1,595.64
92109	9/7/2023	AMAZON.COM	232.79
92121	9/7/2023	HOME DEPOT CREDIT SERVICES	58.77
92134	9/7/2023	AIRGAS NORPAC INC	3,460.69
92140	9/7/2023	PLATT ELECTRIC SUPPLY	95.82
92142	9/7/2023	BASELINE IRRIGATION SOLUTIONS	2,847.00
92214	9/7/2023	POOL & SPA HOUSE INC	420.87
92216	9/7/2023	AMERICAN BACKFLOW & PLUMBING SERVICES INC	2,694.50
92221	9/7/2023	REXIUS FOREST BY PRODUCTS INC	12,155.00
92225	9/7/2023	SAVATREE, LLC	5,937.00
92248	9/7/2023	GUARANTEED PEST CONTROL SERVICE CO INC	3,963.00
92269	9/7/2023	WASTE MANAGEMENT OF OREGON INC	3,812.99
92281	9/7/2023	TURF STAR WESTERN	1,243.72

Check #	Check Date	Vendor Name	Check Amount
92285	9/7/2023	BAXTER AUTO PARTS	1,107.13
92310	9/7/2023	OTIS ELEVATOR COMPANY	3,270.84
92332	9/7/2023	UNITED SITE SERVICES	12,328.10
ACH	9/13/2023	COLT REMODELING & TREE SERVICE	2,500.00
ACH	9/27/2023	CANTEL SWEEPING	2,285.00
ACH	9/27/2023	WALTER E NELSON COMPANY	413.38
ACH	9/27/2023	COLT REMODELING & TREE SERVICE	4,600.00
		Maintenance Services	\$ 83,009.92
318881	9/6/2023	BRIM TRACTOR COMPANY INC	3,612.60
ACH	9/6/2023	WALTER E NELSON COMPANY	2,305.29
92083	9/7/2023	FRED MEYER	15.57
92085	9/7/2023	OFFICE DEPOT INC	99.51
92088	9/7/2023	AMAZON.COM	96.93
92091	9/7/2023	AMAZON.COM	1,322.87
92092	9/7/2023	RODDA PAINT COMPANY	304.99
92094	9/7/2023	AMAZON.COM	949.00
92095	9/7/2023	HOME DEPOT CREDIT SERVICES	1,491.18
92097	9/7/2023	AMAZON.COM	337.77
92099	9/7/2023	FRED MEYER	34.26
92101	9/7/2023	AMAZON.COM	3,167.88
92105	9/7/2023	HOME DEPOT CREDIT SERVICES	1,510.06
92109	9/7/2023	AMAZON.COM	226.40
92111	9/7/2023	FRED MEYER	47.47
92116	9/7/2023	AMAZON.COM	95.60
92121	9/7/2023	HOME DEPOT CREDIT SERVICES	1,401.69
92123	9/7/2023	AMAZON.COM	202.48
92134	9/7/2023	AIRGAS NORPAC INC	14,732.42
92140	9/7/2023	PLATT ELECTRIC SUPPLY	1,088.83
92201	9/7/2023	PARR LUMBER CO	209.99
92204	9/7/2023	HYDER GRAPHICS	420.20
92207	9/7/2023	BEACON ATHLETICS	1,997.00
92214	9/7/2023	POOL & SPA HOUSE INC	8,322.11
92222	9/7/2023	EWING IRRIGATION PRODUCTS INC	9,678.59
92248	9/7/2023	GUARANTEED PEST CONTROL SERVICE CO INC	360.00
92252	9/7/2023	TRASSIG	2,240.14
92257	9/7/2023	LOWES	192.62
92305	9/7/2023	WILBUR ELLIS COMPANY	18,853.83
92338	9/7/2023	ESCALADE SPORTS	1,060.96
318915	9/13/2023	MORRIS EXCAVATION INC	1,720.00
ACH	9/13/2023	WALTER E NELSON COMPANY	1,688.53
ACH	9/20/2023	WALTER E NELSON COMPANY	1,988.57
ACH	9/27/2023	WALTER E NELSON COMPANY	1,700.08
		Maintenance Supplies	\$ 83,475.42
92086	9/7/2023	AMERICAN SOCIETY OF COMPOSERS AUTHORS & PUBLISHERS	2,798.58
		Miscellaneous Other Services	\$ 2,798.58
92083	9/7/2023	FRED MEYER	21.67
92085	9/7/2023	OFFICE DEPOT INC	1,498.88
92088	9/7/2023	AMAZON.COM	207.17
92091	9/7/2023	AMAZON.COM	22.90
92094	9/7/2023	AMAZON.COM	42.47

Check #	Check Date	Vendor Name	Check Amount
92097	9/7/2023	AMAZON.COM	100.81
92099	9/7/2023	FRED MEYER	39.58
92101	9/7/2023	AMAZON.COM	158.03
92109	9/7/2023	AMAZON.COM	176.36
92111	9/7/2023	FRED MEYER	8.76
92116	9/7/2023	AMAZON.COM	107.75
92123	9/7/2023	AMAZON.COM	342.94
		Office Supplies	\$ 2,727.32
318994	9/27/2023	THPRD - PETTY CASH	1,000.00
		Petty Cash - Cedar Hills Fall Festival	\$ 1,000.00
318892	9/6/2023	TRUCKER HUSS A PROFESSIONAL CORPORATION	5,383.50
92083	9/7/2023	FRED MEYER	28.40
92131	9/7/2023	ACCOMTEMPS - ROBERT HALF INTERNATIONAL	21,910.00
92160	9/7/2023	KONA ICE OF EAST WASHINGTON COUNTY	1,800.00
92248	9/7/2023	GUARANTEED PEST CONTROL SERVICE CO INC	685.00
ACH	9/7/2023	BENEFITED LLC	370.50
318910	9/13/2023	INTERTWINE ALLIANCE FOUNDATION, THE	5,000.00
318963	9/21/2023	PACIFICSOURCE ADMINISTRATORS INC	727.50
318980	9/27/2023	LULAC Oregon	1,500.00
318991	9/27/2023	STRATEGIES 360 INC	23,000.00
ACH	9/27/2023	GRUNOW, KYLIE	1,500.00
ACH	9/27/2023	GALLAGHER BENEFIT SERVICES / KOFF & ASSOCIATES INC	10,762.50
		Professional Services	\$ 72,667.40
318890	9/6/2023	SHISHIR, RAZIB	1,000.00
92083	9/7/2023	FRED MEYER	1,312.36
92085	9/7/2023	OFFICE DEPOT INC	386.99
92088	9/7/2023	AMAZON.COM	696.06
92089	9/7/2023	WAL-MART	1,745.79
92090	9/7/2023	CAMP 18	1,440.00
92091	9/7/2023	AMAZON.COM	1,027.36
92094	9/7/2023	AMAZON.COM	1,031.24
92095	9/7/2023	HOME DEPOT CREDIT SERVICES	227.71
92096	9/7/2023	BOUNCIN BINS RENTAL	1,195.00
92097	9/7/2023	AMAZON.COM	843.83
92099	9/7/2023	FRED MEYER	1,414.82
92101	9/7/2023	AMAZON.COM	700.50
92105	9/7/2023	HOME DEPOT CREDIT SERVICES	166.29
92109	9/7/2023	AMAZON.COM	1,217.73
92111	9/7/2023	FRED MEYER	1,398.42
92116	9/7/2023	AMAZON.COM	1,031.94
92121	9/7/2023	HOME DEPOT CREDIT SERVICES	135.33
92123	9/7/2023	AMAZON.COM	577.91
92132	9/7/2023	SUPERPLAY	4,010.00
92133	9/7/2023	FIRST STUDENT INC	17,166.50
92151	9/7/2023	NEXT LEVEL PINBALL SHOP	1,725.00
92160	9/7/2023	KONA ICE OF EAST WASHINGTON COUNTY	684.00
92183	9/7/2023	BEAVERTON , CITY OF	6.00
92200	9/7/2023	OREGON RECREATION AND PARKS ASSOCIATION	2,403.00
92204	9/7/2023	HYDER GRAPHICS	4,473.25
92205	9/7/2023	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	5,070.00

Check #	Check Date	Vendor Name	Check Amount
92214	9/7/2023	POOL & SPA HOUSE INC	63.55
92257	9/7/2023	LOWES	833.94
92304	9/7/2023	ENCHANTED FOREST INC	2,069.75
92319	9/7/2023	BEST WESTERN	1,940.00
92346	9/7/2023	PORTLAND GOAT PARTIES	1,040.00
318930	9/13/2023	SNA SPORTS GROUP LLC	1,139.00
318995	9/27/2023	WATERFORD PUBLISHING GROUP	1,642.42
		Program Supplies	\$ 61,815.69
92217	9/7/2023	PRIDE DISPOSAL COMPANY	1,319.69
92269	9/7/2023	WASTE MANAGEMENT OF OREGON INC	5,976.71
		Refuse Services	\$ 7,296.40
92133	9/7/2023	FIRST STUDENT INC	3,363.00
92353	9/7/2023	QUADIENT LEASING USA INC	1,857.78
		Rental Equipment	\$ 5,220.78
92085	9/7/2023	OFFICE DEPOT INC	537.49
		Small Furniture & Equipment	\$ 537.49
92183	9/7/2023	BEAVERTON , CITY OF	5.00
		Staff Transportation	\$ 5.00
318880	9/6/2023	AVERTIUM LLC	6,616.84
92083	9/7/2023	FRED MEYER	137.45
92089	9/7/2023	WAL-MART	88.52
92094	9/7/2023	AMAZON.COM	0.29
92109	9/7/2023	AMAZON.COM	244.78
92126	9/7/2023	GOVERNMENTJOBS.COM INC	15,870.77
92156	9/7/2023	ALOHA SOUND LLC	2,625.00
92268	9/7/2023	FERTTIE'S BBQ	1,413.35
92291	9/7/2023	BUFFER - SOCIAL MEDIA	1,010.00
92359	9/7/2023	ESRI INC	18,825.01
ACH	9/20/2023	TYLER TECHNOLOGIES INC	2,259.00
318974	9/27/2023	F.A. BARTLETT TREE EXPERT COMPANY, THE	13,190.00
318977	9/27/2023	GENERAL TREE SERVICE	3,742.50
318978	9/27/2023	JOE GRAB TREE SERVICES INC	2,200.00
ACH	9/27/2023	TYLER TECHNOLOGIES INC	216,325.00
		Technical Services	\$ 284,548.51
92200	9/7/2023	OREGON RECREATION AND PARKS ASSOCIATION	120.00
92289	9/7/2023	DKG MEDIA	1,127.00
92372	9/7/2023	SOCIETY FOR HUMAN RESOURCE MANAGEMENT	1,755.00
		Technical Training	\$ 3,002.00
92142	9/7/2023	BASELINE IRRIGATION SOLUTIONS	2,336.00
		Telecommunications	\$ 2,336.00
ACH	9/6/2023	CECO INC	4,774.89
ACH	9/20/2023	CECO INC	4,125.33
		Vehicle Gas & Oil	8,900.22

<u>Check #</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
92082	9/7/2023	TUALATIN VALLEY WATER DISTRICT	23,364.21
92093	9/7/2023	WEST SLOPE WATER DISTRICT	3,525.89
92107	9/7/2023	TUALATIN VALLEY WATER DISTRICT	107,952.71
92135	9/7/2023	TUALATIN VALLEY WATER DISTRICT	36,168.71
92183	9/7/2023	BEAVERTON , CITY OF	12,254.37
92213	9/7/2023	BEAVERTON , CITY OF	17,835.00
92230	9/7/2023	BEAVERTON , CITY OF	13,397.19
92271	9/7/2023	BEAVERTON , CITY OF	33,313.35
		Water & Sewer	\$ 247,811.43
Grand Total			\$ 1,964,667.06



Tualatin Hills Park & Recreation District

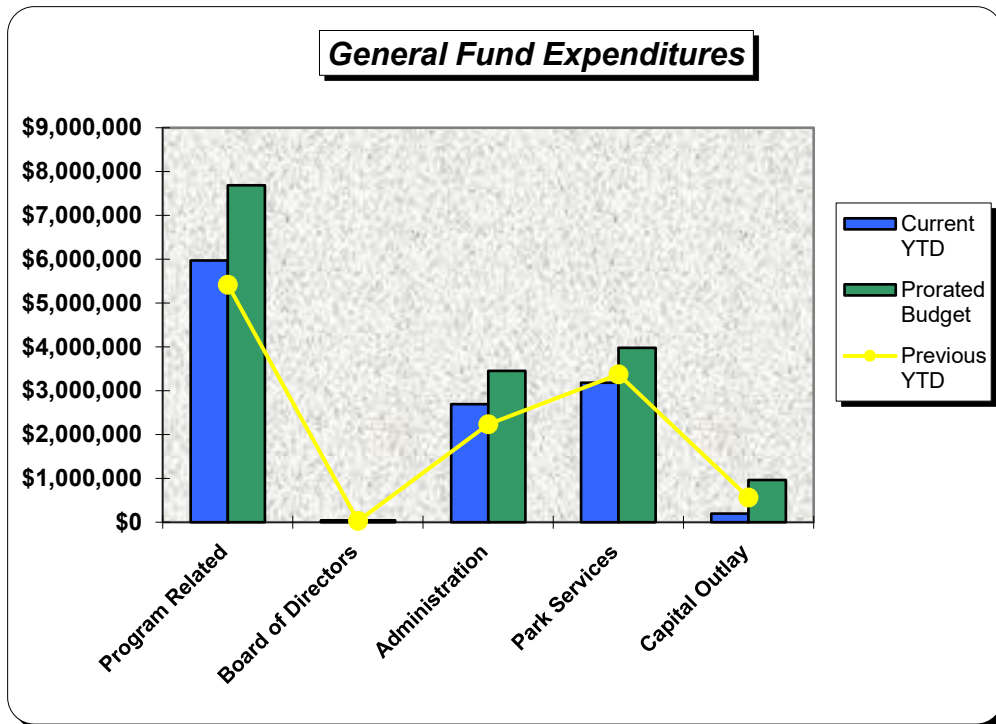
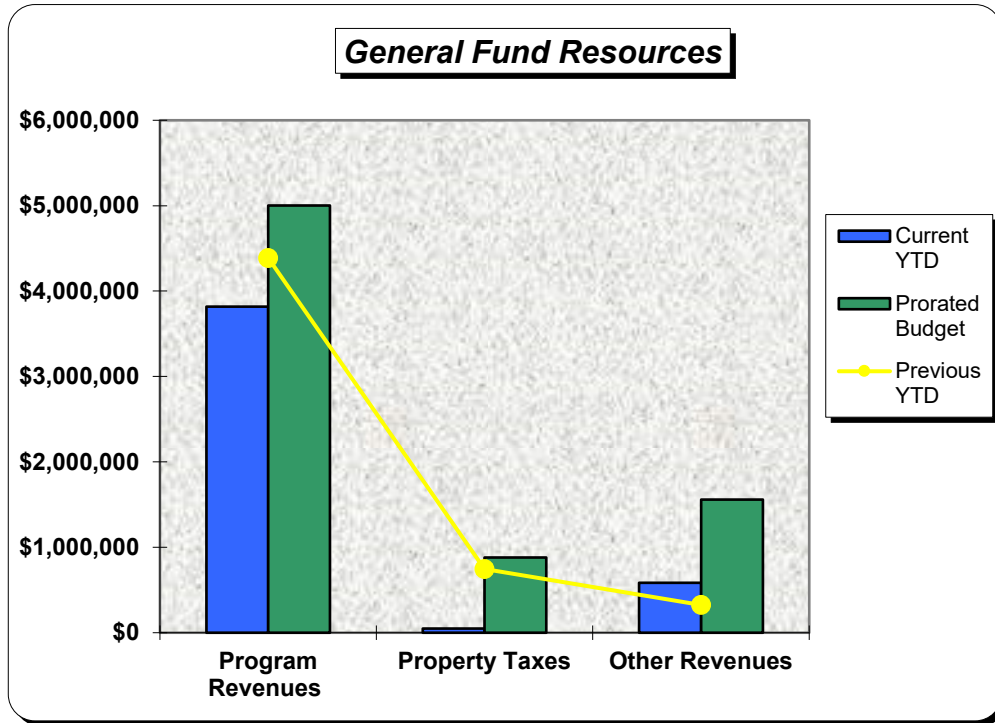
General Fund Financial Summary
September, 2023

	ACTUAL		BUDGET		
	Current Month	Year to Date	Year to Date	% YTD Actual to Budget	Full Fiscal Year
Program Resources:					
Aquatic Centers	\$ 179,364	\$ 872,737	\$ 1,432,835	60.9%	\$ 3,986,992
Tennis Center	85,726	279,020	301,690	92.5%	1,240,987
Recreation Program	206,072	1,505,790	2,072,890	72.6%	4,805,749
Sports & Inclusion Services	185,217	1,158,976	1,193,173	97.1%	3,796,314
Total Program Resources	656,378	3,816,522	5,000,588	76.3%	13,830,042
Other Resources:					
Property Taxes	49,261	49,261	881,292	5.6%	39,194,636
Interest Income	63,169	255,076	20,307	1256.1%	150,000
Facility Rentals/Sponsorships	25,582	78,199	76,109	102.7%	540,000
Grants	-	98,878	1,321,156	7.5%	7,296,603
Miscellaneous Income	52,034	150,713	141,250	106.7%	513,300
Total Other Resources	190,046	632,127	2,440,115	25.9%	47,694,539
Total Resources	\$ 846,424	\$ 4,448,649	\$ 7,440,703	59.8%	\$ 61,524,581
Program Expenditures:					
Recreation Administration	107,052	385,669	276,358	139.6%	1,360,936
Aquatic Centers	429,656	1,403,092	1,940,967	72.3%	7,731,429
Tennis Center	77,545	249,718	293,188	85.2%	1,318,854
Recreation Centers	636,369	2,444,874	3,244,535	75.4%	11,634,130
Sports & Inclusion Services	391,674	1,490,854	1,931,307	77.2%	7,573,987
Total Program Related Expenditures	1,642,296	5,974,206	7,686,354	77.7%	29,619,336
General Government Expenditures:					
Board of Directors	6,576	42,657	42,106	101.3%	470,393
Administration	1,044,418	2,692,429	3,454,602	77.9%	14,374,676
Park Services	1,260,368	3,183,653	3,977,505	80.0%	16,366,624
Capital Outlay	126,711	196,763	965,471	20.4%	13,038,873
Contingency/Capital Replacement Reserve/Transfer Out	-	-	-	0.0%	9,154,679
Total Other Expenditures:	2,438,073	6,115,501	8,439,685	72.5%	53,405,245
Total Expenditures	\$ 4,080,369	\$ 12,089,708	\$ 16,126,039	75.0%	\$ 83,024,581
Revenues over (under) Expenditures	\$ (3,233,945)	\$ (7,641,058)	\$ (8,685,336)	88.0%	\$ (21,500,000)
Beginning Cash on Hand		29,324,761	21,500,000	136.4%	21,500,000
Ending Cash on Hand		\$ 21,683,703	\$ 12,814,664		\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

September, 2023





MEMORANDUM

DATE: October 27, 2023
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: **Board Values & FY 2024/25 Budget Priorities**

At the board's October 24, 2023, retreat, the board discussed and reconfirmed their values and budget priorities for FY 2024/25. Please find attached a redline document reflecting the edits that were proposed and discussed, as well as the final document for the board's consideration of approval.

Action Requested

Board of directors' approval of the Board Values & FY 2024/25 Budget Priorities.



THPRD Values and Budget Priorities FY 24-253-24

Values

These are the organizational values, confirmed by our Board of Directors, that guide and inform our policy making and the daily direction of our work. Our values are enduring and stay with us year after year and are not likely to change often.

Leading with Equity with special attention to Racial Equity

THPRD values all dimensions of equity including ability, age, ethnicity, gender, race, sexual orientation, and other identities. We see it as an essential core value that we prioritize all aspects of equity. A commitment to equity means looking at individuals' needs and understanding that people need different things to achieve equitable outcomes. THPRD recognizes that to achieve meaningful equity we must prioritize investments in activities to reach those most marginalized, therefore we support a comprehensive investment in equitable outcomes for the most impacted people and at this time, due to disparate impacts, a special focus on activities to advance racial equity is an important component of our overall equity strategies.

Environmental Stewardship

THPRD values the environment and demonstrates this through how we acquire, plan for, and maintain lands. Environmental stewardship extends to the way we build and maintain our facilities, and the practices we use to procure goods and services. THPRD is committed to protecting and improving the environment and to hold ourselves accountable to reducing our carbon footprint and addressing climate change. We commit to continuing to be an active ally and leader on environmental education, natural resource protection, and by adopting practices that uphold environmental stewardship, to ensure we pass on a healthy environment to future generations.

Commitment to Community Vision

We are committed to honoring and realizing the community feedback captured through the district's visioning process and see this work as foundational to our ongoing community engagement work. We will integrate the visioning feedback into our planning and operational efforts to honor the four visioning goals to be Welcoming and Inclusive, provide Play for Everyone, to be Accessible and Safe, and to practice Environmental Stewardship. The community vision serves as a beacon to illuminate our ongoing community engagement efforts, infused with a deep commitment to actively engage underserved and historically marginalized voices.

Budget Priorities

Confirmed by the Board of Directors once a year, the budget priorities are more fluid than our values and may fluctuate annually depending upon the needs, priorities, and unique circumstances of each fiscal year. The budget priorities are set in the fall, so staff can begin preparing the next fiscal year budget, informed by these priorities and our organizational values.

These are the confirmed budget priorities for developing the FY 23-24 24-25 budget. It is important to note, district leadership has committed to selecting only three priorities each year. Important work happens across the district in many different fields of expertise. Because something is not listed as a budget priority, it does not diminish the importance of other vital work occurring throughout the district.

Invest in our Employees and Technology. We are committed to attracting and retaining exceptional employees and prioritizing employee professional development, support, and well-being. We must also ensure we are investing in technology to operate more efficiently, stay current, provide staff the tools they need to be effective, and to provide improved customer service to THPRD patrons.

Focus on Strengthening Programming Opportunities. We will continue to focus on strengthening and innovating programming options ~~that have been challenged due to the pandemic, staffing levels, and changes in public participation. As we expand program offerings, w~~We will continue to work to break down barriers and actively welcome historically underserved and marginalized people. We will continue to provide FREE programming and expand our efforts through grant-supported partnerships, community events, and broaden our financial aid services.

Develop Sustainable Operating and Financial Models for the Future. We are committed to ensuring that we can continue to offer programs, facilities, parks, and trails that meet the needs of our community while ensuring that we can sustainably care for and maintain our offerings and spaces in the long term. We will actively pursue opportunities to expand and diversify revenue streams.



THPRD Values and Budget Priorities FY 24-25

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MEMORANDUM

DATE: October 26, 2023
TO: Doug Menke, General Manager
FROM: Holly Thompson, Communications Director
RE: **Levy Task Force Update**

Introduction

Staff will provide a brief update on the work of the district's Levy Task Force and will share with the board a planned timeline for next steps in the levy consideration process.

Background

In August, THPRD recruited community members to serve on the district's new Levy Task Force (LTF). Our goal was to recruit a diverse pool of applicants that is representative of the people who live within the district. Their responsibility is to advise the THPRD Board of Directors on if the district should pursue a voter approved operating levy to fill a projected \$16 million deficit in the district's operating budget, representing about 21% of the district's annual budget. If LTF members agree a levy should be pursued, they will also provide advice on the size, scale, timing and components of the levy.

In September, the THPRD Board of Directors appointed 13 community members to the district's Levy Task Force, which is comprised of 12 at-large people and one liaison from the district's Budget Committee. The task force has met twice. Their first meeting was a deep dive into the district's budget, revenue sources, expenditures, causes of pressure on the budget leading to a funding shortfall, and options the district has considered to fill that shortfall. In the second meeting, the task force reviewed public opinion research on likely voter's views of the district and their likely support for a local option levy.

The task force has one final meeting planned in November, where they anticipate voting on their recommendations to the board. After that, task force representatives will present their findings and recommendations to the board at the December board meeting.

Action Requested

No formal action is requested. Board member guidance or direction to the task force is welcomed in anticipation of their upcoming final meeting in November.



[8B]

MEMORANDUM

DATE: October 20, 2023
TO: Doug Menke, General Manager
FROM: Aisha Panas, Deputy General Manager
RE **2008 Bond Program Update**

Introduction

Staff will provide an update on the remaining natural resources and park projects from the 2008 bond program.

Background

In 2008, THPRD passed a \$100 million bond measure. Since then, staff have made a variety of land acquisitions, conducted natural area restoration, and made facility or park improvements. Bond land acquisition is complete. Four final construction projects are scheduled for summer 2024.

Design and development projects:

- A multipurpose sport court will be built at Mountain View Champions Park.
- Enhancements to the water quality facility will be made at Cedar Hills Park.

Natural resources projects:

- Stream daylighting, stream bank stabilization, new culvert installation, and native plant revegetation at Raleigh Park.
- Habitat enhancements for reptiles and amphibians, including pond regrading and swale creation, as well as native plant revegetation at Bronson Creek Greenway.

As these projects wrap up late in 2024, staff expect to conclude all spending on the 2008 bond by the end of the 2024-25 fiscal year.

Action Requested

No formal board action is requested. Staff are providing content for the board's information.



MEMORANDUM

DATE: November 1, 2023
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: **General Manager's Report**

Changes in Financial Reporting

With higher inflation and increasing costs across the board, the State of Oregon has increased its approval thresholds for procurement and contracts. Staff are recommending increasing purchase approval authority levels and contract & procurement levels to align with the state and other local governments in Washington County. This will require an update to District Compiled Policies Chapter 5 - Public Contracts & Agreements.

Staff is also evaluating the content and frequency of the financial board reports. We want to make sure the financial reports to the board are meaningful and provide the board with the information it is looking for.

Jared Isaksen, Finance director, will provide a brief overview of the proposed changes for the board's feedback with the intent to return at a future meeting with proposed changes to the District Compiled Policies.



MEMORANDUM

DATE: October 23, 2023
TO: Doug Menke, General Manager
FROM: Aisha Panas, Deputy General Manager
RE: **Trail Development**

At the November 8 regular board meeting, staff will provide a presentation regarding the district's trail development strategy. The presentation will include a comprehensive review of the phases and key principles of development that deliver high-quality trails to the community. The presentation will include a discussion on district prioritization of projects, the development timeline, common challenges, and provide possible opportunities for trail development funding.

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 09/30/2023

KEY
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Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under	
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
GENERAL FUND												
CAPITAL OUTLAY DIVISION												
<u>CARRY FORWARD PROJECTS</u>												
ERP Software	1,053,958	-	-	1,053,958	-	567,972	10,910	382,331	Unbudgeted	961,214	393,241	(393,241)
Roof Repairs - FCSC	254,000	75,000	-	254,000	75,000	70,807	-	75,000	Budget	145,807	75,000	-
ADA Imprvmnt - Harman Swim	375,000	20,000	-	375,000	20,000	349,706	1,322	30,229	Award	381,257	31,551	(11,551)
Resurface tennis courts	120,000	120,000	-	120,000	120,000	-	-	120,000	Budget	120,000	120,000	-
Electric Fleet Infrastructure	145,000	145,000	-	145,000	145,000	32,931	1,238	110,831	Budget	145,000	112,069	32,931
Mech Room Gate Valve	2,500	2,500	-	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-
Exterior Facility Paint	80,000	59,000	-	80,000	59,000	37,200	240	42,560	Award	80,000	42,800	16,200
Space Pln Impl & furniture	200,000	80,000	-	200,000	80,000	151,455	-	48,545	Budget	200,000	48,545	31,455
North Parking Lot HMT Grt Mtch	405,000	230,000	-	405,000	230,000	88,947	-	230,000	Budget	318,947	230,000	-
Boiler - GHRC	231,000	231,000	-	231,000	231,000	339	-	230,661	Award	231,000	230,661	339
Asphalt Pathway Repairs	285,800	285,800	-	285,800	285,800	-	-	285,800	Budget	285,800	285,800	-
Concrete sidewalk	44,000	44,000	-	44,000	44,000	27,159	5,175	11,666	Award	44,000	16,841	27,159
Waterhouse Trail Crosswalk	25,000	25,000	-	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-
Beaverton Ck Trl CONSTR Match	250,000	250,000	-	250,000	250,000	162	-	249,838	Budget	250,000	249,838	162
ADA Imprvmnt - WHT Curb Cuts	120,000	120,000	-	120,000	120,000	-	-	120,000	Budget	120,000	120,000	-
TREE Raleigh Park Creek Impr	98,423	98,423	-	98,423	98,423	-	-	98,423	Budget	98,423	98,423	-
CWS Raleigh Park Strm Enhncmnt	70,000	70,000	-	70,000	70,000	38,249	-	31,751	Budget	70,000	31,751	38,249
Electric Vehicle Charging Stations and Electric Vehicles	400,000	-	-	400,000	-	113,519	7,000	-	Unbudgeted	120,519	7,000	(7,000)
Lottery Bond-Fanno Crk Trl Imp	2,145,358	2,145,358	-	2,145,358	2,145,358	-	-	2,145,358	Award	2,145,358	2,145,358	-
CSFRF THPRD Permanent Restroom	500,000	487,224	-	500,000	487,224	23,113	1,415	475,472	Budget	500,000	476,887	10,337
CSFRF WaCo Permanent Restrooms	1,400,000	1,308,098	-	1,400,000	1,308,098	118,265	14,516	1,267,219	Award	1,400,000	1,281,735	26,363
LGGP Nghbd Pk Baker Lp SEQ-2	750,000	750,000	-	750,000	750,000	-	-	750,000	Budget	750,000	750,000	-
MP&NB Westside Trail Bridge	1,907,500	1,907,500	6,028	1,913,528	1,913,528	-	-	1,913,528	Budget	1,913,528	1,913,528	-
MSTIP Westside Trail Bridge	600,000	600,000	-	600,000	600,000	-	-	600,000	Budget	600,000	600,000	-
TOTAL CARRYOVER PROJECTS	11,462,539	9,053,903	6,028	11,468,567	9,059,931	1,619,824	41,817	9,246,713		10,908,353	9,288,530	(228,599)
<u>ATHLETIC FACILITY REPLACEMENT</u>												
Air Structure Repairs	-	-	15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Resurface tennis courts	-	-	105,000	105,000	105,000	-	-	105,000	Award	105,000	105,000	-
Resurface OutdoorCrts Pckbl	-	-	10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
TOTAL ATHLETIC FACILITY REPLACEMENT			130,000	130,000	130,000	-	-	130,000	-	130,000	130,000	-
<u>ATHLETIC FACILITY IMPROVEMENT</u>												
			-	-	-	-	-	-	Budget	-	-	-
			-	-	-	-	-	-	Budget	-	-	-
TOTAL ATHLETIC FACILITY IMPROVEMENT			-	-	-	-	-	-		-	-	-
<u>PARK AND TRAIL REPLACEMENTS</u>												
Canopy - CRAC	-	-	15,600	15,600	15,600	-	-	15,600	Budget	15,600	15,600	-
Culvert & Pthwy-McMillian Prk	-	-	25,000	25,000	25,000	-	5,155	19,845	Budget	25,000	25,000	-
Asphalt overlay and repairs	-	-	7,590	7,590	7,590	-	-	7,590	Budget	7,590	7,590	-
CommGrdn Driveway-Jackie Husen	-	-	39,942	39,942	39,942	-	-	39,942	Budget	39,942	39,942	-
Asphalt overlay-RockCrkLndg	-	-	4,650	4,650	4,650	-	-	4,650	Budget	4,650	4,650	-
Asphalt overlay-SchltmnCkGrwy	-	-	6,800	6,800	6,800	-	-	6,800	Budget	6,800	6,800	-
Asphalt overlay-The Bluffs	-	-	39,500	39,500	39,500	-	-	39,500	Budget	39,500	39,500	-
Asphalt overlay-Merritt Woods	-	-	44,000	44,000	44,000	-	-	44,000	Budget	44,000	44,000	-
Asphalt overlay-Terra Linda	-	-	8,600	8,600	8,600	-	-	8,600	Budget	8,600	8,600	-
Ped paths with gravel	-	-	25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-
Culvert & Pthwy-Raleigh Prk	-	-	40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-
Mesh Rails SktePrk-Schiffler	-	-	20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
Playground Components	-	-	20,000	20,000	20,000	-	572	19,428	Budget	20,000	20,000	-
TOTAL PARK AND TRAIL REPLACEMENTS			296,682	296,682	296,682	-	5,726	290,956	-	296,682	296,682	-
<u>PARK AND TRAIL IMPROVEMENTS</u>												
Memorial Benches	-	-	25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-
Tables & Benches Grmwy Prk	-	-	15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Subtotal Park and Trail Improvements			40,000	40,000	40,000	-	-	40,000	-	40,000	40,000	-

Tualatin Hills Park and Recreation District

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<u>Grant Funded Projects</u>												
SDAO Security Upgrades			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-
Subtotal Park and Trail Improvements (Grant Funded)			5,000	5,000	5,000	-	-	5,000	-	5,000	5,000	-
TOTAL PARK AND TRAIL IMPROVEMENTS			45,000	45,000	45,000	-	-	45,000	-	45,000	45,000	-
<u>FACILITY CHALLENGE GRANTS</u>												
Program Facility Challenge Grants			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
TOTAL FACILITY CHALLENGE GRANTS			20,000	20,000	20,000	-	-	20,000	-	20,000	20,000	-

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BUILDING REPLACEMENTS												
Fencing			-	-	-	-	1,542	-	Unbudgeted	1,542	1,542	(1,542)
Cardio & Weight Equipment			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-
Emergency Repairs			100,000	100,000	100,000	-	4,793	95,207	Budget	100,000	100,000	-
Elevated Entry Phase 2 - HMT			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
3 Tab Roof Rplcmt Ph 1 - GHRC			675,000	675,000	675,000	-	89,134	585,866	Award	675,000	675,000	-
Paint roof of HMT shop			45,760	45,760	45,760	-	-	45,760	Budget	45,760	45,760	-
Picket fence - Fanno Farmhouse			5,000	5,000	5,000	-	770	4,231	Budget	5,000	5,000	-
FCSC warehouse LED			8,000	8,000	8,000	-	489	7,511	Budget	8,000	8,000	-
Lobby Carpet - HMT Tennis Ctr			10,000	10,000	10,000	-	9,605	396	Budget	10,000	10,000	-
Space planning implementation			140,000	140,000	140,000	-	738	139,262	Budget	140,000	140,000	-
Fire Life Safety Modernization			2,058,000	2,058,000	2,058,000	-	-	2,058,000	Budget	2,058,000	2,058,000	-
Duct cleaning - ASC			2,700	2,700	2,700	-	-	2,700	Budget	2,700	2,700	-
AC window unit - CHRC			14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-
Office Split System - Stuhr			18,000	18,000	18,000	-	-	18,000	Budget	18,000	18,000	-
Ergonomic Equipment/Fixtures			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Insulation - CHRC			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Storage cabinets - RSC			5,800	5,800	5,800	-	-	5,800	Budget	5,800	5,800	-
Sewer line repair - GHRC			16,000	16,000	16,000	-	-	16,000	Budget	16,000	16,000	-
Shower valves - HMT 50M			33,000	33,000	33,000	-	-	33,000	Award	33,000	33,000	-
Acid wash pool tank - SSW			15,000	15,000	15,000	-	26,000	-	Completed	26,000	26,000	(11,000)
Mech diving board lift-ASC			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-
Auto diving board lift - CRAC			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Water Chemistry Controls			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
Circulation Pumps - HSC			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-
Dive board lift - HMT 50M			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-
Dive board recondition HMT 50M			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Auto diving board lift - SSC			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
JQAY House-Preserve OR Grant			-	-	-	-	13,675	(13,675)	Unbudgeted	-	-	-
TOTAL BUILDING REPLACEMENTS			3,277,260	3,277,260	3,277,260	-	146,745	3,156,732	-	3,289,802	3,289,802	(12,542)
BUILDING IMPROVEMENTS												
Rust degradation Athletic Ctr			-	-	-	-	2,060	(2,060)	Unbudgeted	-	-	-
Wood Floor Screen & Coat			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
Magnetic Door Locks			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
Roof Cleaning/Prevent Maint			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
TOTAL BUILDING IMPROVEMENTS			60,000	60,000	60,000	-	2,060	57,940	-	60,000	60,000	-
ADA IMPROVEMENTS												
ADA Imprvmnt - Other FY21			-	-	-	-	415	-	Budget	415	415	(415)
ADA Imprvmnt - Facility Access			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-
ADA Imprvmnt - Park Access			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-
TOTAL ADA PROJECTS			150,000	150,000	150,000	-	415	150,000	-	150,415	150,415	(415)
TOTAL CAPITAL OUTLAY DIVISION	11,462,539	9,053,903	3,984,970	15,447,509	13,038,873	1,619,824	196,763	13,097,341	-	14,900,252	13,280,428	(241,555)

Tualatin Hills Park and Recreation District

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INFORMATION SERVICES DEPARTMENT												
<u>CARRY FORWARD PROJECTS</u>												
ERP Software	1,053,958	450,000	150,000	1,303,958	600,000	498,995	-	804,963	Budget	1,303,958	804,963	(204,963)
Large Format Printer	15,000	15,000	5,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
TOTAL CARRYOVER PROJECTS	1,068,958	465,000	155,000	1,323,958	620,000	498,995	-	824,963		1,323,958	824,963	(204,963)
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>												
Workstations/Notebooks			70,000	70,000	70,000	-	18,290	51,710	Award	70,000	70,000	-
LAN/WAN Replcmnt			7,000	7,000	7,000	-	-	7,000	Budget	7,000	7,000	-
AED Defibrillators			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-
Security Cameras			45,000	45,000	45,000	-	-	45,000	Budget	45,000	45,000	-
Key Card Readers			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Server Replacements			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
Swtiches			55,000	55,000	55,000	-	-	55,000	Budget	55,000	55,000	-
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			246,000	246,000	246,000	-	18,290	227,710		246,000	246,000	-
<u>INFORMATION TECHNOLOGY IMPROVEMENTS</u>												
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS												
TOTAL INFORMATION SYSTEMS DEPARTMENT	1,068,958	465,000	401,000	1,569,958	866,000	498,995	18,290	1,052,673	-	1,569,958	1,070,963	(204,963)
MAINTENANCE DEPARTMENT												
<u>CARRY FORWARD PROJECTS</u>												
Full-size van	50,000	46,000	10,000	60,000	56,000	4,220	54,110	1,670	Award	60,000	55,780	220
Full-size van	50,000	46,000	10,000	60,000	56,000	58,394	-	1,606	Budget	60,000	1,606	54,394
TOTAL CARRYOVER PROJECTS	100,000	92,000	20,000	120,000	112,000	62,613	54,110	3,276		120,000	57,387	54,613
<u>MAINTENANCE EQUIPMENT REPLACEMENTS</u>												
Safety Services vehicle			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
Work truck			30,000	30,000	30,000	-	-	30,165	Award	30,165	30,165	(165)
Electric utility equipment			12,000	12,000	12,000	-	11,214	-	Completed	11,214	11,214	786
Electric utility vehicles			36,000	36,000	36,000	-	-	36,000	Award	36,000	36,000	-
Athletic field groomer			18,000	18,000	18,000	-	-	22,916	Award	22,916	22,916	(4,916)
Grandstand mower			24,000	24,000	24,000	-	22,914	1,086	Award	24,000	24,000	-
72" Zero-Turn Mowers			36,000	36,000	36,000	-	36,030	-	Completed	36,030	36,030	(30)
Field tractor			55,000	55,000	55,000	-	-	55,000	Award	55,000	55,000	-
Small equipment			20,000	20,000	20,000	-	2,900	17,100	Budget	20,000	20,000	-
Pump equipment			19,500	19,500	19,500	-	-	19,500	Budget	19,500	19,500	-
Electric power washer			1,800	1,800	1,800	-	-	1,800	Budget	1,800	1,800	-
Carpet extractor			4,500	4,500	4,500	-	4,500	-	Budget	4,500	4,500	-
Stand-on debris blower			11,000	11,000	11,000	-	10,437	563	Budget	11,000	11,000	-
TOTAL FLEET REPLACEMENTS			317,800	317,800	317,800	-	87,995	234,130	-	322,125	322,125	(4,325)
<u>FLEET IMPROVEMENTS</u>												
TOTAL FLEET IMPROVEMENTS												
TOTAL MAINTENANCE DEPARTMENT	100,000	92,000	337,800	437,800	429,800	62,613	142,106	237,406		442,125	379,512	50,288
GRAND TOTAL GENERAL FUND	12,631,497	9,610,903	4,723,770	17,455,267	14,334,673	2,181,432	357,158	14,387,420		16,912,335	14,730,903	(396,230)

Tualatin Hills Park and Recreation District

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Tualatin Hills Park and Recreation District
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SDC FUND												
<u>LAND ACQUISITION -CARRYOVER PROJECTS</u>												
Land Acq - N. Bethany Comm Pk	5,715,800	5,673,035		5,715,800	5,673,035		-	5,673,035	Budget	5,673,035	5,673,035	-
Subtotal Land Acq-N Bethany Comm Pk	5,715,800	5,673,035	-	5,715,800	5,673,035	-	-	5,673,035		5,673,035	5,673,035	-
Land Acq - N Bethany Trails	1,189,500	1,125,500		1,189,500	1,125,500		1,026	1,124,474	Budget	1,125,500	1,125,500	-
Subtotal Land Acq-N Bethany Trails	1,189,500	1,125,500	-	1,189,500	1,125,500	-	1,026	1,124,474		1,125,500	1,125,500	-
Land Acq - Bonny Slope West Neighborhood Park	1,500,000	1,500,000	-	1,500,000	1,500,000	-	-	1,500,000	Budget	1,500,000	1,500,000	-
Subtotal Land Acq-Bonny Slope West Neighborhood Park	1,500,000	1,500,000	-	1,500,000	1,500,000	-	-	1,500,000		1,500,000	1,500,000	-
Land Acq - Bonny Slope West Trails	250,000	250,000		250,000	250,000		-	250,000	Budget	250,000	250,000	-
Subtotal Land Acq-Bonny Slope West Trails	250,000	250,000	-	250,000	250,000	-	-	250,000		250,000	250,000	-
Land Acq - S Cooper Mtn Trail	1,379,000	1,379,000		1,379,000	1,379,000		250	1,378,750	Budget	1,379,000	1,379,000	-
Subtotal S Cooper Mtn Trail	1,379,000	1,379,000	-	1,379,000	1,379,000	-	250	1,378,750		1,379,000	1,379,000	-
Land Acq - S Cooper Mtn Nat Ar	846,000	846,000	-	846,000	846,000	-	-	846,000	Budget	846,000	846,000	-
Subtotal S Cooper Mtn Nat Ar	846,000	846,000	-	846,000	846,000	-	-	846,000		846,000	846,000	-
Land Acq - Neighborhood Parks - S Cooper Mtn	8,449,000	8,449,000		8,449,000	8,449,000		6,547	8,442,453	Budget	8,449,000	8,449,000	-
Subtotal Neighbohood Parks - S Cooper Mtn	8,449,000	8,449,000	-	8,449,000	8,449,000	-	6,547	8,442,453		8,449,000	8,449,000	-
Land Acq - Neighborhood Parks - Infill Areas	2,452,740	3,395,990	2,000,000	4,452,740	5,395,990		1,651	5,394,339	Budget	5,395,990	5,395,990	-
Sub total Neighborhood Parks Infill Areas	2,452,740	3,395,990	2,000,000	4,452,740	5,395,990	-	1,651	5,394,339		5,395,990	5,395,990	-
TOTAL LAND ACQUISITION	21,782,040	22,618,525	2,000,000	23,782,040	24,618,525	-	9,474	24,609,051	-	24,618,525	24,618,525	-
Professional Services	100,000	-	100,000	200,000	100,000	-	5,487	94,513	Award	100,000	100,000	-
Other Miscellaneous Services	-	-	-	-	-	-	822	-	Unbudgeted	822	822	(822)
MTIP Grnt Mtch-Wstside Trl #18	3,459,820	425,000		3,459,820	425,000	3,928,513	-	425,000	Budget	4,353,513	425,000	-
Natural Area Concept Plan	100,000	100,000		100,000	100,000	-	-	100,000	Budget	100,000	100,000	-
Building Expansion (TBD)	995,000	995,000		995,000	995,000		3,171	991,829	Award	995,000	995,000	-
N.Bethany Pk & Trl/Prj Mgmt	141,000	50,000		141,000	50,000	270,303	6,196	43,804	Budget	320,303	50,000	-
Nghbd Pk Miller Rd SWQ-5	992,200	867,505	231,132	1,223,332	1,098,637		4,063	1,098,637	Budget	1,102,700	1,098,637	-
S Cooper Mtn Pk & Tr Dev-PM	50,000	46,426	3,574	53,574	50,000		15,474	48,495	Budget	65,474	50,000	-
NW Quad New Nghbd Pk Dev (Pio Pio Park/Bonnie Meadows)	2,320,000	8,000		2,320,000	8,000	1,502,800	-	8,000	Award	1,510,800	8,000	-
NB Park & Trail Improvements	338,000	120,000		338,000	120,000	167,519	5,500	114,500	Award	287,519	120,000	-
New Amenities in existing park	226,878	64,849	55,151	282,029	120,000	32,105	13,152	106,848	Award	152,105	120,000	-
Cedar Hills Pk-addtl bond fdg	365,000	304,041		365,000	304,041	60,055	12,951	291,091	Award	364,096	304,041	-
Nghbd Pk CNSTR Hghlnd Pk NWQ-6	1,620,000	23,000		1,620,000	23,000	1,025,226	11,033	11,967	Budget	1,048,226	23,000	-
Nghbd Pk Lombard Baker SEQ-2	2,090,000	1,756,549	365,857	2,455,857	2,122,406	235,169	371,398	2,067,146	Award	2,673,713	2,438,544	(316,138)
Trl Dev MP-155th Ave Wetlands	500,000	321,607		500,000	321,607	105,219	-	321,607	Award	426,826	321,607	-
MVCP Sport Court-Add'l Funding	627,300	627,300	53,000	680,300	680,300		-	680,300	Budget	680,300	680,300	-
N Johnson Crk Trl MP-PM	40,000	39,861	10,139	50,139	50,000	47	-	50,000	Budget	50,047	50,000	-
Nat Area Public Access D&D-PM	500,000	500,000		500,000	500,000		-	500,000	Budget	500,000	500,000	-
Nghbd Pk Abbey Crk Ph2 NWQ-5	501,100	404,402	1,372,225	1,873,325	1,776,627	9,577	29,584	1,747,043	Award	1,786,204	1,776,627	-
Nghbd Pk Pointer Rd NEQ-3	803,700	753,297	2,691,600	3,495,300	3,444,897	6,277	79,905	3,409,118	Award	3,495,300	3,489,023	(44,126)
Regional Trl Dev - WST 14	1,601,900	1,601,900		1,601,900	1,601,900		-	1,601,900	Budget	1,601,900	1,601,900	-
Downtown planning	68,000	27,500	10,000	78,000	37,500	37,500	-	37,500	Award	75,000	37,500	-
Subtotal Development/Improvements Carryover	17,439,898	9,036,237	4,892,678	22,332,576	13,928,915	7,399,848	540,703	13,749,297	-	21,689,849	14,290,001	(361,086)

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DEVELOPMENT/IMPROVEMENTS												
MTIPBvtn Crk Trl Land AcqROW	-	-	-	-	-	-	1,079	-	Budget	1,079	1,079	(1,079)
New Regional Trail Development - Westside Trail #14, #16-#18	-	13,000	-	-	13,000	-	-	-	Budget	-	-	13,000
RFFA Grant Match - Beaverton Creek Trail Engineering and Construction	-	420,894	-	-	420,894	79	14,553	(14,632)	Budget	-	(79)	420,973
Beaverton Creek Trail Engineering and Construction	-	1,775,884	-	-	1,775,884	-	-	-	Budget	-	-	1,775,884
Metro Bond Trails Competitive Grant Match - Westside Trail Bridge	-	217,500	2,583	2,583	220,083	-	-	2,583	Budget	2,583	2,583	217,500
EDA Grant Matching - HMT Complex Improvements	-	-	-	-	-	-	-	-	Budget	-	-	-
Facilities Functional Plan	-	-	100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	-	2,427,278	102,583	102,583	2,529,861	79	15,632	87,951	-	103,662	103,583	2,426,278
UNDESIGNATED PROJECTS												
Undesignated Projects	-	-	16,761,151	16,761,151	16,761,151	-	-	16,761,151	Budget	16,761,151	16,761,151	-
TOTAL UNDESIGNATED PROJECTS	-	-	16,761,151	16,761,151	16,761,151	-	-	16,761,151	-	16,761,151	16,761,151	-
GRAND TOTAL SDC FUND	39,221,938	34,082,040	23,756,412	62,978,350	57,838,452	7,399,927	565,810	55,207,450	-	63,173,187	55,773,259	2,065,192

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 09/30/2023

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 23/24	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
BOND CAPITAL PROJECTS FUND														
<u>New Neighborhood Parks Development</u>														
SE	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	Hansen Ridge Park (formerly Kaiser)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
	Sub-total New Neighborhood Parks	4,883,950	130,968	5,014,918	5,188,093	-	5,188,093	-		5,188,093	(173,175)	-3.5%	103.5%	100.0%
Issuance														
UND	Administration Category	-	-	-	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
	Total New Neighborhood Parks	4,883,950	130,968	5,014,918	5,188,093	-	5,188,093	-		5,188,093	-	0.0%	103.5%	100.0%
<u>Renovate & Redevelop Neighborhood Parks</u>														
NE	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	Somerset West Park	1,028,200	120,124	1,148,324	1,528,550	-	1,528,550	-	Complete	1,528,550	(380,226)	-33.1%	133.1%	100.0%
NW	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	Vista Brook Park	514,100	20,504	534,604	729,590	-	729,590	-	Complete	729,590	(194,986)	-36.5%	136.5%	100.0%
	Sub-total Renovate & Redevelop	3,727,213	220,296	3,947,509	4,367,063	-	4,367,063	-		4,367,063	(419,554)	-10.6%	110.6%	100.0%
Issuance														
UND	Administration Category	-	419,554	419,554	-	-	-	-	N/A	-	419,554	n/a	n/a	n/a
	Total Renovate & Redevelop	3,727,213	639,850	4,367,063	4,367,063	-	4,367,063	-		4,367,063	-	0.0%	100.0%	100.0%
<u>New Neighborhood Parks Land</u>														
NW	New Neighborhood Park - NW Quadrant	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	New Neighborhood Park - NW Quadrant	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	New Neighborhood Park - NE Quadrant	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	33,466	1,533,466	2,119,940	-	2,119,940	-	Complete	2,119,940	(586,474)	-38.2%	138.2%	100.0%
SW	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	New Neighborhood Park - SW Quadrant	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	New Neighborhood Park - SE Quadrant	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	New Neighborhood Park (North Bethany)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	New Neighborhood Park - Undesignated	-	-	-	-	-	-	-	Reallocated	-	-	-100.0%	n/a	0.0%
	Sub-total New Neighborhood Parks	9,000,000	154,120	9,154,120	11,524,740	-	11,524,740	-		11,524,740	(2,370,620)	-25.9%	125.9%	100.0%
Community Park														
UND	Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
UND	Community Center / Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
	Total New Neighborhood Parks	9,000,000	2,524,740	11,524,740	11,524,740	-	11,524,740	-		11,524,740	-	0.0%	100.0%	100.0%

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		Initial Project Budget	Adjustments	Current Total Project Budget FY 23/24	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<u>New Community Park Development</u>														
SW	SW Quad Community Park & Athletic	7,711,500	343,963	8,055,463	10,594,517	(7,388)	10,587,129	75,726	Complete	10,662,855	(2,607,392)	-32.4%	131.4%	99.3%
	Sub-total New Community Park	7,711,500	343,963	8,055,463	10,594,517	(7,388)	10,587,129	75,726		10,662,855	(2,607,392)	-32.4%	131.4%	99.3%
UND	Authorized use of savings from Bond Facility Rehabilitation category		1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND	Authorized use of savings from Bond Administration (Issuance) category / Metro		930,529	930,529	-	-	-	-	N/A	-	930,529	n/a	n/a	n/a
UND	Transferred from Community Center Land	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
	Total New Community Park	7,711,500	2,958,743	10,670,243	10,594,517	(7,388)	10,587,129	75,726		10,662,855	7,388	0.1%	99.2%	99.3%
<u>New Community Park Land Acquisition</u>														
NE	New Community Park - NE Quadrant	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
	Sub-total New Community Park	10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%
UND	Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
UND	Undesignated Funds - Other	-	-	510,945	-	-	-	-	N/A	-	-	n/a	n/a	n/a
	Total New Community Park	10,000,000	(1,522,864)	8,988,081	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	94.3%	100.0%
<u>Renovate and Redevelop Community</u>														
NE	Cedar Hills Park & Athletic Field	6,194,905	774,973	6,644,297	7,684,215	-	7,684,215	-	Complete	7,684,316	(1,040,019)	-15.7%	115.7%	100.0%
SE	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
	Total Renovate and Redevelop	9,793,605	849,376	10,317,400	10,317,299	-	10,317,299	-		10,317,400	-	0.0%	100.0%	100.0%
<u>Natural Area Preservation - Restoration</u>														
NE	Roger Tilbury Memorial Park	30,846	1,872	32,718	36,450	-	36,450	-	Complete	36,450	(3,732)	-11.4%	111.4%	100.0%
NE	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%
NE	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%
NW	Connection	246,768	16,178	262,946	-	-	-	-	On Hold	-	262,946	100.0%	0.0%	0.0%
NW	Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%
NW	Allenbach Acres Park	41,128	2,318	43,446	10,217	-	10,217	-	Complete	10,217	33,229	76.5%	23.5%	100.0%
NW	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%
NE	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%
NW	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%
SE	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%
SE	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%
SE	Greenway Park/Koll Center	61,692	2,316	64,008	56,727	-	56,727	-	Complete	56,727	7,281	11.4%	88.6%	100.0%
SE	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	Fanno Creek Park	162,456	6,736	169,192	65,185	-	65,185	-	Complete	65,185	104,007	61.5%	38.5%	100.0%
SE	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%
SW	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	Hyland Forest Park	71,974	1,342	73,316	65,521	-	65,521	-	Complete	65,521	7,795	10.6%	89.4%	100.0%
SW	Cooper Mountain	205,640	13,479	219,119	14	-	14	-	On Hold	14	219,105	100.0%	0.0%	100.0%
SW	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	Lowami Hart Woods	287,896	9,345	297,241	130,125	-	130,125	-	Complete	130,125	167,116	56.2%	43.8%	100.0%
SW	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	Mt Williams Park	102,820	9,269	112,089	52,362	-	52,362	-	Complete	52,362	59,727	53.3%	46.7%	100.0%
SW	Jenkins Estate	154,230	3,365	157,595	139,041	-	139,041	-	Complete	139,041	18,554	11.8%	88.2%	100.0%
SW	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	Morrison Woods	61,692	4,042	65,734	0	-	0	-	Cancelled	0	65,734	100.0%	0.0%	100.0%

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		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
UND	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%
NW	Beaverton Creek Trail	61,692	4,043	65,735	-	-	-	-	On Hold	-	65,735	100.0%	0.0%	0.0%
NW	Bethany Wetlands/Bronson Creek	41,128	2,695	43,823	-	-	-	-	On Hold	-	43,823	100.0%	0.0%	0.0%
NW	Bluegrass Downs Park	15,423	1,010	16,433	-	-	-	-	On Hold	-	16,433	100.0%	0.0%	0.0%
NW	Crystal Creek	41,128	2,696	43,824	-	-	-	-	On Hold	-	43,824	100.0%	0.0%	0.0%
UND	Reallocation of project savings to new	-	(865,000)	(865,000)	-	-	-	-	Reallocation	-	(865,000)	100.0%	0.0%	0.0%
SE	Hyland Woods Phase 2	-	77,120	77,120	65,453	-	65,453	-	Complete	65,453	11,667	15.1%	84.9%	100.0%
SW	Jenkins Estate Phase 2	-	131,457	131,457	67,754	-	67,754	-	Complete	67,754	63,703	48.5%	51.5%	100.0%
NW	Somerset	-	161,030	161,030	161,030	-	161,030	-	Complete	161,030	-	0.0%	100.0%	100.0%
NW	Rock Creek Greenway	-	167,501	167,501	150,513	-	150,513	-	Complete	150,513	16,989	10.1%	89.9%	100.0%
NW	Whispering Woods Phase 2	-	102,661	102,661	97,000	-	97,000	-	Complete	97,000	5,661	5.5%	94.5%	100.0%
SE	Raleigh Park	-	275,793	275,793	88,489	4,875	93,364	155,020	Planting	248,384	27,409	9.9%	33.9%	37.6%
NE	Bannister Creek Greenway/NE Park	-	120,979	120,979	41,967	-	41,967	79,012	Planting	120,979	-	0.0%	34.7%	34.7%
NW	Beaverton Creek Greenway Duncan	-	20,607	20,607	-	-	-	-	Cancelled	-	20,607	100.0%	0.0%	0.0%
SE	Church of Nazarene	-	30,718	30,718	14,121	-	14,121	-	Complete	14,121	16,597	54.0%	46.0%	100.0%
SW	Lilly K. Johnson Woods	-	30,722	30,722	37,132	-	37,132	-	Complete	37,132	(6,410)	-20.9%	120.9%	100.0%
UND	Restoration of new properties to be	643,023	41,096	684,119	976	-	976	6,196	On Hold	7,172	676,947	99.0%	0.1%	13.6%
UND	Reallocation of project savings to new	-	(1,570,245)	(1,570,245)	-	-	-	-	Reallocation	-	(1,570,245)	100.0%	0.0%	0.0%
NE	NE Quadrant Property(Findley)	-	359,989	359,989	199,135	9,134	208,269	296,257	Site Prep	504,526	(144,537)	-40.2%	57.9%	41.3%
NE	N. Johnson Greenway (Peterkort)	-	262,760	262,760	-	-	-	-	Cancelled	-	262,760	100.0%	0.0%	0.0%
NE	Commonwealth Lake Park	-	62,932	62,932	13,991	-	13,991	48,941	Complete	62,932	-	0.0%	22.2%	22.2%
SW	155th Wetlands	-	26,060	26,060	22,951	-	22,951	-	Complete	22,951	3,109	11.9%	88.1%	100.0%
SW	Bronson Creek New Properties	-	206,939	206,939	2,835	1,519	4,354	202,585	Budget	206,939	-	0.0%	2.1%	2.1%
SE	Fanno Creek Greenway	-	83,909	83,909	80,114	-	80,114	-	Complete	80,114	3,795	4.5%	95.5%	100.0%
NW	HMT north woods and stream	-	75,816	75,816	44,630	-	44,630	15,326	Planting	59,956	15,860	20.9%	58.9%	74.4%
NE	Cedar Mill Creek Greenway	-	38,158	38,158	28,548	-	28,548	9,610	Planting	38,158	-	0.0%	74.8%	74.8%
SW	Fir Grove Park	-	29,222	29,222	22,594	-	22,594	6,628	Planting	29,222	-	0.0%	77.3%	77.3%
SW	HL Cain Wetlands	-	36,614	36,614	23,275	-	23,275	13,339	Complete	36,614	-	0.0%	63.6%	63.6%
NW	Bronson Creek Park	-	26,191	26,191	17,505	-	17,505	10,625	Planting	28,130	(1,939)	-7.4%	66.8%	62.2%
SE	Center Street Wetlands Area	-	26,180	26,180	17,125	-	17,125	2,403	Planting	19,528	6,652	25.4%	65.4%	87.7%
SW	Tallac Terrace Park	-	10,511	10,511	-	-	-	-	Cancelled	-	10,511	100.0%	0.0%	0.0%
NE	Forest Hills Park	-	14,662	14,662	6,262	-	6,262	8,400	Planting	14,662	-	0.0%	42.7%	42.7%
UND	Arborist/Tree Management	-	357,681	357,681	189,231	-	189,231	168,450	Site Prep	357,681	-	0.0%	52.9%	52.9%
NW	North Bethany Greenway	-	36,218	36,218	16,044	-	16,044	47,268	Site Prep	63,312	(27,094)	-74.8%	44.3%	25.3%
NW	Willow Creek Greenway II	-	27,738	27,738	30,221	-	30,221	1,707	Complete	31,928	(4,190)	-15.1%	108.9%	94.7%
NW	Westside Trail Segment 18	-	51,492	51,492	475	-	475	51,017	Budget	51,492	-	0.0%	0.9%	0.9%
SW	Westside Trail- Burntwood area	-	25,813	25,813	23,939	-	23,939	-	Complete	23,939	1,874	7.3%	92.7%	100.0%
NW	Waterhouse Trail	-	46,325	46,325	7,770	-	7,770	38,555	Site Prep	46,325	-	0.0%	16.8%	16.8%
	Sub-total Natural Area Restoration	3,762,901	651,828	4,414,729	2,938,756	15,528	2,954,284	1,161,338		4,115,622	299,107	6.8%	66.9%	71.8%
	Authorized Use of Savings for Natural													
UND	Area Preservation - Land Acquisition	-	-	-	-	-	-	-	N/A	-	(299,107)	n/a	n/a	n/a
	Total Natural Area Restoration	3,762,901	651,828	4,414,729	2,938,756	15,528	2,954,284	1,161,338		4,115,622	-	0.0%	66.9%	71.8%
	Natural Area Preservation - Land													
UND	Natural Area Acquisitions	8,400,000	447,583	8,847,583	9,146,690	-	9,146,690	-	Budget	9,146,690	(299,107)	-3.4%	103.4%	100.0%
	Sub-total Natural Area Preservation	8,400,000	447,583	8,847,583	9,146,690	-	9,146,690	-		9,146,690	(299,107)	-3.4%	103.4%	100.0%
	Authorized Use of Savings from Natural													
UND	Area Restoration	-	-	-	-	-	-	-	N/A	-	299,107	n/a	n/a	n/a
	Total Natural Area Preservation - Land	8,400,000	447,583	8,847,583	9,146,690	-	9,146,690	-		9,146,690	-	0.0%	103.4%	100.0%

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<u>New Linear Park and Trail Development</u>																	
SW	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%			
NE	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%			
NW	Waterhouse Trail Segments 1, 5 & West	3,804,340	78,646	3,882,986	4,394,637	-	4,394,637	-	Complete	4,394,637	(511,651)	-13.2%	113.2%	100.0%			
NW	Rock Creek Trail #5 & Allenbach, North	2,262,040	103,949	2,365,989	1,743,667	-	1,743,667	-	Complete	1,743,667	622,322	26.3%	73.7%	100.0%			
UND	Miscellaneous Natural Trails	100,000	87,280	187,280	30,394	-	30,394	156,886	Award	187,280	-	0.0%	16.2%	16.2%			
NW	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%			
NE	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	412,424	-	412,424	-	Complete	412,424	(140,577)	-51.7%	151.7%	100.0%			
SW	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%			
NW	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,055,589	-	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%			
b-total New Linear Park and Trail Development		15,060,310	523,487	15,583,797	14,739,266	-	14,739,266	156,886		14,896,152	687,645	4.4%	94.6%	98.9%			
UND	field/Multi-purpose Athletic Field Development	-	-	-	-	-	-	-	N/A	-	(687,645)	n/a	n/a	n/a			
Total New Linear Park and Trail Development		15,060,310	523,487	15,583,797	14,739,266	-	14,739,266	156,886		14,896,152	-	0.0%	94.6%	98.9%			
<u>New Linear Park and Trail Land Acquisition</u>																	
UND	New Linear Park and Trail Acquisitions	1,200,000	(1,198,805)	1,195	1,222,206	-	1,222,206	(1,221,011)	Budget	1,195	-	0.0%	102276.7%	102276.7%			
tal New Linear Park and Trail Land Acquisition		1,200,000	(1,198,805)	1,195	1,222,206	-	1,222,206	(1,221,011)		1,195	-	0.0%	102276.7%	102276.7%			
<u>Development</u>																	
SW	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%			
SE	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%			
NW	New Fields in NW Quadrant - Living Hope	514,100	77,969	592,069	1,175,521	-	1,175,521	81,540	Complete	1,257,061	(664,992)	-112.3%	198.5%	93.5%			
NE	New Fields in NE Quadrant (Cedar Mill)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%			
SW	New Fields in SW Quadrant - MVCP	514,100	635,435	573,594	175,149	481	175,630	397,964	Budget	573,594	-	0.0%	30.6%	30.6%			
SE	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	548,917	-	548,917	-	Complete	548,917	(14,984)	-2.8%	102.8%	100.0%			
Sub-total Multi-field/Multi-purpose Athletic Field Dev.		3,084,600	786,813	3,295,472	3,776,763	481	3,777,244	479,504		4,256,748	(961,276)	-29.2%	114.6%	88.7%			
UND	Linear Park and Trail Development category	-	687,645	687,645	-	-	-	-	N/A	-	687,645	n/a	n/a	n/a			
UND	Authorized Use of Savings from Facility Rehabilitation category	-	244,609	244,609	-	-	-	-	N/A	-	244,609	n/a	n/a	n/a			
UND	Issuance Administration Category	-	29,022	29,022	-	-	-	-	N/A	-	29,022	n/a	n/a	n/a			
Total Multi-field/Multi-purpose Athletic		3,084,600	1,748,089	4,256,748	3,776,763	481	3,777,244	479,504		4,256,748	-	0.0%	88.7%	88.7%			
<u>Deferred Park Maintenance Replacements</u>																	
UND	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%			
NW	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%			
SW	Bridge/boardwalk replacement - Rosa	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%			
SW	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%			
SE	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%			
NE	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%			
UND	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%			
SW	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%			
NE	Permeable Parking Lot at Sunset Swim Center	160,914	2,614	163,528	512,435	-	512,435	-	Complete	512,435	(348,907)	-213.4%	313.4%	100.0%			
Sub-total Deferred Park Maintenance Replacements		1,451,515	9,840	1,461,355	1,832,474	-	1,832,474	-		1,832,474	(371,119)	-25.4%	125.4%	100.0%			
UND	Authorized Use of Savings from Facility Expansion & Improvements Category	-	200,634	200,634	-	-	-	-	N/A	-	200,634	n/a	n/a	n/a			

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 09/30/2023

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 23/24	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
	Authorized Use of Savings from Bond													
UND	Issuance Administration Category	-	170,485	170,485	-	-	-	-	N/A	-	170,485	n/a	n/a	n/a
	Total Deferred Park Maintenance													
	Replacements	1,451,515	380,959	1,832,474	1,832,474	-	1,832,474	-		1,832,474	-	0.0%	100.0%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
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Through 09/30/2023

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 23/24	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
Facility Rehabilitation														
UND	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	115,484	-	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	Structural Upgrades at Beaverton Swim Center	1,447,363	37,353	1,484,716	820,440	-	820,440	-	Complete	820,440	664,276	44.7%	55.3%	100.0%
NE	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,762	-	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	Structural Upgrades at Harman Swim	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
SE	Structural Upgrades at HMT/50 Mtr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	Pool/Aquatic Ctr	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	Structural Upgrades at HMT Roof Replacement	-	6,080	6,080	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	Administration Building	397,315	85	403,395	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	Structural Upgrades at HMT Athletic	65,721	2,137	65,806	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	Structural Upgrades at HMT Dryland Training Ctr	116,506	5,033	118,643	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
NW	Structural Upgrades at HMT Tennis	268,860	6	273,893	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
SE	Structural Upgrades at Raleigh Swim	4,481	12	4,487	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
SE	Structural Upgrades at Somerset Swim Center	8,962	16,245	8,974	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	Sunset Swim Center Structural Upgrades	1,028,200	275	1,044,445	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
NE	Sunset Swim Center Pool Tank	514,100	275	514,375	17,368	-	17,368	-	Complete	17,368	(17,093)	100.0%	0.0%	100.0%
UND	Facilities	-	275	275	-	-	-	-	Complete	-	-	-	-	-
Sub-total Facility Rehabilitation		6,227,732	132,222	6,359,954	4,815,345	-	4,815,345	-	-	4,815,345	1,544,609	24.3%	75.7%	100.0%
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
Sub-total Facility Rehabilitation		6,227,732	(1,167,778)	5,059,954	4,815,345	-	4,815,345	-	-	4,815,345	244,609	4.8%	n/a	n/a
UND	field/Multi-purpose Athletic Field Development	-	(244,609)	(244,609)	-	-	-	-	N/A	-	(244,609)	n/a	n/a	n/a
Total Facility Rehabilitation		6,227,732	(1,412,387)	4,815,345	4,815,345	-	4,815,345	-	-	4,815,345	-	0.0%	100.0%	100.0%
Facility Expansion and Improvements														
SE	Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%
SW	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
Sub-total Facility Expansion and Improvements		8,218,478	117,557	8,336,035	8,135,401	-	8,135,401	-	-	8,135,401	200,634	2.4%	97.6%	100.0%
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements	-	(200,634)	(200,634)	-	-	-	-	N/A	-	(200,634)	n/a	n/a	n/a
Total Facility Expansion and Improvements		8,218,478	(83,077)	8,135,401	8,135,401	-	8,135,401	-	-	8,135,401	-	0.0%	100.0%	100.0%
ADA/Access Improvements														
NW	HMT ADA Parking & other site	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%
UND	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NW	ADA Improvements - Cedar Hills	-	130	130	-	-	-	-	-	-	-	-	-	-
NE	Recreation Center	8,226	-	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 09/30/2023

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 23/24	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
NW	(Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
	ADA Improvements - Waterhouse		183											
NW	Powerline Park	8,226		8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
	Sub-total ADA/Access Improvements	1,028,196	24,461	1,052,657	1,242,547	-	1,242,547	-		1,242,547	(189,890)	-18.0%	118.0%	100.0%
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
	Total ADA/Access Improvements	1,028,196	214,351	1,242,547	1,242,547	-	1,242,547	-		1,242,547	-		100.0%	100.0%
	Community Center Land Acquisition													
UND	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
	Community Center / Community Park (SW Quadrant)													
UND	(Wenzel/Wall)	-			2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
	Sub-total Community Center Land Acquisition	5,000,000	105,974	5,105,974	4,006,624	-	4,006,624	-		4,006,624	1,099,350	21.5%	78.5%	100.0%
	Outside Funding from Washington County Transferred to New Community Park													
UND	Development	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
	Outside Funding from Metro Transferred to New Community Park													
UND	Development	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
	Authorized Use of Savings for New Neighborhood Parks Land													
UND	Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
	Total Community Center Land Acquisition	5,000,000	(993,376)	4,006,624	4,006,624	-	4,006,624	-		4,006,624	-	0.0%	100.0%	100.0%
	Bond Administration Costs													
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM	Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	100.0%	0.0%	0.0%
ADM	FY2021-2022 Interest Actual	-	13,327	13,327	-	-	-	-	Complete	-	13,327	100.0%	0.0%	0.0%
ADM	FY2022-2023 Interest Budget	-	8,000	8,000	-	-	-	-	Budget	-	8,000	100.0%	0.0%	0.0%
ADM	FY2023-2024 Interest Budget	-	30,496	30,496	-	-	-	-	Budget	-	30,496	100.0%	0.0%	0.0%
	Sub-total Bond Administration Costs	1,450,000	1,337,934	2,787,934	504,372	-	504,372	37,325		541,697	2,246,237	80.6%	18.1%	93.1%
	Park Maintenance Replacements													
UND	Category	-	(170,485)	(170,485)	-	-	-	-	N/A	-	(170,485)	n/a	n/a	n/a
	Neighborhood Parks Development													
UND	Category	-	(173,175)	(173,175)	-	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a
	Authorized use of savings for SW Quad Community Park & Athletic Fields													
UND	Category	-	(930,529)	(930,529)	-	-	-	-	N/A	-	(930,529)	n/a	n/a	n/a
	Authorized Use of Savings for ADA/Access Improvements Category													
UND	Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
	Authorized Use of Savings for Renovate & Redevelop Neighborhood Parks													
UND	Category	-	(419,554)	(419,554)	-	-	-	-	N/A	-	(419,554)	n/a	n/a	n/a

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 09/30/2023

Quad- rant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 23/24	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
	Authorized Use of Savings for Multi-field/ UND Multi-purpose Athletic Field Dev.	-	(29,022)	(29,022)	-	-	-	-	N/A	-	(29,022)	n/a	n/a	n/a
	Total Bond Administration Costs	1,450,000	(574,722)	875,278	504,372	-	504,372	37,325		541,697	333,581	38.1%	57.6%	93.1%
	Grand Total	100,000,000	5,284,744	104,894,167	102,829,292	8,621	102,837,913	689,768		103,527,783	340,969	0.3%	98.0%	99.3%

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 09/30/2023

	Category (Over) Under Budget
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center/Park	-
	-
	-
Nat Res: Restoration	-
Acquisition	-
	-
	-
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	-
New Community Park Dev	7,388
Community Park Renov	-
New Linear Parks and Trails	-
Athletic Field Development	-
Deferred Park Maint Replace	-
Facility Rehabilitation	-
ADA	-
Facility Expansion	-
Bond Admin Costs	333,581
	340,969
	340,969
Grand Total	340,969



MEMORANDUM

Date: October 26, 2023
 To: Board of Directors
 From: Jared Isaksen, Finance Services Director / CFO
 Re: **System Development Report for September 2023**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 2.6% handling fee for collections through September 2023. This report includes information for the program for fiscal year to date.

Current Rate per Unit		With 2.6% Discount	Current Rate per Unit		With 2.6% Discount
Single Family			Multi-Family		
North Bethany	\$ 14,991.00	\$ 14,601.23	North Bethany	\$ 11,243.00	\$ 10,950.68
Bonny Slope West	11,787.00	11,480.54	Bonny Slope West	8,840.00	8,610.16
South Cooper			South Cooper		
Mountain	11,787.00	11,480.54	Mountain	8,840.00	8,610.16
Other	12,583.00	12,255.84	Other	9,437.00	9,191.64
Accessory Dwelling Unit			Senior Housing		
North Bethany	6,097.00	5,938.48	North Bethany	8,391.00	8,172.83
Other	5,118.00	4,984.93	Other	7,043.00	6,854.25
Non-residential					
Other	589.00	573.69			

City of Beaverton Collection of SDCs		Gross Receipts	Collection Fee	Net Revenue
20	Single Family Units	\$ 271,622.64	\$ 5,442.10	\$ 266,180.54
12	Multi-family Units	112,093.15	1,793.49	110,299.66
1	Non-residential	59,197.40	1,539.13	57,658.27
33		\$ 442,913.19	\$ 8,774.72	\$ 434,138.47

Washington County Collection of SDCs		Gross Receipts	Collection Fee	Net Revenue
144	Single Family Units	\$ 2,052,496.61	\$ 53,340.09	\$ 1,999,156.52
(100)	Less SFR Credits	(1,354,293.45)	(33,953.50)	(1,320,339.95)
3	Accessory Dwelling Units	14,706.01	382.36	14,323.65
(2)	Less: ADU Credits	(9,588.01)	(249.29)	(9,338.72)
-	Processing fee for waived units	-	-	-
45		\$ 708,766.25	\$ 19,606.78	\$ 689,159.47

Recap by Agency		Percent	Gross Receipts	Collection Fee	Net Revenue
33	City of Beaverton	38.65%	\$ 442,913.19	\$ 8,774.72	\$ 434,138.47
45	Washington County	61.35%	708,766.25	19,606.78	689,159.47
78		100.00%	\$ 1,151,679.44	\$ 28,381.50	\$ 1,123,297.94

System Development Charge Report, September 2023

Recap by Dwelling

	Single Family	Multi-Family	ADU	Non-residential	Total
City of Beaverton	20	12	-	1	33
Washington County	44	-	1	-	45
	64	12	1	1	78

Total Receipts Fiscal Year to Date

Gross Receipts	\$ 1,151,679.44
Collection Fees	(28,381.50)
	<u>\$ 1,123,297.94</u>
Grants & Others	\$ -
Interest	\$ 400,027.87
	<u>\$ 1,523,325.81</u>

Total Payments Fiscal Year to Date

Refunds	\$ -
Administrative Costs	-
Project Costs -- Development	(557,711.74)
Project Costs -- Land Acquisition	(8,097.77)
	<u>(565,809.51)</u>
	<u>\$ 957,516.30</u>

Beginning Balance 7/1/23

Current Balance \$ 52,466,396.31

Recap by Month, FY 2023/24

	Net Receipts	Expenditures	Interest	SDC Fund Total
July	\$ 596,334.89	\$ (25,378.39)	\$ 194,547.79	\$ 765,504.29
August	420,199.51	(276,583.14)	107,385.67	251,002.04
September	106,763.54	(263,847.98)	98,094.41	(58,990.03)
October	-	-	-	-
November	-	-	-	-
December	-	-	-	-
January	-	-	-	-
February	-	-	-	-
March	-	-	-	-
April	-	-	-	-
May	-	-	-	-
June***	-	-	-	-
	<u>\$ 1,123,297.94</u>	<u>\$ (565,809.51)</u>	<u>\$ 400,027.87</u>	<u>\$ 957,516.30</u>

***Exclude Washington Co SDC fees for September 2023 due to report delay from the county.

Beginning Balance 7/1/23

Current Balance \$ 52,466,396.31

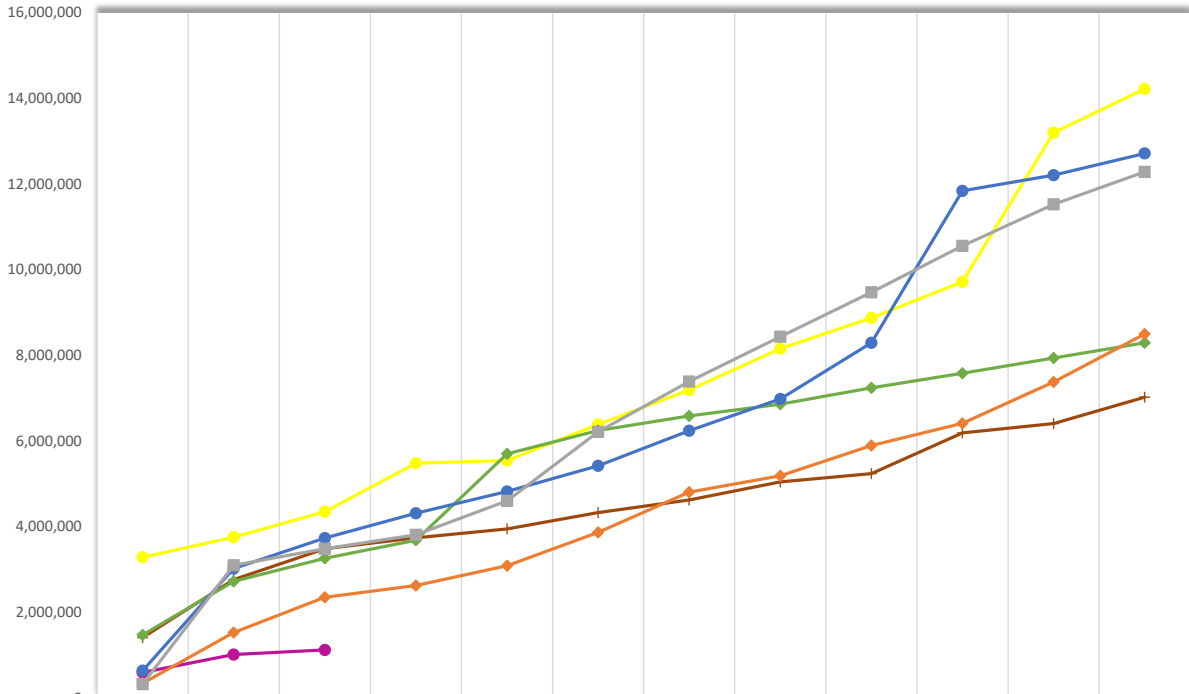
Recap by Month, by Unit

	Single Family	Multi-Family	Non-residential	ADU	Total Units
July	34	-	1	-	35
August	22	12	-	1	35
September	8	-	-	-	8
October	-	-	-	-	-
November	-	-	-	-	-
December	-	-	-	-	-
January	-	-	-	-	-
February	-	-	-	-	-
March	-	-	-	-	-
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
	<u>64</u>	<u>12</u>	<u>1</u>	<u>1</u>	<u>78</u>

Affordable Housing Waivers

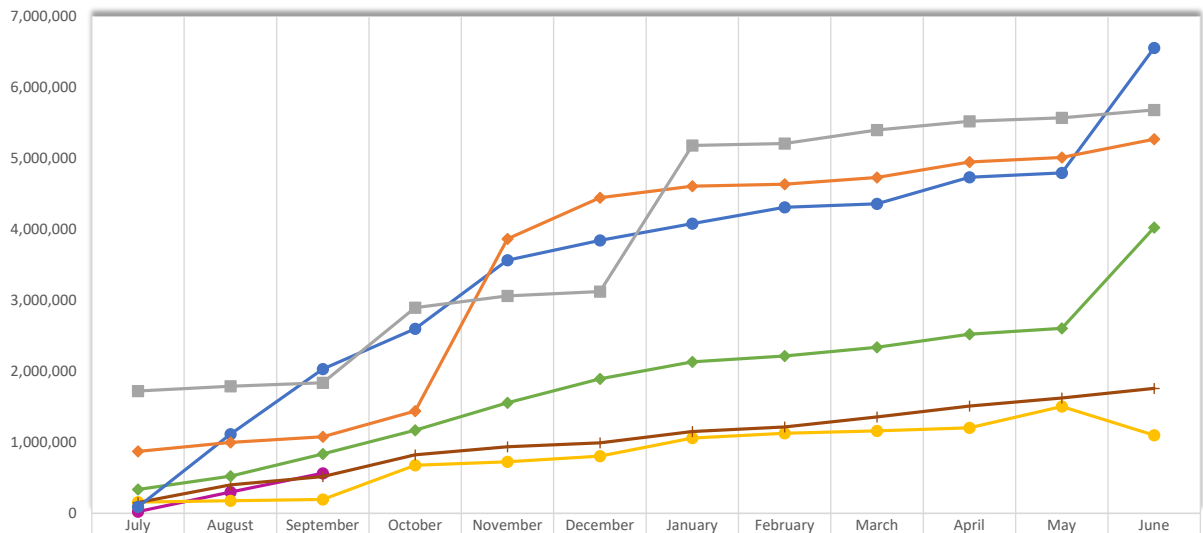
	# 100%	Value	# 50%	Value	Total Value
September	-	-	-	-	-
Total through 09/2023	<u>-</u>	<u>\$ -</u>	<u>-</u>	<u>\$ -</u>	<u>\$ -</u>

SDC NET RECEIPTS



	July	August	September	October	November	December	January	February	March	April	May	June
2023/24	596,335	1,016,534	1,123,298									
2022/23	3,286,080	3,755,644	4,352,177	5,483,095	5,544,375	6,389,201	7,190,405	8,160,139	8,873,044	9,720,151	13,202,647	14,225,114
2021/22	1,411,759	2,764,286	3,488,116	3,740,257	3,947,333	4,331,144	4,624,587	5,045,186	5,240,197	6,188,607	6,407,442	7,024,475
2020/21	1,474,029	2,722,280	3,260,794	3,686,034	5,704,359	6,244,594	6,586,554	6,863,509	7,242,545	7,585,365	7,941,664	8,295,053
2019/20	638,062	3,022,394	3,733,680	4,316,119	4,822,899	5,422,459	6,239,824	6,982,430	8,296,568	11,843,150	12,208,515	12,716,582
2018/19	342,858	1,526,692	2,350,386	2,629,308	3,092,119	3,868,051	4,809,035	5,188,855	5,895,483	6,416,413	7,378,531	8,500,335
2017/18	326,031	3,101,921	3,483,829	3,811,088	4,606,202	6,214,455	7,389,329	8,435,744	9,474,756	10,559,729	11,531,646	12,287,676

SDC EXPENDITURES



	July	August	September	October	November	December	January	February	March	April	May	June
2023/24	25,378	301,962	565,810									
2022/23	159,301	176,851	197,429	677,357	725,445	806,580	1,061,705	1,128,381	1,162,551	1,204,472	1,505,691	1,102,154
2021/22	152,827	403,143	519,003	825,806	939,875	994,203	1,153,184	1,218,951	1,358,790	1,511,047	1,626,926	1,761,170
2020/21	336,745	523,316	836,028	1,170,934	1,557,126	1,895,527	2,135,489	2,216,234	2,340,813	2,524,848	2,606,885	4,026,474
2019/20	90,850	1,117,938	2,033,035	2,599,511	3,566,694	3,844,435	4,082,474	4,311,955	4,361,775	4,734,014	4,796,361	6,557,239
2018/19	872,928	999,047	1,078,920	1,442,729	3,867,881	4,445,802	4,609,342	4,637,284	4,731,854	4,950,818	5,014,841	5,270,778
2017/18	1,724,189	1,789,956	1,841,475	2,898,204	3,062,924	3,123,925	5,183,213	5,210,292	5,399,850	5,524,037	5,573,045	5,683,260