



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
April 1, 2013
6:00 p.m. Executive Session; 7:00 p.m. Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Executive Session*
 - A. Legal
 - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Audience Time**
5. Board Time
6. Consent Agenda***
 - A. [Approve: Minutes of March 4, 2013 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: Proclamation of National Water Safety Month](#)
 - E. [Ratify: Findings Supporting Emergency Declaration of Westside Trail Segments 1, 4 & 7 Project](#)
 - F. [Approve: Resolution Supporting Passage of Beaverton School District Local Option Levy](#)
 - G. [Approve: Resolution Appointing Stuhr Center Advisory Committee Members](#)
 - H. [Approve: Resolution Appointing Parks Bond Citizen Oversight Committee Members](#)
 - I. [Approve: Resolution Authorizing Regional Flexible Fund Allocation Application](#)
 - J. [Approve: Resolution Authorizing the Issuance and Negotiated Sale of Full Faith and Credit Obligations to Currently Refund the District's Outstanding Full Faith and Credit Obligations](#)
 - K. [Approve: Resolution Authorizing Necessity of Westside Trail Segment 18](#)
7. Unfinished Business
 - A. [Update: Bond Program](#)
 - B. [Information: General Manager's Report](#)
8. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: March 25, 2013
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: Information Regarding the April 1, 2013 Board of Directors Meeting

Agenda Item #6 – Consent Agenda

Attached please find Consent Agenda items #6A-K for your review and approval.

Action Requested: **Approve Consent Agenda Items #6A-K as submitted:**

- A. [Approve: Minutes of March 4, 2013 Regular Board Meeting](#)
- B. [Approve: Monthly Bills](#)
- C. [Approve: Monthly Financial Statement](#)
- D. [Approve: Proclamation of National Water Safety Month](#)
- E. [Ratify: Findings Supporting Emergency Declaration of Westside Trail Segments 1, 4 & 7 Project](#)
- F. [Approve: Resolution Supporting Passage of Beaverton School District Local Option Levy](#)
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- J. [Approve: Resolution Authorizing the Issuance and Negotiated Sale of Full Faith and Credit Obligations to Currently Refund the District's Outstanding Full Faith and Credit Obligations](#)
- K. [Approve: Resolution Authorizing Necessity of Westside Trail Segment 18](#)

Agenda Item #7 – Unfinished Business

A. [Bond Program](#)

Attached please find a memo from Hal Bergsma, Director of Planning, providing an update regarding recent activities centered around the Bond Program. Hal will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

B. [General Manager's Report](#)

Attached please find the General Manager's Report for the April Regular Board meeting.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, March 4, 2013. Executive Session 6:00 p.m.; Regular Meeting 7:00 p.m.

Present:

Joseph Blowers	President/Director
Larry Pelatt	Secretary/Director
Bob Scott	Secretary Pro-Tempore/Director
William Kanable	Director
Doug Menke	General Manager

Absent:

John Griffiths	Director
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Agenda Item #1 – Executive Session (A) Legal (B) Land

President, Joe Blowers, called Executive Session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to negotiate real property transactions, and
- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Executive Session is held pursuant to ORS 192.660(2)(e)&(h), which allows the Board to meet in Executive Session to discuss the aforementioned issues.

President, Joe Blowers, noted that representatives of the news media and designated staff may attend Executive Session. All other members of the audience were asked to leave the room. Representatives of the news media were specifically directed not to disclose information discussed during the Executive Session. No final action or final decision may be made in Executive Session. At the end of Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President, Joe Blowers, called the Regular Meeting to order at 7:00 p.m.

Agenda Item #3 – Action Resulting from Executive Session

Bob Scott moved that the Board of Directors authorize staff to acquire a property in the North Bethany area for part of a future community trail and a community storm water facility, using SDC funds, subject to the General Manager's determination that the price to be paid for the property does not exceed appraised value as determined by an independent MAI appraiser; there are no environmental or title problems with the property; and an intergovernmental agreement has been executed with Clean Water Services defining an easement area to be granted for the storm water facility and compensation Clean Water Services will provide to THPRD in exchange for the easement. Larry Pelatt seconded the motion. Roll call proceeded as follows:

Bill Kanable **Yes**
Larry Pelatt **Yes**
Bob Scott **Yes**
Joe Blowers **Yes**

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Presentations

A. City of Beaverton Vision & Business Outreach Efforts

Doug Menke, General Manager, introduced Don Mazziotti, Community and Economic Development Director for the City of Beaverton, to make a presentation to the Board of Directors regarding the City's business incentive programs and how the District can be a partner with the City in taking steps forward toward the revitalization of Beaverton.

Don provided a detailed overview of the various steps the City of Beaverton is taking to encourage business development within the central district of Beaverton via a PowerPoint presentation, a copy of which was entered into the record, and included the following topics:

- Program Objective
 - To provide incentives and programs that will generate private sector investment in the central Beaverton area.
- Existing Conditions
 - Declining Valuation
 - Lack of Development
 - Lack of Amenities
- Strategic Documents
 - Beaverton Civic Plan
 - Economic Development Strategy
- New Incentives and Tools
 - Urban Renewal
 - Vertical Housing Development Zone
 - New Market Tax Credits
 - Enterprise Zones
 - Main Street Program
- Potential New Tools
 - E-Commerce Zone
 - Affordable Housing Tax Exemption
- Other Costs for Private Investment
 - Systems Development Charges
- Future Partnership Areas
 - Green Streets and Parklets
 - Urban Plazas and Urban Multi-use Pathways
 - Canyon Streetscapes and Creekside Park

Don offered to answer any questions the Board may have.

Larry Pelatt referenced the City's new building in central Beaverton that was recently purchased for office space at the price of \$8 million. He asked why the City would take such a building off the tax rolls when it is in the same area that the City is attempting to increase private business development.

- ✓ Don described the City's need for additional space, noting that it is currently paying approximately \$150,000 annually in leases to have additional space available. Don also described the funding for the new office building, noting that the replacement value is \$17.5 million, but the City acquired it in a bankruptcy hearing for \$8.6 million. The City

had an outstanding obligation on the building of \$13 million and by acquiring it for \$8.6 million, the City avoided the \$13 million obligation. In addition, about one third of the building is privately leased spaces that are paying taxes, including property taxes on the portion that is rented.

- ✓ Keith Hobson, Director of Business & Facilities, noted that the portion of the District's Fanno Creek Service Center that is being leased to a private company also pays property taxes. Public owned facilities that are privately used stay on the tax rolls.

President, Joe Blowers, thanked Don for the informative presentation.

B. Trails Advisory Committee

Steve Gulgren, Superintendent of Planning & Development, introduced Tom Hjort, Chair of the Trails Advisory Committee, to make a presentation to the Board of Directors regarding the activities of the Committee during the past year as well as their goals for the coming year.

Tom provided an overview of the Trails Advisory Committee Annual Report, a copy of which was entered into the record, and which included the following topics:

- Activities of the Committee
 - Monitored and provided comments on trail projects
 - Fanno Creek, Westside, Rock Creek, Jordan Woods, Waterhouse, Ben Graf, and North Bethany Greenway Trails
 - Bicycle management in Tualatin Hills Nature Park
 - Favors continuing to allow bicycles on paved trails
 - Attended public meetings, hearings and other events
 - Fanno Creek/Hall Boulevard crossing
 - Westside Regional Trail Master Plan
 - Metro Trails Fair
 - Sunday Trailways Event
 - Regional Trails Advocates Forum
 - THPRD public meetings for development projects involving trails
 - Presentations by other agencies at Committee meetings
 - Washington County Visitors Association, Willamette Pedestrian Coalition, Washington County, David Evans & Associates
 - Service on other committees
- Funding Recommendations made by the Committee
 - Challenge Grant: five trail counters, rotary cutter for trail maintenance, trailside bench and trash receptacle - \$7,500
 - Bureau of Environmental Services funds for upper Fanno Creek Trail improvements - \$20,000
- 2013 Goals
 - Continue to actively support trail funding and development within the District
 - Completion of gaps in Westside, Waterhouse and Rock Creek Trails, as well as Fanno Creek Trail/Hall Boulevard mid-block crossing
 - Funding and construction of the proposed Beaverton Creek Trail from City of Beaverton west to a future Hillsboro trail
 - Recruit new committee members

Tom concluded the presentation by thanking District staff for their support, as well as the other agency staff members from Washington County, City of Beaverton and Metro that regularly attend their Committee meetings.

Tom asked the Board of Directors for their feedback as to whether the Trails Advisory Committee is meeting the Board's expectations. He asked if the Board has some specific

issues it would like the Committee to focus on that it is not already doing. He welcomed the attendance of the Board members at the Committee's meetings.

- ✓ President, Joe Blowers, replied that, after hearing the Committee's presentation this evening, he can confirm that the Committee is fulfilling the Board's expectations. He asked how many members the Committee currently has.

Tom replied six, which is two to three fewer than ideal.

- ✓ Joe asked whether this is handicapping the Committee.

Tom replied only in the sense that membership on the Committee is not representative of the entire District as it should be. However, it is not negatively effecting how the Committee works together.

Larry Pelatt commented that Tom's question brings up a larger topic; he questions whether the Board should consider evaluating all of the advisory committees. It may behoove the Board to evaluate whether each committee is on target as to what their charge is and how they are helping the Board. He noted that things may or may not have changed since the advisory committees were restructured a few years ago and it would be helpful to further evaluate this.

- ✓ Tom agreed that as an advisory committee, they wish to advise the Board in the most useful manner. As they are all volunteers, they would like to feel that the time they spend on the Committee is spent doing something useful.

Bill Kanable commented that the Board members do not have the capacity to be involved in every aspect of the District and instead rely on the advisory committees for their assistance. He noted that the Trails Advisory Committee is right on target in providing this input, and the Committee's reach and effort is exemplified by the number of outside agency staff members that are also involved in the Committee.

Bob Scott expressed appreciation for the Trails Advisory Committee's ability to study trail issues and projects in-depth and then provide their feedback to the Board, which has been immensely helpful to him on a number of specific recent projects.

Joe asked for an update regarding the second annual Sunday Trailways event.

- ✓ Doug Menke, General Manager, replied that an update would be provided at the April Regular Board meeting.

President, Joe Blowers, thanked Tom and the Trails Advisory Committee for the informative presentation.

Agenda Item #5 – Audience Time

There was no testimony during audience time.

Agenda Item #6 – Board Time

Larry Pelatt expressed support for the new proposed Champions Too field location, which is an item on this evening's Consent Agenda.

Larry expanded further on his suggestion during the Trails Advisory Committee's presentation this evening regarding evaluating the District's advisory committees. He expressed the need to evaluate each advisory committee individually in order to determine whether they are meeting the Board's needs by providing helpful information or whether there is a slightly or entirely different direction the Board would like the committee to focus on. He noted that it would be a useful exercise that should be undertaken periodically, even if it does not result in any changes. He suggested that the Board also consider, as a matter of policy, to require Board members to attend one to two advisory committee meetings per year. He acknowledged that the Board

members are busy, but feels that the advisory committees deserve this attention. He believes it would be of great benefit to all of the Board members.

- ✓ President, Joe Blowers, agreed that it may be beneficial to examine the charge given to the advisory committees.

Bill Kanable referenced the Intergovernmental Agreement with Beaverton School District authorized at the January Regular Board meeting, which has now been signed by both parties. He praised this partnership, noting that it is one of the biggest success stories for the Park District since its partnership with Portland Community College for the Rock Creek Campus Recreation Complex. He noted that it benefits the community as a whole when agencies work together like this and he is excited to see the project come to fruition.

Agenda Item #7 – Consent Agenda

Bill Kanable moved the Board of Directors approve Consent Agenda items (A) Minutes of February 11, 2013 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Appointing Trails Advisory Committee Member, (E) Resolution Authorizing Local Government Grant Program Applications, and (F) Champions Too Field Location. Bob Scott seconded the motion. Roll call proceeded as follows:

Larry Pelatt	Yes
Bob Scott	Yes
Bill Kanable	Yes
Joe Blowers	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- GreenPlay Update
 - Keith Hobson, Director of Business & Facilities, provided an overview regarding the current status of the District's update to the 2006 Comprehensive Plan.
- Board of Directors Meeting Schedule

Doug offered to answer any questions the Board may have regarding the report.

- ✓ Hearing none, President, Joe Blowers requested the staff report for the next agenda item.

Agenda Item #9 – New Business

A. Parks Maintenance Service Delivery

Keith Hobson, Director of Business & Facilities, introduced Dave Chrisman, Superintendent of Maintenance Operations; Allan Wells, Park Maintenance Coordinator; and, Jon Campbell, Maintenance Project Management Support Coordinator, to make a presentation to the Board of Directors regarding the service delivery model for the District's Parks Maintenance section.

Dave, Allan, and Jon provided a detailed overview of the restructured parks maintenance service delivery method via a PowerPoint presentation, a copy of which was entered into the record, and which included the following topics:

- The District has been divided into four regional zones and two trail zones.
 - This reduces travel time and crews now team up in vehicles when visiting sites.
 - Crews carry a more complete selection of tools and accomplish as much work as possible during each visit.
 - Encourages and empowers staff to elevate their ownership of the parks.

- Implementation Tools
 - In-house Training
 - Current staff trains other staff on how to maximize services in the field and address a variety of issues and needs without having to call for additional support.
 - Training also focuses on expectations.
 - Staff are being trained on a variety of maintenance techniques and equipment rather than specializing in one area.
 - Maintenance Standards Manual
 - Developed in collaboration with the Parks and Athletic Facilities Departments.
 - A photo-based manual with brief descriptions of expected services.
 - Serves as a tool for staff, especially part time staff, defining acceptable and unacceptable service levels.
 - Covers a variety of amenities, from playground maintenance, to pruning and caring for boardwalks.
 - Efficiencies
 - Fleet reduction from smaller trucks to trucks with larger cabs in order to accommodate more staff traveling together.
 - Reducing trips while maximizing services per visit.
 - Recycling materials on site by chipping pruning debris into mulch to be used at the same location.
 - Staff Ownership
 - Maintenance staff is tied to particular sites, which is leading to staff developing ideas on how to improve those sites.
 - Providing staff with the authority to take action without calling for additional support instills a greater sense of responsibility.
- Visible Differences
 - Greater public outreach for maintenance projects has resulted in more community engagement and suggestions of changes the public would like to see.
 - Cultivating curb appeal at sites, including more welcoming entrance points.
 - Opening up clear site lines for playgrounds, high-use areas, and park entrances.
 - Maintaining the edges and repairing and addressing safety concerns along trails and pathways.
 - A well-trained staff now identifies correct maintenance standards for unique site features, such as ADA ramps, and can address repairs that previously required the use of a contractor or different staff, such as sidewalk cracks/buckles.
- These adjustments are making a noticeable difference in the condition of District parks, contributing to more efficient operations, and increasing staff job satisfaction.

Dave, Allan, and Jon offered to answer any questions the Board may have.

Larry Pelatt summarized that fewer parks are visited each week, but more is being done at each park when it is serviced.

- ✓ Jon confirmed this, noting that multiple vehicles are no longer visiting each site with different purposes.
- ✓ Dave noted that parks are still visited for trash collection per schedule, but what is being avoided are staff visits following each other within a few hours in order to address different maintenance tasks at the same site.

President, Joe Blowers, commented that it seems that this method takes more planning ahead.

- ✓ Dave confirmed that it takes more coordination and that is where the zones help and having teams take ownership of their areas. He described that when this new method was first introduced, the Maintenance Coordinators were conducting the staff meetings;

however, at this point, some of the other staff are conducting these meetings and asking other teams for advice on how to address particular situations. This is enabling more staff to take a leadership role and demonstrate efficiencies they have discovered.

Larry asked how much equipment the District needs to purchase in order to fully realize this program.

- ✓ Jon replied that District staff is currently evaluating this.
- ✓ Dave noted that the most significant equipment cost is the crew cab trucks. In addition, staff would like a chipper for each zone, which there is currently only one. These items are considered for funding via the business plan process where staff demonstrates how the initial capital purchase would be offset by savings and efficiencies. The rotary cutter mentioned in the Trails Advisory Committee presentation earlier this evening has also been very useful.

Joe commented that having more coworkers riding together in a maintenance vehicle also likely increases the opportunities for collaboration and team building.

Keith acknowledged the efforts of Dave, Allan, and Jon, noting that it is easy to come up with innovative ideas, but making it happen is more difficult, and that they have done an outstanding job in this. He noted that in looking at the overall measurables, the District is delivering its park maintenance at a higher level, the parks look better at a lower cost overall, there is lower mileage on the vehicles, and staffing has not increased. The culture of the department has also changed. Although there was initially some hesitation on the part of staff regarding this new delivery method, now when asked the consensus is that staff would not want to go back to the old method. Keith noted that the Parks Advisory Committee has also taken an active role in this topic as well and has offered to help continue to assess how the program is doing. The pictures shown this evening were not meant as anecdotal improvements; staff is committed to making these types of changes as across-the-board improvements. Any site visited should reflect this higher maintenance service level.

Dave announced Allan's retirement in May after 28 years of service to the District.

- ✓ Allan thanked the Board of Directors and staff for the opportunity to work for the District, noting that it has been a wonderful experience and that he is confident that the District will continue to grow and improve.

President, Joe Blowers, thanked District staff for the informative presentation.

Agenda Item #10 - Adjourn

There being no further business, the meeting was adjourned at 8:20 p.m.

Joe Blowers, President

Larry Pelatt, Secretary

Recording Secretary,
Jessica Collins

Check Number	Check Date	Vendor Name	Check Amount
270522	02/15/2013	Meredith Corporation - KPTV - Fox 12	1,960.00
270542	02/15/2013	Red Tricycle Advertising	1,050.00
			\$ 3,010.00
270203	02/05/2013	Allegro Design	2,050.00
270208	02/05/2013	ePrint Capital Outlay - Bond - Administration /Overhead	4,112.67
			\$ 6,162.67
270205	02/05/2013	BBL Architects	3,473.98
270224	02/05/2013	OPSIS Architecture, LLP	1,578.57
270463	02/15/2013	AKS Engineering & Forestry, LLC	10,265.87
270472	02/15/2013	Oregon Corrections Enterprises	1,403.00
270815	02/26/2013	2KG Contractors, Inc.	9,500.00
270852	02/28/2013	BBL Architects Capital Outlay - Bond - Facility Expansion & Improvements	4,935.37
			\$ 31,156.79
270387	02/12/2013	Lawyers Title Insurance Corporation	1,000.00
270611	02/19/2013	AKS Engineering & Forestry, LLC	8,850.00
270613	02/19/2013	Hahn & Associates, Inc.	4,210.00
270818	02/26/2013	Lawyers Title Insurance Corporation	5,500.00
270819	02/26/2013	Lawyers Title Insurance Corporation	5,000.00
270853	02/28/2013	Caswell/Hertel Surveyors, Inc. Capital Outlay - Bond - Land Acquisition	9,653.00
			\$ 34,213.00
270467	02/15/2013	Champoeg Nursery, Inc.	2,515.00
270467	02/15/2013	Champoeg Nursery, Inc.	1,525.00
270479	02/15/2013	WACD Plant Materials Center	1,048.00
270479	02/15/2013	WACD Plant Materials Center	1,373.55
270479	02/15/2013	WACD Plant Materials Center	1,499.00
270479	02/15/2013	WACD Plant Materials Center	2,280.00
270479	02/15/2013	WACD Plant Materials Center	15,593.00
270820	02/26/2013	Native Ecosystems NW, LLC	8,000.00
270823	02/26/2013	Scholls Valley Native Nursery Capital Outlay - Bond - Natural Resources Projects	1,841.25
			\$ 35,674.80
270207	02/05/2013	David Evans & Associates, Inc.	4,824.62
270211	02/05/2013	MacKay & Sposito, Inc.	5,394.45
270474	02/15/2013	Paul Brothers, Inc.	17,759.84
270699	02/21/2013	Superior Glass Works Capital Outlay - Bond - New/Redeveloped Community Parks	1,720.00
			\$ 29,698.91
270204	02/05/2013	Architectural Cost Consultants	2,349.00
270206	02/05/2013	Brown Contracting, Inc.	110,459.00
270219	02/05/2013	Nevue Ngan Associates	4,726.50
270239	02/05/2013	The Saunders Company, Inc.	2,142.86
270469	02/15/2013	MIG, Inc.	8,093.38
270471	02/15/2013	Native Ecosystems NW, LLC	4,272.00
270474	02/15/2013	Paul Brothers, Inc.	3,426.65
270615	02/19/2013	Washington County	1,802.29
270616	02/19/2013	Washington County	4,120.00
270817	02/26/2013	GreenWorks, PC	24,010.66
270854	02/28/2013	GreenWorks, PC	2,803.60
270856	02/28/2013	Lango Hansen Landscape Architects, PC Capital Outlay - Bond - New/Redeveloped Neighborhood Parks	19,200.15
			\$ 187,406.09

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
270439	02/14/2013	City of Beaverton Capital Outlay - Bond - Replacements & Improvements	1,000.00 \$ 1,000.00
270207	02/05/2013	David Evans & Associates, Inc.	2,619.70
270209	02/05/2013	GRI Geotechnical Resources, Inc.	7,809.75
270211	02/05/2013	MacKay & Sposito, Inc.	6,876.00
270464	02/15/2013	City of Beaverton	23,429.10
270466	02/15/2013	Brian C Jackson, Architect LLC	3,331.95
270468	02/15/2013	Colf Construction, LLC	72,328.93
270480	02/15/2013	Walker Macy	2,107.08
270614	02/19/2013	Vigil-Agrimis, Inc.	3,662.71
270858	02/28/2013	MacKay & Sposito, Inc.	1,418.42
270860	02/28/2013	Stoel Rives LLP Trust Account	1,050.00
270861	02/28/2013	Walker Macy Capital Outlay - Bond - Trails/Linear Parks	2,991.28 \$ 127,624.92
270693	02/21/2013	ION Systems, Inc. Capital Outlay - Challenge Grant Competitive Fund	2,895.00 \$ 2,895.00
270465	02/15/2013	Brian C Jackson, Architect LLC Capital Outlay - East Tennis Air Structure	3,224.96 \$ 3,224.96
270561	02/15/2013	Wedbush Securities, Inc./PCS - Fixed Income Svcs Capital Outlay - Energy Savings Improvements Phase 2	2,500.00 \$ 2,500.00
270254	02/05/2013	Top This! - William Lukas Capital Outlay - Fleet Capital Improvement	5,510.00 \$ 5,510.00
270475	02/15/2013	Pike Awning Company Capital Outlay - HMT South Fields Playground Canopies	10,300.00 \$ 10,300.00
270529	02/15/2013	Obsidian Technologies Capital Outlay - Information Technology Replacement	23,061.85 \$ 23,061.85
270206	02/05/2013	Brown Contracting, Inc.	31,352.12
270855	02/28/2013	Kittelson & Associates, Inc. Capital Outlay - OBP Grant - Walker Rd. Mid-Block Crossing	2,247.68 \$ 33,599.80
270476	02/15/2013	Recreation Resource, Inc. Capital Outlay - Park & Trail Improvements	1,167.00 \$ 1,167.00
270462	02/15/2013	3J Consulting, Inc.	9,517.35
270476	02/15/2013	Recreation Resource, Inc.	1,203.00
270822	02/26/2013	Rexius Forest By-Products, Inc. Capital Outlay - Park & Trail Replacements	5,445.00 \$ 16,165.35
270210	02/05/2013	ION Systems, Inc.	14,280.00
270473	02/15/2013	Out-Fit	4,710.41
270825	02/26/2013	Taylor & Associates, Inc. Capital Outlay - Program Facility Challenge Grants	2,379.78 \$ 21,370.19
270462	02/15/2013	3J Consulting, Inc. Capital Outlay - SDC - Graf Meadows Park Trail Connection	2,410.85 \$ 2,410.85

Check Number	Check Date	Vendor Name	Check Amount
270206	02/05/2013	Brown Contracting, Inc.	13,436.62
		Capital Outlay - SDC - OBP Grant Match - Walker Rd. Mid-Block Crossi	\$ 13,436.62
ACH	02/14/2013	John Griffiths	1,509.03
270440	02/14/2013	Bill Kanable	1,655.03
270441	02/14/2013	Douglas R. Menke	2,509.04
270442	02/14/2013	Robert Scott	1,629.95
270521	02/15/2013	James S. McElhinny	2,760.77
		Conferences	\$ 10,063.82
270562	02/15/2013	Westside Economic Alliance	1,500.00
270764	02/26/2013	GreenPlay, LLC	3,766.00
		Dues & Memberships	\$ 5,266.00
270149	02/05/2013	PGE	51,525.08
270457	02/15/2013	PGE	8,123.43
		Electricity	\$ 59,648.51
270446	02/15/2013	Standard Insurance Company	188,995.51
270864	02/28/2013	Kaiser Foundation Health Plan	199,835.43
270866	02/28/2013	Oregon Dental Service	26,262.91
270869	02/28/2013	Standard Insurance Company	30,115.86
270874	02/28/2013	UNUM Life Insurance-LTC Company of America	1,297.77
		Employee Benefits	\$ 446,507.48
270443	02/15/2013	Aetna/ING Life Insurance and Annuity Company	7,499.96
270445	02/15/2013	PacificSource Administrators, Inc.	7,933.67
270447	02/15/2013	Standard Insurance Company	31,090.98
270449	02/15/2013	Standard Insurance Company	4,774.96
270863	02/28/2013	Aetna/ING Life Insurance and Annuity Company	7,474.96
270867	02/28/2013	PacificSource Administrators, Inc.	8,916.67
270868	02/28/2013	Standard Insurance Co.	12,664.19
270871	02/28/2013	Standard Insurance Company	4,874.96
270873	02/28/2013	THPRD - Employee Assn.	7,654.46
		Employee Deductions	\$ 92,884.81
270520	02/15/2013	Marc Nelson Oil Products, Inc.	1,033.02
270804	02/26/2013	Tualatin Valley Water District	4,933.92
		Gas & Oil (Vehicles)	\$ 5,966.94
270148	02/05/2013	NW Natural	63,356.15
270729	02/25/2013	NW Natural	3,961.07
		Heat	\$ 67,317.22
270258	02/05/2013	Universal Whistles, LLC - C/O Wil Antoine	8,263.00
270557	02/15/2013	Universal Whistles, LLC - C/O Wil Antoine	3,050.00
270808	02/26/2013	Universal Whistles, LLC - C/O Wil Antoine	9,018.00
		Instructional Services	\$ 20,331.00
270622	02/19/2013	Special Districts Association of Oregon	1,000.00
		Insurance	\$ 1,000.00

Check Number	Check Date	Vendor Name	Check Amount
270200	02/05/2013	Les Schwab Central Billing Department	2,416.08
270260	02/05/2013	Western Equipment Distributors, Inc.	5,221.79
270795	02/26/2013	Reitmeier Mechanical	2,681.17
270797	02/26/2013	Schulz-Clearwater Sanitation, Inc.	2,739.00
		Maintenance Services	\$ 13,058.04
270156	02/05/2013	Airgas Nor Pac, Inc.	5,207.44
270170	02/05/2013	Coastwide Laboratories	7,920.23
270190	02/05/2013	Horizon Distributors, Inc.	1,677.80
270228	02/05/2013	Parr Lumber Co.	1,118.42
270240	02/05/2013	Screen Magic	10,298.75
270490	02/15/2013	BSN Sports	8,364.36
270512	02/15/2013	Home Depot Credit Services	4,256.35
270798	02/26/2013	Screen Magic	1,125.05
270807	02/26/2013	Univar USA, Inc.	1,847.00
		Maintenance Supplies	\$ 41,815.40
270880	02/28/2013	Aloha Youth Football/Cheerleading	2,000.00
270883	02/28/2013	Beaverton Area Little League	1,311.66
270905	02/28/2013	Westside Warriors Soccer Club	1,338.00
		Miscellaneous Other Services	\$ 4,649.66
270530	02/15/2013	OfficeMax Incorporated	4,254.92
270781	02/26/2013	OfficeMax Incorporated	2,200.84
270796	02/26/2013	Ricoh Americas Corporation	3,675.57
		Office Supplies	\$ 10,131.33
270232	02/05/2013	Print Graphics	16,189.21
		Postage	\$ 16,189.21
270202	02/05/2013	Janna Lopez	1,900.00
270487	02/15/2013	Beery, Elsnor & Hammond, LLP	8,907.45
270533	02/15/2013	Pacific Habitat Services, Inc.	3,339.25
270768	02/26/2013	JDesigns	1,000.00
270793	02/26/2013	Providence Health & Services	1,650.00
270824	02/26/2013	Tarlow Naito & Summers, LLP	3,770.00
		Professional Services	\$ 20,566.70
270187	02/05/2013	Head/Penn Racquet Sports	2,781.60
270188	02/05/2013	Hewlett-Packard Company	1,210.34
270195	02/05/2013	Kore Group	12,101.89
270770	02/26/2013	Kore Group	1,041.22
270781	02/26/2013	OfficeMax Incorporated	1,474.05
		Program Supplies	\$ 18,609.10
270461	02/15/2013	Waste Management of Oregon	6,042.83
		Refuse Services	\$ 6,042.83
270552	02/15/2013	THP Foundation	2,259.14
		Reimbursed Charge Transactions & Snack Commissions	\$ 2,259.14
270796	02/26/2013	Ricoh Americas Corporation	4,903.24
		Rental Equipment	\$ 4,903.24

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
270764	02/26/2013	GreenPlay, LLC Technical Services	10,412.50 \$ 10,412.50
270559	02/15/2013	Vision Action Network	1,000.00
270620	02/19/2013	Executive Forum Technical Training	1,500.00 \$ 2,500.00
270451	02/15/2013	AT&T Mobility	1,098.35
270456	02/15/2013	Nextel Communications	2,184.14
270727	02/25/2013	Integra Telecom Telecommunications	4,199.51 \$ 7,482.00
270235	02/05/2013	Quality Industrial Refinishers Vehicle/Equipment Services	1,371.46 \$ 1,371.46
270452	02/15/2013	City of Beaverton	8,481.68
270459	02/15/2013	Tualatin Valley Water District	7,717.93
270725	02/25/2013	Clean Water Services	2,112.08
270733	02/25/2013	Tualatin Valley Water District Water & Sewer	1,572.18 \$ 19,883.87
Report Total			<u>\$ 1,480,449.06</u>

Tualatin Hills Park & Recreation District

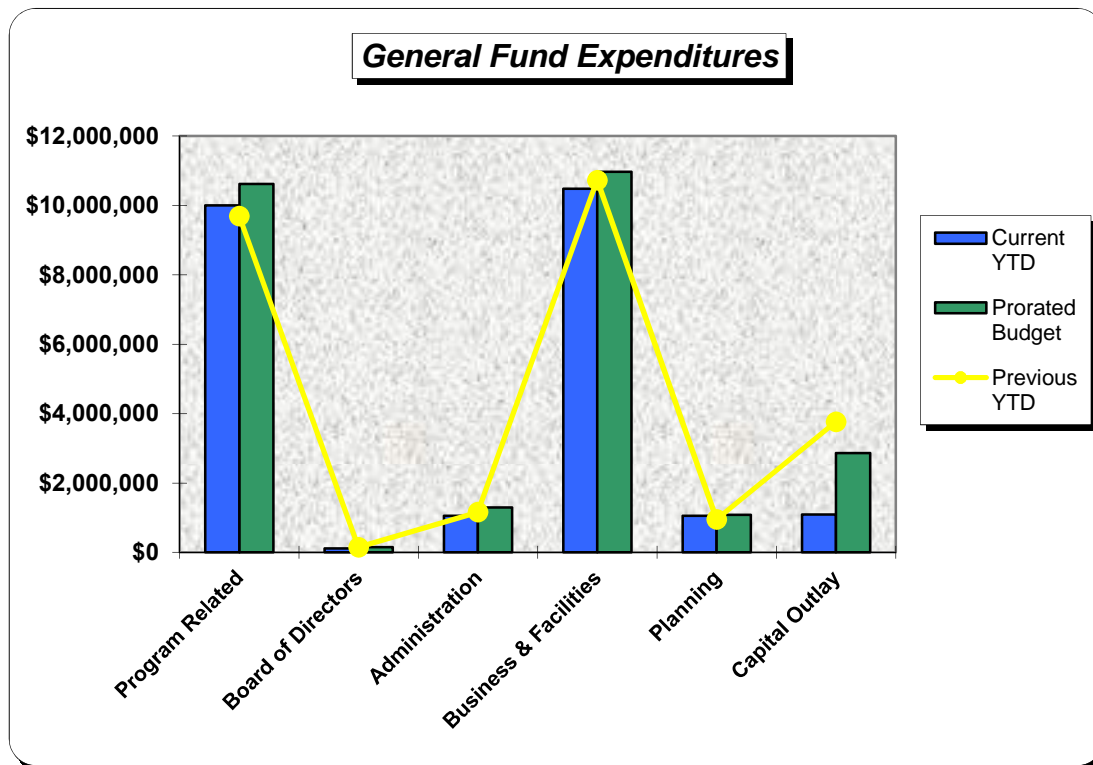
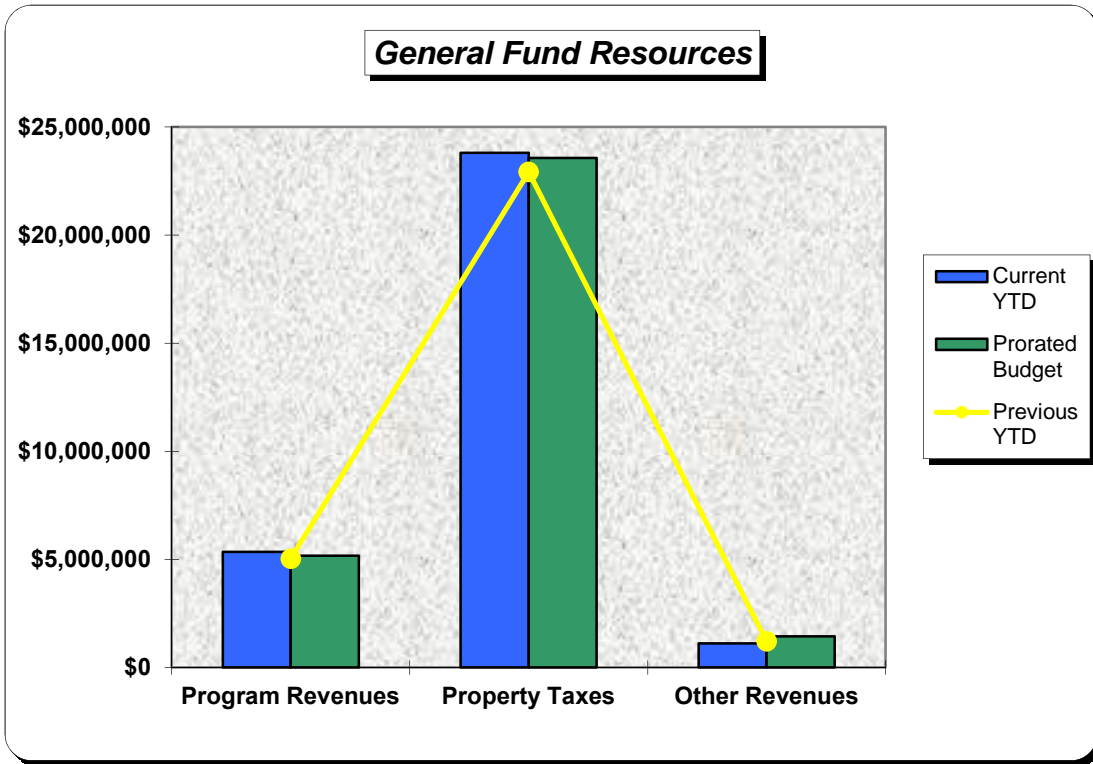
General Fund Financial Summary
February 2013

	<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>
Program Resources:					
Aquatic Centers	\$ 87,992	\$ 1,440,974	\$ 1,302,250	110.7%	\$ 2,466,382
Tennis Center	78,481	556,890	563,253	98.9%	896,900
Recreation Centers & Programs	143,608	2,554,542	2,524,920	101.2%	4,818,549
Sports Programs & Field Rentals	31,932	675,594	680,602	99.3%	1,173,452
Natural Resources	8,347	128,077	103,569	123.7%	272,551
Total Program Resources	350,360	5,356,077	5,174,594	103.5%	9,627,834
Other Resources:					
Property Taxes	701,010	23,807,062	23,564,789	101.0%	24,909,925
Interest Income	5,325	38,632	32,450	119.1%	110,000
Facility Rentals/Sponsorships	34,826	235,327	323,560	72.7%	451,900
Grants	100	317,610	317,610	100.0%	1,007,372
Miscellaneous Income	62,061	528,917	767,624	68.9%	1,120,619
Total Other Resources	803,322	24,927,548	25,006,033	99.7%	27,599,816
Total Resources	\$ 1,153,682	\$30,283,625	\$30,180,628	100.3%	\$37,227,650
Program Related Expenditures:					
Parks & Recreation Administration	51,871	430,843	412,316	104.5%	677,038
Aquatic Centers	289,205	2,471,430	2,563,686	96.4%	3,694,072
Tennis Center	83,639	649,519	670,656	96.8%	993,565
Recreation Centers	335,426	3,131,783	3,369,573	92.9%	4,855,292
Programs & Special Activities	122,495	1,289,883	1,358,957	94.9%	1,963,810
Athletic Center & Sports Programs	137,356	1,058,681	1,122,811	94.3%	1,730,063
Natural Resources & Trails	102,608	969,226	1,118,110	86.7%	1,666,334
Total Program Related Expenditures	1,122,600	10,001,365	10,616,109	94.2%	15,580,174
General Government Expenditures:					
Board of Directors	19,185	115,168	149,755	76.9%	2,332,900
Administration	114,953	1,056,529	1,293,990	81.6%	1,878,069
Business & Facilities	1,047,139	10,480,849	10,968,777	95.6%	16,420,325
Planning	123,168	1,059,270	1,086,404	97.5%	1,646,067
Capital Outlay	102,357	1,087,739	2,858,457	38.1%	3,402,925
Total Other Expenditures:	1,406,802	13,799,555	16,357,383	84.4%	25,680,286
Total Expenditures	\$ 2,529,402	\$23,800,920	\$26,973,491	88.2%	\$41,260,460
Revenues over (under) Expenditures	\$ (1,375,720)	\$ 6,482,705	\$ 3,207,136	202.1%	\$ (4,032,810)
Beginning Cash on Hand		4,976,986	4,032,810	123.4%	4,032,810
Ending Cash on Hand		\$11,459,691	\$ 7,239,946	158.3%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

February 2013





[6D]

MEMO

DATE: March 14, 2013
TO: Doug Menke, General Manager
FROM: Jim McElhinny, Director of Park & Recreation Services

RE: **Proclamation of National Water Safety Month**

The National Recreation and Park Association has identified May 2013 as National Water Safety Month. Submitted for consideration for the April 1, 2013 Board of Directors meeting is a Proclamation in observance of National Water Safety Month.

Action Requested

Board of Directors recognition and endorsement of the attached proclamation declaring May 2013 as National Water Safety Month in the Tualatin Hills Park & Recreation District.

TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, individuals and organized forms of recreation and the creative use of free time are vital to the happy lives of all of our citizens and education, athletic and recreation programs throughout the Tualatin Hills Park & Recreation District encompass a multitude of activities that can result in personal accomplishment, self-satisfaction and family unity for all citizens, regardless of their background, ability level or age; and

WHEREAS, citizens of the Tualatin Hills Park & Recreation District should recognize the vital role that swimming and aquatic-related activities relate to good physical and mental health and enhance the quality of life for all people; and

WHEREAS, the Tualatin Hills Park & Recreation District is extremely proud of the swimming facilities, aquatic programs and other related activities of their Park District and their contribution to providing to all ages a healthy place to recreate, a place to learn and grow, to swim, build self-esteem, confidence and a sense of self-worth which contributes to the quality of life in our community;

NOW, THEREFORE, I, Joseph Blowers, Board of Directors President, Tualatin Hills Park & Recreation District, do hereby declare the month of May 2013 as

NATIONAL WATER SAFETY MONTH

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 1st day of April, 2013.

Joseph Blowers, President

Larry Pelatt, Secretary



[6E]

MEMO

DATE: March 15, 2013
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Findings Supporting Emergency Declaration of Westside Trail Segments 1, 4 & 7 Project**

Introduction

Staff is seeking Board of Directors ratification of the Emergency Declaration for the Westside Trail Segments 1, 4 & 7 Project which was made pursuant to the requirements contained in OAR 137.049.0150 and District Complied Polices Chapter 5 – Public Contracting.

Background

As defined by the Oregon Public Contracting Code (ORS 279A.010(f)), an “Emergency” means circumstances that:

- A. Could not have been reasonably foreseen;
- B. Create a substantial risk of loss, damage or interruption of services or a substantial threat to property, public health, welfare or safety, and;
- C. Require prompt execution of a Contract to remedy the condition.

On March 13, 2013, the contract with Brandt Construction to construct the Westside Trial Segments 1, 4 & 7 was terminated for convenience. Brant has vacated the project site leaving the project partially completed.

Pursuant to OAR 137.049.0150, a contracting agency may declare at an administrative level that an Emergency circumstance exists that requires prompt execution of a Public Contract for Emergency construction or repair work. The attached Declaration describes the circumstances creating the Emergency and the anticipated harm from failure to enter into an Emergency Contract.

Action Requested

Board of Directors approval of the following actions:

1. Ratification of the attached Declaration of Emergency approved by the General Manager on March 15, 2013; and
2. Authorization for the General Manager or his designee to execute a fixed fee construction contract to complete the stated project in the emergency declaration.



TUALATIN HILLS PARK & RECREATION DISTRICT

REQUEST FOR EMERGENCY DECLARATION

TO: Doug Menke, General Manager

FROM: Gery Keck, Bond Planning Manager

WITH Steven Gulgren, Superintendent of Planning and Development
Hal Bergsma, Director of Planning
Keith Hobson, Director of Business & Facilities

RE: Emergency Exemption
West Side Trail 1, 4 & 7 Req #291 6/26/2012 (the "Project")

DATE: March 15, 2013

This request is made in compliance with OAR 137.049.0150 and the contracting rules governing Tualatin Hills Park & Recreation District ("District") which allows the District's General Manager to authorize an emergency exemption. Below are the required findings:

1. The need for this request is being triggered by several schedule-impacting, cost impacting and risk issues with the Project. After discussions with the District's Board, the District's legal representatives, the District's procurement, finance, construction management staff and Brian Jackson, the outside construction consultant on the Project, a decision was made to terminate the District's contract with Brant Construction, Inc. ("Brant") for convenience and not for default by Brant. The termination was effective March 13, 2013. The Brant contract was resolved to the District's satisfaction. Brant has vacated the Project site and has delivered or is in the process of delivering to the District the materials purchased for the Project as of the March 13, 2013 termination date.

2. The District now needs to expeditiously complete the work partially started at the site. Roughly **forty five percent (45%)** of the work remains to be completed. The only viable alternative to best meet the project objectives of least cost, reduced legal liability, meeting Project objectives and meeting the original schedule commitments with the least amount of delay, is to directly negotiate a fixed price emergency contract to complete the work by a qualified general contractor, and to the extent practicable, have that contract engage the existing subcontractors who were previously under contract with Brant prior to the termination. The interview process for determining the follow-on general contractor who will complete the Project is described after the findings in paragraph 6 below.

3. There is insufficient time to re-bid the Project and meet the schedule—a process which could take up to **four (4) months**. Also, there are safety risks with the site remaining "open" for any extended period of time with increased concern of vandalism. Materials are stored on site and there is legal liability as the site is partially under construction. In

PLANNING & DEVELOPMENT



TUALATIN HILLS PARK & RECREATION DISTRICT

addition, there are concerns with cost impacts and further delay on the design of any re-bid of the Project which are not a factor under the proposed emergency contract with the follow-on general contractor's fixed price bid. Under this emergency exemption, the follow-on general contractor will take possession of the Project and commence work as early as **the last week in April, 2013.**

4. Staff recommends that we immediately initiate one (1) emergency fixed price contract with a qualified general contractor to complete the work on the Project as expeditiously as conditions will allow. And, staff further recommends that we ask that contractor, to the extent practicable, to incorporate the key subcontractors (formerly under Brant) and complete the balance of the work on the Project.

5. Failure to authorize an emergency exemption to complete the work partially started for this Project will result in significant additional costs and significant additional delay, increased potential exposure to legal liability and serious negative and adverse impacts to the commitments made by the District to the public the District serves to timely complete this Project.

6. In mitigation of this emergency exemption, staff will interview **at least four (4)** qualified candidates for the fixed price contract to complete the project within the following process that will take one week to ten (10) days: Staff will contact the four candidates to confirm their interest in the project. Staff will then meet these candidates on site with our design consultant and construction manager to walk entire trail length and discuss the project scope. Candidates will provide a proposal that includes past company history with similar projects, preliminary construction schedule, narrative of project approach and an estimate to complete the remaining work. Staff along with the design consultant and construction manager will complete a qualitative evaluation of the proposals to determine which candidate is most qualified to complete the remaining work. Staff will then enter into final negotiations with the successful candidate to establish the final contract scope, schedule and fixed fee.


RECOMMENDED:



Gery Keck
Bond Planning Manager

3/15/13
Date

EXEMPTION APPROVED AND AUTHORIZED:



Douglas Menke, General Manager

3/15/13
Date

PLANNING & DEVELOPMENT



TUALATIN HILLS PARK & RECREATION DISTRICT

EXEMPTION RATIFIED BY BOARD ACTION:

Votes in favor / against / abstain or absent

Date

PLANNING & DEVELOPMENT

6220 SW 112th Ave • Beaverton, OR 97008 • (503) 629-6305 • Fax (503) 629-6307 • www.thprd.org



[6F]

MEMO

DATE: March 20, 2013
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: **Resolution Supporting Passage of Beaverton School District Local Option Levy**

Introduction

Staff requests Board of Directors approval of the attached resolution supporting passage of Beaverton School District's Local Option Levy, which will be voted on at the upcoming May 21, 2013 election.

Background

The Beaverton School District (BSD) will place a 5-year Local Option Levy on the May 21, 2013 ballot. If approved by voters, the levy could provide the School District with an estimated \$15 million per year in additional operating funds to prevent teacher position cuts and protect class size. The levy costs \$1.25 per \$1,000 assessed property value.

Due to repeated state funding shortfalls over the past five years, BSD has cut \$142 million, eliminating 16 school days, 640 teacher positions and increasing class sizes at every level. The School District has reduced administration, maintenance, guidance counselors, school librarians, textbooks, and learning materials. Music, physical education and art have been reduced at every level.

The current state school funding proposal would result in more cuts: eliminating teaching positions and increasing class sizes further at every school.

The Local Option would prevent these cuts, restore some previously cut teaching positions, and address some extreme class sizes. 100% of the local option levy would remain in the BSD to fund teaching positions.

BSD's Board passed a similar resolution in support of the District's 2008 Bond Measure.

Action Requested

Board of Directors approval of Resolution 2013-11, Supporting Passage of Beaverton School District Local Option Levy.

RESOLUTION NO. 2013-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF TUALATIN HILLS PARK & RECREATION DISTRICT SUPPORTING PASSAGE OF BEAVERTON SCHOOL DISTRICT LOCAL OPTION LEVY #34-204

WHEREAS, the Beaverton School District has proposed a 5-year Local Option Levy to be voted on at the May 21, 2013 election;

WHEREAS, due to repeated state funding shortfalls over the past five years, Beaverton School District has cut \$142 million from the budgets, eliminating 16 school days, 640 teaching positions and increasing class sizes at every level;

WHEREAS, Beaverton SD has reduced administration, maintenance, guidance counselors, school libraries, textbooks and learning materials. Music, physical education and art are reduced at every level;

WHEREAS, the proposed School District levy is designed to generate approximately \$15 million per year to address, in part, the loss of funding received by the School District from the Oregon State School Fund;

WHEREAS, the monies from the levy will prevent additional cuts, and restore some previously cut teaching positions, and address some extreme class sizes. 100% of the money from the local option levy would remain in Beaverton Schools to fund teaching positions, thereby promoting the School District's ability to continue its educational mission to engage its students such that they can thrive, contribute, compete and excel.

WHEREAS, the levy costs \$1.25 per \$1,000 of assessed property value. Homes with the median assessed value of \$233,000 would pay an additional \$24 per month.

WHEREAS, the members of the Board of the Tualatin Hills Park and Recreation District believe the Park District's mission in the provision of high quality park and recreation facilities, programs and services for the District's residents is complemented by the continuing ability of the School District to further its educational mission, and that passage of the proposed levy therefore promotes and enhances not only the School District's mission but that of the District's as well.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT:

Section 1. The Board of the Tualatin Hills Park and Recreation District offers its unqualified support for voter approval of Beaverton School District's Local Option Levy #34-204 and urges voters to vote "yes" on May 21, 2013.

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 1st day of April 2013.

RESOLUTION NO. 2013-11

Joe Blowers, President

Larry Pelatt, Secretary

ATTEST:

Jessica Collins, Recording Secretary



[6G]

MEMO

DATE: March 18, 2013
TO: Doug Menke, General Manager
FROM: Jim McElhinny, Director of Park & Recreation Services

RE: **Resolution Appointing Stuhr Center Advisory Committee Members**

Introduction

The Stuhr Center Advisory Committee requests Board of Directors approval of five committee member reappointments.

Background

At their February 11, 2013 meeting, the Stuhr Center Advisory Committee recommended that the Board of Directors reappoint Robert Cannon, Harold Eves, Edith Frahm, David Magee and Norman Vaillancourt to the Committee for further two-year terms.

Please note that the respective applicants' applications and Stuhr Center Advisory Committee current roster are attached.

Action Requested

Board of Directors approval of Resolution 2013-12, reappointing Robert Cannon, Harold Eves, Edith Frahm, David Magee and Norman Vaillancourt to the Stuhr Center Advisory Committee.

RESOLUTION 2013-12
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**A RESOLUTION REAPPOINTING
STUHR CENTER ADVISORY COMMITTEE MEMBERS**

WHEREAS, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee members by resolution; and

WHEREAS, the committee members shall be appointed by the Board for a two-year term; and

WHEREAS, the committee members have demonstrated their interest and knowledge in the committee's area of responsibility

**THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS
FOLLOWS:**

The Board of Directors approves the reappointment of Robert Cannon, Harold Eves, Edith Frahm, David Magee and Norman Vaillancourt to the Stuhr Center Advisory Committee.

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 1st day of April, 2013.

Joseph Blowers, Board President

Larry Pelatt, Board Secretary

ATTEST:

Jessica Collins, Recording Secretary



ADVISORY COMMITTEE APPLICATION

Name: Robert Cannon		Date: 1/7/13
Address: [REDACTED]		
Phone (home): [REDACTED]	(work):	Email:

Advisory Committee you are applying for (you must reside within the Park District boundaries):

- Cedar Hills Recreation Center
 Garden Home Recreation Center
 Stuhr Center
 Jenkins Estate
 Aquatics
 Conestoga Recreation & Aquatic Center
 Tualatin Hills Nature Park
 Athletic Center
 Trails

1. Please explain your interest in serving on the Advisory Committee:
I have served on the Advisory Committee for the past fourteen (14) years. In that time we have aquaired a bus for tours, new excercise equipment, pool tables, patio furniture, an addition to social room, exercise room/remodelling.

2. How long have you lived in the community? since 1965

3. Have you served on other volunteer committees? YES NO If yes, please explain where, when, and what your responsibilities were:
Over the years, I have served on many volunteer committees beginning with the Past Office Recreation Committee in the 1980's for about 10 years. About five years as the treasurer. Also as vice president in the local union. Several years in camping club - arranging campouts. Working in local food pantry.

4. Have you or your family participated in any Center or other Recreation District activities?
 What: walking, exercising, tours
 When: on-going
 Where: Commonwealth Lake Park; Nature Park, Stuhr Center

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee: I have worked with people having different ideas and views, where they had to be resolved for the betterment of all. I feel I'm able to see the long term effects of plans.



ADVISORY COMMITTEE APPLICATION

Name: Harold Eves		Date: 1/6/13	
Address: [REDACTED]			
Phone (home): [REDACTED]	(work):	Email:	

Advisory Committee you are applying for (you must reside within the Park District boundaries):

- Cedar Hills Recreation Center
 Garden Home Recreation Center
 Stuhr Center
 Jenkins Estate
 Aquatics
 Conestoga Recreation & Aquatic Center
 Tualatin Hills Nature Park
 Athletic Center
 Trails

1. Please explain your interest in serving on the Advisory Committee:
Desire to promote health and wellness of senior citizens.

2. How long have you lived in the community? 43 years

3. Have you served on other volunteer committees? YES NO If yes, please explain where, when, and what your responsibilities were: Harvest Bazaar, Health Fair

4. Have you or your family participated in any Center or other Recreation District activities?
 What: Harvest Festival/Bazaar; picnics, host Thursday social dance; present member of Advisory Committee; Humana, etc.
 When: Work at Stuhr Center 8 years (evenings) for Roxie and Linda Jo
 Where: _____

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:
Linda Jo and Stuhr Center Staff, doing excellent job.



ADVISORY COMMITTEE APPLICATION

Name: Edith Frahm		Date: 1/13/13	
Address: [REDACTED]			
Phone (home): [REDACTED]	(work):	Email:	

Advisory Committee you are applying for (you must reside within the Park District boundaries):

- Cedar Hills Recreation Center
 Garden Home Recreation Center
 Stuhr Center
 Jenkins Estate
 Aquatics
 Conestoga Recreation & Aquatic Center
 Tualatin Hills Nature Park
 Athletic Center
 Trails

1. Please explain your interest in serving on the Advisory Committee: Having been on the committee a while, I have come to appreciate the benefits and wonders of Elsie Stuhr Center and want to continue to contribute all I can to keep the center the strong institution that it is. The center is the strongest asset that we seniors have and as the baby boomers are reaching 55 and over, we need to be very strong to keep it going.

2. How long have you lived in the community? 9 1/2 years

3. Have you served on other volunteer committees? YES NO If yes, please explain where, when, and what your responsibilities were: Harvest Bazaar-bag lady 2011 & 2012; Fashion Show model; very active in two hospital auxiliaries (held all offices 1940's-1960's); Chairman of Dance Club-1950's & 1960's; Street Light Chairman (collect street light money)

4. Have you or your family participated in any Center or other Recreation District activities?
 What: work out room, dance class, dances, Harvest Bazaar, exercise , photography class
 When: 2004-current
 Where: Elsie Stuhr Center

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee: I was involved in retail for years and learned a lot about human nature and how to win friends and influence people. All my life, I have continued to educate myself by reading and learning.



ADVISORY COMMITTEE APPLICATION

Name: David Magee		Date: 1/6/13
Address: [REDACTED]		
Phone (home): [REDACTED]	(work):	Email: [REDACTED]

Advisory Committee you are applying for (you must reside within the Park District boundaries):

- Cedar Hills Recreation Center
 Garden Home Recreation Center
 Stuhr Center
 Jenkins Estate
 Aquatics
 Conestoga Recreation & Aquatic Center
 Tualatin Hills Nature Park
 Athletic Center
 Trails

1. Please explain your interest in serving on the Advisory Committee: I wish to continue my commitment to the health and well-being of older members of our community.

2. How long have you lived in the community? 27 years

3. Have you served on other volunteer committees? YES NO If yes, please explain where, when, and what your responsibilities were: MS Society of Portland, Fall Festival at Stuhr Center, Advisory Committee meetings at Stuhr Center (4 years)

4. Have you or your family participated in any Center or other Recreation District activities?
 What: 1988-youth classes for daughter; 1995-youth classes for both daughters; 1995-2012-classes, gym use and rec sports for all family members
 When: 1998-2013-family; David-2002-2013; Elsie Stuhr Center: classes, clubs and advisory committee
 Where: Cedar Hills RC, Garden Home RC, Tualatin Hills Center, and Elsie Stuhr Center

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee: Previous experience serving on the Advisory Committee at the Elsie Stuhr Center; and past 11 years involvement with variety of activities and classes at the Elsie Stuhr Center.



ADVISORY COMMITTEE APPLICATION

Name: Norman Vaillancourt		Date: 1/8/13	
Address: [REDACTED]			
Phone (home): [REDACTED]	(work):	Email:	

Advisory Committee you are applying for (you must reside within the Park District boundaries):

- Cedar Hills Recreation Center Garden Home Recreation Center Stuhr Center Jenkins Estate Aquatics
 Conestoga Recreation & Aquatic Center Tualatin Hills Nature Park Athletic Center Trails

1. Please explain your interest in serving on the Advisory Committee: As a current member of the Advisory Committee, informing about our bond issues and our expansion and other great things. Our future here and the many things ahead. To move on for the better of our future and of our center. Can't wait.

2. How long have you lived in the community? 10 years

3. Have you served on other volunteer committees? YES NO If yes, please explain where, when, and what your responsibilities were: Advisory Board member of Elsie Stuhr Center (present); Public Advisory Committee (THPRD); Advisory Committee for 20 year plan; Special Task Force & Advisory Committee for Change; Task Force on the SR Idol Show; Health Fair and coffee host; Farmers Market and Harvest Bazaar (baked goods); Thursday Social Dance; Hike and Bike (THPRD); T-Hills at the Park- Car Show (THPF)

4. Have you or your family participated in any Center or other Recreation District activities? What: Day care, tee-ball, soccer, playtime, truck show. Maureen, my wife, attends fitness room daily at the Stuhr Center
 When: Grandkids about 6 years ago; Maureen present
 Where: Conestoga Recreation and Aquatic Center and Elsie Stuhr Center

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee: I come with 40 years of experience in park and recreation community servces from Southern California, City of Whitter; part time work in many areas and continue the work, working with our people and best for our center to support our staff.



Tualatin Hills Park & Recreation District ELSIE STUHR CENTER ADVISORY COMMITTEE ROSTER

Last Updated: 3/11/13

<i>Committee Member</i>	<i>Member Since</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Term Expires</i>
Robert Cannon	February 2004	[REDACTED]	[REDACTED]	[REDACTED]	Reapplying
Harold Eves	February 2006	[REDACTED]	[REDACTED]	[REDACTED]	Reapplying
Edith Frahm	February 2008	[REDACTED]	[REDACTED]	[REDACTED]	Reapplying
David Magee, Chair	February 2008	[REDACTED]	[REDACTED]	[REDACTED]	Reapplying
Helen Popa	October 2012	[REDACTED]	[REDACTED]	[REDACTED]	February 2014
Doris Regan	February 2003	[REDACTED]	[REDACTED]	[REDACTED]	February 2014
Norman Vaillancourt	February 2004	[REDACTED]	[REDACTED]	[REDACTED]	Reapplying
<i>Ex-Officio Member</i>	<i>Representing</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Term Expires</i>
Lisa Novak	Staff THPRD	15707 SW Walker Road, Beaverton 97006	503/645-6433	lnovak@thprd.org	N/A
Linda Jo Enger	Staff THPRD	5550 SW Hall Blvd, Beaverton, OR 97005	503/629-6342	Lenger@thprd.org	N/A
Brenda Peterson	Staff THPRD	5550 SW Hall Blvd, Beaverton, OR 97005	503/629-6342	bpeterson@thprd.org	N/A
Laurel Reilly	City of Beaverton Senior Citizens Advisory Committee	8615 SW Rebecca Lane, Beaverton 97008	503/643-3156	glolo@comcast.net	N/A

The Elsie Stuhr Center Advisory Committee looks at the operation and development of classes, programs, and special events for seniors at the Elsie Stuhr Center and all other facilities within the Tualatin Hills Park and Recreation District.

The committee typically meets on the second Monday of every month at 10 am, Stuhr Center.



[6H]

MEMO

DATE: March 11, 2013
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: **Resolution Appointing Parks Bond Citizen Oversight Committee Members**

Introduction

Staff requests Board of Directors appointment of six Parks Bond Citizen Oversight Committee members.

Background

There are currently six open positions on the District's Parks Bond Citizen Oversight Committee due to the expiration of the following Committee members' terms: Rob Drake, Boyd Leonard, Rob Massar, Matthew McKean, Marc San Soucie, and Barbara Wilson. The positions are two-year terms.

Notice of the vacancies was published and applications to serve on the Committee were accepted from February 7 through March 8, 2013. Six applications were received (attached).

Rob Drake, Boyd Leonard, Rob Massar, Matthew McKean, and Marc San Soucie reapplied to serve on the Committee. The remaining applicant is Frank Angelo.

The resolution that established the Committee allowed members to be reappointed twice in addition to their original appointment. All of the applicants for reappointment meet this eligibility requirement.

The resolution that established the Committee also designated the membership size of the Committee to be no less than seven and no more than twelve members. Please find attached a current Committee roster. The next meeting of the Committee is currently scheduled to be held May 16, 2013.

Proposal Request

Staff requests Board of Directors appointment of the six applicants (Frank Angelo, Rob Drake, Boyd Leonard, Rob Massar, Matthew McKean, and Marc San Soucie) for two-year terms, expiring April 2015.

Action Requested

Board of Directors approval of Resolution 2013-13, Appointing Parks Bond Citizen Oversight Committee Members.

**RESOLUTION 2013-13
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON**

**A RESOLUTION APPOINTING
PARKS BOND CITIZEN OVERSIGHT COMMITTEE MEMBERS**

WHEREAS, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee members by resolution; and

WHEREAS, the committee members shall be appointed by the Board for a two-year term; and

WHEREAS, the selected committee members have demonstrated their interest and knowledge in the Committee's area of responsibility. Now, therefore

THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS FOLLOWS:

The Board of Directors approves the appointments of

Frank Angelo
Rob Drake
Boyd Leonard
Rob Massar
Matthew McKean
Marc San Soucie

to the Parks Bond Citizen Oversight Committee.

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 1st day of April 2013.

Joseph Blowers, Board President

Larry Pelatt, Board Secretary

ATTEST:

Jessica Collins, Recording Secretary



TUALATIN HILLS PARK & RECREATION DISTRICT

Tualatin Hills Park & Recreation District Parks Bond Citizen Oversight Committee Application

Name:	FRANK ANGELO	Date:	MARCH 1, 2013
Address:	[REDACTED]		
Phone:	[REDACTED]		
Email:	[REDACTED]		

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I'm a THPRD park and facility user and very supportive of your programs. I'm very interested in seeing that the District gets the most value for the bond funds and ensuring that

2. How long have you lived in the community?

Since 1985.

The projects are delivered on time and budget.

3. Have you served on other volunteer committees? Yes [] No []

If yes, please explain where, when, and what your responsibilities were:

- Previously on the Tualatin Hills Park Foundation Board - Trustee.
- Currently on the Westside Economic Alliance Board and Chair of the WEA Transportation Committee.

4. If employed, what is your occupation?

Employed by Angela Planning Group. Land use and transportation planning firm. I'm a Principal and Project Manager.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

- Principal / OWNER of Angela Planning Group. Responsible for budgeting and business aspects.
- Work with public agencies on permitting development projects.

Please return application by March 8, 2013 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006
Fax: 503-629-6303
Email: jcollins@thprd.org

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Rob Drake	Date: February 09, 2013
Address: [REDACTED]	
Phone: [REDACTED]	(H): [REDACTED]
Email: [REDACTED]	

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

It has been a fantastic experience serving on the Committee for the last two years. I have appreciated being able to contribute in a meaningful way. My relationship with THPRD goes back to high school when I coached youth basketball two winters and groomed baseball fields one summer. Over the years, I've actively supported campaigns for expansion of services and improvement to facilities. When the Nature Park Bond was on the ballot in approximately 1980, I helped hand-paint lawn signs with Felix Rouche. I have supported bonds and THPRD initiatives when they have been on the ballot since. My love affair with THPRD continues and I would value being able to continue to share my expertise in management, budgeting and capital improvements on behalf of the Park District.

2. How long have you lived in the community?

I have lived in the community for 50 years and value the rich history of services provided by THPRD. My wife, two sons and I regularly enjoy the many services and facilities that have increased during our time in the community. Having worked with multiple THPRD General Managers gives me a great deal of confidence in District management. I will continue to have an open mind when serving on the Parks Bond Citizen Oversight Committee to evaluate whether the intent of the citizens' Bond approval has been met by District staff.

3. Have you served on other volunteer committees? Yes [X] No []

If yes, please explain where, when, and what your responsibilities were:

In the past two years I have served as a member of the Bond Oversight Committee. I served as an ex-officio member of the THPRD Foundation, but did not assume an active role. My support for THPRD comes through bond endorsements and having a positive and proactive working relationship with multiple THPRD General Managers.

4. If employed, what is your occupation?

In the past year, I have served as full-time City Manager for the City of Cornelius. Prior, I served as Interim City Manager for the cities of Tillamook and Carlton. For 16 years through 2008, I was full-time Mayor/CEO for the City of Beaverton.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

From 1993 through 2008, I served as full-time Mayor/CEO for the City of Beaverton. With an annual budget of \$159 million and nearly 500 employees, I was responsible for contract bidding processes, oversight of multiple construction projects, and providing leadership and direction to City staff after the successful passage of bonds and citizen ballot measures. Currently, serving as City Manager for the City of Cornelius we have an active city parks program and I am responsible for managing the Public Works director who oversees our parks employees and services.



TUALATIN HILLS PARK & RECREATION DISTRICT
Volunteer Criminal Background Check Consent

Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application

Name: <u>Bord Leonard</u>	Date: <u>3-7-13</u>
Address: [REDACTED]	
Phone: [REDACTED]	(w):
Email: [REDACTED]	

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:
 My Family has always enjoyed & utilized THPRD facilities which we feel are of high quality. By serving on the Bond Oversight Committee I feel I can be of assistance to THPRD in continuing to achieve that high quality.
2. How long have you lived in the community?
 1975-1990 we moved back to this area in May 2008 in order to be nearer to our family & watch our family (grand children) grow up & achieve great things.
3. Have you served on other volunteer committees? Yes No
 If yes, please explain where, when, and what your responsibilities were:
 Clarkston Golf & Country Club, Clarkston, WA, from 2002-2008
 Chaired the Finance Committee & was elected to the Board of Directors in 2006 & served in that capacity until we moved in 2008.
 THPRD Oversight Committee (Bond) 2011-2013.
4. If employed, what is your occupation?
 Retired -- U.S. Forest Service 1963-1995 in primarily Budget & Accounting Activities
 1996-2001 -- City of Colfax, WA -- City Treasurer -- Retired.
 2002-2007 -- City of Lewiston, ID -- PT Grant Administrator
5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee: For approximately 7 years I was the "Current Year" Regional Budget Officer for the National Forests in OR & WA. Coordinated the preparation & execution of a \$500,000,000 Budget. City of Colfax -- responsible for overall acctg & budget activities THPRD -- 2 years experience with the THPRD Bond Oversight Group & their responsibilities.

Please return application by March 8, 2013 to:

Mail: Attn: Jessica Collins, Executive Assistant
 Tualatin Hills Park & Recreation District
 15707 SW Walker Road, Beaverton, OR 97006

Fax: 503-629-6303

Email: jcollins@thprd.org

**Tualatin Hills Park & Recreation District
Parks Bond Citizen Oversight Committee Application**

Name: Rob Massar	Date: Jan. 7, 2009
Address: [REDACTED]	(resubmitted 3/6/13)
Phone: [REDACTED]	(w): [REDACTED]
Email: [REDACTED]	

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I live in the district and am very interested in THPRD's successful implementation of the Bond measure

2. How long have you lived in the community?

55 years

3. Have you served on other volunteer committees? Yes [+] No []

If yes, please explain where, when, and what your responsibilities were:

I have served on many committees, both as a volunteer and in my profession. Currently, as a volunteer, I serves as the treasurer and board member of the Oregon Family Institute (www.oregonfamilyinstitute.org)

4. If employed, what is your occupation?

From 1990 to November 2008, I worked with the City of Hillsboro as the Finance Director for the first 8 years and as the Assistant City Manager for the remaining years. Included in my responsibilities as the Assistant City Manager, I oversaw the Hillsboro Parks and Recreation department and all major Capital projects. During that time, I developed and carried out a Capital Improvement program that included the Hillsboro Civic Center, Parks and Recreation buildings, Police precincts, Fire Stations, Libraries, Etc.

Since November 2008, I have worked with Washington County as the Assistant County Administrator

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

I have authored several bond measures. I have been responsible for the issuance of many Bonds, both competitive and negotiated, and have been responsible for the disposition of Bond Proceeds.



TUALATIN HILLS PARK & RECREATION DISTRICT

Volunteer Criminal Background Check Consent

Tualatin Hills Park & Recreation District Parks Bond Citizen Oversight Committee Application

Name: Matthew C. McKean	Date: 2-8-2013
Address: [REDACTED]	
Phone: [REDACTED]	(w): [REDACTED]
Email: [REDACTED]	

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I am currently serving on the Committee and would like to continue because I care about the process and the District. I have two children who have extensively utilized the THPRD for the past 12 years. I have been impressed with the programs and facilities and would like to be a part of continuing that success into the future. Although my children are getting older, my entire family plans to remain in the area and take advantage of the various offerings of the THPRD.

2. How long have you lived in the community?

I have lived at the same residence inside the THPRD boundaries for 14 years.

3. Have you served on other volunteer committees? Yes No

If yes, please explain where, when, and what your responsibilities were:

- I am currently a member of the Washington County Bar Association Board of Directors. Our responsibilities are to govern the activities of the Washington County Bar.
- I am currently an elected delegate to the House of Delegates of the Oregon State Bar Association. The House of Delegates is authorized to direct the Board of Governors as to future action, and modify or rescind an action or decision of the Board of Governors.
- I have recently served on the Unlawful Practice of Law Committee with the Oregon State Bar. Members would investigate complaints, propose remedial action, and make recommendations to the Board of Governors.
- I am currently on the Elder Abuse Committee of the Elder Law Section of the Oregon State Bar.

4. If employed, what is your occupation?

I am an attorney in private practice in Washington County.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

I have been a member of the Committee for two years and. I have learned much and my knowledge base of how the Committee works and my relationships with the other members and THPRD staff will help me to be effective in the future.

Before becoming an attorney, I worked at the Boeing Company in a professional business capacity. I have extensive experience with budgeting and finance. As an attorney, a sizable part of my practice is business law.



TUALATIN HILLS PARK & RECREATION DISTRICT Volunteer Criminal Background Check Consent

Tualatin Hills Park & Recreation District Parks Bond Citizen Oversight Committee Application

Name:	Marc San Soucie	Date:	February 22, 2013
Address:	[REDACTED]		
Phone:	[REDACTED]	(w):	
Email:	[REDACTED]		

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Parks Bond Citizen Oversight Committee:

I am currently serving on the committee. I applied initially in order to learn more about the bond program implementation process, and to provide the knowledge I've gained from my City Council work as a resource for effective oversight of the implementation. I continue to enjoy learning about the District and about the progress of the bond program. I enjoy helping to develop program policies, and to develop useful reports for the public and the District about our committee's observations on bond program progress and outcomes.

2. How long have you lived in the community?

I have lived in Washington County since 1990, and have lived in the District since 2005.

3. Have you served on other volunteer committees? Yes [X] No []
If yes, please explain where, when, and what your responsibilities were:

Joint Water Commission, Commissioner representing Beaverton, since Jul 2008
Oregon Technology Business Center, Board member, since Jan 2010
Beaverton Area Chamber of Commerce, Business Advocacy Council, since Nov 2007
Beaverton Planning Commission, Jan 2007 to Nov 2008
Beaverton Committee for Citizen Involvement, At-large member, Jan 2006 to Nov 2008
Beaverton Urban Renewal Charter Amendment Task Force, Chair, Jul-Aug 2008
Washington County Planning Commission, since Sep 2006, Chair since Jul 2008
Washington County Committee for Citizen Involvement, Member, 1993-1995, Co-Chair 1994-1995
Washington County Capital Projects Committee, Chair, 1994-1995

4. If employed, what is your occupation?

I am a Beaverton City Councilor, and I was previously involved in software engineering and management at several software companies in the area.

5. Please describe any work experience or areas of expertise that you feel would benefit the Parks Bond Citizen Oversight Committee:

I have experience leading volunteer committees, experience in public government, and experience in public budgeting. My professional experience includes developing and implementing complex project plans for multi-year software projects, preparation of explanatory documents, and various forms of quality control work.



Tualatin Hills Park & Recreation District Parks Bond Citizen Oversight Committee

Updated: April 3, 2012

<i>Committee Member</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	<i>Term Expires</i>
Wink Brooks	[REDACTED]	[REDACTED]	[REDACTED]	April 2014
Rob Drake	[REDACTED]	[REDACTED]	[REDACTED]	April 2013
Boyd Leonard	[REDACTED]	[REDACTED]	[REDACTED]	April 2013
Kahler Martinson	[REDACTED]	[REDACTED]	[REDACTED]	April 2014
Rob Massar	[REDACTED]	[REDACTED]	[REDACTED]	March 2013
Matthew McKean	[REDACTED]	[REDACTED]	[REDACTED]	April 2013
Anthony Mills	[REDACTED]	[REDACTED]	[REDACTED]	April 2014
Stephen Pearson	[REDACTED]	[REDACTED]	[REDACTED]	April 2014
Jack Platten	[REDACTED]	[REDACTED]	[REDACTED]	April 2014
Sue Rimkeit	[REDACTED]	[REDACTED]	[REDACTED]	April 2014

Marc San Soucie, Chair	[REDACTED]	[REDACTED]	[REDACTED]	March 2013
Barbara Wilson	[REDACTED]	[REDACTED]	[REDACTED]	March 2013
<i>Ex-Officio Member</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>	
Bob Scott Board of Directors	[REDACTED]	[REDACTED]	[REDACTED]	N/A
Keith Hobson Director of Business & Facilities	15707 SW Walker Road Beaverton, OR 97006	503-645-6433 (W)	khobson@thprd.org	N/A
Hal Bergsma Director of Planning	15707 SW Walker Road Beaverton, OR 97006	503-645-6433 (W)	hbergsma@thprd.org	N/A



[61]

MEMO

DATE: March 19, 2013
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: **Resolution Authorizing Regional Flexible Fund Allocation Application**

Introduction

Metro is accepting applications for the Regional Flexible Fund Allocation (RFFA) Program for federal fiscal years 2016-2018. Applications were due on March 15, 2013. Staff submitted an application for the Beaverton Creek Trail "Crescent Connection" from the Westside Trail east to SW Hocken Avenue, approximately 1.4 miles. Staff requests the Board of Directors approval and signature on Resolution No. 2013-14 to apply for funding assistance.

Background

The RFFA prioritizes and provides funding for transportation projects throughout the Metro region. Every two years, Metro solicits for transportation projects including trails that help implement the 2035 Regional Transportation Plan (RTP). The District has four projects identified in the RTP, which includes the Beaverton Creek Trail. RFFA assistance requires a minimum 10.27% match in funding from the sponsoring agency.

Proposal Request

As a high priority project for the District, funding assistance is being sought to complete the Crescent Connection portion of the Beaverton Creek Trail between the Westside Trail and SW Hocken Avenue. This project will complete a gap between the Westside Trail and the Westside-to-Waterhouse Trail Connection near the Nature Park and the City of Beaverton's on-street portion of the Crescent Connection (which the City was awarded Statewide Transportation Improvement Program (STIP) funding earlier this year to begin work in 2014), which begins at SW Hocken Avenue and will connect to the Fanno Creek Trail at SW Denney Road.

Total cost for this project is estimated at \$4,733,812 in 2018 dollars, which includes project administration, design/engineering, permitting, environmental, construction, and a 20% contingency. Staff recommends submitting an application for \$4,247,649, which is 89.73% of the total estimated project cost. The District's financial responsibility is estimated at \$486,163, which is 10.27% of the total estimated project cost. The District's match would be funded from the FY 2015/16 SDC Fund.

Benefits of Proposal

With a successful application, the District will receive funds to complete a critical connection in its regional trail network.

Potential Downside of Proposal

There appears to be no downside to the proposal.

Maintenance Impact

The impact to maintenance costs are unknown at this time, but would likely result in increased costs associated with regular and routine maintenance operations on new trail facilities.

Action Requested

Board of Directors approval and signature on Resolution No. 2013-14 to apply for Regional Flexible Fund Allocation (RFFA) program funds for the design and construction of the Beaverton Creek Trail “Crescent Connection” from the Westside Trail east to SW Hocken Avenue.

RESOLUTION NO. 2013-14

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
TUALATIN HILLS PARK & RECREATION DISTRICT
AUTHORIZING APPLICATION FOR THE
2013 REGIONAL FLEXIBLE FUND ALLOCATION PROGRAM
FOR THE BEAVERTON CREEK TRAIL "CRESCENT CONNECTION"**

WHEREAS, federal funds are available through the Federal Highway Administration and administered by Metro and the Oregon Department of Transportation for the 2013 Regional Flexible Fund Allocation Program for federal fiscal years 2016-2018 for transportation projects; and

WHEREAS, the Tualatin Hills Park & Recreation District (THPRD) is a local government agency/special service district that is eligible to receive said federal grant funds; and

WHEREAS, design and construction of the Beaverton Creek Regional Trail "Crescent Connection" between the Westside Trail and SW Hocken Avenue is a high priority project that would meet local needs identified in THPRD's Comprehensive Plan and its Trails Master Plan; the City of Beaverton's Transportation Plan; Metro's 2035 Regional Transportation Plan and its Trails and Greenways Plan; the Oregon State Comprehensive Outdoor Recreation Plan (SCORP); and the Oregon Statewide Planning Goals and Objectives for recreation.

LET IT HEREBY BE RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, that:

THPRD staff is authorized to submit an application to the Metro Regional Flexible Fund Allocations Program for assistance in funding the design and construction of the Beaverton Creek Trail "Crescent Connection" between the Westside Trail and SW Hocken Avenue; and

THPRD will set aside funds through its budgeting process in FY 2015/16 in order to provide the local match requirements of approximately 10.27% of the total estimated project cost.

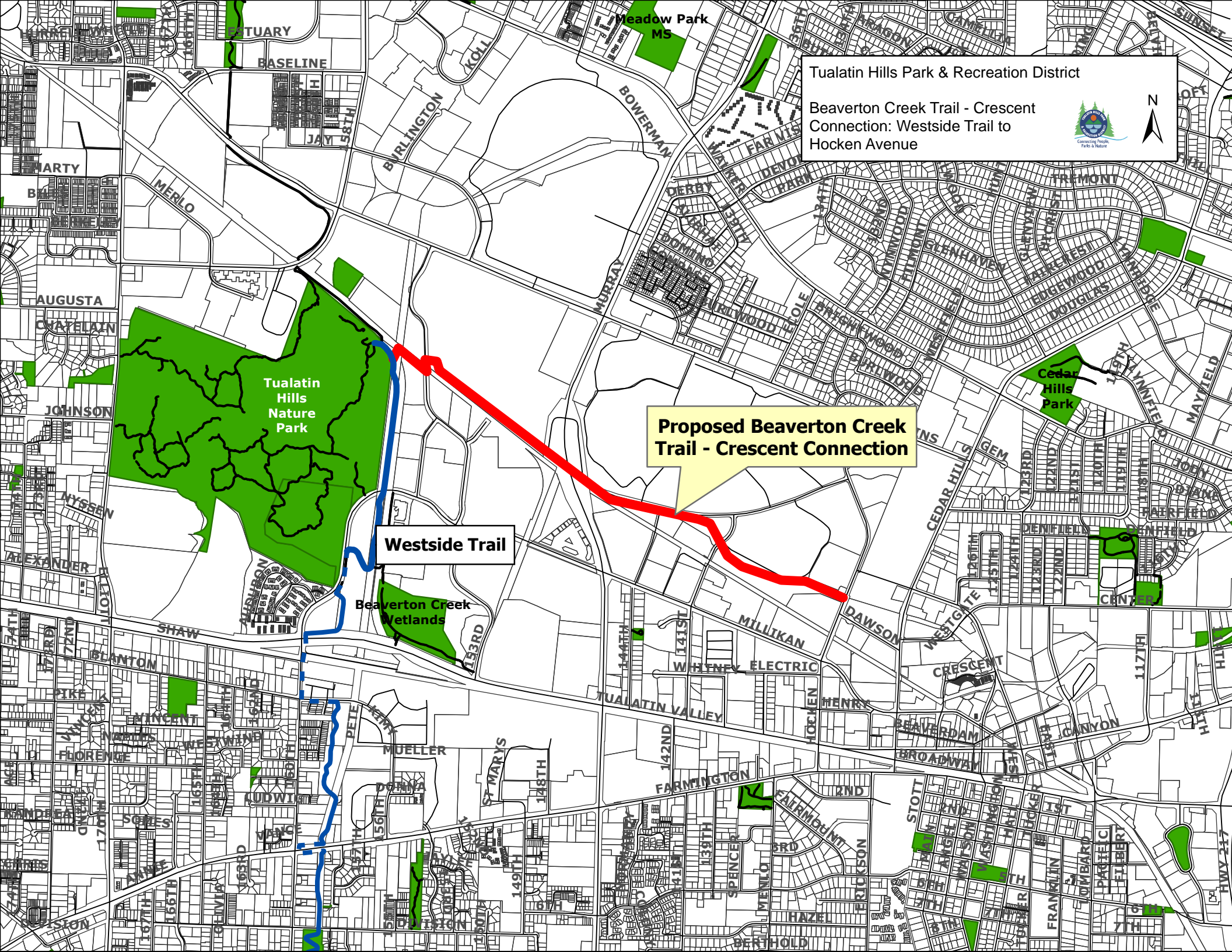
Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 1st day of April, 2013.

Joseph Blowers, President

Larry Pelatt, Secretary

ATTEST:

Jessica Collins, Recording Secretary



Tualatin Hills Park & Recreation District
Beaverton Creek Trail - Crescent
Connection: Westside Trail to
Hocken Avenue



Proposed Beaverton Creek Trail - Crescent Connection

Westside Trail

Tualatin Hills Nature Park

Beaverton Creek Wetlands

Cedar Hills Park

Tualatin Hills Park & Recreation District

Beaverton Creek Trail - Crescent
Connection: Westside Trail to
Hocken Avenue

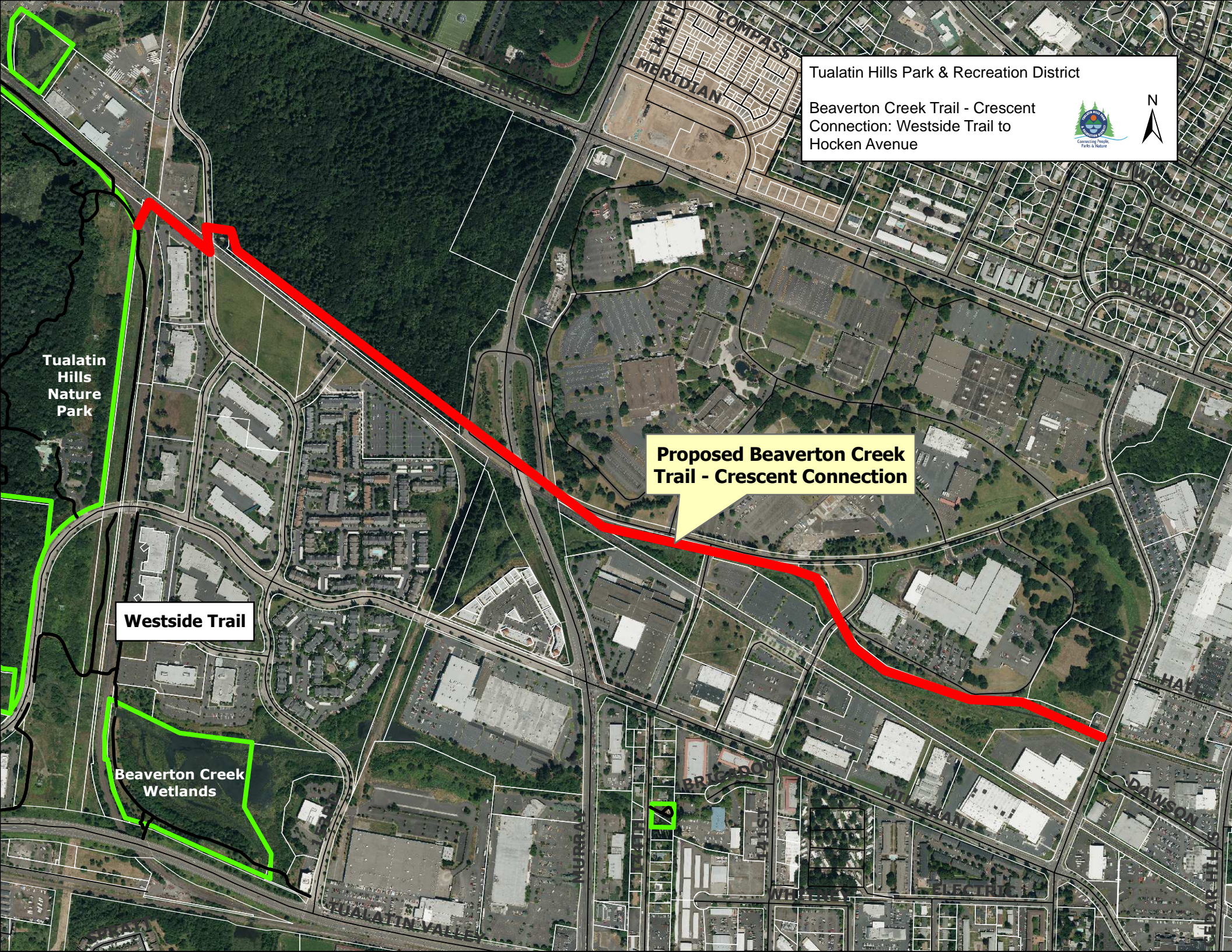


Tualatin Hills
Nature
Park

Westside Trail

Beaverton Creek
Wetlands

Proposed Beaverton Creek
Trail - Crescent Connection





[6J]

MEMO

DATE: March 19, 2013
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Resolution Authorizing the Issuance and Negotiated Sale of Full Faith and Credit Obligations to Currently Refund the District's Outstanding Full Faith and Credit Obligations**

Introduction

Staff is requesting Board of Directors approval of a resolution to authorize the issuance and negotiated sale of Full Faith and Credit Obligations to refund the currently outstanding obligations which were used to purchase and build-out the Fanno Creek Service Center. The resolution also authorizes the extraordinary redemption of the outstanding obligations.

Background

In 2010, in anticipation of issuing debt to acquire and redevelop the site that would eventually become the Fanno Creek Service Center, the District received an allocation of Recovery Zone Economic Development Bonds (RZEDB's). These were a special component of the federal economic stimulus package, and were taxable bonds on which the federal government paid a direct subsidy to the issuing agency in the amount of 45% of the interest cost of taxable obligations.

In November 2010, the District issued debt consisting of: a taxable issue in the amount of \$995,000 to finance the portion of the facility that would be available for private rental, and taxable RZEDB's in the amount of \$6,820,000 to finance the balance of the costs. The term of the RZEDB funds was for up to 30 years. RZEDB's were used in lieu of traditional tax exempt financing because the net cost to the District (actual interest cost less the federal subsidy payment) was less than the interest cost on tax exempt financing. The RZEDB instrument included a provision allowing the District to call the obligations at par as an extraordinary event should the federal subsidy payments to the District be reduced or eliminated.

With the federal sequestration that went into effect March 1, 2013, we have been notified that RZEDB subsidy payments will be reduced by as much as 8.7% this year. Our financial advisors have run comparative debt analyses showing that, under current interest rates, the District could exercise the option to call the obligations under the extraordinary event provision and re-issue the debt as traditional tax exempt full faith and credit obligations at a lower overall interest cost than even the net cost with full subsidy intact.

Staff has reviewed this option with the District's bond counsel and they are comfortable taking this action, but only after the District experiences a reduction in the subsidy payment as a triggering event. The District's subsidy payment request for the current payment has been submitted and the payment is expected in the next 30 to 60 days.

Staff is requesting approval of the resolution authorizing the redemption of the debt at this time to allow staff to move quickly to take advantage of market conditions if the circumstances present an opportunity to do so.

Proposal Request

Staff is requesting Board of Directors approval of the authorizing resolution. Mersereau Shannon, LLP, the District's Bond Counsel, prepared the authorizing resolution.

The attached resolution authorizes several items necessary for the sale, with the major issues and appointments itemized below:

- Issuance and private negotiated sale of Full Faith and Credit Obligations in an amount not greater than the amount necessary to refund the original RZEDB's and cost of issuance;
- Ensures payment of the Obligations from the general, non-restricted revenues of the District;
- Authorizes the General Manager or Director of Business & Facilities or any designee of the Board of Directors as "Authorized Representative" to determine that an extraordinary event has occurred and that it is desirable to refinance the RZEDB's, and to determine the remaining terms of the Financing Agreement that are deemed necessary and desirable for the sale and issuance;
- Appoints Mersereau Shannon, LLP as Special Counsel for the issuance of the obligations; and finally
- Authorizes the Authorized Representative to appoint an underwriter for the issuance of the obligations.

This resolution does not obligate the District to issue the financing, but secures the authority to do so should the following occur:

1. The District experiences a reduction in federal subsidy payment on the RZEDB's, and
2. The borrowing cost of re-issuing the debt is less than or equal to the net debt cost of the RZEDB's.

If the tax exempt borrowing cost is less than the RZEDB with full subsidy intact, the decision will be an easy one and we will proceed to refund the debt. If the tax exempt borrowing cost is higher than the RZEDB with the reduced subsidy, we similarly will not refund the debt. If the tax exempt borrowing cost is between these two amounts, we will need to assess the likelihood that the reduced subsidy will be a permanent reduction and make a decision to refund the debt based on this assessment.

Benefits of Proposal

Approval of the authorizing resolution will provide the necessary legal basis for the refunding and reissuance of debt at a lower overall borrowing cost to the District. Approval at this time provides the Authorized Representative with the flexibility to react quickly to market conditions, and ensure the most advantageous sale of the obligations.

Potential Downside of Proposal

There is no apparent downside to the proposal.

Action Requested

Board of Directors approval of Resolution No. 2013-15 to authorize the following actions:

1. The issuance and negotiated sale of Full Faith and Credit Obligations to currently refund the District's Outstanding Full Faith and Credit Obligations, Series 2010B;

2. Approve financing of the obligations from the general, non-restricted revenues of the District;
3. Designate the General Manager or Director of Business & Facilities or any designee of the Board of Directors as Authorized Representative; and
4. Appoint Mersereau Shannon, LLP as Special Counsel.

RESOLUTION NO. 2013-15

A RESOLUTION AUTHORIZING THE ISSUANCE AND NEGOTIATED SALE OF FULL FAITH AND CREDIT OBLIGATIONS TO CURRENTLY REFUND THE DISTRICT'S OUTSTANDING FULL FAITH AND CREDIT OBLIGATIONS, SERIES 2010B (FEDERALLY TAXABLE RECOVERY ZONE ECONOMIC DEVELOPMENT OBLIGATIONS – DIRECT PAYMENT); DESIGNATING AN AUTHORIZED REPRESENTATIVE, ESCROW AGENT, AND SPECIAL COUNSEL; AUTHORIZING THE EXECUTION AND DELIVERY OF A FINANCING AGREEMENT, ESCROW AGREEMENT AND ESCROW DEPOSIT AGREEMENT; AND RELATED MATTERS.

WHEREAS, THE Tualatin Hills Park & Recreation District, Oregon (the "District") is authorized pursuant to the Constitution and laws of the State of Oregon, namely, Oregon Revised Statutes Sections 271.390, 287A.315 and 287A.360, to (1) enter into financing agreements to finance and refinance improvements to the facilities of the District, (2) pledge its full faith and credit and taxing power in connection with such financing agreements, and (3) pay the costs of issuance of such financing agreements; and

WHEREAS, the District has determined that conditions may have occurred that may permit the Extraordinary Prepayment of the District's outstanding Full Faith and Credit Obligations, Series 2010B (Federally Taxable Recovery Zone Economic Development Obligations – Direct Payment) (the "Obligations") and that interest rates may have declined sufficiently that it may be desirable to currently refund all or a portion of the District's outstanding Series 2010B Obligations; and

WHEREAS, the Series 2010B Obligations are dated November 30, 2010 and were issued in the original principal amount of \$6,820,000. The Series 2010B Obligations are subject to prepayment prior to maturity at the option of the District, in whole or in part, at any time (with maturities to be selected by the District and by lot within a maturity), at a price of par, plus accrued interest, if any, to the date of prepayment upon the occurrence of an "Extraordinary Event." An "Extraordinary Event" shall have occurred if the District determines that a material adverse change has occurred to Section 1400U-1 through 1400U-3 of the Internal Revenue Code of 1986 (the "Code") or there is any guidance published by the Internal Revenue Service or the United States Treasury with respect to such Sections or any other determination by the Internal Revenue Service or the United States Treasury, which determination is not the result of any act or omission by the District, pursuant to which the District's 45 percent cash subsidy payment from the United States Treasury is reduced or eliminated; and

WHEREAS, the proceeds of the Series 2010B Obligations was expended to finance the acquisition, construction and renovation of a maintenance facility and related capital projects and pay issuance costs of the Series 2010B Obligations; and

WHEREAS, the proceeds of the Full Faith and Credit Refunding Obligations, Series 2013 (the "Series 2013 Refunding Obligations") will be for the purpose of providing funds sufficient to (1) refund all or a portion of the Series 2010B Obligations, and (2) pay the costs of issuance of the Series 2013 Refunding Obligations (collectively, the "Project"). The Series 2013 Refunding

Obligations will be issued as full faith and credit obligations of the District, payable from the general, non-restricted revenues of the District and other funds which may be available for that purpose, including taxes levied within the restrictions of Sections 11 and 11b, Article XI of the Constitution of the State of Oregon; and

WHEREAS, it is advantageous for the District to authorize and enter into a financing agreement to finance the Project. In addition, the District will enter into an escrow agreement which will authorize the escrow agent to issue full faith and credit obligations evidencing undivided proportionate interests in the amounts payable by the District under the financing agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON AS FOLLOWS:

Section 1. Authorization. The Board of Directors hereby authorizes:

a. Issuance and Sale of Series 2013 Refunding Obligations. The District authorizes the issuance and private negotiated sale of the Series 2013 Refunding Obligations which shall be issued by the escrow agent, for and on behalf of the District, in an amount not greater than the amount necessary to (1) refund all or a portion of the outstanding Series 2010B Obligations, and (2) pay costs of issuance of the Series 2013 Refunding Obligations. The Series 2013 Refunding Obligations shall be issued at a true effective rate that provides significant savings as determined by the Authorized Representative (as defined below) and shall mature on a date set by the Authorized Representative (as defined below).

b. Financing Agreement. The District authorizes the execution and delivery of a financing agreement (the "Financing Agreement") to finance the Project, in a form satisfactory to the Authorized Representative, as defined below.

c. Escrow Agreement. The District authorizes the execution and delivery of an escrow agreement between the District and the escrow agent (the "Escrow Agreement"), in a form satisfactory to the Authorized Representative, pursuant to which the escrow agent shall execute the Series 2013 Refunding Obligations representing the principal amount payable under the Financing Agreement, and evidencing the right of the escrow agent to receive the District's Financing Payments under the Financing Agreement.

Section 2. Financing Payments. The Financing Payments for the Series 2013 Refunding Obligations shall be payable from the general, non-restricted revenues of the District and other funds which may be available for that purpose, including taxes levied within the restrictions of Sections 11 and 11b, Article XI of the Constitution of the State of Oregon. The obligation of the District to make Financing Payments shall be a full faith and credit obligation of the District, and is not subject to appropriation. The Registered Owners of the Series 2013 Refunding Obligations shall not have a lien or security interest on the property financed with the proceeds of the Series 2013 Refunding Obligations.

Section 3. Designation of Authorized Representative. The District hereby authorizes the General Manager or the Director of Business and Facilities or any designee of the Board of Directors (the “Authorized Representative”) to act as the authorized representative on behalf of the District and determine the remaining terms of the Series 2013 Refunding Obligations as delegated in Section 4 below.

Section 4. Delegation of Final Terms and Sale of Series 2013 Refunding Obligations and Additional Documents. The Authorized Representative is authorized, on behalf of the District, to:

- a. determine whether an Extraordinary Event has occurred and it is desirable to refinance the Series 2010B Obligations;
- b. approve of and authorize the distribution of the preliminary and final Official Statements to prospective purchasers of the Series 2013 Refunding Obligations;
- c. negotiate the terms under which the Series 2013 Refunding Obligations shall be sold, to enter into a Purchase Agreement for sale of the Series 2013 Refunding Obligations, and to execute and deliver the Purchase Agreement;
- d. establish the maturity and interest payment dates, interest rates (which may be taxable or tax-exempt), underwriter’s discount, dated date, principal amounts, capitalized interest (if any), optional and/or mandatory redemption provisions, interest rates, denominations, and all other terms under which the Series 2013 Refunding Obligations shall be issued, sold, executed, and delivered;
- e. negotiate the terms and approve of the Financing Agreement and the Escrow Agreement as the Authorized Representative determines to be in the best interest of the District, and to execute and deliver the Financing Agreement and the Escrow Agreement and appoint an escrow agent;
- f. determine whether the Series 2013 Refunding Obligations shall be Book-Entry certificates and to take such actions as are necessary to qualify the Series 2013 Refunding Obligations for the Book-Entry System of DTC, including the execution of a Blanket Issuer Letter of Representations;
- g. seek to obtain a rating on the Series 2013 Refunding Obligations, if determined by the Authorized Representative to be in the best interest of the District;
- h. apply for municipal bond insurance for the Series 2013 Refunding Obligations, and expend proceeds to pay the insurance premium, if determined by the Authorized Representative to be in the best interest of the District;
- i. designate the Financing Agreement and the Series 2013 Refunding Obligations as a “qualified tax-exempt obligation” pursuant to Section 265(b)(3) of the Code so long as the District and all subordinate entities do not reasonably expect to issue

more than \$10,000,000 of tax-exempt obligations during the calendar year in which the Series 2013 Refunding Obligations are issued;

j. approve, execute and deliver a Tax Certificate; and execute and deliver a Certificate specifying the action taken pursuant to this Resolution, and any other documents, agreements or certificates that the Authorized Representative determines are necessary and desirable to issue, sell and deliver the Series 2013 Refunding Obligations in accordance with this Resolution; and

k. approve, execute and deliver a continuing disclosure certificate pursuant to SEC Rule 15c2-12, as amended (17 CFR Part 240, § 240.15c2-12) for the Series 2013 Refunding Obligations.

Section 5. Maintenance of Tax-Exempt Status. The District hereby covenants for the benefit of the Owners of the Series 2013 Refunding Obligations to use the Series 2013 Obligation proceeds and the projects financed and refinanced with Series 2013 Obligation proceeds in the manner required, and to otherwise comply with all provisions of the Internal Revenue Code of 1986, as amended (the “Code”), which are required so that interest paid on the Series 2013 Refunding Obligations will not be includable in gross income of the Owners of such Series 2013 Refunding Obligations for federal income tax purposes. The District makes the following specific covenants with respect to the Code:

a. The District will not take any action or omit any action if it would cause the Financing Agreement or Series 2013 Refunding Obligations to become arbitrage bonds under Section 148 of the Code.

b. The District shall operate the projects financed and refinanced with the Series 2013 Refunding Obligations so that the Series 2013 Refunding Obligations do not become “private activity bonds” within the meaning of Section 141 of the Code.

c. The District shall comply with appropriate Code reporting requirements.

d. The District shall pay, when due, all rebates and penalties with respect to the Series 2013 Refunding Obligations which are required by Section 148(f) of the Code.

The covenants contained in this Section 5 and any covenants in the closing documents for the Series 2013 Refunding Obligations shall constitute contracts with the owners of the Series 2013 Refunding Obligations, and shall be enforceable by them. The Authorized Representative may enter into covenants on behalf of the District to protect the tax-exempt status of the Financing Agreement and the Series 2013 Refunding Obligations.

Section 6. Appointment of Escrow Agent. The Authorized Representative is authorized to appoint an Escrow Agent for the issuance of the Series 2013 Refunding Obligations and to administer the Escrow Deposit Fund.

Section 7. Escrow Deposit Agreement and Escrow Agent. The District may enter into

an Escrow Deposit Agreement for the establishment of an Escrow Deposit Fund to which shall be deposited sufficient proceeds from the Series 2013 Refunding Obligations to acquire Government Obligations to provide funds sufficient to pay the principal of and interest on the Series 2010B Obligations. The Authorized Representative is authorized to execute the Escrow Deposit Agreement for and on behalf of the District.

Section 8. Call and Redemption of Series 2010B Obligations. The District does call for redemption at par value the outstanding principal of the Series 2010B Obligations. The call and redemption of such Series 2010B Obligations is subject to the sale and delivery of the Series 2013 Refunding Obligations.

Section 9. Effect of Refunding on Series 2010B Obligations. The District determines that, upon deposit into the Escrow Deposit Fund of Government Obligations in an amount calculated to be sufficient to pay the principal of and interest on the Series 2010B Obligations being refunded, such deposit shall fully defease the Series 2010B Obligations being refunded.

Section 10. Appointment of Special Counsel. The District appoints Mersereau Shannon LLP as special counsel to the District for the issuance of the Series 2013 Refunding Obligations.

Section 11. Appointment of Underwriter. The Authorized Representative is authorized to appoint an underwriter for the issuance of the Series 2013 Refunding Obligations.

Section 12. Continuing Disclosure. The District covenants and agrees to comply with and carry out all of the provisions of the Continuing Disclosure Agreement to be negotiated with the underwriter. Notwithstanding any other provision of this Resolution, failure by the District to comply with the Continuing Disclosure Agreement will not constitute an event of default; however, any Registered Owner may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Section and the Continuing Disclosure Certificate.

Section 13. Preliminary and Final Official Statement. The District shall prepare or cause to be prepared a preliminary official statement for the Series 2013 Refunding Obligations which shall be available for distribution to prospective purchaser. In addition, an official statement shall be prepared and ready for delivery to the purchasers of the Series 2013 Refunding Obligations no later than the seventh (7th) business day after the sale of the Series 2013 Refunding Obligations. When the District determines that the final official statement does not contain any untrue statement of a material fact or omit to state any material fact necessary to make the statements contained in the official statement not misleading in the light of the circumstances under which they are made, the Authorized Representative is authorized to certify the accuracy of the official statement on behalf of the District.

Section 14. Closing of the Sale and Delivery of the Series 2013 Refunding Obligations. The Authorized Representative is authorized to negotiate with the underwriter as to the terms and conditions of a Bond Purchase Agreement providing for the private negotiated sale of the Series 2013 Refunding Obligations. The Authorized Representative is authorized to execute the Purchase Agreement for and on behalf of the District and to execute such additional documents, including a Tax Certificate, and to perform any and all other things or acts necessary for the sale and delivery of the Series 2013 Refunding Obligations and redemption of the Series 2010B Obligations as herein authorized. Such acts of the Authorized Representative are for and on behalf of and are authorized by the Board of Directors of the District.

Section 15. Resolution to Constitute Contract. In consideration of the purchase and acceptance of any or all of the Series 2013 Refunding Obligations by those who shall own the same from time to time (the "Owners"), the provisions of this Resolution shall be part of the contract of the District with the Owners and shall be deemed to be and shall constitute a contract between the District and the Owners. The covenants, pledges, representations and warranties contained in this Resolution or in the closing documents executed in connection with the Series 2013 Refunding Obligations, including without limitation the District's covenants and pledges contained in Section 2 hereof, and the other covenants and agreements herein set forth to be performed by or on behalf of the District shall be contracts for the equal benefit, protection and security of the Owners, all of which shall be of equal rank without preference, priority or distinction of any of such Series 2013 Refunding Obligations over any other thereof, except as expressly provided in or pursuant to this Resolution.

Section 16. Effective Date. This resolution shall take effect on the date of its adoption.

This resolution is adopted by the Board of Directors of Tualatin Hills Park and Recreation District, Washington County, Oregon this 1st day of April, 2013.

TUALATIN HILLS PARK & RECREATION DISTRICT
WASHINGTON COUNTY, OREGON

By _____
Joseph Blowers, Board President

By _____
Larry Pelatt, Board Secretary

ATTEST:

By _____
Jessica Collins, Recording Secretary



[6K]

MEMO

DATE: March 19, 2013
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: **Resolution Authorizing Necessity of Westside Trail Segment 18**

Introduction

Staff is requesting Board of Directors approval of Resolution No. 2013-16. The resolution pertains to the initiation of condemnation for the Westside Trail Segment #18 project and was reviewed by Beery, Elsner, & Hammond, LLP. The resolution is required in order to comply with federal funding requirements and the Intergovernmental Agreement (IGA) between THPRD and the Oregon Department of Transportation (ODOT).

Background

In 2008, THPRD applied to Metro for Metropolitan Transportation Improvement Program (MTIP) funds in order to design and construct a three-quarter ($\frac{3}{4}$) mile section of Segment #18 of the Westside Trail from Hansen Ridge Park to Kaiser Woods Natural Area (this was later amended to be a one mile segment from the Rock Creek Trail to NW Kaiser Road during the design services contract negotiation process with THPRD, ODOT, and the consultant). In 2009, funds were awarded and in October 2011, funds were made available through ODOT. At its August 2011 regular meeting, the Board approved an IGA between THPRD and ODOT that outlines the roles and responsibilities for each agency for the project.

In May 2012, another IGA between THPRD and ODOT was entered into which related to right-of-way services. This IGA allows THPRD to seek reimbursement from ODOT for expenses incurred by the District for land acquisition activities, such as title reports, appraisals, and extinguishment of agricultural easements. Exhibit A of this IGA outlines the special provisions for right-of-way services and the roles and responsibilities for each agency. Provision B.1.c requires that THPRD adopt a resolution of necessity and condemnation prior to acquisitions taking place.

Funds for right-of-way services are expected to be obligated in May 2013 upon completion of all environmental reports and studies and submission of all environmental permits. Once this work has been certified complete by ODOT, THPRD can begin the process of ordering appraisals needed for the extinguishment of the agricultural easements (estimated at 63). In addition to the agricultural easements, a 300' long by 20' wide trail easement is also being acquired for the project. Because the proposed trail will be located on Bonneville Power Administration (BPA) right-of-way, THPRD property, and a HOA open space tract with a Clean Water Services water quality easement over its entirety, no real property is expected to be needed to complete the project.

Proposal Request

Staff requests Board of Directors approval and signature of Resolution No. 2013-16 for the initiation of necessity and condemnation for the Westside Trail Segment #18 project in order to ensure a smooth transition into the right-of-way phase of the project. Although the likelihood of condemnation for this project is low, a resolution of necessity and condemnation is a requirement for federally-funded projects per the IGA between THPRD and ODOT for right-of-way services.

Benefits of Proposal

Approval of the resolution will allow staff to begin the right-of-way phase, including the extinguishment of agricultural easements located within the BPA corridor, upon environmental clearance approval by ODOT; and compliance with federal funding requirements ensuring construction can begin on schedule in late 2014/early 2015.

Potential Downside of Proposal

There appears to be no downside to the proposal.

Action Requested

Board of Directors approval and signature of Resolution No. 2013-16 for the initiation of necessity and condemnation for the Westside Trail Segment #18 project.

RESOLUTION NO. 2013-16

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
TUALATIN HILLS PARK & RECREATION DISTRICT
DECLARING THE NEED TO ACQUIRE PROPERTY, BY CONDEMNATION IF
NECESSARY, FOR THE PURPOSE OF CONSTRUCTING AND COMPLETING A
SEGMENT OF THE WESTSIDE REGIONAL TRAIL

WHEREAS, the Tualatin Hills Park & Recreation District (District) is authorized by State statute “[to] construct, reconstruct, alter, enlarge, operate and maintain such lakes, parks, recreation grounds and buildings as, in the judgment of the District board, are necessary or proper, and for this purpose to acquire by lease, purchase, gift, devise, condemnation proceedings or otherwise such real and personal property and rights of way, either within or without the limits of the District as, in the judgment of the board, are necessary or proper, and to pay for and hold the same.” ORS 266.410(3); and

WHEREAS, State statute provides that “the resolution or ordinance of a public condemner is presumptive evidence of the public necessity of the proposed use, that the property is necessary therefore, and that the proposed use, improvement or project is planned or located in a manner which will be most compatible with the greatest public good and the least private injury.” ORS 35.235(2); and

WHEREAS, despite on-going efforts of District staff, the District has been unable to acquire fee simple title to or an easement over one of the several properties along the planned route of a segment of the Westside Regional Trail, thereby potentially delaying the scheduled completion of a trail project that has been long anticipated by the community. Acquisition of needed easements or land is complete or almost complete for all other properties along the trail route.

LET IT HEREBY BE RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, that:

1. The District Board does hereby find and declare that there is needed and required to allow timely completion of a long-planned segment of the Westside Regional Trail.
2. The Property is required and is being taken as necessary in the public interest and any improvements to the Property will be planned, designed, located, and constructed in a manner that will be most compatible with the greatest public benefit and the least private injury.
3. The District General Manager, his designates and the District’s legal counsel are hereby authorized to attempt to agree with the owners and other persons in interest of the Property as to the compensation to be paid for its appropriation and, in the event that no satisfactory agreement can be reached, legal proceedings as may be necessary to possess and acquire the Property are authorized to the extent provided by law.

RESOLUTION NO. 2013-16

4. This resolution takes effect immediately upon approval by the Board.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 1st day of April, 2013.

Joseph Blowers, President

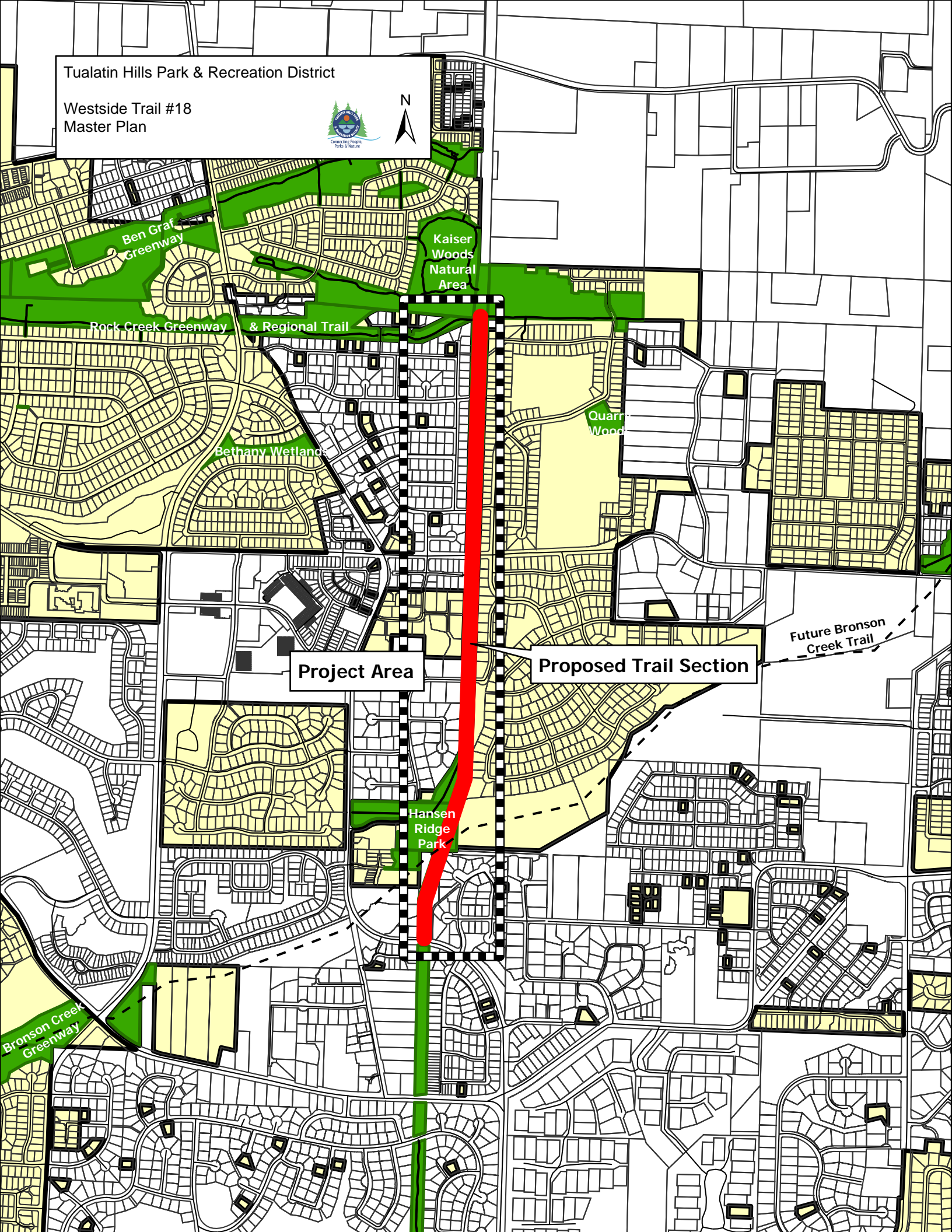
Larry Pelatt, Secretary

ATTEST:

Jessica Collins, Recording Secretary

Tualatin Hills Park & Recreation District

Westside Trail #18
Master Plan



Ben Graf Greenway

Kaiser Woods Natural Area

Rock Creek Greenway & Regional Trail

Bethany Wetland

Quarry Wood

Project Area


Proposed Trail Section

Future Bronson Creek Trail


Hansen Ridge Park

Bronson Creek Greenway

Tualatin Hills Park & Recreation District
Westside Trail #18
Master Plan



Connecting People
Parks & Nature



Kaiser Woods
Natural
Area

Rock Creek
Greenway &
Regional Trail

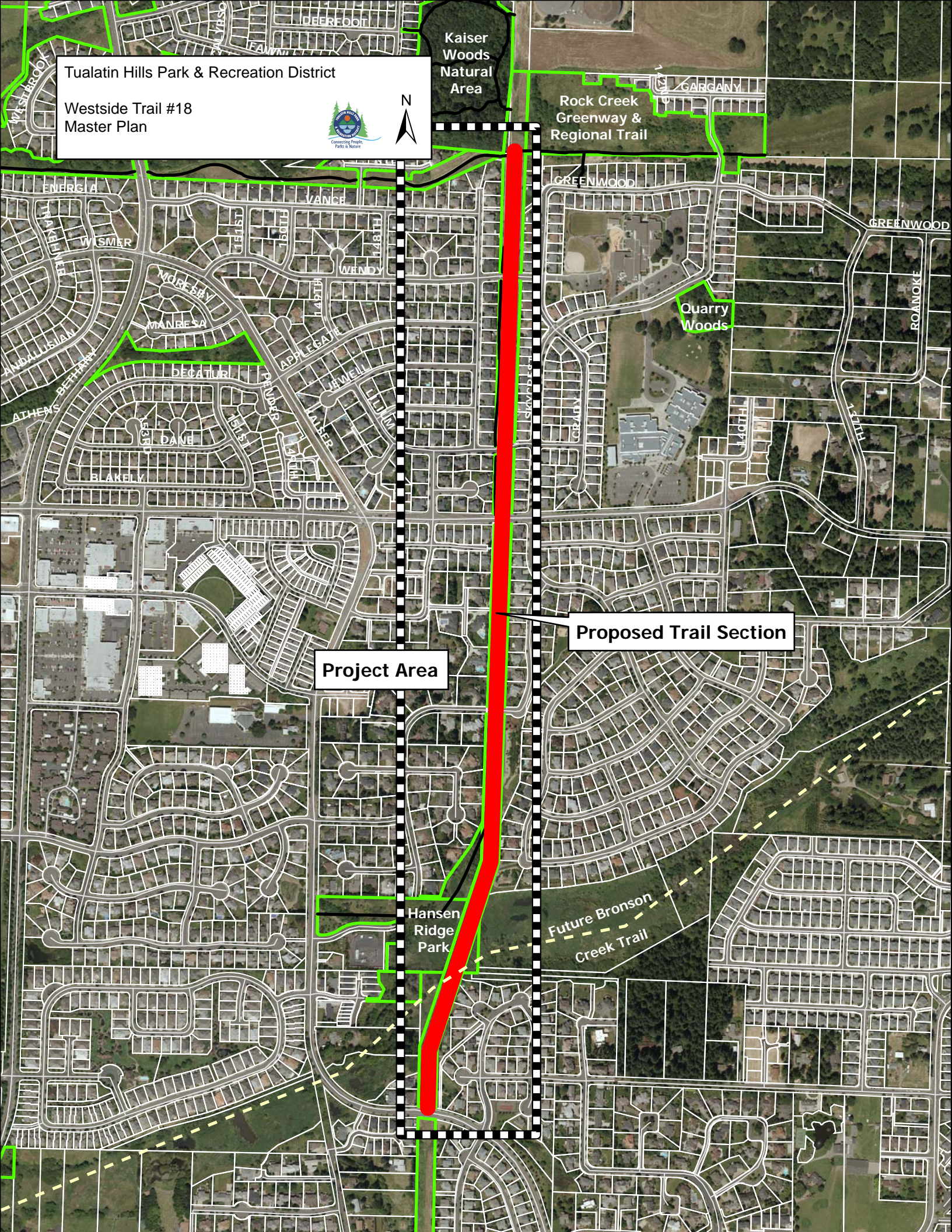
Quarry
Woods

Project Area

Proposed Trail Section

Hansen
Ridge
Park

Future Bronson
Creek Trail





[7A]

MEMO

DATE: March 21, 2013
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: Bond Program

Introduction

The information and discussion in this memo adds to that which has been provided to the Board at previous meetings relating to implementation of the Bond Program.

Capital Projects Construction Update

As reported in the February Bond Update memo, several bond program construction projects are scheduled to begin this summer. At the present time, staff expects these projects to come to the Board for bid approval on the dates shown below:

Vista Brook Park	May 6, 2013
Barsotti Park	June 3, 2013
Hansen Ridge Park	June 3, 2013
Pioneer Park	June 3, 2013
Lowami Hart Woods	June 3, 2013
Waterhouse Trail	June 3, 2013
Roy Dancer Park	June 17, 2013

Bond Communications Update

On the bond communications front, the Park District plans several events this year to celebrate project completions. These will include a grand opening of Paul & Verna Winkelman Park and dedications of Evelyn M. Schiffler Memorial Park and the new community trail to the Jordan Woods Natural Area. In addition, as part of this year's Sunday Trailways event, the Park District will dedicate recently opened sections of the Rock Creek Trail within THPRD boundaries.

Dates for all of these events will be confirmed soon and announced to the Board. Meanwhile, Park District staff will continue to educate the public about these and other bond projects using online and print communications tools. The Schiffler, Winkelman and Jordan Woods projects have already generated significant media stories.



[7B]

MEMO

DATE: March 22, 2013
TO: The Board of Directors
FROM: Doug Menke, General Manager
RE: **General Manager's Report for April 1, 2013**

Second Annual Sunday Trailways

The District's second annual Sunday Trailways will be held on Sunday, September 22 from 11 a.m. - 3 p.m., and will take place along the Rock Creek Regional Trail. Residents will be invited to enjoy an afternoon exploring the trail while they walk, run, bike or roll to activities and entertainment sites set up along the way. Participants enter the event at any trailhead and move, in either direction, along the trail at their own pace. Sunday Trailways offers recreation choices that lead to improved health and a sense of community, while increasing public awareness of the trail system and THPRD's programs and services. We also seek to increase the number of residents who walk, roll, bicycle or use public transit instead of taking single occupancy vehicles to local destinations. Additional details will be provided to the Board as they become available.

Programs Registration Update

Spring class registration began on Saturday, March 2. Phone-in registration and web registration began at 8:00 a.m. Staff responded to 785 phone calls on Saturday, with 25% of our invoices, 20% of our revenue and 22% of our classes being processed by operators and the balance being conducted online. Our website processed over 2,400 invoices on Saturday alone. Our website performed very well; during the first 15 minutes of registration, it processed 40% of our registrations for the day, and 114 classes reached their maximum enrollment. In total, 314 classes reached their maximum enrollment on opening day.

GreenPlay/Comprehensive Plan Update

On March 5, GreenPlay held the final cost recovery workshop with staff to determine targeted cost recovery rates by level on the cost recovery pyramid. Prior to this meeting, staff calculated preliminary cost recovery ranges for each category of service offered by THPRD using the proposed fiscal year 2013/14 budget worksheets. Final cost recovery ranges are currently being calculated. The final results of the cost recovery pyramid will be presented to the Board at the June 17, 2013 meeting.

GreenPlay also launched the Service Assessment project on March 6. This is the fourth and final project that the District is working on with GreenPlay. Staff is currently collecting data on all program offerings including: enrollment numbers, wait list numbers, as well as competitors for these programs. GreenPlay will return at the end April to assist staff in the final evaluation of program offerings. Results of the Service Assessment project will also be presented to the Board at the June 17, 2013 meeting.

Leadership Academy Tier III Graduation

Seven Tier III participants from THPRD's Leadership Academy recently graduated. The graduates, divided into two groups, made formal presentations to the Management Team of

business proposals they developed to solve in-house challenges. One group was charged with a standardized new employee orientation plan. In response, they presented a detailed program that would be offered quarterly for new THPRD hires. The second group had a broader challenge: to help THPRD reach 15-to-30-year-old patrons, a group underrepresented in THPRD programs. They presented a proposal for an 18,000-square-foot adventure center that would include rock climbing, a skate park, a bouldering course and the flexibility to include other offerings like laser tag, batting cages, and slacklining.

Tier IV of the Leadership Academy is still under development, but will be the final step in giving existing employees the needed skills and knowledge to help the District successfully navigate an influx of retirements in the not-too-distant future.

Multi-Generational Video

KPTV (Channel 12) recently highlighted three generations of a Beaverton-area family participating in THPRD programs. The 3 1/2-minute video showed a grandmother in a Zumba class, her daughter playing tennis, and her granddaughter taking swim lessons. The story conveyed the importance of lifelong fitness and the broad array of recreational opportunities THPRD offers for families, from children to seniors. It was broadcast on the station's More Good Day Oregon and Better Portland shows. The video will be shown at your meeting.

Summer Activities Guide

The District's summer 2013 activities guide was mailed in late March to all households within THPRD boundaries. As usual, the summer camp guide was included. A new feature of the book this year is a nine-page section of key information in Spanish. Copies of the activities guide and summer camp guide were also distributed to THPRD facilities, and both are available on www.thprd.org. Registration for summer programs and activities begins April 20 at 8 a.m.

Board of Directors/Budget Committee Meeting Schedule

The following dates have been proposed for the Board of Directors meeting schedule over the next few months:

- Budget Committee Work Session – Monday, April 15, 2013
- May Regular Board Meeting – Monday, May 6, 2013
- Budget Committee Meeting – Monday, May 20, 2013
- June Regular Board Meeting – Monday, June 3, 2013
- Budget Adoption Meeting – Monday, June 17, 2013



Management Report to the Board April 1, 2013

Administration

Hal Bergsma, Director of Planning
Jessica Collins, Executive Assistant
Keith Hobson, Director of Business & Facilities
Jim McElhinny, Director of Park & Recreation Services
Geoff Roach, Director of Community Partnerships
Bob Wayt, Director of Communications & Outreach

1. The Park District's summer 2013 activities guide was mailed in late March to all households within THPRD boundaries. As usual, the summer camp guide was included. A new feature of the book this year is a nine-page section of key information in Spanish. Copies of the activities guide and summer camp guide were also distributed to THPRD facilities, and both are available on www.thprd.org. Registration for summer programs and activities begins April 20 at 8 a.m.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatic Program Services

1. Spring Break was a busy time at the Centers with a Junior Lifeguard class at Harman Swim Center and Lifeguard Training classes at Beaverton Swim Center and Conestoga Recreation & Aquatic Center. All of these classes were full. Harman staff tried something new, offering children's swim lessons during Spring Break. The idea was to see if this might be an option for parents to bring their children when they are on a break from school. These classes filled so we will consider expanding this offering next year.
2. The projects at Aloha Swim Center during the extended closure are moving along. The new HVAC work is underway, which will be followed by the seismic upgrades and finally the pool tank resurfacing. The pool is expected to reopen on May 20 on a limited program schedule. The full program schedule will resume with the start of the summer season on June 17.

Maintenance

Dave Chrisman, Superintendent of Maintenance Operations

1. Building Maintenance staff at each facility provided mini-closure projects during Spring Break week (March 25- 29). Projects included painting, floor refinishing, and deep cleaning of restrooms and classrooms. Projects were coordinated with program staff in an effort to minimize impacts to patrons and ongoing services.
2. Our Fleet Maintenance Department has been providing winter service activities during the winter months to our mowing fleet. All high production mower services and mower trailer services are now 100% complete. Our 72-inch and 52-inch trim mower service program is approximately 75% complete. These units will be ready and available for service within the next few weeks. Staff also recently outfitted four new mow route

trailers with 15-gallon reservoirs which will improve our post-emergent spraying efficiencies at each site.

3. Athletic Fields staff are preparing baseball, softball, lacrosse and soccer fields for spring play. Preparations include field lining, base installations, goal installations, backstop and netting repairs, and lighting inspections. Staff have started pressure washing outdoor tennis courts throughout the District.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Sustainability. The District is continuing to participate in the newly reformed Partners for a Sustainable Washington County. The group met to discuss goals for the coming year which include a set of metrics to help agencies achieve competencies in specific project areas such as office operations or fleet management.
2. Fanno Creek Trail News. In anticipation of summer construction of a new Portland Bureau of Environmental Services pump station along the eastern portion of the trail, staff is cooperating with citizens and the City of Portland to make the process run smoothly and safely for trail users.
3. Clean Water Services Regulations. Staff are monitoring proposed revisions to regulations for construction and water resource area buffers. These regulations impact new development and trail projects.
4. Volunteer Update. Staff are cultivating a partnership with the Trail Keepers of Oregon, a volunteer organization whose focus is trail design and improvements. Staff and volunteers worked with them to resurface trails at the Tualatin Hills Nature Park. Another project is planned for the Jenkins Estate this spring.

Planning & Development

Steve Gulgren, Superintendent of Planning & Development

1. Waterhouse Trail/SDC Project with Central Bethany Development: Central Bethany Development (CBD) is poised to start construction as soon as permits are available from Clean Water Services and Washington County. Permits are anticipated to be ready by the first of April. Staff received, reviewed and commented on the construction drawings last week, and CBD's consultants have already made the revisions.

Their construction schedule has them clearing brush and installing erosion control measures in April, with construction being completed in early September. The vegetated corridor enhancement and mitigation planting will be installed in late October and into November. The trail should be open to the public in late September.

Programs & Special Activities

Lisa Novak, Superintendent of Programs & Special Activities

1. The 2013 high school tennis season has begun. In preparation, tennis court cleaning at high school and some middle school sites is underway. Match and practice court schedules have been coordinated by the Tennis staff and the schedule has been sent to Metro League tennis coaches and athletic directors.

2. The Princess Tea was held at the Jenkins Estate on March 9, 2013. The event booked five weeks in advance, with a total of 91 in attendance. Thirteen volunteers from Aloha High School (fulfilling their community service hours) worked at the event.
3. Camp Rivendale staff and the Program Coordinator attended Jesuit High School's Volunteer Fair to market Camp Rivendale to their volunteers. We had a good response from the students.
4. Volunteer Services and Special Events staff is busy processing applications and background checks for coaches as well as applications for the Leaders In Training Experience (LITE) program. Staff is also finalizing the bands for the Summer Concert Series.

Recreation

Eric Owens, Superintendent of Recreation

1. Garden Home Recreation Center will be getting some needed spring cleaning and improvements the week of spring break. New energy efficient windows will be installed in the group fitness room and the gymnastics room. The dance room's hardwood floors will be sanded down and refinished and the main hallway will be painted. There will also be some new seating added in the main hallway.
2. Conestoga Recreation & Aquatic Center's Club Splash after school program has re-structured the transportation route schedule to provide an additional van to Sexton Mt. Elementary School. This has enabled the program to open 13 additional spots, of which five have already filled. Staff will be working with the school directly to provide information to parents about space availability in our program. Currently, the after school program services six schools with 97 children enrolled.
3. Conestoga Recreation & Aquatic Center has added a deep water aerobics class on Saturday mornings to help accommodate the class that was displaced when Aloha Swim Center was closed for construction.

Security Operations

Mike Janin, Superintendent of Security Operations

1. On March 6, an electrical wall sign overheated in the south wing of the Conestoga Recreation & Aquatic Center, setting off the smoke alarm. This occurred in the morning while programs were in session. Staff, using THPRD's Emergency Management Plan, conducted building/room sweeps and successfully got all patrons and employees to a designated meeting area in the parking lot. A debriefing was conducted the next day with staff that were involved. Staff had great input and it was obvious that their prior training paid off. The damaged sign is in the process of being repaired.

Sports

Scott Brucker, Superintendent of Sports

1. The HMT Recreation Complex Field # 1 synthetic turf replacement project is complete. The field was playable over a week prior to the April 1 deadline. The field now includes red line markings for women's lacrosse, which is a new concept and quite striking in appearance.

2. The start of recreational soccer and some baseball was delayed to the first of April this year to avoid the delays and cancellations of March weather.

Business Services

Cathy Brucker, Finance Manager

Nancy Hartman-Noye, Human Resources Manager

Mark Hokkanen, Risk and Contract Manager

Ann Mackiernan, Operations Analysis Manager

Phil Young, Information Services Manager

1. The Recreation Department graduated from the Oregon OSHA Safety and Health Achievement Recognition Program (SHARP) program, the second of three facility-based groups that has completed the five-year evaluation process. The focus of the SHARP program is for employers to become self-reliant in managing their own safety and health program and to incorporate safety and health into the core values of the organization. The Aquatics Department is due to graduate in January 2014. The Park District is the first park and recreation agency in the nation and is the largest multi-site agency in Oregon to complete this program.
2. The THPRD Wellness Committee hosted a walking clinic in March. Judy Heller, Certified Lifestyle Educator and Personal Trainer, provided general advice on how to get started with a walking/fitness program, and techniques to achieve peak performance, improve health and prevent injury. Approximately 20 employees attended the event.
3. During the month of April, employees will be conducting mandatory earthquake drills. Departments will participate by practicing the Drop, Cover and Hold technique and evacuation procedures. Some departments will also include the general public in educational sessions and practice evacuation scenarios. This is an annual requirement for public employers.

April

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1 Board Meeting 7pm @ Dryland/HMT	2	3 Newcomers Welcome @ Stuhr Center	4	5	6
7	8	9	10	11 Veterans Memorial Park Master Plan neighborhood meeting 6pm @ Stuhr Center	12	13 Cub & Girl Scout Day @ Cooper Mountain Nature Park
14	15 Budget Committee Work Session 6pm @ Stuhr Center Stuhr Center Advisory Committee 10am	16 Trails Advisory Committee 7pm Parks Advisory Committee 6pm	17 Recreation Advisory Committee 7pm	18 Sports Advisory Committee 4:30pm	19	20 Nature Day in the Park @ Schiffler Park
21	22	23 Natural Resources Advisory Committee 6:30pm	24	25	26	27 Spring Native Plant Sale @ Nature Park
28 Nature Day in the Park @ Jordan Woods Natural Area	29	30 Historic Facilities Advisory Committee 1pm				

2013

May

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1 Aquatics Advisory Committee 7pm	2	3	4
5	6 Board Meeting 7pm @ Dryland/HMT	7	8	9	10 Happy Mother's Day Dessert @ Stuhr Center	11 Barefoot Quilt Festival @ Jenkins Estate
12 Barefoot Quilt Festival @ Jenkins Estate Nature Day in the Park @ Kaiser Woods Natural Area	13 Stuhr Center Advisory Committee 10am	14 Historic Facilities Advisory Committee 1pm	15 Recreation Advisory Committee 7pm	16 Parks Bond Citizen Oversight Committee Meeting 6pm @ Dryland/HMT Sports Advisory Committee 4:30pm	17	18
19	20 Budget Committee Meeting 6:30pm @ Dryland/HMT	21 Trails Advisory Committee 7pm Parks Advisory Committee 6pm	22	23	24	25
26	27 HOLIDAY	28 Natural Resources Advisory Committee 6:30pm	29	30	31	

2013

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3 Board Meeting 7pm @ Dryland/HMT	4	5	6	7	8
9	10	11	12	13	14	15
16	17 Board Meeting 7pm @ Dryland/HMT	18 Trails Advisory Committee 7pm Parks Advisory Committee 6pm	19 Recreation Advisory Committee 7pm	20 Sports Advisory Committee 4:30pm	21	22
23	24	25 Natural Resources Advisory Committee 6:30pm	26	27	28	29
30						

2013

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 02/28/13

Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
CARRY FORWARD PROJECTS													
Land Acquisition/Jkns Est ROW	90,000	90,000	-	90,000	90,000	-	90,000	-	Complete	90,000	90,000	-	-
JQAY House Renovation	100,000	1,800	-	100,000	1,800	87,371	-	1,800	Budget	89,171	1,800	10,829	-
Challenge Grnt Competitive Fnd	30,000	30,000	-	30,000	30,000	-	8,000	22,000	Budget	30,000	30,000	-	-
Signage Master Plan	75,000	35,000	-	75,000	35,000	22,315	6,470	28,530	Budget	57,315	35,000	17,685	-
Rock Creek Trail Improvement	6,500	3,275	-	6,500	3,275	4,657	2,365	910	Award	7,932	3,275	(1,432)	-
Commonwealth Park North Trail Alignment	69,000	72,179	-	69,000	72,179	37,691	61,761	-	Complete	99,452	61,761	(30,452)	10,418
Matrix Hill Natural Area Rstrn	40,000	3,154	-	40,000	3,154	59,137	3,000	-	Complete	62,137	3,000	(22,137)	154
Community Bnft Fund Project	325,000	250,000	-	325,000	250,000	91,632	177,280	-	Complete	268,912	177,280	56,088	72,720
HSC & Jenkins Est Exterior Paint	8,000	8,000	-	8,000	8,000	-	1,560	6,440	Budget	8,000	8,000	-	-
McMillan Park Bridge	120,000	42,275	-	120,000	42,275	53,320	65,758	-	Complete	119,078	65,758	922	(23,483)
Carolwood Park Playground	81,000	44,678	-	81,000	44,678	82,822	-	-	Complete	82,822	-	(1,822)	44,678
Asphalt Paving Rplcmnts (7)	117,000	108,770	-	117,000	108,770	93,913	23,975	-	Complete	117,888	23,975	(888)	84,795
East Tennis Air Structure	153,000	153,000	102,700	255,700	255,700	-	10,092	245,608	Budget	255,700	255,700	-	-
Fanno Creek Trail Management	3,000	3,000	-	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
OBP Grnt-Wlkr Rd Mid-blk Crssg	121,500	79,292	121,500	243,000	200,792	56,301	178,201	12,644	Award	247,146	190,845	(4,146)	9,947
GHRC Exterior Siding	40,000	32,287	-	40,000	32,287	7,713	855	31,432	Budget	40,000	32,287	-	-
GHRC Exterior Painting	12,600	12,600	-	12,600	12,600	-	-	12,600	Budget	12,600	12,600	-	-
GHRC HVAC/Gas Pack	33,500	33,500	-	33,500	33,500	-	32,785	-	Complete	32,785	32,785	715	715
FCSC Renovation Costs	-	-	-	-	-	-	1,726	22,274	Award	24,000	24,000	(24,000)	(24,000)
TOTAL CARRYOVER PROJECTS	1,425,100	1,002,810	224,200	1,649,300	1,227,010	596,872	663,828	387,238	-	1,647,938	1,051,066	1,362	175,944
ATHLETIC FACILITY REPLACEMENT													
Resurface Courts (3 sites)			40,000	40,000	40,000	-	10,430	29,570	Budget	40,000	40,000	-	-
Indoor Bsktball Standards (12)			4,800	4,800	4,800	-	-	4,800	Budget	4,800	4,800	-	-
Indoor Vball Standards (2)			3,970	3,970	3,970	-	3,820	-	Complete	3,820	3,820	150	150
Synthetic Turf #1 HMT Complex			400,000	400,000	400,000	-	5,527	391,168	Award	396,695	396,695	3,305	3,305
TOTAL ATHLETIC FACILITY REPLACEMENT			448,770	448,770	448,770	-	19,777	425,538	-	445,315	445,315	3,455	3,455
PARK AND TRAIL REPLACEMENTS													
Drinking Fountains (3 sites)			5,000	5,000	5,000	-	2,838	2,162	Budget	5,000	5,000	-	-
Signs			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Concrete Sidewalk Rpr -9 sites			35,343	35,343	35,343	-	1,566	33,777	Budget	35,343	35,343	-	-
Asphalt Path Rplcmnt & Repair			145,891	145,891	145,891	-	2,627	143,264	Budget	145,891	145,891	-	-
Parking Lot Repair (2 sites)			12,400	12,400	12,400	-	6,000	6,400	Budget	12,400	12,400	-	-
Play Equipment (2 sites)			84,000	84,000	84,000	-	54,122	29,878	Budget	84,000	84,000	-	-
Irrigation System Repair			32,200	32,200	32,200	-	16,148	16,052	Budget	32,200	32,200	-	-
Brookhaven Prk-Brdg&Brdwlk Rpl			35,000	35,000	35,000	-	28,133	6,835	Award	34,968	34,968	32	32
TOTAL PARK AND TRAIL REPLACEMENTS			369,834	369,834	369,834	-	111,434	258,368	-	369,802	369,802	32	32
PARK AND TRAIL IMPROVEMENTS													
Memorial Benches			8,000	8,000	8,000	-	1,167	6,833	Budget	8,000	8,000	-	-
LWCF Grant - Schiffler Park Pavillion			40,000	40,000	40,000	-	40,000	-	Complete	40,000	40,000	-	-
Maxicom Ctrls - Fir Grove Schl			4,500	4,500	4,500	-	477	4,000	Award	4,477	4,477	23	23
ODOT/Westside Trail Segment #18			90,000	90,000	90,000	1,400	19,628	68,972	Budget	90,000	88,600	-	1,400
Curb Cut for Rdside Trail Crsg			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
RTO Trail Sign Grant			60,000	60,000	60,000	-	-	60,000	Budget	60,000	60,000	-	-
Geotech Studies Pervious Prkg			8,000	8,000	8,000	-	7,777	-	Complete	7,777	7,777	223	223
TOTAL PARK AND TRAIL IMPROVEMENTS			214,500	214,500	214,500	1,400	69,049	143,805	-	214,254	212,854	246	1,646
CHALLENGE GRANTS													
Challenge Grants			97,500	97,500	97,500	-	34,856	62,644	Budget	97,500	97,500	-	-
TOTAL CHALLENGE GRANTS			97,500	97,500	97,500	-	34,856	62,644	-	97,500	97,500	-	-
BUILDING REPLACEMENTS													
ASC Pool Tank Resurface			65,000	65,000	65,000	-	1,157	60,480	Award	61,637	61,637	3,363	3,363
Replace Tile Floor (2 sites)			72,000	72,000	72,000	-	52,093	-	Complete	52,093	52,093	19,907	19,907
Refinish Wood Floors (6 sites)			37,300	37,300	37,300	-	26,080	8,028	Award	34,108	34,108	3,192	3,192
TC Balcony Non-skid Floor			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
CHRC Stairs & Landings			7,000	7,000	7,000	-	21,131	-	Complete	21,131	21,131	(14,131)	(14,131)

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Pressure Grout 50M Boiler Pad			9,500	9,500	9,500	-	8,810	-	Complete	8,810	8,810	690	690
GHRC Windows Gymnsts Rm (2)			12,000	12,000	12,000	-	-	20,244	Award	20,244	20,244	(8,244)	(8,244)
Circulation & Sump Pumps (3)			40,200	40,200	40,200	-	1,548	38,652	Budget	40,200	40,200	-	-
SSW Chemtrol			2,600	2,600	2,600	-	2,918	-	Complete	2,918	2,918	(318)	(318)
SSW Sand Filter Recharge			4,500	4,500	4,500	-	2,879	-	Complete	2,879	2,879	1,621	1,621
HSC Circulation Pump Cncrt Pad			8,750	8,750	8,750	-	3,500	-	Complete	3,500	3,500	5,250	5,250
SSC Wader Pool Auto Feed Sys			4,500	4,500	4,500	-	4,382	-	Complete	4,382	4,382	118	118
CRA Clean-out Surge Tank			3,200	3,200	3,200	-	3,200	-	Complete	3,200	3,200	-	-
CRA Lane Line Anchor Rplcmnts			8,000	8,000	8,000	-	9,050	-	Complete	9,050	9,050	(1,050)	(1,050)
Underwater Light Fxtrs 3 sites			41,900	41,900	41,900	-	-	180,105	Award	180,105	180,105	(138,205)	(138,205)
TC Crt Dvdr Cables & Curtains			11,000	11,000	11,000	-	4,675	6,325	Budget	11,000	11,000	-	-
GHRC Rplc Kitchen Lght Fixtrs			1,100	1,100	1,100	-	-	1,284	Award	1,284	1,284	(184)	(184)
GHRC Exterior Siding Phase 2			29,183	29,183	29,183	-	3,730	25,453	Budget	29,183	29,183	-	-
Exterior Cncrt Walls (2 sites)			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
AC Rplcmnt Pea Gravel (n wndw)			2,000	2,000	2,000	-	1,375	625	Budget	2,000	2,000	-	-
JEN Gate Hs Pntg/lead abtmnt			21,500	21,500	21,500	-	-	21,500	Budget	21,500	21,500	-	-
HMT S Fields Playgnd Canopies			8,000	8,000	8,000	-	10,300	-	Complete	10,300	10,300	(2,300)	(2,300)
Tennis Ctr Court Lights			3,500	3,500	3,500	-	4,025	-	Complete	4,025	4,025	(525)	(525)
ASC Dressing Rms HVAC Units			44,000	44,000	44,000	-	-	44,000	Award	44,000	44,000	-	-
SSC Roof Exhaust Fan			2,400	2,400	2,400	-	-	2,400	Budget	2,400	2,400	-	-
GHRC Boiler Burner Tray			8,000	8,000	8,000	-	-	8,000	Award	8,000	8,000	-	-
FCSC Gas Line Rplcmnt			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
ASC HVAC System			268,000	268,000	268,000	-	-	268,000	Award	268,000	268,000	-	-
Schlottman House Heat Pump			6,000	6,000	6,000	-	4,711	-	Complete	4,711	4,711	1,289	1,289
S Fields Concession Grease Trp			11,000	11,000	11,000	-	10,365	-	Complete	10,365	10,365	635	635
Jenkins Panic Door Hrdwr rplc			6,150	6,150	6,150	-	-	6,322	Award	6,322	6,322	(172)	(172)
CHRC Cardio Eqmnt (2 pieces)			16,000	16,000	16,000	-	-	16,000	Budget	16,000	16,000	-	-
TC & 50M Roof Plans/Specs			30,000	30,000	30,000	-	-	28,585	Award	28,585	28,585	1,415	1,415
BSC & ASC Block Anchors			-	-	-	-	5,100	(5,100)	Bill BSD	-	-	-	-
TOTAL BUILDING REPLACEMENTS			829,283	829,283	829,283	-	181,029	775,903		956,932	956,932	(127,649)	(127,649)
BUILDING IMPROVEMENTS													
Aquatic Center Pit Pump Scaffolding			4,500	4,500	4,500	-	3,730	-	Complete	3,730	3,730	770	770
TOTAL BUILDING IMPROVEMENTS			4,500	4,500	4,500	-	3,730	-		3,730	3,730	770	770
ENERGY SAVINGS PERFORMANCE CONTRACT													
Energy Saving Improvements			674,736	674,736	674,736	-	4,037	558,257	Award	562,294	562,294	112,442	112,442
TOTAL ENERGY SAVINGS PERFORMANCE CONTRACT			674,736	674,736	674,736	-	4,037	558,257		562,294	562,294	112,442	112,442
ADA PROJECTS													
CRA & 50M ADA Rtrft Pool Lift			1,400	1,400	1,400	-	-	1,400	Budget	1,400	1,400	-	-
Portable Pool Lifts (4 sites)			30,400	30,400	30,400	-	-	30,400	Budget	30,400	30,400	-	-
SSC Trnsfr Platform Wdng Pool			1,800	1,800	1,800	-	-	1,800	Budget	1,800	1,800	-	-
Access Design/Oleson Rd to Fanno Creek			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
TOTAL ADA PROJECTS			41,600	41,600	41,600	-	-	41,600		41,600	41,600	-	-
TOTAL CAPITAL OUTLAY DIVISION	1,425,100	1,002,810	2,904,923	4,330,023	3,907,733	598,272	1,087,740	2,653,353		4,339,365	3,741,093	(9,342)	166,640

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
INFORMATION SERVICES DEPARTMENT													
System/workstn Replcmnt			67,000	67,000	67,000	-	39,147	27,853	Budget	67,000	67,000	-	-
Server Replacements			35,000	35,000	35,000	-	22,828	12,172	Budget	35,000	35,000	-	-
LAN/WAN Replcmnt			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Printers/Network Printers			5,000	5,000	5,000	-	511	4,489	Budget	5,000	5,000	-	-
Telephones			24,000	24,000	24,000	-	23,062	-	Complete	23,062	23,062	938	938
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			136,000	136,000	136,000	-	85,548	49,514		135,062	135,062	938	938
Misc. Application Software			20,000	20,000	20,000	-	13,185	6,815	Budget	20,000	20,000	-	-
Plotter/Scanner			8,000	8,000	8,000	-	7,340	-	Complete	7,340	7,340	660	660
Color Printer for Graphics			3,000	3,000	3,000	-	2,561	-	Complete	2,561	2,561	439	439
FCSC Server Rack			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
FCSC Electrical Panel			6,000	6,000	6,000	-	3,408	-	Complete	3,408	3,408	2,592	2,592
Computer Wrkstns & Cabling (4)			4,500	4,500	4,500	-	-	1,500	Budget	1,500	1,500	3,000	3,000
MACC Grant SSC Wifi Connection			5,000	5,000	5,000	-	-	-	Cancelled	-	-	5,000	5,000
Badge Printing Machine			2,400	2,400	2,400	-	-	2,400	Budget	2,400	2,400	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			54,900	54,900	54,900	-	26,494	16,715		43,209	43,209	11,691	11,691
TOTAL INFORMATION SYSTEMS DEPARTMENT	-	-	190,900	190,900	190,900	-	112,042	66,229		178,271	178,271	12,629	12,629
MAINTENANCE DEPARTMENT													
<u>FLEET REPLACEMENTS</u>													
Infield Rake (2)			22,000	22,000	22,000	-	21,626	-	Complete	21,626	21,626	374	374
Electric Utility Vehicle			11,500	11,500	11,500	-	11,382	-	Complete	11,382	11,382	118	118
15-Passenger Van			24,000	24,000	24,000	-	-	23,743	Award	23,743	23,743	257	257
Light Duty Pickup Truck			18,500	18,500	18,500	-	-	17,427	Award	17,427	17,427	1,073	1,073
Leaf Vacuum			10,500	10,500	10,500	-	7,442	-	Complete	7,442	7,442	3,058	3,058
52" Mower			7,000	7,000	7,000	-	6,861	-	Complete	6,861	6,861	139	139
Single Axle Trailer			3,500	3,500	3,500	-	3,285	-	Complete	3,285	3,285	215	215
Tandem Axle Trailers (2)			13,000	13,000	13,000	-	12,500	-	Complete	12,500	12,500	500	500
Mowers (7) & Trailers (3)			88,900	88,900	88,900	-	88,181	-	Complete	88,181	88,181	719	719
TOTAL FLEET REPLACEMENTS			198,900	198,900	198,900	-	151,277	41,170		192,447	192,447	6,453	6,453
<u>FLEET IMPROVEMENTS</u>													
Tools Trailer - Ntrl Resources			6,500	6,500	6,500	-	5,510	-	Complete	5,510	5,510	990	990
Wellness-on-Wheels Van			26,000	26,000	26,000	-	-	-	thru other fndg	-	-	26,000	26,000
TOTAL FLEET IMPROVEMENTS			32,500	32,500	32,500	-	5,510	-		5,510	5,510	26,990	26,990
TOTAL MAINTENANCE DEPARTMENT	-	-	231,400	231,400	231,400	-	156,787	41,170		197,957	197,957	33,443	33,443
GRAND TOTAL GENERAL FUND	1,425,100	1,002,810	3,327,223	4,752,323	4,330,033	598,272	1,356,569	2,760,752		4,715,593	4,117,321	36,730	212,712

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 02/28/13

Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
SDC FUND													
<u>LAND ACQUISITION</u>													
Land Acquisition (FY 12)(Fishbeck Property)	430,000	430,000	-	430,000	430,000	31,001	440,125	-	Complete	471,126	440,125	(41,126)	(10,125)
Mahmood Property cleanup costs - DEQ Grant	250,000	-	-	250,000	-	142,142	161,079	34,018	Award	337,239	195,097	(87,239)	(195,097)
Land Acquisition (FY 13)	-	-	1,100,000	1,100,000	1,100,000	-	-	1,100,000	Budget	1,100,000	1,100,000	-	-
TOTAL LAND ACQUISITION	680,000	430,000	1,100,000	1,780,000	1,530,000	173,143	601,204	1,134,018	-	1,908,365	1,735,222	(128,365)	(205,222)
<u>IMPROVEMENT/DEVELOPMENT PROJECTS</u>													
Fanno Creek Trail	2,011,950	50,000	-	2,011,950	50,000	1,850,032	47,567	47,500	Award	1,945,099	95,067	66,851	(45,067)
Bonny Slope/BSA Trail Development	175,000	175,000	-	175,000	175,000	-	-	175,000	Budget	175,000	175,000	-	-
LWCF Grant Match/Schiffler Park Pavillion	50,000	50,000	-	50,000	50,000	-	50,000	-	Complete	50,000	50,000	-	-
Winkleman Park Phase I	282,000	282,000	-	282,000	282,000	-	282,000	-	Complete	282,000	282,000	-	-
MTIP Grant Match-Westside Trail Segment 18	62,205	-	20,000	82,205	20,000	69,428	159	19,841	Budget	89,428	20,000	(7,223)	-
OBP Grant Match-Waterhouse Trail/Walker Rd Crossing	50,000	50,000	62,000	112,000	112,000	-	73,261	38,739	Budget	112,000	112,000	-	-
112th St. Site Improvements	797,947	-	-	797,947	-	699,215	9,708	-	Complete	708,923	9,708	89,024	(9,708)
Graf Meadows Prk - Trail Cnctn	-	-	300,000	300,000	300,000	-	38,107	261,893	Budget	300,000	300,000	-	-
Wtrhse Trail-Bronson/Bethany	-	-	250,000	250,000	250,000	-	50,000	200,000	Budget	250,000	250,000	-	-
PCC Rck Crk Dog Prk Cnstrctn	-	-	144,000	144,000	144,000	-	9,380	134,620	Budget	144,000	144,000	-	-
Hart Meadows Dog Prk Cnstrctn	-	-	50,000	50,000	50,000	-	484	49,516	Budget	50,000	50,000	-	-
Undesignated Projects	-	-	2,739,797	2,739,797	2,739,797	-	-	2,739,797	Budget	2,739,797	2,739,797	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	3,429,102	607,000	3,565,797	6,994,899	4,172,797	2,618,675	560,666	3,666,906		6,846,247	4,227,572	148,652	(54,775)
Total - SDC Fund	4,109,102	1,037,000	4,665,797	8,774,899	5,702,797	2,791,818	1,161,870	4,800,924		8,754,612	5,962,794	20,287	(259,997)

KEY

- Budget Estimate based on original budget - not started and/or no basis for change
- Deferred Some or all of Project has been eliminated to reduce overall capital costs for year.
- Award Estimate based on Contract Award amount or quote price estimates
- Complete Project completed - no additional estimated costs to complete.

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Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	Cost Expended to Total Cost	
			Initial Project Budget	Adjustments	Current Total Project Budget FY 12/13	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					Estimated Cost to Complete
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)					(7)
<u>New Neighborhood Parks Development</u>													
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	48,471	1,333,721	290,218	267,352	557,570	993,546	Bid Award	1,551,116	(217,395)	35.9%
SW	91-902	Barsotti Park & Athletic Field	1,285,250	24,093	1,309,343	62,710	122,830	185,540	1,231,348	Design Dev	1,416,888	(107,545)	13.1%
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	14,326	785,476	132,491	10,060	142,551	650,483	Design Dev	793,034	(7,558)	18.0%
SW	91-904	Roy Dancer Park	771,150	14,424	785,574	35,893	39,544	75,437	626,619	Design Dev	702,056	83,518	10.7%
NE	91-905	Roger Tilbury Park	771,150	14,457	785,607	15,859	98,697	114,556	634,347	Master Plan	748,903	36,704	15.3%
Total New Neighborhood Parks Development			4,883,950	115,771	4,999,721	537,171	538,483	1,075,654	4,136,343		5,211,997	(212,276)	20.6%
<u>Renovate & Redevelop Neighborhood Parks</u>													
NE	91-906	Cedar Mill Park, Trail & Athletic Fields	1,125,879	21,107	1,146,986	50,478	36,227	86,705	1,288,864	Master Plan	1,375,569	(228,583)	6.3%
SE	91-907	Camille Park	514,100	28,807	542,907	584,250	888	585,138	-	Complete	585,138	(42,231)	100.0%
NW	91-908	Somerset West Park	1,028,200	19,268	1,047,468	16,458	21,168	37,626	1,009,842	Budget	1,047,468	-	3.6%
NW	91-909	Pioneer Park and Bridge Replacement	544,934	20,011	564,945	129,909	36,335	166,244	446,401	Design Dev	612,645	(47,700)	27.1%
SE	91-910	Vista Brook Park	514,100	19,479	533,579	131,045	38,006	169,051	461,185	Design Dev	630,236	(96,657)	26.8%
Total Renovate & Redevelop Neighborhood Parks			3,727,213	108,672	3,835,885	912,140	132,624	1,044,764	3,206,293		4,251,057	(415,172)	24.6%
<u>New Neighborhood Parks Land Acquisition</u>													
NW	98-880-a	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	27,291	1,527,291	39,087	999,635	1,038,722	-	Complete	1,038,722	488,569	100.0%
NW	98-880-b	New Neighborhood Park - NW Quadrant	-	-	-	-	-	-	815,000	Award	815,000	(815,000)	0.0%
NE	98-745-a	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,983	1,527,983	150,530	373,105	523,635	-	Complete	523,635	1,004,348	100.0%
NE	98-745-b	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	28,014	1,528,014	120,237	1,970,371	2,090,608	-	Complete	2,090,608	(562,594)	100.0%
SW	98-746-a	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,762	1,524,762	1,058,925	-	1,058,925	-	Complete	1,058,925	465,837	100.0%
SW	98-746-b	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	-	545,669	545,669	-	Complete	545,669	(545,669)	100.0%
SW	98-746-c	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	-	60,006	60,006	-	Complete	60,006	(60,006)	100.0%
SE	98-747-a	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	16,178	1,516,178	2,555,818	-	2,555,818	-	Complete	2,555,818	(1,039,640)	100.0%
SE	98-747-b	Neighborhood Park Expansion - SE Quadrant	-	-	-	-	2,529	2,529	249,500	Award	252,029	(252,029)	1.0%
NW	98-748	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	24,150	1,524,150	1,625,848	3,516	1,629,364	-	Complete	1,629,364	(105,214)	100.0%
UND	98-749	New Neighborhood Park - Undesignated (Soft costs only - no site added)	-	-	-	87,634	(73,609)	14,025	-	Complete	14,025	(14,025)	100.0%
Total New Neighborhood Parks			9,000,000	148,378	9,148,378	5,638,079	3,881,222	9,519,301	1,064,500		10,583,801	(1,435,423)	89.9%
<u>New Community Park Development</u>													
SW	92-915	SW Community Park & Athletic Field	7,711,500	144,550	7,856,050	2,616	796	3,412	7,852,638	Budget	7,856,050	-	0.0%
Total New Community Park Development			7,711,500	144,550	7,856,050	2,616	796	3,412	7,852,638		7,856,050	-	0.0%
<u>New Community Park Land Acquisition</u>													
NE	98-881-a	New Community Park - NE Quadrant (Teufel)	10,000,000	161,507	10,161,507	8,103,017	-	8,103,017	-	Complete	8,103,017	2,058,490	100.0%
NE	98-881-b	Community Park Expansion - NE Quadrant	-	-	-	-	-	-	400,000	Award	400,000	(400,000)	0.0%
Total New Community Park			10,000,000	161,507	10,161,507	8,103,017	-	8,103,017	400,000		8,503,017	1,658,490	95.3%
<u>Renovate and Redevelop Community Parks</u>													
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	115,414	6,310,319	111,782	92	111,874	6,198,445	Budget	6,310,319	-	1.8%
SE	92-917	Schiffler Park	3,598,700	70,020	3,668,720	1,438,799	1,060,287	2,499,086	444,248	Bid Award	2,943,334	725,386	84.9%
Total Renovate and Redevelop Community Parks			9,793,605	185,434	9,979,039	1,550,581	1,060,379	2,610,960	6,642,693		9,253,653	725,386	28.2%

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Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 12/13	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)					
Natural Area Restoration													
NE	97-963	Roger Tilbury Memorial Park	30,846	578	31,424	23	399	422	31,002	Budget	31,424	-	1.3%
NE	97-964	Cedar Mill Park	30,846	578	31,424	121	39	160	29,996	Planning	30,156	1,268	0.5%
NE	97-965	Jordan/Jackie Husen Park	308,460	5,782	314,242	2,000	7,655	9,655	47,745	Planning	57,400	256,842	16.8%
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	4,626	251,394	-	-	-	251,394	Budget	251,394	-	0.0%
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	193	10,475	-	2,970	2,970	7,477	Planning	10,447	28	28.4%
NW	97-968	Allenbach Acres Park	41,128	771	41,899	1,306	223	1,529	40,061	Planning	41,590	309	3.7%
NW	97-969	Crystal Creek Park	205,640	3,853	209,493	3,516	1,706	5,222	107,326	Planning	112,548	96,945	4.6%
NE	97-970	Foothills Park	61,692	1,098	62,790	38,689	4,437	43,126	14,488	Planting	57,614	5,176	74.9%
NE	97-971	Commonwealth Lake Park	41,128	725	41,853	24,774	3,559	28,333	4,516	Planting	32,849	9,004	86.3%
NW	97-972	Tualatin Hills Nature Park	90,800	1,697	92,497	6,540	6,743	13,283	27,129	Planning	40,412	52,085	32.9%
NE	97-973	Pioneer Park	10,282	192	10,474	142	1,735	1,877	8,570	Planning	10,447	27	18.0%
NW	97-974	Whispering Woods Park	51,410	875	52,285	44,249	4,601	48,850	6,769	Planting	55,619	(3,334)	87.8%
NW	97-975	Willow Creek Nature Park	20,564	374	20,938	9,825	6,705	16,530	7,558	Preparation	24,088	(3,150)	68.6%
SE	97-976	AM Kennedy Park	30,846	578	31,424	12,631	900	13,531	19,169	Preparation	32,700	(1,276)	41.4%
SE	97-977	Camille Park	77,115	1,445	78,560	43,166	7,106	50,272	22,081	Preparation	72,353	6,207	69.5%
SE	97-978	Vista Brook Park	20,564	386	20,950	-	-	-	20,950	Budget	20,950	-	0.0%
SE	97-979	Greenway Park/Koll Center	61,692	1,153	62,845	1,428	2,468	3,896	58,949	Budget	62,845	-	6.2%
SE	97-980	Bauman Park	82,256	1,516	83,772	22,030	1,826	23,856	59,476	Planting	83,332	440	28.6%
SE	97-981	Fanno Creek Park	162,456	3,044	165,500	552	2,739	3,291	162,209	Budget	165,500	-	2.0%
SE	97-982	Hideaway Park	41,128	771	41,899	6,696	5,945	12,641	29,316	Preparation	41,957	(58)	30.1%
SW	97-983	Murrayhill Park	61,692	1,024	62,716	55,346	6,964	62,310	10,289	Planting	72,599	(9,883)	85.8%
SE	97-984	Hyland Forest Park	71,974	1,150	73,124	37,396	16,175	53,571	17,429	Preparation	71,000	2,124	75.5%
SW	97-985	Cooper Mountain	205,640	3,855	209,495	14	-	14	209,481	Budget	209,495	-	0.0%
SW	97-986	Winkelman Park	10,282	193	10,475	3,145	440	3,585	5,768	Planting	9,353	1,123	38.3%
SW	97-987	Lowami Hart Woods	287,896	5,389	293,285	4,164	1,181	5,345	287,940	Budget	293,285	-	1.8%
SW	97-988	Rosa/Hazeldale Parks	28,790	537	29,327	2,309	5,450	7,759	21,491	Preparation	29,250	77	26.5%
SW	97-989	Mt Williams Park	102,820	1,928	104,748	-	-	-	104,748	Budget	104,748	-	0.0%
SW	97-990	Jenkins Estate	154,230	2,880	157,110	49,739	32,240	81,979	45,502	Preparation	127,481	29,629	64.3%
SW	97-991	Summercrest Park	10,282	182	10,464	7,228	466	7,694	1,564	Planting	9,258	1,206	83.1%
SW	97-992	Morrison Woods	61,692	1,156	62,848	28	382	410	62,438	Budget	62,848	-	0.7%
UND	97-993	Interpretive Sign Network	339,306	6,353	345,659	7,191	21,794	28,985	310,315	Sign Fabrication	339,300	6,359	8.5%
NW	97-994	Beaverton Creek Trail	61,692	1,157	62,849	-	-	-	62,849	Budget	62,849	-	0.0%
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	771	41,899	-	-	-	41,899	Budget	41,899	-	0.0%
NW	97-996	Bluegrass Downs Park	15,423	289	15,712	-	-	-	15,712	Budget	15,712	-	0.0%
NW	97-997	Crystal Creek	41,128	771	41,899	-	-	-	41,899	Budget	41,899	-	0.0%
UND	97-914	Restoration of new properties to be acquired	643,023	12,055	655,078	-	-	-	655,078	Budget	655,078	-	0.0%
Total Natural Area Restoration			3,762,901	69,925	3,832,826	384,248	146,848	531,096	2,850,582		3,381,678	451,148	15.7%
Natural Area Preservation - Land Acquisition													
UND	98-882	Natural Area Acquisitions	8,400,000	156,796	8,556,796	287,568	1,691,132	1,978,700	6,578,096	Budget	8,556,796	-	23.1%
Total Natural Area Preservation - Land Acquisition			8,400,000	156,796	8,556,796	287,568	1,691,132	1,978,700	6,578,096		8,556,796	-	23.1%
New Linear Park and Trail Development													
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	78,054	4,345,084	866,544	1,242,819	2,109,363	1,433,696	Bid Award	3,543,059	802,025	59.5%
NE	93-920	Jordan/Husen Park Trail	1,645,120	44,435	1,689,555	577,273	590,615	1,167,888	169,907	Bid Award	1,337,795	351,760	87.3%
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	69,124	3,873,464	663,280	111,306	774,586	4,618,777	Design Dev.	5,393,363	(1,519,899)	14.4%
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	70,912	2,332,952	825,496	771,975	1,597,471	927,025	Bid Award	2,524,496	(191,544)	63.3%
UND	93-923	Miscellaneous Natural Trails	100,000	1,864	101,864	19,896	1,180	21,076	80,788	Budget	101,864	-	20.7%
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,070	362,940	238,702	-	238,702	-	Complete	238,702	124,238	100.0%
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	14,757	271,807	78,966	301,444	380,410	58,474	Bid Award	438,884	(167,077)	86.7%
SW	93-921	Lowami Hart Woods	822,560	54,490	877,050	355,087	156,747	511,834	610,047	Const Docs	1,121,881	(244,831)	45.6%
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	28,799	1,571,099	60,450	73,130	133,580	628,675	Master Plan	762,255	808,844	17.5%
Total New Linear Park and Trail Development			15,060,310	365,505	15,425,815	3,685,694	3,249,216	6,934,910	8,527,389		15,462,299	(36,484)	44.9%

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			Initial Project Budget	Adjustments	Current Total Project Budget FY 12/13	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					Estimated Cost to Complete
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)					(7)
<u>New Linear Park and Trail Land Acquisition</u>													
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	22,496	1,222,496	856,813	170,054	1,026,867	195,629	Budget	1,222,496	-	84.0%
		New Linear Park and Trail Land Acquisition	1,200,000	22,496	1,222,496	856,813	170,054	1,026,867	195,629		1,222,496	-	84.0%
<u>Multi-field/Multi-purpose Athletic Field Development</u>													
SW	94-925	Winkelman Athletic Field	514,100	34,517	548,617	183,310	664,356	847,666	132,229	Bid Award	979,895	(431,278)	86.5%
SE	94-926	Meadow Waye Park	514,100	6,626	520,726	407,298	15	407,313	-	Complete	407,313	113,413	100.0%
NW	94-927	New Fields in NW Quadrant	514,100	9,637	523,737	75	-	75	523,662	Budget	523,737	-	0.0%
NE	94-928	New Fields in NE Quadrant	514,100	9,630	523,730	5,192	-	5,192	518,538	Master Plan	523,730	-	1.0%
SW	94-929	New Fields in SW Quadrant	514,100	9,633	523,733	669	-	669	523,064	Budget	523,733	-	0.1%
SE	94-930	New Fields in SE Quadrant	514,100	9,638	523,738	-	-	-	523,738	Budget	523,738	-	0.0%
		Total Multi-field/Multi-purpose Athletic Field Dev.	3,084,600	79,681	3,164,281	596,544	664,371	1,260,915	2,221,231		3,482,146	(317,865)	36.2%
<u>Deferred Park Maintenance Replacements</u>													
UND	96-960	Play Structure Replacements at 11 sites	810,223	3,735	813,958	720,181	8,651	728,832	18,373	Const Docs (1)	747,205	66,753	97.5%
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,311	97,972	127,277	-	127,277	-	Complete	127,277	(29,305)	100.0%
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	509	39,418	38,381	-	38,381	-	Complete	38,381	1,037	100.0%
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	100.0%
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	172	10,939	985	-	985	-	Cancelled	985	9,954	100.0%
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	100.0%
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,040	-	118,040	-	Complete	118,040	(1,203)	100.0%
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,509	162,423	191,970	-	191,970	-	Complete	191,970	(29,547)	100.0%
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	3,017	163,931	21,995	6,981	28,976	334,917	Const Docs	363,893	(199,962)	8.0%
		Total Deferred Park Maintenance Replacements	1,451,515	10,500	1,462,015	1,289,161	15,632	1,304,793	353,290		1,658,083	(196,068)	78.7%
<u>Facility Rehabilitation</u>													
UND	95-931	Structural Upgrades at Several Facilities	317,950	3,230	321,180	105,332	-	105,332	215,848	Budget	321,180	-	32.8%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	7,459	413,738	21,021	52,500	73,521	555,118	Const Docs	628,639	(214,901)	11.7%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	27,061	1,474,424	22,757	-	22,757	1,397,767	Const Docs	1,420,524	53,901	1.6%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	11,775	639,862	29,599	781	30,380	507,780	Const Docs	538,160	101,702	5.6%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	840	45,650	8,750	58,012	66,762	-	Complete	66,762	(21,112)	100.0%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	9,129	496,064	-	-	-	496,064	Budget	496,064	-	0.0%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	3,291	183,278	73,115	-	73,115	-	Complete	73,115	110,163	100.0%
NW	95-939	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,795	316,971	233,369	15,000	248,369	-	Complete	248,369	68,602	100.0%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,209	403,524	298,907	5,183	304,090	-	Complete	304,090	99,434	100.0%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Ctr	116,506	1,827	118,333	23,261	52,425	75,686	-	Complete	75,686	42,647	100.0%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	4,994	273,854	15,250	59,554	74,804	-	Complete	74,804	199,050	100.0%
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	19,169	1,047,369	619,817	5,800	625,617	-	Complete	625,617	421,752	100.0%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	100.0%
		Total Facility Rehabilitation	6,227,732	100,157	6,327,889	1,840,788	249,255	2,090,043	3,172,576		5,262,619	1,065,270	39.7%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 2/28/2013

Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 12/13	Expended Prior Years	Expended Year-to-Date	Total Expended to Date					
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(6)/(9)
Facility Expansion and Improvements													
SE	95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,962	2,028,830	2,019,232	17,942	2,037,174	-	Complete	2,037,174	(8,344)	100.0%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	83,658	5,533,118	4,931,236	507,420	5,438,656	-	Complete	5,438,656	94,462	100.0%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,701	63	178,764	-	Complete	178,764	(55,222)	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,079	134,745	180,493	-	180,493	-	Complete	180,493	(45,748)	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	100.0%
Total Facility Expansion and Improvements			8,218,478	116,511	8,334,989	7,631,483	525,425	8,156,908	-		8,156,908	178,081	100.0%
ADA/Access Improvements													
NW	95-957	HMT ADA Parking & other site improvement	735,163	13,584	748,747	13,872	2,541	16,413	732,334	Budget	748,747	-	2.2%
UND	95-958	ADA Improvements - undesignated funds	116,184	2,168	118,352	22,610	14,623	37,233	81,119	Budget	118,352	-	31.5%
SW	95-730	ADA Improvements - Barrows Park	8,227	133	8,360	6,825	-	6,825	-	Complete	6,825	1,535	100.0%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	193	20,757	25,566	-	25,566	-	Complete	25,566	(4,809)	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	133	8,359	8,255	-	8,255	-	Complete	8,255	104	100.0%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	201	12,539	23,416	-	23,416	-	Complete	23,416	(10,877)	100.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	289	15,712	-	-	-	-	Cancelled	-	15,712	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	267	16,717	11,550	-	11,550	-	Complete	11,550	5,167	100.0%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	100.0%
NE	95-737	ADA Improvements - Lost Park	15,423	250	15,673	15,000	-	15,000	-	Complete	15,000	673	100.0%
NW	95-738	ADA Improvements - Rock Creek Powerline Park (Soccer Fld)	20,564	334	20,898	17,799	-	17,799	-	Complete	17,799	3,099	100.0%
NW	95-739	ADA Improvements - Skyview Park	5,140	83	5,223	7,075	-	7,075	-	Complete	7,075	(1,852)	100.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	154	8,380	-	-	-	8,358	Const Docs	8,358	22	0.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	83	5,223	5,102	-	5,102	-	Complete	5,102	121	100.0%
SE	95-742	ADA Improvements - Wonderland Park	10,282	166	10,448	4,915	-	4,915	-	Complete	4,915	5,533	100.0%
Total ADA/Access Improvements			1,028,196	18,078	1,046,274	178,611	17,164	195,775	821,811		1,017,586	28,689	19.2%
Community Center Land Acquisition													
UND	98-884-a	Community Center / Community Park (SW Quadrant)	5,000,000	93,120	5,093,120	68,641	529,052	597,693	761,906	Award	1,359,599	3,733,521	44.0%
UND	98-884-b	Community Center / Community Park (SW Quadrant)	-	-	-	546,110	-	546,110	2,000,000	Award	2,546,110	(2,546,110)	21.4%
Total Community Center Land Acquisition			5,000,000	93,120	5,093,120	614,751	529,052	1,143,803	2,761,906		3,905,709	1,187,411	29.3%
Bond Administration Costs													
UND		Debt Issuance Costs	1,393,000	(482,200)	910,800	24,772	-	24,772	-	Complete	24,772	886,028	100.0%
UND		Bond Accountant Personnel Costs	-	241,090	241,090	42,117	49,956	92,073	149,017	Budget	241,090	-	38.2%
UND		Communications Support	-	50,000	50,000	-	-	-	50,000	Budget	50,000	-	0.0%
UND		Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	100.0%
UND		Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	100.0%
UND		Admin/Consultant Costs	31,520	-	31,520	42,620	3,866	46,486	-	Complete	46,486	(14,966)	100.0%
			1,450,000	(191,110)	1,258,890	138,839	53,822	192,661	199,017		391,678	867,212	49.2%
Grand Total			100,000,000	1,705,971	101,705,971	34,248,104	12,925,475	47,173,579	50,983,993		98,157,572	3,548,400	48.1%



MEMORANDUM

Date: March 21, 2013
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for January 2013**

Below please find the various categories for System Development Charges, i.e., Single Family, Multiple Family, Manufactured Housing Unit, and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through December, 2012.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$5,247.00 with 1.6% discount = \$5,163.05
Multi-Family	\$3924.00 with 1.6% discount = \$3,861.22
Non-residential	\$136.00 with 1.6% discount = \$133.82

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,553	Single Family Units	\$6,759,753.96	\$195,049.42	\$6,954,803.38
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,399	Multi-family Units	\$2,624,822.68	\$80,892.66	\$2,705,715.34
0	Less Multi-family credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
213	Non-residential	\$479,558.27	\$14,432.00	\$493,990.27
4,180		\$9,863,513.71	\$290,366.17	\$10,153,879.88

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
6,790	Single Family Units	\$20,410,414.03	\$535,783.08	\$20,946,197.11
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
1,894	Multi-family Units	\$4,007,522.54	\$117,583.48	\$4,125,106.02
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
105	Non-residential	\$570,971.17	\$14,195.34	\$585,166.51
8,465		\$24,318,035.52	\$646,813.27	\$24,964,848.79

<u>Recap by Agency</u>		<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
4,180	City of Beaverton	28.91%	\$9,863,513.71	\$290,366.17	\$10,153,879.88
8,465	Washington County	71.09%	\$24,318,035.52	\$646,813.27	\$24,964,848.79
12,645		100.00%	\$34,181,549.23	\$937,179.44	\$35,118,728.67

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,568	1,399	213	4,180
Washington County	6,490	1,870	105	8,465
	9,058	3,269	318	12,645

Total Receipts to Date **\$34,181,549.23**

Total Payments to Date	
Refunds	(\$2,066,073.93)
Administrative Costs	(\$18.65)
Project Costs -- Development	(\$21,211,459.66)
<u>Project Costs -- Land Acquisition</u>	<u>(\$9,635,524.41)</u>
	(\$32,913,076.65)
	\$1,268,472.58

<u>Recap by Month, FY 2012-13</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2012	\$32,867,241.56	(\$31,728,422.74)	\$2,031,828.35	\$3,170,647.17
July	\$140,783.94	(\$116,810.11)	\$1,051.70	\$25,025.53
August	\$136,400.34	(\$128,239.09)	\$1,107.07	\$9,268.32
September	\$128,251.66	(\$343,811.91)	\$1,269.71	(\$214,290.54)
October	\$213,489.76	(\$66,267.54)	\$1,329.05	\$148,551.27
November	\$234,474.02	(\$60,749.08)	\$1,277.24	\$175,002.18
December	\$262,496.12	(\$169,080.13)	\$1,773.80	\$95,189.79
January	\$198,411.83	(\$299,696.05)	\$1,482.95	(\$99,801.27)
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	\$34,181,549.23	(\$32,913,076.65)	\$2,041,119.87	\$3,309,592.45

<u>Recap by Month, by Unit</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>Total Units</u>
through June, 2012	8,856	3,258	307	12,421
July	27	0	0	27
August	26	0	2	28
September	24	0	1	25
October	37	4	1	42
November	26	1	5	32
December	30	0	2	32
January	32	6	0	38
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
	9,058	3,269	318	12,645

Projected SDC balance as of June 30, 2012 per the budget was \$2,957,793. Actual balance was \$3,170,647
 This fiscal year's projected total receipts per the budget are \$2,721,804.

Tualatin Hills Park & Recreation District to end fiscal year with bigger-than-expected surplus



By [Nicole Friedman, The Oregonian](#) – Oregon Live
on February 26, 2013 at 7:05 AM

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The [Tualatin Hills Park & Recreation District](#) is having "an extraordinarily good year" and expects to carry \$4.5 million into the next fiscal year, said Keith Hobson, the district's director of business and facilities, at a budget committee meeting Monday.

The district is projected to earn \$42.6 million in revenue this year, 2 percent more than budgeted. And spending is expected to come in under budget at \$38.2 million.

The district expects to see higher revenues in future years as property values increase and construction activity picks up, Hobson said.

Still, "we'll probably again be conservative in new project commitments" in the fiscal year that begins July 1, Hobson said. "We want to retain a hedge" against volatility in the economy, he said.

For next year's budget, the district does not intend to add full-time or regular part-time staff positions, Hobson said.

The district plans to chip away at its backlog of maintenance projects next year, but other large projects will be added to the list as the district's assets continue to age, Hobson said. None of the deferred projects pose safety threats, he said.

Another future project could be transitioning the district's digital information off individual computers and onto centralized servers, Hobson said.

–[Nicole Friedman](#)

City turns to park district for support

Changing fee collection could spur development

By SHANNON O. WELLS
The Times

A city official's suggestion that the Tualatin Hills Park and Recreation District reexamine its collection of system development charges to encourage development in central Beaverton will need further study and discussion.

That's the conclusion of the district's board president Joe Blowers and Don



MAZZIOTTI



BLOWERS

ment director, after the latter's presentation at the board's Monday night meeting.

During an overview of redevelopment plans for the city's central district he presented to the board, Mazziotti

Mazziotti, the city of Beaverton's economic and community develop-

noted that companies looking to buy property and invest in the area are somewhat hamstrung by the requirement to pay systems development charges in one lump sum. Developers in municipalities and special service districts are charged a one-time fee for construction projects to offset use of public services such as utilities, parks and recreational facilities.

In the case of the park district, the development charges, or SDCs, are often used as fuel to develop new greenspace and park-like amenities to accommodate the needs of new residents, employees and business owners resulting from construction projects.

Mazziotti suggested the charges be phased in, rather than collected in a lump sum to lessen developers' financial burden, particularly in economically fallow sections of the central city.

With impetus from a \$1 million grant from the Department of Housing and Urban Development, the city is developing a master plan for a Creekside District geared toward revitalizing property bound by Canyon Road, Beaverton Creek and Hall Boulevard and Cedar Hills Boulevard.

"Beaverton needs the tools to assemble (land) parcels, remove barriers and

See CHARGES / Page A7

Charges: Asking for a 'pretty big sacrifice now'

From page 1

make site readiness timely and highly responsive," he said, noting revenue limitations in sections of the city. "Right now, if you're a developer in the central district, if (SDC charges) hit you in the face from day one, it's very, very difficult, given the current rent level in Beaverton, for those developers to proceed."

He suggested further discussions between city staff and park district officials to find common ground on how the charges could be administered in a mutually beneficial way.

"I'd like to suggest our staffs work together to figure something out," he said.

While the board fully supports the city's redevelopment plans, changing the way systems development charges are

assessed would require a detailed proposal from the city and in-depth discussion from the board, Blowers said.

"That's asking us to make a pretty big sacrifice now," he said on Tuesday. "Those SDCs are our way to keep from getting behind on parks and recreation projects as new development happens. If we are not collecting money on the SDCs, by definition we are getting behind. It gets us far behind on our goals

to the citizens and compromises our ability to support the city. I don't want to get in a position where we get behind on either."

Noting the district's support of city initiatives such as the enterprise zone and urban renewal district, which voters passed by a large margin in 2012, Blowers said the board would exercise caution in any proposal that further defers revenue for district projects.

"The urban renewal plan at

its core is a property tax deferral," he said of the 30-year plan to reinvest property taxes in designated areas. "That's deferring new taxes you would've paid the park district, and it's not going away for 30 years. At its most basic level, the way we're really on board with (city redevelopment) is by supporting that."

Blowers said he will wait for a more formal proposal from Mazziotti's office before draw-

ing any conclusions on the suggestion to change the approach to collecting development charges.

"In general, I think we support all the city's goals," Blowers said. "A vibrant downtown Beaverton with creeks going through it and stream-side pass-ways with pedestrians going through that. Who wouldn't like that? It would do wonders for the city's bottom line as well as ours."

Field for folks who have disabilities to be in Aloha

By **NICOLE FRIEDMAN**
THE OREGONIAN

BEAVERTON — The proposed Champions Too field for people with disabilities will be built at Mountain View Park in Aloha, instead of Somerset West Park, to lower the project's cost.

The Tualatin Hills Park & Recreation District initially chose the Bethany-area Somerset West for the field, the first of its kind in Oregon, because negotiations to buy land at Mountain View were taking longer than expected, according to a February staff report.

But the district bought three acres next to Mountain View

“It was kind of a windfall that it slipped into place when it did.”

Larry Pelatt
Tualatin Hills Park & Recreation District board member

Middle School from the Beaverton School District for \$439,500 in January, before the master plan for the field had been completed.

The district's board of directors approved the relocation Monday night.

“It was kind of a windfall that it slipped into place when it did,” said Larry

Pelatt, who sits on the boards of the park district and the Tualatin Hills Park Foundation, at Monday's meeting. “I think that the relocation is a fabulous idea.”

The Mountain View location “clearly provided the most flexibility and space for the field,” according to the staff report.

The Tualatin Hills Park Foundation plans to raise money to upgrade the field to the standards of the Miracle League Association, a national nonprofit that builds accessible fields for athletes with physical or developmental disabilities.

The project is estimated to cost \$900,000 to \$1.1 million at Mountain View, compared with a range of \$1.7 million to \$2.2 million at Somerset West, according to the staff report.

Somerset West will be redeveloped with money from the district's 2008 bond measure.

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PARKS COMMITTEE: The Tualatin Hills Park & Recreation District's Parks Advisory Committee is seeking five new members with a passion for local parks.

According to Miles Glowacki, committee chair, the group provides an opportunity for interested citizens to actively support parks that are safe, secure, healthy and fun. Members choose a two- or three-year term, and participation typically requires only a few hours per month.

Meetings are held on the second Tuesday of each month at the Fanno Creek Service Center, 6220 S.W. 112th Ave., Beaverton. Visitors are welcome.

The committee reviews plans for new and upgraded parks and also seeks creative ways to enhance existing parks. In recent years, the committee has collaborated with the Beaverton Arts Commission on installation of artwork in parks, directed a study on the use of tobacco in the parks and worked to install informational signs in parks.

Each meeting includes updates about local parks and their programs from Dave Chrisman, the district's superintendent of Maintenance Operations, and Mike Janin, superintendent of Security Operations.

Application forms can be at <http://www.thprd.org/pdfs/document387.pdf>. They and must be completed and returned to the attention of Anne Bookless, THPRD, 15707 S.W. Walker Road, Beaverton, OR 97006.

Appointees will be approved by the district Board of Directors. For more information about the Parks Advisory Committee, call Glowacki at 503-720-3768 or Chrisman or Janin at 503-645-6433.

— Tualatin Hills Park & Recreation District

Neighborhood embraces revamped Jordan Woods Natural Area



The nature of NEIGHBORS

Above, a family explores a trail in the new Jordan Woods Natural Area in Cedar Mill. The area opened to the public last Friday right next to Jackie Husen Park. Right, Will Bohner and Glenna Stater walk across a bridge and enjoy the creek's view in the new Jordan Woods Natural Area in Cedar Mill.

When Dave and Marla Merriwether had guests come by for a visit on Sunday afternoon, the couple didn't waste any time showing off a new natural attraction in their Cedar Mill neighborhood.

"That happened yesterday. We said, 'There's a new path down there that just opened last week.' They were all amazed," Dave said Monday of the Jordan Woods Natural Area. "It was great."

As more nature lovers discover the winding pathway through a thick forest between Northwest Reeves Street and Lost Park Drive, similar reactions are likely to follow. Accessed through Jackie Husen Park, 10955 N.W. Reeves St., the woodland formerly known as

Jordan Park opened to the public on a sunny, spring-like Friday after Tualatin Hills Park and Recreation District crews took down a fence that had blocked the trail entrance since construction started in March 2012.

The approximately \$1.6 million project, which park district officials said was less than originally budgeted, was funded by the \$100 million bond measure that district voters approved in 2008.

Replacing a series of unpaved, improvised trails, the new 8-foot-wide asphalt Jordan Trail was built to fit Americans with Disability Act accessibility requirements. A series of benches along the path and an easily

*Story by
Shannon O. Wells
Photos by
Jonathan House*

Head on out

WHAT: Jordan Woods Natural Area, 22 acres of Cedar Mill woodland for which the Tualatin Hills Park and Recreation District just completed an extensive trail project

WHERE: Behind Jackie Husen Park at 10955 N.W. Reeves St., which includes a parking lot, playground and landscaped greenspace

WHEN: Opened for public use on Friday, March 8

AMENITIES: A quarter-mile, 8-foot-wide paved trail built to ADA accessibility guidelines, an overlook above Kitchen and Cedar Mill creeks with interpretive signs to be added and new stairs leading up to Lost Park Drive

FOR MORE INFORMATION: Visit thprd.org



Park district works on slew of bond-measure projects

*Westside Trail,
Lowami Hart
Woods on to-do list*

With 11 projects completed last year, and more than 50 projects completed since voters passed its \$100 million bond measure in 2008, the Tualatin Hills Park and Recreation District appears to be well on track to fulfilling promises it made to district voters.

Last year's big ticket items included expansions/renovations of the Conestoga Recreation & Aquatic Center and Elsie Stuhr Center and the redevelopment of Camille Park. Four more projects have been completed so far this year, and some of the largest projects are yet to come.

"We accomplished a tremendous amount in 2012," said park district General Manager Doug Menke. "It's a tribute to solid planning, execution, fiscal management and hard work. But we still have a long way to go. It will be 2017 or 2018 before we finish all the projects in our bond program. This is definitely a marathon."

The \$100 million bond measure is designated to preserve natural areas, develop new trails and trail connections, add athletic fields and upgrade or expand parks and recreational facilities across the district. Once the measure passed, district managers began the process of planning and implementing 129 projects over a multi-year period.

One-third of the bond measure, \$33.6 million, is earmarked for land acquisition. The district has purchased 14 sites for future parks and natural areas as well as numerous small properties and easements for trails, while district

employees continue to negotiate with owners of many other properties, said Bob Wayt, park district spokesman.

Here is a rundown of some recently completed projects:

■ Evelyn M. Schiffler Park — This 10-acre park in Central Beaverton accessed by Southwest Erickson Avenue and 10th Street, was closed nine months for a major makeover before reopening in January. It now features 252 feet of boardwalk, play equipment with natural surfaces and textures, two picnic shelters, community gardens, athletic areas, a basketball court, pathways, and a skate spot, the first for the district outside of its main complex at 158th Avenue and Walker Road. Another plus for park visitors is a two-acre wetland area with restored habitat and overlooks for better views.

■ Rock Creek Trail — Two new segments, totaling one mile of paved trail, complete the Rock Creek Trail within park district boundaries. The trail, which stretches through neighborhoods from Bethany to Rock Creek, is now more than four miles long. In 2014, the district will expand its trail connections even more on the north end as part of a multi-year initiative to create a 10-mile, mostly continuous trail backbone extending from the PCC Rock Creek area to Barrows Road in South Beaverton.

■ The Bluffs Park and Trail — The Bluffs Park, near Northwest McDaniel and 119th roads, includes a neighborhood trail shown in the district's Trails Plan. Phase II of the park's master plan, which began in 2012, includes paving the trail from South Drive through to the children's play structure, landscaping, signage and natural storm water filtering swales.

Other notable projects on the way include:

■ Paul & Verna Winkelman Park — Spanning more than 20 acres at 10139 S.W. 175th Ave., Paul & Verna Winkelman Park will become the Aloha area's first community park as additional funds become available to complete it, Wayt said. Phase I construction, which started last year, includes a multi-use athletic field, a parking lot, perimeter pathway and one-acre natural area planting. An added bonus is a two-acre dog park, which will become the district's second (aside from Hazeldale Park). The park will open this summer, with athletic field programming to begin in fall.

■ Westside Trail — This project includes three new segments of the Westside Trail. When finished, it will complete the southern half of the trail within district boundaries, extending from the Tualatin Hills Nature Park to Barrows Road. The new segments are expected to be available to users this summer, Wayt said.

■ Bronson Creek Greenway — In conjunction with Clean Water Services, the district is restoring this stream corridor by removing large amounts of invasive reed canary grass and other weeds, replacing them with native plants. Large logs have been placed for the benefit of wildlife, including western painted and western pond turtles, both of which are listed as "critical" on the state's sensitive species list.

■ Jenkins Estate — Park managers have taken on extensive natural area rehabilitation at Jenkins Estate, 8005 S.W. Grabhorn Road, during the past three years. To benefit native squirrels and song

birds, invasive plants such as English ivy, Himalayan blackberry and other weeds have been removed and replaced with more than 30,000 native plants and shrubs, Wayt said. Crews are working on new trails, enhancing existing trails and re-routing or closing others for better walking experiences and to create larger blocks for wildlife.

Projects moving forward this spring:

As these projects near completion, the district is preparing to begin construction on a series of new projects this spring, most of which center on trails and neighborhood parks, Wayt said.

■ Scheduled for complete development are Barsotti Park between 160th and 170th Avenues in Beaverton, and Hansen Ridge Park off Northwest Kaiser Road. Both are expected to open in late fall.

■ Redevelopment of A.M. Kennedy Park, at 102nd and Kennedy between Canyon Road and Beaverton-Hillsdale Highway, has already begun and will continue throughout spring and summer.

■ Smaller redevelopment projects at Vista Brook, Pioneer, Roy E. Dancer and Roger Tilbury Memorial parks are scheduled to begin this spring and finish by the end of the year.

■ Scheduled to start this summer and be complete by next winter is a trail expansion project at the 29-acre Lowami Hart Woods at Southwest Hart Road and Murray Boulevard, Wayt said. Some trails will be rerouted and paved for better walking experiences and viewing of wildlife habitat. As part of a large natural area restoration project planned at the same site, weeds and invasive species will be removed and replaced with native plants and shrubs.

"There's nothing better than

to see our patrons enjoying their new facilities and knowing we've done our best with the bond funds they entrusted to us," Menke said. "We appreciate

their support and patience."

For a full description of all upcoming and completed bond projects, visit thprd.org/bond-projects.

Candidates rev up THPRD board race

Greg Cody and Jerry Jones Jr. unveil websites and file to run for the seat Bill Kanable will leave in June

By **NICOLE FRIEDMAN**
THE OREGONIAN

A Tualatin Hills Park & Recreation District board of directors race kicked off early this month, with candidates Greg Cody and Jerry Jones Jr. already rolling out campaign websites and announcing endorsements.

Cody and Jones both filed to run for board member Bill Kanable's seat after Kanable announced he will step down when his term ends in June.

The election will be May 21.

Two other board members, Larry Pelatt and Bob Scott, have filed for re-election. As of press time, their races were uncontested. The deadline to

file for candidacy was Thursday.

Cody, 59, who sits on the district's budget committee, parks advisory committee and sports advisory committee, ran for a board position in 2007. He received one-third of the vote and lost to current board President Joe Blowers.

Cody ran in 2007 to drum up support for a potential bond measure, he said. District voters ended up passing a \$100 million bond measure in 2008. This time, Cody said, he is running as an insider.

"I've been to more board meetings than the board members in the last eight years," he said. "I'm involved and I'm prepared."

Jones, meanwhile, said that he brings a new perspective to the board, especially as a young parent. His children, JJ and Ruby, are ages 3 and 1, respectively.

"I've always had a passion for the parks district," said Jones, 36, who



Cody

"I've been to more board meetings than the board members in the last eight years. I'm involved and I'm prepared."



Jones

"People are asking me, 'Why are you running such a professional campaign?' It's because I care."

grew up as a district resident in Aloha. Jones said he wants the district to take a "modern and sustainable approach" in its future planning and development.

Both candidates said the race ramped up faster than they had ex-

pected. Each campaign now operates a website, Facebook page and Twitter account.

Cody said he is having a "difficult time getting traction" at this point in the race.

Jones' campaign website lists more than 40 endorsements, including the mayors of Beaverton, Hillsboro and Tigard, two state representatives and two county commissioners.

"People are asking me, 'Why are you running such a professional campaign?'" Jones said. "It's because I care."

Jones has already raised about \$1,000, he said. He hopes to raise enough to mail a flier to voters and print lawn signs.

Cody, on the other hand, said he does not plan to raise or spend more than \$750, the statewide minimum

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for reporting campaign finance transactions.

But the two candidates' records and experience speak for themselves, Cody said.

Cody pointed out that he attended all seven of the sports advisory committee's meetings in 2012, while Jones attended three. Jones said his work schedule did not allow him to attend every meeting.

Cody and Jones both plan to participate in a voters' forum held by the Washington County Public Affairs Forum April 15.

The seats held by Blowers and John Griffiths are not up for re-election this year.

Nicole Friedman: 503-294-5949;
nfriedman@oregonian.com;
Twitter: @BurtnReporter

GREG CODY

Age: 59

Career: Credit manager, The Commercial Agency

Current parks district involvement: Budget Committee chair, Parks Advisory Committee member, Sports Advisory Committee member

Past parks district involvement: Athletic Center Advisory Committee member, Schiffler Park External Design Team member

Other related community involvement: 2008 Parks Bond 34-156 Vote Yes committee member, baseball and softball coach, volunteer and board member for various regional sports associations

What he offers voters: "A look towards the future, a drive to provide services they deserve and a person that's willing to listen."

Campaign website:
www.votejerryjones.com

JERRY JONES JR.

Age: 36

Career: Vice president and general manager, Lanphere Construction & Development

Current parks district involvement: Sports Advisory Committee member

Past parks district involvement: System Development Charges Methodology Update Citizens Advisory Committee member

Other related community involvement: Beaverton Urban Redevelopment Agency chair, Beaverton Visioning Advisory Committee vice-chair, Beaverton Chamber of Commerce chair-elect, hockey referee and coach

What he offers voters: "Expertise from working throughout the region. ... I'm a collaborator."

Campaign website:
votejerryjones.com